

ANNUAL REPORTS  
of the  
TOWN OFFICIALS  
of the town of  
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2010

## *IN MEMORY OF*

*With gratitude and appreciation the Town of Sutton recognizes the following individuals who left us during fiscal year 2010. We honor them for their outstanding dedication and commitment to our community.*

***Walter Klewiec***

Highway Department

***Francis Mateer***

Cemetery Commissioner

***Helen Ordnung***

Election Worker

***Robert Sanger***

Conservation Commission  
Election Warden

# TOWN OF SUTTON

**Form of Government:** Open Town meeting – Selectmen/Town Administrator  
**Annual Town Meeting:** 2<sup>nd</sup> Monday in May and 3<sup>rd</sup> Monday in October  
**Annual Town Election:** 4<sup>th</sup> Tuesday in May

<b>Population:</b>	1994.....7,921	1999.....8,414	2004.....9,212	2009.....9,587
	1995.....7,959	2000.....8,628	2005.....9,417	2010.....9685
	1996.....8,152	2001.....8,727	2006.....9,583	
	1997.....8,186	2002.....8,894	2007.....9,684	
	1998.....8,229	2003.....8,969	2008.....9,765	

**Registered Voters:** 6754

**Land Area:** 21,760 acres, 34 square miles  
**Bounded by:** Millbury, Grafton, Oxford,  
Douglas, Northbridge and Uxbridge

**2009 Tax Rate:** \$12.32  
**Valuation:** \$1,268,737,786  
**Operating Budget:** \$25,794,252

**LIBRARY --- Hours of Operation**  
Center: Tues. & Wed. 10 am - 8 pm  
Thur. 10 am - 6pm, Fri. 2 - 6 pm,  
Sat. 10 am - 3 pm

**SCHOOLS:**  
Early Learning Center 581-1610  
Special Education 581-1615  
Elementary School 581-1620  
Middle School 581-1630  
High School 581-1640  
Superintendent 581-1600

**SENATORS IN CONGRESS**  
Scott Brown  
Washington, DC 20510  
202-224-4543

**STATE SENATOR**  
Richard Moore  
Boston, MA 02133  
617-722-1420

John Kerry  
Washington, DC 20510  
202-224-2742

**REPRESENTATIVE IN CONGRESS**  
**Second District**  
Richard E. Neal  
Washington, DC 20515  
202-225-5601

**REPRESENTATIVE IN GENERAL COURT**  
**Seventh District**  
Paul Frost  
Auburn, MA 01501  
508-832-2840

**REPRESENTATIVE IN GENERAL COURT**  
**Eighteenth District**  
Ryan Fattman  
Sutton, MA 01590  
617-722-2425

**DISTRICT ATTORNEY**  
Joseph D. Early Jr  
Worcester, MA 01608  
508-755-8601

**TAX BILLS:** Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup>. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

## TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Carl Licopoli, 22 Fuller Road	2012
Selectmen	Michael Chizy, 12 Marble Rd.	2012
	Kenneth Stuart, 153 Uxbridge Rd.	2012
	John Hebert, 23 Singletary Ave.	2013
	Kevin Geraghty, 45 Hutchinson Rd.	2014
	Richard Hersom, 121 Douglas Rd.	2014
School Committee	Paul Brennan, 6 Tipperary Dr.	2012
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2012
	Liisa Locurto, 33 Peach Tree Dr.	2013
	Jesse Limanek, 3 Merrill Rd.	2013
	Nathan Jerome, 47 Dodge Hill Rd.	2014
Blackstone Valley Regional School Comm.	Mitchell Intinarelli, 7 Burke Lane	2014
Planning Board		
(elected)	Robert Largess, 298 Boston Rd.	2012
(elected)	Daniel Moroney, 182 Eight Lots Rd.	2013
(elected)	Wayne Whittier, Douglas Pike	2014
(appointed)	Tomm Connors, 119 Eight Lots Rd.	2014
(appointed)	Scott Paul, 309 Mendon Rd.	2014
Library Trustees	Jane Anderson, 330 Mendon Rd.	2012
	Elizabeth Fritz Keyes, 142 Lincoln Rd.	2013
	Rachel Tufts, 11 Waters Rd.	2014
Housing Authority	Russell Spain, 4 Torrey Rd.	2012
	Richard Lindstrom, 241 Manchaug Rd.	2013
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2014
	Vacancy	2015
	Stephanie Mann, 141 Eight Lots Rd.	2016



# TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2013
Board of Appeals	Richard Deschenes	2011
	Russell Sylvia	2012
	Gerald Page	2012
	Arthur Keown	2013
	Jeffrey Fenocchio	2013
Cemetery Commission	vacancy	
	James Renaud	2011
	James Johnson	2012
Conservation Commission	Mark Briggs	2011
	Joyce Smith	2011
	Alyse Aubin	2012
	John Sheehan	2013
	Daniel Rice	2013
Council on Aging	Rosemarie DeGaetano	2011
	Gale Graves	2011
	Dorothy Gravison	2012
	Carolyn Amaral	2012
	Genevieve Vaundell	2012
Town Counsel	Kopelman & Paige	2013
Earth Removal Board	Alan Berthiaume	2011
	Kyle Brenner	2011
	John Slocum	2012
	Vacancy	2012
	Brian Johnson	2013

OFFICETERM EXPIRES

Board of Health	John Silverberg	2011
	Steven Rice	2011
	Diane Miller	2012
	Kenneth Malo, Jr.	2012
	William Fredericks	2013
Historical Commission  (Associate)	Mark Kellogg	2011
	Keith Downer	2012
	Donna Rossio	2012
	Jonathan Anderson	2012
	Thomas Johnson	2013
Recreation Commission	Brian Allen	2011
	Jennifer Bohanan	2012
	Barry McLean	2013
Registrars of Voters  Chairman	Christine Fant	2012
	Donna Brown	2012
	Carol Levins	2013
	Laura Caruso	
Scholarship Committee	Michele Hearn	2012
	Kathy Palumbo	2012
	Vacancy	2012
	Vacancy	2012
	(School Superintendent)	
Sewer Commission	Larry Wiersma	2011
	Barbara Bessette	2012
	David Gravison	2013
Sutton Community TV Board		
	Philip Berube	2011
	Leo Lavin, Jr.	2011
	James LeClaire	2012
	David Kiley	2013

# TOWN OFFICIALS

APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2011
Animal Control Officer	Daniel Chauvin	2011
Animal Inspector	Edward Mansfield	2011
Board of Assessors	Robert Nunnemacher	2011
	Ray Nichols	2012
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Glenn Hand	Indefinite
Burial Agents	Christine Fant	2011
	Laura Caruso	2011
	Kenneth Trajanowski	2011
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Cheryl Ouillette	Indefinite
Emergency Management	Paul Maynard	2011
	Donald Conlon	2011
	Diane Tefft	2011
Fence Viewer	David Lavallee	2011
Highway Superintendent	Mark Brigham	Indefinite
Parking Clerk	Laura Caruso	2011
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Dana Gravison	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Ken Trajanowski	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Stuart Anderson	Indefinite

**TOWN OFFICIALS**  
APPOINTED BY THE MODERATOR

**OFFICE**

**TERM EXPIRES**

Finance and Warrant  
Advisory Committee

William Connor	2011
David Hall	2011
Thomas Valorie	2011
Patricia Nedoroscik	2012
Robert Recore	2012
Douglas Reid	2012
Jeffrey Bannon	2013
Helder Machado	2013
Patricia Weagle	2013



## REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2010. The year began with the 2009 May Town election. The election resulted in the re-election of Selectman Michael Chizy and Selectman Ryan Fattman.

Shortly after the election, the Board of Selectmen reorganized. Mr. John Hebert was named Chairman of the Board. In addition, Richard Hersom was named Vice-Chairman of the Board and Kevin Geraghty was named Clerk of the Board.

Fiscal Year 2010 was a very busy and successful year for the Town and the Board of Selectmen. In July 2009, the Town entered into a lease agreement with Puckihuddle Preschool to occupy and operate the former Manchaug Library as a preschool serving children ages 2-5. This 3 year lease with options for renewal was awarded after a competitive RFP process and will provide a positive tenant in the space that was vacant for 5 years and will generate approximately \$10,000 a year in rent to the Town.

Also in July, Town Hall underwent a makeover with the replacement of the cement front stairs; the installation of new high efficiency boilers and the repainting of the entire building. The painting was a partnership between the Town; we bought the supplies and supervised the project, and the Worcester County Sheriff's office, which provided the labor.

At the fall Town Meeting, voters approved the purchase of the Agricultural Preservation Restriction on 314 acres of land owned by Whittier Farms. In addition, the Town authorized the Board of Selectmen to purchase approximately 5 acres of land on Town Farm Rd from the Whittier's Farm for the future location of a Cell tower.

A Special Election was held on Tuesday November 24th, 2009 to consider a debt exclusion of \$280,000, for the purpose of becoming a co-holder, with the State of Massachusetts, of an Agricultural Preservation Restriction (APR) on 314 acres of land currently owned by Whittier Farms Inc. The Town voted 441 to 88 to approve the APR on the Whittier property.

In the fall of 2009 the Town applied for and received a \$150,000 Federal Stimulus grant, distributed by the State, for the design, purchase and installation of a Solar Photovoltaic system at the Simonian Early Learning Center. The grant will pay for approximately 20% of the cost of the project.

Additional State money came to Sutton in 2009 in the form of a grant called the Massachusetts Opportunity Relocation and Expansion grant or more commonly called a MORE grant. This grant applied for in partnership with Atlas Box was in the amount of \$1,128,000 and paid for the construction of a third lane from Central Turnpike to North of Atlas Box as well as a water line on Rt 146, and a traffic preemption system called Opticom at the intersection of Rt 146 and Boston Rd. Bidding and oversight of this project was the Town's responsibility and with significant time and effort from the Town's Planning Director the project was a success.

For the second straight year in March of 2010, the Town received the Open Government award from Common Cause of Massachusetts for the new website. The website continues to grow and now has over 200 visitors a day on the site.

In March of 2010 the Town executed a contract with Ostrow Electric for \$834,000 to construct the 200kw Solar panel design and installation at the Simonian Center for Early Learning. Contract is contingent on Town Meeting supporting the funding in May.

In April the Town in partnership with the State of Massachusetts and the Whittier family closed on the Whittier Agricultural Preservation Restriction permanently protecting 314 acres of farmland in Sutton. The protected land includes 66 acres in the town of Oxford for a total of 380 acres of protected land.

After a long year of School Building Committee work and many public meetings the schematic plans of the new Middle School/High School were presented to the Massachusetts School Building Authority (MSBA) board of directors and were approved for State funding in the amount of \$29,843,511 of the \$59,945,474 total cost of the Middle School/High School project.

May 10, 2010- At the annual Town Meeting voters approved the borrowing for the New Middle School/High School as well as a  $\frac{3}{4}$ 's of 1% increase in the Meals and Hotel tax; monies to complete the Solar Photovoltaic System at the Early Learning Center were approved and a small Hydro Electric Bylaw was adopted.

May 25, 2010- At the annual Town election, John Hebert was re-elected to a 3 year term and Sutton voters approved the town's portion of the funding for a new middle-high school with an overall cost of \$59,945,474, with nearly 69 percent of the vote. The proposal passed, 1,593-690.

The Board of Selectmen wishes to thank Town Administrator James Smith and all the Department Heads and Town Staff for their efforts in what turned out to be a very productive year.

Respectfully submitted,  
John Hebert, Chairman  
Richard Hersom, Vice-Chairman  
Kevin Geraghty, Clerk  
Michael Chizy,  
Ryan Fattman

The Board of Selectmen met 23 times from July 1, 2009 to June 30, 2010.  
Selectmen Michael Chizy attended 23/23 meetings  
Selectmen John Hebert attended 22/23 meetings  
Selectmen Ryan Fattman attended 20/23 meetings  
Selectmen Kevin Geraghty attended 18/23 meetings  
Selectmen Richard Hersom attended 18/23 meetings



## REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my third annual report to you as your Town Administrator in the Town of Sutton. It is an honor to work in such a wonderful Town and with all of the dedicated employees and volunteers that make Sutton special.

While we were planning and completing a number of projects that improved the quality of life in Sutton, we also worked on a number of efforts this year that serve as investments with revenue returns to the Town. These projects that will generate revenue for the Town include:

The Lease of Manchaug Library- The Manchaug Library, closed in 2005 due to budget cuts, was leased to Puckihuddle Preschool for over \$10,000 per year. In addition, the preschool pays for Utilities and day to day maintenance of the building. This reuse of the Library has taken a cost center and liability and turned it into a revenue generating asset.

The Agricultural Preservation Restriction/Cell Tower at Whittier Farms- At the same time Town Meeting authorized the purchase of the Agricultural Preservation Restriction on 314 acres of land owned by Whittier Farms it also authorized the Board of Selectmen to purchase approximately 5 acres of land on Town Farm Rd from the Whittier's Farm for the future location of a Cell tower. It is our hope that a cell tower can be built at this site, the highest elevation in Sutton, and not only improve cell coverage in Town, but also bring in revenue to the Town.

The Solar Photovoltaic Project at the Simonian Early Learning Center- With Town Meetings Authorization in May of 2010, the Town will install a 200kWh Photovoltaic system on the newly replaced roof of the Simonian Early Learning Center. This system, when up and running, will reduce the electric bills at the School department by an estimated \$30,000 per year as well as generate revenue through the sale of Renewable energy Credits that will more than pay for the Town's investment.

### **Overall Budget Picture**

The operating and capital budget for fiscal year 2010 was approved in May 2009 in the amount of \$25,794,252. This budget was further reduced at Fall Town Meeting in October by another \$221,000 as a result of further State cuts approved in the State budget after May Town Meeting. The impact of the national and state economic downturn on the Town has resulted in a significant reduction in revenue for Fiscal Year 2010. In FY2010 we built a budget with significantly less revenue than we had in fiscal year 2009. Virtually all department budgets, excluding employee benefits and Blackstone Valley Technical School were less in FY2010 than in FY2009. Non-School departments make up \$4.7 million of the total budget and are currently being reduced by \$245,000 or 5%. The Sutton School system which makes up \$13.4 million of the Town budget received a decrease by \$14,500 in the May budget and then another \$110,000 cut in the Fall after the State cut Chapter 70 by another \$110,000 after our Town Meeting in May 2009.

Also at the May 2009 Annual Town Meeting, Voters approved the purchase of a Quint Ladder Truck for \$875,000, and replacement of the Roof at the Simonian Early Learning Center for \$869,000 as well as the acquisition of a 5.6 acre property at 16 Uxbridge Rd for the price of \$199,900. The property at 16 Uxbridge was under Chapter 61A protection and the owner had an offer to sell the property. The property is located approximately 200 feet south of Town Hall and could provide needed parking for the Town Center as well as a possible site for a water storage tank or other public use.

### **Town's Strong Financial Position**

In spite of the ongoing financial challenges as a result of the national recession the Town continues to maintain a balance of approximately \$1.8 million dollars in our stabilization account. In addition utilizing the capital stabilization fund we have been able to establish an annual capital plan addressing important Town assets.

In April of 2010, the Town received a strong "AA Long Term Stable" rating with a stable outlook after a review from Bond Rating agency Standard and Poor's. This rating was in preparation of borrowing for a number of capital items including the payoff of a portion of the debt owed on the borrowing for the 1999 elementary school building project. This early payoff resulted in a net savings of nearly \$1.7 million to the Town.

Standard and Poor's commented that "We believe the town's financial position is sound despite a weakened economy that has impacted local revenues and state aid receipts.

I would like to thank the Board of Selectmen for the leadership and support over the past 3 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,  
James A. Smith  
Town Administrator



## REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as Town Clerk for the fiscal year ending June 30, 2010.

### Vital Statistics for fiscal year 2010:

Births	67
Deaths	54
Marriages	36
Population	9685
Registered Voters	6754

### FINANCIAL REPORT

Dog Licenses	\$ 20,105.00
Miscellaneous Receipts	8,510.00
(vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines	

Total Monies Collected	<hr/> \$ 28,615.00
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Respectfully submitted,  
Laura J. Caruso  
Town Clerk

Special Town Election  
November 24, 2009

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk		Debra Jacques
Checker	David Kiley	Patricia Morse
	Francis Roncone	Carolyn Shannon
	Mary Senosk	Mary Lou Peterson
Police	Mark Giro, Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk	Carolyn Amaral	Joan Richard
Checker	Bernice Plante	Carolyn Porcaro
	Shirley Senecal	Gloria Michelson
	Gerard Senecal	Jeanine Williams
Police	Matthew Bohanan, Michael McGee	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
		Barbara Concaugh
Police	James Towle	

**QUESTION ONE:**

Shall the Town of Sutton be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amount required to pay for the bond issued in order to contribute funds to be used by the Commonwealth of Massachusetts to acquire an agricultural preservation restriction held by the Town and the Commonwealth of Massachusetts on property owned by Whittier Farms, Inc., located on Town Farm Road and Douglas Road, Sutton and containing a total of 314 acres, more or less?

