

John L. Hebert, Chairman
David Hall, Vice Chair
Wendy M. Mead, Clerk
Jesse Limanek
Jonathan Anderson



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James A. Smith, Town Manager

Town Of Sutton
Board of Selectmen
Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 11/13/2018 by a vote of 5-0

7:00 p.m. – October 30, 2018
Sutton Town Hall, Meeting Room 1A

Members in Attendance:

Chairman John L. Hebert, Vice Chair David Hall. Clerk Wendy Mead & Selectmen Jesse Limanek & Jonathan Anderson
Town Manager James Smith & Deb Jacques, secretary

Public Forum: N/A

Selectman Limanek motions to accept as presented the 10/16/2018 meeting minutes, Selectman Mead 2nds passes 3-1-0
(Vice Chair Hall abstains, absent from 10/16/18 meeting)

Public Hearing: Selectman Mead reads the Public Notice as advertised in the October 4th, 2018 Millbury Sutton Chronicle. Present is George Kowszik, seller of property and the buyers, Mr. & Mrs. Russell. Town Manager Smith informs the BOS this is 17,898 sq. ft. of a piece of property that abuts the Russell's. This will not interfere with the access road that leads to Pigeon Hill cemetery. Chairman Hebert says there is no one more deserving than Ellis Russell. Hearing no issues, Selectman Limanek motions to close the public hearing, Selectman Mead seconds passes 5-0. Selectman Limanek motions to not exercise the town's option under MGL Chapter 61A for 17,898 +/- square feet of property located at 156 Mendon Road Map #36 Parcel 61, Vice Chair Hall seconds passes 5-0

Public Hearing: Selectman Mead reads the Public Notice as advertised in the October 11, 2018 Millbury Sutton Chronicle and says Police, Fire and Highway have all signed off. Present is Mel Harvey, NGRID representative. Mr. Harvey states this is to replace some poles and add where others are needed. These poles are spaced more than they should be and by adding or relocating some poles the weight of the wires will be better distributed. These poles are all on the town's right away area. Vice Chair Hall says it sounds like it is necessary and appropriate, Selectman Limanek says this sounds reasonable and it will be better for the residents on that road. Selectman Mead suggests getting done before a real nor'easter hits, Selectman Anderson asks when the project will start, Mr. Harvey replies probably within a month and a half. Hearing no further comments, Selectman Limanek motions to close the Public Hearing, Selectman Mead seconds passes 5-0. Selectman Limanek motions to approve pole hearing #26575958 from NGRID as advertised in the October 11, 2018 Millbury Sutton Chronicle, Selectman Mead seconds passes 5-0

Public Hearing: Pole Hearing – Pleasant Valley Road. Present is Engineer for NGRID Mel Harvey. Selectman Wendy Mead reads the notice as published in the October 22, 2018 Telegram & Gazette and says Police, Fire & Highway have all signed off with no issues. Mr. Harvey states this is to install new poles on the back side of Galaxy Drive to connect electricity to the new retail stores being built, this will also cover the proposed restaurant. Vice Chair Hall asks if this will be underground wiring, Mr. Harvey states there may be some underground area but it is mostly overhead, Selectman Limanek asks the proximity of the poles near the road as it is a tight area, Mr. Harvey replies 3-4 feet off the road, Selectman Anderson asks if there will be more work requested in the future, Mr. Harvey replies that depends on the developers, these poles will cover the current projects. Hearing no further comments, Selectman Limanek motions to close the Public Hearing, Vice Chair Hall seconds passes 5-0. Selectman Limanek motions to approve pole hearing #26545061 from NGRID as advertised in the October 22, 2018 Telegram & Gazette, Selectman Anderson seconds passes 5-0.

Ratification of new Police Officer: Present tonight is Chief Dennis Towle along with Police Dept personnel for the ratification of Sutton Police Officer Shaun Siequist. Officer Siequist for the past 10 years has been employed as a Police Officer at Assumption

College. Chief Towle states there were a number of applicants, the initial screening committee put forward 4 applicants which were then interviewed by Chief Towle and Town Manager Smith. Officer Siequist holds a Bachelor's Degree in Criminal Justice. Vice Chair Hall welcomes Shaun and offers congratulations. Dave states we are proud of our Police Dept. Selectman Limanek welcomes Shaun to Sutton and says the Town truly respects and admires our Police force. We have a top notch Police Dept. Selectman Mead says thank you for your service and your interest in the Town of Sutton. Wendy is confident in The Police Chief and Town Manager choosing a top notch candidate. Selectman Anderson says it is a pleasure to have you join the force, we have a very professional force. Chairman Hebert states this Police Dept. is one cut above and you are coming at a time when we will have our new Police Dept. At this time Chairman Hebert swears in Officer Siequist. Selectman Limanek motions to ratify the appointment of Shaun Siequist to the position of full time Sutton Police Officer, Vice Chair Hall seconds passes 5-0

