

**BOARD OF HEALTH
MEETING MINUTES**



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**TOWN OF SUTTON
REGULAR MEETING
JULY 23, 2019**

Meeting Location: Sutton Town Hall Meeting Room 1C

Members Present: William Fredericks, John Silverberg, Diane Miller, Ken Malo, Jr.

Staff Present: Cheryl Rawinski, Judy Bater, Margaret Bacon

Absent: Tammi Marois

Guest/s Present: Julia Juskaviteh, BVCC, John Fink, Peter Engle, McClure Engineering

Call to Order: William Fredericks opened the regular meeting of the Board of Health at 7:00 PM.

25 Marsh Road – John Fink – Discussion in regards to 23 Marsh Road: The Board requested Robert Fink to attend this meeting. His son John Fink attended. Ken explained that Mr. Mong had come before the board with issues in regards to 23 Marsh Road shedding water onto 25 Marsh Road. The Board wanted to invite Mr. Fink to see if he could add any information and see if the two property owners could come to a resolution. John Fink said he had limited information on this. Ken said they requested Robert to come in. John Fink said he did not have any documentation provided. Bill stated this is more of a neighbor to neighbor issue and the Board is just trying to get both sides in hopes that the two parties could come to a resolution. However, Ken and Diane added that they can't flood someone's property. Shedding of water is not allowed. Diane said it is not our jurisdiction and the Board was just trying to get the two parties together to try to resolve. A few pictures were in a file and a letter from Mr. Fink's insurance company is in the file. Ken stated the septic system does involve them. Margaret had some recommendations that a storm water swale may solve the problem. Margaret further stated that she met with Mr. Mong and she did see the video. She witnessed two problems, a storm water issue and a septic system. She can't tell if the septic failure is due to the storm water issue. Bill stated that it would be great if they could come to an agreement and if he could relay this information to his father.

310 Putnam Hill Road: (Norman Hill – Land Planning, Did not attend) - MOTION: John Silverberg made a motion to grant a variance from 100' to 50' from a wetland resource area. 2nd by Ken Malo. All in favour. Approved.

12 and 14 Lakeview Circle: Preliminary Question: Jeff Roy – Did not show up: 14 Lakeview Circle is adding an accessory apartment but access is difficult to add a line to his septic system. He wants to add on to his neighbor's septic system whose system is partially on his property. His neighbor will allow it.

The Board does not feel comfortable with this. Judy stated that the Building Commissioner is also not in favour for this. The Board stated he needs to hire an engineer and evaluate his options. The engineer would have to present to the Board if a shared system is the only feasible option.

Other Business:

134 Leland Hill Road: Preliminary Review: Peter Engle – McClure Engineering:

Peter explained the caveats of this situation to the Board. Per Margaret it will require a Plan Review and 2 Inspections. McClure will submit a plan.

Leach Field Replacement: Margaret stated she has been running into scenario's whereas, the leach field only fails. An engineer must determine why it failed and once it is determined that the design and area are not a concern. Ken said make sure not undersized. Not the perc rate. It would require a deep hole and at least 3 inspections and an as-built. Diane said we would have to make sure the tank is adequate. Margaret stated it would be a case by case basis and be a component only with a few more requirements. The engineer would present to Margaret. Margaret stated they are just replacing what is there, not changing the elevations. Can leave the septic tank.

Local Upgrades/Variances: None

Kings Campground – C o C – Review: Margaret Bacon is still reviewing this very involved project.

Other Business:

Margaret would like an additional statement on the as-built plans certifying:

“System was installed per Title 5 and as per the approved plan”.

MOTION: Ken Malo made a motion to add a new requirement that all engineer as-builts
2nd by John Silverberg. All in favour. Approved.

Department Update: Cheryl stated we have been busy with renewals. Ed Mansfield resigned and we have a new Animal Inspector and she has since resigned. We had an incident with several bats in a home with human exposure. She had 6 or 7 events in one week and it was too much to handle when you have a full time job. Cheryl is looking for a new animal inspector. Cheryl set up a cooling station for the heat wave. Cheryl is looking for a medical director as our medical director retired.

Old/New Business:

Review Fee Schedule: The Board was given fee schedules of the surrounding towns and the Board can take home and review. Judy stated she included what we paid Jim and what we paid Margaret. Cheryl stated we have to make adjustments in regards to items Margaret charges for that are not fee based. Cheryl asked all of the Board members to write notes on the fee schedule as to their recommendations for next month.

Follow-Up – Review Well Regulations: Tabled – review with new consultant.

Follow-Up- Review Supplemental Title 5 Regulations: Tabled – review with new consultant.

Review As-Built Forms and other Title 5 Forms – Tabled – review with new consultant.

Next Meeting: August 27, 2019

Motion to Adjourn at 8:00 PM: – John Silverberg , 2nd by Ken Malo - Unanimous - Approved.

William Fredericks, Chairman

Tammi Marois, Vice Chairman

John Silverberg, Member

Diane Miller, Member

Ken Malo, Jr., Member