

David Hall, Chair person
Wendy M. Mead, Vice Chair
Jesse Limanek, Clerk
Jonathan Anderson
Jeffrey Bannon



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 6/2/2020 by a vote of 5-0

5:00 p.m. – May 19, 2020
REMOTE DIAL IN MEETING

Members in Attendance by video chat:

Chairperson David Hall, Vice Chair Wendy Mead, Clerk Jesse Limanek & Select Board Jonathan Anderson & Jeffrey Bannon
Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Chairman Hall calls meeting to order with Good afternoon, This Open Meeting of Sutton Select Board is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Public participation has been offered for this meeting.

Public Forum: N/A

Selectperson Limanek motions to approve as presented minutes from 4/28/2020 meeting, Selectperson Anderson seconds passes 5-0
Selectperson Limanek motions to approve as presented minutes from 5/05/2020 meeting, Selectperson Bannon seconds passes 4-0-1
(Select person Anderson abstains-absent from meeting)

COVID-19 Certificate of Recognition as read by Select person Limanek

****PUBLIC HEARING**** Pole Hearing-Reservoir Ave. Public Notice read into record by Select person Limanek. Town Manager Smith states this was requested by the town due to a resident on Reservoir Ave. There is a pole that is positioned in an area that prohibits large vehicles from going by, this pole has been hit a few times. Town Manager Smith states abutters were notified with the call in information, there are no callers at this time. Select person Limanek asks if Fire, Police and Highway have approved, Town Manager Smith replies yes. The other Board members feel this makes sense. Hearing no more comments, Select person Anderson motions to close the public hearing, Select person Bannon seconds passes 5-0. Vice Chair Mead motions to approve joint pole hearing #29555550 from NGrid and Verizon as advertised in the April 30, 2020 Millbury Sutton Chronicle, Select person Anderson seconds passes 5-0

COA Update- Michelle Edelstein is present: Michelle begins by thanking businesses, individuals and organizations for the donations at this time. Currently they feed approx. 5 families a day. The food pantry use is totally confidential. If you need something please do not hesitate to contact the Sr. Center. This has been the busiest the Sr. Center has ever been, helping seniors with prescriptions, groceries, dr. appts. Meals on Wheels has increased deliveries. Michelle thanks Paul Maynard for his continued support to the Sr. Center as well as Hannah Limanek for her special deliveries to residents over the age of 80. Michelle says the Sr. Center has increased the outreach to

seniors like never before. Select person Limanek says the Sr. Center is operating behind closed doors, reduced hours, do you have enough volunteers. Michelle says they have a good group of people, they sanitize everything. They cannot take on new helpers now. They have to keep the volunteers safe. Jesse asks if are they seeing more seniors now that may have been hesitant before. Michelle says yes they have added to the Meal on Wheels recipients as well as the Food Pantry. Jesse thanks Michelle and her coworkers for all they are doing during this time. Vice Chair Mead says dr. appts. are critical and the anxiety this can cause is tremendous. Wendy asks if the library is still offering books to shut ins, Michelle replies yes they are. Select person Anderson offers his thanks to Michelle, her staff and all of the volunteers. He says he appreciates the adaptability to help the seniors and families in need is comforting. Jonathan asks if there is anything they need from the Board, Michelle replies just let everyone know the Sr. Center and Food Pantry is there for the residents. Select person Bannon offers thanks to Michelle and her staff. Chairperson Hall thanks all for the generous donations that continue to go in to the food pantry. Dave asks about reopening, Michelle states she is involved with MA Council on Aging and there are discussions on what will be involved once opened.

Approve Election Warrant: this is the annual town election scheduled to take place on June 23, 2020 from noon to 4pm. There are no contested races. Town Clerk Laura Caruso will be doing an outreach campaign to encourage early voting. Residents can contact the Town Clerks office for more information. Select person Anderson motions to approve as presented the Annual Town Election Warrant, Select person Bannon seconds passes 5-0

Review Draft Town Meeting Warrant: Town Manager Smith reviews the articles, he says we kept this limited to essential items only. Contentious articles that may draw attendance has been left off until a future meeting. Select person Limanek thanks Jim for keeping this to essential items to keep the town in operation. Vice Chair Mead offers thanks to Jim for paring down to the necessary articles. Chairman Hall says there are guidelines from the governor if the budget is not passed. Jim says he is working with the Town Clerk to have the social distancing by attendees as well as board members. It is being discussed whether to have in the Romasco gym or the auditorium. The Finance Committee will have a public meeting on June 9th it will be a Zoom meeting. Dr. Fitzpatrick for BVT, Police, Fire, Highway and the School Dept. will be on this meeting.

Town Manager Update:

- Reopening Town Hall - may begin on June 1st by appt only. Jim is working on the draft and will present to the Select Board for their review.
- Finance and Warrant Committee Public Hearing June 9.
- Transfer Station stickers- Donna Wood is working to get transfer station sticker for sale on line. Sticker fee has increased to \$50.00.
- Brush Chipping to be at the Transfer Station on Friday June 5 8am till noon.
- Donation of face shields- Universal Plastics donated 50 face shields to the Town of Sutton. We thank them for their generous donation.
- Marions Camp will not be opening this season. The challenge of having Life Guards responsible for swimmers and their safety puts those individuals at a health risk. The gate will remain open for those that would like to use the trails. There will be a sign stating Beach Closed, swim at your own risk.
Vice Chair Mead asks if people are walking the trails and not following social distancing will the Trails be closed, Town Manager Smith it will be an option if forced to do so.
- Town Meeting/Election- town Meeting to take place Monday, June 22nd at 7pm, the town Election will take place on Tuesday, June 23rd noon – 4pm. Precincts 1 and 3 will be at the school in two different locations and precinct 2 will continue to be at the Manchaug Fire Station. Chairman Hall would like to see the Town Meeting held in the auditorium as the digital set up is not as good in the Romasco gym.

Select Board round table:

Select person Limanek reads the list of food pantry items needed. Jesse also mentions there will be a smaller Memorial Day ceremony (under 10 people) that will attend cemeteries and pay respect to the Veterans. Jesse asks if the Tennis and Basket Ball Courts will be opened if the Governor issues similar openings Town Manager Smith states that falls under the School Committee and Superintendent

Vice Chair Mead thanks the residents that tune in to the Zoom meetings. This shows the town is still supportive of the Board we thank the community for all your support.

Chairperson Hall says the Memorial Day ceremony is not open to the public, Jesse will represent the Board. Dave appreciates Pam Nichols and the cable team, they are working on a virtual Memorial Day presentation. At this time Dave reads the drive by for the Graduating Seniors and the route it will go.

6:40 pm Select person Limanek motions to adjourn the meeting, Select person Bannon seconds passes 5-0

Meeting Adjourned