	Precinct One	Precinct Two	Precinct Three	TOTAL
Question 1				
*YES	199	160	82	441
NO	23	42	23	88
TOTAL	222	202	105	529

*\*The Town Clerk declared Question One adopted.*

Special State Primary  
December 8, 2009

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk		Debra Jacques
Checker	David Kiley	Patricia Morse
	Francis Roncone	Carolyn Shannon
		Mary Lou Peterson
Police	Joshua Nunnemacher, Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk	Carolyn Amaral	Joan Richard
Checker	Bernice Plante	Carolyn Porcaro
	Shirley Senecal	Gloria Michelson
	Gerard Senecal	
Police	Ryan Montiverdi	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
	Dorothy Gravison	Barbara Concaugh
		Dolores Bush
Police	Joseph Fortunato, Donald Conlon	

Democrat	Precinct <b>ONE</b>	Precinct <b>TWO</b>	Precinct <b>THREE</b>	TOTAL
<b>Senator in Congress</b>				
blanks	0	0	0	0
Capuano, Michael	62	49	39	150
<b>*Coakley, Martha</b>	<b>130</b>	<b>129</b>	<b>138</b>	<b>397</b>
Khazei, Alan	25	22	11	58
Pagliuca, Stephen	44	36	36	116
write - in	3	2	0	5
TOTAL	264	238	224	726

Republican	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Senator in Congress				
blanks	0	0	0	0
<b>*Brown, Scott</b>	<b>150</b>	<b>134</b>	<b>117</b>	<b>401</b>
Robinson, Jack	12	13	9	34
write - in	1	0	1	2
TOTAL	163	147	127	437



Special State Election  
January 19, 2010

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk		Debra Jacques
Checker	David Kiley	Elizabeth Charest
	Kathryn Fant	Carolyn Shannon
	Carl Licopoli	Carl Licopoli
	Donna Fant	Kaitlyn Glaza
Police	Michael McGee, Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Bernice Plante	Carolyn Porcaro
	Shirley Senecal	Gloria Michelson
	Gerard Senecal	Joan Richard
	Carolyn Amaral	Shawn Jackson
Police	Chris Cowen, Michael McGee	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
	Dorothy Gravison	Dolores Bush
		Sarah Giangregorio
Police	William Jacques, Joseph Fortunato, Matthew Bohanan	

	Precinct <b>ONE</b>	Precinct <b>TWO</b>	Precinct <b>THREE</b>	TOTAL
<b>Senator in Congress</b>				
blanks	0	0	0	0
Brown, Scott P.	1067	963	906	2936
Coakley, Martha	391	366	381	1138
Kennedy, Joseph	9	16	18	43
write - in	0	1	0	1
<b>TOTAL</b>	<b>1467</b>	<b>1346</b>	<b>1305</b>	<b>4118</b>

Annual Town Election  
May 25, 2010

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk	Diane Massey	Debra Jacques
Checker	David Kiley	Patricia Morse
	Francis Roncone	Carolyn Shannon
	Carl Licopoli	Mary Lou Peterson
	Eugene Massey	Kathryn Fant
Police	Ryan Montiverdi	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Bernice Plante	Joan Richard
	Shirley Senecal	Edward LeCouteur
	Gerard Senecal	Carolyn Porcaro
	Carolyn Amaral	Gloria Michelson
Police	Peter Greeno, William Jacques	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
	Marjorie Fisher	Barbara Concaugh
	Dorothy Gravison	Jane Anderson
Police	Joseph Fortunato, Kevin Richard, James Towle, Donald Conlon	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 1				
Blanks	168	163	176	507
<b>John Hebert*</b>	<b>608</b>	<b>519</b>	<b>657</b>	<b>1784</b>
Write-Ins	2	11	10	23
TOTAL	778	693	843	2314

*\*The Town Clerk declared John Hebert elected.*

School Committee				
3 yrs. Vote for 2				
Blanks	652	613	616	1881
<b>Liisa Locurto*</b>	<b>458</b>	<b>382</b>	<b>583</b>	<b>1423</b>
<b>Jesse Limanek*</b>	<b>439</b>	<b>379</b>	<b>480</b>	<b>1298</b>
Write-Ins	7	12	7	26
TOTAL	1556	1386	1686	4628

*\*The Town Clerk declared Liisa Locurto and Jesse Limanek elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	213	196	210	619
<b>Daniel Moroney*</b>	<b>561</b>	<b>484</b>	<b>626</b>	<b>1671</b>
Write-Ins	4	13	7	24
TOTAL	778	693	843	2314

*\*The Town Clerk declared Daniel Moroney elected.*

Library Trustee				
3 yrs. Vote for 1				
Blanks	219	178	200	597
<b>Elizabeth Fritz-Keyes*</b>	<b>557</b>	<b>507</b>	<b>638</b>	<b>1702</b>
Write-Ins	2	8	5	15
TOTAL	778	693	843	2314

*\*The Town Clerk declared Elizabeth Fritz-Keyes elected.*

Housing Authority				
1 yr. Vote for 1				
Blanks	223	193	208	624
<b>Margaret Turner*</b>	<b>509</b>	<b>433</b>	<b>606</b>	<b>1548</b>
Russell Spain	26	42	20	88
Write-Ins	20	25	9	54
TOTAL	778	693	843	2314

*\*The Town Clerk declared Margaret Turner elected.*

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Housing Authority				
5 yrs. Vote for 1				
Blanks	226	203	220	649
<b>Josephine Zanella*</b>	<b>498</b>	<b>417</b>	<b>596</b>	<b>1511</b>
David Gravison	40	61	20	121
Write-Ins	14	12	7	33
TOTAL	778	693	843	2314

*\*The Town Clerk declared Josephine Zanella elected.*

QUESTION ONE (School)				
Blanks	6	9	15	30
<b>Yes*</b>	<b>509</b>	<b>435</b>	<b>649</b>	<b>1593</b>
No	263	249	179	691
TOTAL	778	693	843	2314

*\*The Town Clerk declared Question One adopted.*



Annual Town Meeting  
October 19, 2009

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Nineteenth day of October, 2009 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 79 voters and 16 non-voters in attendance.

**ARTICLE 1**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the vote taken under Article 6 of the May 11, 2009 Annual Town meeting warrant by reducing the following department expenses by the following amounts:

01945	Insurance	\$ 12,769
01543	Veterans	\$ 25,000
01541	Council on Aging	\$ 4,000
01175	Planning Asst.	\$ 12,000
S01300	School	\$110,000

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article. This is necessary in order to balance the fiscal 2010 budget.**

**ARTICLE 2**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the General Bylaws by adding:

Article 35. Hawkers and Peddlers. As printed in the warrant.

As printed in the warrant:

**ARTICLE 35. HAWKERS AND PEDDLERS**

**35.1 Definition**

The term "hawkers and peddlers," for the purpose of this bylaw, shall be the same as defined in Section 13 of Chapter 101 of the Massachusetts General Laws.

**35.2 License**

No person shall go from place to place within the limits of the Town of Sutton selling or bartering, or carrying for sale or barter or exposing therefor, any goods, wares or

merchandise, either on foot or from any animal or vehicle, except as authorized by law, without first obtaining a license to do so from the Board of Selectmen upon payment of a license fee (set forth in the Selectmen's regulations), said fee to be in conformity with Chapter 101 of the Massachusetts General Laws.

### **35.3 Regulations**

The Board of Selectmen may adopt regulations to implement this bylaw.

### **35.4 Expiration of License**

Licenses issued under the provisions of this Section 5 shall continue in force no later than January 1 following the date of issuance.

### **35.5 Exemption**

Non-commercial activities are exempt from this Bylaw.

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article as it is in the best interest of the town and the safety of its citizens.**

## **ARTICLE 3**

**SPONSOR: Board of Selectmen**

Voted unanimously to borrow, \$280,000 for the purpose of contributing to the Commonwealth of Massachusetts the Town's share of funds to be used by the Commonwealth of Massachusetts to acquire from Whittier Farms, Inc. an agricultural preservation restriction, held by the Town and the Commonwealth of Massachusetts, on parcels of land located on Town Farm Road and Douglas Road, Sutton, containing a total of 314 acres, more or less, and described in deeds recorded with the Worcester South District Registry of Deeds, Book 4300, Page 191, and Book 4300, Page 193, and Book 4300, Page 203, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, section 7 or any other enabling authority, provided, however, that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to repay any borrowing pursuant to this vote from the limitations of Chapter 59, Section 21C of the General Laws (Proposition 2 ½); and, further, to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article.

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article with a maximum of \$ 300,000.00 for the town's portion of the Agricultural Preservation Restriction amount.**

## **ARTICLE 4**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Board of Selectmen to purchase from Whittier Farms, Inc., for a fee of \$24,000, for general municipal purposes and for the purpose of leasing, the fee in and to portion of a parcel of land located at 150 Town Farm Road and described in a deed recorded with the Worcester South District Registry of Deeds, Book 4300, Page 191, which portion contains 5-6



acres, more or less, and an access and utility easement appurtenant thereto, all as shown on a sketch plan on file with the Town Clerk, on such terms and conditions as the Board of Selectmen deems appropriate, including, without limitation, a reservation of agricultural easement and right of entry by Whittier Farm, Inc.; to authorize the Town to borrow \$24,000 for the purpose of such acquisition; and further to authorize the Board of Selectmen to lease all or a portion of the foregoing premises and easement area for telecommunications purposes on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, such lease to be for a term of up to twenty (20) years, and further to grant such access and utility easements as the Board of Selectmen may deem appropriate to serve the telecommunications facilities installed pursuant to said lease.

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article as cell coverage is in the best interest of the town for public safety and general use and also is a method of paying for the debt incurred by the Agricultural Preservation Restriction.**

## **ARTICLE 5**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw – Section III, Use and Dimension Regulations, by allowing more than one principal use on a lot as well as in a structure, as printed in the warrant:

As printed in the warrant:

III.A.1.: Multiple permitted and Special Permit uses may be located in the same structure *and/or on the same lot in separate structures/areas, except dwellings*, as long as all requirements of the Zoning Bylaw, *including required lot area per use/structure*, and State Building Code have been satisfied. *Only one dwelling unit shall be allowed on one lot or in one structure, unless specifically permitted by the bylaw.*

And;

Delete III.B.3 - Table 2 Footnote #1: Except for shopping centers, industrial complexes, community facilities, public utilities and continued care retirement communities, only one principal structure shall be permitted on one lot; and renumber the remaining footnotes accordingly.

**The Finance and Warrant Advisory Committee voted 7-0 to defer to the Planning Board.**

*Planning Board voted: 5 in favor, 0 opposed, 0 abstaining. Commentary: The bylaws currently allow more than one permitted/special permit use in the same structure. (IE: Manchaug Mills, 12 John Road, etc.) The Board feels it is beneficial to allow more than one permitted use on a single lot in separate structures as well. The Site Plan Review and Special Permitting process, required on nearly all uses, adequately allows the Board to mitigate any potential conflicts between uses. Dwellings would not be included under this allowance unless otherwise permitted in the bylaws. (IE: condo bylaw, etc.)*

## ARTICLE 6

**SPONSOR: Planning Board**

Voted unanimously to amend Section I. B of the Zoning Bylaw – Definitions, by changing the definition of structure by removing questionable examples, as printed in the warrant.

As printed in the warrant:

**Structure:** A combination of materials assembled at a fixed location to give support or shelter, including but not limited to a building, ~~wall or fence 6' and taller, bridge, trestle, tower, framework, tank, tunnel, tent, stadium, reviewing stand platform, bin,~~ or swimming pool having a capacity of four thousand (4,000) gallons or more.

**The Finance and Warrant Advisory Committee voted 7-0 to defer to the Planning Board.**

*The Planning voted: 5 in favor, 0 opposed, 0 abstaining. Commentary: The Building Commissioner has asked the Board to clarify this definition because the listing of all the current obscure items causes great confusion about what type of structures actually need review and permitting.*

## ARTICLE 7

**SPONSOR: Planning Board**

Voted unanimously to amend Section IV.A.2.a.1. of the Zoning Bylaw – Signs clarifying replacement and upgraded signs must also receive permits, as printed in the warrant:

As printed in the warrant:

1. No sign, *including sign upgrades and replacement signs*, shall be erected except as provided by this section of the Bylaw and after a permit has been issued by the Building Inspector.

**The Finance and Warrant Advisory Committee voted 7-0 to defer to the Planning Board.**

*Planning Board voted: 5 in favor of passing over, 0 opposed, 0 abstaining. Commentary: This change is meant to state the current practice of requiring review when a business upgrades a sign, and also when old business signs are replaced on the same support structure with a sign for a new business.*

## ARTICLE 8

**SPONSOR: Planning Board**

Voted unanimously to amend Section IV.C.2. of the Zoning Bylaw – Site Plan Review by specifying that Site Plan Review also applies to changes in use on a lot as well as in a building, as printed in the warrant:

As printed in the warrant:



## **2. Projects Requiring Site Plan Review**

No permit for the construction, exterior alteration, relocation, occupancy, or change in use of any building *or lot* shall be given and no existing use shall be expanded ~~in floor area~~ except in conformity with a site plan approved by the Planning Board. Site Plan Review shall also be required for the resumption of any use discontinued for more than two (2) years. ~~or for the expansion of any existing use.~~ "Expansion" shall include a *proposed total increase in floor space increase and/or lot coverage* of twenty-five percent (25%) or more within any 10-year period, or the introduction of new materials or processes not previously associated with the existing use. Site plan approval is required for proposals for the following uses:

**The Finance and Warrant Advisory Committee voted 7-0 to defer to the Planning Board.**

*Planning Board voted: 5 in favor of passing over, 0 opposed, 0 abstaining. Commentary: This change clarifies that establishing/changing a use on lots where no structure is required (IE: Driveways Corp, AA Busing etc..) must also undergo Site Plan Review, not just establishing/changing a use in structures. Single family homes and several other uses are exempted under the Site Plan Review Exemptions section of this bylaw.*

## **ARTICLE 9**

**SPONSOR: Planning Board**

Voted unanimously to accept as a town public way, Quabbin Path, as shown on a plan entitled "Layout Plan of Quabbin Path" dated 09/28/09, prepared by Guerriere & Halnon, said way having been laid out as a Town Way by the Board of Selectmen, and a copy of said plan having been filed with the Town Clerk; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain such interests in land as will provide for the public use and maintenance of said way.

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article.**

*Planning Board voted: 6 in favor, 0 opposed, 0 abstaining. Commentary: This road was designed as a public way. The Highway Superintendent and Town's consulting engineer has found the way and related infrastructure to have been completed in accordance with the approved roadway plans.*

## **ARTICLE 10**

**SPONSOR: Joyce Walsh-Thompson**

Voted by a two thirds vote on an amended motion to amend Section VI.H.2.j. of the Zoning Bylaw – Retreat Lots as follows:

- j. ~~In all cases,~~ the special permit shall contain a condition requiring that the access from the frontage of said lot to the principal structure (driveway) shall be of bituminous surface, no greater than twelve percent (12%) grade with a minimum paved width of twelve (12) feet and cleared width of fifteen (15) feet. *If a retreat lot is being created containing a pre-existing home that is to remain, and installation of a bituminous driveway is not practical, safe and/or would cause environmental issues, the Planning Board may waive this requirement after findings in open meeting that a waiver may be made to allow an environmentally and structurally sound non-bituminous driveway.*

**The Finance and Warrant Advisory Committee voted 7-0 to disapprove this article as it is not in the best interest of the town. The committee feels that this article would open the town to additional liability and public safety concerns and believes that once a standard for driveways is established it should be maintained.**

*Planning Board voted: 4 in favor restricting the ability to grant a waiver to only existing homes that are to remain, 1 opposed, 0 abstaining. Commentary: The Board agreed it is reasonable for proposed retreat lots where and existing home is to remain to request a waiver from the bituminous driveway requirements.*

## **ARTICLE 11**

**SPONSOR: Joyce Walsh-Thompson**

Voted to **take no action** to amend Section VI.H.2.j. of the Zoning Bylaw – Retreat Lots as follows:

j. In all cases, the special permit shall contain a condition requiring that the access from the frontage of said lot to the *a new* principal structure (driveway) shall be of bituminous surface, no greater than twelve percent (12%) grade with a minimum paved width of twelve (12) feet and cleared width of fifteen (15) feet. *An existing structure that has adhered to its permitted site design and engineering would be exempt.*

**The Finance and Warrant Advisory Committee voted 7-0 to disapprove this article.**

*Planning Board voted: 1 in favor, 4 opposed, 0 abstaining. Commentary: The Board does not recommend that all pre-existing homes be automatically exempted as safety issues may exist with respect to the existing driveway.*

## **ARTICLE 12**

**SPONSOR: Giulio Fusaro**

Voted by a two-thirds vote on an amended motion to amend the Town of Sutton Zoning Map by rezoning approximately 15 acres from Rural Residential (R-1) to Business Highway (B-2) per the following legal description:

Beginning at the northwesterly corner at a point in the centerline of the 1938 layout of the Worcester-Providence Turnpike at an angle of the B-2 and R-1 zoning district line at a point opposite the intersection of the southeasterly line of an old road known as Old Mill Road and the easterly line of the Worcester-Providence Turnpike;

Thence Northeasterly by a line perpendicular to the centerline of the Worcester-Providence Turnpike and by said zoning line about 95 feet to a point being the intersection of the southeasterly line of an old road known as Old Mill Road and the easterly line of the Worcester-Providence Turnpike;

Thence Northeasterly by land of Atlas Box, LLC and by land of Vandersluis, partially by said zoning line and by the southeasterly line of an old road known as Old Mill Road and by the southeasterly line of an old road known as Fayette Road about 1,352 feet to a point;



Thence Southerly by land of Wilczynski about 218 feet to a point;

Thence Southerly by land of Mahoney and by land of Mahoney Living Trust about 519 feet to a point;

Thence Westerly by land of Reed about 280 feet to a point;

Thence Southerly by land of Reed about 285 feet to a point;

Thence Southwesterly by land of Mattero about 280 feet to a point at the northwesterly corner of land of Mattero;

Thence Southwesterly through land of Fusaro about 50 feet to a point at the northeasterly corner of land of Cronin;

Thence Southwesterly by land of Cronin about 279 feet to the easterly line of the Worcester-Providence Turnpike;

Thence Southwesterly by a line perpendicular to the centerline of the Worcester-Providence Turnpike about 80 feet to a point;

Thence Northerly by the centerline of the 1938 layout of the Worcester-Providence Turnpike about 275 feet to the point of beginning.

**The Finance and Warrant Advisory Committee voted 7-0 to defer to the Planning Board.**

*Planning Board voted: 5 in favor with 159 Armsby and the leg between 159 and 163 Armsby eliminated, 0 opposed, 0 abstaining. Commentary: The Board agreed, with adjustments as above to protect interests of abutting residential uses, that re-zoning the area to business zoning could be beneficial for the Town as a whole.*

#### **ARTICLE 13**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize a Board of Selectmen member to serve on the Sutton School's Superintendent screening committee.

**The Finance and Warrant Advisory Committee voted 7-0 in favor of this article.**

Meeting adjourned at 8:45 p.m.

Respectfully submitted,  
Laura J. Rodgers  
Town Clerk

Annual Town Meeting  
May 10, 2010

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the High School Gymnasium, Boston Road, Monday the Tenth day of May, 2010 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 534 voters and 26 non-voters present.

The Moderator dispensed with the Finance and Warrant Advisory Committee and the Planning Board reading their recommendations, as they were included in the handout. Finance and Warrant Advisory Committee made their recommendation on Article 8 this evening, as they needed more information at the public hearing.

**ARTICLE 1** **SPONSOR: Board of Selectmen**

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is a customary article calling for reports from town officers and committees.

**ARTICLE 2** **SPONSOR: Cemetery Commissioners**

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of the cemeteries.

**ARTICLE 3** **SPONSOR: Board of Health**

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of that department.