Town Managers Evaluation: Clerk of the Board Wendy Mead reads the entire evaluation (copy attached). Town Manager Smith received an overall board evaluation of 96.03 out of 100. Vice Chair Hall congratulates Jim and says the nature of the comments are always very consistent. Dave states in reading some of the other boards comments it shows we are all on the same page. Your directness and honesty makes it a pleasure to work with you. The town benefits greatly every day you are here. Selectman Limanek thanks Town Manager Smith for all the work he does. In conversations Selectman Limanek has with Dept Heads their comments about Jim show respect and admiration. Jesse states you make the environment at the Town Hall what it is. The town as a whole are beneficiaries with your balanced budgets. Selectman Mead was excited to go through the evaluation process. Wendy has worked with Jim on the school building project and now the Police Station and states our bond rating is amazing. Selectman Anderson did not fill out an evaluation as he has just been elected as a Selectman but states he has interacted with Jim on several occasions while on the Historical Society as well as Planning. He has an open door policy. Jonathan looks forward to working with Jim. Chairman Hebert says Sutton was in turmoil when Jim started in 2007. Jim came in, he did not micromanage and gained the confidence of dept. heads, employees and the financial team. Jim made the town one cut above other towns. John is really proud to have Jim as our Town Manager. Town Manager Smith appreciates all the sincere comments, he states he is honored to work for the Town and the board. Jim states the dept. heads are outstanding and make it a pleasure to come to work every day. He states he has been in municipal government for 25 years and this job has been the best.

2019 Board of Selectmen meeting schedule is presented to the BOS for review.

Town Managers Update:

- \$125,000 State award for Public Safety communications was presented on Oct. 25th. Special thanks to Senator Fattman, State Rep. McKenna and Chief Towle.
- Town of Sutton Adopt a Banner- Sutton has been approached by Seamless Wraps of Millbury with a proposal to place business banners in the three village districts of Wilks, Manchaug and the center. Businesses can buy two banners, one holiday and one historical for \$575. (the BOS ask if there is a contract, if so is there an opt out as well as is there any monetary benefit to the town)
- Updated Town website- tomorrow the updated website will be rolled out. This is an upgrade to an open source platform. There was a onetime cost of \$6000.00 out of the budget and the ongoing maintenance fee has not changed. Pam Nichols will give a presentation at the Nov. 13th Selectmen's Meeting. We would also like to thank April Eaton Brown for allowing her pictures to be used for the website.
- Town Farm Road cell tower: John Arthur from Wireless Edge contacted Jim to inform him the Sprint Spectrum and AT & T will be locating on the cell tower. This will bring in more monthly rent which will go towards OPEB.
- Nov 11th at 11am will mark the 100th anniversary of the end of WWI. Carl Hutchinson will faire 5 shots from Big Ben at 11am then the church will ring the bells to commemorate.
- Early voting is taking place at the Town Clerks office until November 2nd. Election Day is November 6th.
- New growth has been certified at \$358,747.
- The Gov. has signed his supplemental Chap 90 adding \$92,660. to the Town of Sutton bringing the total to \$555,960.

Announcements/Round Table:

- Vice Chair Hall congratulates and welcomes Jonathan Anderson to the BOS.
- Selectman Limanek cautions the residents to be mindful of trick or treaters on the road tomorrow night. WWI speaker at the hall at Manchaug Mills on Tuesday, Nov. 6th 9pm. Jesse also reads the needs of the Mike Chizy Food Pantry.
- Selectman Mead reminds residents to get out and vote on November 6th
- Selectman Anderson attended Marions Camp cook out- it was a very cool experience. This was put on with a lot of hard work by Jen Hager. Jonathan heard a lot of powerful stories from the past by those that were campfire members.
- Chairman Hebert reminded residents Vaillancourt Folk Art now sells bottled commemorative bottles of wine

Selectman Limanek motions to adjourn, Selectman Mead seconds passes 5-0 meeting adjourned 8:12 pm

