

Library Trustees Meeting minutes ~ Monday, November 17, 2016

Attendees: Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aiden Heffernan (Voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

Call to order: 12:00 pm

Agenda

The minutes of the October 2016 meeting were reviewed and unanimously approved.

Youth Services Report:

Children's Services

Past Programs and Attendance Numbers:

In October, we had 19 children's programs with a total of 297* people in attendance

*that total is including the 150 people who attended the Whitter farm Storytime

We bought a new toy kitchen for the play area complete with toy food and dishware.

Upcoming Programs:

Guest/Performers/Events:

Nursery Rhymes with Deb Hudgins: Friday Nov. 25th at 10:30 (Ages 1-5)

Family and Friends with Deb Hudgins : Monday Nov. 28th at 10:30 (Ages 1-5)

Letters to Santa will begin on Monday, Nov. 28th and will run until Friday, Dec. 16th.

Chain of Lights: The girls Scouts will be doing free treats and crafts from 10-12pm and the friends will have a table set up in the library to sell their merchandise as well.

Winter Wonderland with Deb Hudgins: Monday, Dec. 12th at 10:30 (Ages 1-5)

Make Your Own Ornament Craft Time: Tuesday, Dec. 13th at 3:30 (Ages 4 and up)

Free Movie Friday: Friday, Dec. 23rd at 2 PM. Showing :The Grinch (2002)

Storytimes:

Mitten Storytime: Wednesday, Dec. 7th at 10:30 (Ages 1-5)

Storytime at the Bank: Monday, Dec. 5th and 19th at 10:30 AM

Lego Club Meetings:

Tuesday, Nov. 29th at 4PM

Thursday, Dec. 1st at 4PM

Tween/Teen Services

Past Programs and Attendance Numbers:

In September, we had 5 teen programs with a total of 22 people in attendance.

We had a random slime making party after geek club this past week and had lots of fun.

Upcoming Programs:

Teen Advisory Group Meeting: Wednesday, Nov. 23rd and Dec. 7th at 3 pm

Geek Club: Wednesday, Dec. 21st @ 3 pm. We will be discussing *The Smell of Other People's Houses* by Bonnie-Sue Hitchcock. During this geek club we are going to make snow globes!

RICM presents Minecraft Redstone and Paper Circuits: Saturday, Dec. 17th at 10 AM (ages 8 and up). Come learn how to build Redstone circuits to power your Minecraft world. Break out into the real world and learn how to make paper circuits that light up. Create a flashing greeting card, drawing or wearable bling like a bracelet or badge. This 2-hour workshop is limited to 15 people.

Winter Vacation Events: Tinker Tuesday, Crafternoon, RICM: Sonic Pi, and Lego Challenge

Director's Report:

Meetings attended:

10/17 Fall Town Meeting- High school

10/19 LBNC- town hall

10/21 Procurement- MLS Northampton

10/21 Building Project Roundtable- South Hadley P.L.

10/24 Construction Grant Workshop – Shrewsbury P.L.

11/2 C/WMARS Exec. Committee- C/WMARS offices

11/2 LBNC- town hall

11/15 Dept Heads- Town Hall

11/18 Friends of the Library- here

Adult programs:

The cooking programs have been very successful so far with about 10 people in attendance for each of the first two. Recurring programs have been holding steady with decent attendance.

I don't have anything special scheduled for December. I have a clutter control program scheduled for a Saturday in early January. I have the lady who did the aromatherapy program coming back for a tea and chocolate program on a Saturday in February. Jan Barlow from Apple Tree Arts will do another ukulele class for adults in March/April. Kevin Gardner (the stone wall guy) is scheduled for Tuesday, March 7.

Friends:

The Friends are going to have a holiday store set up in the Library on Saturday December 3, 10, and 17 from 10-3. We've been talking to the Historical Society about them setting up here and selling their maps during those times and we think that will happen.

The Friends are sponsoring the prizes for Blind Date with a book. The Friends are also on board to help out with the legislative breakfast.

Staff:

All quiet- no news. Kat and Ali will be out of school for break and picking up some shifts so that other staff can take some time over the holidays.

LBNC:

We are working on wrapping up the final report for the planning and design grant which has to be spent by January 2017.

Misc:

We've been tapped to hold this coming year's legislative breakfast for Senator Fattman's district. It has been scheduled for Feb. 3 at 8 am.

Program Statistics:

	Adult Programs	Number of participants
July	5	43
August	9	51
September	8	50
October	6	43

Upcoming holiday closings:

Thanksgiving

Christmas Eve

Day after Christmas

Day after New Year's day

New/Old Business:

It was reported that the library circulated over \$1 million worth of items during the last fiscal year.

The cost per person to the town was \$20 for a \$90 per person value in materials. These totals do not even include the value of programs or electronic format items which would increase the total value per person.

Betsy reported that the budget for the first half of the fiscal year looks good and is on track.

Alan and Peggy Blume have agreed to chair the Capital Fund Drive for the proposed new library building. Discussion took place about opening a Friends bank account specifically for money collected during the fund drive. A Planning meeting is tentatively scheduled for Dec.1. Betsy will work on firming up a time and date.

Betsy reported that our library is included in the town's capital plan for \$5 million in the proposed fiscal 2018 budget.

The 2016 Osterman Family Grant received by the library has been completely spent. The library has applied for another Osterman Grant for 2017.

The Library inherited the historical Society binders of Sutton news clippings. There was discussion about archiving appropriately. There were suggestions about possible volunteer or internship opportunities to help with the collection.

The library is in the process of considering Zinio among other programs as a delivery method for online periodicals to patrons. We are also considering the Boopsie App which looks promising. No decision has been made at this time.

Betsy reported that the library will need new air conditioners in 2017.

Next Meeting Date: Monday, December 19, 2016 at Noon.

Next Meeting Agenda Items:

1. Youth Services Report
2. Director's Report
3. New/Old Business

Adjournment: The meeting was adjourned at 12:43 pm