

Jesse Limanek, Chair person
Jeffrey Bannon, Vice Chair
Jonathan Anderson, Clerk
David Hall
Wendy M. Mead



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 12/07/2021 by a roll call vote of 5-0

6:00 p.m. – November 16, 2021

HYBRID MEETING

Members in Attendance by video chat:

Chairperson Jesse Limanek, Vice Chair Jeff Bannon, Clerk Jonathan Anderson & Select Board David Hall & Wendy Mead
Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Pledge of Allegiance

Chairperson Limanek recites the following: Pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, this meeting of the Sutton Select Board is in a hybrid format with both in-person and Zoom component. To join the meeting visit www.zoom.us/join and enter Meeting ID 842 6102 0928 & Passcode 608694. The meeting will be broadcast and recorded on local public access station (Verizon 31 & Charter/Spectrum 191) and live streamed on the Towns YouTube channel when available.

Public Forum – N/A

Select Person Hall motions to approve as presented Nov.2, 2021 meeting minutes, Select Person Mead 2nds passes 5-0 roll call vote.

Police Dept. Ratification: present tonight is Police Chief Dennis Towle, Police Lt. Lisa Sullivan and newly hired Officer Brenna Perry. Officer Perry is a recent graduate from the Police Academy. LT. Sullivan introduces Brenna- (Lt. Sullivan reminisces about 10 years ago being sworn in as the 1st female Sutton Police Officer). Brenna is a lifelong resident of Sutton and will be the 2nd female on the force. Lt. Sullivan goes on to say she is following in her father's footsteps, Lt. Dave Perry retired last year from the Sutton Police Dept. At this time Officer Perry gives a little background on herself and her desire to be a Sutton Police Officer and her love for the community. Select Person Hall welcomes Brenna- he goes on to say hiring another female officer is good for diversity, 7 officers in the dept. grew up in Sutton- this is really a good thing. Select person Mead is so thrilled to have another Sutton resident join the force- it is our pleasure to welcome you. Select person Anderson thanks Brenna for her dedication to serve the town she grew up in- Jonathan says your father set precedence here- you will set your own. Vice Chair Bannon asked what was the percentage of females in the Police Academy- Brenna replies there were 43 students- 6 were female. Jeff says Lt. Sullivan is a great role model to young girls in town- welcome and please stay safe. Chairperson Limanek says her interview process was all done on a level playing field- you went through the vetting process and that speaks volumes- When you are out there you represent the Select Board, your family and your dept. Select person Mead motions to ratify the appointment of full time Police Officer Brenna Perry effective November 1, 2021, Vice Chair Bannon 2nds passes 5-0 Roll call vote- Chairperson Limanek swears Officer Perry in at this time.

Appointments to the ZBA: Full member Kyle Bergeson/ Associate member Patrick O'Hara: Town Manager Smith says James Marran stepped down from ZBA- thank you to Jim for his service- Kyle Bergeson was an Associate Member on ZBA and a full member on Planning- Kyle stepped down from Planning to be a full member on ZBA and Patrick O'Hara will become an Associate member on ZBA. Both are present tonight. The entire Select Board offer thanks to James Marran for his volunteering. Select person Hall asks Kyle why he would prefer ZBA over Planning. Kyle replies he has a very busy life- work, school, the Lions Club, the riders. Planning Board is more of a commitment- ZBA fits better into his schedule. Dave offers his thanks to Patrick O'Hara for volunteering his time. Select person Mead understands Kyles thoughts- ZBA will be a position that accommodates his lifestyle. Select person Anderson thanks Patrick O'Hara for taken the next step and volunteering for the town. Vice Chair Bannon says it is great seeing younger people getting involved in the town. Chairperson Limanek offers his thanks to both Kyle and Patrick – Jesse goes on to say people volunteer

because of their love for the town- it is good to find a balance in your life while focusing on the needs of the town. Select person Anderson motions to appoint Kyle Bergeson to full voting member on the Zoning Board of Appeals with a term to expire 6/30/2022, Select person Hall 2nds passes 5-0 Roll Call Vote. Select person Anderson motions to appoint Patrick O'Hara as an Associate Member on the Zoning Board of Appeals with a term to expire 6/30/2024 Select person Hall 2nds passes 5-0 Roll Call Vote.

Holiday opening schedule for all Alcohol license holders: read in to record by Select person Anderson. Vice Chair Bannon motions to approve as read the 2021 Holiday hours for all alcohol license holders Select person Anderson 2nds passes 5-0 Roll Call Vote

Town Manager Update:

- Wilkinsonville Sewer upgrade: the town retained Tighe & Bond to design the upgrade in the Wilks area. \$50,000. From the capital plan and \$100,000. From the ARPA funds. The design should be complete by April 2022. We will apply for the state One-Stop grant in the spring- grants are usually awarded in the fall.
- TIF Agreement for Unified- it was supposed to be before the Select Board tonight but some details needed to be worked out. Unified is working with MA Office of Business Development (MOBD) to present on Dec. 7th to the Economic Assistance Coordinating Council (EACC). In addition, we are working on a community agreement for some off-site improvements. We may schedule a special meeting prior to the Dec. 7th meeting.
- Holiday Hours Town Hall- Town Hall will be closed Christmas Eve and reopen Tuesday- Dec. 28th- we will follow the same schedule for New Years.
- Town Hall Christmas party- we are planning an in person luncheon on Dec. 21 from 11:30-1pm we would like to close the town hall from noon-1pm.
- Chain of Lights will take place on Dec 4th – there will be free trolley rides to participating locations.
- Board of Health Booster vaccine- Sat. Nov. 20th there will be a booster clinic at the town hall from 1:30-4:30 with the Moderna vaccine.
- 5 year Whittier License agreement for Shaw Farm- This is at no cost to the town- the Whittiers have invested a lot of time and money into the quality of hay from this field.

Announcement's/Round Table

- Select person Hall attended the Primetals ribbon cutting on Thursday- Nov. 11th. Dave attended a Chain of Lights meeting last night- they are planning 23/24 stops throughout town. Dave reads a press release from the Historical Society regarding events thru the month of Dec. ending with the firing of the canon on Dec. 31st (New Years eve)
- Select person Mead thanks the Whittiers for all their contributions to the town. Wendy goes on with her wish for all to have a fantastic healthy Thanksgiving and to please think of others in the community that may need assistance.
- Vice Chair Bannon mentions the need of the Food Pantry especially needed this time of year, he also offers his thanks to the Whittiers.
- Chairperson Limanek thanks the Whittiers and calls them good stewards of Shaw Farm. Jesse reads the needs of the Food Pantry and says there are a few empty shelves due to the recent inspection for expired dates. Jesse congratulates Tim Thompson, Associate member on Conservation for recently completing certificate classes regarding conservation.

Select person Mead motions to adjourn, Select person Hall seconds- Roll Call vote taken- passes 5-0
Meeting adjourned 7:13 pm