**ARTICLE 4** **SPONSOR: Board of Selectmen**

Voted unanimously to amend its local room occupancy excise under G.L. c. 64G, § 3A to increase the rate to 6 percent.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is a source of revenue that is needed to balance the town's budget.



**ARTICLE 5****SPONSOR: Board of Selectmen**

Voted by a 2/3's vote to accept the provisions of G.L. c. 64L, § 2(a) to authorize the Town to impose a local meals excise.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is a source of revenue that is needed to balance the town's budget.

**ARTICLE 6****SPONSOR: Board of Selectmen**

Voted unanimously to fund the operating budget for the fiscal year 2011 period in the following manner:

General Government:	\$ 1,224,869
Public Safety:	\$ 2,010,536
Education:	\$ 14,074,302
Public Works:	\$ 728,664
Health and Human Services:	\$ 218,685
Recreation and Culture:	\$ 185,882
Debt & Interest:	\$ 2,191,838
Insurance & Employee Benefits:	\$ 3,148,263
Transfer to Capital Stabilization Fund	\$ 511,523
For a Total of:	\$ 24,294,562

And that the article be funded in the following manner:

Raise & appropriate the amount	\$ 23,068,772
A Transfer from Free Cash	\$ 500,000
A Transfer From Stabilization Fund	\$ 60,000
A Transfer from Other Reserves	\$ 48,121
A Transfer from Capital Stabilization Fund	\$ 505,930
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 24,294,562

The Finance and Warrant Advisory Committee recommends passage of this Fiscal 2011 budget article 8-0. The Town Administrator and town wide staff have produced a balanced budget during very difficult economic conditions.

**ARTICLE 7****SPONSOR: Board of Selectmen**

Voted by a 2/3's vote to appropriate the sum of \$461,500 for the following purposes relating to the fiscal 2011 Capital Plan:

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
POLICE	Vehicle Replacement Program	\$ 47,500
FIRE	Turnout Gear	10,000
SCHOOL	Textbooks	25,000
FIRE	Replace 5 SCBA Tanks	5,500
POLICE	Server Upgrade	4,500
PLANNING	Master Plan	30,000
SCHOOL	School Safety Matching Grant	21,000
CEMETERY	Mower Unit with Bagger	15,000
SCHOOL	Technology Computers and Networking	50,000
BUILDING	Manchaug Library Window Replacement	7,000
CEMETERY	Old Howard Cemetery Expansion	20,000
PARKS	Marions Camp Improvements	50,000
SCHOOL	Fire Detection/ Fire Pond	10,000
ASSESSOR	Revaluation	90,000
FIRE	Opticom Transmitters	20,000
TOWN HALL	R. Putnam Museum Electrical Upgrade	7,500
SCHOOL	Furniture and Fixture Replacement	12,000
SCHOOL	Tile Elementary and ELC Classes ( 6 of 39)	9,000
SCHOOL	Install Back-up Air Conditioning Unit	7,500
CEMETERY	Resurface New Howard and South Sutton Cemeteries	10,000
CEMETERY	Resurface Pigeon Hill Cemetery	10,000
For a Total of:		<u><u>\$ 461,500</u></u>

And as funding therefor, the Town transfer and borrow the following sums:

Transfer from Cemetery General Care Trust Fund	\$ 55,000
Transfer From Sutton 300 Anniversary Revolving Fund	40,000
Long-Term Borrowing	<u>366,500</u>
	<u><u>\$ 461,500</u></u>

And to meet the \$366,500 long-term borrowing the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under M.G.L. Chapter 44 or any other enabling authority; and that any unexpended funds from each of the projects for which the Treasurer has borrowed shall be transferred to the Capital Stabilization Fund.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as the Capital Plan is an integral part of the town's budget.



## **ARTICLE 8**

**SPONSOR: Board of Selectmen**

Voted by a 2/3's vote to appropriate \$590,000 for the purchase and installation of solar panels at the Early Learning Center; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$590,000 under G.L. c.44, §7(3B) or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Board of Selectmen is authorized to take any actions necessary or convenient to carry out this project.

The Finance and Warrant Advisory Committee recommends passage of this article 6-0.

## **ARTICLE 9**

**AUTHORITY: Multiple Member Body**  
**SPONSOR: School Building Committee**

Voted by a 2/3's vote to appropriate the sum of Fifty-Nine Million Nine Hundred Forty-Five Thousand Four Hundred Seventy-Four Dollars (\$59,945,474) for constructing, equipping and furnishing a new Sutton Middle School and High School to be located at Boston Road including costs incidental or related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow said sum under M.G.L. Chapter 44 or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and thirty-nine one hundredths percent (55.39%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

The Finance and Warrant Advisory Committee recommends passage of this article 6-2. The members voting in favor of the article felt that with the building and system being threatened with a loss of accreditation and the state providing reimbursement that this was the time to go forward with this building project. The two dissenting members felt that due to current economic conditions the impact of the project would place an excessive financial burden on taxpayers.

**ARTICLE 10****SPONSOR: Sewer Commissioners**

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2011:

Salary and Wages	\$ 219,773
Operation and Maintenance	<u>\$ 397,237</u>
For a total of	\$ 617,010

And as funding therefor, that the Town vote to raise the \$ 617,010 as follows:

User Fees and Connection Fees	\$ 564,052
Transfer from Retained Earnings	<u>\$ 52,958</u>
For a total of	\$ 617,010

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is the customary authorization of the Sewer Department budget.

**ARTICLE 11****SPONSOR: Board of Selectmen**

Voted by a majority to appropriate the following sums for the operation of the Transfer Station for fiscal year 2011:

Salary and Wages	\$ 41,822
Operation and Maintenance	<u>\$ 86,975</u>
For a total of	\$128,797

And as funding therefor, that the Town raise the \$ 128,797 as follows:

User Fees	\$128,797
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The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is the annual authorization of the Transfer Station budget.



**ARTICLE 12**

**AUTHORITY: Elected Board**  
**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2010, as printed in the warrant.

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND	SPENDING LIMIT	DISPOSITION OF PRIOR FISCAL YEAR FUND BALANCE	RESTRICTION S/ COMMENTS
Manchaug Boat Ramp	Gate Receipts	Administration	Expenses & Salaries for Boat Ramp Operations	\$20,000	Available for Expenditure	None
Planning Board	Applicant Receipts	Planning Board	Professional Services & Advertising	\$75,000	Available for Expenditure	None
Summer Recreation & Beach Programs	Gate Receipts & Program Fees	Recreation Commission	Salaries & Expenses related to Summer Recreation & Beach Programs	\$50,000	Available for Expenditure	None
Wetlands and Riverfront District Administration	Applicant Fees	Conservation Commission	Wetlands & Riverfront District Regulations Enforcement, including salaries & expenses.	\$15,000	Available for Expenditure	None
Fire Department Revolving	Hazmat incidents	Fire Department	Wages and expenses	\$ 50,000	Encumber	None
Planning Department Revolving	Payments for Service, fines/penalties	Planning Department	Tree maintenance and/or replacement	\$ 50,000	Encumber	None

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is the annual authorization of the town's revolving fund accounts.

**ARTICLE 13**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the vote taken under Article 6 of the May 11, 2009 Annual Town Meeting warrant by transferring funds from the following accounts:

Acct. No.	Amount
01900-51700 - Health Insurance	\$15,000
01900-51710 – Medicare	<u>\$15,000</u>
	\$30,000

to the following account:

01423- Snow and Ice Expense                      \$30,000

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it is necessary to balance the budget voted at the annual town meeting of May 11, 2009 under Article 6.

## ARTICLE 14

### SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaws – Section I.B. – Definitions, by adding a definition for small hydroelectric generation facilities as printed in the warrant.

As printed in warrant:

Small hydropower installations - Hydro systems with an output of up to 500 kilowatts (kW). Consisting of a system of turbines, generators, controls and switchgear. Said systems shall not extend above the top of the dam and/or shall be housed in a structure of minimum size that is consistent with the area architecture. Said system shall also not affect established flows and impoundments in a manner that is detrimental to the environment and/or property values in any substantial way. Said system shall also comply with all State regulations including DEP regulations.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it addresses another potential allowed use in the town's zoning districts.

*Planning Board voted 5 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article with the addition of wording that any installation must also comply with all State regulations including DEP regulations. Commentary: This bylaw allows for limited production of electricity to encourage sustainable energy sources, but also to facilitate maintenance of dams by providing a mechanism to create revenue from the dam structure.*

## ARTICLE 15

### SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaws – Section III.A. – Table of Use Regulations, by adding small hydropower installations in all zoning districts with a Special Permit granted by the Planning Board as printed in the warrant.

As printed in the warrant:

E. RETAIL, TRADE AND SERVICE USES:	R-1	R-2	V	B-2	I	OLI
19. Small hydropower installations	S*	S*	S*	S*	S*	S*

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it addresses another potential allowed use in the town's zoning districts.

*The Planning Board voted 5 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: As many of the existing dams are in residential areas, and the definition provides for minimal sizing and impact, the Board felt it was important to allow the use in all districts where it may be useful.*

## ARTICLE 16

**AUTHORITY: Citizen petition**  
**SPONSOR: David Lavallee**

Voted by a 2/3's vote to amend the Zoning Bylaw –Section I.B. Definitions, by amending the definition of “Processing” to also allow food processing as printed in the warrant.

As printed in the warrant:

Processing:

- A. Earth- Altering the character of earth material, including but not limited to screening, crushing or washing. This does not include temporary processing of material; that is, processing of material to remain on site in conjunction with site preparation or improvements.

Or;

- B. Food- The treatment of food substances (excluding live animals) in such a manner as to change its properties with a view to preserving, improving its quality or making it functionally more useful by passing it through a sequence of actions

The Finance and Warrant Advisory Committee did not make a recommendation on this article due to the lack of information provided to the committee.

*The Planning Board voted 5 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article including removal of the restriction on processing live animals. Commentary: The Board felt the proposed addition provides for an additional potential job and revenue source in an industry that is very highly regulated.*

## ARTICLE 17

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$ 5000.00 from the Waterways Improvement Fund (T1106422) duly collected as the dedicated portion of the Massachusetts Boat Excise Tax due the Town of Sutton, said sum to be used for the control of Eurasian Watermilfoil, Fanwort or algae in Lake Singletary.

The Finance and Warrant Advisory Committee recommends passage of this article 8-0 as it provides further protection of Lake Singletary and Marion's Camp.

Meeting adjourned at 9:10 p.m.

Respectfully submitted,  
Laura J. Caruso



## REPORT OF THE TOWN ACCOUNTANT

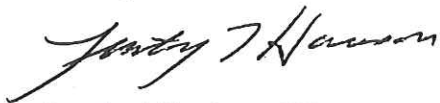
This is my sixteenth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. The next year will once again be challenging in light of the general state of the economy nationally and locally but there is light at the end of the tunnel. We wait anxiously for all of the new commercial projects that have been approved and are waiting for financing to begin construction, as well as, the construction of the new middle/high school. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,

A handwritten signature in cursive script, reading "Timothy J. Harrison".

Timothy J. Harrison, CPA



TOWN OF SUTTON  
GOVERNMENTAL FUNDS  
JUNE 30, 2010

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
<b>ASSETS</b>							
Cash and investments	\$ 3,496,701	\$ 2,108,057	\$ 1,082,908	\$ 7,247	\$ 510,372	\$ 2,533,088	\$ 9,738,373
Receivables:							
Property taxes	545,576	-	-	-	-	-	545,576
Excise and other taxes	123,038	-	-	-	-	-	123,038
Departmental	-	-	-	-	88,060	-	88,060
Intergovernmental	2,338	615,566	-	-	-	-	617,904
Other assets	-	-	-	7,907	-	-	7,907
<b>Total Assets</b>	<b>\$ 4,167,653</b>	<b>\$ 2,723,623</b>	<b>\$ 1,082,908</b>	<b>\$ 15,154</b>	<b>\$ 598,432</b>	<b>\$ 2,533,088</b>	<b>\$ 11,120,858</b>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Warrants payable	\$ 1,109,381	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,109,381
Accrued liabilities	51,618	-	-	8,805	7,068	-	67,491
Deferred revenues	504,237	-	-	-	88,060	-	592,297
Overlay reserve	164,377	-	-	-	-	-	164,377
Performance bonds payable	-	-	-	-	-	39,678	39,678
Student activity funds	-	-	-	-	-	80,082	80,082
<b>Total Liabilities</b>	<b>1,829,613</b>	<b>-</b>	<b>-</b>	<b>8,805</b>	<b>95,128</b>	<b>119,760</b>	<b>2,053,306</b>
Fund Balances:							
Reserved for Encumbrances	486,493	-	-	-	-	-	486,493
Reserved for debt service	50,699	-	-	-	-	-	50,699
Reserved for capital expenditures	-	-	1,082,908	-	-	-	1,082,908
Reserved for grants	-	391,949	-	-	-	-	391,949
Reserved for trust funds	-	-	-	-	-	2,413,328	2,413,328
Retained earnings	-	-	-	6,349	503,304	-	509,653
Unreserved:							
Designated for subsequent year	500,000	-	-	-	-	-	500,000
Undesignated	1,300,848	2,331,674	-	-	-	-	3,632,522
<b>Total fund balances</b>	<b>2,338,040</b>	<b>2,723,623</b>	<b>1,082,908</b>	<b>6,349</b>	<b>503,304</b>	<b>2,413,328</b>	<b>9,067,552</b>
<b>Total liabilities and fund balances</b>	<b>\$ 4,167,653</b>	<b>\$ 2,723,623</b>	<b>\$ 1,082,908</b>	<b>\$ 15,154</b>	<b>\$ 598,432</b>	<b>\$ 2,533,088</b>	<b>\$ 11,120,858</b>

**TOWN OF SUTTON**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**JUNE 30, 2010**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
<b>Revenues:</b>							
Property taxes	\$ 15,623,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,623,618
Excise and other taxes	1,252,279	3,352	-	-	-	-	1,255,631
Intergovernmental	7,477,385	2,593,843	398,327	-	-	-	10,469,555
Charges for services	-	727,194	-	136,755	546,884	-	1,410,833
Licenses, permits and fines	206,614	-	-	-	-	-	206,614
Fees and other departmental revenue	338,027	614,552	-	-	40,219	8,600	1,001,398
Investment income	185,708	787	-	-	-	75,364	261,859
Other	-	113,511	-	-	-	-	113,511
<b>Total Revenues</b>	<b>25,083,631</b>	<b>4,053,239</b>	<b>398,327</b>	<b>136,755</b>	<b>587,103</b>	<b>83,964</b>	<b>30,343,019</b>
<b>Expenditures:</b>							
General government	1,202,307	214,821	-	-	-	-	1,417,128
Public safety	2,058,358	241,442	3,772	-	-	2,122	2,305,694
Education	14,530,140	2,171,408	1,398,411	-	-	-	18,099,959
Public works	790,717	1,109,071	-	-	-	14,711	1,914,499
Health and human services	226,110	51,868	-	-	-	-	277,978
Culture and recreation	182,526	100,969	-	-	-	-	283,495
Employee benefits	2,635,029	-	-	-	-	-	2,635,029
Transfer station	-	-	-	107,831	-	-	107,831
Sewer	-	-	-	-	496,672	-	496,672
Insurance	229,751	-	-	-	-	-	229,751
Debt principal	2,732,740	-	-	-	-	-	2,732,740
Debt interest and charges	1,150,685	-	-	-	-	-	1,150,685
State and county charges	74,881	-	-	-	-	-	74,881
Capital outlay	-	18,300	469,900	-	-	-	488,200
Court judgments	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>25,813,244</b>	<b>3,907,879</b>	<b>1,872,083</b>	<b>107,831</b>	<b>496,672</b>	<b>16,833</b>	<b>32,214,542</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(729,613)</b>	<b>145,360</b>	<b>(1,473,756)</b>	<b>28,924</b>	<b>90,431</b>	<b>67,131</b>	<b>(1,871,523)</b>
<b>Other Financing Sources (Uses):</b>							
Proceeds from long-term borrowing	268,724	-	821,910	-	-	-	1,090,634
Operating transfers in	832,060	-	-	5,011	-	553,599	1,390,670
Operating transfers out	(546,110)	(57,291)	(40,000)	(22,575)	(89,164)	(635,530)	(1,390,670)
	<b>554,674</b>	<b>(57,291)</b>	<b>781,910</b>	<b>(17,564)</b>	<b>(89,164)</b>	<b>(81,931)</b>	<b>1,090,634</b>
<b>Change in Fund Balance</b>	<b>(174,939)</b>	<b>88,069</b>	<b>(691,846)</b>	<b>11,360</b>	<b>1,267</b>	<b>(14,800)</b>	<b>(780,889)</b>
<b>Fund balance, beginning of year</b>	<b>2,512,979</b>	<b>2,635,554</b>	<b>1,774,754</b>	<b>(5,011)</b>	<b>502,037</b>	<b>2,428,128</b>	<b>9,848,441</b>
<b>Fund balance, end of year</b>	<b>\$ 2,338,040</b>	<b>\$ 2,723,623</b>	<b>\$ 1,082,908</b>	<b>\$ 6,349</b>	<b>\$ 503,304</b>	<b>\$ 2,413,328</b>	<b>\$ 9,067,552</b>

**TOWN OF SUTTON  
GENERAL FUND REVENUES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2010**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 15,509,936	\$ 15,623,618
Motor vehicle and other excise taxes	1,243,500	1,252,279
State aid	7,487,069	7,477,385
Licenses, permits and fines	150,700	206,614
Fees	151,052	204,376
Rentals	41,890	50,916
Interest income and penalties	195,000	185,709
Other	33,000	82,734
	<u>24,812,147</u>	<u>25,083,631</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	40,000	40,000
Proceeds from borrowing	258,000	268,724
Transfer from stabilization	75,000	75,000
Transfer from capital stabilization	505,530	505,530
Transfer from other funds	137,792	137,792
Use of free cash	524,674	524,674
Transfer from other reserves	55,185	55,185
Enterprise Fund indirect costs	111,739	111,739
Carryover appropriations	540,394	540,394
	<u>2,248,314</u>	<u>2,259,038</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 27,060,461</u></u>	<u><u>\$ 27,342,669</u></u>



