

COMMONWEALTH OF MASSACHUSETTS

Town of Sutton

Meeting Minutes

Board/Committee: Library Building Needs

Date: November 2, 2016

Time: 7:00PM

Location: Meeting Room 1-A, Sutton Town Hall

Attendance: Betsy Rajotte, Joanne Geneva, Kelly Holbrook, Neil Joyce (OPM- CMS, Inc.), Phil O'Brien (Architect- Johnson Roberts Assoc.)

The meeting was called to order at 7:04PM.

Previous minute meetings were not approved as there was not a quorum.

Deisgner Phil O'Brien presented some revisions to the design that were suggested at a meeting with MBLC Building Specialist Lauren Stara. The Director's and Children's Librarians offices were moved; a self-check-out area was created; some computers were moved and the teen furnishings were moved around. Phil is going to continue to squeeze the space to get the square footage down under 17,000.

There was discussion about the perc results at both sites. Uxbridge Road failed to perk but both test sites at Shaw Farm perked with excellent results. There was discussion about the wood turtle habitat areas that cover the Uxbridge Road site and part of the Shaw Farm land.

The next step is getting the final report for the Planning and Design Grant wrapped up. The cost estimate needs to be done based on the overall scope of the project. This will take about two weeks Then the project budget can be estimated. Borings and site assessment for hazardous materials would be possible ways to spend the remaining grant monies.

For the construction grant application we need to have a preliminary parking plan approved by the Planning Board. Betsy will talk to Jenn Hager about that.

The next meeting is scheduled for Monday, November 21 at 11 am.

Meeting was adjourned at 7:34 pm.