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Community Development Director



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# **TOWN OF SUTTON**

## **PLANNING BOARD & DEPARTMENT**

### **MEMORANDUM**

TO: Planning Board

FROM: Jennifer S. Hager,  
Community Development Director *JSH*

DATE: January 30, 2024

RE: Accessory Apartment – 31 Pleasant Street

I have reviewed the plan and submittal for the accessory apartment in accordance with Section VI.L. of the Zoning Bylaws, and have the following comments:

#### VI.L. - Accessory Apartment Bylaw:

- d. With dormers that nearly duplicate the look of the existing home and the large oval window to the left of the garage doors, this structure looks like a second home is sitting there. As a detached accessory apartment, the Board must decide if the proposed design maintains the appearance of a garage.

Should the Board wish to act on this application, I recommend the following minimum conditions:

1. Approval of all other required departments, boards and/or commissions.
2. Separate street numbers must be utilized as assigned by the Board of Assessors. Said numbers shall be clearly posted on the home and accessory apartment and at the street if not visible from the street, to ensure emergency vehicles and response personnel know where/how to gain access to each dwelling unit.