**TOWN OF SUTTON**  
**GENERAL FUND EXPENDITURES -**  
**BUDGET AND ACTUAL**  
**YEAR ENDED JUNE 30, 2010**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>General Government:</b>			
Moderator	\$ 400	\$ 64	\$ -
Selectmen	32,550	7,622	24,000
Town administrator	145,676	145,027	-
Finance committee	200	173	-
Reserve fund	5,033	-	-
Town accountant & Human resources	92,119	92,044	-
Central purchasing	165,500	146,374	-
Assessors	100,636	99,629	745
Revaluation	55,357	4,000	51,357
Collector	113,127	111,719	-
Treasurer	12,976	12,976	-
Town counsel	83,000	69,129	-
Personnel	7,700	6,518	1,000
Data processing	66,039	63,090	-
Town clerk	87,389	86,980	-
Elections and registrations	7,744	7,743	-
Conservation	30,783	28,792	-
Waters farm	750	750	-
Planning board	164,505	75,508	71,200
Zoning board	3,500	760	-
Earth removal board	2,900	2,241	-
Public buildings	208,153	186,214	16,503
Town report	2,000	1,492	-
Community & economic development	10,000	2,791	3,700
Government cable access	25,811	25,811	-
Town audit and actuarial services	24,950	24,860	-
	<u>1,448,798</u>	<u>1,202,307</u>	<u>168,505</u>

**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2010**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Public Safety:</b>			
Police	\$ 1,491,142	\$ 1,459,424	\$ 10,405
Fire	343,542	340,764	
Ambulance	81,182	79,590	-
Building inspector	95,022	94,152	-
Electrical inspector	12,600	12,345	-
Gas inspector	4,200	3,890	-
Plumbing inspector	10,400	10,341	-
Emergency management	10,600	9,409	-
Sealer of weights and measures	2,000	2,000	-
Animal control	18,473	16,432	-
Tree warden	33,918	30,011	-
	<u>2,103,079</u>	<u>2,058,358</u>	<u>10,405</u>
<b>Education:</b>			
Sutton schools	\$ 13,213,611	\$ 13,213,611	\$ -
Vocational schools	1,026,452	1,026,452	-
School choice assessment	137,339	104,572	-
School building committee	14,473	20	14,453
School articles/carryovers	398,472	185,485	200,000
	<u>14,790,347</u>	<u>14,530,140</u>	<u>214,453</u>

**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2010**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Public Works:</b>			
Highway	\$ 533,365	\$ 518,196	\$ -
Snow and ice	187,467	179,516	-
Street lighting	25,000	20,867	-
Landfill monitoring	17,500	17,200	-
Lake maintenance	-	-	-
Cemetery	100,534	54,938	40,350
	<u>863,866</u>	<u>790,717</u>	<u>40,350</u>
<b>Health and Human Services:</b>			
Board of health	\$ 76,608	\$ 75,287	\$ 80
Council on aging	125,477	115,390	-
Veterans	36,985	35,433	-
	<u>239,070</u>	<u>226,110</u>	<u>80</u>
<b>Culture and Recreation:</b>			
Library	\$ 177,380	\$ 164,782	\$ -
Recreation	68,570	15,869	52,700
Historical	200	-	-
Memorial day	2,000	1,875	-
	<u>248,150</u>	<u>182,526</u>	<u>52,700</u>



**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2010**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Debt Service:</b>			
Principal	\$ 2,732,740	\$ 2,732,740	\$ -
Interest	1,143,185	1,143,185	-
Short-term interest	6,000	-	-
	<u>3,881,925</u>	<u>3,875,925</u>	<u>-</u>
<b>Employee Benefits and Insurances:</b>			
County retirement	\$ 631,851	\$ 630,435	
Unemployment	45,000	40,112	-
Health insurance	1,800,685	1,769,621	-
Medicare tax	196,300	194,861	-
General insurance	232,231	229,751	-
	<u>2,906,067</u>	<u>2,864,780</u>	<u>-</u>
<b>Other Expenditures and Transfers:</b>			
Central MA regional planning	\$ 1,988	\$ 1,988	\$ -
Other state and county assessments	73,113	72,893	-
Court judgements	-	-	-
Transfers to other funds	504,058	504,058	-
	<u>579,159</u>	<u>578,939</u>	<u>-</u>
<b>Total Expenditures and Transfers</b>	<u><u>\$ 27,060,461</u></u>	<u><u>\$ 26,309,802</u></u>	<u><u>\$ 486,493</u></u>

**TOWN OF SUTTON**  
**SCHEDULE OF SPECIAL REVENUE FUNDS -**  
**REVOLVING AND OTHER ACCOUNTS**  
**JUNE 30, 2010**

Scholarships	\$ 1,121.20
Villas at PV Bond	49,152.00
Colonial Acres Bond	11,417.99
Destination Imagination	3,298.21
Police Gifts	221.46
Board of Health Fees	9,558.75
Town Insurance Reimbursement	292.95
Library Gifts	4,870.06
Manchaug Ramp Fees	12,456.05
Police Drug Forfeiture	12,624.86
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Earth Removal Board Fees	10,927.47
Grave Openings	1,000.00
Fire Dept Gifts	1,596.12
Fire Detail	5,165.97
Bandstand on the Common Gifts	4,948.26
Tricentennial Park	26,241.70
Conservation Inspection Fees	26,143.28
Town Hall Gifts	416.17
Planning Board Fees	7,825.23
ZBA 53G	12,061.40
Waterways Improvement	6,044.60
Sale of Cemetery Lots	6,550.00
Public Shade Tree	2,309.40
WPAT Loan Repayments	38,741.95
Cable Access Fees	183,008.29
Wetlands Protection Fees	39,642.68
Police Detail	(26,160.00)

Sub-Total

453,779.27

TOWN OF SUTTON  
SCHEDULE OF SPECIAL REVENUE FUNDS -  
REVOLVING AND OTHER ACCOUNTS  
JUNE 30, 2010  
(Continued)

Drivers Education	3,125.75
School Lunch	97,439.50
School Tuition	169,058.26
School Athletic	16,386.17
Band Revolving	4,500.38
School Facility Use	17,814.15
School Choice	1,112,934.24
Lost Book Fees	3,223.91
School Bus Fees	59,030.00
Preschool Fees	71,658.87
E.S. After School Program	145,517.85
Student Activity Fees	24,698.77
SPED Transportation	47,808.56
SPED Circuit Breaker	58,859.62
Theater and Drama	4,289.25
High School Parking Fees	16,773.61
After School Program - M.S.	3,854.54
School Gifts	12,844.14
High School Theater	7,684.24
School Insurance Reimbursement	393.00

Sub-Total

1,877,894.81

Total Revolving and Other Accounts

\$ 2,331,674.08



**TOWN OF SUTTON**  
**SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS**  
**JUNE 30, 2010**

Library State Grant	\$ 31,743.00
Library LSCA	263.78
Police SETB Grant	(1,406.00)
Council on Aging	7,662.21
Council on Aging Incentive	1,617.18
Community Policing	2,259.02
Rt. 146 More	187,603.02
Fire SAFE	1,444.76
MEMA Performance	932.46
Chapter 43D	82,409.50
Public Health Planning	10,679.44
Cable Equipment	10,000.58
Cultural Council	3,681.31
Manchaug Streetscape	1,274.45
DCR Camp Marion	35,972.50
State 911	(418.00)
Police Dare	2,020.31
Teacher Quality	0.91
SPED IDEA	3,743.29
Title 1	1,958.01
AARA IDEA	5,786.11
Teacher Quality	2,652.16
Learn and Serve	40.00
Academic Support	28.64

**\$ 391,948.64**

TOWN OF SUTTON  
TRANSFER STATION ENTERPRISE FUND  
30-Jun-10

REVENUE

User Fees	\$ 33,517
Bag Sales	88,079
Recycling Receipts	15,159
State Grant	-
	<u>136,755</u>

EXPENSES

Wages	38,562
Electricity	462
Heat	1,113
Repairs & Maintenance	3,107
Telephone	-
Trash Bags	6,062
Hauling	26,067
Disposal Fee	32,458
Indirect costs	22,575
Contract Services	-
Other	-
Recycling	-

Total expenses 130,406

Net operating profit (deficit)	6,349
Transfers from (to) other funds	5,011
Retained Earnings, July 1, 2009	<u>(5,011)</u>
Retained Earnings, June 30, 2010	<u><u>\$ 6,349</u></u>

TOWN OF SUTTON  
SEWER ENTERPRISE FUND  
30-Jun-10

REVENUE

User Fees	\$ 546,884
Connection Fees	39,340
Inspection and other fees	879

Total Revenues	<u>587,103</u>
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EXPENSES

Wages	201,319
Electricity	44,314
Other Utilities	13,351
Town of Millbury	119,153
Repairs & Maintenance	11,487
Professional & Technical	7,307
Telephone	3,333
Other Supplies	421
Contract Services	12,630
Indirect costs	89,164
Other	82,237
Capital expenditures	<u>1,120</u>

Total expenses	<u>585,836</u>
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Net operating surplus	1,267
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2009	<u>502,037</u>
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Retained Earnings, June 30, 2010	<u><u>\$ 503,304</u></u>
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**TOWN OF SUTTON**  
**DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR**  
**JUNE 30, 2010**

	<u>BALANCE</u> <u>7/1/2009</u>	<u>ISSUED</u> <u>2010</u>	<u>RETIRED</u> <u>2010</u>	<u>BALANCE</u> <u>6/30/2010</u>	<u>INTEREST</u> <u>PAID</u>
School Feasibility Study - BAN	\$ -	\$ 342,010	\$ -	\$ 342,010	\$ -
Manchaug Sewer	900,000	-	(100,000)	800,000	33,000
Fire Station	200,000	-	(100,000)	100,000	6,750
Title V Septic Program	30,652	-	(2,792)	27,860	-
Whittier Farms APR	-	280,000	-	280,000	-
Transfer Station	15,000	-	(15,000)	-	750
Millbury Pumping Station	138,800	-	(138,800)	-	6,972
UBPAD Capacity Fee	27,200	-	(27,200)	-	1,328
Keown Land	35,000	-	(35,000)	-	1,750
Shaw Land	4,260,000	-	(240,000)	4,020,000	180,530
Capital Plan	815,000	-	(165,000)	650,000	34,250
2010 Capital Plan	-	457,900	-	457,900	-
Town Hall Roof	12,000	-	(12,000)	-	360
ELC Roof	820,133	-	(30,133)	790,000	31,532
Fire Truck	875,000	-	(175,000)	700,000	28,875
2009 Capital Plan	509,250	-	(134,250)	375,000	17,302
2010 Capital Plan	60,000	-	(15,000)	45,000	2,110
School HVAC	40,000	-	(40,000)	-	1,200
School Hot Water	3,000	-	(3,000)	-	90
School Electrical	15,000	-	(15,000)	-	450
Fire Truck	75,000	-	(75,000)	-	2,250
Manchaug Sewer Treatment Plant	6,792,770	-	(320,564)	6,472,206	199,761
Fire Station	110,000	-	(55,000)	55,000	3,300
School Buses	50,000	-	(50,000)	-	2,175
School Construction Refunding	-	207,100	-	207,100	-
School Construction	10,984,000	-	(10,984,000)	-	588,450
	<u>\$ 26,767,805</u>	<u>\$ 1,287,010</u>	<u>\$ (12,732,739)</u>	<u>\$ 15,322,076</u>	<u>\$ 1,143,185</u>

## Report of the Collector

To the Honorable Board of Slectmen and the citizens of the Town of Sutton.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2010, beginning July 1, 2009 and ending June 30, 2010.

<b>Real Estate Tax</b>	<b>Amount Collected</b>
2011	\$ 17,302.26
2010	\$ 14,711,194.94
2009	\$ 271,873.28
2008	\$ 8.73
<b>Roll Back Taxes</b>	<b>\$ 1,297.70</b>
<b>2009 Supplemental Tax</b>	<b>\$ 11,535.65</b>
<b>Personal Property Tax</b>	<b>Amount Collected</b>
2010	\$ 4,409,895.96
2009	\$ 3,371.44
2008	\$ 104.03
2007	\$ 0.38
2005	\$ 14.61
<b>Motor Vehicle Excise Tax</b>	<b>Amount Collected</b>
2010	\$ 1,035,080.62
2009	\$ 203,329.33
2008	\$ 7,732.23
2007	\$ 379.02
2006	\$ 414.38
2005	\$ 1,078.86
2004	\$ 85.83
2003	\$ 64.58
2002	\$ 46.25
2001	\$ 5.00
2000	\$ 43.75
1986	\$ 5.01
<b>Manchaug Water</b>	<b>Amount Collected</b>
2010 PP Tax	\$ 1,035.26
2010 RE Tax	\$ 18,533.84
<b>Wilkinsonville Water</b>	
2010 PP Tax	\$ 1,687.66
2010 RE Tax	\$ 131,090.09
2009 PP Tax	\$ 1.21
2009 RE Tax	\$ 2,320.78
2008 PP Tax	\$ 2.24
2008 RE Tax	\$ -
<b>Sewer Liens with Interest</b>	<b>Amount Collected</b>
2010	\$ 45,196.96
2009	\$ 1,723.91
<b>Septic Loans</b>	
2010	\$ 1,123.75
<b>Sewer Usage</b>	<b>Amount Collected</b>
<b>Includes Int. &amp; Penalty</b>	<b>\$ 502,144.13</b>
<b>Miscellaneous Revenues</b>	<b>Amount Collected</b>
Scholarship Donations	\$ 698.51
Municipal Lien Certificates	\$ 15,350.00
Boat Excise Tax	\$ 6,851.83
Animal Excise Tax	\$ 698.45
Interest	\$ 142,058.47
Return Check Fees	\$ 225.00
Demand Fees	\$ 16,655.00
Motor Vehicle Mark Fees	\$ 11,100.00
<b>Tax Title Collections</b>	<b>\$ 171,490.70</b>

Respectfully Submitted by:

Cheryl J. Ouillette, Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2010:

Balance June 30, 2009	\$	8,372,200.17
Add Treasurer's Receipts	\$	42,726,318.18
Less Warrants Paid	\$	(43,706,448.28)
Balance June 30, 2008	\$	7,392,070.07

**As of June 30, 2010 cash consisted of the following balances:**

Unibank Accounts Payable	\$	648,062.06
Unibank Payroll Account	\$	76,832.42
Unibank School Lunch	\$	166,406.96
Unibank General Fund	\$	2,488,366.61
Unibank Now Account	\$	86,029.77
UniBank Tri-Centennial Park	\$	81,787.83
UniBank Bond Account	\$	1,110,810.20
Millbury Savings Bank	\$	2,555,389.64
Millbury National Bank Elementary School	\$	20,961.22
Millbury National Bank Early Learning Center	\$	7,049.02
Millbury National Bank Middle School	\$	13,905.22
Millbury National Bank Memorial High School	\$	38,166.73
Unibank Cultural Account	\$	3,650.28
Century Bank	\$	14,937.70
Unibank Capital Stabilization	\$	66,950.54
FSA Account	\$	7,847.41
Unibank ARRA ECBG Account	\$	-
Unibank Band Stand Acct	\$	4,916.46
Reliance Trust Company	\$	-
<b>Total Cash</b>	<b>\$</b>	<b>7,392,070.07</b>

<b>Trust Funds</b>	Stabilization Account	\$	1,837,392.60
	Trust Funds	\$	469,232.81
		<b>\$</b>	<b>2,306,625.41</b>

**Outstanding Debt June 30, 2009**

**Long Term Debt-Inside Debt Limit**

Buildings	\$	155,000.00
Fire Truck	\$	700,000.00
Capital Plan	\$	1,527,900.00
Solid Waste	\$	27,860.00
<b>Sub Total</b>	<b>\$</b>	<b>2,410,760.00</b>

**Long Term Debt Outside Debt Limit**

School Buildings	\$	997,100.00
Sewer Treatment Plant	\$	800,000.00
Sewer Treatment Plant	\$	6,472,206.00
Shaw Land	\$	4,020,000.00
Whittier Farms APR	\$	280,000.00
<b>Sub Total</b>	<b>\$</b>	<b>12,569,306.00</b>
<b>Total Long Term Debt</b>	<b>\$</b>	<b>14,980,066.00</b>

Respectfully Submitted by:  
Cheryl J. Ouillette, Treasurer/Collector



<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2009	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2010
Cemetery General Care	\$59,200.92	\$12,500.00	\$ (55,000.00)	\$ 388.47	\$17,089.39
Cemetery General Care	\$173,061.65			\$ 1,039.88	\$174,101.53
Cemetery General Care	\$6,602.95		\$ (6,611.40)	\$ 8.45	\$0.00
Conservation Comm	\$1,123.83			\$ 6.76	\$1,130.59
Conservation Comm II Fund	\$78,901.68			\$ 474.15	\$79,375.83
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$549.57			\$ 8.95	\$558.52
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$3,780.79			\$ 32.73	\$3,813.52
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$698.45			\$ 12.17	\$710.62
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,508.42			\$ 14.09	\$1,522.51
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$8,809.56			\$ 83.97	\$8,893.53
Hector W Chase Library Fund	\$551.31				\$551.31
Hector W Chase Library Fund Int	\$78.33			\$ 3.80	\$82.13
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,351.92			\$ 12.38	\$1,364.30
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$3,858.96			\$ 37.57	\$3,896.53
Perpetual Care	\$42,167.66			\$ 276.46	\$42,444.12
Perpetual Care Int	\$10,061.01	\$ 4,600.00	\$ (8,099.10)	\$ 24.55	\$6,586.46
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$471.11			\$ 9.82	\$480.93
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$2,870.42			\$ 24.83	\$2,895.25
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$14,904.10			\$ 128.96	\$15,033.06
Stabilization Fund	\$0.00				\$0.00
Stabilization Interest	\$0.00				\$0.00
Sutton Comm Beautification	\$1,036.55			\$ 6.23	\$1,042.78
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$13,649.48			\$ 143.28	\$13,792.76
War Memorial Fund	\$1,519.62			\$ 9.13	\$1,528.75
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$13,370.40			\$ 200.55	\$13,570.95
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund	\$7,424.53		\$ (4,600.00)	\$ 82.27	\$2,906.80
Scholarship Fund	\$0.00				\$0.00
Library Account	\$522.73			\$ 3.14	\$525.87
Janet Shaw Memorial Library	\$1,427.88			\$ 8.60	\$1,436.48
Dare Account	\$4,303.61		\$ (2,283.35)	\$ 14.76	\$2,035.02
Manchaug Library	\$7,038.27			\$ 42.30	\$7,080.57
Donald A King	\$457.83			\$ 2.74	\$460.57
IRIS	\$2,782.82		\$ (672.00)	\$ 11.62	\$2,122.44
<b>TOTALS:</b>	<b>\$526,286.05</b>	<b>\$ 17,100.00</b>	<b>(\$77,265.85)</b>	<b>\$ 3,112.61</b>	<b>\$469,232.81</b>

REPORT PRODUCED BY:  
BARTHOLOMEW and CO., INC.

