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Planning & Economic Development Director



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8729
www.suttonma.org

TOWN OF SUTTON

PLANNING BOARD & DEPARTMENT

MEMORANDUM

TO: Planning Board

FROM: Jennifer S. Hager,
Planning & Economic Development Director *JSH*

DATE: May 24, 2023

RE: Accessory Apartment – 358 West Sutton Road

I have reviewed the plan and submittal for the accessory apartment in accordance with Section VI.L. of the Zoning Bylaws, and have the following comments:

General: It's my understanding there may be issues with Conservation Commission on this site. The applicant is meeting with the Conservation Commission on June 7th. The Board can act contingent on Conservation Approval or can continue until after the Conservation Meeting.

VI.L. - Accessory Apartment Bylaw:

- b. The Board of Health must approve the septic system for this home + accessory apartment.
- d. The Board must decide if the proposed design maintains the appearance of a single family home.

Minimum Conditions:

1. Approval of all other required departments, boards and/or commissions, especially from the Conservation Commission and Board of Health.
2. Separate street numbers must be utilized as assigned by the Board of Assessors. Said numbers shall be clearly posted on the home and accessory apartment and at the street if not visible from the street, to ensure emergency vehicles and response personnel know where/how to gain access to each dwelling unit.