

**BOARD OF HEALTH
MEETING MINUTES**



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

**TOWN OF SUTTON
PUBLIC HEARING AND REGULAR MEETING
MAY 27, 2015**

Meeting Location: Sutton Town Hall Meeting Room 1C

Members Present: John Silverberg, William Fredericks, Diane Miller, Tammi Marois

Staff Present: Cheryl Rawinski, James Malley, Judy Bater

Absent: Steve Rice

Guest/s Present: Pam Suprenant, YMCA, Mike Strassner – 219 Manchaug Road, Jeff Murray, Princess Equipment

Call to Order: John Silverberg called to order the Public Hearing of the Sutton Board of Health at 7:00 PM on May 27, 2015 in Sutton Town Hall Meeting Room 1C.

Public Hearing: John Silverberg read aloud the Notice of Public Hearing dated April 30th, 2015 to act on amending the 2008 Fee Schedule of the Sutton Board of Health. John Silverberg asked if any of the public would like to speak. No one came forward. John Silverberg brought to the attention the additions of Pool Permit Fee and a Beach Permit Fee. Cheryl mentioned the new format of the Fee Schedule. Judy mentioned the addition of Copies and that she pulled the rule from the Public Records Law.

Fee Schedule Effective Date:

MOTION: Bill Fredericks made a motion to have the effective date of July 1st, 2015.

Seconded by Diane Miller

All in Favour. Approved.

Fee Schedule:

MOTION: Diane Miller made a motion to accept the fees.

Seconded by Tammi Marois

All in Favour. Approved.

Closed the Public Hearing at 7:08 PM.

Call To Order: John Silverberg Opened the regular Board of Health Meeting at 7:08 PM.

Minutes: Minutes not available

Department Update: Cheryl stated that we have been busy with the fiscal renewals and Cheryl that mentioned that she and Judy are Cori certified now for the seasonal lifeguards/staff. If an issue arises all decisions regarding employment are made by human resources, we only process and view the Cori results. Cheryl has noticed an unlicensed ice cream truck in town. Cheryl has contacted the company and the police department. We have new very strict State mandates on ice cream truck vendors. They need to be cori certified by the police department and they do require a permit from the Board of Health. Ray Gauthier has been making weekly inspections at Market 32. We have not yet received a full submittal and one concern is that floor drains could be placed in the wrong place which would require jack hammering of concrete to correct. To not hold up the project and due to the time involved, Ray has begun the review process and has put in about 20 hours. We have had no contact with Market 32 except with the General Contractor for the project. John Silverberg will contact Market 32 as they must follow standard protocols. Lastly, Blackstone Café is requesting a full liquor licence. Ray will follow up with them. He has asked for a pad under the dumpster and they have yet to comply. It is a critical violation and they have been asked several times.

Local Upgrades/Variations: None

Jim Malley Local Upgrade Approvals – Review: None

219 Manchaug Road – DISCUSS: Michael Strassner, property owner, stated that he hired Jeff Murray of Princess Equipment for site work and they installed the Leach Field to the D Box in November. In December he noticed the 2 inspection ports that are perforated have dirt in the inspection ports and a sink hole around it and large rocks were used for back fill. Bob Murphy explained to him that the rocks were unacceptable. He has not paid Princess Equipment and they do not want to fix the problem. They are at an impasse. He has spoken to Steve Orlando, Contractor to fix the issues; however, Jim Malley stated that sign off on the septic would be an issue. Jeff Murray stated he installed the leach field and the perforated pipe was spec'd out on the plan. He said it was left open on purpose. Pipes are intentionally left well above grade so that they could pull the pipe out. He stated that the area looks disturbed as the vegetation is no longer evident, he stated that he has pictures. Jim Malley stated that the perforated pipe came up around February, Jim spoke to Bob Murphy and all parties came to Sutton to Town Hall to resolve the situation. A financial dispute which does not involve Jim was also being hashed out. Jim's concern is that Jeff Murray would have to sign off on the Certificate of Compliance. The agreement submitted by the attorneys changed and the dispute continued. Jim was concerned about the large rocks. Jeff Murray stated that he did not use that type of material. Jim recommended that these two parties need to resolve this situation. Jeff Murray agreed to fix the leach field and sign off on the leach field to the D box only. He does not want to install the tank. Michael Strassner will hire Steve Orlando to install the tank to the D Box. John Silverberg stated that we are only concerned about the system and not the financial aspects of this process. All seem satisfied with this agreement.