TOWN OF SUTTON  
STABILIZATION ACCOUNT

SUMMARY REPORT FY 2010

ACCOUNT NUMBER	FUND	BEGIN BAL PRINCIPAL	BEGIN BAL EARNINGS	CONTRIB TO PRINC FY 10	NET INV INC FY 2010	ACCRD INT PD FY 10	REALIZED G/L FY 10	FY 10 NET EARNINGS	DISBURS FR PRINC FY 10	FY 10 TRANS. EARNINGS	ENDING BAL PRINC FY 10	FY 10 ENDING BAL EARNINGS	ENDING CASH VALUE FY 10	UNREALIZED GAIN/LOSS	8/30/2010 MARKET VALUE
	STABILIZATION	\$1,767,973.16	\$120,111.52	\$0.00	\$46,659.85	(\$3.21)	(\$20,263.59)	\$26,393.05	\$0.00	(\$75,000.00)	\$1,767,973.16	\$71,504.57	\$1,839,477.73	(\$2,085.13)	\$1,837,392.60
	SUBTOTAL	\$1,767,973.16	\$120,111.52	\$0.00	\$46,659.85	(\$3.21)	(\$20,263.59)	\$26,393.05	\$0.00	(\$75,000.00)	\$1,767,973.16	\$71,504.57	\$1,839,477.73	(\$2,085.13)	\$1,837,392.60
	GRAND TOTALS	\$1,767,973.16	\$120,111.52	\$0.00	\$46,659.85	(\$3.21)	(\$20,263.59)	\$26,393.05	\$0.00	(\$75,000.00)	\$1,767,973.16	\$71,504.57	\$1,839,477.73	(\$2,085.13)	\$1,837,392.60

CURRENT MONTH ACCRUAL:	\$11,242.68
UNREALIZED GAIN/LOSS:	(\$2,085.13)
8/30/2010 STATEMENT VALUE:	\$1,837,392.60

This information is based upon data provided to us by Commonwealth Financial Network and National Financial Services, LLC. No guarantee is made to the completeness and the accuracy of this information. Appropriate disclosures are contained within the source documents. Securities and Advisory Services Offered Through Commonwealth Financial Network, Member FINRA/SIPC, A Registered Investment Adviser. Bartholomew & Company, Inc. and Commonwealth Financial are separate and unrelated entities.



## REPORT OF THE PLANNING BOARD & DEPARTMENT

**Commercial and Industrial Development:** The Board permitted Puckihuddle Pre-school, Capital Pizza, the Mill Store Tea Room, and a new water filtration plant in Manchaug, Flemings Garage in Wilkinsonville, JNL Fitness, AT Equipment, and Stonegates out on Route 146, and Turflinks Retail in South Sutton Commerce Park. A public meeting was held on a solar farm proposed by Ansar Energy, which has not moved forward to date. Several previously approved projects, including Sutton Plaza Expansion (Stop & Shop), requested extensions of their permits.

**Residential Development:** The creation of new single-family house lots on existing roads remains nearly non-existent with only three new buildable lots approved over FY 10. The Board approved one 4 lot subdivision of Dudley Road, and dealt with development, extension and surety issues on nearly a dozen existing housing subdivisions, including road acceptance for Quabbin Path off Barnett Road. The bankruptcy of Jon Leclaire, developer of the Villas at Pleasant Valley and Cold Spring Brook Place (Lowe's project), set off a landslide of activity from working with Millbury Credit Union on re-sale of the Cold Spring site to pulling bonds for the Villas project and dealing with concerns of the Condo Association, and inquiries from prospective buyers throughout the year.

Nine articles went to the October 2009 and May 2010 Town Meetings. Articles included petitions for a 13 acre re-zoning from R-1 to B-2 on Route 146 north, adding food processing as a special permit use, and retreat lot bylaws adjustments. The Board proposed a small hydro power bylaw in addition to several housekeeping bylaw changes.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden and DCR on tree care and maintenance issues. Coordinated 2010 Arbor Day ceremonies, planting three crabapples and a plum tree at Tri-Centennial Park on the Blackstone River, and re-certified Sutton as a Tree City USA for the ninth year.
- Completed construction of Tri-Centennial Park along the banks of the Blackstone River on Blackstone Street, and began construction of the Mumford River Trail along the banks of the Mumford River in Manchaug, in addition to other improvements that are part of the Manchaug Master Plan.
- Marion's Camp Master Plan – Worked with the Town Administrator's Office on implementation of the Marion's Camp Master Plan.
- Shaw Master Plan – Worked with Town Administrator's Office to begin development of a Master Plan for this significant town owned parcel.
- Obtained 43D funding and began work with the Town of Northbridge on a sewer extension study in South Sutton, completed beginner GIS training, held a land owner meeting to kick off a connector road study to the east of Route 146 in South Sutton, and continued work with west side landowners, Northbridge and Douglas on a west side connector road at the same exits.

- Utilizing a \$1,128,000 grant we obtained from the State, contracted and completed installation of an Opticom emergency pre-emption system at Boston Road and Route 146 and was immersed in the complicated process of contracting for and administering construction and inspection of an accell/decell lane, new water line, and gas line on Route 146 north near Atlas Box with this funding.
- Participated on the Blackstone Valley Economic Development Council establishing bylaws and seeking funding for an office that works regionally to spur economic development.

Revenues:	Form A Plan Fees:	\$ 1,300
	Subdivision Plan Fees	\$ 940
	Site Plan Fees	\$ 175
	Special Permit Fees	\$ 125
	Other	\$ 130

Respectfully Submitted,

Tomm Connors, Chairman  
 Scott Paul, Vice Chairman  
 Robert Largess, Jr.  
 Dan Moroney  
 Wayne Whittier  
 Jon Anderson, Associate Member  
 Scott Hughes, Former Member  
 Jennifer Hager, Planning Director



## REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton:

The Building Department submits the following report for the Fiscal Year ending June 30, 2010.

Though the condition of the economy remains unsettled, housing permits saw a slight increase during Fiscal Year 2010. The number of renovations and additions remain comparable to 2009. Most notable are roofing and siding permits which saw an astounding leap in numbers due to heavy hail damage during the spring months.

Also during 2010 the implementation of the eighth edition of the state building code came into effect. This new code is the compilation of (4) prior code periods.

Once again we thank you for the opportunity to serve you and as always, we are available to assist you with both construction and code questions.

John M. Couture Building, Building Commissioner / Zoning Enforcement Officer

Larry Hope, Local Building Inspector

Lynn Dahlin, Secretary

The Building Department issued 569 Building Permits during Fiscal Year 2010 which collectively included the construction of the following:

- Accessory Apartments (2)
- Additions (19)
- Commercial Renovation (7)
- Decks / Porches (25)
- Demolition (3)
- Garages/Barns/Sheds (26)
- Miscellaneous (16)
- Pools (10)
- Residential remodels (42)
- Siding/Roofs/Windows (394)
- Signs (6)
- Single Family Homes (20)
- Stoves (Wood, Pellet, Gas) (36)

Building Permit Fees Collected: \$96,611.25

Wiring Inspector : Larry Morris

Alternate: Stuart Anderson

Permits Issued: 203

Wiring Fees Collected: \$17,865.42

Plumbing Inspector: Michael McQuiston

Alternate: Dana Gravison

Permits Issued: 104

Plumbing Fees Collected: \$ 9,747.50

Gas Inspector: Dana Gravison

Permits Issued: 57

Gas Fees Collected: \$ 4,136.50

Total Fees Collected: \$128,360.67

## REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals regularly conducts its meetings on the first Thursday of each month at 7:30pm in the Town Hall. The board's secretary can be reached during normal Town Hall office hours through the Building Commissioner's office with any questions regarding filing procedures.

The Board of Appeals has the authority to hear and decide appeals as outlined in §8 of MGL ch. 40A which includes:

1. Special Permit applications.
2. Variance applications and,
3. Appeals from the decisions of the Zoning Administrator

The board also acts on petitions for Comprehensive Permits under the statutes of MGL. Ch.40B.

The Board consists of the following members:

	Year Term Expires
Arthur Keown – Chairman	2013
Richard Deschenes – Clerk	2011
Jeffrey Fenuccio – Member	2013
Gerald Page – Member	2012
Russell Sylvia – Member	2012
(2) Alternate seats - Vacant	

The Board wishes to report that during Fiscal Year 2010 (15) meetings were held and the following petitions were heard:

<u>Petitions for Variance:</u>		<u>Petitions for Special Permits</u>	
Approved	(9)	Approved	(3)
Denied	(0)	Denied	(0)
Withdrawal	(1)	Extensions	(1)
Extensions	(1)		

In January of 2010, the Board opened the hearing process for a Comprehensive Permit application under MGL.Ch.40B known as Leland Hill Estates. The board continues to work on this application toward the goal of creating a well designed project for the purpose of providing new housing opportunities within our community.

We appreciate the opportunity to serve the town and look forward to the future.

Respectfully submitted,  
Arthur Keown, Chairman  
Lynn Dahlin, Secretary

## REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton. The Board of Health reports the following activities for the fiscal year ending June 30, 2010.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational camps, sporting camps, and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes and environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and Public Health Nurse.

There were 65 Title 5 inspections filed with the Board of Health as completed. Of the 65 inspections 47 passed, 9 conditionally passed, and 9 failed.

Other Board of Health Activities are as follows:

Percolation Tests	41
Plan Reviews	43
Septic Permits	40
Well Permits	10
Food Establishment	11
Retail Food	9
Limited Retail Food	6
Catering	2
Food Permit Church	4
Food Permit Non Profit	4
Temporary Food Permit	6
Milk Permit	21
Septage Hauler	9
Solid Waste Hauler	9
Disposal Works License	33
Chemical Toilet	8
Tobacco Permits	6
Beaver Permits	4
Recreational Camps	3
Sporting Camps	4
Campground	5
Barn Inspections	42

Respectfully Submitted,  
John Silverberg, Chairman  
Steven Rice, Member  
Kenneth Malo Jr., Member  
James Malley, Health Agent  
Christine Fant, Administrative Assistant

William Fredericks, Vice Chairman  
Diane Miller, Member  
Cheryl Rawinski RN



## REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton. I hereby submit to you my annual report as Public Health Nurse/ Department Head for the fiscal year ending June 30, 2010.

Wellness/ Blood Pressure Clinics were held every Wednesday morning at the Senior Center, and the last Tuesday morning of each month at the Orchard Apartments. Also the Public Health Nurse was available at the town hall by appointment. Public Health programs, wellness presentations and trainings were provided throughout the year.

This past seasonal flu season multiple immunization clinics were held with all 450 doses allocated by the Massachusetts Department of Public Health administered.

The emergence of the H1N1 strain in the middle of an influenza season challenged the town with immunizing the total population. Free vaccine and funding for administration of the vaccine as well as disease education and clinic development programs were made possible through MDPH Public Health Emergency Response grants. The community response to this initiative was an overwhelming success. Through collaboration and cooperation with the Sutton School District and school nurses the town was able to provide many clinics including school based immunization clinics for the H1 N1 pandemic. Special thanks go to school nurses Robin Millea RN, Ann Zimage RN, Karen Matson RN, as well as the other nurses who helped immunize over 3,300 residents in 22 clinics over an eight week period. This pandemic experience reminds us all that our health is and should be of utmost importance in our lives.

Emergency preparedness planning is still a high priority given today's global political picture. The Board of Health is actively involved in local and regional coalitions that are working together to provide the tools necessary when a public health emergency arises. This 74 town regional coalition is also known as the Region II Public Health coalition, which meets on a biweekly basis throughout the region.

The department is dedicated to meet the ongoing public health needs of the community,

Wellness/ Blood Pressure Participants	1,604
Immunizations	3,815
Home Visits	76
Outreach/ case management	184
Communicable disease contacts	167

Respectfully submitted  
Cheryl A Rawinski RN  
Public Health Nurse



## REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 2 - Enforcement Orders
- 1 - Emergency Certificates
- 12 - Determinations of Applicability
- 1 - Positive Determinations to File a Notice of Intent
- 0 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 1 - Order of Resource Area Delineation (ORAD)
- 12 - Notices of Intent
- 7 - Order of Conditions
- 0 - Amended Order of Conditions
- 9 - Extended Order of Conditions
- 13 - Complete Certificate of Compliance
- 5 - Partial Certificate of Compliance
- 18 - Complaints and Violations
- 0 - Warning Tickets
- 8 - Site Visits pertaining thereto

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands, first and foremost. In most cases, professional engineers and wetland scientist submit plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands, reduction in construction error, and a more efficient processing of the application from inception through completion. Good plans make good projects.

The services of our Conservation Consultant have proven to be invaluable. The Commission has used Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant. Mr. Faneuf has recently been appointed to the Board of Directors of the Massachusetts Association of Conservation Commission.

Projects have been processed even more efficiently with better results.

There is no added expense to the Town and the Town benefits with projects better aimed at the protection of the resource areas, wetlands, lakes and streams which are important to the inhabitants and to the rural complexion of the Town of Sutton.

The Commissioners continue to expand their knowledge of environmental protection and preservation by attending classes and maintaining memberships in organizations such as the Massachusetts Association of Conservation Commissioners and the Association of Massachusetts Wetland Scientists.

The Conservation Commission, as a State Agency and Town Department, continues to strive to be well informed and learned in serving the Town's needs as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw.

Attendance:

Mark Briggs, Chair – attended: 23 of 24 meetings

Joyce Smith, Co-Chair – attended: 23 of 24 meetings

Alyse Aubin – attended: 21 of 24 meetings

Daniel Rice – attended: 24 of 24 meetings

Jack Sheehan – attended: 23 of 24 meetings

4 Commissioners attended 2 MACC Conferences, and 1 Mass. Environmental Conference -- Brandon Faneuf, Conservation Consultant attended 21 of 24 meetings

Respectfully submitted

Mark Briggs, Chair

Sutton Conservation Commission

## REPORT OF THE FIRE WARDEN

To the Honorable Board of Selectmen and the citizens of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for year 2010.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found again that our enduring snow pack and late snow storms provided our part of Massachusetts open land extremely wet condition during our traditionally high forest fire months. It seems the winters have cut down amount of the forest fire dangers but this could eventually change causing a dry season in the years to come.

Residential burning of brush and debris is allowed with a daily permit from the Sutton Fire Department.

Even though we did have a wet spring this past year, we did have several permitted fires get away from the permit holders. This was often the result of having too large of a fire, no one tending the fire, no water available to extinguish the fire and not following the state open burning procedures indicated on the permit. The Sutton Fire Department does not write the law.

The law & regulation is in the 310 CMR 7.07 and the enforcement of the law is for the protection of all Sutton residents and property. Please help us by obeying the rules and regulations as written on the permit application. If at any time anyone has questions concerning the open burning process or the regulations please feel to call the Fire Station Monday through Friday during the daytime hours of 8 AM to 4 PM at 1 (508) 865-8737.

The following permits were issued for residential or agricultural burning:

Residential Permits	484	Agricultural Permits	7
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The following responses were made to assist the forest fire warden by the fire department:

Illegal burning, Smoke investigations, Brush fires, Grass fires, Controlled burning,  
Outside rubbish burning, Garbage / Landfill burning, Mutual aid given to other towns.

In closing, I would like to thank the members of the Sutton Fire Department, District Fire 7 state fire Warden and neighboring fire departments for the assistance they have given the town.

Respectfully Submitted

Paul A. Maynard  
Fire Chief  
Forest Fire Warden



## REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, and the citizens of Sutton, I submit my report as Hazardous Waste Coordinator for year 2010.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the town.

Fire Department continued our reclamation efforts authorized by establishing a revolving fund, as approved at town meeting. This fund enables the Fire department to "bill for services" directly to the owner or insurance carrier if a hazardous material spill occurs on a roadway, residential or commercial property. In the past, the Fire Department used or expended funds from within the fire department operating budget for replenishment of supplies, hazardous waste disposal, containment dikes and other haz-mat mitigation supplies.

We continue to live in an environment where you find items left in places that require the mitigation, remove and reporting to the state DEM and Fire Marshals office.

Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have resources from the state if required.

We will continue to be vigilant in searching and securing grants to lesson the financial impact to the taxpayer.

In closing, I would like to thank all town departments who assisted us this past year especially the Police, Highway, Building and the Board of Health for their support.

Respectfully Submitted

Paul A. Maynard  
Fire Chief  
Hazardous Materials Coordinator



## REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen and citizens of Sutton. I hereby submit the 2010 annual report for the Sutton Fire Department.

The New Engine / Ladder truck is an outstanding tool for our fire department.

The Sutton Fire department had 6 fire fighters graduate from the 200 hour fire training class.

### **Responses:**

Building, Cooking, Chimney, Oil burners, Car, Brush, Grass, Dumpsters, Animal Rescue calls, EMS assist, EMS / MVC, Extrication from MVC, Boating, Lock out / in, Search for missing persons, Confined space rescue, Hazardous condition, Flammable gas, Gasoline spills, Gas leaks, Combustible spills, Chemical hazards and spills, Carbon monoxide, Electrical wiring, Power line down, Arching wirings, Biological hazards, MVC-cleanup, Explosive, Attempt to burn, Flooding problem, Water evacuation, Water / steam leaks, Smoke removal, Assist police, Public service, Unauthorized burning, Sprinkler activations, Frozen pipes, Defective Smoke detectors, Dispatched & canceled calls, False alarms, Alarm system problem calls, CO2 Detectors, Severe weather, Lightning strike, Mutual Aid to surrounding towns.

### **Inspection:**

The full time staff completed 298 inspection Residential smoke and carbon Monoxide detectors, Commercial Fire alarm systems, Oil fired boilers and fuel oil storage tanks, Propane gas storage tank, Industrial, Commercial buildings, Blasting permits, and various other inspections and assistance visits.

The Sutton Fire Department has a plan review team that works with the planning board on site plans to allow us to have a voice in the enforcement of fire safety requirements, this bears watching as it will ultimately effect how the Fire Department is going to be impacted with the new development response. Some of the areas that are cause of concern are the larger residential condominium structures. This type of residential construction does not affect our schools, but does affect Fire and Ambulance / EMT response and services.

Additionally large non-sprinkler protected properties both residential and business causes a unique problem to any fire department when the buildings come under a fire condition.

### **The following is an inventory of Fire Vehicles & Trailers.**

Command Car	Chevrolet	2000
Engine 1	Pierce	2005
Engine 2 & 3	FMC	1987
Ladder 3	Pierce	2010
Tanker 1	Freightliner	1998
Tanker 2	Freightliner	2001
Rescue 1	Freightliner	1996
Squad 2	Dodge	1987
Special Operations	E-350 Ford	1995
Forestry 1	F-350 Ford	2008
Forestry 2	F-450 Ford	2004

Forestry 3	C-20 Chevrolet	1975
Forestry 5	K-2500 Chevrolet	1991
Forestry / Tanker 4	A / M General	1995
Forestry	Jeep Military	1947
Antique	Seagrave	1921
Haz-Mat Trailer		2010
High Angle Rescue Trailer		2004
Gator & trailer		2008
Generator /Light tower Trailer		2008

We now have two aging front line fire trucks that will need to be replaced in not to long of a time. It is the my recommendation that we maintain our present fire apparatus fleet at the highest level of readiness and to ensure that the town follows the fire departments short and long range plans for repair and replacement of our fire protection equipment and maintain a proper level of trained fire personnel and fulltime staff needed to protect our present and future residential and commercial development and our new school complex.

Code compliance and enforcements continue to increase each year.

The Fire Departments four fulltime personnel work days, 8 AM to 4 PM Monday through Friday and have attended on going fire prevention and inspection training programs to educate them in this process. We also have attended motor vehicle driver training classes offered by our MIIA insurance company. Through our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new buildings. We have already seen a difference through our code compliance efforts in a more professional installation of oil fires burners and heating oil tanks, tank removals, fire inspections, reducing fire hazards and more fire alarm systems installations. Through this effort we all win through decreased fire calls, fire damage and fire related injuries.

Again this past year we have seen more problems associated with the lack of house number. **This continues to be a problem.** So that we may service you better please make sure that **your** house and **your** commercial building numbers are visible from the street. This is a Town of Sutton General bylaw Article 14.1 and in the zoning bylaw (N) Retreat Lots Para 2L. Please help us, find **you** in **your** time of need for Sutton emergency services.

We have an on going program with the Sutton senior center to supply and install house numbers, Free.

Again, this year we received state grant funding for our fire safe (S.A.F.E.) program that we teach in the Sutton school class rooms to the K-5 grades. We have a retired Sutton high school teacher and two fire fighters, as our instructors.

We also have brought the (S.A.F.E.) program to the senior center.

We are always looking for new recruit fire fighters for the department as well as young people from 14 to 18 years of age that join our fire trainee cadet program.

I ask that all residents living on private roads invest in a Sutton standard street sign, with our private ambulance service it is sometime difficult for the out of town EMT's to find some of these roads.

I want to also thank my fellow taxpayers for supporting the Sutton Fire Departments needs, as we continue to grow and to provide the town with the best possible Fire and Emergency Medical Services that we can afford.

In closing, I would like to take this opportunity to thank all members of the Sutton Fire department for your commitment and dedication to the Sutton Fire department. I would also like to thank the family members for their continued support during the hours away from homes and families to attend Fire training and responding to Fire /EMS calls both day and nights rain or shine and your untiring support to the community.

Respectfully Submitted  
Paul A. Maynard  
Fire Chief



## REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2010, the period ending June 30, 2010.

The sales that occurred in calendar year 2008 were used for Fiscal 2010. The tax rate for all real estate and personal property is \$ 12.32. The Wilkinsonville Water District tax rate is \$ .37. Our office welcomes the Manchaug Water District. The MWD tax rate is \$ .49. The next triennial Revaluation the Town will undergo is for Fiscal Year 2012.

Visit us at our new web site: [www.suttonma.org](http://www.suttonma.org) Our office provides assistance with deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The town of Sutton offers with the Council on Aging, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our secretary, Donna Brown. Her hard work is appreciated.

### Fiscal 2010 Recapitulation Sheet:

#### Appropriations:

Town Meetings	\$ 26,341,234.00
Cherry Sheet Offsets	\$ 301,873.00
Revenue Deficits	\$ 210,452.00
Debt & Interest	\$ 279,151.00
State and County Charges	\$ 5,011.00
Overlay	\$ 127,027.52
Total Appropriations	\$ 27,264,748.52

#### Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,642,554.00
Other Receipts	\$ 1,146,388.00
Local Receipts	\$ 1,829,142.00
Enterprise Funds	\$ 812,634.00
Other Available Funds	\$ 678,507.00
Free cash	\$ 524,674.00
Total Revenue	\$ 11,633,899.00

Total Town Value	\$ 1,268,737,786.00
Residential Class Value	\$ 1,138,367,051.00
Commercial Class Value	\$ 60,264,239.00
Includes classified land values	
Industrial Class Value	\$ 36,163,200.00
Personal Property Value	\$ 33,938,296.00
Tax Rate for all Classes	\$ 12.32

Respectfully submitted, Robert Nunnemacher, Chairman  
Joyce Sardagnola, Principal Assessor  
Ray J. Nichols III, Member



Quarterly Tax Billing for Fiscal Year 2010: was passed at town meeting on October 20, 2008  
information relating to Quarterly billing is on the Town web site; [www.suttonma.org](http://www.suttonma.org)

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on parcels pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1<sup>st</sup> status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)  
Veterans (with a war-related disability of at least 10%)  
Surviving Spouse  
Minor Child of Deceased Parent  
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15<sup>th</sup> or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);

Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);

Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester Southern District Registry of Deeds. This lien protects the town's interests because the property is then taxed at a reduced value. Specific details on the requirements of each are available at the Assessor's Office.

### Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of Manufacture (brand new car released before model year)	50%
In the designated year of manufacture	90%
In the second year	60%
In the third year	40%
In the fourth year	25%
In the fifth and all succeeding years	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.



## REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectively submit a report for Jul 1 2009 to Jun 30 2010 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Jane Anderson, Chair, Susan Robsky, Secretary and Rachel Tufts, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

### Statistics

Library statistics continued to increase in FY10 which illustrates that the library continues to be an integral part of the educational resources of the community.

	FY06	FY07	FY08	FY09	FY10
Library materials owned	25,287	26,590	28,828	31,928	35,174
Circulation Transactions*	87,423	91,023	94,854	98,535	100,025
Interlibrary Loans	7,759	8,930	9,394	9,378	9,333
Borrowers	2,313	2,661	3,008	3,303	3,475
Programs	163	184	264	376	409
Program attendance	3,711	4,945	5,364	6,541	6,193
Library visits	21,008	22,507	31,597	34,430	46,805
Library Website Hits	3,657	8,165	12,387	19,597	26,874

\*Circulation transactions include checkouts, checkins, renewals and patron registrations.

### Library Worth to the Community

The library budget for FY10 was \$168,979 with the annual cost to each town resident equaling \$17.48. As you can see from the spreadsheet the library gives back in service the equivalent of \$199.11 per resident.

The following spreadsheet illustrates the amount of materials taken out by library patrons and the amount of money patrons save by utilizing the Sutton Library and in-state and out-of state Interlibrary Loan service which is offered by the library through the CWMARS network and the Massachusetts Library System.



Library Service	Use	Avg Cost of Item	Cost
Books	35,028	\$20.00	\$700,560.00
Magazines	2,093	\$4.00	\$8,372.00
Music CDs	1,786	\$14.95	\$26,700.70
Audiobooks	3,532	\$50.00	\$176,600.00
Downloadable Audiobooks	270	\$50.00	\$13,500.00
Videos	16,586	\$19.99	\$574,452.63
Games	1,445	\$50.00	\$72,250.00
Inter-Library Loans	5,242	\$35.00	\$183,470.00
Out of state ILLs	195	\$75.00	\$14,625.00
Internet Use	6,240	\$12.00	\$74,880.00
Reference Transactions	1,243	\$25.00	\$31,075.00
Database Searches	1,932	\$20.00	\$38,640.00
Children's Programs	357	\$10.00	\$3,570.00
Young Adult Programs	28	\$10.00	\$280.00
Adult Programs	25	\$10.00	\$250.00
<b>Total Worth of Library</b>			<b>\$1,924,625.33</b>

### **Grants:**

The Circle of Friends Community Partnership Council for Children and the Beginning Years Network provided grants worth \$750 to the library. This money was utilized to provide two sessions of the music and movement program offered by Apple Tree Arts as well as a Greek Myths storytime with a guest storyteller. We also received \$500 from Wal-Mart which we used to fund the Atwater-Donnelly concert which was the closing program for our very successful Summer Reading Program. The Sutton Cultural Council granted the library \$955 which funded storyteller Mary Jo Maichack and Peter and Ellen Allard, musicians. Before the Central Massachusetts Regional Library System was subsumed into the new Massachusetts Library System we received a grant of \$1,000 for joint programs with the Millbury Public Library. Carol Geary and Roberta Rothwell completed an application for a Library Services and Technology Act 'Teen and 'Tween' grant. This grant is intended to fund equipment, books, audiobooks, magazines, video games and programs to enhance our collection and provide programs for fourth to twelfth grade students. In addition the grant will allow us to hire a space consultant to give us advice to use our very limited space more efficiently. We have been informed that our grant has been approved and will receive half of the money in October 2010. The other half of the money will be spent in October 2011.

### **Children's Programs**

As usual, the astronomy program offered by the Aldrich Astronomical Society was very well attended. The Society graciously donated more books to the library. We appreciate their continued generosity.

The Summer Reading Program for the 2010 calendar year was another success. Over 437 people participated in the program. Circulation statistics for the summer showed a 34% rise over FY09.

Massachusetts businesses and attractions provided passes or gift certificates as prizes for the program. Cold Stone Creamery at the Blackstone Valley Shoppes, Pleasant Valley Country Club, Target, Breezy Waterslides, The Worcester Tornadoes, The PawSox, New England Revolution and other regional businesses donated prizes which were awarded weekly and at the end of the summer reading program to the raffle winners.

### **Young Adult Programs**

Eighty-five teens participated in the Teen component of the Summer Reading Program. Cold Stone Creamery donated weekly prizes as well as a grand prize for this group. Also, we had several teen video game nights which were well attended.

Our Teen Advisory Council meets monthly the first Thursday of the month at 3 PM in the Local History Room. The Book Discussion Group has also continued. The purpose of the advisory council is to get input from the teens in the community regarding what additional services and programming we can do for this age group. We encourage all interested teens to participate. Other workshops we offered included another cartooning workshop as well as a jewelry-making workshop. We plan to offer more craft, cooking and movie programs in FY 11. In concert with the Millbury Public Library we offered a Financial Literacy for Teens series which was very well attended and intend to repeat it in FY11.

### **Adult Programs:**

The Library Director facilitated a book discussion group at the Senior Center library/computer room which meets on the first Thursday of each month at 12:30 pm.

The Library Director also offered a series of genealogical programs which covered topics from "Getting Started", Ancestry.com; Familysearch.org; Finding your Military Ancestors; Organizing your Data and a review of various genealogical software programs.

### **Organizations:**

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags and unique greeting cards. The Friends utilize these monies to support the children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These institutional passes are for Higgins Armory Museum (\$200); Ecotarium (\$200), Mystic Aquarium (\$75) and Roger Williams Park Zoo (\$115). We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

The Sutton Garden Club once again generously donated the ever-popular Tower Hill Botanic Garden pass (\$150). We thank them for their generous donation. In addition we also have the Massachusetts Park Pass (\$35) which enables one to park free at all Massachusetts State Parks. Although we have requests for passes to the Boston museums, the cost is prohibitive for our library.



In FY10 the library continued to participate in the Senior Tax Abatement Program. Ms. Jean Sullivan continued this past fiscal year as the facilitator of the weekly knitting group which meets on Wednesday afternoons between 1 and 2:30 pm in the library Reference Room.

#### Library Staff:

Looking at the statistics of library visits, transactions and interlibrary loans, it is obvious that the library continues to be a center of learning and social interaction for the community. The prevailing idea that libraries will become irrelevant because of Kindles, Nooks and Sony Readers is refuted by the increased use of our collections, participation in library programs and increasing demand for computer access at the library. Due to the economic downturn a larger percentage of library patrons have stopped their cable and internet access and see the library as a resource for entertainment, self-help and educational materials and accessing the net.

We also experience patrons from other communities coming to use the Sutton Library due in large part to the excellent library staff: Carole Anderson, Andrea Baker, Carol Geary, Pamela Johnson, Judith Peladeau, Kathryn Fant and Laurel Welch. Laurel will be leaving for school at the University of Florida in August 2010. We will miss her. The staff's welcoming demeanor, helpfulness and humor is appreciated by library patrons.

Library staff member's tasks go beyond checking out, checking in and taking fines. The staff does so much more: placing in and out-of-state holds, registering new borrowers and entering the information into the network database, registering patrons for library programs, providing reference and readers' advisory services and providing library catalog and computer aid to library visitors. Carole Anderson and Pamela Johnson are responsible for finding the correct title records for new materials, requesting the records if they don't exist, assigning the Dewey Decimal Classification number, typing spine labels, entering each item into the CWMARS database as well as reviewing holds and sending overdue notices. Judy Peladeau and Andrea Baker receive newly acquired materials, check them off the packing lists, identify the materials as Sutton Library items, cover the books, etc. In addition they put all the returned materials away (49,471 items in FY10), and shelf read, i.e. making sure materials are in order on the shelf. In addition to her regular duties, Andrea Baker also creates our wonderful library displays including the every-popular 3-d snowflakes which decorate the library in the winter. Laurel helps prepare for children's and young adult programs

Do you have a talent that you would like to share with others by offering or facilitating a program? We are always looking for ideas for new programs.

Check out the library website [www.suttonpubliclibrary.org](http://www.suttonpubliclibrary.org) to see what events are coming up, find out what new titles we have, register for a program or suggest a title you think we should purchase. You can link over to the CWMARS catalogue to check your account, renew materials, request items or pay your fines online (\$5.00 or more). If you want to learn how to use the catalogue more effectively, please ask the staff and we will be happy to show you some shortcuts.

Looking down the road the CWMARS network, which includes Sutton, is in the process of reviewing the process of transitioning to a new software product starting in July of 2011 and we are looking forward to the transition and challenge.



Roberta Rothwell, Library Director  
Rachel Tufts, Library Board, Chair  
Elizabeth Fritz-Keyes, Library Board, Secretary  
Jane Anderson, Library Board, Member at Large

## REPORT OF THE CEMETERY COMMISSION

To: The honorable board of selectman and the citizens of the town of Sutton.

The cemetery commission consists of three commissioners and a clerk. The commission is responsible for the care and maintenance of seventeen cemeteries, eight of which are active. The commission is also responsible for the care and maintenance of the Dudley Gendron triangles at rt. 146 and Central Turnpike, the triangle at Boston rd. and Eight Lots rd., the Rufus Putnam Memorial, the Manchaug boat ramp, Mateychuk common in Manchaug, Veterans Field sports complex and playground, the Wilkinsonville playground, the Jacob Vandyke Memorial Field and playground, Tri-Sentenial park, the senior center grounds, the town common and municipal building grounds. This maintenance involves cutting and trimming of grass and brush, pickup and removal of grass and leaves. The commission is also responsible for the sale and recording of gravesites, the preparation and burial for all funerals, both regular and cremation burials.

There were a total of 38 burials; the following fees were collected:

Burials:	\$17,800.00
Perpetual care:	\$ 8,500.00
Lot sales:	\$ 6,550.00
Foundations:	\$ 595.00
Total fees collected:	\$34,445.00

Special projects completed this year were the resurfacing of Old Howard and South Sutton cemetery road ways. The cemetery commissioners would like to thank Paul Domey and his crew for there assistance with burials. The commissioners would also like to thank Jim Renaud for his devoted seven years of service as cemetery commissioner, and wish him well in his retirement.

The following is a list of cemeteries maintained:

<u>ACTIVE</u>	<u>INACTIVE</u>
South Sutton	Darling
West Sutton	St. Pauls
Old Howard	Town
New Howard	Waters Goff
Wilkinsonville	Smith
Pigeon Hill	Armsby
Dodge	Center
Fuller	Carpenter
	Titus Lot

Respectfully Submitted,  
James Johnson, Chairman

## REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton. I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2010.

Our budget this fiscal year has remained level funded. Due to reduction in state aid an equipment operator position has gone unfilled this year. State Chapter 90 money has remained steady, however the increased cost of materials has resulted in a reduction of work performed.

The winter of 2009/2010 was an average New England season. There were 17 winter storms that left us with 54 inches of snow. Record rainfall during March created many washouts and water problems. During this period the National Guard set up a sand bag filling operation at our facility with sand and equipment supplied by the town.

The following is a summary of work done in the past Fiscal year.

Routine Maintenance including:

- Street sweeping
- Roadside mowing
- Repair and replacing of street signs
- Cleaning of catch basins
- Pothole patching
- Repair and maintenance of drainage systems

The resurfacing of roadways using State Chapter 90 funds were completed as Follows:

- Blackstone Street
- Burnap Road
- Burbank Road
- Mendon Road
- Alana Drive
- Highland View Drive
- Dudley Lane
- Wachusett Drive

On many roadways brush and overhead limbs were cut. Working through the tree warden we also assisted with removal of large trees on several roadways.

The department processed all the winter sand used this season, as we have done for many years. This material came from the hatchery property in Wilkinsonville. In March we took delivery of a new, 2011 International Dump Truck. This \$101,000 truck was paid for using state chapter 90 funds at no cost to the town. It replaced a 1988 truck that was taken out of service.

In closing I would like to thank the Board of Selectman, and especially Town Administrator James Smith for their support. The Highway Department staff and I work hard to keep our roadways safe year round, we welcome your recommendations and ideas. To all the department staff thank you for your support and assistance.

Mark Brigham  
Highway Superintendent



## INVENTORY

1	Chevy Tahoe 4X4 2001
1	Ford F350 4X4 Pickup 1999
1	Ford F350 4X4 Pickup 2002
1	Ford F450 Dump Truck 1999
1	Ford F450 Dump Truck 2001
1	Sterling L7500 Dump Truck 2001
1	Sterling L7500 Dump Truck 2000
1	Ford L8513 Dump Truck 1997
2	Ford L8000 Dump Truck 1994
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB 156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2000
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
8	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
6	One way Snow plows

## REPORT OF THE SUTTON COMMUNITY TELEVISION BOARD

To the Honorable Board of Selectmen and Citizens of Sutton:

Sutton Community Television (SCTV) offers programming in three areas: **Public** (Charter Channel 13 and Verizon Channel 29), **Educational** (Charter Channel 12 and Verizon Channel 30) and **Government** (Charter Channel 11 and Verizon Channel 31), providing forums for free speech, education, information and government transparency.

SCTV's government-access and education-access programming supports an open government philosophy by increasing resident's opportunities to observe the meetings and activities of Town-government and Sutton Public Schools. This happens through the diligent efforts of SCTV's Access Coordinator, Cable Recording Assistants and volunteers to produce live telecasts of Board of Selectmen, School Committee, Finance and Warrant, School Building Committee, Conservation Commission, Board of Health, Earth Removal, Planning, Zoning and Recreation meetings. These meetings are also regularly re-broadcast in addition to other meetings (i.e. annual town meeting) that are recorded and rebroadcast on the local stations. More than 250 government meetings were recorded in Fiscal year 2010 (July 2009 through June 2010). In addition to the television rebroadcasts, the meetings are also available online providing the convenience of viewing all broadcast and recorded meetings online at anytime.

The Education station expanded efforts with the additional recording of several sporting events, school events (Memorial Day activities, Hypnotist, Variety Show, Class Day) and drama club presentations (The Curious Savage and Comic Book Artist) in addition to the traditional coverage of music concerts (holiday and spring) and the annual 5<sup>th</sup> and 8<sup>th</sup> grade promotion ceremonies and high school graduation. More than 175 school activities were recorded and broadcast.

The public-access component of SCTV is available to *all* residents! Please feel free to utilize this wonderful resource that includes training and equipment. Contact the office for more information or to sponsor PEG programming that interests you. Public programming that aired included series such as Music and the Spoken Word, Army Newswatch and Employment For All, Arise and Shine as well as programming created at other PEG facilities - - Local Rock, Real Estate Roundtable and Celebrity Reader.

More than 551 public service announcements, including public meeting agendas, Senior Center, Public Library and Sutton School activities and schedules and non-profit event details, have been displayed on the local access stations.

The local access stations belong to you the residents of the Town of Sutton. Comments, input and programming suggestions are always welcome from the public. Cable access operations are funded through payments made by the local cable providers Charter Communications and Verizon, Inc. Please feel free to contact us at SCTV, 4 Uxbridge Road, Sutton, MA 01590; 508-865-8735 or via email at [p.nichols@town.sutton.ma.us](mailto:p.nichols@town.sutton.ma.us)

Respectfully submitted,  
Pamela Nichols (Cable Coordinator)  
and Sutton Community Television Board Members Leo Lavin and James LeClaire

## REPORT OF THE EARTH REMOVAL BOARD

To the Honorable Members of the Board of Selectmen and the Citizens of the Town of Sutton.

The Earth Removal Board reports the following activities for the fiscal year of July 1, 2009 to June 30, 2010.

The Board conducts its monthly meetings on the third Tuesday of each month at 7:00 p.m. in the Sutton Town Hall. Members of the Board are John Slocum, Chair, Kyle Brenner, Vice Chair, Brian Johnson, and Alan Berthiaume.

During the period of July 1, 2009 through June 30, 2010, the Earth Removal Board received five renewal applications for Earth Removal Permits; Pyne Sand & Stone on behalf of Mary Bedoian, Worcester Sand & Gravel, and Aggregate Industries (3). Public hearings were held on November 17, 2009 for Pyne Sand & Stone (7:00 p.m.) and for Worcester Sand & Gravel (7:15 p.m.).

The Earth Removal Board conducted site visits to all current permit holders on October 3, 2009 to ensure compliance with the Earth Removal By-Law. The Board makes at least one on-site inspection per year.

The Town of Sutton Building Commissioner, acting as the Board's enforcement agent, conducts well readings two times a year on all active permits to ensure compliance with the required 10 foot buffer zone between excavation and ground water levels.

### FINANCIAL REPORT

Earth Removal Board Application fees	\$ 4,500.00
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Respectfully submitted,  
John Slocum, Chairman  
Kyle Brenner, Vice Chair  
Brian Johnson  
Alan Berthiaume



## REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2009 to June 30, 2010. The Commissioners are Brian Allen, Barry McLean, and Jennifer Bohanan. The Town Beach was open June 18 through Labor Day and was staffed with two lifeguards from noon to 6 P.M. daily. There were 165 season passes sold to Sutton residents at \$25 per family totaling \$4125.00. There were 29 season passes sold to non-residents at \$50 per family totaling \$1450.00. The Commission defined a family as 2 adults and 4 children. Day passes were available for \$5 per person and 185 were sold totaling 925.00. Swim lessons were offered at the beach prior to public opening. There were 40 registrants at \$60.00 each totaling \$2400.00.

The Commission continues to work toward improvements at Marion's Camp.

Respectfully submitted,

Brian Allen  
Barry McLean  
Jennifer Bohanan

## REPORT OF THE TREE WARDEN

- September 09 – met with Verizon engineers to bring in the new service on Mendon Road from the back side of Purgatory Chasm to Whitinsville Water Dept. Received check for \$1,000.
- Winter 2009 – Sutton suffered extensive tree damage due to ice storm.
- April 2010 – Represented Town of Sutton at Tree City USA held in Sturbridge. Our 9<sup>th</sup> year participating in Tree City USA.
- Arbor Day 2010 – planted 3 crab apples trees and 1 plum tree with Sutton 4<sup>th</sup> Graders at the new Tri-Centennial Park
- July 1 2009-June 30, 2010 – Respond to ongoing calls from Sutton Planning, Highway and Police regarding public tree concerns. Evaluate each call and undertake resolution of issues personally or coordinate necessary work with local tree care companies.

Respectfully submitted,

Joe Camarra, Tree Warden

## REPORT OF THE SEWER COMMISSIONERS

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton, we here with submit the annual report as Commissioners of the Sewer for the fiscal year ending June 30, 2010.

The Wilkinsonville Wastewater Collection System pumped 43,865,000 million gallons to the Upper Blackstone Treatment Facility through the Town of Millbury in the fiscal year 2010. There are approximately 732 users in the Wilkinsonville area of town.

The Advanced Wastewater Treatment Facility has processed 13,692,961 Million Gallons in fiscal year 2010. The facility processes around 37,520 gallons per day, with approximately 160 users.

In fiscal year 2010 there were a total of two new sewer connections and the Town of Sutton issued four drain layers licenses for the year.

The following anticipated projects have started to progress forward:

Leland Hill  
Bridal Path

Billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$450.32 a year includes indirect costs (\$225.16 half year) will apply. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) does apply.

The Sewer Commissioner's are happy to welcome there newest member David Gravison to the Board of Sewer Commission.

Respectfully Submitted,

Sewer Commissioners:  
Larry Wiersma, Chairman  
Barbara Bessette  
David Gravison

## REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:  
The Council on Aging submits the following report for the fiscal year ending June 30, 2010.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. Fritz Petrie, Outreach Director and Michelle Edelstein, Director have been busy with outreach and referral as well as, advocacy for the community's seniors and their families. You are welcome to call the Senior Center at 508-234-0703 at anytime. We will be happy to assist you.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center continues to be the home of the Sutton Food Pantry. This year the Food Pantry fed nearly 500 people for the Holidays.

Although the Sutton Senior Center offers limited van transportation to residents of Sutton, we continue to get wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley, Inc. with the support of Nancy Perry continue to bring us delicious and nutritious meals, plenty of friendship and laughter at noon time. Meals are \$2.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Nancy if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from your Council on Aging.

### Staff Members

Michelle Edelstein-Director  
Fritzi Petrie-Outreach  
Jim Graves- Van Driver

### Council on Aging Board

Rosemarie DeGaetano- President  
Carolyn Amaral, Barbara Besette, Mike Chizy, Gale Graves, Dorothy Gravison,  
Beverly Gravison, Richard Haskins, Paul Holzwarth, Ross Whittier

Respectfully submitted,  
Michelle Edelstein, Director



**Annual Activities Report**

Congregate meals: 5,250

Home Deliveries: 11,700

**Outreach and Advocacy**

General information: 9,200

Case management: 1,852

Health benefits counseling: 945

**Professional Services**

Support group: 50

Legal Assistance: 212

Financial management: 186

Tax Assistance: 130

**Support Services**

Friendly Visiting: 160 hours

Telephone Reassurance: 75

Medical Equipment Loans: 309

**Transportation**

Ambulatory: 3,000

Non ambulatory: 1,002

Under 60: 130

**Newsletters:** 6,000

**Volunteers:** 40

**Wellness**

Blood Pressure: 1,150

Podiatry: 98

Flu Clinic: 100

**Recreational/Socialization**

Bingo: 900

Bridge: 120

Chorus: 544

Computer class: 2,000

Chatterbox: 212

Yoga: 230

Muscular Strength: 198

Wii: 300

Entertainment/Guest Speakers: 600

Hookers: 364

Pitch: 312

## REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen, and the citizens of Sutton:

The police department is pleased to report another successful year of providing services and protection to the residents and visitors of our community. The straining fiscal environment and the overall national economy has placed additional burdens on public service. Subsequently; activities such as calls for service and arrests are on the increase. Not surprising, statistics regarding in custody arrests show a sharp increase of alcohol and drug fueled incidents.

We continue in our efforts in pursuing alternative funding through grants. We completed portions of the school security grant that was obtained in the previous fiscal year. Additionally, in collaboration with four bordering towns – a grant for one hundred and ten thousand (\$110,000.00) was obtained to study feasibility options in converting to a regional dispatch center. This project is currently underway and a New York based research group has been awarded the contract to perform the required study. We continue to be active in youth education at the school. A R.A.D. Kids class was instructed for all third and fourth graders by officers of the police department. The program is well received by the children, parents, and staff. The police department was also awarded a \$6,000 “Click it or Ticket” grant to supplement costs for seatbelt, drunk driving, and speeding enforcement. We were also fortunate to receive a grant for twenty thousand dollars (\$20,000.00) from the MA 911 Department. These funds will be used to offset personnel expenses associated with dispatching responsibilities. These funds represent a large portion of our dispatch related salaries and are certainly welcomed during a challenging fiscal economy.

Training in the police department continues to be a priority. Overall, the State of Massachusetts trails as one of the lowest per capita, nation wide, with regard to police training. Department members attended over eight hundred (800) hours of specialty training in addition to annual in-service and firearms qualifications. This philosophy is paramount to the education of officers in order to keep members abreast of modern investigative techniques and crime trends.

We continue to assign two officers to the Central Massachusetts Law Enforcement Council's regional SWAT unit. This affiliation provides our community with access to a wealth of resources pertaining to emergency police deployment in addition to valuable training for these officers and the entire department as a whole. We also have one officer assigned to the regional accident reconstruction team; a decision that has reaped countless benefits as numerous fatal crashes have been investigated by our own personnel.

Our department would like to express our gratitude to all fellow municipal employees and residents who have extended us their support. We look forward to future success and bridging stronger partnerships with our community in the years ahead.

**July 2009 through June of 2010**

**Dispatched calls for service: 16,313**

**Typical calls include:**

❖ Rape/Sex Offenses	09
❖ Assault&Battery	41
❖ Larceny	81
❖ Vehicle Theft	11
❖ Well Being Check	64
❖ Family Offenses	08
❖ Trespassing	88
❖ Juvenile Offenses	13
❖ Erratic Operator	88
❖ Financial Crimes	61
❖ Missing Persons	11
❖ Disturbances	156
❖ Domestic Disputes	63
❖ Obscene/Threatening Calls	38
❖ Recreational Vehicle Complaints	24
❖ Medical Assists	496
❖ Fire Alarms	65
❖ House Alarms	238
❖ Business Alarms	104
❖ Summons Served	87
❖ Assist Citizens	182
❖ Animal Complaints	210
❖ Suicide/Attempts	11
❖ Disabled Motor Vehicles	314
❖ Assist Other Police	225
❖ Neighbor Disputes	29
❖ Untimely Deaths	06
❖ Breaking & Entering	43
❖ General Services	370
❖ Hang Up 911 Calls	55
❖ Motor Vehicle Accidents	211
❖ Drug Offenses	150
❖ OUI Arrests	42
❖ Total Arrests	451
❖ Protective Custody	25
❖ Motor Vehicle Violations	3350
❖ Parking Tickets	81
❖ Vandalism	65
❖ Criminal Incidents	390
❖ Suspicious Activity Investigated	463



**FINES ASSESSED**

❖ Assessed Fines For Motor Vehicle Citations	\$80,045.00
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**FEES COLLECTED**

❖ RMV Non Criminal Fines	\$ 77,865.00
❖ District Court Fines/Fees	\$ 25,875.00
❖ Pistol Permits	\$ 2,300.00
❖ Default Restitution Fees	\$ 650.00
❖ Administrative Fees	\$ 9,555.00
❖ Accident Reports	\$ 712.00
❖ Cruiser Use Fee	\$ 2,850.00
❖ Booking Video Fee	\$ 50.00
❖ Solicitor Registrations	\$ 74.00
 Total:	 \$ 119,931.00

Respectfully submitted,

Dennis J. Towle  
Chief of Police

## Town Departments

### Cable Access Committee

HICKS, CHRISTINE	\$	4,073.00
LAVIN, KRISTEN	\$	657.50
MARTINELLO, DAVID	\$	2,790.00
NICHOLS, PAMELA	\$	33,885.60

### Administration

CHIZY, MICHAEL	\$	1,200.00
FATTMAN, RYAN	\$	1,200.00
GERAGHTY, KEVIN	\$	1,200.00
HEBERT, JOHN	\$	1,400.00
HERSOM, RICHARD	\$	1,200.00
JACQUES, DEBRA	\$	33,152.37
SMITH, JAMES	\$	107,823.06

### Town Hall Custodian

BENTLEY, JOSHUA	\$	9,591.88
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### Accountant's Office

HARRISON, TIMOTHY	\$	34,961.11
VANDYNE, CATHERINE	\$	56,736.32

### Assessor's Office

BROWN, DONNA	\$	29,767.24
NICHOLS III, RAY	\$	3,800.16
NUNNEMACHER, ROBERT	\$	4,500.00
SARDAGNOLA, JOYCE	\$	55,237.64

### Board of Health

FANT, CHRISTINE	\$	27,513.04
RAWINSKI, CHERYL	\$	44,026.25

### Building Department & Inspections

ANDERSON, STUART B	\$	500.00
COUTURE, JOHN	\$	55,820.23
DAHLIN, LYNN	\$	30,950.24
GRAVISON, DANA	\$	3,899.96
HOPE, LAWRENCE L	\$	5,306.18
MCQUISTON, MICHAEL F	\$	9,000.00
MORRIS, LAWRENCE	\$	11,000.04

### Conservation

BIEN, WANDA M	\$	28,376.28
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### Treasurer/Collector's Office

OUILLETTE, CHERYL	\$	61,506.75
WOOD, DONNA	\$	31,561.28

### Town Clerk's Office

CARUSO, LAURA	\$	58,876.27
LEVINS, CAROL	\$	26,505.72

### Elections

AMARAL, CAROLYN	\$	208.00
BESSETTE, BARBARA	\$	208.00

### Elections Continued

BUSH, DOLORES	\$	64.00
CHAREST, ELIZABETH	\$	48.00
CONCAUGH, BARBARA	\$	148.00
DAVIS, BRUCE	\$	424.00
DAVIS, DONNA	\$	424.00
FANT, DONNA	\$	56.00
FAULKNER, ROBERT	\$	224.00
FISHER, MAJORIE	\$	56.00
GRAVES, GALE	\$	204.00
GRAVISON, DOROTHY	\$	168.00
KILEY, DAVID	\$	216.00
MASSEY, EUGENE	\$	56.00
MICHELSON, GLORIA	\$	196.00
MORSE, PATRICIA	\$	148.00
NEDOROSCIK, PATRICIA	\$	228.00
PETERSON, MARY LOU	\$	148.00
PLANTE, BERNICE	\$	224.00
PORCARO, CAROLYN	\$	144.00
RICHARD, JOAN	\$	196.00
RONCONE, FRANCIS	\$	168.00
SENECAL, GERARD	\$	224.00
SENECAL, SHIRLEY	\$	224.00
SEONOSK, MARY	\$	56.00
SHANNON, CAROLYN	\$	196.00

### Council on Aging

ROSE, DONNA	\$	1,080.00
BAKER, NORMA	\$	750.00
BALLARD, JOSEPH	\$	750.00
CARTER, JEANETTE	\$	750.00
DONNELLY, JOANNE	\$	750.00
EDELSTEIN, MICHELLE	\$	43,732.85
GILLESPIE, LUCIENNE	\$	750.00
GRAVES, JAMES	\$	7,998.00
GVAZDAUSKAS, BERTHA	\$	750.00
HANLEY, DIANE	\$	7,144.00
HOLZWARTH, PAUL	\$	750.00
JOHNSON, NANCY	\$	750.00
JOLLY, MARIE	\$	750.00
KUCZINSKI, ANN	\$	750.00
LAVALLEE, DAVID	\$	750.00
MASSEY, DIANE	\$	750.00
OHRN, JOAN	\$	750.00
PETRIE, MARTHA	\$	17,568.58
RAWINSKI, PHILIP	\$	750.00
RAYMOND, PAUL	\$	134.00
RUSSELL, NANCY	\$	750.00
SULLIVAN, JEAN	\$	750.00
VAN DYKE, HARRIET	\$	750.00
WILLIAMS, JEANNINE	\$	798.00
AMARAL, CAROLYN	\$	750.00
BESSETTE, BARBARA	\$	750.00
CONCAUGH, BARBARA	\$	750.00
GRAVISON, DOROTHY	\$	750.00

**Council on Aging Continued**

SENECAL , SHIRLEY	\$	750.00
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**Planning Department**

HAGER , JENNIFER	\$	58,160.64
SHEA , LINDA	\$	445.41

**Library**

ANDERSON , CAROLE	\$	10,234.14
BAKER , ANDREA	\$	12,199.83
FANT , KATHRYN	\$	2,342.40
GEARY , CAROL	\$	34,397.51
JOHNSON , ERIK	\$	18.48
JOHNSON , PAMELA JEAN	\$	14,840.63
PELADEAU , JUDITH	\$	4,559.00
ROTHWELL , ROBERTA	\$	47,270.24
WELCH , LAUREL	\$	1,736.00

