

COMMONWEALTH OF MASSACHUSETTS
Town of Sutton
Meeting Minutes

Board/Committee: Library Building Needs
Date: June 22, 2016
Time: 7:00PM
Location: Meeting Room 1-A, Sutton Town Hall
Attendance: Betsy Rajotte, Korinne Hadad, Kelly Holbrook, Chris Manna, Lisa Kane, KC Vaillancourt, John Couture, Paul Griffin (OPM- CMS, Inc.), Stewart Roberts (Architect- J. Stewart Roberts Assoc.), Phil O'Brien (Architect- J. Stewart Roberts Assoc.)

The meeting was called to order at 7:10PM.

Korinne Hadad motioned to approve the minutes of the meetings held on April 7 and April 28. Motion passed unanimously.

Library Director Betsy Rajotte reported that there were no recent expenditures from the grant funds. The contract was signed with J. Stewart Roberts for designer services at the amount budgeted in the grant.

Stewart Roberts and Phil O'Brien gave a presentation on the building areas that we need. They have been through the building program and diagrammed the furniture called for in each area and the space defined. They also passed out a preliminary timeline for the next few months.

The next meeting was scheduled for Wednesday, July 6 at 7 pm.

Meeting was adjourned at 7:51PM