

Town of Sutton Sewer Commission

March 11, 2015

Members Present: Neal Crites
Larry Wiersma
James F. Dwyer

Others Present: Donald Obuchowski

The meeting opened at Sutton Town Hall at 4:05 pm

AGENDA

Review and approve minutes of February 11, 2015

It was noted that the **Annual Sewer Commission Report** omitted the name of Commission member **Barbara Besette** who served in FY2014 , also that the gallonage reported was misstated mathematically and that the Town Clerks's record of meetings did not confirm the number in the report. The committee by consensus agreed to correct the first two items and check on the third.

The Minutes were approved by a **3,0,0 vote**.

Calendar of events

We reviewed the Town Administrator's calendar and then there was significant discussion on this topic, agreeing that that we should insert into his timeline our Calendar Events 1) Bylaw review, 2) Rate review, 3) Capital needs, 4) Annual report (format also), 5) Budget, 6) Commission Rules, 7) Commission reorganization, 8) Format Agenda and Minutes, 9) WEB site update, 10) Format Annual Report,

Agreed dates and notes:

- 1)
- 2) November; voted 3,0,0
- 3)
- 4) 1st meeting of FY; voted 3,0,0
- 5) Revenues known by Nov 15 (D.O.)
- 6) 1st meeting of FY; voted 3,0,0
- 7) 1st meeting of FY; voted 3,0,0
- 8)
- 9)

Agreed to continue Calendar at June meeting.

Transfer Approval

We discussed a request for transfer of \$16,000 from the Salaries line item to the Expense line item (maintenance) for Blackstone Street pumping station Grinder cost and installation.

Moved, Seconded and Voted 2,0,1 Mr Dwyer abstained because he was unsure of authority to do so.

Warrant Articles 4 and 13

Article 13 to change the "Permanent Sewer **Privilege Fee**" to the "Permanent Sewer **Connection Fee**" was discussed with respect to **source of article** and the **definition of and cost basis of** the "Permanent Sewer **Connection Fee**." The article was written and submitted by Mr. Obuchowski at the request of Mr. Crites.

Moved, Seconded and Voted 2,1,0 Mr Dwyer voted in the negative because, as he expressly noted, there was no definition or cost basis for the "Permanent Sewer **Connection Fee**"

Article 4 to establish the **Sewer Enterprise** FY2016 line item budget is sponsored this year by the Board of Selectmen without coordinating with us, but budget source and creation date were unknown. No action to change it was taken and no Town Meeting Motion was proposed or voted on.

Correspondence

There was no correspondence only an information copy of Mr. Dwyer's letter of February 21, 2015 which was agreed by consensus to be addressed at the June meeting.

Old Business

Actions were postponed by consensus.

New Business

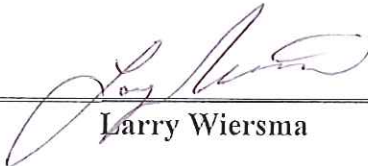
Actions were postponed by consensus to June 2015 meeting..

Adjournment

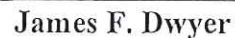
Moved, Seconded and Voted 3,0,0 to Adjourn at 5:45 pm.



Neal Crites



Larry Wiersma



James F. Dwyer