

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2021

DEDICATION

This year the Town is dedicating the Annual Town Report to Arthur Keown, Jr. who left us during fiscal year 2021. His commitment to and involvement in the community will always be remembered fondly. We honor him this day and understand that all of Sutton will be forever grateful for his dedicated service.



Arthur Keown Jr.
Zoning Board of Appeals
1980-2013

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TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	2000.....8,628	2006.....9,583	2013....9,442	2019....9,562
	2001.....8,727	2007.....9,684	2014....9,478	2020.....9459
	2002.....8,894	2008.....9,765	2015....9,387	2021.....9740
	2003.....8,969	2010.....9,685	2016....9,481	
	2004.....9,212	2011 ...9,696	2017....9,371	
	2005.....9,417	2012... 9,355	2018....9,350	

Registered Voters: 7148

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2021 Tax Rate: \$16.00
Valuation: \$1,580,252,778
Operating Budget: \$35,002,055

SCHOOLS (area code 508)
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2024
Selectmen	Jeffrey Bannon, 37 Armsby Rd.	2022
	David Hall, 109 Hartness Rd.	2023
	Wendy Mead, 8 Medbury Rd.	2023
	Jonathan Anderson, 165 Eight Lots Rd.	2024
	Jesse Limanek, 3 Merrill Rd.	2024
School Committee	Bruce Edwards, 7 Lakeview Cir.	2022
	Robert P. Tufts, 11 Waters Rd.	2022
	Nathan Jerome, 47 Dodge Hill Rd.	2023
	Paul Brennan, 6 Tipperary Dr.	2024
	Benjamin Gibbons, 15 Carr St.	2024
Blackstone Valley Regional School Comm. Nov election	Julie Mitchell, 82 Dodge Rd.	2022
Planning Board (elected)	Walter Baker, 4C Herbert Dr.	2022
(elected)	Michael Gagan, 8 Fox Run Rd.	2023
(appointed)	Kyle Bergeson, 11 Andrews Dr	2023
(appointed)	Scott Paul, 309 Mendon Rd.	2023
(associate)	William Talcott, 17 Marsh Rd.	
(elected)	Robert Largess, 298 Boston Rd.	2024
Library Trustees	Aidan Heffernan, 597 Boston Rd	2022
	Heather Dennis, 6 Bennett Rd.	2023
	Joanne Geneva, 89 Eight Lots Rd.	2024
Housing Authority	Mark Bailey, 339 Boston Rd.	2021
	Burton Bjorn, Jr.	2022
	Daniel Rice, 21 Hutchinson Rd.	2025
(State appointed)	Carl Hutchinson, 208 Burbank Rd.	2024
(Tenant appointee by BOS)	Barbara Wade, 5 Church St D-8	2026

TOWN OFFICIALS
 APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2022
Board of Appeals	Christopher Matera	2021
	Richard Haskins	2021
	Daniel Petrelli	2022
	James Marran	2022
	Richard Deschenes	2023
Cemetery Commission	James Johnson	2022
	James Renaud	2021
Conservation Commission	William Wence	2021
	Michael McGovern	2022
	Zachary Peloquin	2022
	Andrew DeWolfe (resigned)	2023
	Nicole Aubin	2023
Council on Aging	Wally Baker	2021
	Genevieve DeHaan	2021
	Dorothy Gravison	2021
	Paul Maynard, Associate	2021
	Barbara Bessette	2022
	Richard Haskins	2022
	Rosemarie DeGaetano	2023
	Gale Graves	2023
Town Counsel	Kopelman & Paige	2022
Board of Health	Diane Miller	2021
	Tammi Marois	2021
	William Fredericks	2022
	John Silverberg	2023
	Kenneth Malo, Jr.	2023
Historical Commission	Keith Downer	2021
	Donna Rossio	2021
	Walter Baker	2022
	Paul Dunn	2022
	Christopher Leary	2023
	Mark Brown, Associate	

OFFICE

TERM EXPIRES

Recreation Commission	Anthony Fattman	2021
	Amy Parsekian	2022
	Vacancy	2023
Registrars of Voters	Debra Jacques	2021
	Pamela Gemme	2022
Chairman	Laura Caruso	
Sewer Commission	Carl Licopoli	2021
	Neil Crites	2022
	John Sheehan	2023

TOWN OFFICIALS
 APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2023
Animal Control Officer	Daniel Chauvin	2021
Animal Inspector	Michelle LeFleche	2021
Board of Assessors	Ray Nichols	2021
	Robert Nunnemacher	2023
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2021
	Laura Caruso	2021
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Lynch	Indefinite
Emergency Management	Paul Maynard	2021
	Donald Conlon	2021
	Jeffrey Briggs	2021
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencel	Indefinite
Parking Clerk	Laura Caruso	2021
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Larry Wiersma	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenucchio	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

George Watson	2021
Anthony Piltzecker	2021
Mathias Eykman	2021
Sarah Clemens	2022
David Lamoreaux	2022
Patrick Morris	2022
Elizabeth Budzinski	2023
Jared Quill	2023
Susan Rothermich	2023

REPORT OF THE SELECT BOARD

The Sutton Select Board (the Board) hereby submits their annual Town Report for 2021. This year was unlike any year in the recent past. Due to the coronavirus pandemic (COVID) town meeting was postponed until Monday, June 22, 2020 and the Board only allowed essential items on the warrant like the budget and the capital plan for FY 21. All other items were postponed to a future town meeting. The year began with the Town election being held on the following day Tuesday, June 23, 2020. Wendy Mead and David Hall were both reelected to the Select Board.

During the Board meeting of July 7, 2020, the Select Board was reorganized. Wendy Mead was named Chairperson of the Board. In addition, Jesse Limanek was named Vice-Chairman of the Board and Jonathan Anderson was named Clerk of the Board.

On July 28, the Board held their annual goals meeting at the recently renovated Goddard Lodge, at Marion's camp. While a number of topics were discussed, the primary focus was the pandemic and reopening of schools, the elections in September and November and fall town meeting. It was decided that fall town meeting would have a limited agenda, no controversial items would be considered.

At the meeting on August 4, the Board heard from Cheryl Rawinski, Nurse and Board of Health department head. Cheryl updated the board on the pandemic. The board continued to rely upon the medical expertise of Cheryl and her department to advise the board on future activities. Cheryl was also working closely with Superintendent Friend on the reopening of schools in the fall. At this point in time there were only 55 cases in the town of Sutton. That number would rise to over 1000 by the spring of 2021. The Board would like to thank Cheryl and her assistant Judy for all of their knowledge and efforts during this trying time.

On August 18, the Board heard from Superintendent Friend and School Committee Chairman Paul Brennan regarding the reopening of schools. Decision was made to have the first two weeks in person and then switch to remote to deal with the pandemic. All fall sports were also canceled.

Also in August, the Town Manager informed the Board that the town had received a federal grant in the amount of \$842,000. The town was given direction to spend the money by December 31, 2020. The town purchased laptops and computers for teachers, administrators and department heads as well as personal protective equipment. We also purchased a Chrome Book for every student and committed \$25,000 to Blackstone Valley Technical school. By the end of December all of the money was committed.

At the meeting on September 8, the Board recognized police officer Matthew Pepin and Sgt. Joe Fortunato for their efforts in disarming an emotionally distraught individual. These officers went above and beyond to get this individual treatment and protect the Town of Sutton. The board would like to send out their sincere appreciation for these officers and all the police officers in the town of Sutton.

The Fall also presented challenges for the Town Clerk's office with mandated early voting as well as mail-in voting for the primary as well as the general election. The Board would like to thank the Town Clerk Laura Caruso as well as Pam Gemme for all of their efforts in making this appear seamless.

The Fall Town Meeting took place on Monday, October 19, 2020. There were two items on the warrant. The first one was to revote the budget that was passed in June to realize the additional new growth. The second article was to take the land surrounding Unity Park by eminent domain. While this site is an old town school location the title search was inconclusive, and so the board voted to take it by eminent domain and allow grant funds to be spent. The board would like to thank Jen Hager and the Sutton Recreational Resources group for all their efforts on Unity Park.

In the Fall of 2020, the town received word that Aggregate Industries was about to sell the 388 acres. The town hired Allan Foster to do a new appraisal on our 25 acres of the former gravel pit which abuts the Aggregate parcel. The appraisal established a value of the parcel at \$1,450,000. The town went out to bid for the sale of this property in February, with the minimum bid price at \$1,450,000 and received one bid from Unified Global Packaging Service. Unified also purchased the Aggregate parcel and Worcester Sand and Gravel. The town looks forward to future development of this parcel.

In December, the Board voted to ratify Lisa Sullivan as the next Lieut. for the town of Sutton Police Department. After a competitive process with outside interviewers Lisa Sullivan was selected. The Board would like to congratulate Lisa on this promotion and to thank Dave Perry for all his service as Lieut. for the Sutton Police Department.

As part of the due diligence on the proposed sewer project to the schools, planning director Jen Hager had a tour of the existing school department wastewater treatment plant. During the discussions, Jen was informed that repair of the membrane batch reactor (MBR) was an option. During February vacation we drained the tank and inspected it. The Board was notified that if we cleaned and recoated the tank, as well as replacing some steel, we could get another 15 to 20 years out of the tank. The Board decided this was the best option moving forward and put the sewer project on the back burner. The Board would like to thank Jen Hager and Don Obuchowski with resolving the wastewater issue at the School Department.

The Annual May 2021 Town meeting was going to be a challenge. The Board had decided to hold the meeting on Saturday May 15 with a rain date of Saturday, May 22. Town meeting took place on Saturday, May 15 at 10 AM. At town meeting the following issues were approved; the sale of Hatchery Road property, amend the home rule charter to change Board of Selectmen to Select Board, authorize the town to acquire 6 acres on Waters Road for parking, revised the office light industrial zoning map and allow an increase in height and office light industrial districts with the special permit from the planning board. In one hour and 45 minutes all of the issues were addressed. The Board would like to thank Pam Nichols and Christine Hicks and IMMedia Event Productions for a job well done.

The first meeting to be held in person was the Select Board meeting on June 1, 2021 at 6 PM. This was the last night for Chairperson Wendy Mead and the first night for new Chair Jesse

Limanek. Again thanks to the communications department, this meeting was the first one held in person and also via Zoom. The Board would like to thank Wendy Mead for her leadership during an unprecedented year.

This year was also a year of firsts. Due to the help of a number of departments, the town adopted a number of online resources including DocuSign, online transfer station stickers, online Burn permits, online beach passes, online Manchaug boat ramp permits and online building permits. The Board would like to thank the entire town staff for their creativity and resilience during this challenging year.

Respectfully submitted,

Wendy Mead, Chairperson
Jesse Limanek, Vice-Chairperson
Jonathan Anderson, Clerk

The Select Board met 24 times from July 1, 2020 to June, 2021.

Selectperson Wendy Mead attended 23/24 meetings
Selectperson Jesse Limanek attended 23/24
Selectperson Jonathan Anderson attended 24/24 meetings
Selectperson Jeffrey Bannon attended 24/24
Selectperson David Hall attended 24/24 meetings

REPORT OF THE TOWN MANAGER

Dear Sutton Residents:

It is a pleasure to submit my Fourteenth annual report to you as your Town Manager in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Manager for this great community.

The Fiscal Year 2021 began on July 1, 2020. The biggest challenge we faced last year and this year was the Coronavirus or COVID 19. Town Hall remained closed through 2020 and only in the spring of 2021 were residents allowed to come in by appointment only. In May 2021, we opened the doors of town hall for business as usual. I would like to thank all of the Town staff for continuing to do their jobs during this difficult time. I would especially like to thank the Board of Health Cheryl Rawinski and Judy Bater for all their efforts in dealing with the COVID 19 pandemic.

Over the summer 2020 we were made aware that the town was to receive \$842,000 in federal grant monies. The only caveat at the time was that these funds needed to be spent by December 31, 2020. The town spent the funds on laptops for teachers, school administrators, Town department heads and chrome books for all students in Sutton schools. By the end of December all of the funds were committed. I would like to thank Tim Harrison for all his efforts in dealing with this grant award.

In the fall of 2020, Aggregate Industries was sold to United Global Packaging Group. This company is a combination of Atlas Box and the Kraft group. Shortly thereafter Unified Global Packaging Group expressed interest in the 25 acres of town owned property formerly known as the gravel pit. The appraisal came back establishing a minimum value of \$1,450,000. The town went out to bid for the sale of this property in February, with the minimum bid price at \$1,450,000 and received one bid from Unified Global Packaging Service. In addition to purchasing aggregate and the town's property, they also purchased Worcester Sand and Gravel for a total of 450 acres of land. We look forward to working with Unified on their development for this property.

In the spring of 2021, we worked with the Teamsters union and the Police union to settle their contracts for the next three years. At the same time, the town asked to receive bids for a healthcare provider. Fallon health has provided that service to the town for the last four years. Fallon health presented a renewal of 19% increase in costs. Massachusetts Interlocal Insurance agency or (MIIA) presented a renewal of 5.6% increase in costs. After some internal discussion, we decided to not only go with MIIA, but asked them to present a health savings account or (HSA) for all town employees. They came back with a renewal of -6.1%. In the end we went with MIIA Blue Cross Blue Shield as well as Blue Cross dental and vision. I would like to thank the Insurance Advisory Committee and our HR Director Erin Chinappi for all of their assistance in making this possible.

The Annual May 2021 Town meeting was going to be a challenge. The Board had decided to hold the outdoor meeting on Saturday May 15 with a rain date of Saturday, May 22. Town

meeting took place on Saturday, May 15 at 10 AM. At town meeting the following issues were approved; the sale of Hatchery Road property, amend the home rule charter to change Board of Selectmen to Select Board, authorize the town to acquire 6 acres on Waters Road for parking, revised the office light industrial zoning map and allow an increase in height in office light industrial districts with the special permit from the planning board. In one hour and 45 minutes all of the issues were addressed. The Board would like to thank Pam Nichols and Christine Hicks and IMMedia Event Productions for a job well done.

The first meeting to be held in person post pandemic was the Select Board meeting on June 1, 2021 at 6 PM. This was the last night for Wendy Mead to serve as Chair and the first night for new Chair Jesse Limanek. Again thanks to the communications department, this meeting was the first one held in person and also via Zoom. It was a challenging year and I would like to thank everyone that helped make this year a productive one.

Overall Budget Picture

Due to the ongoing pandemic, the 2021 annual budget was approved at condensed town meeting on June 22, 2020. Town of Sutton's annual operating budget for Fiscal Year 2021 was in the amount of \$34,223,941. The Fiscal Year (FY) 2021 budget was \$997,950 over FY2020 final budget or a 3% increase.

We are in unprecedented times. Schools, Town halls and nonessential businesses have been closed in the state of Massachusetts since March 23, 2020. Businesses are starting to slowly reopen. This action put significant downward pressure on State revenues. While we are still awaiting the state budget we have taken action in preparation. In the H1 budget submitted by the Governor in January, he proposed a \$76,000 increase in state aid to the town of Sutton. In response to the economic downturn, we have level funded state aid and are waiting on the state for a potential cut in local aid.

The town of Sutton has been preparing for a rainy day for years and it is raining out now. We have significant reserves and excess new growth that can help us withstand a temporary downturn. We have put a hold on the OPEB funding policy and moved the \$100,000 to the reserve account. Our reserve account currently has just shy of \$170,000 to absorb any cut in state aid or local receipts. We are also preserving our free cash to deal with the downturn. Our capital plan has been reduced since the preliminary budget to \$607,000. The preliminary capital plan had an additional \$550,000 that is now being deferred. Free Cash is certified by the Department of Revenue as of June 30. We currently have approximately \$1.8 million in free cash. We may access these funds to offset the downturn in the state. We need to be careful utilizing free cash because it is one-time revenue. We need to keep our expenses in check and wait for the state revenues to bounce back.

The School Department received an additional \$400,000. One issue facing the School Department are special education costs. These costs are unpredictable from year-to-year. A lot of these costs are out of district placements which require sending students to other school systems or residential placements. We do receive circuit breaker money to help with special education costs but that account does not cover all of those costs. Currently we have \$350,000 in the

Special Education Stabilization Account. We do not want to touch this account if at all possible. We have been working with the Superintendent and the Business Manager to figure out a way that we can address the unpredictable special education costs.

As a result of the Coronavirus impact on the budget, the capital plan will address only those issues that are necessary improvements. The capital plan will be funded for \$607,000. \$67,000 of those funds are from the Sewer Enterprise Fund. The School Department will receive \$140,000 of the allocated capital funds. The remaining funds are allocated between the Fire Department (\$105,000), Police Department (\$160,000), Highway (\$85,000), Sewer Department (\$67,000), and the Town (\$50,000).

This is a unique year and hopefully just one year. As I said earlier we have prepared for this situation and working together we will get through this. The Town has done a good job on eliminating our utilization of one-time revenues so there's less chance of a structural deficit.

I would like to thank the Select Board for the leadership and support over the past 14 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Manager

REPORT OF THE TOWN ACCOUNTANT

This is my twenty-sixth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the SelectBoard and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Manager, for their continued support and hard work, especially during this unprecedented COVID-19 pandemic.

Respectfully submitted,



Timothy J. Harrison, CPA

September 28, 2021

TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2021

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 14,340,939	\$ -	\$ -	\$ -	\$ -	\$ 5,112,725	\$ 19,453,664
Receivables:							
Property taxes	944,551	-	-	-	-	-	944,551
Excise and other taxes	240,724	-	-	-	-	-	240,724
Departmental	-	-	-	-	68,597	-	68,597
Intergovernmental	-	971,577	-	-	-	-	971,577
Other assets	-	-	-	4,000	-	-	4,000
Due to/from other funds	(6,584,394)	4,424,649	284,393	83,182	1,681,735	110,435	-
Total Assets	\$ 8,941,820	\$ 5,396,226	\$ 284,393	\$ 87,182	\$ 1,750,332	\$ 5,223,160	\$ 21,683,113
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 1,239,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,239,355
Accrued liabilities	694,321	-	-	20,223	79,238	223	794,005
Prepaid revenue	1,270	13,603	-	-	-	-	14,873
Deferred revenues	957,090	-	-	-	68,597	-	1,025,687
Overlay reserve	228,185	-	-	-	-	-	228,185
Performance bonds payable	-	-	-	-	-	195,995	195,995
Student activity funds	-	-	-	-	-	99,988	99,988
Note payable	-	-	-	-	-	-	-
Total Liabilities	3,120,221	13,603	-	20,223	147,835	296,206	3,598,088
Fund Balances:							
Reserved for Encumbrances	953,287	-	-	-	-	-	953,287
Reserved for debt service	45,491	-	-	-	-	-	45,491
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	284,393	13,523	1,179,888	-	1,477,804
Reserved for grants	-	251,641	-	-	-	-	251,641
Reserved for trust funds	-	-	-	-	-	4,926,954	4,926,954
Retained earnings	-	-	-	53,436	342,609	-	396,045
Unreserved:							
Designated for subsequent year	992,000	-	-	-	80,000	-	1,072,000
Undesignated	3,830,821	5,130,982	-	-	-	-	8,961,803
Total fund balances	5,821,599	5,382,623	284,393	66,959	1,602,497	4,926,954	18,085,025
Total liabilities and fund balances	\$ 8,941,820	\$ 5,396,226	\$ 284,393	\$ 87,182	\$ 1,750,332	\$ 5,223,160	\$ 21,683,113

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2021

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 25,659,286	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,659,286
Excise and other taxes	1,953,503	2,868	-	-	-	-	1,956,371
Intergovernmental	6,524,307	6,111,605	-	3,850	-	-	12,639,762
Charges for services	-	-	-	163,508	956,940	-	1,120,448
Licenses, permits and fines	160,636	-	-	-	-	-	160,636
Fees and other departmental revenue	705,844	1,251,544	-	-	-	4,200	1,961,588
Investment income	119,591	6,264	-	-	-	90,608	216,463
Other	125,186	1,942,191	-	-	3,873	-	2,071,250
Total Revenues	35,248,353	9,314,472	-	167,358	960,813	94,808	45,785,804
Expenditures:							
General government	1,654,690	163,197	-	-	-	-	1,817,887
Public safety	2,894,419	701,123	59,924	-	-	-	3,655,466
Education	18,592,766	2,520,051	24,450	-	-	-	21,137,267
Public works	1,121,470	871,581	-	-	-	3,198	1,996,249
Health and human services	237,159	329,991	-	-	-	-	567,150
Culture and recreation	288,931	210,702	-	-	-	-	499,633
Employee benefits	4,930,481	-	-	-	-	-	4,930,481
Transfer station	-	-	-	137,168	-	-	137,168
Sewer	-	-	-	-	683,273	-	683,273
Insurance	376,613	-	-	-	-	-	376,613
Debt principal	3,303,561	-	-	-	-	-	3,303,561
Debt interest and charges	956,183	-	-	-	-	-	956,183
State and county charges	77,630	-	-	-	-	-	77,630
Capital outlay	-	2,581,762	-	-	-	-	2,581,762
Court judgements	-	-	-	-	-	-	-
Total expenditures	34,433,903	7,378,407	84,374	137,168	683,273	3,198	42,720,323
Excess of revenues over (under) expenditures	814,450	1,936,065	(84,374)	30,190	277,540	91,610	3,065,481
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	-	-	-	-	-
Operating transfers in	1,206,512	-	-	-	-	1,366,043	2,572,555
Operating transfers out	(1,359,793)	(51,250)	-	(22,575)	(89,164)	(1,049,773)	(2,572,555)
Bond premium	-	-	-	-	-	-	-
	(153,281)	(51,250)	-	(22,575)	(89,164)	316,270	-
Change In Fund Balance	661,169	1,884,815	(84,374)	7,615	188,376	407,880	3,065,481
Fund balance, beginning of year	5,160,430	3,497,808	368,767	59,344	1,414,121	4,519,074	15,019,544
Fund balance, end of year	\$ 5,821,599	\$ 5,382,623	\$ 284,393	\$ 66,959	\$ 1,602,497	\$ 4,926,954	\$ 18,085,025

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2021**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 25,652,270	\$ 25,659,286
Motor vehicle and other excise taxes	1,363,536	1,953,503
State aid	6,566,914	6,524,307
Licenses, permits and fines	100,000	160,636
Fees	306,450	497,395
Rentals	143,000	208,449
Interest income and penalties	87,000	119,591
Other	51,000	125,186
	<u>34,270,170</u>	<u>35,248,353</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	-	-
Proceeds from borrowing	-	-
Transfer from debt reserve	36,492	36,492
Transfer from capital stabilization	969,773	969,773
Transfer from other funds	125,000	125,000
Use of free cash	1,286,800	1,286,800
Carryover appropriations	650,001	650,001
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	3,736	3,736
	<u>3,183,541</u>	<u>3,183,541</u>
Total other financing sources		
	<u>\$ 37,453,711</u>	<u>\$ 38,431,894</u>
Total revenues and other financing sources		

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2021**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ -	\$ -
Selectmen	8,700	8,693	-
Town administrator	249,540	239,288	-
Finance committee	200	-	-
Reserve fund	3,521	-	-
Town Accountant	82,561	80,845	-
Central purchasing	160,500	136,552	-
Assessors	144,389	142,437	-
Revaluation	63,700	28,700	35,000
Collector	133,739	128,329	-
Treasurer	27,800	8,186	-
Human Resources	66,250	64,970	1,200
Town counsel	70,000	34,218	-
Personnel	13,200	6,325	-
Data processing	167,445	115,063	20,000
Town clerk	110,218	109,627	-
Elections and registrations	41,709	29,826	-
Conservation	39,805	34,362	-
Waters farm	750	750	-
Planning board	117,514	111,024	1,300
Zoning board	300	122	-
Public buildings	148,700	115,086	-
Town report	2,000	1,686	-
Community & economic development	6,000	4,796	-
Government cable access	151,786	146,819	-
Town audit and actuarial services	30,000	30,000	-
Capital articles	395,775	86,067	319,620
	<u>2,236,502</u>	<u>1,663,771</u>	<u>377,120</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2021**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,995,942	\$ 1,928,397	
Fire	542,803	537,522	
Ambulance	98,760	98,760	-
Building inspector	123,890	122,516	-
Electrical inspector	19,266	17,623	-
Plumbing inspector	18,466	17,974	-
Emergency management	14,500	13,943	-
Sealer of weights and measures	2,000	-	-
Animal control	33,581	25,623	-
Capital articles	281,555	132,061	149,156
	<u>3,130,763</u>	<u>2,894,419</u>	<u>149,156</u>
Education:			
Sutton schools	\$ 16,473,654	\$ 16,473,654	\$ -
Vocational schools	1,893,172	1,872,342	-
School choice assessment	115,987	128,911	-
State wards	15,596	15,819	-
Charter School assessment	13,787	21,532	-
School articles/carryovers	270,413	80,508	129,423
	<u>18,782,609</u>	<u>18,592,766</u>	<u>129,423</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2021**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 732,015	\$ 720,603	\$ -
Snow and ice	250,000	240,137	-
Street lighting	16,493	12,455	-
Landfill monitoring	32,800	28,800	-
Cemetery	25,454	20,648	-
Capital articles	151,471	98,827	50,140
	<u>1,208,233</u>	<u>1,121,470</u>	<u>50,140</u>
Health and Human Services:			
Board of Health	\$ 91,343	\$ 85,780	\$ -
Council on Aging	160,935	141,841	-
Veterans	98,800	80,946	-
	<u>351,078</u>	<u>308,567</u>	<u>-</u>
Culture and Recreation:			
Library	\$ 227,397	\$ 222,361	\$ -
Recreation	33,963	14,481	-
Historical	200	-	-
Memorial day	1,500	1,460	-
Capital articles	240,927	50,629	190,298
	<u>503,987</u>	<u>288,931</u>	<u>190,298</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2021**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 3,331,655	\$ 3,303,561	\$ -
Interest	956,203	956,183	-
Short-term interest	-	-	-
	<u>4,287,858</u>	<u>4,259,744</u>	<u>-</u>
Employee Benefits and Insurances:			
County retirement	\$ 1,316,568	\$ 1,314,568	\$ -
Unemployment	58,500	-	52,000
Health insurance	2,827,939	2,779,379	650
Medicare tax	274,100	274,072	-
General insurance	395,936	376,613	-
OPEB Contribution	490,000	490,000	-
Health Savings account	47,875	49,875	500
Health Reimbursement account	104,340	22,587	4,000
	<u>5,515,258</u>	<u>5,307,094</u>	<u>57,150</u>
Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,631	\$ 2,631	\$ -
Other state and county assessments	74,999	74,999	-
Court judgements	-	-	-
Transfers to other funds	1,359,793	1,359,793	-
	<u>1,437,423</u>	<u>1,437,423</u>	<u>-</u>
Total Expenditures and Transfers	<u><u>\$ 37,453,711</u></u>	<u><u>\$ 35,874,185</u></u>	<u><u>\$ 953,287</u></u>

**TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2021**

Scholarships	\$ 4,199.34
Manchaug Dam Gift Fund	401,607.65
DEA Equitable Sharing Program	1,394.25
Marions Camp Maintenance	10,123.22
Citizens Scholarship Foundation	225.14
Police Gifts	5,043.11
Board of Health Fees	19,718.75
Compensated Absences Fund	159,383.41
Food Pantry Gifts	154,552.00
Library Gifts	3,894.53
Manchaug Ramp Fees	36,893.34
Police Drug Forfeiture	4,975.86
Veterans Field Gifts	1,418.54
Wilks Unity Park Gifts	-
Walmart Pump Station	25,000.00
Board of Health Fees	50,000.00
Grave Openings	1,000.00
Fire Dept Gifts	9,142.60
Fire Detail	1,218.07
Bandstand on the Common Gifts	786.60
Tricentennial Park	20,582.32
Conservation Inspection Fees	94,397.35
Conservation Municipal Bylaw Fees	13,863.79
Town Hall Gifts	20.00
Highway Dept. Gifts	100.00
Planning Board Fees	50,774.89
ZBA 53G	206.00
Waterways Improvement	23,691.39
Sale of Cemetery Lots	9,300.00
Public Shade Tree	3,711.39
Sale of Town Property	1,474,933.74
Cable Access Fees	388,792.07
Wetlands Protection Fees	6,826.11
Commerce Park Lighting	90,361.92
Police K-9 Gifts	299.71
Goddard Lodge donations	8,057.97
Town Insurance Proceeds	48,214.20
Pistol Permits	10,362.50
Police Detail	(30,639.70)
	<u>3,104,432.06</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2021
(Continued)

School Lunch	237,542.76
School Athletic	32,661.45
Band Revolving	431.02
School Facility Use	16,328.64
School Choice	1,255,949.47
Lost Book Fees	1,973.61
School Bus Fees	47,624.94
Summer Camp	72,691.64
Preschool Fees	(216.55)
E.S. After School Program	40,931.79
Student Activity Fees	30,236.25
SPED Transportation	99,092.64
SPED Circuit Breaker	61,234.38
Theater and Drama	11,740.07
High School Parking Fees	33,494.83
School Gifts	72,493.72
High School Theater	8,862.11
Elementary School Revolving	3,477.09
	<u>2,026,549.86</u>
 Total Revolving and Other Accounts	 <u><u>\$ 5,130,981.92</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2021

Library State Grant	\$ 12,521.64
Library LSTA	17,350.00
Library Adulting	210.97
Climate Change Feasibility	500.00
Highway Chapter 90	229,753.32
Fire SAFE	41,729.81
Fire Senior SAFE	2,480.00
DCR- Shaw Farm Trails	9.15
Public Health Planning	-
Cable Equipment	116,971.96
Cultural Council	12,089.68
COA Transportation Gifts	10,450.00
Drug Impaired Driving	(49,836.78)
COA Formula Grant	3,904.66
Solar Fair	641.16
Emergency Medical Dispatch	(2,496.92)
Police 911 Grants	(683.06)
Lake Singletary Grant	30,000.00
District 7 Rescue Team	99.26
ARPA	501,467.05
CARES Grant	(697,970.10)
Title 1	(2,347.47)
SPED IDEA	(100.00)
MS Stem	5,690.01
Title IVA	9,800.00
Summer Vacation Learning	9,399.75
E.C Program Improvement	7.51
	<hr/>
	\$ 251,641.60
	<hr/> <hr/>

**TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-21**

REVENUE

User Fees	\$ 61,705
Bag Sales	97,400
Recycling Receipts	4,403
State Grant	3,850
	167,358

EXPENSES

Wages	60,084
Electricity	289
Heat	-
Repairs & Maintenance	5,293
Telephone	929
Postage	360
Trash Bags	15,870
Hauling	16,117
Disposal Fee	37,600
Indirect costs	22,575
Professional fees	-
Other	627
Capital expenditures	-
Recycling	-
	159,744

Net operating profit (deficit)	7,614
Transfers from (to) other funds	-
Retained Earnings, July 1, 2020	59,345
Retained Earnings, June 30, 2021	\$ 66,959

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-21

REVENUE

User Fees	\$ 885,625
Connection Fees	67,500
Inspection and other fees	3,815
SREC's	<u>3,873</u>

Total Revenues	<u>960,813</u>
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EXPENSES

Wages	195,806
Electricity	53,387
Other Utilities	11,092
Town of Millbury	279,559
Repairs & Maintenance	11,629
Professional & Technical	-
Telephone	6,354
Other Supplies	2,410
Contract Services	20,525
Indirect costs	89,164
OPEB Contribution	5,000
Other	86,673
Capital expenditures	<u>10,838</u>

Total expenses	<u>772,437</u>
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Net operating surplus	188,376
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2020	<u>1,414,121</u>
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Retained Earnings, June 30, 2021	<u><u>\$ 1,602,497</u></u>
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TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2021

ASSETS

Cash and investments	<u>\$ 2,954,473</u>
Total Assets	<u><u>\$ 2,954,473</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>2,954,473</u>
Total liabilities and fund balances	<u><u>\$ 2,954,473</u></u>

TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
<u>REVENUE</u>		
Town Appropriation	\$ 495,000	\$ 420,000
Employer Contribution	516,569	550,872
Employee Contribution	410,688	524,592
Investment Income	<u>503,487</u>	<u>43,560</u>
 Total Revenues	 <u>1,925,744</u>	 <u>1,539,024</u>
 <u>EXPENSES</u>		
Retiree Health Insurance Premiums	<u>927,257</u>	<u>1,075,464</u>
 Net Operating Surplus	 998,487	 463,560
 Fund Balance, Beginning of Year	 <u>1,955,986</u>	 <u>1,492,426</u>
 Fund Balance, end of Year	 <u><u>\$ 2,954,473</u></u>	 <u><u>\$ 1,955,986</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2021

	<u>BALANCE</u> <u>7/1/2020</u>	<u>ISSUED</u> <u>2021</u>	<u>RETIRED</u> <u>2021</u>	<u>PREMIUM</u> <u>PAYMENTS</u>	<u>BALANCE</u> <u>6/30/2020</u>	<u>INTEREST</u> <u>PAID</u>
May 2019 Capital Article	\$ 1,635,000		\$ (675,000)	\$ -	\$ 960,000	\$ 22,600
	-				-	-
SHAW LAND REFUNDING	1,490,000		(210,000)		1,280,000	62,173
	-				-	
POLICE STATION	7,830,000		(435,000)		7,395,000	263,393
Manchaug Sewer Treatment Plant	2,475,415		(478,561)		1,996,854	31,580
MS/HS Construction	3,250,000		(250,000)		3,000,000	81,250
	-				-	
MS/HS Construction REFUNDING	13,730,000		(1,255,000)		12,475,000	495,187
	<u>\$ 30,410,415</u>	<u>\$ -</u>	<u>\$ (3,303,561)</u>	<u>\$ -</u>	<u>\$ 27,106,854</u>	<u>\$ 956,183</u>

REPORT OF THE TOWN CLERK

To the Honorable Select Board and the citizens of the Town of Sutton, I hereby submit my twenty-first annual report as Town Clerk for the fiscal year ending June 30, 2021.

Vital Statistics for fiscal year 2021:

Births	70
Deaths	72
Marriages	12
Population	9740
Registered Voters	7240

FINANCIAL REPORT

Dog Licenses	\$ 22,697.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	5,067.00
Total Monies Collected	<hr/> \$ 27,764.00

Respectfully submitted,
Laura J. Caruso
Town Clerk

State Primary
September 1, 2020

Precinct One

7 am to 2 pm

Warden Annmarie Graff

Checker Linda Weaver
Donna Mitchell

Police Joseph Fortunato, Lisa Sullivan, Adam Graves

2 pm to 8 pm

Debra Jacques

Bryan Hodgkins
Patricia Morse

Precinct Two

7 am to 2 pm

Warden Anita Damstrom

Clerk

Checker Barbara Johnson
Donna Wood

Police Bryan Lefebvre, Shawn Conley

2 pm to 8 pm

Michelle Saucier

Barbara Bessette
Joan Richard
Rochelle Forsyth

Precinct Three

7 am to 2 pm

Warden Annmarie Graff

Clerk

Checker Carl Licopoli
Albert Petkus
Sharyn Petkus

Police Joseph Fortunato, Lisa Sullivan, Adam Graves

2 pm to 8 pm

Debra Jacques

Barbara Concaugh

Democrat	Precinct 1	Precinct 2	Precinct 3	TOTAL
Senator in Congress				
blanks	2	2	4	8
Markey, Edward	274	194	249	717
Kennedy, Joseph	286	266	271	823
write - in	0	0	0	0
TOTAL	562	462	524	1548
Representative in Congress				
blanks	83	65	67	215
McGovern	479	397	451	1327
write - in	0	0	6	6
TOTAL	562	462	524	1548
Councillor				
blanks	90	60	79	229
DePalo, Paul	266	216	247	729
Rafferty, Padraic	206	186	197	589
write - in	0	0	1	1
TOTAL	562	462	524	1548
Senator in General Court				
blanks	548	460	459	1467
write - in	14	2	65	81
TOTAL	562	462	524	1548
Rep in General Court				
blanks	561	460	478	1499
write - ins	1	0	46	47
TOTAL	562	460	524	1546
Register of Probate				
blanks	105	83	99	287
Dolan, John	209	142	194	545
Wennerberg, Kasia	248	237	229	714
write - ins	0	0	2	2
TOTAL	562	462	524	1548

Republican	Precinct 1	Precinct 2	Precinct 3	TOTAL
Senator in Congress				
blanks	10	3	12	25
Ayyaduri, Shiva	100	78	68	246
O'Connor, Kevin	133	140	85	358
write - in	0	0	1	1
TOTAL	243	221	166	630
Representative in Congress				
blanks	40	24	20	84
Lovvorn, Tracy	203	197	143	543
write - in	0	0	3	3
TOTAL	243	221	166	630
Councillor				
blanks	243	221	145	609
write - in	0	0	21	21
TOTAL	243	221	166	630
Senator in General Court				
blanks	21	10	12	43
Fattman, Ryan	222	211	152	585
write - in	0	0	2	2
TOTAL	243	221	166	630
Rep in General Court				
blanks	34	23	18	75
McKenna, Joseph	209	198	147	554
write - ins	0	0	1	1
TOTAL	243	221	166	630
Register of Probate				
blanks	28	15	15	58
Fattman, Stephanie	215	206	149	570
write - ins	0	0	2	2
TOTAL	243	221	166	630

Libertarian	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Senator in Congress				
blanks	1	2	0	3
write - in	0	0	2	2
TOTAL	1	2	2	5
Rep in Congress				
blanks	1	2	0	3
write - in	0	0	2	2
TOTAL	1	2	2	5
Councillor				
blanks	1	2	0	3
write - in	0	0	2	2
TOTAL	1	2	2	5
Senator in General Court				
blanks	1	2	1	4
write - in	0	0	1	1
TOTAL	1	2	2	5
Rep in General Court				
blanks	1	2	1	4
write - in	0	0	1	1
TOTAL	1	2	2	5
Register of Probate				
blanks	1	2	1	4
write - in	0	0	1	1
TOTAL	1	2	2	5

Green Rainbow	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Senator in Congress				
blanks	0	0	0	0
write - in	0	0	1	1
TOTAL	0	0	1	1
Representative in Congress				
blanks	0	0	0	0
write - in	0	0	1	1
TOTAL	0	0	1	1
Councillor				
blanks	0	0	0	0
write - in	0	0	1	1
TOTAL	0	0	1	1
Senator in General Court				
blanks	0	0	1	1
write - in	0	0	0	0
TOTAL	0	0	1	1
Rep in General Court				
blanks	0	0	1	1
write - in	0	0	0	0
TOTAL	0	0	1	1
Register of Probate				
blanks	0	0	0	0
write - in	0	0	1	1
TOTAL	0	0	1	1

Respectfully Submitted,
 Laura J. Caruso
 Town Clerk

FALL ANNUAL TOWN MEETING
October 19, 2020

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Gymnasium, Boston Road, Monday the Nineteenth day of October, 2020 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 17 voters and 2 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7 of the May 11, 2020 Annual Town Meeting, to revise the amounts appropriated to fund the FY2021 Capital Plan by reducing the amount appropriated from free cash by \$250,000 and increasing the amount to be raised and appropriated from taxation by \$250,000.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to acquire and confirm by eminent domain, upon such terms and conditions as the Board of Selectmen deems appropriate, good and clear record title to the land at 7 Boston Road in the Town of Sutton known as Unity Park, identified as Town Assessor's Map 6, Parcel 132, and described in part in that deed recorded with the Worcester District Registry of Deeds in Book 2054, Page 377, for park purposes; and to authorize the Board of Selectmen to enter into all agreements and take all action necessary, convenient or appropriate to provide for such acquisition and use.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

The meeting adjourned at 7:05 pm

Respectfully Submitted,
Laura J. Caruso
Town Clerk

**General Election
November 3, 2020**

Precinct One

Warden Checker	<u>6:30 am to 2 pm</u> Mary Senosk Charles Valade Linda Weaver Carol DiIorio Sarah Wormann	<u>1:30 pm to 8 pm</u> Christine Fant Eileen McNamara Bryan Hodgkins Patricia Morse
	Police Sgt. Lisa Sullivan, Spec. Officer Adan Graves, Det. Matthew Bohanan	

Precinct Two

Warden Checker	<u>6:30 am to 2 pm</u> Anita Damstrom Gerard Senecal Shirley Senecal Barbara Johnson Brian Distefano	<u>1:30 pm to 8 pm</u> Michelle Saucier Leigh Sjogren Joan Richard Rochelle Forsythe Barbara Bessette
	Police Sgt. Joseph Fortunato, Sgt. Joshua Nunnemacher, Of. Peter Greeno	

Precinct Three

Warden Checker	<u>6:30 am to 2 pm</u> Amy Graff Donna Mitchell Albert Petkus Sharyn Petkus Tina Fadden	<u>1:30 pm to 8 pm</u> Debra Jacques Carl Licopoli Barbara Concaugh Alice Mask Nadine Premo
	Police Sgt. Lisa Sullivan, Spec. Officer Adan Graves, Det. Matthew Bohanan	

		P1	P2	P3	Total
President	Blanks	5	9	20	34
	Biden & Harris	1115	891	1085	3091
	Hawkins & Walker	9	6	6	21
	Jorgensen & Cohen	36	34	26	96
	Trump & Pence	1117	1041	923	3081
	Write-Ins	8	12	9	29
	Total	2290	1993	2069	6352
Sen in Congress	Blanks	47	52	49	148
	Edward Markey	1068	856	1037	2961
	Kevin O'connor	1131	1066	960	3157
	Write-Ins	44	19	23	86
	Total	2290	1993	2069	6352
Rep in Congress	Blanks	57	60	66	183
	James McGovern	1149	931	1073	3153
	Tracy Lovvorn	1081	1001	929	3011
	Write-Ins	3	1	1	5
	Total	2290	1993	2069	6352
Councillor	Blanks	844	717	662	2223
	Paul DePalo	1427	1252	1387	4066
	Write-Ins	19	24	20	63
	Total	2290	1993	2069	6352
Sen in General Court	Blanks	62	58	72	192
	Ryan Fattman	1581	1400	1401	4382
	Christine Crean	646	533	596	1775
	Write-Ins	1	2	0	3
	Total	2290	1993	2069	6352
Rep in General Court	Blanks	587	517	521	1625
	Joseph McKenna	1676	1464	1520	4660
	Write-Ins	27	12	28	67
	Total	2290	1993	2069	6352
Reg of probate	Blanks	134	153	155	442
	Stephanie Fattman	1458	1261	1261	3980
	John Dolan	697	578	653	1928
	Write-Ins	1	1	0	2
	Total	2290	1993	2069	6352

		P1	P2	P3	Total
Question 1	Independent Repair				
	Blanks	77	73	54	204
	Yes	1691	1443	1515	4649
	No	522	477	500	1499
	Total	2290	1993	2069	6352
Question 2	Ranked-choice voting				
	Blanks	119	97	86	302
	Yes	732	617	671	2020
	No	1439	1279	1312	4030
	Total	2290	1993	2069	6352

Respectfully Submitted,
 Laura J. Caruso
 Town Clerk

ANNUAL TOWN MEETING
Saturday, May 15, 2021

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met at the Middle/High Athletic Fields, 383 Boston Road, Saturday the Fifteenth, day of May, 2021, at 10:00 o'clock in the morning, then and there to act on the following articles:

There were 96 voters and 16 non-voters in attendance.

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

This year's annual town report was dedicated to David L. Lavallee.

ARTICLE 1 **Board of Selectmen**

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as this is a standard article to Town reports.

ARTICLE 2 **Board of Selectmen**

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, this is a standard article to allow the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3 **Board of Selectmen**

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, this is a standard article to allow the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

ARTICLE 4

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2022:

Salary and Wages	\$ 244,651
Operation and Maintenance	<u>\$ 569,827</u>
For a total of	\$ 814,478

And as funding therefor, that the Town vote to raise the \$814,478 as follows:

User Fees	\$ 814,478
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The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2022:

Salary and Wages	\$ 63,396
Operation and Maintenance	<u>\$ 100,275</u>
For a total of	\$ 163,671

And as funding therefor, that the Town raise the \$163,671 as follows:

User Fees	\$ 163,671
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The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2022 period in the following manner:

General Government:	\$ 1,860,360
Public Safety:	\$ 3,009,182
Education:	\$ 19,056,468
Public Works:	\$ 1,011,509
Health and Human Services:	\$ 359,665
Recreation and Culture:	\$ 269,417
Debt & Interest:	\$ 3,457,226
Insurance & Employee Benefits:	\$ 5,307,066
Transfer to Capital Stabilization Fund	<u>\$ 671,162</u>

For a Total of: **\$ 35,002,055**

And that the article be funded in the following manner:

Raise & Appropriate the amount of	\$ 34,625,196
A Transfer from Capital Stabilization Fund	\$ 261,672
A Transfer from Other Reserves	\$ 3,448
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
Fund for Indirect Cost	\$ 22,575

For a Total of: **\$ 35,002,055**

The Finance and Warrant Committee voted 7-0 to recommend passage of this article, this is the annual authorization for the Fiscal 2022 budget.

ARTICLE 7

Board of Selectmen

Voted unanimously to appropriate the sum of \$1,472,000 for the following purposes and in the respective amounts below relating to the fiscal 2022 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
SCHOOL	large chiller for ES	130,000	Raise & Appropriate
SCHOOL	Elem library carpet	21,000	Free Cash
HIGHWAY	tree removal	30,000	Raise & Appropriate
TOWN	painting Town Hall	125,000	Raise & Appropriate
TOWN	Stevens Pond repair	20,000	Free Cash
TOWN	roof hearst garage	5,000	Free Cash
WATERS FARM	seal roof	13,000	Free Cash
SCHOOLS	replace gym flooring elc/ele	70,000	Free Cash
POLICE	vehicle replacement	105,000	Raise & Appropriate
POLICE	fiber/radio, Whitins Rd sewer	120,000	Free Cash
POLICE	additional portable radios	7,000	Free Cash
SCHOOLS	chrome books repairs/replace	10,000	Free Cash
SCHOOLS	wastewater membrane	15,000	Free Cash
SCHOOLS	MS/HS entrance doors	10,000	Raise & Appropriate
SCHOOLS	robotics lab	50,000	Free Cash
TOWN CLERK	voting tabulators	20,000	Free Cash
FIRE	radio upgrade and equipment	150,000	Free Cash
HIGHWAY	purchase a chip box	11,000	Free Cash
HIGHWAY	sidewalk machine for plowing	100,000	Free Cash
HIGHWAY	full radio system upgrade	210,000	Free Cash
HIGHWAY	replace backhoe w/wheeled excavator	140,000	Free Cash
TOWN	design septic system	30,000	Free Cash
SEWER	various pump equip. & mixers	80,000	Sewer Retained Earnings
For a Total of:		\$1,472,000	

And to meet this appropriation, raise and appropriate \$400,000, transfer the sum of \$992,000 from Free Cash and transfer the sum of \$80,000 from Sewer Retained Earnings; and further, to authorize the Board of Selectmen to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article, this is the Fiscal 2022 Capital Plan and an integral part of the Town’s budget.

ARTICLE 8

Board of Selectmen

Voted unanimously to transfer the sum of \$56,800 from Free Cash to fund a deficit of \$50,000 in the fiscal 2021 snow and ice appropriation and a deficit of \$6,800 in the fiscal 2021 Landfill Monitoring appropriation and to transfer the sum of \$ 56,800 from Free Cash to the following line items in the fiscal year 2021 budget:

<u>Line Item</u>	<u>Amount</u>
Snow & Ice account	\$50,000
Landfill Monitoring account	\$ 6,800

The Finance and Warrant Committee voted 7-0 to recommend passage of this article, this article allows for the transfer of available funds to cover deficits that arose during the fiscal year, such as snow/ice.

ARTICLE 9

Board of Selectmen

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town’s share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article. Chapter 90 provides state aid for roads and highway projects. This article allows the Town to proceed with these expenditures while awaiting State reimbursement.

ARTICLE 10

Board of Selectmen

Voted unanimously to transfer the following amounts from line items in the FY2020 budget and approve payment of the following prior year invoices as follows:

Home Depot Credit Services	\$1,996.42	to be paid from Highway, Planning, Building and Human Resources expense line item
LHS Associates	\$4,554.15	to be paid from Town Clerk’s expense line item
National Grid	\$ 333.65	to be paid from Street Lights line item
Weston & Sampson	\$6,800.00	to be paid from Landfill Monitoring line item

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

ARTICLE 11

Board of Selectmen

Voted unanimously to approve Article 11 as printed in the warrant.

As printed in the warrant:

To authorize the Board of Selectmen to convey the two (2) Town-owned parcels of land located at 14 and 34 Hatchery Road in Sutton, Massachusetts, which parcels are shown on Assessors' Map 6 as Parcels 17 and 20, contain 25.08 acres, more or less, in the aggregate, and are a portion of the premises described in a deed recorded with the Worcester South Registry of Deeds, in Book 5016, Page 115, on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, and, further, to take any and all actions and execute any and all documents as may be necessary or convenient to accomplish the foregoing conveyance.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

ARTICLE 12

Board of Selectmen

Voted unanimously to create a special purpose stabilization fund to be known as Health Insurance Stabilization Fund, under MGL c 40, §5B, for the purpose of setting aside funds for future health insurance costs; and further that the Town transfer \$300,000 from the Fiscal Year 2021 Health Insurance appropriation into said fund.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

ARTICLE 13

Board of Selectmen

Voted unanimously to transfer \$305,000 from Free Cash to the Special Education Tuition Stabilization Fund, which was established under Article 11, of the May 9 2016 Annual Town Meeting.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article.

ARTICLE 14

Board of Selectmen

Voted unanimously to transfer \$390,000 from Free Cash to the Other Post Employment Benefits (OPEB) Trust Fund.

The Finance and Warrant Committee voted 7-0 to recommend passage of this article. This is the annual transfer of funds to the Other Post-Employment Benefits account in accordance with the Town's OPEB liability funding policy.

ARTICLE 15

Board of Selectmen

Voted by a majority to approve Article 15 as printed in the warrant.

As printed in the warrant:

To authorize the Board of Selectmen to petition the General Court, for special legislation to amend the Home Rule Charter by, replacing, “Board of Selectmen” with the words “Select Board” in each and every instance in which said term appears; and, further, to delete gendered terms in the Charter and make appropriate editorial revisions to nearby words, without changing the meaning, to address any resulting grammatical issues; all as set forth in a document entitled “2021 Home Rule Charter Amendment”, on file with the Town Clerk; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article.

ARTICLE 16

Board of Selectmen

Voted by a majority to approve Article 16 as printed in the warrant.

