TOWN OF SUTTON
BUILDING DEPARTMENT

DBA Application

Approved __________
Denied __________
Special Permit required __________

_________________________________________ Date: __________
Zoning Enforcement Officer

(Please fill out)
Name of Business: _______________________________________

Location of Business: _______________________________________

Owner: _______________________________________

Telephone: _______________________________________

Hours of Operation: _______________________________________

Number of Employees: _______________________________________

Service to be provided on site: _______________________________________

Number of and types of vehicles to be housed on site: _______________________________________

Approximate number of customers coming to the site and how often: _______________________________________

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DETAILED DESCRIPTION OF PROPOSED BUSINESS

Prior to the issuance of the DBA, it is required that a detailed written description of the proposed business be provided in order to assist in determining if the DBA request is related to a Home Business or a Home Occupation. This is necessary to ensure that the business conforms to the town’s zoning regulations.