

Jesse Limanek, Chair person
Jeffrey Bannon, Vice Chair
Jonathan Anderson, Clerk
David Hall
Wendy M. Mead



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 8/17/2021 by a roll call vote of 4-0-1
Select person Mead abstains

6:00 p.m. – August 3, 2021
HYBRID MEETING

Members in Attendance by video chat:

Chairperson Jesse Limanek, Vice Chair Jeff Bannon, Clerk Jonathan Anderson & Select Board David Hall. Roll call taken
Select person Wendy Mead absent

Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Pledge of Allegiance

Chairperson Limanek recites the following: Pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, this meeting of the Sutton Select Board is in a hybrid format with both in-person and Zoom component. To join the meeting visit www.zoom.us/join and enter Meeting ID 843 3730 3873 & Passcode 186195. The meeting will be broadcast and recorded on local public access station (Verizon 31 & Charter/Spectrum 191) and live streamed on the Towns YouTube channel when available.

Public Forum – N/A

Select person Hall motions to approve as presented July 13, 2021 meeting minutes, Select person Anderson 2nds passes 4-0
Roll Call vote taken

Select person Hall motions to approve as presented July 20, 2021 Goals & Objectives Minutes, Select person Anderson 2nds passes 4-0
Roll Call vote taken

****PUBLIC HEARING**** continued from 7/13/2021- Class 1 Auto license- Rock & Recycling-79 Worc Prov Tpk. Select. Anderson reads notice- Shane Fleming, managing partner is present. Town Manager Smith informs the Select Board this license is only to allow the company a dealer plate so they can pull their heavy equipment around to customers. Select person Hall asks for clarification- Shane replies this is needed to pull the large gensets around which are towed behind a pickup. Dave asks so it is not a use change- Shane replies no. Select person Anderson feels it is straightforward and an extension of the business climate- they need this to adapt and be allowed to do business. Chairperson Limanek says MGL requires this type of plate and it will be a useful asset to the business. Hearing no further comments- Select person Hall motions to close public hearing, Select person Anderson seconds passes 4-0-Roll Call
Select person Hall motions to approve a Class I Auto license with an expiration of January 1, 2022 issued to Rock & Recycling Equipment- 79 Worc. Prov Tpk. (Shane Fleming, Managing Partner) for the purpose of delivery & demonstrations of equipment only- no car sales on site, Vice Chair Bannon seconds passes 4-0 Roll call vote

Appointment to Cultural Council- Heather Hannon: Heather is present thru Zoom and introduces herself along with a little of background information. Heather has interest in community events that will benefit kids socially- she feels Sutton has a lot to offer and would like to bring families together at community events. Select person Hall says great explanation of her interest in this group, Select person Anderson says thank you for putting yourself forward- volunteers are an important part of how the town runs, Vice Chair Bannon says thank you for bringing your talents and energy to the Cultural Council, Chairperson Limanek likes Heathers emphasis on bringing families together. Select person Anderson motions to appoint Heather Hannon to the Cultural Council with a term to expire June 30, 2024 Vice Chair Bannon seconds passes 4-0 Roll call vote.

Request Chair to sign Police cruiser use for MA DOT projects: Town Manager Smith states this is a request from Chief Towle as MA DOT district 3 hires our officers for some details on 146- they questioned a cruiser usage fee that is charged on the invoices. Select person Hall states so this is an existing policy but just need this document- Town Manager Smith replies yes. Vice Chair Bannon motions to authorize the Select Board Chair to sign the letter to DOT outlining the cruiser fees charged for details Select person Anderson seconds passes 4-0 Roll call vote

Sign Acceptance of Deed- 6 acres on Waters Road: Town Manager Smith says Town Counsel has requested the Select board sign the deed- the closing will take place within 7-10 days. This was approved unanimously at the May 2021 Town Meeting. After brief discussion Select person Hall motions to sign the acceptance of the deed for 28 Waters Road as voted on and approved at the May 2021 Town Meeting, Select person Anderson seconds passes 4-0 Roll call vote

Town Manager Update:

- Capital Funds at Fall Town meeting- \$25,000. To match \$75,000. From the state for restroom facility at Goddard Lodge Waters Farm is looking for an appropriation to redo two dormers on the roof and the Police Dept. is looking for money to set up the 75' tower at the Sewer Treatment plant.
- ARPA Funds included in this packet is the fact sheet by the Dept. of the Treasury- it outlines use of these funds. We would like to use some of these funds to reconstruct the septic at the Town hall- we are currently out to design with Graves- an option would be to pump up to 16 Uxbridge Road- this will take a good portion of the first \$500,000.
- Waters Farm- Jim had a meeting with Paul Schaefer and Pam Farnum regarding Waters Farm they will be before the Select Board at the Sept. 21st meeting.
- Manchaug Mills flooding – Jim and Matt Stencel met with Debra and Mark Dunleavy- owners of the Mill. They discussed the water damage the mill received due to the boards breaking at Stevens Dam the weekend of July 10 & 11th. Contact information was exchanged and the Dunleavy's will be contacted should another incident occur.
- Town Managers Evaluation forms will be handed out at the next meeting (August 17th) please return to Debbie by September 1st so info can be compiled.

Announcement's/Round Table

- Chairperson Limanek thanks St Marks parish for this month's donations to the Food Pantry- Jesse reads the needs of the Food Pantry at this time and offers a reminder that kids are home from school and the Food Pantry is seeing extra heavy usage.

Select person Hall motions to adjourn, Select person Anderson seconds- Roll Call vote taken- passes 4-0
Meeting adjourned 7:05 pm