



Town of Sutton  
Highway Department  
29 Pleasant Valley Road  
Sutton, Massachusetts 01590  
508-865-8743  
<https://www.suttonma.org/highway-department>

## APPLICATION FOR PUBLIC SHADE TREE ALTERATION (MGL. c. 87 §3)

### APPLICANT & PROPERTY OWNER INFORMATION

NAME \_\_\_\_\_

STREET \_\_\_\_\_ CITY/TOWN \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

NAME, ADDRESS & CONTACT INFO OF PROPERTY OWNER (if different from Applicant)

### SITE INFORMATION:

STREET AND NUMBER \_\_\_\_\_

ASSESSOR'S MAP \_\_\_\_\_ LOT #(S) \_\_\_\_\_ DEED INFO BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

### **PROVIDE THE FOLLOWING INFO:**

- ☐ Picture of trees to be altered or removed
- ☐ Map of location of trees to be altered or removed with type and diameter at breast height (dbh) size
- ☐ Proposed Mitigation \_\_\_\_ trees to be replanted location \_\_\_\_\_ OR \$ \_\_\_\_\_ payment to tree fund

PROJECT DESCRIPTION: \_\_\_\_\_

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APPLICANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

PROPERTY OWNER'S SIGNATURE (if not Applicant) \_\_\_\_\_

DATE \_\_\_\_\_



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## **APPLICATION REQUIREMENTS**

### **REQUIRED SUBMISSION MATERIALS:**

Applications must be submitted in a complete packet in order to schedule a public hearing (please see deadlines for meeting dates).

- A completely filled out Application
- A project description
- Required maps, drawings and/or photographs
- An electronic file of the Application and supporting documents
- Certified Abutters List from Assessors  
(Please file with Assessors Office at least 10 days before application is to be submitted)
- Application and mailing fees (to be calculated by the Department) – make check payable to Town of Sutton
- Advertising fee