As printed in the warrant:

To amend the General Bylaws to replace “Board of Selectmen” with the words “Select Board” in each and every, instance in which, said term appears as set forth in a document entitled “2021 General Bylaw Amendment-Article 16”, on file with the Town Clerk.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article.

ARTICLE 17

Board of Selectmen

Voted by 2/3’s vote to approve Article 17 as printed in the Warrant.

As printed in the warrant:

To amend the Zoning Bylaws, to replace the words, “Board of Selectmen” with the, words “Select Board”, in each and every instance in which said term appears as set forth in a document entitled “2021 Zoning Bylaw Amendment-Article 17”, on file with the Town Clerk.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article.

ARTICLE 18

Board of Selectmen

Voted unanimously to amend the General Bylaws, Section 34.15. Enforcement. A. (1) by deleting the text shown in strike-through as printed in the warrant.

As printed in the warrant:

A. Criminal and Civil relief.

- (1) Any person who violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and shall result in a criminal fine of ~~not more than~~ \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

The Finance and Warrant Committee voted 8-0 to recommend passage of this article. This article is for a language clarity.

ARTICLE 19

Board of Selectmen

Voted unanimously to accept the provisions of M.G.L. c.59, §5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), as printed in the warrant.

As printed in the warrant:

To accept the provisions of M.G.L. c.59, §5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), which provides, a real estate tax exemption, to qualifying, surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States.

The Finance and Warrant Committee voted 8-0 to recommend passage of this article.

ARTICLE 20

Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, all or a portion of the parcel of land located at 28 Waters Road, Sutton, Massachusetts, containing 6.001 acres, more or less, shown as Parcel "A" on a plan recorded with the Worcester South District Registry of Deeds in Plan Book 767, Page 53, and being a portion of the premises described in a deed recorded in Book 23850, Page 279, on such terms and conditions as the Board of Selectmen deems appropriate, transfer from Free Cash \$145,000 and \$80,000 from Conservation Trust Fund, to fund the acquisition and cost incidental or related thereto, and, further, to authorize the Board of Selectmen to take any and all actions and execute any and all documents as may be necessary or convenient to accomplish the foregoing acquisition.

The Finance and Warrant Committee voted 8-0 to recommend passage of this article.

ARTICLE 21

Board of Selectmen

Voted unanimously, on an amended motion to change Blackstone "Road" to "Street," to approve Article 21 as printed in the warrant.

As printed in the warrant:

To authorize the Board of Selectmen to convey the parcel of Town-owned land located at 113 Providence Road, containing 39,000 square feet, more or less, and described in a deed recorded with the Worcester South District Registry of Deeds in Book 2155, Page 198, on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, including, without limitation, the conveyance of said parcel in exchange for trail and bicycle path easements on properties located at 63, 64, 65R, and/or 69 Blackstone Street, and further, to authorize the Board of Selectmen to acquire said easements on behalf of the Town.

The Finance and Warrant Committee voted 8-0 to recommend passage of this article.

ARTICLE 22

Conservation Commission

Voted **NOT** to amend the General Bylaws, Bylaw #12 Wetlands Protection, Section 12-3. Definitions, "Adjacent Upland Resource Area" & "Adjacent Upland Resource Area (AURA)" by deleting the strikethrough text and adding the italicized text, as printed in the warrant.

As printed in the warrant:

To amend the General Bylaws, Bylaw #12 Wetlands Protection, Section 12-3. Definitions, "Adjacent Upland Resource Area" & "Adjacent Upland Resource Area (AURA)" by deleting the strikethrough text and adding the italicized text, or act or do anything in relation thereto.

Section 12-3. Definitions

Adjacent Upland Resource Area- The land within 100' of a Resource Area as defined in MGL c.131, §40, 310 CMR 10.00, §13 12 -2 of this Bylaw , or 200' from the bank of a ~~Great Pond or~~ Perennial River as defined in this Bylaw.

Adjacent Upland Resource Area ("AURA")- An Area Subject to Protection under this Bylaw which extends perpendicularly from the outermost edge of stated Resource Areas below, without regard for topography.

A 100' AURA shall apply to:

- Banks of Intermittent Streams;
- Wetlands, regardless of whether they border a waterbody or watercourse;
- Vernal pools;
- *Great Ponds*

A 200' AURA shall apply to:

- Banks/Bankfull Condition/Mean Annual High Water mark of Perennial Rivers;
- ~~Great Ponds~~

AURA shall not apply to the following:

- Land Under Waterbodies & Waterways (LUW)
- Bordering Land Subject to Flooding (BLSF)
- Waterbodies less than 1/4acre-foot in size;
- Isolated Land Subject to Flooding (ILSF)

The Finance and Warrant Committee voted 8-0 to take no action.

ARTICLE 23

Planning Board

Voted by a 2/3’s vote to amend the Zoning Map by revising the Office Light Industrial (OLI) Zoning District line located north of Boston Road and East of Dudley Road, as shown on a map entitled “Proposed Zoning Line Revision for Property off Boston Road by Whitman & Bingham, REV. date 3/2/21” and per the metes and bounds description also on file with the Town Clerk.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This area has been zoned for industry since the inception of zoning in Sutton. Long standing commercial earth removal businesses are closing out and new development is beginning to move forward.

ARTICLE 24

Planning Board

Voted by a majority to move the question and then voted by a 2/3’s vote to amend the Zoning Bylaw, Section III.B.3. Table 3 - Table of Height and Bulk Regulations by adding the underlined text, as printed in the warrant.

As printed in the warrant:

To amend the Zoning Bylaw, Section III.B.3. Table 3 - Table of Height and Bulk Regulations by adding the underlined text as follows,

	R-1	R-2	V	B-2	I	OLI
Max bldg. height (ft.)	35	35	30	35	35	<u>35/70**</u>
Max bldg. coverage of lot (covered area as % of total lot area)	10	20	50	50	50	*
Min habitable floor area per dwelling unit (sq. ft.)	768	768	768	NP	NP	--
Min open space (%)	--	--	10	25	40	--

(NP) = not permitted use)

* Maximum coverage of lots in the OLI District by impervious surfaces including principal and accessory buildings and structures, parking and loading areas, and roadways and drives shall not exceed sixty percent (60%) of the lot.

** Structures in the OLI District may exceed 35' only with a Special Permit granted by the Planning Board in accordance with the provisions of VII.A.2. of this Bylaw.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: Commentary: In discussion with various potential developers, the Planning Board has learned that many OLI businesses need taller spaces for their operations to be more functional and efficient. The Board wants to allow maximum flexibility to encourage 21st century businesses while maintaining a Special Permit process that can thoroughly evaluate and mitigate concerns of residents, and even deny a request, if it cannot be reasonably accommodated.

ARTICLE 25

Planning Board

Voted by a 2/3's vote to amend Section III.A.4. – Table of Use – Sections B. – G. by deleting the strike through text and inserting the underscored text and renumber accordingly, as printed in the warrant.

As printed in the warrant:

To amend Section III.A.4. – Table of Use – Sections B. – G. by deleting the strike through text and inserting the underscored text as shown below and renumber accordingly.

Table 1- Table of Use Regulations

	R-1	R-2	V	B-2	I	OLI
B. COMMUNITY FACILITIES & INSTITUTIONAL USES:						
1. Church or other religious purpose, nonprofit educational facility, Town building except equipment garage	P	P	P	P	P	P
2. Country, hunting, fishing, tennis, or health clubs, golf courses, day camps or other camps or outdoor athletic fields. Structures used for, or in relation to these uses shall not exceed a 10,000 s.f. footprint	S	S	S	S	S	S* :
3. Cemetery	S	S	S	S	S	S* :
4. Town equipment garage	S	-	-	S	P	P :
5. Public utility except power plant or refuse facility	S	S	S	S	S	P
6. Power plant and refuse facility	-	-	-	-	S	S* :
C. AGRICULTURAL AND OPEN LAND USES:						
1. Agriculture, horticulture, floriculture, or viticulture,	P	P	P	P	P	P

provided <u>at least five acres</u> are so used. A farm stand may be maintained provided that the majority of products for sale, measured based on either gross sales dollars or volume, have been produced on the land.						
2. When <u>less than five acres</u> are used for agriculture, horticulture, floriculture, or viticulture:						
a. Agriculture, horticulture, and floriculture, or viticulture	P	S	S	S	S	S*
b. Temporary stand maintained during the harvest season of the primary crop for retail sale of agriculture or farm products produced primarily on the same premises	P	P	P	S	S	S*
c. Year round stand for retail sale of agriculture or farm products produced primarily on the same premises	S	S	P	S	S	S*
d. Raising and for keeping of livestock, horses and poultry, not including the raising of fur animals for commercial use	P	S	S	S	S	S*
e. Raising of fur animals	S	-	-	-	S	-
f. Commercial stables, provided all animals are enclosed within pens or other enclosures	S	-	-	-	S	-
3. Year round or temporary stands for retail sale of agriculture or farm products not produced primarily on the same premises.	S	S	P	S	S	S*
4. Veterinary office in which all animals are completely enclosed in pens or other structures	S	S	S	-	-	-
D. OFFICE USES:						
1. Business and professional offices, including banks and monetary institutions	-	-	P	P	P	S* P
2. Drive-through windows at banks and monetary institutions and other offices	-	-	-	S*	S*	S*
3. Free standing automatic teller machines (remove entire use from table)	-	-	S	P	P	P
4. Planned Business Development (PBD)	-	-	-	S*	S*	S*
5. <u>Research Offices or establishments devoted to research and development activities and Development</u>	-	-	S	S	P	S* P
E. RETAIL, TRADE AND SERVICE USES:						
1. Stores selling goods to the public	-	-	S*	S*	-	S*
2. Drive-through window for a pharmacy whether located in a free-standing pharmacy building or as part of a multi-use retail building	-	-	-	S*	-	S*
3. Sales by vending machines located outside of a building or structure	-	-	S	S	S	-
4. Restaurants	-	-	P	S	-	S* P
5. Restaurant, cafeteria, tea room or catering accessory to permitted or allowed main use	S	S	P	P	P	P
6. Drive-through window for a restaurant, but only when a	-	-	-	S*	-	-

minimum of 1,000 s.f. is dedicated to the restaurant use.						
7. Hotels and motels	-	-	S	P	S	S*
8. Personal service establishments	-	-	P	P	-	P
9. Funeral home or mortuary establishment	S	S	P	-	-	-
10. Hospital or medical clinic	-	-	S	S	S	S*
11. Convalescent or nursing home	S	S	S	S	-	S*
12. Repair services for appliances, furniture, and other goods, except for vehicular and automotive repairs	-	-	P	S	-	S*
13. Motion picture establishment, amusement facilities, or sports complexes	-	-	S	S	-	P S*
14. For profit educational establishments	-	-	P	S	S	S*
15. Communications and television towers (does NOT include wireless communication facilities)	S	-	-	-	S	S
16. Wireless communications facility (refer to Section V.C. of this Bylaw)	-	-	-	S	S	S
17. Antique Shop (retail sale of antique furniture, artwork, collectible merchandise to the general public in a premises occupying less than 1,000 square feet)	S*	-	-	-	-	-
18. Commercial Kennels	S	-	-	S	S	S*
19. Self Storage Facility (remove entire use from table)	-	-	-	-	-	S*
19. Rental of goods, not including vehicles or construction equipment	-	-	S*	P	P	P
20. Wholesale Trade	-	-	S	S	P	S*
21. Brewery, Distillery, Winery	-	-	S*	S*	S*	S*
22. Service Companies	-	-	S	S	P	S*
F. VEHICULAR AND AUTOMOTIVE USES:						
1. Establishments selling new and/or used automobiles, trucks, motorcycles, trailers, construction equipment, or boats	-	-	-	-	-	-
2. Establishments selling new and/or used automobiles at or over 26,000 gvw, including but not limited to trucks, construction equipment, municipal equipment.	-	-	-	-	S*	-
3. Automotive repair, automobile services (not including a junk yard or open storage of abandoned automobiles and other vehicles)	-	-	S	S	P	-
4. Railroad and railway express service	-	-	S	P	P	P
5. Trucking services and warehousing	-	-	-	S	P	S*
6. Commercial Gas Station primarily for passenger vehicles	-	-	S	S	S	-
7. Warehouse with Distribution	-	-	-	-	S*	S*
8. Package and/or Freight Delivery Company	-	-	-	-	S*	S*
G. MANUFACTURING, PROCESSING, AND EARTH REMOVAL USES:						

1. Processing	-	-	-	-	P	S*
2. Manufacturing, wholesale trade, wholesale sales of construction material	-	-	S	S	P	S*
3. Landscape contractors, arborists, and building contractors	-	-	S*	S	P	S*
4. Research and development facilities	-	-	S	S	P	S*P
5. Accessory (whether or not on the same parcel) scientific research and development	-	-	-	S	S	S*
6. Earth removal	-	S	-	S	P	S
7. Earth removal incidental to an approved subdivision, site plan, or duly issued building permit	P	P	P	P	P	P
8. Paving and Other contractors' yards, not including paving	-	-	-	-	P	S*
9. Accessory uses (remove entire use from table)	-	-	-	-	-	S*
H. RENEWABLE ENERGY RESOURCES						
1. Small Hydropower Installations	S*	S*	S*	S*	S*	S*
2. Small Wind Turbines	S*	S*	-	S*	S*	S*
3. Small Solar Photovoltaic Installations (less than 250 kW)	P	P	P	P	P	P
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kW+)	-	-	-	P	P	P

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: Less than 8% of Sutton is zoned for business and industry. The OLI District hosts some of the only remaining significant sized vacant parcels. As interest in these areas has recently increased, the Board felt it was important to review and adjust the uses in the OLI district as follows: 1) encourage desired uses by easing permitting requirements; 2) eliminate uses that are not significant tax or job creators or that might conflict with desired uses; 3) add uses residents have expressed they need/desire; and 4) clarify or differentiate a use from an existing allowed use. In a few cases, other Districts are effected.

ARTICLE 26

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. – Definitions by deleting the definition of “Self-storage Facility”.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This use is typically not a significant job or real estate tax producer. Additionally, there are plenty of self-storage facilities in the area to serve resident’s needs. Therefore, the Board proposes eliminating this use in Sutton.

ARTICLE 27

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. – Definitions by adding the definition of “Brewery, Distillery, Winery,” as printed in the Warrant.

As printed in the warrant:

Brewery, Distillery, Winery - A business where the primary use is the production and distribution of malt, spirituous, or vinous beverages with a tasting room and which holds the required State and Local licenses for the activities occurring on site, which may also include food, music, indoor and outdoor seating.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: It is Planning Board policy to define uses listed in the Table of Use Regulations. In various public forums, residents have expressed a desire for Sutton to allow this use.

ARTICLE 28

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. – Definitions by adding a new definition, “Service Companies,” as printed in the Warrant.

As printed in the warrant:

Service Companies – A service company is a business that generates income by providing services (primarily off-site) instead of selling physical products.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: It is Planning Board policy to define uses listed in the Table of Use Regulations. Service companies like All Season Services and New England Disposal Technologies (NEDT), that provide primarily off-site services to homes and businesses, have been allowed in Sutton through a broad interpretation of existing use categories. The Board seeks to more clearly define its use categories so potential business and residents can be aware of what is and isn't allowed in Sutton.

ARTICLE 29

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. - Definitions, by adding a new definition “Manufacturing,” as printed in the Warrant.

As printed in the warrant:

Manufacturing: A building and related facilities where goods and products are assembled and/or fabricated. Such facilities may include office space and warehousing of the raw materials/components and distribution of finished products. The following are expressly prohibited: petroleum production/refining, smelting, explosives/fireworks production, tanneries and slaughterhouses.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: It is Planning Board policy to define uses listed in the Table of Use Regulations. Manufacturing has been allowed in Sutton since the inception of zoning but has not been defined.*

ARTICLE 30

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. - Definitions, by adding new definitions, "Warehouse with Distribution" and "Fulfillment Center," as printed in the Warrant.

As printed in the warrant:

Warehouse with Distribution: A building and related facilities where goods, products or materials owned by a single entity are received, stored on site for varying time frames and primarily distributed to a single or narrow group of retailers, wholesalers, and/or business clients. This use is not intended to include Fulfillment Center.

Fulfillment Center: A building and related facilities where goods or products sold online by a single entity or a single entity and their affiliated sellers are received and stored on-site temporarily for the purpose of delivery direct to consumer destinations. Such facilities may include automated systems, office space and a pick and pack area to be used for sorting and packaging goods and products for delivery from available, on-site inventory.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: It is Planning Board policy to define uses listed in the Table of Use Regulations. Warehouses with distribution like Champion Container and Home Depot Distribution (approved but never built) have been ruled as permitted businesses under existing use categories. The Board seeks to more clearly define its use categories so potential business and residents can be aware of what is and isn't allowed in Sutton. Defining Fulfillment Centers and specifically noting this use type is not intended under Warehouse with Distribution effectively prohibits this use at least until such time as the Board can understand its effects more fully and provide this information to Town Meeting for their consideration and action.*

ARTICLE 31

Planning Board

Voted unanimously to amend the Zoning Bylaw, Section I.B. - Definitions, by adding the, a new definition, “Package/Freight Delivery Company,” as printed in the Warrant.

As printed in the warrant:

Package/Freight Delivery Company: A building and related facilities where packages and/or freight from multiple users is received and stored on-site temporarily for the purpose of delivery to a destination specified by the user. This use is not intended to include Fulfillment Center or Warehouse with Distribution.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

*Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.
 Commentary: It is Planning Board policy to define uses listed in the Table of Use Regulations. Package/Freight Delivery Companies like Ross Express have been permitted under existing use categories. The Board seeks to more clearly define its use categories so potential business and residents can be aware of what is and isn't allowed in Sutton. Specifically noting Fulfillment Centers are not intended under Package/Freight Delivery Companies effectively prohibits this use at least until such time as the Board can understand its effects more fully and provide this information to Town Meeting for their consideration and action.*

ARTICLE 32

Planning Board

Voted by a 2/3’s vote to amend the Zoning Bylaw Section III.A.4. Table of Use and Footnote 1 by adding the underlined text and deleting the strike-through text, as printed in the warrant.

As printed in the warrant:

I. REGISTERED MARIJUANA BUSINESSES (RMB)	R-1	R-2	V	B-2	I	OLI
1. Registered Marijuana Dispensaries (RMD) – Medical ¹	-	-	-	-	-	<u>P</u> ≠
2. Marijuana Cultivators – Non-medicinal ¹	-	-	-	-	-	<u>S*</u> ≠
3. Marijuana Product Manufacturers Non-medicinal ¹	-	-	-	-	-	<u>S*</u> ≠
4. Marijuana Testing Facilities Non-medicinal ¹	-	-	-	-	-	<u>S*</u> ≠
5. Marijuana Retailer Non-medicinal	-	-	-	-	-	-
J. OTHER						
1. Use, Accessory	P	P	P	P	P	P

Footnotes:

¹This use is also allowed by Special Permit in the Marijuana Business Overlay District (MBOD) only.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: The town risks legal challenge if they do not provide a location where particularly medical marijuana, but also adult use, can locate and the Town's Marijuana Business Overlay District (MBOD) is fully occupied. Additionally, the Planning Board feels this use is a tax and job creator that exists in every one of our neighboring communities, and that can be safely and unobtrusively exercised within the Office Light Industrial (OLI) Districts in Sutton.

ARTICLE 33

Planning Board

Voted by a 2/3's vote to amend the Zoning Bylaw, Section III.B.3, Table 2 – Table of Area Regulations – Footnotes by adding the underlined text, as printed in the Warrant.

As printed in the warrant:

2. No building except a boathouse shall be within ten (10) feet of any watercourse or wetland area or, if subject to flooding, within ten (10) feet beyond its flood line. No building shall be within twenty-five (25) feet of any town boundary line, except within the Office Light Industrial (OLI) District. Said town boundary line is the actual line between town corner bounds. Said town boundary line is the actual line between town corner bounds.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: When the Planning Board voted at the request of the Board of Assessors to institute this regulation a few years ago to cut down on taxation arguments with abutting towns, they did not consider that there are significant sized parcels in the largely undeveloped OLI areas of Sutton that reach across town lines. This change will promote the orderly and maximum utilization of this limited area for job and tax base creation.

ARTICLE 34

Planning Board

Voted by a 2/3's vote to amend the Zoning By-Laws, Section III.B.3. Table 2 - Table of Area Regulations – Footnotes and Section I. B. - Definitions, by adding the underlined text, and by adding a new definition of “Cul-de-sac Bulb”, all as printed in the Warrant.

As printed in the warrant:

6. All lots in the OLI and I districts shall have a lot frontage of at least two hundred (200) feet except when the lot is completely situated on a cul-de-sac bulb, in which case the minimum lot frontage shall be one hundred (100) feet and the minimum width shall be one hundred and twenty-five (125) feet.

AND;

Cul-de-sac Bulb – The rounded turning area at the end of a cul-de-sac. The cul-de-sac bulb begins where the roadway width starts to widen into transition curve(s) leading into the large radius of the bulb.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: This proposed amendment is meant to maximize the amount of development that can occur within the Industrial (I) districts while maintaining a reasonable accommodation for access into every lot. This frontage reduction has been allowed within the OLI Districts for many years.

ARTICLE 35

Planning Board

Voted by a 2/3's vote to amend the Zoning Bylaw, Section I.C.3. Non-Conforming Lots by adding a new provision c. and re-lettering accordingly, as printed in the Warrant.

As printed in the warrant:

c. Any lawful pre-existing non-conforming unimproved lot within the R-1, R-2 or V Districts with a minimum of 20,000 s.f. of area and 50' of frontage that is/was held in common ownership with an adjacent legally developed lot and for which the 5 year zoning change exemption period of G.L. c. 40A §6 has expired, may be determined to be buildable pursuant to a Special Permit granted by the Zoning Board of Appeals in accordance with the provisions of Section VII.A. The Zoning Board of Appeals must additionally find that said vacant lot is substantially consistent in size and frontage with other developed lots in the immediate area. Said special permit shall only apply to one such vacant lot held in common ownership.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: Through a recent lawsuit, it was brought to the Boards attention that there are a number of legally pre-existing non-conforming lots whose buildable status was negated by subsequent zoning changes. As owners were unlikely to know the laws/timeframes to maintain these lots as buildable, they were in many cases unknowingly stripped of a significant asset. This bylaw allows the ability for these owners to meet base criteria to then apply to the ZBA to determine if the lot is consistent with other built lots in the immediate area and should be granted a Special Permit to regain its buildability.

ARTICLE 36

Planning Board

Voted by a 2/3's vote to amend the Zoning Bylaw Section VI.H.2.c. by deleting the strike-through text and adding the underlined text as printed in the Warrant.

As printed in the warrant:

- a. The area of said lot shall be at least three (3) times the minimum required lot area in the applicable residential zoning district. ~~Said lot shall also have at least three (3) times the required upland area.~~ Required upland area shall not be tripled.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee concurs with the Planning Board recommendation.

Planning voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: The upland requirement was meant to ensure adequate dry land for a house, well and septic system. A retreat lot is just a larger house lot and it is not allowed to have anything more on it than a standard house lot, so there is no need to increase the required upland.

Meeting adjourned at 11:45am

Respectfully submitted,

Laura J. Caruso
Town Clerk

Annual Town Election
Tuesday, May 25, 2021

Precinct One

Warden 12 pm to 6 pm
 Debra Jacques

Checker Bryan Hodgkins
 Linda Weaver
 Mary Senosk

Police Matthew Bohanan

Precinct Two

Warden 12 pm to 6 pm
Clerk Michelle Saucier

Checker Barbara Johnson
 Barbara Bessette
 Rochelle Forsythe

Police Shawn Conley

Precinct Three

Warden 12 pm to 6 pm
Clerk Debra Jacques

Checker Donna Mitchell
 Barbara Concaugh
 Annmarie Graff

Police Matthew Bohanan

	Precinct 1 3 yrs. Vote for 1	Precinct 2	Precinct 3	TOTAL
Moderator				
Blanks	3	1	2	6
Stuart, Kenneth	33	25	19	77
Write-Ins	0	0	0	0
TOTAL	36	26	21	83

The Town Clerk declared Kenneth Stuart elected.

Board of Selectmen	3 yrs. Vote for 2			
Blanks	9	9	6	24
Anderson, Jonathan	32	19	16	67
Limanek, Jesse	29	24	19	72
Write-Ins	2	0	1	3
TOTAL	72	52	42	166

The Town Clerk declared Jonathan Anderson and Jesse Limanek elected.

School Committee	3 yrs. Vote for 2			
Blanks	10	14	8	32
Brennan, Paul	25	19	15	59
Gibbons, Benjamin	33	18	19	70
Write-Ins	4	1	0	5
TOTAL	72	52	42	166

The Town Clerk declared Paul Brennan and Benjamin Gibbons elected.

Planning Board	3 yrs. Vote for 1			
Blanks	2	3	1	6
Largess, Robert	34	23	20	77
Write-Ins	0	0	0	0
TOTAL	36	26	21	83

The Town Clerk declared Robert Largess elected.

Library Trustee	3 yrs. Vote for 1			
Blanks	4	6	3	13
Geneva, Joanne	32	20	18	70
Write-Ins (others)	0	0	0	0
TOTAL	36	26	21	83

The Town Clerk declared Joanne Geneva elected.

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Housing Authority	5 yrs. Vote for 1			
Blanks	3	3	0	6
Bailey, Mark	33	23	21	77
Write-Ins (others)	0	0	0	0
TOTAL	36	26	21	83

The Town Clerk declared Mark Bailey elected.

