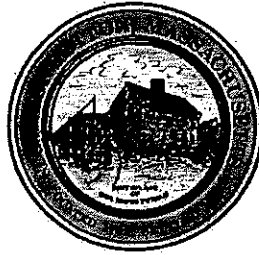


Jesse Limanek, Chair person
Jeffrey Bannon, Vice Chair
Jonathan Anderson, Clerk
David Hall
Wendy M. Mead



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James A. Smith, Town Manager

Town of Sutton
Select Board

Meeting Minutes

Minutes Accepted and filed with the Town Clerk on 12/21/2021 by a roll call vote of 5-0
5:30 p.m. – December 7, 2021
HYBRID MEETING

Members in Attendance by video chat:

Chairperson Jesse Limanek, Vice Chair Jeff Bannon, Clerk Jonathan Anderson & Select Board David Hall & Wendy Mead
Town Manager James Smith & Deb Jacques, secretary
Town Finance Director Timothy Harrison

Pledge of Allegiance

Chairperson Limanek recites the following: Pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, this meeting of the Sutton Select Board is in a hybrid format with both in-person and Zoom component. To join the meeting visit www.zoom.us/join and enter Meeting ID 881 7992 9834 & Passcode 261626. The meeting will be broadcast and recorded on local public access station (Verizon 31 & Charter/Spectrum 191) and live streamed on the Towns YouTube channel when available.

Public Forum – N/A

Select person Hall motions to approve as presented the November 16, 2021 Select Board meeting minutes Vice Chair Bannon seconds passes 5-0 roll call vote

Select person Hall motions to approve as presented the November 29, 2021 Select Board meeting minutes Vice Chair Bannon seconds passes 5-0 roll call vote

Agenda #2- ****Public Notice**** Select person Anderson reads the notice into record. Present from the Assessor's office is Robert Nunnemacher (Knick) & Ray Nichols. Knick takes this time to thank principal Assessor Joyce Sardagnola for all her work into this process. Knick states this is a yearly procedure held before the Select board as the BOS have the choice of keeping a single tax rate or a split rate. If the Select board choose to go to a split tax rate it will shift a larger burden to the commercial properties in town. Historically it has been a single tax rate. The tax rate is based on debt exclusions and new growth. The new tax rate for residents for FY22 will be \$15.18. The new growth, in the amount of \$422,365. has been approved by DOR. The total new value of the town is \$1,756,359,423. with a levy limit of \$26,609,059. If the board chooses a split rate, residents would see a savings of \$525.00 and the commercial properties an increase of \$3,264. as the split rate shifts the burden on to the commercial properties. Select person Hall says a split rate would be a negative impact on the commercial properties which goes against everything we do to attract more businesses in town. Dave feels as in years past; the single rate is what he agrees with. Dave does say that although the tax rate is going down the values are going up so you will not see a savings. Select person Mead asks if this information will be on the Assessors web page- Knick replies no we have never put this online. It may be available on the DOR website. Wendy agrees with the single tax rate. Select person Anderson asks for previous years to see the shift of tax rate information to see year to year what it has been but does agree with a single tax rate. Vice Chair Bannon is in agreement of one tax rate. Chairperson Limanek agrees he would like to see the historical information just to see the overall valuation year to year. Jesse does say he continues to support the single tax rate, he feels that is fair for the residents and the businesses in town. Select person Mead motions to close the public hearing, select person Hall seconds passes 5-0 roll call vote. Select person Mead motions to approve a single tax factor for FY22 Select person Anderson seconds passes 5-0 roll call vote.

Agenda #3: 2022 License Renewals (list read by Clerk Jonathan Anderson & attached to approved minutes)- Town Manager Smith updates the board that Browns Automotive did not renew (retired) and Luv2Play and Carrs Auto had come before them a few months

back and received their 2022 licenses already. Jim also let them know that Blackstone Golf had some safety issues that are being addressed – their renewal should be before the board for the next meeting and the RedRoof Inn passed their inspection. Select person Anderson reads the list of approved renewals for the 2022 year. Select person Anderson still has concerns with the RedRoof Inn – he would like to know if after this license is renewed if calls go up again. Chair person Limanek states he is the Commander of the Sons at the Dudley Gendron but he has no control over the business side so therefore there is no issue with his voting on this agenda item. Select person Anderson motions to approve as read the 2022 License Renewals in the Town of Sutton Select person Mead seconds passes 5-0 Roll call vote

Agenda # 4- Planning Board appointment: William Talcott- The Planning Board has requested Associate member Bill Talcott be appointed to fill the vacancy left by Kyle Bergeson. Town Manager Smith says this is why the Associate member positions are so important. Vice Chair Bannon motions to approve the appointment of William Talcott from Associate Planning Board member to full voting member with a term to expire June 30, 2023 Select person Mead seconds passes 5-0 Roll call vote

