



WHAT TO EXPECT AT THE SPRING ANNUAL TOWN MEETING

Hello Sutton Voters:

The logistics of this year's Spring Town Meeting will be significantly different than in prior years due to the pandemic. With safety as our highest priority here is what you can expect on **Saturday, May 15th** !

PRIOR TO TOWN MEETING:

Self-Check

The Centers for Infectious Diseases and Prevention (CDC) recommends individuals check for the following symptoms of COVID-19 prior to being in public. Please ask yourself the following questions and **stay home if you answer Yes!**

1. Are you feeling unhealthy?
2. Have you experienced any cold or flu-like symptoms in the last 14 days? (i.e. fever, sore throat, cough, respiratory illness, difficulty breathing, headache)?
3. Are you experiencing a new loss of taste or smell?
4. Have you had close contact to anyone who has recently tested positive for COVID-19 within the last 14 days? (Close contact means being within 6 feet of the COVID-19 positive individual for more than 15 minutes).

TOWN MEETING:

Be Prepared

- Chairs will be provided but you are welcome to bring your own for comfort and convenience.
- Water will also be provided. Dress in layers and bring umbrellas, hats sunscreen, bug spray and snacks.
- Please download the warrant in advance on your device for convenience. It is available at www.suttonma.org. A QR code is also available below.

Social Distancing & Face Coverings

1. Masks will be required.
2. Everyone is expected to abide by the CDC's guidelines for social distancing
 - a. Stay at least 6 feet (about 2 arms' length) from other people
 - b. Do not gather in groups
 - c. Please be mindful of others that are entering and exiting the meeting

Place & Registration

1. The meeting will be held at the Middle/High School Athletic Field, 393 Boston Road, Sutton, MA. Parking is available in both school lots.
2. The meeting will start promptly at 10AM.
3. **Voter check-in/registration will begin at 9AM at the goal posts at each end of the field. Check-in is required.**
4. If you plan to attend with family members that you reside with, please stay together throughout the arrival and registration process.
5. After completing check-in, enter the meeting area and select a seat. An LED Video Wall will be in use so you may want to sit closer to stage area.
6. Once seated we encourage you to remain seated for the duration of the meeting. Chairs are to remain in place.

Microphones

1. Four microphones will be set up in the meeting area.
2. If you expect to speak during the meeting, please find a seat close to the microphones in order to minimize the time needed to get to the microphones.

Articles

1. The articles will be taken in the order they were placed on the warrant.
2. Presentations will be limited to five minutes.
3. The time for speakers during Open Debate will be limited to 3 minutes.

Adjournment

At the conclusion of the meeting, the Moderator will dismiss attendees by section. Upon dismissal, please exit as directed and proceed to your vehicle. Please do not congregate.

Adherence to instructions by town officials will contribute to making Town Meeting as safe as possible.

Respectfully,

Kenneth Stuart, Town Moderator
James Smith, Town Manager



SCAN QR CODE TO ACCESS TOWN WARRANT ON YOUR DEVICE