Housing Authority	1 yr. Vote for 1			
Blanks	2	4	1	7
Bjorn Jr., Burton	34	21	20	75
Write-Ins (others)	0	1	0	1
TOTAL	36	26	21	83

The Town Clerk declared Burton Bjorn elected.

Respectfully submitted,

Laura J. Caruso
Town Clerk

REPORT OF THE TREASURER/COLLECTOR

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2021:

Balance June 30, 2020	\$	17,534,359.46
Add Treasurer's Receipts	\$	47,683,785.04
	\$	
Less Warrants Paid		(45,757,671.04)
Balance June 30, 2021	\$	19,460,473.46

As of June 30, 2021 cash consisted of the following balances:

Unibank Accounts Payable	\$	1,000.00
Unibank Payroll Account	\$	9,264.59
Unibank School Lunch	\$	240,647.40
Unibank General Fund Depository	\$	1,090,020.20
Unibank General Fund Money Market Account	\$	8,376,411.90
UniBank Tri-Centennial Park	\$	20,582.32
Unibank Citizens Scholarship Foundation	\$	225.29
Unibank Elementary School	\$	14,217.34
Unibank Early Learning Center	\$	27,515.15
Unibank Middle School	\$	15,929.89
Unibank Memorial High School	\$	47,125.96
Unibank Cultural Account	\$	6,291.76
Century Bank	\$	29,717.27
Unibank Band Stand Acct	\$	786.60
Unibank Sutton Extended Care	\$	45,374.09
HomeTown Bank Money Market	\$	3,793,225.01
Unibank Misc Online - School Account	\$	8,766.12
HomeTown Bank - Compensated Balances	\$	159,383.41
Unibank Transfer Station	\$	25,351.65
Unibank Recreation Dept.	\$	1.65
Unibank Fire Dept.	\$	3,761.93
Unibank Town Clerk	\$	46.11
Unibank Building Dept.	\$	21,273.06
Bartholomew - Manchaug Dam Gift Account	\$	401,607.65
Subtotal	\$	14,338,526.35

Trust Funds

Stablization Account	\$	2,640,053.35
Trust Funds	\$	454,543.68
SPED Stabilization	\$	682,855.55
Health Ins. Stabilization	\$	307,546.20
Capital Stabilization	\$	840,953.18
Bond Accounts	\$	195,995.15
TOTAL CASH	\$	19,460,473.46

Outstanding Debt June 30,
2021

Long Term Debt-Inside Debt Limit

BAN (FY2020 Capital Plan)	\$	960,000.00
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<u>Sub Total</u>	<u>\$</u>	<u>960,000.00</u>
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Long Term Debt Outside Debt Limit

Police Station	\$	7,395,000.00
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School Buildings	\$	15,475,000.00
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Sewer	\$	1,996,854.00
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Shaw Land	\$	1,280,000.00
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<u>Sub Total</u>	<u>\$</u>	<u>26,146,854.00</u>
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Total Long Term Debt	\$	27,106,854.00
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Respectfully Submitted by:
Lisa A. Lynch, Treasurer/Collector

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2021, beginning July 1, 2020 and ending June 30, 2021.

Real Estate Tax		Amount Collected
	2021	\$ 24,094,909.21
	2020	\$ 331,933.90
	2019	\$ 18,171.13
	Prior to 2019	\$ -
Personal Property Tax		Amount Collected
	2021	\$ 1,160,963.63
	2020	\$ 2,269.89
	2019	\$ 80.47
	Prior to 2019	\$ 2,149.84
Motor Vehicle Excise Tax		Amount Collected
	2021	\$ 1,513,419.76
	2020	\$ 257,405.44
	2019	\$ 20,102.60
	Prior to 2019	\$ 7,932.92
Manchaug Water		Amount Collected
	2021 PP Tax	\$ 1,104.06
	2021 RE Tax	\$ 65,953.11
	2020 PP Tax	\$ 14.85
	2020 RE Tax	\$ 1,791.32
	2019 PP Tax	\$ -
	2019 RE Tax	\$ -
	Prior to 2019 PP Tax	\$ -
	Prior to 2019 RE Tax	\$ -
Wilkinsonville Water		
	2021 PP Tax	\$ 3,141.70
	2021 RE Tax	\$ 152,131.12
	2020 PP Tax	\$ -
	2020 RE Tax	\$ 2,504.70
	2019 PP Tax	\$ 1.22
	2019 RE Tax	\$ -
	Prior to 2019 PP Tax	\$ 2.84
	Prior to 2019 RE Tax	\$ -
Sewer Liens with Interest		Amount Collected

2021	\$	19,292.81
2020	\$	9,087.65
Prior to 2020	\$	-

Tax Title	Amount Collected	
Tax 2020	\$	25,447.32
Sewer Liens/Interest 2020	\$	-
Wilkinsonville Water 2020	\$	196.29
Manchaug Water 2020	\$	278.42
Tax 2019	\$	30,281.58
Sewer Liens/Interest 2019	\$	-
Wilkinsonville Water 2019	\$	311.27
Manchaug Water 2019	\$	207.93
Prior to 2019 Tax	\$	8,892.79
Prior Sewer Liens / Interest	\$	561.51
Prior Wilkinsonville Water	\$	32.21
Prior Manchaug Water	\$	-

Miscellaneous Revenues	Amount Collected	
Scholarship Donations	\$	955.10
Municipal Lien Certificates	\$	25,200.00
Boat Excise Tax	\$	2,868.70
Animal Excise Tax	\$	369.13
Interest	\$	77,512.99
Return Check Fees	\$	100.00
Demand Fees	\$	13,500.94
Motor Vehicle Mark Fees	\$	5,940.00
<i>Respectfully Submitted</i>		

Lisa A. Lynch
Treasurer/Collector

TRUST FUND	BALANCE	DEPOSIT	WITHDRAWAL	INTEREST	BALANCE
	6/30/2020				6/30/2021
Cemetery General Care	\$68,938.53	6,250.00	(1,624.99)	1,092.82	\$74,656.36
Cemetery General Care Interest	\$125,448.49	1,624.99		1,850.71	\$128,924.19
Conservation Comm	\$1,288.70			18.46	\$1,307.16
Conservation Comm II Fund	\$90,474.36		(80,000.00)	(715.44)	\$9,758.92
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$767.77			24.47	\$792.24
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,579.20			89.47	\$4,668.67
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$995.33			33.25	\$1,028.58
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,852.16			38.51	\$1,890.67
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$10,859.40			229.72	\$11,089.12
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$147.54			10.36	\$157.90
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,653.79			33.78	\$1,687.57
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,775.97			102.73	\$4,878.70
Perpetual Care	\$28,338.24		(657.29)	384.74	\$28,065.69
Perpetual Care Int	\$61,267.28	657.29		899.65	\$62,824.22
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$710.61			26.84	\$737.45
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,476.62			67.92	\$3,544.54
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$18,051.52			352.71	\$18,404.23
Sutton Comm Beautification	\$1,188.65			17.06	\$1,205.71
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$17,146.71			391.93	\$17,538.64
War Memorial Fund	\$1,742.57			24.98	\$1,767.55
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$2,703.84			325.43	\$3,029.27
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$2,643.07			181.26	\$2,824.33
Library Account	\$599.33			8.63	\$607.96
Janet Shaw Memorial Library	\$1,637.56			23.48	\$1,661.04
Manchaug Library	\$8,070.64			115.67	\$8,186.31
Donald A King	\$525.00			7.53	\$532.53
TOTALS:	\$522,657.01	8,532.28	(82,282.28)	5,636.67	\$454,543.68

REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2020 to June 30, 2021 to the Honorable Town Manager, Select Board, and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Joanne Geneva, Chair, Aidan Heffernan, Secretary and Heather Dennis, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY17	FY18	FY19	FY20	FY21
Library materials owned	34,766	35,814	36,032	33,560	31,438
Circulation Transactions	61,977	57,095	57,874	52,039	41,031
Interlibrary Loans	16,494	15,331	16,676	12,474	15,397
Borrowers	3,848	3,889	3,481	3,572	3,583
Programs	343	395	408	315	200
Program attendance	3,416	4,438	4,811	3,997	1,778

The value of physical items circulated at the Sutton Library in FY21 was \$549,911 while the value of digital content circulated through OverDrive was \$225,740 for a total value of \$775,651!

News

This year was the first entire fiscal year that the Library operated under restrictions imposed by the Covid-19 pandemic. The staff worked to pivot services from in-person to curbside pick-up and home delivery, and created programs that could be picked up to-go or presented virtually. Over 2,500 patrons picked up their library items in our lobby while the Library was closed for in-person browsing. The Library staff made 237 deliveries of materials to homes in town. Craft and activity kits that could be picked up in the lobby were immensely popular and over 2,600 kits were made and enjoyed!

Monies Collected

The Library collected \$165.35 in fines, \$ 38.50 for copies/faxes/print-outs, and received \$2229.99 in donations.

Summer Reading Program

314 people of all ages participated in this year's Summer Reading Program! We are grateful to all the local businesses, civic organizations, and individuals who donated prizes for the raffles.

Friends of the Library

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, stoneware mugs, blankets, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase

discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Matt Haas, Laurie Hayes, Pamela Johnson, Elliott MacNeil, Betsy Perry, Jamie Pohlman, and Christine Rice.

Board of Library Trustees:

The Board of Library Trustees met 12 times during FY21.

Meetings of the Board of Library Trustees were held on the following dates:

- July 15, 2020
- August 19, 2020
- September 23, 2020
- October 21, 2020
- November 18, 2020
- December 16, 2020
- January 20, 2021
- February 17, 2021
- March 17, 2021
- April 14, 2021
- May 19, 2021
- June 16, 2021

Joanne Geneva attended 12 meetings.
Aidan Heffernan attended 9 meetings.
Heather Dennis attended 11 meetings

Visit the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director
Joanne Geneva, Chair
Heather Dennis, Member-at-Large
Aidan Heffernan, Secretary

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Select Board, Town Manager, and the Citizens of the Town of Sutton:

Notable activity during Fiscal Year 2021 within the Building Department:

2021 was very challenging with the continued pandemic requirements and Consumers investing in their homes. The year was a record year for permits and activity. We implemented a new permitting software for on-line applications. The transition should provide easier access for the public and provide excellent record keeping. I would like to thank my entire staff for working through the Pandemic. They kept the construction industry in Sutton moving through a very challenging time. Thank you for another year of service.

The Building Department issued 487 Building Permits during Fiscal Year 2021 with total construction values of \$18,469,252.73.

Permits issued collectively included the following projects:

Accessory Apartments (3)	Remodels, Commercial (10)
Additions, residential (4)	Remodels, Residential (48)
Decks / Porches (27)	Siding/Roofs/Windows/Doors (123)
Demolition (3)	Signage (8)
Garages/Barns/Sheds (40)	Solid Fuel Burning Appliances, Chimneys, Liners (15)
Insulation/Weatherization (63)	Structural Repair Permits (14)
New Construction, Commercial (3)	Swimming Pools (11)
New Construction, Residential (14)	Temporary Event Tents (6)
Photovoltaic Systems (25)	Temporary Housing Trailer (2)

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$115,121.15
Local Building Insp.: Nelson Burlingame	Bldg. Permits issued: 487	
	Trench Permits: 1	
	Periodic Inspections: 13	
	Sheet Metal Permits 17	
Wiring Inspector: Larry Morris	Permit Fees Collected:	\$ 33,925.72
Alternate: William Reilly	Permits Issued: 484	
Plbg. and Gas Inspector: Larry Wiersma	Permit Fees Collected:	\$ 25,055.00
Alternate: Richard Atchue	Plbg. Permits Issued: 114	
	Gas Permits Issued: 161	
Total Revenue collected by the Building Department during FY' 2021:		\$174,101.87

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,
John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2020 to June 30, 2021. Interviews were held with Amy Parsekian and Staff Member, Tammy Mahoney. The Commission held their annual lifeguard meeting at Marion's Camp on June 9, 2021. Staff Member, Tammy Mahoney attended that meeting along with the following seasonal employees: Molly Curley, Issac Curley, Jonathan Delsignore, Ben Gerr, Matt Kaplan, Lily Pattison, Donna Ross, Charlie Sumner.

The Town Beach was open daily June 19 through August 29 and the weekend on September 4. The Beach was staffed with two employees 11:00 am – 7:00 pm daily.

The following passes were sold:

- 207 season passes sold to Sutton residents at \$25.00 per family totaling \$5,175.00
- 118 season passes sold to non-residents at \$50.00 per family totaling \$5,900.00
- 238 day passes sold at \$5.00 per person totaling \$1,190.00

The Commission defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$2,910.00.

Respectfully submitted,
Amy Parsekian

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 9 - Enforcement Orders
- 0 - Emergency Certificates
- 1 - DEP Storm Emergency Certificates
- 33 - Determinations of Applicability
- 1 - Positive Determinations to File a Notice of Intent
- 0 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 0 - Order of Resource Area Delineation (ORAD)
- 22 - Notices of Intent
- 17 - Order of Conditions
- 0 - Denied Order of Conditions
- 1 - Amended Order of Conditions
- 2 - Extended Order of Conditions
- 1 - Partial Certificate of Compliance
- 13 - Complete Certificate of Compliance
- 0 - Non-Work/Invalid Certificate of Compliance
- 10 - Complaints and Violations
- 5 - Warning Tickets
- 57 - Site Visits pertaining thereto

This report covers the time period from July 1, 2020 to June 30, 2021.

We would like to thank Andrew DeWolfe for his time on the Commission from July 2017 to April of 2021 as a full voting Member.

We would like to thank Robin Jacques for her interest in joining the Commission as an Associate Member in 2020, and becoming a full voting Member in 2021, during her time from October 2020 to her present time on the Commission.

We would also like to thank Timothy Thompson for his interest in joining the Commission, as an Associate Member in May of 2021.

A new Sutton Town Charter was approved in 2018 that allows for two alternates. This provides an opportunity to become familiar with how the Board functions. Alternates can also start work on the 8 Fundamentals classes through MACC, that are required for the Certificate. Alternates provide for a smooth transition if a position becomes available and they can vote in the absence of a full time commissioner. This eliminates the possibility of not having a quorum.

On March 21, 2018, a revised list of filing fees became valid after a Public Hearing in February. In 2015 the fees were removed from the Bylaw and were to be moved to the

Rules and Regulation so that adjustments could be made after a public hearing. It was discovered that from the passage of the 2015 Bylaws no fees had been collected.

In 1972 Conservation Commissions were tasked with administering the Wetlands Protection Act (WPA) as a local arm of the Department of Environmental Protection. The fees the State collects and splits with municipalities were not sufficient to cover the expenses, as no State fees are collected for Determinations of Applicability. A General Law authorizing Municipal Bylaw Filing Fees was passed to augment the WPA funds so that taxpayer money would not have to be used. Municipalities were then allowed to charge reasonable fees to cover their costs.

In researching the 4 different types of accounts, it was discovered that in 1971 that a Conservation Fund was voted on at Town Meeting. A sum of \$2,000 a year was budgeted until 1983. As time passed it was labeled Conservation Trust in the Town Reports. In subsequent investigation, the accounts are actually funds and not technically a trust. The money has accumulated from interest over the years. The Conservation Funds can only be used for purposes such as acquiring new land and developing trails. Waters Farm is the majority of the Conservation Land overseen by the Sutton Conservation Commission. Anyone concerned in protecting land for conservation may donate to this fund.

Attendance:

All meetings were attended by Zoom except the June 16th 2021 meeting which was a Hybrid meeting.

William Wence/Chair – attended: 23 of 24 meetings, and 3 posted site visits
Michael McGovern/Vice-Chair – attended: 21 of 24 Meetings, and 3 posted site visits
Nichole Aubin/Clerk – attended: 21 of 24 meetings, and 2 posted site visits
Robin Jacques/New voting Member - attended: 15 of 24 meetings, and 2 posted site visits
Zachary Peloquin/Member – attended: 21 of 24 meetings, unavailable for posted site visits
James Marran/Alternate-Member – attended: 23 of 24 meetings, and 3 posted site visits
Timothy Thompson/New Alternate-Member – attended: 3 of 24 meetings, and 1 site visit
Andrew DeWolfe/Resigning Member – attended: 18 of 24 meetings, and 1 - posted site visit

Brandon Faneuf, Conservation Consultant - attended: 23 of 24 meetings, & 3 posted site visits

Wetland Protection Account:	\$15,081.25
53G Account:	\$68,975.20
Bylaw Account:	\$1250.00
Municipal Bylaw Account:	\$8225.00
Conservation Trust Fund Bal:	<u>\$11,066.08</u>
(Removed \$68,933.92 in 2021)	
Total:	\$104,597.53

Respectfully submitted
William Wence, Chair

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:
The Council on Aging submits the following report for the fiscal year July 1, 2020 to June 30, 2021.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We are happy to assist our seniors and their families.

The Senior Center opened to the public on June 1, 2021. Our Director, following the advice of the CDC, Massachusetts Department of Public Health, Local Board of Health, Sutton Town Manager, Senior Center Outreach Director and Emergency Management Director, that wearing masks would be a requirement at the Senior Center. Many of our classes were able to continue by using our dining room.

We continue to meet the challenges of registering and providing transportation for Covid and booster shots. We also continue to meet the challenges of transportation to essential medical appointments, prescription pick-up assistance, food shopping/delivery. Addressing these challenges requires all of our attention. The Sutton Senior Center continues to assist older adults in our community in the safest possible manner. Our staff sanitizes, twice daily, all common areas. We have replaced older items that can be properly sanitized. Also, our staff, distributes food and PPE's to seniors in need.

It is our honor and our duty to set the highest standards for protecting the health of all older adults and those who care for them. We expect and encourage other organizations to do the same. The Sutton Senior Center is grateful to the many people who partnered with us to help our older citizens in Sutton receive the food and services needed during the pandemic. The extraordinary love and generosity of our community made this possible. Thank you!

We would like to thank the citizens, businesses and community organizations that continue to support the Michael A. Chizy Food Pantry. The Food Pantry continues to assist families and individuals in need within the Town of Sutton. There were 48 families that received Thanksgiving and Christmas meals. There are 108 families and 17 individuals that utilize the Food Pantry.

The Sutton Senior Center offers services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243. In addition, the Sutton Senior Center provides transportation to medical appointments that are not able to be accommodated by other means.

Meal Site Director Michelle Saucier of Tri Valley Inc. continues to support our homebound and low income seniors with healthy meals. The meals continue to be delivered by wonderful volunteer drivers. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from the Council on Aging.

Staff Members

Michelle Edelstein-Director
Clarke Alderman-Outreach Director
Diane Hanley-Assistant
Tim Annis-Transportation

Council on Aging Board

No meetings were held due to Corona virus. Updates were made available by email.

Rosemarie DeGaetano
Barbara Bessette
Gale Graves
Richard Haskins
Genevieve DeHaan
Wally Baker
Paul Maynard

Annual Activities Report Duplicated

Home Deliveries: 9,300

Outreach and Advocacy

General information: 10,122
Case management: 63
Health/Veterans benefits counseling: 69
Bereavement Support: 8

Professional Services

Legal Assistance: 11
Financial management: 10
Tax Assistance: 2
Notary: 38
Veteran's Affairs: 17

Support Services

Friendly Visiting: 28
Telephone Reassurance: 988
Medical Equipment Loans: 167

SNAP Assistance: 52
RMV Assistance: 18
Telehealth: 36
Prescription pick-up: 52
Food Delivery: 28
Fuel Assistance: 57

Transportation Senior Center
Ambulatory: 516
Non ambulatory: 38 Elderbus
Under 60: 3

Wellness
Classes had been cancelled due to Corona Virus
Blood Pressure/Blood Sugar: 18
Drive thru meals: 78

REPORT OF THE CEMETERY COMMISSION

To the Honorable Select Board and citizens of the Town of Sutton,

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of grave sites and the preparation and burial for all funerals both full and cremation.

There was a total of 31 funerals for the fiscal year ending June 30, 2021.

The following fees were collected.

GRAVE OPENINGS: \$	16,000.00
LOT SALES:	10,000.00
PERPETUAL CARE:	3,750.00
FOUNDATIONS:	595.00
VAULT SALES:	625.00
STONE INSTALL:	<u>50.00</u>
TOTAL FEES COLLECTED	\$31,020.00

The commissioners would like to thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted
James Johnson: Chairman

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Select Board, Town Manager, and the Citizens of Sutton.

I hereby submit the 2021 annual Town Report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

Special Op's- F-350 Ford - 2017

1 District Chief, 1 Captain, 1 Lieutenant, and 8 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Communication's Truck-International- 2011 (District 7 Asset)

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2017 (District 7 Asset)

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 District Chief, 1 Captain, 0 Lieutenants, and 5 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- Ferrara - 2020

Ladder 3- Pierce - 2010
Forestry- Jeep Military - 1947
MVU 1-Ford F-350(Homeland Security Vehicle) – 2012

1 District Chief, 1 Captain, 2 Lieutenants, and 6 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2021.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 160 re-sale inspections, 30 smoke/carbon monoxide inspections, 138 propane tank inspections, 32 oil burner inspections, 113 oil tank inspections, and 35 other various types of inspections for a total of 508 inspections and a total of \$19,282.00 dollars in inspection fees in 2021.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **2,140+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training, EMS Continuing Education and tours of local business.

Fire Prevention:

The Sutton Fire Department was again unable to hold its annual open house this year due to the COVID-19 Pandemic. We look forward in 2022 to once again display our equipment and perform various exercises.

Sutton Fire Department and its Fire Prevention Division is extremely sad to have lost Lieutenant Jeff Wilson this past year. Lt. Wilson's took great pride in the time and dedication he put towards this safety program. In an attempt to fill the void left by Lt. Wilson, Firefighter Renee Patient will be taking over the reins of the S.A.F.E. program geared towards the Town's youth

and senior's. Firefighter Patient, along with the support of the entire Department will perform school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to say a very special thank you to Lieutenant Wilson for all the tireless work that he has performed in the past for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and seniors of Sutton that the Fire Department has reached out to with this critical lifesaving education. We all look forward to carrying on Lt. Wilson's work ethic as well as his legacy and we know Firefighter Patient is up to the task.

Overview:

The Sutton Fire Department would like to thank the citizens of the Town who continue to support us. As we all know navigating the year 2021 was extremely challenging due to the COVID-19 Pandemic. The Sutton Fire Department stood at the ever ready throughout 2021 to ensure the Townspeople we were at the highest level of readiness/preparedness to deliver the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Captain Jeff Briggs and other members of the Department is currently at 5 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Captain Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

Throughout the year 5-members of the Sutton Fire Department participated in a wide variety of technical rescue drills. These 5-members District Chief Robin Dresser, Capt. Jeff Briggs, Lt. Tom Briggs, Lt. Adam McMahon, and FF. Ethan McMahon, took part in multiple training drill's testing their capabilities as part of the District 7 Technical Rescue Team. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team which is under the direction of myself, Chairman Fire District 7 Technical Rescue Team. All team members are trained and certified in six disciplines of technical rescue. The six disciplines are rope operations, rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members

have hundreds if not thousands of hours into training which ensures the townspeople that they are safe and sound in case of a catastrophic event.

I would also like to take this opportunity and on behalf of all the members of the Sutton Fire Department say a big **“thank you”** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you, stay safe, and God bless.

These are just a few of our Department’s major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2021 the Sutton Fire Department responded to a total of 558 calls. The breakdown of calls is as follows, Fire related calls = 264 (which 51 of the calls were Mutual-Aid), and EMS calls = 294.

In closing, I would like to thank the Select Board, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the District Chiefs: Shawn Courtney, Jake Nunnemacher, and Robin Dresser as well as the three full-time members District Chief Robin Dresser, Captain Jeff Briggs, and Firefighter Renee Patient. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **“THE BEST OF THE BEST”**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito
Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2021.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall but yet heavy rains in the spring, summer and fall. This created some very unique conditions and produced at times high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton Fire Department.

Even though we endured a wet spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations, please feel free to call the Sutton Fire Station Monday thru Friday during the hours of 8 am to 4 pm at (508)-865-8737.

The following permits were issued in 2021 for residential or agricultural burning, and permit fees were a total of \$4,400.00 dollars.

Residential Permits ---- 401

Agricultural Permits ---- 13

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted
Matthew R. Belsito
Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton.

I hereby submit my report as Hazardous Waste Coordinator for the year 2021.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to “bill for services rendered” directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department’s operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal’s Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Select Board and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2021.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Charlton, Millbury, Millville, North Brookfield, Oxford, Webster, West Boylston and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Over 800 residents were vaccinated at the several immunization clinics that were held throughout the season, which also included a drive-through influenza clinic.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers by appointment with the Public Health Nurse.

COVID-19:

On March 10, 2020 Governor Baker declared a state of emergency due to the Coronavirus outbreak. On June 15, 2021, Governor Baker terminated the Covid-19 State of Emergency. Local Boards of Health and Public Health Nurses have played an important role in responding to this crisis. The Board of Health under the guidance of MDPH (Massachusetts Department of Public Health) continued to follow all emerging protocols to assist in stopping the spread of the Covid-19 virus. The Board of Health continues to respond to the concerns of our residents as it

relates to Covid-19. The Public Health Nurse is responsible for disease surveillance which includes many evolving procedures associated with quarantine, isolation, case investigation and contact tracing. With the emergency authorized use of the Covid-19 vaccines in 2021, the Board of Health along with support from the Sutton School Nurses assisted its residents in obtaining a vaccine, which included holding two first dose and two second dose Covid-19 vaccine clinics for Senior Affordable Housing which also included vaccinating qualifying homebound residents. Covid vaccine clinics were also held at the Sutton High School for students ages 12 and above. The Town was a part of a regional collaborative in Blackstone Valley providing Covid Vaccinations to our residents on an ongoing basis from January through May 2021. The Board of Health and the Public Health Nurse continue to work with various agencies both local and state-wide, towards the common goal of stopping the spread of Covid-19 which includes preparing for the future needs of our community as it relates to this pandemic.

Communicable Disease Classification:

Bacterial	1
Gastro enteric	2
Hepatic	6
Respiratory - Viral	11
Vaccine Preventable	1
Zoonotic	20
Novel Coronavirus	1298
Confirmed (741) Probable (131) Suspect (21) Contacts (405)	

Respectfully submitted,
Cheryl A. Rawinski, RN, Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Select Board and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2021.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 50 Title 5 inspections were filed with the Board of Health as completed. Of the 50 inspections, 34 passed, 10 conditionally passed, and 6 failed and 0 required further evaluations.

The Board of Health held (10) meetings during the fiscal period of July 1, 2020 through June 30, 2021.

Board member's attendance was as follows:

William Fredericks, Chair	09/10	Diane Miller, Member	08/10
Tammi Marois, Vice Chair	09/10	John Silverberg, Member	08/10
Kenneth Malo Jr., Member	06/10		

Various activities as stated below collected a total of \$87,320.21 in fees:

Percolation Tests	38	Food & Food Retail Permits	32
Plan Reviews	45	Ltd. Retail Food Permits	2
Septic Construct Permits	36	Catering Permits	2
Component Only Permits	14	Mobile Food Permits	1
Well Permits	29	Day Care Food Permits	1
Well Decommission Permits	1	Non-Profit Food Permits	3
Well Plan Review	6	Church Food Permits	5
Septate Hauler License	17	Residential Kitchen Permits	0
Solid Waste Hauler License	10	Temporary Food Permits	5
Disposal Works Licenses	28	Milk Permits	27
Beaver Permits	4	Frozen Dessert Permits	2
Pool Permits	1	Pre-Op/Food Plan Reviews	2
Beach Permits	4	Tobacco Permits	9
Recreational, Sports Camps	1	Burial Permits	32
Campgrounds	2	Animal Incidences	18
Barn Inspections	93	Animal Complaints	2
Food Inspections	37	Housing Complaints	3
Food Complaints	1	Nuisance Complaints	5

Respectfully submitted,

William Fredericks, Chair
 Tammi Marois, Vice Chair
 John Silverberg, Member
 Kenneth Malo Jr., Member
 Diane Miller, Member

Cheryl Rawinski, RN
 Judy Bater, Administrative Assistant
 Steven Donatelli, Title 5 Health Agent

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2021.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.8 million dollars.

The winter of 2020-2021 had 22 snow and ice events between October 30th and February 23rd

In closing I would like to thank the Town Administrator, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Matt Stencil
Highway Superintendent

INVENTORY

1 Ford Escape Hybrid 2012
1 Ford F350 4X4 Pickup 2012
1 Ford F350 4X4 Pickup 2015
1 Ford F550 Dump Truck 2012
1 Ford F350 Dump Truck 2018
1 Sterling L7500 Fixed sander 2001
1 Sterling L7500 Fixed Sander Truck 2000
1 Mack GU712 Dump Truck 2016
1 Mack GU712 Dump Truck 2017
1 Mack GU712 Dump Truck 2019
2 International 7400 Dump Truck 2011
1 International 7400 Dump Truck 2005
1 Freightliner FL70 Catch Basin Truck 2000
1 John Deere Loader Model 624G 1996
1 John Deere Loader Model 544K 2009
1 John Deere Grader Model 672B 1988
1 John Deere Skid Steer Model 250
1 Komatsu Model WB156 Loader/backhoe 2007
1 Ford Tractor Mower Model 3910 1984
1 Ford Tractor Mower Model 8N 1953
1 Elgin Street Sweeper 2014
1 Sandpiper Portable Screening Plant 1975
1 Vermeer brush chipper 2001
1 Brush Bandit 15XP
1 Portable Cement Mixer 2000
2 12ft. Power Angle Snow Plows
6 11ft. Power Angle Snow Plows
2 9ft. Power Angle Snow Plows
2 8ft. Power Angle Snow Plows
2 One way Snow plows

REPORT OF THE PLANNING BOARD & DEPARTMENT

Fiscal Year 2021

Commercial and Industrial Development: The Board approved the first Sutton industrial structure to actually straddle three town lines. In collaboration with Central Mass Regional Planning as moderator, Douglas, Sutton and Uxbridge conducted a three town public hearing process for a 640,000 sf warehouse and distribution facility known as Blackstone Logistics Center that will sit in all three towns off Lackey Dam Road. The Board also approved Site Plans for 71 Dudley Road (boat manufacturing), 126 Worcester-Providence Road (Old Farm Woodworking Retail), 19 Oakhurst Road (Eversource Energy, natural gas gate station), 68 Providence Road (Unified²), 128 Armsby Road 2.3 MW of solar, as well as Site Plan Approval for a new ballfield to be located a 23 Hough Road. The following applications were approved for Waiver of Site Plan Review: 71 Blackstone Street (J & G Foods - temporary building to house cafeteria) and 12 John Road (Landry Mechanical).

Residential Development: There were 2 accessory apartment special permits issued in FY21. Seven plans were submitted for division of lots along existing roads. These plans created 3 new buildable lots including 2 retreat lots. There were also 3 land swaps. The Board also took action on two scenic roadway alteration applications.

Covid resulted in the cancellation of the Fall Town Meeting, but in May of 2021, the Town held an outdoor Town Meeting that featured 15 Zoning Map & Bylaw changes. Changes included adding marijuana uses to the Office Light Industrial (OLI) District, eliminating the 25' separation to town lines for structures in the OLI District, significant changes to the Use Table for the OLI District as well as a few other changes like adding breweries, wineries and distilleries in multiple district. New definitions of warehouse with distribution, service companies, fulfillment centers, manufacturing were added. Self-storage was eliminated town-wide as it creates few jobs and lower real estate value. A Special Permit process was initiated to provide relief for certain types of legally pre-existing non-conforming lots. The OLI District in NE Sutton was expanded to allow industrial access to Boston Road to help traffic flow and safety from future development.

In their role as the Earth Removal Board, the Planning Board issued a one-year renewal permit for the commercial earth removal operation for Pyne Sand & Stone on land owned by Mary Bedoin accessed off Lackey Dam Road in Douglas and a new permit for Worcester Sand & Gravel off Hatchery Road.

The Planning & Economic Development Director also works at the direction of the Planning Board as well as the Town Manager/Board of Selectmen. In addition to assisting the Board in its daily functions including bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board, the Director has also been working on the following in this fiscal year:

- Worked with landowners, realtors and others on potential land transfer of Aggregate Industries holdings for future economic development, and with State and neighboring town officials responding to numerous RFPs for significant regional development opportunities
- Completed construction of the \$230,000 Unity Park renovation with significant assistance from Highway Superintendent Matt Stencil and his crew.
- Continued working with the Town Manager, Sewer Department, and School Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.
- Worked with Central Massachusetts Regional Planning Commission (CMRPC) on updating traffic counts at various locations that will likely see development pressures including the intersection of Providence and Boston Roads and the intersection of Burbank & Sibley Roads which has seen traffic safety and property damage incidents,
- Continued management of a 2.25 million grant to bring natural gas to South Sutton and beyond.
- Collaborated with the Open Space & Recreation Plan (OSRP) Advisory Committee and CMRPC to begin the evaluation of the 2013-2020 OSRP and undertake the public input portion of the OSRP Update including a town wide survey and two public forums.

Revenues:

Form A Plan Fees:	\$700	Subdivision Plan Fees	\$0
Site Plan Fees	\$2,200.00	Special Permit Fees	\$2,155.00
Earth Removal Fees	\$1,800	Administration Fees	\$665.00

Attendance:

The Planning Board held 27 meetings including 6 additional meetings strictly for the Blackstone Logistics project, and attendance was as follows:

- Robert S. Largess – 25
- Walter A. Baker – 24
- Scott Paul – 23
- Kyle Bergeson – 16
- M. Gagan – 25
- William Talcott, Associate – 25

Our CMRPC Delegate, Walter Baker, attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town earning us additional Local Planning Assistance hours from the Commission.

Respectfully Submitted,

Jennifer Hager, Planning & Economic Development Director
 Tammy Mahoney, Secretary

REPORT OF THE HOUSING AUTHORITY

To the honorable Board of Commissioners of the Sutton Housing Authority:

In accordance with M.G.L. 1212B, section 29, please be advised that the following constitutes the Annual Report of the Sutton Housing Authority for FY 2021, April 1, 2020 through March 31, 2021

1. Current Board of Commissioners

Mark Bailey
339 Boston Road
Sutton, MA 01590
Term Expires 5/2021

Daniel Rice
21 Hutchinson Road, Sutton, MA 01590
Term Expires 5/2025

Barbara Wade
5 Church Street, #D-8, Sutton, MA 01590
Term Expires 6/2021 (Tenant, appointed by the Board of Selectmen)

State Appointee
208 Carl Hutchinson
Burbank Road, Sutton, MA 01590

Russell Spain resigned from the Board in July 2020

2. Board Meetings:

The Board meets on the Third Thursday of each month at 4PM in the community room at Orchard Apartment 5 Church Street, Sutton, MA 01590. The Board typically does not meet in July, August or December. A general listing of anticipated dates is listed on the SHA bulletin board in December of the year preceding. The Board will on occasion meet in Special Session to accommodate specific business needs of the Authority. All meetings are posted on the SHA Bulletin Board as well as with the Town Clerk in advance of the meeting.

3. Description of Current Housing Program:

The program is located at Orchard Apartments and is 667-1 program funded through the Commonwealth of Massachusetts, Department of Housing and Community Development. The development was completed in 1970. It consists of 40, one bedroom apartments.

4. Eligibility Criteria:

Applicant must be 60 years old or older, or meet the statutory and regulatory definitions and requirements for handicapped status. Income is currently limited to \$48,100 for an individual and \$54,950 for 2 persons. There is currently no limit on assets however, a percentage of the value, over \$5,000, of any real estate and other assets is calculated into income.

5. Financial Information (as of March 31, 2019) The Sutton Housing Authority Fiscal year runs from April 1st to March 31st. The State Fiscal Year runs from July 1st to June 30th.

Assets (land, buildings, equipment):	\$1,185,155.00
Cash on Hand:	\$ 25,583.00
Operating Reserve Balance:	\$ 98,523.00
Non-current Liabilities	\$ 8,831.00
Deferred Charges:	\$ 4,791.00

6. Activities:

Since Sutton Housing Authority fiscal year and the State's fiscal year are not the same Capital Improvement Funds from 2 different state fiscal years may be expended during our fiscal year. We attempt to utilize all Capital Improvement Funds available from the State well in advance of the end of our fiscal year.

We expended \$57,917 in DHCD Capital Improvement Funds during the fiscal year (4/1/20 to March 31, 2021):

- a) Handicapped platforms and ramps for 3 entrance doors
- b) Handicapped automatic door openers for 2 doors
- c) Replaced tubs with large walk in shower in 3 apartments
- d) Asphalt pad for the dumpster
- e) Painted hallways in Buildings A & B
- f) Replaced the heaters in 4 hallways
- g) Installed new kitchen cabinets and countertops in 2 apartments.

In addition to the above expenditure of DHCD Capital Funds we also funded through our budget the following projects for a cost of \$52,079:

- a) We rehabbed 7 vacant apartments
- b) Installed 2 new sets of kitchen cabinets and counter tops.
- c) We replaced 2 stoves and 6 refrigerators
- d) We replaced an additional 3 tubs with walk in showers
- e) Installed new LED Emergency lights in the hallways of buildings A & B

We applied to DHCD for a Creative Place-making Grant, with the help of the Town of Sutton and the Central Mass Regional Planning Commission, in the amount of \$192,000 to make significant improvements to the property, including walking paths, benches, picnic tables, shuffleboard court, and art work, to enhance the ability of the tenants to feel less isolated from the community and provide opportunity for more interaction between tenants. This Project was

approved by DHCD and we have just finished the Biding Phase and will start construction and complete the project during the summer Of 2021.

Due to the COVID-19 restrictions we were only able to do brief Health and Safety Inspections on apartments for FY202. The regular inspection process will resume

7. Objectives for FY 22:
 - a. Continue with apartment rehab and upgrades as they become vacant.
 - b. Implement 5 projects using DHCD Capital Improvement Funding for an estimated cost of \$54,250.
 - i. Replace 1 bathtubs with shower.
 - ii. Replace hallway heating in the Building "B".
 - iii. Replace the remaining emergency lights in the Buildings C and D and the Community Building.
 - iv. Install 2 additional Handicapped Automatic Door Openers.
 - v. Install new kitchen cabinets and countertops in 2 apartments.
 - c. Implement the Creative Place Making Project for an estimated cost of \$155,358

Respectfully submitted,

John Slocum, Executive Director

Report of the Zoning Board of Appeals

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for Fiscal Year ending June 30, 2021.

The Board regularly conducts its meetings on the first Thursday of each month at the Town Hall and serves the town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Section (8) and Section (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL, Ch.40A §9.
- The Board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL Ch.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2021 the Board of Appeals conducted 8 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	8	2023
Daniel Petrelli, Clerk	7	2022
Richard Haskins	5	2021
James Marran	8	2022
Christopher Matera	8	2021
Kyle Bergeson (Associate)	4	2022

The Board acted on the following:

Special Permit Applications: (5) Approved (1) Denied (1) Withdrawn without Prejudice

Variance: (1) Approved

Administrative Fees collected: \$1,467.00

During FY2021 Public meetings were held remotely due to the Covid -19 Pandemic. The Board returned to the Town Hall site in June of 2021 to hold their meetings in a hybrid fashion allowing for both remote and in-house participation.

Once again we appreciate the opportunity to serve the town and its residents.

Respectfully submitted,

Richard Deschenes, Chairman

Lynn Dahlin, Secretary

BLACKSTONE VALLEY VETERANS' SERVICES DISTRICT

Uxbridge-Northbridge-Sutton-Douglas-Blackstone

21 South Main St.

Uxbridge, MA 01569

508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for federal, state, local Veterans benefits. As a district, this office also serves the towns of Northbridge, Douglas, Blackstone and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2021.

During fiscal year 2021, \$64,413 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 19% decrease from FY 2020. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:00 a.m. – 7:00 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. Appointments are also available for Monday evenings at the satellite office. The office is closed on Fridays. For portions of FY 2021, during the COVID-19 pandemic, we worked remotely by phone, e-mail, and mail.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Select Board, Town Manager and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending in June 30, 2021.

The Wilkinsonville Wastewater Collection System pumped 65,025,000 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 178,149 gallons per day.

The advanced Wastewater Treatment Facility has processed 18,000,873 in the fiscal year 2021. The facility averages 49,317 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

The Sutton Sewer System services 1,100+ users and maintains 10 pump stations.

Sewer Superintendent: Donald Obuchowski

Commissioners: Neal Crites-Carl Licopoli-Jack Sheehan

Total Meetings from July 1, 2020-June 30, 2021: 7 meetings

of meetings attended:

Don Obuchowski- 7

Neal Crites- 7, Carl Licopoli-6, Jack Sheehan-7

Monies collected from Fiscal Billing: \$862,885

*In Addition:

Connection fees: \$50,000

Application Fees: \$1325

Active Projects:

Unified: 105 Providence Rd

Goals and Objectives: An additional process control tank for Waste Water Treatment Facility.

Respectfully Submitted,

The Sutton Sewer Commissioners

REPORT OF SUTTON CULTURAL COUNCIL

To the Honorable Select Board, Town Manager and Citizens of Sutton:

The Sutton Cultural Council prioritizes and supports cultural events that benefit diverse groups of Sutton citizens through cultural, scientific, educational and/or historical efforts. We look to maintain and expand the arts, cultural education, and gatherings believing that culture elevates the quality of life and well-being within our community. The Mass Cultural Council is a state agency that promotes excellence, inclusion, education, and diversity in the arts, humanities, and sciences, fosters a rich cultural life for all Massachusetts residents, and contributes to the vitality of communities and economy. More than 2,500 volunteers serve on 329 Local Cultural Councils, the most extensive, grass-roots cultural funding network in America. The state legislature provides an annual appropriation to the Massachusetts Cultural Council which allocated Sutton Cultural Council \$6,100 in grant funding for FY2021.

Funding decisions regarding activities to support are made at the community level by a board of municipally appointed volunteers. The FY2021 members of the Sutton Cultural Council were Norma Baker, Christine Beauvais, Lillian Cueva-Dina, Carol Diiorio, Sherry Haskin, Bette Keene, Pamela Nichols, Dennis O'Toole, Sue Robsky, Paul Schaefer, Anita Shaw and Brian Stevenson. The voting meeting for grant approvals was held on February 1, 2021 via Zoom. (Absent from meeting were Lillian Cueva-Dina, Dennis O-Toole and Sue Robsky).

Sutton Cultural Council awarded grants as follows:

MUSIC Dance.edu/Hip Hop Exercise for Seniors	\$280
Blackstone Valley Vocational Regional School District/Racial Justice Event	\$500
Sutton Housing Authority/Visual Arts Display	\$907
Sutton Public Library/Outdoor Concert Series	\$250
Sutton Historical Society/Self-Guided QR Code Cards	\$750
Brian Stevenson Jr./Paradise Gallery Renovation Project	\$1000
Lisa Shea/Writing/Publishing/Marketing Workshop Series	\$213
Waters Farm Preservation, Inc./Archiving and Transfer Project	\$1000
Sutton Preservationist 4-H Club/Petting Zoo Science Project	\$1000
Gregory cook/Wonderland Spectacle Co. Art Nature Video at Purgatory	\$200

Unfortunately, due to the continued risks associated with the COVID-19 pandemic, many of the events were cancelled or postponed. Extensions were granted when feasible. We look forward to next year!

Respectfully submitted,

Pamela Nichols
Chairperson
Sutton Cultural Council

REPORT OF SUTTON COMMUNITY TELEVISION

Honorable Select Board, Town Manager and Citizens of Sutton:

Sutton Community Television (SCTV) is the town's Public, Education and Government (PEG) cable access television resource. Consistent communication on the local access television stations in conjunction with the town's webpage, official Facebook page and YouTube Channel provides information and knowledge, increases transparency, builds community relationships, empowers citizens and ensures First Amendment rights.

The pandemic has changed the way business is conducted. Initially virtual meeting formats were developed based on Governor Baker's State of Emergency and the modification of the Open Meeting Law. Zoom meetings were broadcast live and streaming to our YouTube channel implemented. Equipment was purchased and installed to address logistical elements and on June 1, 2021 the Select Board held the first hybrid meeting allowing for both in person and Zoom attendance. Boards and Committees have the option of meeting in hybrid, in person or on Zoom. New and different local events were recorded and broadcast for residents to watch safely at home including Memorial Day Roll Call at the cemeteries as well as the Tree Lighting hosted by the Sutton Lions on the Common. In addition, seven local religious organizations continue to produce local worship programming.

The Cable Department served the community with these activities as well as the broadcast of local public service announcements for local activities and events. These numbers have fluctuated due to the pandemic. During this fiscal year (July 1, 2020 to June 30, 2021) SCTV executed the following:

- 147 government meetings recorded, broadcast, replayed and posted online
- 85 programs imported and broadcast
- 3 public/community events recorded, replayed and posted online
- 3 school events recorded, replayed
- 453 PSA bulletins on local access stations
- 1,127 Facebook Posts
- 57 Facebook Likes (total 1,843)
- 443,246 Facebook Reach
- 243 Videos posted on YouTube
- 11,781 YouTube video views
- 2.4K YouTube Watch time (hours)
- 266 YouTube Subscribers (total 382)
- 113,131 Users and 305,149 Pageviews on www.suttonma.org

SCTV provides local access programming through licensing agreements with Charter and Verizon that supply revenues to support the local access stations. The stations broadcast on the following channels: Public - Charter Channel 194, Verizon Channel 29; Education - Charter Channel 192, Verizon Channel 30; and Government Charter Channel 191, Verizon Channel 3.

The department has two employees and previously utilized cable recording assistants to broadcast and record almost every government meeting. Meetings are available 24/7 on the Town of Sutton YouTube station (www.youtube.com/c/TownofSuttonCable) and town website (www.suttonma.org).

Sutton Community Television encourages all interested residents to become local “producers” and submit programs for broadcast on the public stations. Comments regarding the programming and service from our service providers are always welcome. The cable staff can be reached via email at p.nichols@town.sutton.ma.us or by phone 508-865-8735.

Respectfully submitted,
Town of Sutton Cable Department

REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2021, the period ending June 30, 2021.

The qualified sales that occurred in calendar year 2020 and 2021 were used for Fiscal 2021. The tax rate for all real estate and personal property is; \$ 16.00. The Wilkinsonville Water District tax rate is \$.33. The Manchaug Water District rate is \$1.53.

The next Revaluation the Town of Sutton will undergo will be for Fiscal Year 2025. VGSI will do the Listing and Measuring. Sutton will continue Interim Adjustments for the between years, per Dept. of Revenue.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior’s with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our Assistant Secretary, Linda Hicks, her kindness, hard work ethic along with a great personality is greatly appreciated.

Fiscal 2021 Recapitulation Sheet:

Appropriations:	
Town Meetings	\$ 36,469,029.00
Cherry Sheet Offsets	\$ 317,098.00
State and County Charges	\$ 220,369.00
Overlay	\$ 111,774.45
Other charges	\$ 85,124.00
Total Appropriations	\$ 37,118,270.45

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,884,012.00
Local Receipts	\$ 2,087,478.00
Enterprise Funds	\$ 974,227.00
Other Available Funds	\$ 1,018,509.00
Free cash	\$ 390,000.00
Total Revenue	\$ 11,354,226.00
Total Town Value	\$ 1,359,372,403.00
Residential Class Value	\$ 1,610,252,778.00
Commercial Class Value	\$ 78,515,246.00
Includes classified land values	
Industrial Class Value	\$ 68,456,592.00
Personal Property Value	\$ 73,908,537.00
Tax Rate for all Classes	\$ 16.00

Respectfully submitted, Robert Nunnemacher, Chairman: (50 meetings attended)
 Joyce Sardagnola, Principal Assessor: (50 meetings attended)
 Ray J. Nichols III, Member: (50 meetings attended)
Board meetings are on Tuesday evenings.

Quarterly Tax Billing: was passed at town meeting on October 20, 2008
Information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton adopted Section 2D of Chapter 59 of Massachusetts General Laws. That the Town assess and issue a Supplemental tax bills on construction during the tax year whenever certain conditions are met. Values from certain improvements on real estate pro-rata and or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a Supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income and or assets.

You may be eligible for an exemption if you fall into any of these categories:

- Blind (registered with the Commission of the Blind)
- Veterans (with a war-related disability of at least 10%)
- Surviving Spouse
- Minor Child of Deceased Parent
- Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information, @ 508-865-8722.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres for 10 years that is the subject of an approved forestry plan);

Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose); five years.

Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use & five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office. All fees are covered by the owner.

The Board of Assessors works with the Environmental Enforcement Police in regards to Boats, in Sutton. If a boat is sold, traded or moved to another state, please contact our office for applications forms to be filled out and scanned to the Worcester Environmental Division of Law Enforcement.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture:	90%
In the second year:	60%
In the third year :	40%
In the fourth year:	25%
<u>In the fifth and all succeeding years:</u>	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office, 508-865-8722.

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Manager, Board of Selectmen and the citizens of Sutton:

In 2021, we continued to face the difficulties associated with covid. We faced difficulties in staffing on several occasions as members of our department were stricken ill.

Notable in this report is a significant increase in several types of calls. Most concerning is the increase of domestic disturbance calls along with mental health and substance abuse calls. Perhaps a portion of these calls can be attributed to instances associated with the pandemic. Regardless, we continue to work with and rely on the services of The Blackstone Valley Connector on these issues. Additionally, during this year we have partnered with two neighboring communities and have obtained funding to implement the services of full time mental health clinicians who will be readily available for these calls as well as any other mental health crisis or difficulty. These clinicians will soon be part of our departments and will perform services at no cost to the town or resident.

As in previous years, we received funding from grants to aid in the operation of the police department. Accordingly, we were the recipient of a sizable grant which facilitated the training and certification of approximately 40 Drug Recognition Experts. These police officers were from all over the state and attended training here at our police facility. We were also fortunate to have two of our police officers fully trained and now are recognized by the courts as experts in the field of drug and alcohol recognition. This skill will become useful in investigations involving drunk and drug impaired driving.

Also consuming much of our time this year were all the changes put forth as a result of police reform. As a department, we were required to become certified with POST as law enforcement officers and completed the necessary training and certification. In addition, many changes had to be implemented in regards to: use of force, internal affairs, recruiting, codes of conduct, and public records. This is currently an ongoing process and will require additional changes in the days to come.

I want to also publicly thank all the staff who work here at the police department. The last few years has seen many changes in policing. It has also been challenging to serve the public in a police capacity. The men and women of the Sutton Police Department rose to the occasion and literally "didn't skip a beat". They kept their usual pleasant attitude and showed up for work every day without asking or expecting additional benefits or changes. They are simply a great bunch of people.

Lastly, we extend our sincere thanks and appreciation to the community for their steadfast support and pride in our police department. We will remain vigilant in our pursuit to deliver fair and impartial policing with the utmost professionalism that you all deserve.

Below is a general summary of the year's activity:

July 2020 through June of 2021

Dispatched calls for service: 15,788

Typical calls include:

❖ Murder	0
❖ Robbery	1
❖ Kidnapping	0
❖ Arson	0
❖ Rape/Sex Offenses	02
❖ Assault&Battery	57
❖ Larceny	77
❖ Vehicle Theft	06
❖ Well Being Check	176
❖ Trespassing	131
❖ Juvenile Offenses	09
❖ Traffic Complaint/Erratic Operator	366
❖ Financial Crimes	170
❖ Missing/Lost Persons	11
❖ Disturbances	223
❖ Domestic Disputes	93
❖ Obscene/Threatening Calls	21
❖ Recreational/Vehicle Complaints	22
❖ Medical Assists	851
❖ Fire Alarms	149
❖ House Alarms	105
❖ Business Alarms	95
❖ Summons Served	13
❖ Assist Citizens	344
❖ Animal Complaints	204
❖ Suicide/Attempts	08
❖ Disabled Motor Vehicles	311
❖ Assist Other Police/Agency	296
❖ Neighbor Disputes	31
❖ Untimely Deaths	07
❖ Breaking & Entering(Homes/Vehicles)	28
❖ General Services	307
❖ Hang Up 911 Calls	566
❖ Motor Vehicle Crash/Off Road	278
❖ Drug Offenses	89
❖ OUI Arrests	55
❖ Protective Custody	17

❖ Motor Vehicle Violations	2,644
❖ Vandalism	41
❖ Suspicious Activity Investigated	543

FEES COLLECTED

❖ RMV Non-Criminal Fines	\$ 27,038.02
❖ District Court Fines/Fees	\$ 11,425.00
❖ Pistol Permits	\$ 8,550.00
❖ Default Restitution Fees	\$ 195.00
❖ Administrative Fees	\$ 38,556.89
❖ Accident Reports	\$ 50.00
❖ Cruiser Use Fee	\$ 4,875.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$.00
 Total:	 \$ 90,689.91

Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit the annual report as Superintendent of Sutton Public Schools, which covers the time period of July 1, 2020 to June 30, 2021.

Annual School Committee and Leadership Retreats

School Committee members were as follows: Bruce Edwards, Chair; Paul Brennan, Vice Chair; Kristen Feifert Clark, Secretary; Nathan Jerome, Member; and Peter Tufts, Member.

There were 20 School Committee meetings during the fiscal year. No monies were collected. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	18
EDWARDS, Bruce	17
FEIFERT CLARK, Kristen	18
JEROME, Nathan	18
TUFTS, Peter	17

School Committee members participated in a summer retreat on July 15, 2019, which provided an opportunity to plan for a new 5-Year Strategic Plan; discuss the School Calendar and Start Time; and Review School Use Fees.

Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two-day week.

Building

The maintenance and custodial staff at Sutton Public Schools always strive to keep the buildings clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town. However, during the pandemic they worked tirelessly to keep the schools disinfected and our students and staff safe.

High School

The 2020-2021 school year will go down as a school year like any other in the over 100 years Sutton Memorial High School has been educating the town's students. Like all other aspects of American life, our nation's schools - including Sutton High School - was significantly impacted by the COVID-19 pandemic. Our school year started late to provide our staff and community time to adjust to the realities of teaching and learning in a pandemic. After starting in the Hybrid model (half the students attending school on Mondays & Tuesdays, the other half on Thursdays and Fridays), we moved to a fully remote model for five weeks, with all students learning from

home. Our Tech Department deployed every working laptop to both Middle and High School students and, after they were all gone, lent out desktop computers that otherwise would have gone unused. After the five weeks of remote learning, we returned to the Hybrid model - although with the COVID numbers spiking at the time (Fall 2020), many parents opted to have their students continue to learn remotely. This meant that our teachers taught students in front of them - all 6ft apart, wearing masks, not able to do many of the basic practices of effective education, while at the same time "live streaming" their classes to the students who were learning at home. To say that the first half of the school year was challenging would be an understatement.

Starting in late January, things started to improve significantly, both at school and in the nation. After spending the first part of the year learning a completely new method of teaching, our teachers were able to make more gains with their students as they became more adept at teaching two sets of students at once. Our students, throughout the year, handled the disruption to their normal school year with flexibility, positivity, and grace. With the nation's vaccination program organized and rolling out in February, the number of COVID cases started to drop dramatically and, with that drop, came a corresponding reduction in the number of health and safety requirements we had to follow in school. Our year ended with the good news of the removal of COVID restrictions in 2021-2022. Our year was capped off with an outdoor graduation ceremony here on campus - a chance for the Sutton High School Community to come together to celebrate our fantastic Senior Class, as well as how our community handled the COVID-19 crisis.

Middle School

The 2020 -2021 school year continued to be affected by the COVID-19 pandemic. There were many pivots throughout the year. We began the year implementing a hybrid approach, allowing students to meet their teachers in person. The rest of the year pivoted between in-person hybrid, remote and then finally on April 1st - all students returned.

Throughout the year, students were thoroughly engaged with their learning through the valiant efforts of their teachers, instructional assistants, and support staff. Their efforts and energies were well documented in our quarterly newsletter that was posted on our school website. In addition, upon everyone's return to school, 7th graders were given choices for their electives for the upcoming year. Lastly, we are planning on going back to "normal" with a variety of clubs, TNOs, Movie Nights, etc., including an 8th grade trip to Washington D.C.

Elementary School

The 2020-2021 school year was another year of many challenges due to COVID-19. However, our teachers and staff worked tirelessly to meet the needs of all of our students and families to offer the best possible education under the circumstances the pandemic presented. We had three teachers, one at each grade level, teaching fully remote. The rest of the teachers were hybrid, which is a combination of in-school learning and remote. Part way through the year, our teachers started to teach the students in school and the students at home virtually on Zoom.

Student desks were placed six feet apart from each other and masks were worn all year with the exception of when they were eating.

The PTO is a staunch supporter of our school as they continue to work on fundraising events to raise money that provides grants to our teachers. Our School Council met monthly through Zoom. Members, Sarah Stone and Cheryle Sullivan, rotated off of the committee in May. Our students were assessed in MCAS in English Language Arts, Math, and Science and Technology in grades 3, 4 and 5 unless they chose to opt out. We were able to have a 5th Grade Celebration for our students in June.

Simonian Center for Early Learning

All things considered, living through a pandemic that is, we had a good year in the Simonian Center for Early Learning. We schooled most of the year with a hybrid schedule having K-2 students in-school 2 days a week and learning from home 2.5 days a week. In our building that meant students essentially had two teachers they were learning with, an in-school teacher and the teacher on zoom for home days. Preschool students came to school full time throughout the entire school year. This was a year of learning new tricks and getting comfortable with zooming, and it took the cooperation of teachers, staff and families to make it work. This was a year of new learning - across the board in terms of presentation of learning, group sizes, not sharing materials, washing hands, sitting apart and much, much more. Along with that, we also taught our academics with a focus on ELA and Math. We managed to keep our smiles, wear masks, and still enjoy the art and act of learning. It was a long tough year, but we made it and will be ending the year with some celebrations and hopes for a closer to normal year in the fall.

Special Education

Sutton Public Schools' Special Education Department works to support students who have been identified as having a disability and needing special education services in order to access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech/language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 258 students (19% of the student population) Pre-K through grade 12+. Most students' needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same aged peers. At the High School, vocational and transition planning has continued to expand with students participating in opportunities both on and off campus. For students who have academic needs that cannot be met at the Public School, out of district placements are utilized.

The COVID-19 pandemic has presented many challenges to our special education staff and families and all have risen to the occasion, especially as we struggled to be fully staffed with instructional aides for the entire school year. The employment challenges seen nationally were also felt in all our schools, but particularly the Simonian Center for Early Learning.

The Arts

The arts were led by an incredibly dedicated staff including Suzanne Dame, Justin Falvo, Sandra Kerr, Cameron Loss, Jane Shivick and Susan Wildman. This department worked very hard to keep as many students active in this venue during a COVID epidemic. With that said, the 5th, 6th and high school chorus were cancelled as teachers could not cross the many disciplines/buildings due to safety/restrictions. Many of the high school chorus students went the extra mile and practiced with Sandra Kerr outside of the school day and auditioned for central districts with some making it to All-States. The 7th and 8th grade chorus and band also had students audition for junior districts through video format. The 7th and 8th grade chorus and bands grades 6-12 continued through zoom with much creativity and dedication by Jane Shivick, Justin Falvo and these students. In May, the 7th and 8th grade chorus and band had two live performances for the 5th and 6th grades. The seniors in the band performed in person and the full band recorded music for this year's graduation. The 5th grade band began in March and these awesome beginners played mini-performances outside in June. The Drama Club performed *A Simpler Time* for 65 family and faculty members and over 325 people via livestream.

Athletics

The 2020-2021 school year was one for the books. This year's athletic events looked a bit different from last year's. Masks, hand sanitizing stations, equipment cleaning, social distancing and sport specific rule changes due to COVID-19 had an impact on our schedules and opportunities. Our Sammies and Suzies, along with the Sutton community, worked hard to bring back some semblance of normalcy with our programming. The only season offering post-season play was Spring 2021 and the teams participated in the Central Mass tournament. Sutton Athletics offered the following sports and are pleased we were able to continue playing throughout the year.

Fall 2020 (Sept-Nov) - 143 student athletes

- Boys and Girls Soccer
- Boys and Girls High School Cross Country
- Boys and Girls Middle School Cross Country
- Mixed Gender Golf
- Field Hockey

Winter 2021 (Jan-Mar) - 63 student athletes

- Boys and Girls Basketball
- Boys Ice Hockey (cooperative team with Northbridge)
-

Fall 'season 2' (Feb-Apr 2021) - 76 student athletes

- Volleyball
- Football
- Indoor Track and Field
-

Spring 2021 (Apr-June) - 125 student athletes

- Baseball
- Softball
- Boys and Girls Tennis
- Boys and Girls High School Track and Field
- Boys and Girls Middle School Track and Field

Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association (MIAA)** and member of the **Dual Valley Conference (DVC)**.

The Athletic department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics.

Post-Graduation Statistics - Class of 2021	
4-Year College/University	79%
2-Year College	3.50%
Tech/Trade School	7%
Employment	9.50%
Military	1%
Total Number of Graduates = 85	

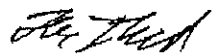
Information Technology

The 2020-2021 school year continued to be challenging for the Technology Department due to COVID-19. School was both, in-person and remote, as well as a combination (hybrid) simultaneously. Each classroom was set up with webcams and microphones, allowing the teachers to broadcast the classroom to the students at home. New laptops were purchased for staff, and chrome books were purchased for all students. Through collaboration with the Town Manager and Town Accountant, we were able to use federal stimulus money to purchase all of the hardware and software that the School Department needed.

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Lynne Carlson, Denise Daly, Jennifer Dolbashian, Diane Johnson, Diane Michalak, and Marsha Ovrut.

Very truly yours,



Theodore F. Friend
Superintendent of Schools

Blackstone Valley Vocational Regional School District
Fiscal Year 2021 Annual Report
July 1, 2020 – June 30, 2021

A Message from our Superintendent Director:

It's become our custom to go beyond simply sharing financial and statistical data with you in our annual report. While it is a fundamental part of our operation, our student achievements and District successes truly exemplify the very essence of our mission. Therefore, you will find a variety of those stories in the pages that follow.

Thanks to you and our dedicated District School Committee and our instructional team's harmonious and consistent work, our students receive an outstanding vocational-technical education. We value and appreciate your continued support and investment in your regional vocational-technical school system.

In FY21, we carried out our mission in innovative ways while following all protocols. Despite the challenges of the ongoing pandemic, we never stopped striving to achieve our best. Therefore, we have chosen to share with you how our school system worked to return to school and accomplish in-person learning.

Our students, administrators, and staff didn't miss a beat during a year that presented all educators with unprecedented change and challenges beyond expectation. Instead, we embraced the seasons of change by allowing ourselves to grow in all the places we thought we never would. In the process, our students excelled. They even exceeded the statewide average for attendance during the pandemic.

Demonstrating what is achievable with their high-quality education, our students are our best ambassadors for vocational-technical education. With an open mind and skilled hands, they shape our future workforce. I encourage you to read on to learn more.

Dr. Michael F. Fitzpatrick
Superintendent-Director

COVID-19: Seasons of Change

In FY21, we witnessed and embraced a tremendous amount of change as the pandemic continued to impact our lives, schedules, and routines that we had known prior. As a result, the summer, fall, winter, and spring were seasons of change in which we all had to adapt and modify how we learn, work, and play.

Before we could welcome our students for in-person and distance learning in the fall, our administrative team worked over the summer to develop a comprehensive Return to School Plan that met and addressed all health and safety requirements. In addition to completing our traditional summer projects, we had to prepare our school building and our students for a safe and successful return to school during a pandemic. Some of the preparedness measures in direct response to COVID-19 included:

- Modifying our school nurses' health care suite to reconfigure an isolated care center separate from the designated routine medical care space.
- Installing clear plexiglass barriers in pre-identified areas.
- Replacing air filtration systems with high-efficiency MERV-13 air filters.
- Placing COVID-19 signage designed by our Painting & Design program in the cafeteria, classrooms, and common areas.
- Maximizing usable space to meet the social distancing requirements.

Not Your Average Kind of Summer

With summer camps and programs canceled due to COVID-19, we successfully ran a free Summer Learning Series, which offered 22 online courses specifically designed to motivate our student's minds with a daily dose of creativity, exploration, and shared learning.

With all the camaraderie and social benefits of staying connected with friends and classmates without going to an in-person summer camp, the learning series allowed our STEAM enthusiasts an engaging, fun, and structured experience. There was a little something for everyone, from art-making and language to science, history, and technology tricks and tips. There was even a session for incoming freshmen where members of our National Honor Society and National Technical Honor Society shared their perspectives on what it was like being a new student at BVT.

Participation was optional, but students eagerly attended as many one-hour sessions that interested them. Over 460 students and teachers who successfully participated in the series, avoided the summer slide and had a boatload of fun!

Our Return to School Plan

The ongoing pandemic continued to present challenges for all educators. As a result, we were committed to balancing in-person learning, quality of education, and the safety of our students and staff by designing an essential blueprint for our entire 2020-21 school year with our Return to School Plan.

Our dedicated team of administrators developed the plan to include orientation days for our freshmen, a transition week, and a six-tiered operational model. It successfully addressed the

message from the Massachusetts Commissioner of Education, Jeffrey C. Riley, to safely bring back as many students as possible to in-person learning.

The six-tiered operational model would allow our school to move from tier to tier as needed, which empowered our BVT families with the ability to plan with predictability regardless of the tier status. And by design, it was meant to increase the rigor and expectations of our students to return to a pre-March 2020 system of grading and assessment and focus on "live instruction" utilizing a daily schedule of classes for both academics and shop.

Our Tier Levels

Our six operational tier levels were determined by the most current information from the State of Massachusetts on phased reopening guidelines and by our administration, who continuously monitored the health and safety of our students and staff within our daily operations.

Tiers	BVT	Distance Learning (DL)	Level Notes
Tier 1	No Students at BVT	All Students in DL	
Tier 2	One Grade at BVT	Three Grades in DL	One Grade in Shop
Tier 3	Two Grades at BVT	Two Grades in DL	One Grade in Shop One Grade in Academic
Tier 4	Three Grades at BVT	One Grade in DL	Two Grades in Shop One Grade in Academic
Tier 5	Four Grades at BVT	No Students in DL	Heavy Restrictions on non-classroom activities
Tier 6	All Students at BVT	No Students in DL	Rolling Back Restrictions

Our 'Beavers' Head Back-to-School

After a summer of strategic planning to design our Return to School Plan, our administrators, teachers, instructors, and support staff had to mask their excitement as the new school year began. The mandatory face coverings and hand sanitizing stations at our school entrances were the more noticeable precautions in place as we kicked off the school year with our Freshman Orientation Days on August 27th and 28th.

The in-person orientation was held over two days to reduce capacity, with only half of our freshman class scheduled to attend a full day of school on each of their assigned dates. That allowed students and staff to get to know each other while practicing our Return to School COVID-19 Guidelines and reviewing our transportation procedures as buses ran their scheduled routes. In addition, students met their academic and vocational teachers, enjoyed a complimentary lunch, familiarized themselves with our campus, walked through their academic schedules, and visited their exploratory shops.

The week of August 31st was an in-person transition week designed to help all of our students and staff focus on the latest standards of operations, health procedures, and learning expectations required to attend school during a pandemic. The week began with our seniors attending on Monday, followed by the junior, sophomore, and freshman classes reporting on each consecutive day, which allowed for one transition day per grade level.

Operating under Tier 2, the first day of classes for our students was September 8th. After that, on a rotating two-week basis, one grade level was on campus for in-person learning under safe conditions that were fully compliant with all guidelines, precautions, and protocols. The other three grade levels were in distance learning.

Our COVID-19 Health Guidelines

In FY21, we had to follow numerous guidelines and instructions based on guidance from the MA, DPH, DESE, and the CDC. As a result, health and safety practices were a top priority and part of our expectations for the opening of school for in-person learning in the fall. It included self-screening responsibilities, masks and face coverings, physical distancing, and proper hand hygiene.

Keeping Our Students Focused on Learning

Thanks to a Remote Learning Technology Essentials grant awarded by the Baker-Polito Administration, we purchased over 100 Dell laptops. This grant was one of several funding sources designed to help Massachusetts school districts address COVID-19 related costs. The supplemental funds ensured our students had access to the technology they needed, strengthen instruction at home and in the classroom.

Drive-Up and Meal Delivery Service

Nutritious meals are vital to the health and well-being of our students, whether they're on campus or in distance learning. To help with that effort, we developed a weekly free drive-up meal service that allowed parents to pre-order breakfast and lunch to have at home when their child was in distance learning. Parents could access the online order form every Thursday morning and submit it by Monday at noon, allowing our foodservice team time to prepare the meals for pick-up each Wednesday. We further expanded access to our school meals with a grant from No Kid Hungry, which took our Drive-Up Meal Service off-campus and on the road. The delivery service was open to all our students and addressed food access issues and economic inequalities many students faced during the pandemic.

Our COVID-19 Dashboard

Our dashboard was a helpful tool created during the pandemic to help keep the lines of communication open with our school community. It allowed for transparency while sharing accurate and timely information regarding COVID-19 cases on campus. The dashboard clearly and concisely reflected statistics outlining weekly data on active cases, transmissions on campus, those in quarantine, a total percentage of positive cases, and the cumulative data since the start of the school year.

Annual Superintendent's Dinner

A Taste of Moscow, A Taste of Success

Each year, our Culinary Arts students look forward to the Annual Superintendent's Gourmet Dinner. Last year, we were excited to host the dinner in March of 2020, but it was just not possible with the state-imposed school closure due to COVID-19.

At the beginning of this school year, we did not know if it would be allowable or even possible to have the annual dinner in 2021 with the ongoing pandemic. But our administrative team and instructors remained committed to exploring all options and finding a way to hold the dinner.

The planning and production of the gourmet dinner give students a taste of what skills are necessary for success in the food, beverage, and hospitality industry. During the pandemic, that also meant learning to follow industry standards and COVID-19 protocols.

From researching themes to planning a menu and testing recipes to plating and serving expertly prepared cuisine - our students and staff demonstrated their adaptability to making modifications that allowed for a smooth, safe, and professional presentation of our 27th Annual Superintendent's Gourmet Dinner on May 12th. Check out all the tasty details that went into making this annual event successful: www.valleytech.k12.ma.us/superintendentsdinner.

Get Social With Us!

As part of our continuous commitment to bring school news and time-sensitive information to our community, we enjoy connecting, engaging, and sharing mindfully through BVT's official Twitter and Instagram sites.

We've enjoyed thousands of comments and connections with our students, parents, alumni, and community through our social media channels. We like that you enjoy sharing with us across our social media platforms too.

Whether we are sharing a student success story, posting our Quote of the Day (#QOTD), addressing a concern, or accepting a compliment, we are always pleased to have an opportunity to get social with you.

Follow Us!

www.twitter.com/BVTHighSchool

Share with Us!

www.instagram.com/bvt_highschool

Here are a couple of our social media posts that were liked by our growing community of followers:

#BVTQuoteoftheDay, September 11, 2020 – 101 ♥

“Today is a reminder that life is fleeting, impermanent, and uncertain. Therefore, we must make use of every moment and nurture it with affection, tenderness, beauty, creativity, and laughter.” – Deepak Chopra

#BVTQuoteoftheDay, November 19, 2020 – 74 ♥

“So often you find that the students you’re trying to inspire are the ones that end up inspiring you.”

We've Got Spirit, Yes We Do!, September 2, 2020 – 364 ♥

Thanks to our Student Council for hosting a fun drive-up t-shirt parade to welcome our freshmen

to BVT with a complimentary spirit shirt. Freshmen, wear your new spirit shirt and school colors proudly on your first day as the Class of 2024 at BVT.

Celebrating the Class of 2021

Celebrating Our Seniors on Their Journey to Commencement

Spring can be a bittersweet time for our seniors as they finish their high school careers and prepare to graduate. For the Class of 2021, the journey to commencement was an ideal time to enjoy every last moment that we had together. See how we celebrated our seniors and all of their achievements:

It's A Celebration!

After a year of embracing the unexpected and because life can be full of beautiful moments just waiting to surprise you, we surprised our seniors with a special delivery — Senior Lawn Signs + a little celebration = memories to last throughout the years. Thanks to our teachers, instructors, administrators, and support staff who traveled throughout the District on April 14th to help deliver the lawn signs. A quick hello, a wave, a honk from a safe distance had everyone smiling under their face masks. www.valleytech.k12.ma.us/celebratingourseniors

Marking a Milestone

We celebrated our graduates and said farewell as they embarked on their next great adventure. The Class of 2021 Graduation Ceremony was held on our athletic field on the evening of May 27th. We welcomed extended family and friends to view the live stream at www.valleytech.k12.ma.us/classof2021.

Scholarships & Awards Ceremony

We were excited to recognize and celebrate the achievements of the Class of 2021 at their scholarships & awards ceremony on May 25th. The ceremony was held outdoors under a tent at BVT, which allowed for an in-person celebration with immediate family members. Take a peek at the achievements: www.valleytech.k12.ma.us/scholarshiprecipients2021.

Hi Ho Hi Ho, It's Off to Work They Go!

Congratulations to all of our co-op and career placement students going directly into high-skill, high-wage employment. Our Career Signing Day celebrated future career plans. See where some of our students are going to work at www.valleytech.k12.ma.us/careersigningday.

Class of 2021: Sutton Graduates

NHS: National Honor Society NTHS: National Technical Honor Society

Trin James Astrella III, Engineering & Robotics; George Evan Briggs, Engineering & Robotics; Taylor Angelica Corvese, Culinary Arts; Owen Elias Cunningham, Health Service; Eric Francis DeCaire, Electrical; Emily Huali Leah Devine, Painting & Design Technology; Tyler Matthew Distefano, Engineering & Robotics; Rachel Ann Dube, Health Services; Angela Helen Fiore, Dental Assisting; Erin Maureen Fitman (NHS), Dental Assisting; Matthew Nicholas Fontaine, Automotive Technology; Josee Renee Fontaine, Cosmetology; Jenna Rose Jennison, Culinary Arts; Taegan Michael Jerome, Plumbing; Owen Henry Keyes, Information Technology;

Anthony Michael King, Electrical; Tyler Matthew King, Engineering & Robotics; Gracie Marie Lamontagne, Automotive Technology; Ava Faith Larocque (NHS), Dental Assisting; Hannah Mary Limanek (NHS), Electronics & Engineering Technology; Johnathan Richard Lukas, Construction Technology; Coady Travis McCallum, Advanced Manufacturing & Fabrication; Jaedyn Leigh Snow, Cosmetology; Blake Hunter Stone, Business & Entrepreneurship; Nathaniel Thomas Warren, Plumbing; Tigest Afton White, Cosmetology; and Charles Josiah Willsey, Heating, Ventilation, Air Conditioning & Refrigeration.

Career, College & Life Ready

College is a continuation of learning. Many of our students simultaneously pursue a post-secondary education while working in their vocations.

Class of 2021

300 Graduates

Girls: 48 percent (143)

Boys: 52 percent (157)

Apprenticeship Program: 7.00 percent (21)

Military: 1.67 percent (5)

Year off: 2.67 percent (8)

Workforce: 6.33 percent (19)

4 Year College/Tech College: 72.67 percent (218)

2 Year College/Certificate Program: 9.67 percent (29)

Class of 2020

298 Graduates

Girls: 51 percent (152)

Boys: 49 percent (146)

Apprenticeship Program: 9.06 percent (27)

Military: 1.34 percent (4)

Year off: 2.35 percent (7)

Workforce: 8.39 percent (25)

4 Year College/Tech College: 67.45 percent (201)

2 Year College/ Certificate Program: 10.07 percent (30)

Unknown: 1.34 percent (4), due to the pandemic some 2020 data is missing.

Class of 2019

301 Graduates

Girls: 48 percent (144)

Boys: 52 percent (157)

Apprenticeship Program: 10.29 percent (31)

Military: 1.66 percent (5)

Certificate Program: 0.33 percent (1)

Year off: 0.33 percent (1)

Workforce: 5.32 percent (16)

4 Year College/Tech College: 77.42 percent (232)

2 Year College: 5 percent (15)

Off to work they go, building credentials, pursuing industry licenses, certifications, and degrees. Assumption College, B Luxe Hair & Make-up Studio, Baystate Outdoor Personia, Blackstone Valley Machine, Bridgewater State University, Bryant University, Costal Carolina University, Dean College, Emerson College, Georgia Institute of Technology, Imperial Ford & Chevrolet,

JJ Mechanical, Johnson & Wales University, Lincoln Tool & Machine Corporation, Maine College of Art, Massachusetts College of Art and Design, Massachusetts Maritime Academy, Millibar, Inc., MPC Services, New England Institute of Technology, Precision Heating & Cooling, Renaud Electric, Rochester Institute of Technology, Wagner Mercedes-Benz, Wentworth Institute of Technology, Worcester Polytechnic Institute, and Worldband.

FY21 – An Incredible Year of Achievements

Our students continue to display mastery of rigorous academic studies and industry-validated vocational-technical competencies, despite the challenges presented by the ongoing pandemic.

Members of the Class of 2021 earned more than 345 scholarships and awards with a collective renewable value exceeding **7.9 million**.

A total of **273 juniors and sophomores** participated in the fall PSAT/NMSQT and early spring PSAT-10 test administrations. The tests designed by the College Board are an early indicator of potential student success on the SATs and in the Advanced Placement program.

We went to great lengths to provide our students with a traditional testing experience despite pandemic obstacles. In May, all Advanced Placement students took their AP College Board Exams in person. These traditional and difficult exams are designed for students to earn college credit for an AP class. In Spring 2021, **359 AP course exams** were given to 232 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Computer Science Principles, Human Geography, Psychology, Physics 1, Physics C: Mechanics, and Spanish Language & Culture.

For the past **22 years**, the Massachusetts Comprehensive Assessment System (MCAS) exams have played an important role in the achievement level of students in the state. Spring 2019, the Department of Elementary and Secondary Education (DESE) instituted the Next-Gen MCAS, an updated, more rigorous, computer-based exam to determine a student's readiness for career and college. This system of tests also incorporates altered scoring tiers.

As schools throughout Massachusetts struggled to keep student learning on task using hybrid models of remote and in-person instruction, DESE had to alter its fall and spring standardized testing schedule with all MCAS tests administered in person, following COVID-19 restrictions and protocols. In May, our sophomores participated in the Next-Gen MCAS in ELA and Mathematics, and our advanced freshmen took the Legacy MCAS in Science. Also, DESE offered juniors an optional computer-based Legacy MCAS for college admissions and scholarship opportunities, and nearly 100 of our juniors opted to take the ELA and Math tests.

Students are required to achieve a Competency Determination, a graduation requirement, on the Next-Gen MCAS test. Although in FY21, the Massachusetts Board of Education voted to waive some of those requirements. Our students, who have a 22-year history of exemplary achievement on the MCAS exams, remained vigilant in their participation and will have an opportunity to continue that trend during the 2021-22 school year as the DESE works to reschedule MCAS for those who still need to meet mandates.

Looking Ahead...

As educators and DESE aim to return to a more traditional classroom learning environment during the 2021-22 school year, students will have to concentrate on meeting standardized testing requirements. Unfortunately, there has been a significant interruption in gathering valid assessment data on Massachusetts enrolled students. However, state officials are confident that because of the dedicated administrators and staff in MA school districts, students will continue to be near the top levels compared to other K-12 students nationally and internationally. BVT is proud to have an enviable history of high student growth and achievement that most certainly will be evident when the new data is available.

Art Heals

Creativity for a Cause

Our Visual Arts Department hosted Arts Heals: The Senior Perspective on May 7th. The sidewalk outside of our school was transformed with color, creativity, and meaning during the event as our senior artists created unique chalk murals on the theme of resilience and showcasing how art heals. The weather cooperated, and our students and faculty were also able to view the finished artwork.

The creative event was open to all seniors, not just those taking an art class. It served as an in-school field trip for 143 seniors and a formative assessment for those enrolled in Honors Art School Prep and Senior Art Studio. Non-art students had to preregister to reserve their chalk and 3'x3' square space to create their masterpiece. All students had to submit a concept for review before participating. The creative process from concept sketches to the final chalk murals emphasized resilience and the healing power of art. Robin Brown, LICSW, a Mental Health Counselor in our School Based Health Center, also spoke with the art classes about the importance of mental health and creativity.

Isabella Pimentel of Uxbridge, a senior in our Painting & Design Technology program, enjoyed participating in the Art Heals fundraiser. She said, "I had many different ideas, but the concept of human connection and the healing power of earth was something I wanted to explore. Each day in this world is a new day to learn, grow, and be resilient. When I'm having a tough day, I go outside to feel the sun on my skin. It brings me peace. I hope my artwork inspires others."

"It is exciting to see a thriving Art program with so many students engaged in creating meaningful artwork," said visiting artist Arielle Gordon, a 2017 graduate of BVT, a senior in her last semester at Massachusetts College of Art and Design in Boston.

Our Visual Arts Instructors empower students to make a difference by using their creative voices. "We are immensely proud of our seniors who used their creativity for a cause by participating in the event to build awareness and support for teen suicide prevention," said Visual Arts Instructors Ashley Maclure and Kelly Garabadian. "A big thank you to everyone who helped make the event a success, from our staff chaperones, our alumni mentor, and of course, our generous sponsors."

This event raised over seven hundred dollars with all proceeds to benefit the mission of the National Center for the Prevention of Youth Suicide. It was supported in part by grants from the Cummings School Service Fund, the Blackstone, Millville, Northbridge, and Upton Cultural Councils, local agencies supported by the Mass Cultural Council.

Our Students Shine at SkillsUSA

The annual SkillsUSA competition series is a showcase for vocational technical education where students test their competency by competing with each other in hands-on technical exams designed and judged by industry leaders and experts.

In 2021, our students proved their technical skills are among the best in the country by earning 190 medals at the district, state, and national levels.

Massachusetts District V Conference

37 Gold, 38 Silver, 26 Bronze

Massachusetts State Leadership & Skills Conference

39 Gold, 18 Silver, 14 Bronze

National Leadership & Skills Conference

8 GOLD

- Gabriel Chaves-Silva of Hopedale
- Myra Dehestani of Millville
- Logan Hampson of Douglas
- Cullen Jacene of Northbridge
- Maggie McCann of Grafton
- Khushi Patel of Uxbridge
- Adam Pratt of Uxbridge
- Mandolin Simpson of Blackstone

2 SILVER

- Catherine Rozanas of Grafton
- Madison Gannon of Uxbridge

8 BRONZE

- Julia Drapeau of Millbury

- Casey Goyette of Uxbridge
- Benjamin Judson of Sutton
- Ashley King of Hopedale
- Andrew Konicki of Blackstone
- Christopher Mason of Milford
- Kyle Penta of Blackstone
- Chloe Terrell of Upton

NATIONAL VOTING DELEGATES

Carter Beard of Hopedale, Jessica Brown of Douglas, Hunter Claflin of Douglas, Kirsten Dinsmore of Upton, Abby Kelly of Hopedale, Aysia Parent of Douglas, Madeleine Poitras of Hopedale, and Samantha Stephens of Mendon.

STATE OFFICER

Elected to serve in the 2021-2022 school year:

- Hunter Claflin

Activities & Clubs

Lions and Beavers, Oh My!

With numerous extracurricular activities and clubs to choose from, our students get to follow their passions, have fun with their classmates, and flex their creative muscles. By joining groups like the LEO Club, National and Technical Honor Societies, Art Club, and Student Council, our students can serve their community and lend their neighbors a helping hand.

Our Leo Club Walk for Sight

The Walk for Sight was held on our track from 8:00 a.m. to 1:30 p.m. on June 17th. The well-attended event raised \$1,000, benefiting the Mass Lions Eye Research Fund, a great way to end the school year.

Our Leos Roar, Again!

The BVT Leo Club earned impressive recognition, named Lions District 33A Leo Club of the Year for the 2nd year in a row. Additionally, the Club Officers were named Leos of the Year: Emma Conkey, Andrew Corbett, Myra Dehastani, Riley Holt, and Kyle Penta.

A Spooktacular Event!

It was an unseasonably cold Halloween for the young ghouls who dared to join us at our Leo Club Drive-Thru Trick or Treat. Dressed as ghosts, goblins, and witches galore, wearing required face masks, they came in all sorts of creative and colorful costumes hoping for candy, of course. With the traditional Halloween celebration of trick-or-treating looking a little different due to COVID-19, our Leo Club wanted to offer younger siblings of our students and staff a fun, festive alternative. There were no tricks for those who signed up, just good spirits and sweet treats at this school event. Even Sporty the Beaver stopped by and had a wildly good time.

Accolades & Awards

Celebrating Excellence: The accomplishments of our students and staff included numerous awards and recognitions in FY21.

MVA Outstanding Non-Traditional Student of the Year

Each year, the Massachusetts Vocational Association award salutes outstanding Career & Technical students from Massachusetts. The award recognizes the student's commitment to their career & technical education program, projects, related work experience, success in academics, character, and leadership involvement in school and community activities. Vivian Staheli of Hopedale, a senior in Heating, Ventilation, Air Conditioning, and Refrigeration, is the 2021 MVA Outstanding Non-Traditional Student of the Year.

Walter J. Markham Award Recipient

This prestigious award is presented to a Massachusetts vocational school senior who has demonstrated excellence in their technical, academic, and personal achievements. Rohit Kaushik of Hopedale, a senior in our Information Technology program, was the sole recipient of the 2021 Walter J. Markham Award. This impressive achievement complements his remarkable resume.

Academic Growth & Student Leadership Award

Meghan Griggs of Northbridge, a senior in our Engineering & Robotics program, and Rohit Kaushik of Hopedale, a senior in our Information Technology program, earned the National School Development Council's Award for Academic Growth and Student Leadership. This commendation acknowledges the positive contributions students make to their schools as well as their admirable character and academic accomplishment.

Nationally Recognized Student Council

Our student council was recognized for the third consecutive year as a 2021 National Gold Council of Excellence by the National Student Council for an exemplary record of leadership, service, and activities that serve to improve their school and community. Even with distance learning, they adapted their efforts to display the highest standards of leadership successfully.

A Perfect Score Earned

Assessments are a powerful tool when used to evaluate and strengthen student learning. The End-of-Course (EoC) Assessment offers our Project Lead the Way students a way to prove their strengths and showcase their potential to teachers, higher education institutions, and employers. The following students earned a perfect score on their EoC exams:

Principles of Engineering Exam

- Katelyn Steele of Upton, a sophomore in Engineering & Robotics

AP Computer Science Principles Exam

- Nathan Dynko of Bellingham, a senior in Information Technology

Civil Engineering and Architecture Exam

- Madison Gannon of Uxbridge, a senior in Engineering & Robotics

- Casey Goyette of Uxbridge, a senior in Engineering & Robotics
- Matthew Trenholm of Northbridge, a senior in in Engineering & Robotics

Digital Electronics Exam

- Riley Holt of Uxbridge, a junior in Engineering & Robotics
- Cullen Jacene of Northbridge, a junior in Engineering & Robotics

MAVA/MVA Outstanding Vocational Student of the Year

Each year, this award is presented by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational-technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA, and vocational-related work experience. In addition, the students must demonstrate leadership qualities, technical competence, involvement in the community, and extracurricular activities. Madeleine Poitras of Hopedale, a senior in Multimedia Communications, a well-rounded and dedicated student, has earned the 2021 MAVA/MVA Outstanding Vocational Student of the Year award.

Community Investments

Our students participate in community projects each year, which provide a tangible return on investment for District residents and provide our students with invaluable hands-on, real-world experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe in giving back by using our vocational training and skills to enhance the communities that support our students. BVT's work on capital improvement projects throughout our 13-town District is a welcome source of financial relief for local budgets by utilizing in-house talent and resources. We're proud to provide additional savings to District residents by welcoming our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY21, a total of 230 projects and services resulted in notable savings for our District, with \$122,340 in total savings to District taxpayers.

A few examples of the FY21 community projects include:

American Legion Hall

Members of the Roger L. Wood American Legion Post 355 in Mendon reached out to BVT when major interior improvements were needed. As a result, juniors in our Construction Technology program, under the supervision of their instructor Michael Swanick began the deconstruction process in January FY20 to prepare for a 2020-21 school year rebuild. For every job that involves knocking down a wall, there's another that calls for putting one up. So, in FY21, students returned and worked on putting up interior walls and partitions.

Our Electrical Instructors Craig Allen and John Mitchell, with their sophomore students, installed a new electrical service, meter socket, and panel in June. To move electricity from its source at the service panel to its destination, students had an opportunity to run the interior wiring needed to power up the plugs and lighting. Now the American Legion Hall can shine its lights brightly.

Uxbridge Dog Park Kiosk

When the Uxbridge Dog Park needed an outdoor bulletin board, they reached out to BVT to discuss their needs. Construction Technology instructor Michael Swanick led a team of students excited to use their vocational skills to construct and install a kiosk that not only met the park's requirements but would enhance the visitor experience. Students built the 5'x10' structure with a shingled roof and a 48"x36" plexiglass enclosure to weather-protect a bulletin board. This beautiful new kiosk will keep printed materials protected from the elements. The Uxbridge Dog Park at 375 Sutton Street is open to all responsible dog owners in the Blackstone Valley.

Return on Investment

Our Budget Maximizes Federal and State Funds to Enhance Student-Focused Learning

Our School Committee crafted the District's FY21 budget in a manner that provided diverse skill development opportunities for our students through relationships with local businesses and industry while also adhering to strict state requirements. This year, the COVID-19 pandemic continued to present unique challenges for our administration, faculty, and support staff to find creative ways to deliver education through a combination of distance and hybrid learning. With the assistance of gifts, grants, private funding, and a minor increase in state aid, the District kept the operating budget to a 3.90% increase. Additionally, to mitigate the state's continued increase of our member town's minimum contributions (5.59% for FY21), our School Committee authorized the use of \$225,000 in available reserve funds to help offset the impact.

Our administration, faculty, and students continuously search out ways to streamline processes, reduce waste by recycling, and reduce energy consumption while delivering quality education. Through targeted professional development opportunities, we strive for teacher excellence and continue to promote the importance of a healthy lifestyle with our students and staff alike, which continues to enhance our positive learning environment.

The FY21 operating budget of \$25,602,950 was funded primarily by \$9,415,987 in Chapter 70 & 71 State Aid and \$15,744,963 in Member Assessments. A dedicated and fiscally responsible partner, BVT remains committed to assisting our District towns through fiscal management, austerity, and planning to present a single, consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Complementing Community Support

BVT complements community support by pursuing non-taxpayer resources through the aggressive pursuit of available public and private grants or donations to enhance learning and support programs and services for its students. In FY21, local assessments were complemented by nearly \$2 million in grants, private sector support, and efficiencies.

With the support of a two-year MA Skills Capital Grant, BVT planned to implement a new Biotech Chapter 74 Program utilizing its Biotech/Chemistry Labs for the academic sciences to enhance and expand student career education opportunities. To date, the Baker-Polito Administration has awarded BVT six out of the seven Workforce Skills Capital Grants offered. In total, this administration has awarded over \$2.46 million to our school through this program.

The District received much needed COVID-19 support in FY21 to prepare and respond to student, faculty, and staff needs related to distance, hybrid, and in-person learning. For example, BVT received a \$279,450 Coronavirus Relief Fund School Reopening (CvRF) grant, which helped provide essential personal protective equipment and supplies to sanitize facilities and fund innovative efforts within academic classrooms and vocational shops to prevent the spread of the virus.

Additionally, we used a portion of the CvRF grant, a competitive \$116,735 Remote Learning Technology Essentials grant, and a \$31,964 Elementary and Secondary School Emergency Relief grant to purchase educational technology, hardware, and software to help ease distance and hybrid learning transitions.

To ensure our students in distance learning had access to nutritious meals, the District secured a \$75,000 No Kid Hungry grant to improve food security measures and took its current free Drive-Up Meal Service off-campus to deliver school meals.

In addition to FY21 grants, eleven member towns agreed to donate a portion of their CARES ACT funding to the District with COVID-19 in-kind donations. The \$339,716 contribution allowed us to purchase of laptops to assist with 1:1 technology initiatives and distance learning for students. BVT also received support from several local banks to help with transportation vans, which are essential for educational field trips and community projects where students have an opportunity to apply the skills learned at school out in the community.

Our School Committee

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall, Bellingham

Vice Chairman: Gerald M. Finn, Millville

Assistant Treasurer: Chester P. Hanratty, Jr., Millbury

Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas*

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon*

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent – Director/Principal: Anthony E. Steele, II

Business Manager: Lorna M. Mangano

District Treasurer: Barbara A. Auger

Recognition of Retirement and Welcoming New Members*

With sincere appreciation, we thank Mr. Lavin and Mr. Braun for their years of service and dedication as District School Committee members. We offer warm wishes and congratulations on their retirement. On May 20, 2021, the School Committee appointed and welcomed two new members: Mark J. Potter, Douglas, and Edward D. Cray, III, Mendon.

Thank You for Your Support

The success of our mission wouldn't be possible without the ongoing support of the residents and business partners of our District. Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

Thanks to support from District towns, advisory committees, business partners, and local stakeholders, Blackstone Valley Tech offers expert training in the following vocational programs:

- Advanced Manufacturing & Fabrication
- Automotive Collision Repair & Refinishing
- Automotive Technology
- Biotechnology
- Business & Entrepreneurship*
- Construction Technology
- Cosmetology
- Culinary Arts
- Dental Assisting
- Drafting & Design Technology
- Electrical
- Electronics & Engineering Technology
- Engineering & Robotics
- Health Services
- Heating, Ventilation, Air Conditioning & Refrigeration
- Information Technology
- Multimedia Communications
- Painting & Design Technology
- Plumbing **Closing spring of 2022, no longer taking enrollment.*

We also offer Moonlight Programs for adult learners:

- Advanced Manufacturing Foundational
- Skills Practical Nursing (Post-Secondary)

**Annual Salaries by Calendar Year 2021. Overtime included in Salaries.*

Administration

ALVES-THOMAS	ANDREA	\$119,149.93
CORRON	ANNE	\$120,833.33
FRIEND	THEODORE	\$183,526.33
GOYETTE	GERARD	\$69,777.09

HARRISON	DENISE	\$110,874.92
KONISKY	NANCY	\$120,431.02
LIPORTO	BRIAN	\$36,346.14
MCCARTHY	EDWARD	\$124,905.95
MERRIAM	JESSICA	\$109,320.09

High School

ANDERSON	TIMOTHY	\$88,951.01
BAIOCCHI	LINDSEY	\$90,432.32
BILICA	MICHAEL	\$86,485.31
CRAIG	CHERYL	\$79,864.94
CUMMINS	LAURA	\$55,668.75
DEZAGO	ADAM	\$71,467.94
FLEMING	KATHLEEN	\$84,387.04
GAMBLE	CHRISTINA	\$92,276.99
GILLIN	WILLIAM	\$92,448.04
HAYES	LAURIE	\$88,723.15
HERNANDEZ DE RAMOS	SOFIA	\$87,078.44
JENKINS	JASON	\$78,115.10
KENNEDY	SCOTT	\$99,865.66
LEVANSVICH	RICHARD	\$93,070.24
LOSS	CAMERON	\$86,834.78
MARCUCCI	SERGIO	\$96,372.19
MILASZEWSKI	MATTHEW	\$91,496.52
MILLER	ERIN	\$87,756.30
MOTYL-SZARY	COLEEN	\$88,835.14
NUMMELIN	EMILY	\$62,766.72
PERRIN	MATTHEW	\$79,444.54
RZUCIDLO	DEBORAH	\$78,751.10
STAMOS	DENNIS	\$91,615.02
STONE	JOHN	\$84,178.11
SYPEK	LISA	\$90,815.74
TANGEN	JENNIFER	\$63,438.41
TAYLOR	MADISON	\$63,802.73
TRUDEAU	AMBER	\$61,600.43
TUOMALA	CHRISTINA	\$92,875.90
WANDYES	RYAN	\$80,568.04
WHITTIER	MICHAEL	\$95,869.04

Middle School

BROUSSEAU	CATHERINE	\$64,314.48
CULLEN	TRISHA	\$84,276.94
CUMMINS	CASEY	\$70,738.38
DAVAGIAN	JAN	\$92,842.04
DETROLIO	NICOLA	\$93,247.74
DONOVAN	MICHELLE	\$72,022.42
FALVO	JUSTIN	\$71,862.72
FRIEDMAN	MATTHEW	\$87,925.35

HAERLE	VANESSA	\$80,992.38
HARRIS-KEDDY	HEATHER	\$77,401.10
HESLIN	DONNA	\$75,065.03
KEOUGH	MICHAEL	\$72,228.00
KERR	SANDRA	\$76,359.78
LEGGERI	NICOLE	\$19,481.54
MARTELL	TRACEY	\$88,001.78
MICHALAK	DIANE	\$56,167.31
MOSELEY	PATRICK	\$72,666.68
NORTON	COURTNEY	\$27,146.80
SHARRON	MICHAEL	\$91,942.04
SHIVICK	JANE	\$14,851.94
STASA	DENIELLE	\$85,201.52
SWEENEY	CHERYL	\$19,999.04
VAN DEN BERGHE	KYLE	\$82,833.04
VANDERKEYL	DANIELLE	\$25,179.36
WATERHOUSE	LAWRENCE	\$84,501.10
WATTS	BETH	\$88,901.78
ZAGAME	MICHAEL	\$69,737.06
ZAJAC	CHRISTINE	\$75,687.66

Elementary School

BANNON	LYNNE	\$93,002.60
BOTT	CAROLE	\$92,792.04
CLYNE	TIFFANY	\$22,471.79
CONNLY	SARAH	\$86,832.74
DAME	SUZANNE	\$89,849.26
DERANIAN	CHELSEY	\$18,981.84
DUGGER	SHANNON	\$52,867.81
FITZGERALD	ERIN	\$86,358.57
HEHIR	KATHRYN	\$80,709.78
HOPKINS	KATIE	\$81,228.39
HORAN	MARGERY	\$78,418.53
KEEFE	KEVIN	\$90,382.74
KING	ERICA	\$89,808.87
KOZACZKA	JILL	\$86,232.74
LANE	KATHLEEN	\$90,692.04
MANLEY	JULIE ANN	\$90,692.04
MATSON	KAREN	\$74,903.21
MATTSON	VERONICA	\$64,953.46
MCGLYNN	REBECCA	\$10,118.81
MILLEA	ROBIN	\$945.00
MULDERIG	KIMBERLY	\$39,836.00
PERRY	KARRIE	\$90,692.04
PITRO	DANIELLE	\$92,287.74
RAFFA	KARI	\$88,887.74
ST PIERRE	HEATHER	\$78,076.10
TOOMEY	SAMANTHA	\$91,887.74
WHITTIER	KELLY	\$91,292.04
WILDMAN	SUSAN	\$82,919.94

Early Learning Center

BOUDREAU	JOSEPH	\$63,108.17
CHAUSSE	JEAN	\$79,843.04
COURVILLE	JENNIFER	\$79,550.37
GREENO	MARGARET	\$64,911.98
HARPIN	TRACY	\$91,139.54
HUTCHINSON	MICHELE	\$83,824.26
JOYCE	KRISTIN	\$89,196.76
KERRISSEY	ALYSON	\$79,368.04
KOLOFSKY	TRACY	\$81,087.20
LAIJOIE	KIMBERLY	\$85,392.32
MACLAREN	LAURA	\$77,451.10
MUSCATELL	AMY	\$95,755.01
POULIN	JEAN	\$86,606.42
ROBERTS	TONYA	\$90,976.30
SCAPPATICCI	CARRIE	\$25,481.83
SCHWEITZER	DANIEL	\$76,334.94
SHERMAN	CHERYL	\$96,060.16
SMITH	DARIA	\$78,993.04
TRINGUK	JULIA	\$64,362.55

Special Education

BEAUDIN	CYNTHIA	\$60,257.84
BELANGER	CHERYL	\$16,551.57
BUREK	BARBARA	\$86,310.52
CAMARRA	SARAH	\$14,140.45
CLARK	MICHELLE	\$79,616.67
COTE	MELISSA	\$1,683.00
COURVILLE	JUNE	\$5,609.60
CUOCO	LORI	\$81,426.52
CURRAN	ROBERT	\$7,293.40
DAUPLAISE-HOUDE	GRETCHEN	\$81,026.52
DECARO ALANO	GINA	\$79,411.68
EVANS	MELISSA	\$4,554.39
FLAMINIO	JOANNE	\$462.84
FREDERICK	JENNIFER	\$63,864.48
GOODWIN-LEARY	SARAH	\$81,026.52
HAROIAN	JENNIFER	\$87,647.74
HODGE	VINCENT	\$21,836.52
HUDON	CHRISTINE	\$14,968.04
HUGHES	LISA	\$78,577.86
HUGHES	MARY BETH	\$82,739.52
KARNS	JILLIAN	\$71,565.08
KELLEY	ALEXANDRA	\$45,599.27
KENNEY	LORRI	\$83,965.51
KING	BERNADETTE	\$92,750.20
MANZI	WILLIAM	\$19,543.97
MARKARIAN	KRISTEN	\$47,900.70
MCCALLUM	CHRISTINE	\$1,162.26

MYRA	CYNTHIA	\$96,077.49
NEAFSEY	SUSAN	\$100,167.72
NOONAN	MICHAEL	\$10,790.93
PARKER	SCOTT	\$84,305.36
POGOREK	STEPHANIE	\$78,843.04
QUINNEY	ERIN	\$74,259.78
RICHARDSON	JAMES	\$9,679.54
RILEY	BERNARD	\$7,377.48
ROBBINS	JONATHAN	\$25,440.85
ROSBOROUGH	KELLY	\$66,806.72
RUIZ	NANCY	\$76,438.69
STAPLES	CHELSEA	\$65,606.72
STEPHENS	FRANCES	\$9,228.66
THOMPSON	PATRICK	\$64,682.49
VENUTI	CHRISTINA	\$82,567.32
WAHLSTROM	MELISSA	\$34,873.87
WESTBURY	DAVID	\$5,616.60
WESTBURY	ETHAN	\$600.00
WOGAN	MARY ELLEN	\$92,414.68
WOODRUFF	DIANA	\$2,607.88
ZIMAGE	ELIZABETH	\$63,089.30

Library

FARMER	KARI	\$82,476.52
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Clerical

ALARIE	LISA	\$66,905.50
ANDRADE	KIMBERLEY	\$42,696.96
CHINAPPI	ERIN	\$25,080.14
FAUCHER	CHERYL	\$49,075.33
GEORGIPOULOS	THEODORA	\$2,384.41
GUILLEN	DIANNE	\$72,779.98
HOLBROOK	KELLY	\$11,528.83
HOULIHAN	MELISSA	\$17,529.61
MITCHELL	JULIE	\$61,994.40
REED	JOSILYNN	\$30,417.00
SENECAL	THERESA MARIE	\$60,845.14
WOLCHESKY	SUSAN	\$41,156.14

Technology

DAMON	WIL	\$30,449.90
DURGIN JR.	DANIEL	\$122,964.27
GRAHAM	STEPHEN	\$56,711.46
ZELAZIK	ZACHARY	\$30,449.90

Custodial Department

CARRELLI	CHRISTOPHER	\$14,510.07
CHASE	CHRISTOPHER	\$42,695.77
DEMARIA	RANDY	\$3,233.00
FLAMAND	AUSTIN	\$3,634.89

GAUTHIER	ADAM	\$24,036.46
GRIFFIN	KEITH	\$50,423.43
JACKSON	BRYAN	\$2,262.24
LICOPOLI	CARLO	\$50,419.75
LOWELL	ALEXANDER	\$1,393.89
LUSSIER	SHAWN	\$21,468.52
MCMAHON	JARED	\$23,776.89
MCMAHON	NATHAN	\$2,862.00
MELINSKI	HAILEY	\$1,383.76
MUSCATELL	JAMES	\$49,529.14
NEDROSCIK	KRISTINE	\$33,084.41
PETRY	CHARLES	\$59,646.03
RAYMOND	ROGER	\$85,684.75
RICHARD	DAVID	\$48,018.36
SCHOFIELD	JAKE	\$2,764.96
SHAW	CHERYL	\$36,692.56
TRYBA	GEORGE	\$32,202.20
VLACHOS	IOANNIS	\$34,742.44
WHITE	THOMAS	\$38,395.96

Instructional Assistants

ALSHAIKHLI	DOAA	\$202.50
ANZIVINO	PATRICIA	\$16,606.82
BABIN	JOANNE	\$25,293.00
BANFILL	TODD	\$25,677.02
BAZINET	MICHELLE	\$29,495.84
BELANGER	SHARON	\$21,405.50
BERCIER	MEREDITH	\$21,690.47
BESSETTE	LAURA	\$22,087.63
BOHANAN	ELIZABETH	\$22,075.91
BOHANAN	JENNIFER	\$19,596.89
BONDER	DEBRA	\$24,615.59
BOUTIETTE	ANDREA	\$1,110.51
BRATLIE	PATRICIA	\$22,207.94
BREVIGLEIRI	DEVAN	\$3,508.33
BREVIGLEIRI	NADINE	\$29,844.84
CARDIN	JOAN	\$23,898.67
CARKIN	DEBORAH	\$23,028.58
CARLSON	LYNNE	\$9,615.83
CARROLL	LUANNE	\$27,310.81
CONLON	HANNAH	\$21,509.38
DALY	DENISE	\$10,487.54
DAUGHNEY	KAREN	\$24,460.39
DAY	LINDA	\$26,403.47
DECAIRE	JONATHAN	\$17,109.75
DECAIRE	DORRAINE	\$23,297.19
DEROY	SARAH	\$11,175.60
DIANA	OLIVIA	\$17,064.86
DICICCO	JESSICA	\$21,197.75
DOLBASHIAN	JENNIFER	\$16,089.92

DOUGHERTY	LINDA	\$6,777.31
ENGBAHL	DEBORAH	\$26,757.21
FIORE	CASEY	\$13,419.86
FIRMIN	HAILEY	\$865.83
FULLEN	BARBARA	\$12,725.60
GASKA	KRISTY	\$13,584.79
GIGUERE	TINA	\$8,117.85
GLEDHILL	MARISSA	\$24,760.71
GODDARD	CYNTHIA	\$24,258.28
GOPFERT	MARCY	\$8,378.13
GRANLUND	LYNN	\$28,927.79
GREENO	KATHLEEN	\$27,390.82
GRIMES	KIMBERLY	\$29,641.90
HAYECK	STEPHANIE	\$20,943.24
HEHIR	EMILY	\$17,129.54
HEHIR	ISABELLE	\$24,067.72
HEWETT	TAMMY	\$3,768.70
HILL	DONNA	\$25,325.31
HUNKELER	MOLLY	\$20,375.61
HUNTING	SUMMER	\$4,194.26
JERNBERG	LINDA	\$23,117.02
JOHNSON	DIANE	\$17,861.84
KANE	ELIZABETH	\$23,121.44
KAPLAN	MICHELE	\$15,053.89
KERRIGAN	LINDA	\$18,408.97
KHATRI	NAVJOT	\$230.59
KLINGENSMITH	TASHA	\$531.56
KNUTELSKI	ELZBIETA	\$3,588.39
KUVEKE	ALYSSA	\$2,588.63
LANGLAIS	KAREN	\$16,736.22
LEVEILLE	NICOLE	\$20,218.55
LOUW	JENNA	\$3,991.16
LOUW	DIANA	\$28,827.79
LUKASEVICZ	KRISTEN	\$40,723.37
MCMAHON	LYNN-ANN	\$26,595.34
MELLO	MIKAELA	\$21,238.01
MORIN	SHARYN	\$21,121.89
MORRIS	ALEXIS	\$18,180.55
MUSCATELL	GABRIELLE	\$846.84
O'HARA	PATRICK	\$12,512.50
O'ROURKE	JOAN	\$8,097.96
OVRUT	MARSHA	\$14,874.18
PEPKA	JULIA	\$8,161.69
PETERSON	JEAN	\$25,248.69
PILLING	ALICIA	\$307.60
PRETORIUS	JOAN	\$26,992.33
PRIDE	RACHAL	\$599.06
RANDELL	KERRIE	\$16,299.93
RAYMOND	KAREN	\$28,366.69
REARDON	BRIANNA	\$5,122.84

RILEY	OLIVIA	\$64.13
RIPSZ	KAREN	\$43,226.00
ROBERT	SALLIE	\$31,065.10
ROCHELEAU	MONIQUE	\$30,266.88
RUMSEY	MEGHAN	\$22,928.15
RYAN	NICOLE	\$37,330.49
SAMPSON	KATHLEEN	\$12,017.90
SNYDER	LAUREN	\$100.04
SYLVIA	MONIQUE	\$21,449.99
SZCZURKO	BRITNEY	\$6,649.41
TEIXEIRA	CHRISTINE	\$7,713.66
TUFTS	RACHEL	\$22,155.33
VALK	ELAINE	\$46,333.41
WHITFORD	MELISSA	\$22,270.24
WILLIAMS	CAROLYNN	\$12,513.60
WRIGHT	HEATHER	\$23,278.05

AfterCare

AVERKA	LAUREN	\$1,245.38
BAZINET	JASON	\$13.50
BERNARD	AMELYA	\$775.76
BRITTON	EMILY	\$3,439.17
CALADO	NICHOLAS	\$7,794.77
CALADO	BENJAMIN	\$3,340.44
CHARLTON	EMALEE	\$7,286.29
CONE	KIMBERLY	\$803.88
CONNERS	GRACE	\$1,117.15
COULTER	ABIGAIL	\$2,605.53
FEIZ	JULIA	\$2,112.76
GEMME	ERIN	\$3,775.93
GOMES	SAMANTHA	\$381.38
HASTINGS	ALLISON	\$891.01
HERSOM	EMMA	\$3,793.32
HOUDE	JULIA	\$1,830.63
KITTS	GRACE	\$12,504.33
KNOWLTON	ELISABETH	\$1,339.89
KOZACZKA	JULIA	\$1,535.65
KRASSOPOULOS	KATE	\$2,305.15
LONGO	AVA	\$3,256.89
MATCHETT	KATHERINE	\$948.75
MCGEE	AMANDA	\$2,235.00
MORRISSEY	ALLIE	\$2,940.00
PELADEAU	GRACE	\$3,532.50
PELADEAU	MARIE	\$1,140.00
PIETRAS	EMILY	\$199.14
POTKONJAK	KATYA	\$219.38
RAWINSKI	CHERYL	\$4,161.33
SANTOS	CAITLYN	\$6,166.35
SARTIAH	THERESA	\$270.01
SCOTT	SYDNEY	\$249.75

SOBALESKI	RIELLY	\$324.00
SOBALESKI	MACKENZIE	\$7,188.43
STEELE	ERICA	\$135.01
VANAGEL	OLIVIA	\$4,356.96
WEBER	ANN	\$8,555.33

Cafeteria

ANDERSON	CHRISTINA	\$17,349.84
BOLIVER	TRACEY	\$5,146.67
BURGESS	JANET	\$3,859.28
CHEN	CAI YI	\$5,425.88
D'ANGELO	SAMANTHA	\$71,230.64
DIANA	RAQUEL	\$16,458.50
DULMAINE	KIMBERLY	\$15,653.27
GEORGE	AMANDA	\$2,341.95
GOCLOWSKI	PATRICIA	\$2,207.46
GRILLO	JOSEPH	\$3,318.46
HAMILTON	WANDA	\$1,165.47
HICKS	MATTHEW	\$938.26
JOHNSON	JUDE	\$2,288.47
JOUBERT	VIVIAN	\$32,129.14
LAROCQUE	KRISTEN	\$5,668.41
MARTINELLO	KATHLEEN	\$7,770.95
O'CONNOR	KATIE	\$8,471.19
PURCARU	OLIVIA	\$15,503.49
ROMEO	CRISTIANO	\$1,402.64
STANARD	DENISE	\$783.01
TROTTIER	KELLY	\$8,733.09
TRYCHON	BARBARA	\$1,206.88

Seasonal

ALLEN	JENNIE	\$2,957.00
ARTHAUD	LAUREN	\$2,047.00
BEAULIEU	CARLY	\$216.00
BELLAVANCE	SARAH	\$5,162.00
BELSITO	CHLOE	\$1,353.40
COUTURE	RYAN	\$648.00
DUCLOS	MICHELLE	\$500.00
DUFFY	MARGARET	\$41,368.86
ELSTER	MICHAEL	\$8,662.00
ELSTER	RYAN	\$1,450.00
FAUCHER	BRENDAN	\$400.00
GAMBLE	ISABELLA	\$216.00
GAMBLE	GIULIANA	\$216.00
GRENIER	KATHRYN	\$1,353.40
KOSTIW	BRIAN	\$1,200.00
MAGNER JR	ROBERT	\$10,514.00
MAROIS	MAX	\$324.00
MESSIER	ERIN	\$9,247.00
MITCHELL	DARIUS	\$5,914.00

MULHANE	MATTHEW	\$5,914.00
NIEDZWIECKI	ANDREW	\$5,862.00
PATRAMANIS	VANESSA	\$7,417.60
SHIPP	JENSEN	\$4,662.00
SYLVIA	NOAH	\$3,832.00
VENINCASA	KERSTIN	\$432.00
WOODS	ARDEN	\$1,353.40

Substitutes

BAILEY	MARK	\$6,250.00
BENNETT	RUTH	\$39,672.90
BURKE	ALAINA	\$2,745.00
CHAUVIN	CATHY	\$560.00
COREY	NANCY	\$565.00
CRONIN	JENNY	\$220.00
DAME	DOMINIQUE	\$320.00
D'ANDREA	NICOLA	\$560.00
DEWOLFE	TARA	\$320.00
DILIDDO	VICTORIA	\$39,899.52
DOHERTY	MARY	\$240.00
DUGAN	BRENDAN	\$11,320.33
DUPLESE	CHRISTINA	\$2,400.00
FAULKNER	NATALIE	\$240.00
FLANNERY	CURTIS	\$80.00
FLANNERY	KYLE	\$400.00
FOLEY	MEGHAN	\$440.00
FRIEDMAN	ELIJAH	\$320.00
GELARDI	MARGO	\$880.00
JAMES	RHEA	\$5,610.00
KING	MARY	\$160.00
KUCZIWSKI	WAYNE	\$4,505.00
LAZZARO	CHRISTOPHER	\$8,185.50
LOMBARDI	COLLEEN	\$3,097.00
MAXIM	CHRISTOPHER	\$640.00
MCMAHON	KAYLA	\$4,860.26
MORONEY	SOPHIA	\$240.00
NIEVES	ANGEL	\$80.00
RALLIS	ERINI	\$1,840.00
RAMOS	JACOB	\$2,320.00
RIELLEY	STEVEN	\$400.00
RITHIPHONG	ANDY	\$160.00
ROBERTS	LINDSAY	\$280.00
SCHUTT	GILLIAN	\$10,505.00
VAILLANCOURT	KIMBERLY	\$3,730.00
VIELE	HANNAH	\$4,040.00
WHITE	LAURA	\$240.00
ZINKUS	RICHARD	\$4,914.75

**Annual Salaries by Calendar Year 2021. Overtime included in Salaries.*

Administration

ANDERSON	JONATHAN	\$ 1,200.00
BANNON	JEFFREY	\$ 1,200.00
HALL	DAVID	\$ 1,200.00
JACQUES	DEBRA	\$ 59,112.02
LIMANEK	JESSE	\$ 1,300.00
MEAD	WENDY	\$ 1,300.00
SMITH	JAMES	\$172,240.69

Animal Control/Animal Inspector

CHAUVIN	DANIEL	\$ 20,692.95
LAFLECHE	MICHELLE	\$ 4,661.46

Cable Access

HICKS	CHRISTINE	\$ 44,713.86
NICHOLS	PAMELA	\$ 74,607.75

Town Hall Custodian

MUSCATELL	JAMES	\$ 9,082.92
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Assessor's Office

HICKS	LINDA	\$ 34,358.85
NICHOLS III	RAY	\$ 5,626.89
NUNNEMACHER	ROBERT	\$ 7,500.00
SARDAGNOLA	JOYCE	\$ 73,273.27

Treasurer/Collector

LYNCH	LISA	\$ 76,735.55
WOOD	DONNA	\$ 80,664.47

Conservation

BIEN	WANDA M	\$ 51,852.87
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Accounting/Finance

HARRISON	TIMOTHY	\$ 76,554.06
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Building Department

ATCHUE	RICHARD	\$ 1,587.90
BURLINGAME	NELSON	\$ 1,575.00
COUTURE	JOHN	\$ 85,289.52
DAHLIN	LYNN	\$ 40,834.06
MORRIS	LAWRENCE	\$ 16,216.00
REILLY	WILLIAM	\$ 1,587.90
WIERSMA	LARRY	\$ 15,616.00

Board of Health

BATER	JUDITH	\$ 30,051.12
PELADEAU	MARIE	\$ 2,054.63
PELADEAU	GRACE	\$ 31,366.59
RAWINSKI	CHERYL	\$126,701.94
ROWLAND	SUSAN	\$ 20,875.10

Council on Aging

ALDERMAN	CLARKE	\$ 27,098.35
ANNIS	TIMOTHY	\$ 20,382.36
BEAUPRE	GLORIA	\$ 2,160.00
CONSIGLIO	RAYNA	\$ 690.00
EDELSTEIN	MICHELLE	\$ 62,722.96
HANLEY	DIANE	\$ 31,502.33
RITZER	ANABELLA	\$ 3,360.00

Planning Department

HAGER	JENNIFER	\$ 86,816.19
MASSEY	DIANE	\$ 63.00
SAMUELSON MAHONEY	TAMMY	\$ 27,265.70

Human Resources

CHINAPPI	ERIN	\$ 58,919.48
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Elections

BESSETTE	BARBARA	\$ 72.00
CONCAUGH	BARBARA	\$ 75.00
FORSYTHE	ROCHELLE	\$ 54.00
GRAFF	ANN	\$ 75.00
HODGKINS	BRYAN	\$ 75.00
JOHNSON	BARBARA	\$ 72.00
MITCHELL	DONNA	\$ 75.00
SAUCIER	MICHELLE	\$ 78.00
SENOCK	MARY	\$ 75.00
WEAVER	LINDA	\$ 75.00

Town Clerk

CARUSO	LAURA	\$ 77,241.82
GEMME	PAMELA	\$ 33,930.14

Library

BEAUDETTE	ALISON	\$ 2,858.89
DUFFY	SHANNON	\$ 44,905.99
GAUDETTE	JULIA	\$ 3,577.50
HAAS	MATTHEW	\$ 12,803.04
JOHNSON	PAMELA JEAN	\$ 34,878.67
MACNEIL	ELLIOTT	\$ 7,164.72
MACNEIL	HANNAH	\$ 1,113.76
PERRY	BETSY	\$ 52,158.06
POHLMAN	JAMIE	\$ 5,619.21
RAJOTTE	JACOB	\$ 1,288.18
RICE	CHRISTINE	\$ 8,533.07

Emergency Management

CONLON	DONALD	\$ 200.00
MAYNARD	PAUL	\$ 17,801.89

Recreation

CURLEY	MOLLY	\$ 2,983.50
CURLEY	ISAAC	\$ 945.00
DELSIGNORE	JONATHAN	\$ 3,300.00
GERR	BENJAMIN	\$ 1,695.00
KAPLAN	MATTHEW	\$ 2,817.00
PATTISON	LILY	\$ 2,534.00
ROSS	DONNA	\$ 1,920.00
SUMNER	CHARLOTTE	\$ 1,316.00

Police Department

*Extra Duty
Wages*

BERTONE	NICHOLAS	\$ 52,809.40	
BOHANAN	MATTHEW	\$113,362.16	\$ 22,837.50
CONLEY	SHAWN	\$ 780.20	\$ 23,187.50
DESRIUSSEAU	DEREK	\$ 99,991.82	\$ 10,575.00
FLEMING	SEAN	\$ 950.00	\$ 950.00
FORTUNATO III	JOSEPH	\$123,907.91	\$ 15,650.00
GRAVES	MAUREEN	\$ 46,930.16	
GRAVES	ADAM	\$ 12,458.33	\$ 14,987.50
GREENO	PETER		\$ 12,175.00
HER JR.	CHONG	\$ 91,756.72	\$ 14,400.00
HUGHES	KATHRYN	\$ 61,427.59	
HULL JR.	BRIAN	\$ 45,574.42	
JACQUES	WILLIAM	\$106,365.11	\$ 700.00
KASABULA	KEVIN	\$ 47,316.20	\$ 3,900.00
KULESZA	JUSTIN	\$ 2,363.14	
LEFEBVRE	BRYAN	\$ 76,514.14	\$ 8,850.00
LEONARD	RAEANNE	\$ 11,145.10	
NUNNEMACHER	JOSHUA	\$ 58,307.71	
O'ROURKE	BRYAN	\$ 91,551.48	\$ 27,018.75
PEPIN	MATTHEW	\$ 80,529.67	\$ 6,475.00
PERRY	BRENNA	\$ 8,707.19	
ROMANI	CHRISTOPHER	\$ 57,940.01	\$ 12,912.50
RUSSELL	ROBERT	\$ 12,931.10	
SHENIAN	JILLIAN	\$ 45,744.96	
SILVA	MARCIANO	\$ 13,839.53	
SINNI	ALEXANDER	\$ 86,034.19	\$ 9,700.00
SMITH	LISA	\$ 6,675.11	
STEBBINS	DAVID	\$ 62,816.42	
STOCKHAUS	RYAN	\$ 53,412.47	\$ 1,500.00
SULLIVAN	LISA	\$130,588.11	\$ 1,400.00
TAYLOR SR	JOHN		\$ 21,975.00
TOWLE	DENNIS	\$164,743.12	
URATO	JAYSON	\$ 91,692.75	

Fire Department

BELSITO	MATTHEW	\$121,475.04
BESSETTE	LAURA	\$ 841.00
BRIGGS	JEFFREY	\$ 76,389.29
BRIGGS	THOMAS P	\$ 2,464.51
BRIGGS	STEPHANIE	\$ 5,111.94
CAMERON	ANTHONY	\$ 3,431.25
CONLON	JEFF	\$ 3,368.68
COURTNEY	SHAWN	\$ 5,092.25
DEUTSCH	LAWRENCE	\$ 6,373.44
DRESSER	ROBIN	\$ 74,573.22
FLAGG	MATTHEW	\$ 1,080.04
FORD JR	NEAL	\$ 5,499.82
HARRIS	MICHAEL J	\$ 5,992.86
HOLM	MICHAEL	\$ 2,598.60
KANE	WILLIAM	\$ 2,354.81
LAMBERT	ADAM	\$ 2,846.11
LAMBERT	COREY	\$ 914.82
LAMBERT	SHANE	\$ 802.67
MCMAHON	ADAM	\$ 4,720.62
MCMAHON	ETHAN J	\$ 4,451.96
MCMAHON	JARED	\$ 3,374.15
NUNNEMACHER	JESSE	\$ 1,054.85
NUNNEMACHER	H. JACOB	\$ 5,287.86
PATIENT	RENEE	\$ 60,982.62
PHILLIPS	AUSTIN	\$ 3,233.97
POSTERRO	JOSEPH	\$ 778.79
POSTERRO	NATHAN	\$ 1,470.98
QUARANTA	RYAN	\$ 12,336.12
RENAGHAN	SIERRA	\$ 5,551.86
SCOTT	SHAUN	\$ 2,330.93
SMITH	CHRISTOPHER	\$ 8,477.89

Highway Department

ARSENAULT	DAVID	\$ 59,449.33
AUBIN	MATHIEU	\$ 22,706.73
BURKE	THOMAS	\$ 65,533.02
ELIE	BRIAN	\$ 59,436.94
FAULKNER	JAMES	\$ 64,606.94
HICKEY	NATHANIEL	\$ 513.02
JERZ	MICHAEL	\$ 3,690.23
KANGAS	BRENDYN	\$ 64,905.85
KING	GLENN	\$ 1,000.00
LUSSIER	SHAWN	\$ 36,044.88
MANGE	CHRISTOPHER	\$ 64,478.66
MATILAINEN	EDMOND	\$ 9,675.00
NICHOLS	JOHN	\$ 64,350.92
ROSEBROOKS	LYMAN	\$ 84,634.20
STENCEL	MATTHEW	\$ 95,895.23
THEBEARGE	EVAN	\$ 2,103.75

MEAD-MATTHEWS	KYLE	\$ 1,619.52
VERRILL	SERGEI	\$ 5,263.01

Sewer Department

GENDRON	JEREMY	\$ 69,606.49
LOCKWOOD	JOHN	\$ 42,050.64
OBUCHOWSKI	DONALD	\$ 91,882.78
THEBEARGE	DARLENE	\$ 39,494.47

Cemetery

JOHNSON	JAMES	\$ 7,950.64
RENAUD	JAMES	\$ 4,120.08

Municipal Telephone Directory

Fire & Police Emergency 911

Area code (508)

Accountant	865-8731	Police Department	865-4449
Animal Control	234-7416	Recreation Commission	865-8732
Assessors	865-8722	Select Board	865-8727
Building Department	865-8723	Sewer Commission	234-1207
· Building Commissioner		Schools	
· Building Inspector		Superintendent	581-1600
· Gas Inspector		Elementary	581-1620
· Plumbing Inspector		Middle	581-1630
· Wiring Inspector		High	581-1640
Cable TV	865-8735	Town Manager	865-8720
Cemetery Commission	865-8726	Town Clerk	865-8725
Conservation Commission	865-8728	Transfer Station	865-3623
Council on Aging	234-0703	Treasurer/Collector	865-8726
Earth Removal Board	865-8729	Tree Warden	865-8743
Fire Department	865-8737	Veterans Agent	234-9808
Health, Board of	865-8724	Zoning Bd. of Appeals	865-8723
Highway Superintendent	865-8743		
Historical Commission	865-5377	Charter Communications	800-634-1008
Housing Authority	865-3821	National Grid	800-322-3223
Human Resources	917-7070	Verizon	800-870-9999
Library	865-8752	Fuel Assistance	
Planning Board	865-8729	Worcester Comm. Action Council	508-754-1176