

Wendy M. Mead, Chair person
Jesse Limanek, Vice Chair
Jonathan Anderson, Clerk
David Hall
Jeffrey Bannon



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

**Minutes Accepted and filed with the Town Clerk on 4/6/2021 by a vote of 5-0
Roll Call Vote taken**

5:00 p.m. – March 16, 2021
REMOTE DIAL IN MEETING

Members in Attendance by video chat:

Chairperson Wendy Mead, Vice Chair Jesse Limanek, Clerk Jonathan Anderson & Select Board David Hall & Jeffrey Bannon
Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Chairperson Mead recites the following: Due to the current COVID-19 Crisis (pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law) this meeting of the Sutton Select Board is being held remotely via Zoom. To join the meeting visit www.zoom.us/join and enter Meeting ID 869 7349 7289 & Passcode 334877. The meeting will be broadcast and recorded on local public access station (Verizon 31 & Charter/Spectrum 191) and live streamed on the Town's YouTube channel when available. Pursuant to MGL Chapter 30A Section 20, no person shall address a meeting of a public body without permission of the chair. Individuals who would like to participate should state their name and address after being recognized by the chairperson. In an effort to ensure transparency to our viewers at home, the chat function is not available.

Public Forum: Brian Jankins of 221 Eight lots Road is on via Zoom call on behalf of Sutton Little League- after a 30-year absence they are back and he says it is an inclusive organization. Brian states the people involved have a past history of coaches- Brian hopes they are supported equally to Sutton Youth Baseball by the town.

Select person Hall motions to approve as presented minutes from the March 2, 2021 meeting, Select person Anderson seconds- Roll call vote taken - passes 5-0

****Public Hearing**** Brickstone Kitchen alteration to existing Liquor License- Public Hearing notice from the March 1st Telegram is read into record by Select person Anderson. Town Manager Smith informs the Select Board this has been given the approval from Police, Fire and the Building Dept. Jim does state the Board of Health has made the office aware this has a seating capacity of 35 from DEP due to it being a Public Water Supply. Present from Brickstone Kitchen is Justin Bonner and owner- Anthony Joseph. Justin states they are not looking to increase seating but just offer the alternative to outdoor dining. Select person Hall asks if they feel this will create more customers that would exceed the 35- Justin replies they are requesting if possible people make reservations- the staff is also being trained to be mindful of the capacity limit. Vice Chair Limanek asks about the experience with the outdoor dining- Justin replies people loved it. Jesse questions the size of the tent- Justin replies a small party style tent. Select person Anderson asks if it will be permanent- they reply yes- Jonathan feels it will enhance their business. Select person Bannon asks if Sutton is responsible to police the requirements of DEP- Jim replies no. Chairperson Mead experienced dining out there and said it was a pleasurable experience. Hearing no other comments Vice Chair Limanek motions to close the Public Hearing, Select person Hall seconds- Roll Call vote taken passes 5-0. Vice Chair Limanek motions to approve the request from Anthony Joseph, Manager of Record for Brickstone Kitchen, Inc. for an Alteration to the Existing §12 All-Alcohol Restaurant License for premises located at 4 Worc-Prov. Tpk. Select person Anderson seconds Roll Call vote taken- passes 5-0

Discuss potential Warrant Articles with Planning director Jen Hager: Town Manager Smith states these Warrant Articles will be on the May Town Meeting. Jen Hager reviews the 16 potential articles- there will be a Public Hearing in Planning Board on March 22nd to review and discuss if residents would like to watch or ask questions. The 1st item will be sponsored by the Select Board – it is to amend the Zoning Bylaw and replace the term Board of Selectmen with Select Board. Other amendments involve the OLI District Table by

adding and deleting definitions, adding medical & recreational marijuana uses to the OLI, an amendment to the retreat lot upland requirements, an amendment for certain nonconforming lots to become buildable with a special permit and an Amendment for table of height and bulk in the OLI by special permit, extending the OLI District in Northeast Sutton in the area of Boston and Dudley Road and to amend the distance of structures located next to town lines in the OLI District. Select person Hall feels #8-14 are modernizing the laws- Jen agrees. The Select Board ask for clarification on the date for what preexisting is- Jen replies prior to the bylaw change- overall the Board is supportive of the proposed amendments.

