

## **SUTTON POLICE DEPARTMENT BUILDING COMMITTEE**

Scheduled Meeting held February 13, 2019

Located at Town Hall Meeting Room:

PRESENT: Wendy Mead, Timothy Harrison, Gerry Creiger, James Smith, Chief Dennis Towle, Rick Deschenes and Paul Maynard

ABSENT: Wayne Junnila and Jesse Limanek

GUESTS: Neil Joyce and Roger Hoyt (CMS) & Matt Salad (Tecton Architects)

Meeting called to order at 7:00 pm by Wendy Mead

1. James Smith made a motion to accept the minutes from January 2, 2019, second by Rick Deschenes: vote passed 6-0-1.
2. Neil Joyce then provided a construction update. He reported that "we are progressing along well inside the building; finishes are coming very close to wrapping up; at this point in time we are in the odds and ends phase"; the last of the doors have been delivered with six left to be installed; all of the HVAC equipment and plumbing equipment is in the process of being started up throughout the building; a radon bubbling system is currently being installed inside the mechanical room; some miscellaneous trim on the outside of the building should be completed within two weeks; the fire alarm system is nearly finalized. Neil then mentioned that the communications systems should be up and running by the first or second week in March and occupancy likely very shortly thereafter. In response to a question from Wendy Mead, Neil advised that the furniture is expected to arrive late February.
3. Matt Salad advised that the landscaping will happen sometime in April. He also mentioned that the painting of the PVC trim will be done in the Spring.
4. After much discussion, Tim Harrison made a motion, as amended, to have the ribbon cutting ceremony on May 4 at 10:00 am, second by Paul Maynard: vote passed 7-0-0.
5. Neil provided a project budget update and a summary of expenditures dated January 31, 2019. The contingency currently stands at roughly \$64,000. In response to a question from Jim Smith concerning the communications budget, Neil reported that we are about \$50,000 under budget. Tim Harrison added that he and Neil are in agreement concerning the budgets.
6. Paul Maynard asked about any bills having come in from Larry Morris for electrical work at Manchaug and Neil and Jim Smith responded that one had been received a while ago.
7. The next regularly scheduled meeting will be Wed., March 6, 2019 @ 7:00 pm.
8. Chief Towle made a motion to adjourn @ 7:20, second by Tim Harrison: vote passed 7-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk