

Town of Sutton

Board of Health Meeting Minutes

July 15, 2008

Members Present; S. Rice, K. Malo, W. Fredericks, J. Silverberg

Members Absent; D. Miller

7:00 S Rice opens the meeting

1. Motion to approve the minutes from June 2008 K. Malo, 2nd S. Rice.
2. 48 Griggs Road continued per the owner William Fox.
3. Sublime Soirees, S. Rice spoke with Ms. Wagner and suggested that she rent space with a freezer location, and then she would be considered a caterer, because of the fixed location. Ms. Wagner was going to look into this, her Food Safe course was cancelled for July she will be taking the course in August. she will be put on the agenda for September.
4. Monica McAvery is here to talk to the board about having a Mobile food truck in Purgatory Chasm. Her family owns Mrs. Mack's Bakery; she has been in the food industry for many years. She has taken her Food Safe Certification, and she has her State wide Peddlers License. Monica would be using a Chevy P30 Van, it has been outfitted with a 3 bay sink, separate hand washing sink, steam table, fresh and waste water tanks. She would not be serving any potentially hazardous foods. She would like to operate 7 days per week from 10:00 AM – 6:00 PM. She has not set her menu yet; all food would be stored in a separate freezer at the bakery. S rice comments that Monica is very well trained and well versed, he is in favor of a permit being issued, and it would be exclusively for Purgatory Chasm. Monica will call C Rawinski for an inspection if she gets the contract.
5. S Rice looks over the Inspection sheets that that were done by Steve Garabedian. S Rice is concerned that the names are not printed on the forms. The number of violations is not entered in the box on the front of the sheet. Person in charge is not signing the inspection sheet in the correct place. No red violations are noted on the sheet, yet there are many red violations. S Rice is concerned that no reference codes are noted, these must be listed. C Rawinski will talk to S Garabedian about this.
6. 8 West Sutton Road, Certified mail was sent to Mr. Romeo, the family is living in the house. The new approved tight tank was not installed. Mr. Romeo will be put on the agenda for August. C Rawinski will type a short dissertation on 8 W Sutton Road. W. Fredericks asks how the bank could let this go without a passing Title 5. C Fant informs him that with a cash sale no Title 5 is needed.
7. Dudley Gendron, C Fant asks if the Gendron could be considered a nonprofit, The Board feels the permit fee should stay as it is. C Rawinski informs the Board that the Gendron meets the criteria to be a public water supply; they should be hooked up to Town water. C Fant informs

the Board that there are a few outstanding food permits. S Rice suggests a letter be sent to all outstanding permit holders.

8. C Rawinski informs the Board that C Fant will be taking vacation in August. She also informs the Board that she has put in for 7 scholarships for the MAHAB Conference, and 3 for the MHOA conference. She will be attending a meeting tomorrow; and that she has received a grant for reference materials for the office.

There will be a State wide meeting at WPI on August 12, on emergency preparedness, focusing on evacuation and supply plans. This will be an informational session, Cheryl will be attending. There is also a Managing food safety September 3-5th Cheryl will be attending this meeting.

9. S Rice gives the Board an update on the ongoing Salmonella outbreak. The State is looking at Jalapeño peppers, cilantro, and onions, they are tracing the source back, it is very hard to pin point. The handlers are not changing the solution between products.
10. C Rawinski informs the Board that we have received a grant in the amount of \$9,992.76, for equipment line items. She also informs the Board that Karen Card has left the MRC, along with 3 other consultants. Karen will be managing the Substance Abuse Program. The office has received the 2008 Aborvirus Report. There will be new criteria for NIMS, Sutton is on schedule. Badges from the MRC will be coming; Sutton has 86 people signed up with the MRC.
11. Mutual Aide is still in the process of being approved. C Rawinski will talk to Town Administrator about this. Reverse 911 will be installed in Sutton, this was BOH initiated, this will be a free service until 2010, and then the cost will be about \$1,000.00 annually. C Rawinski informs the Board that there will be Pandemic Influenza Training for schools; Region 2 gave \$90,000 for the development of the training. One representative from each school will have to attend, and be trained.
12. S Rice would like Fees to be on the agenda for the Workshop on July 29th. S Rice would like further discussion with the Town Administrator regarding Haz Mat Regulations and the revolving account. He feels that there are different issues for the BOH separate from the Fire Department. Ground water and local aquifers must be protected. S Rice would like to see the Board attend a Hazardous Materials day in Acton, the Board has been invited to attend. S Rice also informs the Board that each semester Worcester State has interns available that are looking for intern positions in Local Boards of Health; they are required to do different tasks in all aspects of Public Health.
13. Next meeting will be a Workshop, July 29th, 2008 to discuss fees.
14. 8:40 Motion to adjourn K. Malo, 2nd W. Fredericks

Steven Rice

John Silverberg

Kenneth Malo

William Fredericks