

Jesse Limanek, Chairman
John L. Hebert, Vice-Chairman
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TOWN OF SUTTON

OFFICE OF THE TOWN ADMINISTRATOR

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: JAMES SMITH
SUBJECT: TOWN ADMINISTRATOR UPDATE
DATE: 1/16/2018

The following is an update of projects and activities for your information

- 1) FY 19 Budget-the Gov. will present his state aid numbers on January 24. We will get some idea on the number at the mass municipal conference on Friday, January 19. The finance committee will hold a meeting on January 24 for the proposed special town meeting. We will likely use that time to plan the March finance committee public hearings on the budget.
- 2) Animal Control Officer- Dan Chauvin the animal control officer for Sutton, Millbury and Northbridge will be out due to medical reasons. He will be out for approximately six weeks. We have arranged to have the manager of Clark's kennel serve as an interim. The individual is Aly Heaton of Northbridge. Dan will continue to take the calls and Dispatch Aly when necessary. We all wish Dan a quick recovery.
- 3) Town Clerk's schedule-please find enclosed a copy of the schedule put out by the town clerk regarding the process leading up to May town meeting on May 14th 2018 and town election on Tuesday, May 22, 2018.
- 4) Fire Dept Training Schedule for Calendar Year 2018- I wanted to share the Sutton fire Department Training Schedule for 2018. As you can see this is a very aggressive schedule that in the end will lead to a highly trained fire department staff. I want to thank Matt Belsito for his leadership.
- 5) John Couture - has been named Chairman of the State Board of Building Regulations and Standards (BBRS). This is a great achievement by John. He was originally appointed by Gov. Charlie Baker. John attends monthly meetings in Boston to participate in the BBRS. Congratulations to John.

Roadway Improvements Stabilization Fund-At the goals meeting over the summer Chairman Limanek suggested a plan similar to the town's Capital Stabilization Fund to address the town's roadways. This would be a general override at May town meeting and we have discussed internally about a \$300,000 number. I have been working with Tim Harrison and would like to present the draft plan at the next Selectmen's Meeting on February 6.