

Jonathan Anderson, Chair person
David Hall, Vice Chair
Jesse Limanek, Clerk
Jeffrey Bannon
Normand Champigny



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk 8/1/2023 with a roll call vote of 5-0

6:00 p.m. – July 11, 2023

Roll Call vote taken:

Members in Attendance in person:

Chairperson Jonathan Anderson, Vice Chair David Hall, Clerk Jesse Limanek, Select members Jeffrey Bannon & Normand Champigny.

Also in attendance in person: Town Manager James Smith, Town Accountant Tim Harrison & Deb Jacques, secretary

Public Forum – N/A

Select person Hall motions to accept as presented the June 20, 2023 Select Board meeting minutes Select Person Bannon seconds passes 5-0 with roll call vote

Recognition for Eagle Scout David Perry read in to record by Selectperson Limanek

****Public Hearing**** Pole Hearing Providence Rd/Buttwood Ave- read as advertised in the June 22, 2023 Millbury Sutton Chronicle by Selectperson Limanek. Zooming in is Jay Lucier with NGrid. Mr. Lucier states it is not 11ft (mistake in submitted forms) as advertised it is 1700 ft. Vice Chair Hall asks if the discrepancy will be an issue. Town Manager Smith replies no- the motion will have the amended information. Hearing no other comments/concerns- Select person Limanek motions to Close Public Hearing Select person Bannon seconds passes 5-0 with roll call vote. Select person Limanek motions to approve Pole Hearing # 30497975 from NGrid & Verizon for Providence Road/Buttwood Ave as advertised in the June 22, 2023 Millbury Sutton Chronicle with location of pole to be located approx. 1700 ft. from the intersection of Providence Rd/Buttwood Ave. Select person Bannon seconds passes 5-0 with roll call vote.

Outdoor Music Entertainment License Request- Brickstone Kitchen- 4 Worc. Prov. Tpk.- present from Brickstone is Justin Bonner- Town Manager Smith states this is a request for outdoor entertainment Thursdays between 5-8pm during July, August, September and October weather permitting. Also requested is a raw bar but that is under the Board of Health Dept. Vice Chair Hall states Brickstone had handled the outdoor dining terrific during Covid, the parking lot is newly paved- the atmosphere is great- this is a great idea. Select person Limanek says this is a great restaurant- hope this runs smoothly- what are you trying to do with this. Justin Bonner replies they would just like to add something different- it will be acoustic music. Justin goes on to say Brickstone is very happy with the support from the town and the Select Board. Select person Bannon feels this is a great idea, Select person Champigny says this is very creative- and he appreciates what they offer to the residents. Select person Bannon motions to approve the request from Brickstone Kitchen located at 4 Worc. Prov. Tpk for an outdoor music entertainment license throughout July, August, September and into October (weather permitting) on Thursdays between the hours of 5pm-8pm Select person Limanek seconds passes 5-0 with roll call vote.

Year End Transfers- Town Accountant Tim Harrison presents the list of transfers in the amount of \$51,700. (copy attached to the final minutes) these transfers went before the Finance Committee last night. Tim reviews the 3 accounts the funds are coming from (Tax Title, Town Counsel and Veterans benefits). Vice Chair Hall asks for Tim to explain if there are rules in these yearend transfers. Tim states transfers need the Finance Committee and the Select Board approvals by July 15th large transfers are brought to Town Meeting- these are considered year end clean ups. Vice Chair Hall states \$51,000 deficit on a 30-million-dollar budget is miniscule. Select person Limanek asks about one of the line items that was short- life guard wages- he asks what the pay rate is now- Jim replies he believes 17-18 dollars an hour. Jesse also asks about the Assessor's office contract services- he remembers being told once we reach

10,000 residents there will be a jump in cost for additional reporting. Select person Bannon says \$51,000. That has to do with rounding- Jeff states he does not remember any year end transfers being a large number. Select person Champigny says there are no red flags- he has no concerns. Chairperson Anderson states this shows transparency. Hearing no further comments Select person Champigny motions to approve the FY2023 Year End Transfers in the amount of \$51,700. as presented select person Limanek seconds passes 5-0 with roll call vote.

Town Manager Update:

- Fireworks- rescheduled for Sat. July 22 with a rain date of July 29th. Tom Fournier has decided to include a concert on the Common between 6-8pm with a band the Cultural Council recently had on the common- Far from Eden.
- Hatch Asphalt- they have finished the first coat on each of the parking areas- we did approve a change order to include the repaving of the wide area that goes over to the Elementary school- this was an additional \$50,000.
- School Dept. Grant- the School Dept. was awarded a grant from the Exec. Office of Public Safety & Security in the amount of \$133,201 – the majority will be spent on the purchase and installation of cameras and other safety initiatives. This will also allow cameras with live feed to display at the Police Station. Jim thanks Superintendent Kim Roberts Morandi and IT Director Dan Durgin for applying and received this grant. Select person Champigny asks in regards to the retainage and storage of footage are there any requirements? Will there be a cost associated with this beyond the grant funding? Jim will get this info
- Goals Meeting at Blackstone National on July 25th at 6pm
- The Treasurer Collectors office as well as the Assessor's office will be undergoing training on the new Munis software on July 25th The Collectors office will be closed 8am-12:00pm and the Assessor's office will be closed 1pm to 4pm.

Announcement's / Round Table:

- Select person Limanek reads the needs of the Sutton Food Pantry. Jesse also announces two events being put on by the Cultural Council on the town common- July 13th at 7pm Blues Brothers Briefcase concert and July 20th at 7pm the Blackstone Valley Community Concert.
- Select person Bannon mentions correspondence regarding truck traffic on Central Tpk.
- Select person Champigny also mentions the correspondence regarding Central Tpk truck traffic and use of hazard lights.
- Chairperson Anderson acknowledges the correspondence from Karen Cadrin, Roland Prunier, Brian Darling & Kelly Huntington regarding truck traffic on Central Tpk.

Select person Limanek motions to adjourn, Select person Champigny 2nds- Roll Call vote taken- passes 5-0

Meeting adjourned 6:45pm