

SUTTON POLICE DEPARTMENT BUILDING COMMITTEE

Scheduled Meeting held January 2, 2019

Located at Town Hall Meeting Room:

PRESENT: Wendy Mead, Timothy Harrison, Gerry Creiger, James Smith, Jesse Limanek, Rick Deschenes and Paul Maynard

ABSENT: Wayne Junnila and Chief Dennis Towle

GUESTS: Neil Joyce (CMS) & Matt Salad (Tecton Architects)

Meeting called to order at 7:00 pm by Wendy Mead

1. Jesse Limanek made a motion to accept the minutes from December 5, 2018, as amended, second by Paul Maynard: vote 7-0-0.
2. Neil Joyce then provided a construction update. He reported that the work on the exterior of the building has, for the most part, been completed; good progress has been made inside the building with the painting underway, flooring going in and the lockers have been delivered; the front entry (which has been covered by a brown tarp) is lagging behind, however the work is mostly completed underneath the tarp and the remaining work should be completed soon. Neil then discussed the upcoming work. The contractor will continue "hitting the finishes hard throughout January"; the first furniture delivery is in the building; the dispatch furniture is due the week of January 15; the delivery of the balance of the office furnishings is due the week of January 23. Once the furniture is installed, the deployment of the IT furniture will begin. "Generally speaking, we are in a good spot." However, the second test results on the water service coming out of the well show an increase in the radon levels in the water so an appropriate size radon mitigation system will need to be installed. As to how that impacts the opening of the building, Neil hopes to have more current information at the February meeting. In response to a question from Wendy Mead, Neil advised that NELCO has selected trades working on a second shift.
3. Paul Maynard gave a fiber update and advised that he co-ordinates with Mike Johnson (Comtrac). Work is currently being done on Putnam Hill Road.
4. Neil and Matt Salad then addressed several questions from committee members and Robert "Nick" Nunnemacher, a member of the public.
5. Neil provided a project budget update and a summary of expenditures incurred to date representing "roughly 71% of the budget and the contingency remains just under \$100,000". "All things considered, we are in very good shape being this close to completion." Tim Harrison had a question concerning the Furnishings and Equipment cost to date.
6. Matt Salad commented that two tarps will be used to cover signage on the building.
7. Wendy asked that the parking lot at the new building not be used by the public for any events, such as an exchange, and to use the police station in the center of town.
8. The next regularly scheduled meeting will be Wed., February 6, 2019 @ 7:00 pm.
9. Jesse Limanek made a motion to adjourn @ 7:10, second by Rick Deschenes, vote passed 7-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk