

**Board of Library Trustees
Meeting Minutes
Wednesday September 23, 2020**

Present: Voting Members

**Joanne Geneva-Chair
Aidan Heffernan – Secretary
Heather Dennis-Member At Large**

Non- Voting Members

**Betsy Perry – Library Director
Shannon Duffy – Youth Services Librarian**

The meeting was called to order at 3:00 PM. This meeting was held virtually on the Zoom platform due to the Covid-19 pandemic.

The minutes from the August 19th meeting were reviewed. Joanne made a motion to approve them and Aidan seconded the motion. The vote was all in favor, motion passed unanimously.

Youth Services Report:

Professional Development:

9/16- Workshop- Bilingual Storytime Basics: Strategies for Serving Linguistically Diverse Families Part 1

Past Programs and Attendance Numbers:

In August, we held 12 virtual kid's programs with an estimated 53 'attendees'.

We held our third take and make program (Art of Science - String Art) and made 33 kits.

August Craft Kits for kids- 88

LSTA Grant is drawing to a close, ends 9/30.

Upcoming Programs:

Virtual Baby Storytime is held every Tuesday at 10:30 am on Facebook Live.

Virtual Storytime w/ Ms. Shannon is held every Wednesday at 10:30 am on Facebook Live.

Final Art of Science Take and Make Kits (Water Cycle and Erosion): Friday, Sept. 25

Tween/Teen Services

Past Programs and Attendance Numbers:

August Craft Kits for Teens/Adults: 50

We had a Bullet Journaling workshop for Teens on 9/9

Director's Report

September 2020

Meetings attended (virtual unless noted):

9/8 Department Heads (in-person at Senior Center)

9/11 CW MARS Executive Committee

9/16 Mass Directors Discussion
9/16 CW MARS Directors Discussion

Adult programs:

We have planned out many programs for the next few months and are finalizing the last of the OFF monies.

Coming up:

- 3 cooking classes with Liz Barbour, 2 with Colin
- 1 cooking class rescheduled from the spring
- Eleanor Roosevelt and Susan B. Anthony programs
- 5 Ukulele classes
- 1 Getting Started Homeschooling Presentation

Still in the planning process:

- Apple Tree Arts sessions
- More civic programs
- Sign language for kids and teens

FY21	Adult Programs	Number of Participants
July	1	13
August		
September		
October		
November		
December		
January		
February		
March		
Totals		
April		
May		
June		
Totals		

Friends:

Had an outside, socially distant meeting. They are working on some virtual fundraising ideas as well as how to sell their mugs and blankets as we go into the holiday season.

Misc:

We are wrapping up the final report and paperwork for the LSTA STEM grant and looking forward to starting the LSTA Town-wide preservation assessment on Oct. 1. We anticipate receiving the grant funds soon.

Looking forward: we need to do a new five-year Long Range Plan for FY22-27 by October 1, 2021. All libraries whose plans are expiring this year have been granted an automatic one-year extension by the MBLC. As long as we file an updated Action Plan this fall we will be eligible for next year's LSTA grants if we are applying.

For the month of August we had 51 separate pick-ups and made 13 home deliveries.

Discussion:

Heather Mentioned that the Friends of the Library were considering having a decorating contest.

Joanne asked if we had any ukuleles for use in the upcoming classes. Answer: Yes, we have a limited supply.

New Business:

December/January holiday hours: the Library will be closed on Dec. 25 and 26, January 1 and 2. The Library will be open from 10 am – 2 pm on Dec. 24 and Dec. 31.

Next meeting October 21, at 3:30 PM. It will be a Zoom Meeting.

Joanne made a motion to adjourn at 3:34 pm, Heather seconded the motion, vote was all in favor, motion passed unanimously.