

David Hall, Chair person
Wendy M. Mead, Vice Chair
Jesse Limanek, Clerk
Jonathan Anderson
Jeffrey Bannon



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 7-21-2020 by a vote of 5-0

5:00 p.m. – July 07, 2020
REMOTE DIAL IN MEETING

Members in Attendance by video chat:

Chairperson David Hall, Vice Chair Wendy Mead, Clerk Jesse Limanek & Select Board Jonathan Anderson & Jeffrey Bannon
Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Chairman Hall calls meeting to order with Good afternoon, This Open Meeting of Sutton Select Board is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Public participation has been offered for this meeting.

Public Forum: N/A

Selectperson Limanek motions to approve as presented minutes from 6/16/2020 meeting, Vice Chair Mead seconds passes 5-0

Select Board Reorganization: Chairperson Dave Hall says it was an honor and pleasure to serve this past year as Chair, the job was made easier with a good board, also thankyou to Town Manager Jim Smith. At this time Select person Limanek motions to nominate Wendy Mead as Chair person, Dave Hall seconds passes 5-0. Selectman Anderson nominates Jesse Limanek to Vice Chair select person Hall seconds passes 5-0. Select person Bannon nominates Jonathan Anderson as Clerk, Vice Chair Limanek seconds passes 5-0

****PUBLIC HEARING****MGL 148§13 Fuel Storage-Primetals; participating in the ZOOM call is Mike Manning with Innovative Natural Gas which has done the work for this site. Also present is Fire Chief Matt Belsito. Chief Belsito informs the board that all inspections met and surpassed all inspections which also involved inspection by the State Fire Marshalls office. This is the 3rd site in the state for this type of CNG storage. The Sutton Fire Dept. has performed on site training. It will be placed at the end of the cul-de-sac in a gated area. Mike Manning describes the area it will be stored and says the tanks met Federal DOT regulations. Select person Hall asks where in proximity is this from Primetals as well as IBA. Mike Manning replies about 250 feet from Primetals, alittle further from IBA. This is a temporary service until the underground gas line is installed. Vice Chair Limanek thanks Chief Belsito for including the State Fire Marshal's office. Jesse asks if there is any type of surveillance on this location, Mike Manning says no but his company goes by daily. Select person Anderson spoke to the Town Planner and is comfortable that Chief Belsito did his due diligence. Select person Bannon asks the Fire Chief if his dept. has all the equipment needed to respond to any event. Chief Belsito replies yes. Chairperson Mead asks clarification on size of the trailer. Present on the Zoom is Ben Draper of 15 Barnett Road. He had concerns that this was a permanent structure but in listening tonight hears it is temporary (3 years possible). Chief Belsito also responded to Mr. Drapers concerns. Roll call taken to close Public Hearing, Select person Anderson motions to approve the Fuel Storage permit for up

to 185,000 cubic feet of compressed natural gas to be located at 93 Gilmore Drive: Primetals Inc. Vice Chair Limanek seconds passes 5-0

New Common Vic-Pizzeria Bruno 27C Galaxy Pass; Present is Davide & Marcello Bruno- Town Manager Smith informs the Board this will be contingent on final inspections. The brothers address the board, this is authentic pizza, ingredients will be purchased from a distributor in Boston that sells items from Italy. They also have a pizza oven from Italy. The Board all offer their well wishes and thank them for persevering thru the recent pandemic. Select person Bannon asks how many they will employ, they answer 3. Vice Chair Limanek motions to approve the Common Victualler license for Pizzeria Bruno located at 27C Galaxy Pass – owned and operated by Davide and Marcello Bruno contingent on receiving all necessary permits up to and including the Occupancy permit select person Bannon seconds passes 5-0

Year End Transfers- Town Manager Smith sites MGL Chap 44 section 33B, after this meeting the Finance Committee will meet to also approve as it is a 2 step process. The board all commend Tim and Jim for having such a small overage (\$34,110.) in a large budget. The largest portion is \$20,000. For the new police station expenses which includes a high electricity cost. Town Manager Smith says we will be putting solar panels on the car port roof to reduce the cost. Select person Anderson motions to approve as presented FY20 Year End Transfers Select person Hall seconds passes 5-0

Board Appointment- Town Manager Smith requests the appointment of Nicole Aubin from Associate member on Con Com to full member after Joyce Smith requested to not be reappointed. The board all offer their thanks to Joyce Smith for her years of service to the town. Vice Chair Limanek feels it is important for members of Con Com to learn procedure for proper compliance. Select person Bannon motions to appoint Nichole Aubin from Conservation Commission associate member to Conservation Full Member with a term to expire June 30, 2023- Select person Anderson seconds passes 5-0

Waters Farm Saw Mill- Waters Farm Preservation has requested approval from the Select Board to erect a 1920's vintage saw mill. The Town holds a 99-year lease on Waters farm. The board all feel this will only add another component to the living history of Waters Farm and be a valuable teaching tool during farm Days. Vice Chair Limanek motions to approve as requested from Waters Farm Preservation the addition of a 1920's Vintage Lane Sawmill Select person Anderson seconds passes 5-0

Ratify existing temporary licenses- Town Manager Smith says we currently have 2 establishments that received temporary outside dining licenses- Brickstone Kitchen and Schultzy's. The board approved these but tonight they just have to ratify. Select board Hall asks if there have been any complaints- Town Manager Smith replies not that we are aware of. Select person Hall motions to ratify the two existing temporary outside dining licenses: Brickstone Kitchen and Schultzy's - Select person Anderson seconds passes 5-0

Town Managers Update

- Covid 19 update- Cheryl Rawinski has been working nonstop on the Covid 19. The cases were leveling off until recently when there were 38 positive cases in the communities she oversees. In the mean time we continue to advocate for social distancing, hand washing and wearing masks.
- Sutton Youth Baseball third field- this addition is adjacent to lower Hough rd. that the BOS previously worked with SYBL for an added Babe Ruth field. Jeff Paulus disbanded the team that was to use this so there is no longer interest in that field. Recently SYBL has requested to develop this location. SYBL has control of this site until 2027 per the signed agreement in 2007.
- Annual Goals meeting to take place Tuesday, July 28th at 5:30 at Goddard Lodge.

Select Board round table:

- Select Person Hall is concerned with Cheryl Rawinski' work schedule. Dave welcomes Wendy as the new Chair of the Board.
- Vice chair Limanek thanks Dave Hall for his efforts over the past year as Chair. Jesse reads the items needed at the Food Pantry and does say the foyer at the Sr. center is opened so people may leave donations there instead of out in the heat. Jesse also thanks Matt Rearwin for this past Fridays event on the common to recognize the sacrifices many made to our country.
- Select person Anderson thanks Dave Hall for the last year as Chair and looks forward to the year ahead with Wendy as Chair. Jonathan voices his concern with DESE guidelines for the reopening of schools, the scenarios do not seem workable.
- Select person Bannon thanks Dave for the previous year, Dave was always available for questions, thoughts and concerns.
- Chairperson Mead thanks Dave Hall and Jesse Limanek for the past year- Dave as Chair and Jesse as Clerk.

6:50 pm Select person Hall motions to adjourn the meeting, Vice chair Limanek seconds passes 5-0

Meeting Adjourned