Inter Municipal Agreement review- Tri-Town Project in South Sutton: Jim states this is due to discussions with Douglas and Uxbridge Town managers for the Blackstone Logistics Center. It made sense to have John Couture (Sutton Building Commissioner) be the lead Building Inspector for this project. John will keep all parties informed and involved along the way. The Town of Sutton will get all building permit fees (approx. \$300,000.) KP Law wrote this IMA agreement. Select person Hall asks about the liability for the town- Jim states KP Law drafted this agreement- they included wording should there be issues as well as a termination clause. Dave says this is good for the town as well as the project. Vice Chair Limanek is confident in Johns ability to oversee this project to the end. Select person Anderson asks if the other towns have seen this yet- Jim replies we will forward to them tomorrow. Jonathan asks if John will be able to handle the capacity of this project- Jim replies he is confident with Scannell- a nationwide developer and top attorneys-this is a top notch group- Jim does not foresee issues. Select person Bannon asks about the Administrative staff support for John- Jim replies Lynn Dahlin as well as other inter offices will be able to assist. Chairperson Mead is confident with this IMA knowing KP Law drafted this agreement.

Request to increase the Capital Stabilization fund by 2.5%- Town Manager Smith says this is an annual request- This would allow the town to increase the FY2021 override figure of \$654,793. To \$671,162. for FY2022. Years ago this was formed by Tim Harrison and Kevin Geraghty to increase available funds for capital purchases. Some examples of items we used Capital Stabilization funds for are a new highway truck, a new fire truck and paving a portion of Central Tpk. Vice Chair Limanek says this is a no brainer- sometimes capital purchases can be contentious with residents- this allows us to meet the needs of the community budgetary wise while saving tax payers money. Select person Anderson says this is a great tool, the strategy to borrow on one year notes at low interest makes sense. Select person Bannon and Hall are in complete support. Select person Anderson motions to authorize the Assessor's Office to increase the Capital Stabilization Fund by an additional 2.5% increase to the FY21 override figure of \$654,793. to \$671,162. Vice Chair Limanek seconds- Roll Call Vote taken passes 5-0

Town Managers Update:

- 1.) Budget update- a total of 4 have applied to Norfolk Aggie @ \$24,000. Per student. The IAC have had two meetings and are looking at switching from Fallon to MIIA. Also being looked at are hsas for everyone. Fallon offered a 19% increase for this/ MIIA offered a -5.6% for this. We are looking to create a Healthcare Stabilization Fund with \$100,000. At spring town meeting to help with any health care spikes. Brief discussion- the Select board all favor the Health Care Stabilization fund.
- 2.) Sale of Hatchery property- RFP due next week (3/25) proceeds from the sale cannot go into the operating budget. If town meeting approves the sale, we are thinking of adding 1.45 million to a five-year repaving plan- these funds along with the annual \$450,000. Chapter 90 money will help with road improvement. Brief discussion the Select board support use of funds for the roads.
- 3.) New Doors at the Town Hall- handicap accessible doors have been installed by E5 Builders- they sub contracted the work to Portland Glass. Thank you to John Couture for overseeing the project.
- 4.) COVID Vaccine clinic for Senior housing was held last weekend at the Sutton Sr. Center. Thank you to Cheryl Rawinski and Judy Bater for their continued work combating the covid virus.

Select Board Roundtable:

- Vice Chair Limanek asks for cleaning supplies for the Mike Chizy Food Pantry.
- Chair person Mead asks for all to be kind- even after COVID there is always a reason to be kind.

7:25pm Chair person Mead motions to enter Executive Session – for #3 Union Negotiations Roll Call taken passes 5-0

8:03pm Enter back into regular meeting for adjournment only.

Vice Chair Limanek motions to adjourn, Select person Bannon seconds- Roll Call vote taken- passes 5-0

Meeting adjourned 8:03pm