CAMP BLANCHARD – Voucher Program: Pam Supranant, YMCA – Worcester, MA
Pam stated that in order for the YMCA to receive State funding for children that can't afford camp they must prove to the State that they are a licensed camp and this has been the process for the past 15 years. They used to submit the prior year's permit as proof and that satisfied this requirement. Federal law changed last year and put more stringent regulations on health and safety. This year they want proof that they are an established camp if they are going to give the camp money through this voucher program. The timing is difficult because we typically don't get a permit until June. The Voucher program came up with this letter for Boards of Health to sign to state that they are a camp. About 30% of the children benefit

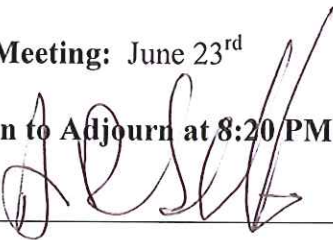
May 27, 2015 BOH Meeting Minutes

from the voucher program. Pam stated that they were unaware of this change until very recently. Cheryl stated that she received an email from Sarah this week requesting an estimated inspection date of June 15th with an opening date of June 29th. They requested to use last year's paperwork. Cheryl stated that this is not allowed as that is permanent record at the BOH office. Cheryl stated that she did not feel comfortable with the language of this letter and her first instinct was that it was a liability issue. The regulation changed in November and they just made a request last week. Cheryl spoke to the Westborough Director and he too was reluctant to sign this letter and he knew about it in February, he wrote a vague letter and agreed to have a pre-inspection in May. Cheryl stated that she started going over her check list and she does not have the policies and procedures of the welfare of the kids which is what they are very strict about. Also, missing is staff information. Pam stated that she just found out about this regulation change last week and that is when she reached out to us. She said she received a packet from child care resources that stated prove you are a camp and she just received her packet. She understands that the timing is poor but not intentional. Cheryl stated that they have been consistently late with their paperwork and she has been more than accommodating over the years to make sure that they would be compliant and open on time. She was hopeful that they would be more prepared this year and now they need this voucher letter and still do not have all of their paperwork. Cheryl feels very uncomfortable with signing the voucher letter without all of the required paperwork. Pam stated that the staff is not yet hired and the children are not registered. The parents are not allowed to make an appointment until they get their voucher packet. Pam Stated that The Department of Early Education and Care is a State Agency and they funnel their money through Child Care Resources and these are all individual pockets. Her Child Care Resources agency did not inform her until a few days before she notified Cheryl. Cheryl stated the timing is just unfortunate. Cheryl further stated that she has felt pressure to accommodate them. Cheryl stated from a Board of Health perspective the camp paperwork needs to be in by April 15th the board agreed to not sign the voucher letter that was presented.

Old New Business: John Silverberg stated he called Ken Malo who is considering joining the Board again.

Next Meeting: June 23rd

Motion to Adjourn at 8:20 PM: Diane Miller - Seconded: Tammi Marois - Unanimous - Approved.

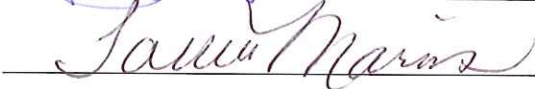


John Silverberg, Chairman

William Fredericks, Vice Chairman



Diane Miller, Member



Tammi Marois, Member

ABSENT

Steven Rice, Member