

John L. Hebert, Chairman
Paul A. Maynard, Vice Chairman
Jesse Limanek, Clerk
David Hall
Michael Kenney



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

James Smith, Town Administrator
Debra Jacques, Executive Assistant

TOWN OF SUTTON OFFICE OF THE TOWN ADMINISTRATOR

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN ADMINISTRATOR UPDATE
DATE: 3/7/2017

The following is an update of projects and activities for your information

- 1) FY18 Budget Update- The public hearings of the finance committee will start on March 16 at 6:30 PM. The committee will meet again on Thursday, March 23 at 6:30 PM. The final meeting is scheduled the last week in March either the 29th or 30th.
- 2) Rufus Putnam Roof-the replacement of the shingles on the Rufus Putnam roof has been completed. The contractor also replaced some shingles that had blown off on the back of town hall. I would like to thank John Couture for his work as project manager on this effort.
- 3) Insurance Advisory Committee meeting-the insurance advisory committee met on Wednesday, March 1st and decided to go out to bid for healthcare. We have been with MIIA for a long time but we feel it's time to test the market. It will take approximately 2 to 3 weeks to get the RFPs back and then the IAC will meet and make a recommendation.
- 4) Fire department Duty Crew addition- we have added a new firefighter to the daytime duty crew. We advertised and awarded Tom Briggs that position. It's been a little challenging at the fire department with one of the duty crew firefighters out on disability for the last year.
- 5) Green line Velo-would like to hold their annual cycling race through the town on Sunday, June 11. Representatives from Green line Velo will be at our next meeting on March 21 to talk about their event.
- 6) Auction of 530 Central Turnpike-the town was granted this five-acre parcel as a result of the tax title foreclosure process. The one year right of redemption has expired. We have a contract with Paul

Zekos in the auction is scheduled for April 4 at 11 AM at the site. This five-acre parcel is on the back of the location. There is a common driveway that accesses the site as well as the abutter's location. The owner that acquires this five-acre site is responsible for paving the driveway and other small conditions as a result of the planning board order of conditions.

- 7) Route 146 bridge demolition in Millbury-I have attached a notice to this update that discusses the roadwork at W. Main St., Millbury that will start on Sunday, March 12 at 9 PM-5 AM daily. No one will be able to pass under the Rt 146/W. Main St. bridge.