

Jonathan Anderson, Chair person
David Hall, Vice Chair
Jesse Limanek, Clerk
Jeffrey Bannon
Normand Champigny



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk 8/15/2023 with a roll call vote of 5-0

6:00 p.m. – August 1, 2023

Roll Call vote taken:

Members in Attendance in person:

Chairperson Jonathan Anderson, Vice Chair David Hall, Clerk Jesse Limanek, Select members Jeffrey Bannon
Select person Normand Champigny remote.

Also attending in person: Town Manager James Smith & Deb Jacques, secretary

Public Forum – N/A

Select person Limanek motions to accept as presented the July 11, 2023 Select Board meeting minutes Select Person Bannon seconds passes 5-0 with roll call vote

Select person Limanek motions to approve as presented July 25, 2023 Goals & Objectives meeting minutes Select person Bannon seconds passes 5-0 with roll call vote.

Select person Limanek recuses himself for the next 2 agenda items

Liquor License Change of Manager & Officers- Dudley Gendron Post #414 American Legion 156 Boston Road- present is the proposed new bar manager Nicholas Hall and the new Commander Robert Sullivan- Vice Chair Hall asks Mr. Sullivan what his role is as Commander- Mr. Sullivan replies to oversee the bar manager and see that all regulations are followed. Dave asks Nick Hall his role- Nick replies to oversee the day to day operations, scheduling of staff & ensuring all are TIP certified and are aware of the rules and procedures related to alcohol and order supplies. Dave also asks Nick Hall if he has been there for events- Nick replies he has worked during the Chicken BBQs as well as a fundraiser held a few years ago- Dave says the board cares about good practices as well as the policies and rules regarding the Liquor license. Select person Bannon asks how long Nick Hall has been involved with the Dudley Gendron- Nick replies 20 years – Jeff asks if Nick will be on site for events- Nick replies a large portion of them. Select person Champigny stresses the importance of all bartenders be TIP Certified. Hearing no further comments- Select person Hall motions to approve the liquor license Change of Manager & Officers for Dudley Gendron Post #414; new manager in charge Nicholas Hall Select person Bannon seconds passes 5-0 with roll call vote.

Request by the Dudley Gendron for 3-Out Door one-day alcohol licenses- Town Manager Smith mentions the 3 events- Aug. 26 1-7pm for a fundraiser, Sept. 9 12-5pm annual Chicken BBQ and Oct. 1 11-6pm- private event-pig roast. Vice Chair Hall feels these are long running events- time wise- how will you handle the parking? Nick Hall replies normal events the attendees will come in waves – coming and going. Dave asks if there is a tent outside and will alcohol be indoors or out- Nick replies there will be a bar tender outside and at the inside bar. When asked about police detail- Nick replies we will welcome if it is needed. At this time Jesse Limanek- 3 Merrill Road Sutton Commander of the Sons of the American Legion Post #414 is asked to come up to the table- when asked about police details he says they use discretion based on the event. Normally the Police cruisers are asked to circle around throughout the events. Dave says he is not worried about these events but realizes there is a turnover at the Dudley Gendron. Select person Bannon asks if they feel there are any potential risks with crowd control- Jesse Limanek replies years past the tent was in the front of the Dudley Gendron they have now moved it to the back – there is also fencing that will be placed around the bar area. Select person Champigny thanks the Dudley Gendron for the fundraiser on August 26th. Hearing no further comments Select person Bannon motions to approve the Dudley Gendron Post #414 request for 3- one day outside all alcohol events: August 26th 2023 1pm-7pm; September 9th, 2023 12:00pm-5pm and October 1st 2023 11am-6pm Vice Chair Hall seconds passes 5-0 with roll call vote.

