

John L. Hebert, Chairman  
David Hall, Vice Chair  
Wendy M. Mead, Clerk  
Jesse Limanek



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James A. Smith, Town Manager

Town Of Sutton  
Board of Selectmen  
Meeting Minutes

**Minutes Accepted and filed with the Town Clerk on 10/16/2018 by a vote of 3-0-1**

Vice Chair Hall absent, Selectman Anderson newly elected

7:00 p.m. – October 01, 2018  
Sutton Town Hall, Meeting Room 1C

**Members in Attendance:**

Chairman John L. Hebert, Vice Chair David Hall, Clerk Wendy Mead & Selectman Jesse Limanek  
Town Manager James Smith & Deb Jacques, secretary

**Public Forum:** N/A

Vice Chair Hall motions to accept as presented the 9/11/2018 meeting minutes, Selectman Limanek 2nds passes 4-0

Public Hearing: Pole Hearing – Hutchinson road. Present is Engineer for NGRID Mel Harvey. Selectman Wendy Mead reads the notice as published in the September 6, 2018 Millbury Sutton Chronicle and says Police, Fire & Highway have all signed off with no issues. Mr. Harvey states they tried to come from West Sutton Road up Hutchinson but the Office of Dam Safety had concerns. Vice Chair Hall asks if any are underground, Mr. Harvey replies no they are all overhead but the builder will run some underground wires to the house he is building. Selectman Mead asks if these wires are going to cross West Sutton and go onto that pole. Mel states yes they will. Chairman Hebert motions to close Public Hearing, Vice Chair Hall seconds passes 4-0. Select. Limanek motions to approve pole hearing #24171889 from NGRID as advertised in the Sept. 6, 2018 Millbury Sutton Chronicle, Vice Chair Hall seconds passes 4-0

Approval of land use of APR at Whittier Farms – present is Wayne Whitter (7 Douglas Pike) from Whittier's Farm: Whittier Farms is interested in installing an anaerobic digester on land that the town had entered into an APR agreement years ago. In order for this to go forward, the Town must approve and sign a Co-holder approval form and the state must also sign. Wayne Whittier says a tour was held at the site in August, 11 representatives from Sutton attended. This is a step into the future technology wise. Vice Chair Hall asks where this will be located on the property. Wayne states it will be on the south side of the existing barn on Douglas Road on just a little under 2 acres of land. Visits from the state APR office as well as DEP have taken place. Permits should be ready by the end of the month. Dave Hall asks about the contract, Wayne states they will sign a 20 year contract with the possibility of renewing for an additional 20 years. Dave asks for a little more information, Wayne offers a description as to how it works with the final product being electricity as well as sterile bedding for the animals. The useful life of a digester is 40 years, the company owns the digester and runs it at the site as well as maintaining any parts that may need to be replaced. Selectman Limanek went on the tour and was amazed at how far technology has come. This offers the potential for heating the farm, it offers cleaner bedding for the cows which will be better for the milk produced. The foot print is small and there will be no impact only benefits. Jesse fully supports. Selectman Mead is extremely excited and asks if the equipment becomes outdated whose responsibility is it to update, Wayne replies Van Guard, Van Guard will actually have a lease on this piece of property. Jesse also states that no one from the Farm will be involved in running this equipment, it will be run by the company. Chairman Hebert is very interested in this, John states 11 representatives went on the tour and they were all very impressed, John offers good luck with this new operation. Selectman Limanek motions to approve and authorize the Chairman to sign the Co-Holder Approval Form for APR land at Whittier's Farm Selectman Mead seconds passes 4-0

Approve & sign the Fall Town Meeting Warrant: Town Manager Smith states this was reviewed last meeting, the only change is Article #2 shows the actual amount of going into OPEB (\$280,000.00). Selectman Limanek motions to approve and sign the Fall Town Meeting Warrant Vice Chair Hall seconds passes 4-0

Town Managers Update:

- Upcoming meetings with Dept. Heads: Fire Chief Belsito will be at the Oct. 16 BOS Meeting and conservation Chairperson Joyce Smith will be at the Nov. 13 meeting.
- The Fire Dept. offices will move to the old Police Station. Currently the Fire Dept. is not Handicap accessible. The old Police Station is Handicap accessible and the backup communications system will still be there. Having the Fire Dept. there will provide security for this communications system. The EMT's will relocate to one of the old Fire Station offices.
- Reval process: bids were opened two weeks ago for the 9 year cyclical through the Assessor's Office. The bid amount was \$62,000. The data collection was not included, that amount is \$54,600. For a total of \$106,600. RRC does the personal property for \$9,400. \$180,000. Was set aside for this two years ago.
- Agera Energy Aggregation- a 3 year contract was signed in January to provide electricity to the town's residents & businesses' Agera notified the town they would like to increase the price of electricity due to changing market conditions. The Town of Sutton is challenging this issue with Agera. We may end up in dispute resolution.
- Free cash certification- free cash was certified as of July 1, 2018 in the General Fund for \$2,137,986., the transfer station retained earnings is \$48,255 and the sewer Enterprise fund is \$187,596.
- Primetals Technologies TIF agreement: the State Economic Development incentive program (EDIP) met and ratified this agreement on Wednesday, Sept. 19.
- Girl Scout can & bottle recycling- Town Manager met with Kaitlyn Reed at the Transfer Station to discuss a girl scout project she has proposed. Dave Arsenault will be Kaitlyn's advisor.
- Brush Chipping Day to be held on Saturday October 20 from 8-noon at the Transfer Station
- Town Golf Tournament to be held on October 5<sup>th</sup> @ Clearview Golf Course. This is the 10<sup>th</sup> annual to benefit the Mike Chizy Food Pantry.
- Code Red was used early this evening to remind residents of tomorrow's special election. This is not a normal election therefore a call went out. It will not be used for the annual town meetings.

Announcements/Round Table:

Vice Chair Hall acknowledges the thank you letter sent to Will Edwards as requested by the BOS. Dave also informs the BOS he will miss the next BOS meeting as well as the Town Meeting on October 15<sup>th</sup> due to traveling for business.

Selectman Limanek reminds residents of Waters Farm Days to be held on October 13<sup>th</sup> & 14<sup>th</sup> as well as the Special Election being held tomorrow for the vacant seat on the Board of Selectmen. Jesse reads the items needed for the Food Pantry.

Selectman Mead reports the Police Station project is coming along wonderfully, the façade is currently going up, Wendy also mentions Special Election being held tomorrow and that there are 3 good candidates.

Chairman Hebert as mentioned by other board members feel if the Code red calls show Town of Sutton people will pick up the call, the number that came through on phones looked like telemarketer calls.

Selectman Limanek motions to adjourn, Vice Chair Hall seconds passes 4-0 meeting adjourned 7:55 pm