Agenda #5- No. Brookfield IMA Renewal- Town Manager Smith states No. Brookfield requested a year renewal- we are asking for 6-month renewal as we (Cheryl Rawinski- Public Health Nurse and Jim) are evaluating all of the IMAs and are looking to cut back on them. The board all recognize the work load on Cheryl and Judy due to the pandemic- all agree that it is time to scale back. Select person Hall motions to approve a 6-month extension for Nursing Services between the Town of North Brookfield and the Town of Sutton for the period of December 7, 2021 to June 30, 2022 Vice Chair Bannon seconds passes 5-0 Roll Call vote

Town Manager Update:

- New Library Director- Library Trustees have offered Shannon Duffy the position left vacant by Betsy Perry.
- Ambulance Contract renewal- the contract with MedStar expires June 2022- the is a tri-town contract with Grafton and Millbury. Grafton and Millbury pay nothing due to their number of runs- Sutton pays \$98,760. - they are proposing a 5-year contract- yr 1 the cost stays the same- years 2-5 the contract will increase 2% a year. Fire Chief Belsito and Town Manager are recommending this offer.
- Millville Board of Health IMA with Sutton has stopped as Millville is struggling to pay for the services.
- Police Dept. grant with Dept. of Public Health- Chief Towle has applied for a grant with the Dept. of Public Health with the towns of Millbury and Grafton to hire a certified Social Service worker to help the Police with Domestic Violence issues. This employee would be hired by the Dept. of Public Health and assist the 3 towns with domestic violence issues.
- COVID Vaccine clinic for children 5-11 will be held at the Early Learning Center on Dec. 14th 4pm-6:30pm. A parent or legal guardian must accompany child. The second dose will be on January 4, 2022 same location and same time.
- New Finance Committee member- Brian Jamros is the newest member- he replaces the vacancy left by Sue Rothermich. Brian use to work for Unibank now he works for Bartholomew. Thank you to Sue Rothermich for her years of volunteering.

Announcement's/Round Table

- Select person Hall worked on one of the Trolley routes for this past weekend's Chain of Lights- Dave says the event was very well organized.
- Select person Mead says what an amazing Chain of Lights- Wendy gives the committee credit for organizing. Wendy also mentions the ongoing concerns with the rise in mental illness and commends Chief Towle on the applying for the grant
- Select person Anderson thanks the volunteers and all the businesses that participated in Chain of Lights.
- Vice Chair Bannon congratulates Fire Chief Belsito for his Fire fighter award received on Nov. 23rd- it was very humbling.
- Chair person Limanek offers his congratulations to Chief Belsito- he is a hero. Jesse and Jonathan met with an Eagle Scout Ethan Westbury (troop 243)- he will be before the board in a few months. Fill the hat put on by the Sons of the American Legion took place this past Sunday at the center. In 4 hours they raised \$2600. That will go back in to the community to meet the needs of individuals.

At this time Select person Mead motions to enter into Executive Session – MGL c.30A sec 21 #2 – with the sole purpose of reentering open meeting for adjournment only Select person Hall seconds passes 5-0 Roll call vote

Enter into Executive Session at 7:44pm

Select person Mead motions to adjourn, Select person Hall seconds- Roll Call vote taken- passes 5-0
Meeting adjourned 8:15pm

The following licenses have renewed for 2022

Class I

Rock & Recycling

Class II

Bek's
Brian's Auto Service
Frank's Auto Sales
Hampton Motor Sales
Byrider
Lapan's Auto
P.T. Watt's, Inc.
Progressive Auto
Vinny's Automotive
Sutton Auto LLC
122 Worc-Prov Tpk LLC aka John's Automotive

Catering License

3 D's Catering

Inn Keepers License

Red Roof Inn

Lodging House

Putnam Hill Bed & Breakfast

Common Victualler

Brickstone Kitchen
Crossroads Variety
Dudley Gendron American Legion Post #414
Dunkin Donuts (inside Xtra Mart)
Five Guys Hamburgers
Jim's Pizza
King's Campground Country Store
KP's Breakfast & Lunch
Market 32 (Starbucks inside Mkt 32)
Nick's Country Market
Peking Garden
Pizzeria Bruno
PV Food & Beverage
Schultzy's Place
Starbucks Corporation
Sutton Center Country Store
Sutton Falls Camping Area
Sutton Xtra Mart locations at 27 & 157 Worc Prov Tpk.
Tony's Sutton Pizza

Amusement Devices

Sutton Falls Camp Ground
Dudley Gendron American Post #414 (Jukebox)

All Alcohol Liquor License- Restaurants

Brickstone Kitchen
Dudley Gendron American Legion Post #414
PV Food & Beverage
Tonys Sutton Pizza

Wine & Malt Liquor License- Restaurant

Pizzeria Bruno

All Alcohol Liquor License – Package Stores

Crossroads Variety
Market 32

Wine & Malt Beverages Liquor Licenses – retail

Kings Campground
Nick's Country Market
Sutton Center Country Store
Vaillancourt Folk Art

Music & Dance

Dudley Gendron American Legion Post #414
PV Food & Beverage

Entertainment by DJ (seasonal)

Kings Campground