Potential articles related to alterations to Boston Road layout- present is Jen Hager Community Development Director- Jen says there are 2 matters that need to be addressed to the Boston Road layout east of Dudley Road. This is an informational item at this time- it will come back for a motion at a later meeting and then it will go on Town Meeting vote. These issues have been discussed at Planning Board Public Hearings with the request to approve the definitive subdivision roadway Unified Parkway as well as to widen and restripe Boston Rd at this intersection. Unified committed to provide a multi-use path that can accommodate multiple users at the same time. This will extend from Unified Parkway to the driveway of 122 Boston Rd (property owner-Doiron). The second matter was discovered by a Unified land surveyor- Boston Rd. was laid out as a town road- referred to as Wilkinsonville Rd- the county relocated Boston Rd.- these plans show a portion of the old town layout extending from Dudley Rd to and into the proposed improvements for Boston Rd. were removed from the layout. These portions have been used as private property, but are likely part of the town way. This will affect 122 & 126 Boston Rd. The property owner at 126 Boston Rd. will be meeting with Jen next week there has been no reply from 122 Boston Rd. Vice Chair Hall asks how this will affect their property tax- were they paying for an area that was not theirs? Jen replies she has spoken to Knick Nunnemacher (Assessors office) he said they are only being assessed on what they own by way of the deed- Dave says it feels like we are harming these two property owners. Chairperson Anderson asks Jen when she comes back before the board with this please let us know if there is any impact to the residents. Select person Bannon says he is concerned as the property owner at 122 Boston Rd will be losing 30 feet of frontage that they have had for years which will be paved and used as a bike path- that is substantial. Town Manager Smith states if there is an issue with the 2 property owners is there a different route? Jen replies they were notified of the public hearings. Select person Champigny says this is approx. 21,756 sq. ft- is this the final survey-. Jen replies no- WSP is working on a detailed survey- Norman asks if when done is this filed with the Registry of Deeds Jen replies yes. Chairperson Anderson asks if there is a light planned for the Unified entrance- Jen replies not at this time but when Galaxy put in the lights they added extra wire should there be a need elsewhere.

CMRPC/reappointments- Town Manager Smith says these are yearly appointments. Jesse Limanek is the delegate and Jonathan Anderson is the alternate. Vice Chair Hall asks Select person Limanek to explain what CMRPC (Central Mass Regional Planning Committee) and CMMPO (Central Mass Municipal Planning Office) offers to the towns. After discussion- Jesse Limanek and Jonathan Anderson confirm they would like reappointments. Select person Champigny motions to reappoint Jesse Limanek as the delegate to CMRPC to represent the Town of Sutton, Vice Chair Hall seconds passes 5-0 with roll call vote. Select person Champigny motions to reappoint Jonathan Anderson as the alternate to CMRPC to represent the Town of Sutton Select person Limanek seconds passes 5-0 with roll call vote.

Town Manager Update:

- Fireworks- scheduled for July 22 were cancelled for the year thank you to Tom Fournier for all his efforts.
- Hatch asphalt has completed the pavement at the ELC and Elem. School parking lots. They won the bid of \$248,000. We did make one change order and had them reclaim and repave the walkway around the Elem. School library which leads to the administration offices. This added \$51,800. We still managed to stay under what was budgeted.
- Waters Farm Events- the farm will be hosting a regional tractor show Aug 12 & 13th. They will also be hosting a cross country race called the old goat cross country classic.
- School Dept grant update- A question was asked at the last board meeting regarding storage requirement for camera footage from the school. According to Dan Durgin there are no requirements however we will utilize the internal server to hold approx. 30 days. The cost will be covered through the grant.
- Fall Town Meeting schedule- Articles for the warrant are due Aug. 9th- the Select board will see the draft warrant on Sept. 5th and sign the warrant on Sept. 19th. The Select board will be presenting an engine brake by law.

Announcement's / Round Table:

- Select person Limanek informs residents that after many attempts to bring back the Veterans Agent to the Sr. Center - Veterans Agent Carl Bradshaw will be at the Sutton Sr. Center the 3rd Thur. of the month to assist Veterans with their needs. Anyone wishing to get an appt. please call the Sr. Center.

Select person Limanek motions to adjourn, Select person Bannon 2nds- Roll Call vote taken- passes 5-0

Meeting adjourned 7:10pm