

# Library Trustees Meeting minutes ~ Monday, April 24, 2017

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (Voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

**Call to order:** 12:05 pm

## Agenda

The minutes of the March 2017 meeting were reviewed and unanimously approved with an amendment correcting one typographical error.

## Youth Services Report:

### Children's Services

#### 1. Professional Development:

- 4/10 – Blackstone Valley Youth Librarians Meeting (Shannon reports that the Idea of a Summer passport to be stamped by each Valley library the patron visits was discussed at the meeting.)

#### 2. Past Programs and Attendance Numbers:

- In March, we had 19 children's programs with a total of 111 people in attendance.
- Baby Storytime on 3/14 was cancelled due to snow.

#### 3. Upcoming Programs:

- **Storytime:**

- **Wednesday Storytimes:** Wednesdays at 10:30, until May 17
- **Thursday Storytime:** Thursdays at 10:30, until May 18
- **Storytime at the Bank:** Monday, May 1 and May 15 at 10:30 AM (ages 1-5)

(Shannon reported that attendance has increased now that registration is not required at storytimes.)

- **Guest/Performers/Events:**

- **Apple Tree Arts Sessions Start Tomorrow.** Both Sessions are full!
- **Kidding around Yoga with Nichole!** Thursday, April 27 at 6 PM (ages 4-7)
- **Star Wars Drop in Craft:** Thursday, May 4 (all day) - (Star Wars Day)
- **Free Movie Friday:** May 5 at 2 PM. Showing: Storks
- **Music and Movement with Deb Hudgins:** Monday, May 8 at 10:30 AM (ages 1-5)

- **Lego Club Meetings:**

- Tuesday, April 25 at 4 PM
- Thursday, May 11 at 4 PM

### Tween/Teen Services

1. Past Programs and Attendance Numbers:

- In March, we had 1 teen program with 7 people in attendance. (Metalsmithing and pizza)
- Tinker Tuesday on 3/14 was cancelled due to snow.

2. Upcoming Programs:

- **Teen Advisory Group Meeting:** Wednesday, May 3 at 3 PM
- **Tinker Tuesday:** Tuesday, May 16 at 3 PM
- **4 Cords, 49 Songs:** Wednesday, May 17 at 4 PM. (Registration is now open for this Ukulele workshop for ages 10 -18)

**Director's Report:**

	Adult Programs	Number of Participants
July 2016	5	43
August	9	51
September	8	50
October	6	43
November	8	55
December	6	39
January 2017	7	36
February	5	32
March	4	34

**Meetings attended:**

3/31/17 C/WMARS Executive Committee – C/WMARS

4/5/17 Word of Mouth Marketing at Medway Library

4/11/17 Increase your library's impact- 2 workshops at MLS in Marlborough- Improve your Services and Advocate for your Library and Build Partnerships and Engage Your Community

4/11/17 Capital Campaign Committee - here

4/21/17 Friends of the Library - here

**Adult programs:**

Raised Bed Gardening on April 6 drew a nice crowd as did How to Cook with tofu on April 18.

**Upcoming:**

Early Childhood Seminar, April 25 (rescheduled due to snow)

Cooking Classes with Colin McCullough- Healthy Desserts 5/2 (The class is full and has a wait list.)

Ukuleles with Jan Barlow- Tuesdays in May

Parenting Series- Tuesdays in June with Stephanie Stilla-Petrie LMHC (Licensed Mental Health Counselor)

Parenting the College Student; Our Overscheduled Lives; Parenting the Child Through Puberty; Parenting the Child with DisAbilities

For the summer:

I've already got a (folk music) concert scheduled for August, I might book another for July. We're going to have a terrarium plant night or two for teens and adults. I'm still looking for one or two more programs.

**Friends:**

Are still planning their 3<sup>rd</sup> Annual Art Festival with Book Sale for June 3. They are planning a comedy night at the Dudley Gendron for 10/20

**Staff:**

Our high school intern, Taylor, started on April 3. She's been great to have so far. Her internship ends 5/19. Pam and Neetha both attended off site professional development this month. Neetha did cataloging and Pam did Core Values and Customer Service.

**LBNC:**

We got the metes and bounds from Andrews Engineering for the spring town meeting warrant. I don't have an invoice yet so I don't know how much that cost. (Betsy amended her report with the information that the invoice from Andrews arrived today. After that invoice is paid the remainder of the money will be used to pay for interior drawings of the proposed new library.)

**Misc:**

Pam submitted the LSTA grant application for the homebound delivery program. We hear in July if we receive it.

Ancestry is up and running on the Library computers. (Betsy reports that this is still in progress.)

Our app is up and running through Boopsie.

**Capital Committee:**

Next meeting is 5/18 at 7 pm (a Thursday night)

**New Business:**

Kat is returning to work at the library in May.

An email was sent to the Town Hall by the Trustees expressing concern over possible inappropriate use of the designated library patron parking spaces.

A draft of a post to the Sutton Site on Facebook regarding the Library Warrant article for the Spring town meeting will be sent to the Trustees for approval before the post is uploaded to the site.

The Millbury/Sutton Chronicle will publish an article before the spring Town Meeting explaining details of the Library "99 year lease" warrant article.

**Upcoming Meeting Dates:**

Monday, May 22, 2017 at 12:00pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. New/Old Business
  - a. Summer intern

**Adjournment:** 12:35 pm