

Jeffrey Bannon, Chair person  
Jonathan Anderson, Vice Chair  
David Hall, Clerk  
Jesse Limanek  
Wendy M. Mead



Sutton Town Hall  
4 Uxbridge Road  
Sutton, MA 01590  
Telephone (508)865-8727  
Fax :( 508)865-8721

James A. Smith, Town Manager

Town of Sutton  
Select Board

Meeting Minutes

**Minutes Accepted and filed with the Town Clerk 10/18/2022 by a roll call vote of 5-0**  
6:00 p.m. – October 4, 2022

Roll Call vote taken:

Members in Attendance in person:

Chairperson Jeff Bannon, Vice Chair Jonathan Anderson, Clerk David Hall & Select members Jesse Limanek and Wendy Mead.

Also in attendance in person: Town Manager James Smith, Town Accountant Tim Harrison & Deb Jacques, secretary

Pledge of Allegiance followed with a moment of silence for the passing of Clarke Alderman

Chairperson Bannon recites the following: Pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, this meeting of the Sutton Select Board is in a hybrid format with both in-person and Zoom component. To join the meeting visit [www.zoom.us/join](https://www.zoom.us/join) and enter Meeting ID 897 9259 4177/Passcode: 378235. The meeting will be broadcast and recorded on local public access station (Verizon 31 & Charter/Spectrum 191) and live streamed on the Towns YouTube channel when available.

**Public Forum** – Karen Cadrin of 468 Central Tpk. Has zoomed in to inform the Select board of the traffic on Central Tpk. Karen has lived in Sutton for 30 years but moved onto Central Tpk. a year and a half ago. Heavy usage of trailer trucks and trucks carrying heavy duty equipment go back and forth from 5am to 7 pm every day making this area feel more like she is living on 146, 290 or 395. The noise and smell of diesel have affected her peace and quality of life. Karen would like to see this issue discussed at the Spring Town Meeting.

Select person Hall motions to accept as presented the September 27, 2022 Select Board meeting minutes Select person Mead seconds passes 5-0 with roll call vote.

Waters Farm- present is Paul Schaefer 10 Uxbridge Rd., president of Board of Directors for Waters Farm along with Pam Gurney of Bond Hollow Rd., Treasurer Joyce Smith and Xanadu Caban- volunteers at Waters Farm. Paul reads from a handout (attached to final minutes) labeled 42<sup>nd</sup> Annual Waters Farm Days. Also mentioned were the need for volunteers (average age of their volunteers are 70+ years old), the continued need for funding as well as the upcoming annual Waters Farm Days. The farmhouse will once again be available for tours. Paul also thanks Matt Stencil and the DPW for the improvements to the roadway leading to the farm. Select person Hall says volunteering here is a great opportunity for retirees- it is what makes Sutton - Sutton. Dave says Farm Days looks like it will have a great line up with the activities/shows Paul has mentioned. Select person Limanek says Farm Days in Sutton is so special- this is a rare gem opened for the public to enjoy. This is a solid strong community event. Select person Mead offers her thanks to all that make this event happen- it is a flagship event. There is so much for all to see. Vice Chair Anderson asks if there are any specific skills needed to volunteer- Paul replies no- you can mow the lawn, weedwack, garden, housekeeping. There are things to be done year round. Xanadu states the day of the event you could assist with crowd control, ticket taking, parking. Pam Farnum states there is a form on the Waters Farm website to signup. Pam also informs the board that Norma Bedrosian will be retiring after her 3-year appointment is up- she is 89 years old. Chairperson Bannon says Waters Farm days are woven into the fabric of this town- if you are able to volunteer to keep this event alive in town that would be great.

Single Audit results- federal programs FY21- presented by Tim Harrison. Tim says the reason Sutton needed to do this single audit (in addition to the normal audit) is due to the federal funds given out during COVID- Sutton expended \$2,330,530 in federal funds. This audit was performed by Melanson. Tim states it is called a single audit because it combines one audit covering all of the grantees federal grants. The threshold for the need to do a single audit is \$750,000. Tim reports that the audit showed both opinions to be

clean- the one finding noted was the lack of written policies & procedures related to federal awards. Tim says he plans to have this addressed by the end of FY23. Select person Hall says the reason this was needed was due to Sutton received a lot of extra money. Select person Limanek says we received a significant amount of money – this audit shows our transparency- every dollar we received was used properly and accounted for.

Approve and sign the final Fall Town Meeting Warrant- this was reviewed last week- the board has no comments, questions or concerns. Select person Limanek motions to approve and sign the Fall Town Meeting Warrant Select person Mead seconds passes 5-0 with roll call vote.

#### Town Manager Update:

- Opioid Settlement- communities in MA have begun receive monies for the class action lawsuit against big pharma. So far Sutton has received \$12,566. - we are due to receive a total of \$50,000. These funds must be spent on opioid related issues. Fire Chief Matt Belsito will oversee these funds- appropriation will require town meeting approval.
- Free Cash- as of 7/1/22 the certified cash is \$3,091,335. Also certified was the Sewer Dept. retained earnings (\$1,457,831. And Transfer Station at \$46,302).
- Flu Clinic- the BOH will hold a flu clinic at the town hall on Oct. 11 from 4-6:30pm. All must preregister – the link may be found on the towns website.
- Brush Chipping Day – residents with a sticker will be able to bring brush to the Transfer Station on October 15 8am-noon.
- Fall Town Meeting to be held on Oct. 17 at 7pm
- Controlled Burn- The Whittier Family has authorized the Fire Dept. to have a controlled burn of their property on Town Farm Rd. The Fire Dept. has held training at this site since August. On Oct. 15<sup>th</sup> Fire Depts. from the area will be participating in this event. Thank you to the Whittier's as well as Fire Chief Belsito for providing this training to our Fire Dept. as well as the regional depts.
- The Select board will be signing grant paper work after the meeting for the Parks grant- this was approved at the May town meeting.

#### Announcement's/Round Table

- Select person Hall also mentions the passing of Clarke Alderman and what he brought to the town as well as the Sr. Center.
- Select person Limanek mentions Clarke Alderman and the kind, caring compassionate person he was. There is a lot of sadness at the Sr. Center. Jesse reads the list of items needed for the Sutton Food Pantry. There has been an increase in use recently.
- Select person Mead says she always likes to remind people to be kind and compassionate- tonight she wants people to remember to be kind to themselves and to stay well.

Select person Limanek motions to adjourn, Vice Chair Anderson seconds- Roll Call vote taken- passes 5-0  
Meeting adjourned 7:30pm