

**BOARD OF HEALTH
MEETING MINUTES**



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

**TOWN OF SUTTON
REGULAR MEETING
NOVEMBER 23, 2021**

Meeting Location: Sutton Town Hall Meeting Room 1A

Members Present: William Fredericks, Tammi Marois, Ken Malo, Diane Miller

Staff Present: None

Absent: John Silverberg, Cheryl Rawinski, Judy Bater, Steve Donatelli

Guest/s Present: None

Call to Order: William Fredericks opened the regular meeting of the Board of Health at 7:00 PM.

Local Upgrades/Variances: None

Local Upgrades Approved/Review Only: All approved by Steve Donatelli: None

Department Update/Covid 19 Update: None – Cheryl is not present

Approve Minutes: Tabled.

Old/New Business: None

Review Fee Schedule: Bill stated that they are reviewing a 20% increase on general fees and have not had an increase since 2015. Bill stated that the Funeral License states April 1st annual license but he felt that may have been a typo and wants to change to January 1st. Tammi asked if they keep track of how much revenue is generated for each category. Kenny said yes. Bill asked about Outdoor Wood Boiler permits as it states N/C. Bill asked if those get inspected. Kenny said BOH does not inspect, possibly, building or plumbing. Bill did not change copies. Bill asked Steve about food inspections at \$45.00/hour and Steve had told him \$50.00/hour. Ken said Steve must know the hourly rate of a food inspector. The Board feels this is reasonable as the increases are on \$10.00 to \$20.00 with the highest increase being around \$40.00. Tammi asked if any new fees are depicted. Bill said no. Diane was concerned about the Beach fee. The Board was confused on if this is a residents use fee or a beach owner fee. The Board thought it might be a non-resident beach fee. Tammi said to get clarification as she does not believe that is what that fee is for. Diane stated the milk permit must stay at \$10.00. She thinks it is a State or Federal rate. Diane asked if we had any vending machines. Diane asked if the Town can increase on churches. Bill does not see any legal reasons why. They will get clarification. Diane asked if we still accept hand drawn septic designs and she finds a lot of problems with the hand drawings. Ken said we do not have that many people doing that and most are retired or will retire soon. Ken said computer drawings can be off too. Ken feels it is the designer, not the manner of which it is done.

MOTION: Diane Miller made a motion to accept these increases getting clarification on Churches, beaches, non-profits contingent on Public Hearing. 2nd by Tammi Marois. All in Favour. Approved. Contingent on Public Hearing to be held on December 21st

Review Supplemental Title 5 Regulations: Diane thinks a Title 5 report needs to be reviewed and a fee should be involved with that. Ken wanted clarification on a Title 5 filing fee. This is a new fee. Ken was not sure on the language. Bill said he took this from other towns. Diane and Ken want the reports reviewed and they feel it should be \$50.00 to \$75.00, Diane felt \$25.00. Ken said many towns only file the reports and don't review the complexity of the reports. Steve would need to review the reports. Diane stated houses are very complicated today. Ken said some Title 5 reports require a water test and those need to be reviewed. Ken stated that it is complicated to do different fees on reports that require further evaluation needed. Ken said it makes more sense to charge \$50.00 for all Title 5 reports. The Board agreed. Diane asked how it is handled when the report fails. Ken said that is not something that is decided in relation to this fee schedule. Ken said they have two years to fix it. Diane said Steve can have a standard letter that they send out. That can be determined later. Tammi asked about component only. Diane explained D Box replacements vs. an entire system replacement/repair.

MOTION: Ken Malo made a motion to accept the Title 5 fee increases as specified, changing the Title 5 filing/review fee to \$50.00, contingent on Public Hearing. 2nd by Diane Miller. All in favour. Approved. Tammi asked about the effective date and would that be 1-1-2022. Contingent on Public Hearing to be held on December 21st

Review Well Regulations: Kenny said the only changes were to eliminate testing on irrigation wells and he believes they would go down to adopt the State guidelines on private well water testing instead of having the extravagant well testing that we have now and have metal tags. Diane asked if they have language stating that they can't tar over the well. Ken stated he thinks the state guidelines has it stipulated that you can't, but it is not stipulated in our local regulations, but it needs to be accessible. Diane asked if they can do anything about wells that are buried, do you just leave them like that. Ken said yes, you just leave them. Tammi read in the current regulation that the casing should extend at least 18" above the finished ground surface. Diane said that applies to new wells. Ken said, you can make them

bring them into compliance above grade, if that is something you want to do. Ken said they have companies that can find the wells. You can send out a locator. Diane said we have a lot of buried wells out there.

MOTION: Ken Malo made a motion to eliminate testing and go back to state DEP testing for drinking water and adding a permanent label inside the home stating irrigation and not potable water. 2nd by Tammi Marois. All in Favour. Approved. Contingent of Public Hearing to be held on December 21st

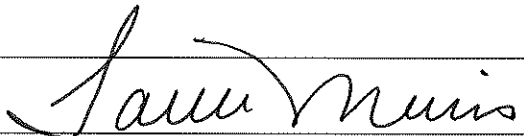
TITLE 5 FEE ADDITION MOTION:

Bill stated his notes state that Decommission a septic tank needs a fee added of \$75.00 and Steve needs to witness it. Ken said this is after the fact. This is when they just decommission a septic system. Ken said they just come across them. Bill said they will add this to the motion above.

Other Business Not Anticipated: Diane asked about Covid and Chain of Lights. Bill said Cheryl had a personal issue today but Cheryl has done Chain of Lights enough times that I'm sure it is pretty standard at this point. Bill will review and type up the minutes of this meeting so they are ready for next month.

Next Meeting: December 21, 2021 – PUBLIC HEARING

Motion to Adjourn at 7:40 PM: Ken Malo. Seconded by Tammi Marois - Unanimous - Approved.

 William Fredericks, Chairman

 Tammi Marois, Vice Chairman

 John Silverberg, Member

 Diane Miller, Member

 Ken Malo, Jr., Member