

BOARD OF HEALTH MEETING MINUTES



Sutton Town Hall
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TOWN OF SUTTON SEPTEMBER 22, 2015

Meeting Location: Sutton Town Hall Meeting Room 1C

Members Present: John Silverberg, William Fredericks, Diane Miller, Ken Malo, Jr.

Staff Present: Cheryl Rawinski, James Malley, Judy Bater

Absent: Tammi Marois

Guest/s Present: Market 32 – James Carlson, District Manager and Kurt Jaulson, Store Manager

Call to Order: John Silverberg called to order the meeting of the Sutton Board of Health at 7:01 PM on September 22, 2015 in Sutton Town Hall Meeting Room 1C.

Minutes: Not Available

Department Update: Cheryl introduced Market 32 representatives. James Carlson and Kurt Jaulson introduced themselves. Ray Gauthier updated the Board in regards to the pre-operational inspectional inspections. Ray stressed that if any dust creating work is being performed they will not be allowed to bring food into the store. All misunderstandings with the approval letter and the timing of the stocking of shelves have been resolved and dry goods will be brought in tomorrow. Inspections and food stocking will commence in 3 stages, stage 1 - dry goods, stage 2, dairy/frozen and stage 3, prepared foods. All stages will require an approval letter in between each stage. Cheryl recommended the Board have a walk through prior to opening. Market 32 will coordinate a time with the board and an off-site meeting will be scheduled.

HACCP PLAN SUSHI VARIANCE: AFC Sushi – presented by Ray Gauthier-Inspector – Ray is familiar with this company. Ray explained the process to the board. Ray stated that typically the General Manager holds the ServSafe and Allergen certificates. Ray wants the Sushi Chefs to be ServSafe and Allergen Certified. When checking the PH of the sushi rice he wants a corrective action form when the PH level is out of the 4.3 range.

MOTION:

Ken Malo made a motion to approve the Sushi Variance contingent upon the requests from Ray.

Seconded by Diane Miller

All in favour. Approved.

Local Upgrades/Variances:

82 Manchaug Road – Tight Tank: Presented by Paul Hutnak, Andrews Survey & Engineering – submitted abutter green card notification. Existing home to be razed, very small lot, well radiuses to consider, no room for a traditional system, only one spot for the tight tank. The details of the old well is unknown as the well is under the deck.

Abutter had concerns in regards to her well and the engineers and board explained the process to the abutter, the board recommended she have a water test to have a base line.

MOTION:

Bill Fredericks made a motion to grant the following requests contingent upon Jim Malley's Approval
2000 Gallon Tight Tank

Tank distance 5' to property line and existing foundation

Proposed well distance 86' to existing septic system

Seconded by Ken Malo.

All in favour. Approved.

68 Wilderness Drive: Presented by Mike Yerka, Civil Site Engineering. A one bedroom cottage to be razed and new house to be shifted on the site. Building a new two bedroom 26 x 32 cottage which was approved by Jim Malley after a site visit due to a second building that had met the criteria of a bedroom making the two buildings combined having 2 bedrooms. Joe Delisio owns a strip of property abutting this property and he would like to install a well on his piece of property and wants to verify if he can still put a well on his property. No issues. Abutter Robert MacKinnon of 72 Wilderness Drive has concerns in regards to potential damage of the gravel road which is a private drive. Jim stated this would be a civil matter since this is a private road.

MOTION:

Diane Miller made a motion to grant the following contingent upon Jim Malley's approval.

Presby System, Reduction of property line set back – (requesting 8.8' setback instead of 10')

Reduction of the estimated groundwater offset from 3' to 4'. Separation reduction 3' to 4'.

Seconded by Ken Malo

All in favour. Approved.

Jim Malley Local Upgrade Approvals – Review: None

Solid Waste Hauler Regulation Review: By-Law needs to be written as a regulation. The Board will need to review the data that was previously sent to them. They will need to have a public hearing once they write the regulation. For the November meeting Judy will type the new regulation adopting what the by-law committee recommended and add recycling requirement. Once reviewed and approved a public hearing will be scheduled.

Septage Hauler's – Pumping Slips: Cheryl mentioned that all licensed haulers have not submitted pumping slips and a letter will need to be drafted reminding the haulers of this requirement.

Old/New Business:

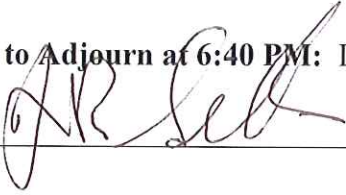
Update: Cheryl stated Five Guys Burgers started the process and submitted some paperwork. A Free standing Starbucks is also coming. Cheryl informed the board in regards to a new law regarding the sale of e-cigarettes over 18 age requirement. Our regulation satisfies this law.

September 22, 2015 BOH Meeting Minutes

A Chinese food truck was pulled over in Sutton and was towed to Drenzo's in Millbury. The Millbury Board Health responded until Cheryl could get there. Cheryl wanted to thank the assistance of the Millbury Board of Health, Julie VanArsdalen, Health Inspector and Ron Marlborough, Chairman who responded to this incident and Joel Rubbish who also assisted with the disposal of the food.

Food Establishment: Food Establishment Choke Saver certificate was submitted, issue is closed.

Motion to Adjourn at 6:40 PM: Diane Miller - Seconded: Ken Malo - Unanimous - Approved.



John Silverberg, Chairman

William Fredericks, Vice Chairman



Diane Miller, Member

ABSENT

Tammi Marois, Member

Ken Malo, Jr., Member