**Recreation Department**

SAMUELSON MAHONEY , TAMMY	\$	7,608.12
BERKOWICZ , JULIA	\$	120.00
HADDAD , ABIGAIL	\$	1,505.00
HAYWARD , BEVERLY	\$	1,282.50
MCGRIFF , STANLEY	\$	1,495.00
PARENTEAU , KALEY	\$	60.00
ROTHERMICH , BRIAN	\$	820.00
SHEA , TIMARI	\$	1,823.75
SPEAR , TRENTON	\$	1,625.00
SURPRENANT , DAVID	\$	1,080.00
THIBODEAU , TAYLOR	\$	120.00
MONGEAU , GERTRUDE	\$	2,532.00

**Police Department**

*\*\* This data excludes "extra duty" pay which is*

*NOT paid by the Town of Sutton*

ALLARD , ARTHUR	\$	1,283.54
ANNIS , TIMOTHY	\$	1,440.00
BOHANAN , MATTHEW	\$	77,379.27
CONLON , DONALD	\$	1,645.03
COWAN , CHRISTOPHER	\$	79,398.57
DONNELLY , KATHERINE	\$	37,708.35
DUFRESNE , JOYCE	\$	39,192.00
FORTUNATO III , JOSEPH	\$	78,133.55
GIRO , MARK	\$	14,135.69
GRAVES , MAUREEN	\$	12,028.87
GREEN , CHRISTOPHER	\$	79,812.02
GREENO , PETER	\$	83,762.02
HEMINGWAY , PAULA	\$	10,182.62
JACQUES , WILLIAM	\$	54,025.07
KRULA , DENISE	\$	23,524.80
LAPLANTE , SCOTT	\$	32,949.03
LEFEBVRE , BRYAN	\$	39,927.04
MCGEE , MICHAEL	\$	60,700.72
MONTIVERDI , RYAN	\$	74,327.30
NUNNEMACHER , JOSHUA	\$	101,780.74
PERRY , DAVID	\$	93,587.53
POLSENO , CALEB	\$	32,541.24
RICHARD , KEVIN	\$	103,697.34
SIMAKAUSKAS , JEFFREY	\$	18,368.13
TIGHE , THOMAS	\$	8,341.60
TOWLE , DENNIS	\$	118,465.88

**Police Department Continued**

TOWLE , JAMES	\$	64,565.90
WOOD , DONNA	\$	6,204.11

**Fire Department Full-time**

DRESSER , ROBIN	\$	42,182.42
MAYNARD , PAUL	\$	64,955.29
PATIENT , RENEE	\$	39,857.62
TEFFT , DIANE	\$	41,381.37

**Fire Department On-Call**

BJORN JR , BURTON	\$	1,227.52
BRIGGS , STEPHANIE	\$	1,308.36
FORD JR , NEAL	\$	2,153.05
GALANOS , JAMES	\$	2,687.02
HACKETT , MICHAEL	\$	13,938.85
HOLM , MICHAEL	\$	4,236.60
MCMAHON , ADAM J	\$	1,386.22
SCOTT , SHAWN	\$	1,212.43
SMITH , CHRISTOPHER	\$	3,835.88
BARRON , ANTHONY	\$	1,801.22
BARRUS , ROBERT	\$	996.25
BESSETTE , CHRISTOPHER	\$	937.20
BESSETTE , JOSEPH	\$	1,735.79
BESSETTE , PAUL	\$	1,546.18
BOUSQUET , CHRIS	\$	119.55
BRIGGS , JEFFREY	\$	1,632.63
BRIGGS , THOMAS P	\$	709.61
BRIGHAM , JUSTIN T	\$	32.88
CAMMUSO , STEPHEN	\$	302.86
CHASE , DAVID	\$	1,132.80
CHESTNA , JAMES F	\$	294.89
CONLON , JEFF	\$	1,187.53
COURTNEY , SHAWN	\$	1,147.64
DAUTRICH , CHARLES	\$	757.15
FLAGG , CORY	\$	906.20
GASKA , JACOB	\$	1,668.70
GUERTIN , GEORGE J	\$	967.47
HARRIS , MICHAEL J	\$	1,189.85
KANE , WILLIAM	\$	349.60
KELLEY , JARED	\$	657.00
LAMBERT , COREY	\$	1,222.10
LAMBERT , SHANE	\$	867.30
MCMAHON , ETHAN J	\$	1,402.61
NUNNEMACHER , H. JACOB	\$	2,812.46
NUNNEMACHER , JESSE	\$	247.07
PATTERSON , COREY	\$	46.00
SMITH , KENNETH	\$	2,839.34
WHIDDEN , KENNETH	\$	1,885.64
WHITE , WILLIAM	\$	80.96
WILSON , JEFFREY	\$	110.40
ZAREMBA , BRYAN	\$	596.16
AUBIN , MATHIEU	\$	46,759.46
KING , GLENN	\$	1,091.89
ROSEBROOKS , LYMAN	\$	502.09
NUNNEMACHER , ROBERT	\$	2,646.96



**Highway Department**

BICKFORD , BRIAN	\$	49,403.99
BRIGHAM , MARK	\$	76,854.80
FAULKNER , JAMES	\$	49,518.04
KING , GLENN	\$	48,241.37
MAYNARD , WILLIAM	\$	49,424.38
PERRY , DONALD	\$	69.80
ROSEBROOKS , LYMAN	\$	63,864.66
SHAW , GREGORY	\$	125.85
SHAW , ROBERT	\$	1,928.19
STOMSKI , JOHN	\$	50,076.18
NUNNEMACHER , ROBERT	\$	844.44

**Cemetery**

CHARPENTIER , DAVID	\$	6,628.05
JOHNSON , JAMES	\$	14,073.37
MATEER , FRANCIS	\$	6,652.27
RENAUD , JAMES	\$	9,737.25
ROACH , WILLIAM	\$	1,193.40
WOOD , DONNA	\$	4,241.25

**Transfer Station**

BENTLEY , ERIK	\$	37,012.67
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**Sewer Department**

HIGLEY , PETER	\$	52,194.72
OBUCHOWSKI , DONALD	\$	68,659.74
ROSEBROOKS , DEBORAH	\$	37,525.60
WIERSMA , NATHAN	\$	43,004.36

**Tree Warden**

CAMARRA , JOSEPH	\$	6,501.96
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**Animal Control Officer**

CHAUVIN , DANIEL	\$	15,600.00
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## School Department

### Administration

COLENA , CAROL	\$	881.16
DIBELLA , CECILIA	\$	139,160.88
ROTHERMICH , SUSAN	\$	91,647.46

### High School

ANDERSON , TIMOTHY	\$	68,859.15
BAILEY , MARK	\$	87,820.10
BAIOCCHI , LINDSEY	\$	57,515.23
BREGMAN , ASHLEY	\$	22,793.87
CAMPBELL , AMANDA	\$	1,849.00
CHOMKA , EDWARD	\$	70,359.10
COONAN , BARRY	\$	2,428.00
COONAN , DONNA	\$	81,904.65
CORSA , CHRISTINA	\$	24,213.02
DAIGLE , PAUL	\$	60,776.35
DELONGCHAMP , GERARD	\$	30,000.10
DILEO , LUCILLE	\$	86,490.96
DONNELLY , JAMES	\$	5,470.00
ELSTER , MICHAEL	\$	7,560.00
FARMER , KARI	\$	65,811.60
FLEMING , KATHLEEN	\$	48,488.00
GALICIA , JEAN-PAUL	\$	4,525.00
GAMBLE , CHRISTINA	\$	69,612.05
GILLIN , WILLIAM	\$	82,532.16
HAGHDOUST , NICOLE	\$	45,198.78
HEBERT , SUSAN	\$	67,913.43
HOWARD , MATTHEW	\$	60,375.53
JENKINS , JASON	\$	59,522.37
KENNEDY , SCOTT	\$	73,660.08
KNEELAND , KARA	\$	100.00
LEVANSVICH , RICHARD	\$	74,445.23
LINDBERG , KYLIE	\$	53,697.87
LITTLE , WILLIAM	\$	3,035.00
LOSS , CAMERON	\$	70,521.05
MAGNER , SHARON	\$	326.00
MALEK , ADAM	\$	3,782.00
MARCUCCI , SERGIO	\$	59,548.74
MILASZEWSKI , MATTHEW	\$	73,748.16
MOTYL-SZARY , COLEEN	\$	45,673.39
PARCELLS , JEFF	\$	68,374.98
PAULHUS , JEFFREY	\$	4,525.00
PERRIN , MATTHEW	\$	56,547.49
REZUKE , DONNA	\$	68,670.70
RZUCIDLO , DEBORAH	\$	25,946.73
STAMOS , DENNIS	\$	63,407.50
SWANSON , JENNIFER	\$	46,065.56
SYPEK , LISA	\$	65,986.19
TUOMALA , CHRISTINA	\$	61,824.96
WANDYES , RYAN	\$	54,116.19
WHITTIER , MICHAEL	\$	74,196.07
ZIMAGE , ANN	\$	66,281.07
ARMSTRONG , JEAN ELLEN	\$	32,308.25

### Middle School

CORRON , ANNE	\$	53,699.59
COYLE , MAUREEN	\$	1,242.90
CRANE , TRISHA	\$	42,742.64
DAVAGIAN , JAN	\$	58,190.13
DETROLIO , NICOLA	\$	64,014.38
FLYNN , KATHLEEN	\$	44,716.53
GALASSO , LINDA	\$	41,647.58
GOYETTE , GERARD	\$	93,495.54
HAERLE , VANESSA	\$	46,209.15
HARRIS-KEDDY , HEATHER	\$	64,109.60
KERR , SANDRA	\$	64,599.07
KOVACS , KELLY	\$	44,877.03
MARTELL , TRACEY	\$	50,278.60
MCCONARTY , LINN	\$	68,334.51
MICHALAK , DIANE	\$	75,435.32
MITCHELL , EILEEN	\$	69,751.18
ROBERTS , MAUREEN	\$	67,517.29
SHARRON , MICHAEL	\$	75,777.15
SHUGARMAN , EMILY	\$	57,958.67
SMALLEY , LANCE	\$	50,165.08
SMITH , MARK	\$	76,269.29
STASA , DENIELLE	\$	54,257.66
TOOMEY , SAMANTHA	\$	74,747.18
VAN DEN BERGHE , KYLE	\$	54,441.53
WATERHOUSE , LAWRENCE	\$	64,800.60
WATTS , BETH	\$	60,976.78
WHITTIER , KELLY	\$	72,932.12

### Elementary School

BANNON , LYNNE	\$	50,442.48
BOTT , CAROLE	\$	72,406.92
BOUDREAU , SUZANNE	\$	63,705.77
BREAULT , MICHAEL	\$	90,366.29
CONNLY , SARAH	\$	73,056.28
COSTABILE , JEANNE	\$	54,127.55
DAME , SUZANNE	\$	56,134.75
FITZGERALD , ERIN	\$	69,496.62
GONTHIER , STEPHANIE	\$	187.00
HARRISON , DENISE	\$	64,703.66
HEHIR , KATHRYN	\$	62,471.73
HOLMES , LILA	\$	53,336.79
JERNBERG , KRISTEN	\$	229.50
JUNNILA , ANN	\$	76,609.83
KEEFE , KEVIN	\$	69,195.88
LAJOIE , KIMBERLY	\$	42,213.79
LANE , KATHLEEN	\$	71,223.23
LOFTUS , SANDRA	\$	75,225.15
MANLEY , JULIE ANN	\$	65,691.08
MATSON , KAREN	\$	22,426.22
MCLEAN , LORI	\$	67,494.05
MCPAHON , CAROL	\$	75,566.69
MILLEA , ROBIN	\$	64,219.32
PERRY , KARRIE	\$	71,290.53
PITRO , DANIELLE	\$	51,776.06

**Elementary School Continued**

RAFFA, KARI	\$	71,223.23
RUTELONIS, JUDITH	\$	76,475.23
SCHIRNER, TINA	\$	45,853.59
ST PIERRE, HEATHER	\$	50,147.04
SWEENEY, LINDA	\$	75,826.08

**Early Learning Center**

BURLINGAME, TRACY	\$	44,251.61
CHAUSSE, JEAN	\$	61,753.12
DEJORDY, HEATHER	\$	16,231.23
DOHERTY, MARY	\$	81,129.23
DUBEAU, LAUREN	\$	85,408.85
GIANGRANDE, KRISTEN	\$	47,849.10
HALACY, SUSAN	\$	69,569.68
HARPIN, TRACY	\$	44,399.16
HUTCHINSON, MICHELE	\$	54,458.17
JOYCE, KRISTIN	\$	51,920.05
KING, BERNADETTE	\$	46,075.92
KOLOFSKY, TRACY	\$	63,604.58
KOZACZKA, JILL	\$	51,920.05
MACLAREN, LAURA	\$	50,780.08
MUSCATELL, AMY	\$	69,533.10
POULIN, JEAN	\$	52,633.63
ROBERTS, TONYA	\$	60,514.09
ROY, SANDRA	\$	17,597.04
SCHWEITZER, DANIEL	\$	41,103.26
SHANNON, JOANNE	\$	71,879.08
SHERMAN, CHERYL	\$	67,494.05
STOVALL, ELLEN	\$	72,079.15
WILDMAN, SUSAN	\$	44,251.61

**Special Education**

ANDERSON, BEVERLY	\$	20,884.50
AUSTEIN, MARGO	\$	90,277.79
BARTON, KIM	\$	3,351.75
BEAUDIN, CYNTHIA	\$	51,447.70
BRIGGS, PERRY	\$	437.68
BROWN, JOSHUA	\$	51,920.05
BUREK, BARBARA	\$	69,348.28
BURKE, MICHELLE	\$	19,030.82
CAMARRA, CAROL	\$	21,907.24
CAMARRA, SARAH	\$	8,655.50
CHRISTIANO, ERIN	\$	50,935.51
CLARK, MICHELLE	\$	63,604.58
CUOCO, LORI	\$	67,494.05
CURRAN, MARY ELLEN	\$	64,479.72
DECARO, GINA	\$	55,850.08
DELONGCHAMP, DANIEL	\$	74,233.70
GARVEY, MARGARET	\$	49,808.49
HASKINS, RICHARD	\$	16,988.58
HORAN, MARGERY	\$	56,237.22
HUGHES, MARY BETH	\$	61,753.12
KENNEY, LORRI	\$	59,076.33
KERRISSEY, ALYSON	\$	51,920.05
KUCZINSKI, LISA	\$	2,355.50
LACHAPPELLE, PATRICIA	\$	312.90
MACDONALD, JENNIFER	\$	44,251.61
MAYNARD, SHARON	\$	5,862.50
MERRIAM, JESSICA	\$	71,962.58
MESSIER, SUSAN	\$	67,832.70

**Special Education Continued**

MOSHER, KIMBERLY	\$	4,518.50
MULLIGAN, DENISE	\$	50,540.20
MUNGER, DOUGLAS	\$	16,623.17
MURRAY, BARBARA	\$	612.50
MYRA, CYNTHIA	\$	67,839.10
NEAFSEY, COLIN	\$	1,556.50
NEAFSEY, SUSAN	\$	73,929.68
NELSON, WILLIAM	\$	23,295.62
NIKOLAJEVS, RUTH	\$	2,569.00
OLEKSYK, JANE	\$	76,475.23
PALUMBO, KATHLEEN	\$	66,196.19
POGOREK, STEPHANIE	\$	52,076.05
POWELL, SHERRY	\$	44,401.61
RHEAULT, LINDA	\$	64,406.87
SULLIVAN, JESSICA	\$	51,920.05
TERENZINI, KAREN	\$	75,370.82
VENUTI, CHRISTINA	\$	58,706.18
WALSH, DOROTHY	\$	1,246.79
WHITNEY, ELAINE	\$	8,032.50
WOGAN, MARY ELLEN	\$	59,866.28

**Library**

CAMPBELL, MARY	\$	60,185.20
GENEVA, JOANNE	\$	67,464.84
GRANLUND, LYNN	\$	12,102.42
LANDRY, JEAN	\$	10,852.67
NEAL, MARJORIE	\$	609.02
RODDY, EILEEN	\$	15,977.33
SYLVIA, MONIQUE	\$	9,674.75

**Clerical Support Staff**

ALARIE, LISA	\$	30,668.45
ANDRZEJEWSKI, LINDA	\$	35,435.95
BLAIR, LINDA	\$	53,361.00
CARTER, LINDA	\$	44,388.94
FAUCHER, CHERYL	\$	4,387.50
FENUCCIO, LAURA-LEE	\$	22,096.12
GLENNON, LORI	\$	30,915.84
SENECAL, THERESA MARIE	\$	49,038.40
SHEPHERD, CAROL	\$	22,056.59
WANDLAND, SHIRLEY	\$	38,438.96
WASSELL, THERESA	\$	30,302.92
WOODLAND, GAIL	\$	41,985.68

**Technology Department**

BOUTOT, KATIE	\$	309.00
BOUTOT, MAEGAN	\$	1,156.00
BOUTOT, SUSAN	\$	58,726.20
BUCHANAN, JUSTIN	\$	18,711.25
HALL, DANIEL	\$	220.00
IUDICIANI, MICHAEL	\$	5,692.50
ORPEN, DANIEL	\$	2,252.00
REYNOLDS, JILL	\$	54,037.44



**Custodial Department**

CALADO , DEREK	\$	700.00
CAMPBELL , MARK	\$	2,575.50
CHASE , CHRISTOPHER	\$	11,985.93
GOSNELL , HEATHER	\$	2,362.25
GRIFFIN , KEITH	\$	32,478.07
JOSLYN , KEVIN	\$	4,627.63
LELAND , WILLIAM	\$	3,074.00
LICOPOLI , CARLO	\$	34,802.63
MASELLI , WILLIAM	\$	28,685.72
MOORE , DONALD	\$	4,887.71
MUSCATELL , JAMES	\$	30,575.12
PEARSON , FRANCES	\$	2,409.25
PETERSON , ALICIA	\$	10,402.00
PETERSON , FREDERICK	\$	18,197.50
PETERSON , KAYLA	\$	26,156.90
PETRY , CHARLES	\$	23,317.50
RAYMOND , ROGER	\$	66,130.97
RUSSELL , ROBERT	\$	45,731.12
SHAW , MARTIN	\$	63,162.32
THIBAUT , MARC	\$	37,145.82
THOMPSON , DAVID	\$	21,502.07
TRAINOR , ANDREW	\$	2,384.00

**Paraprofessionals**

ANDRADE , KIMBERLEY	\$	9,687.50
ANZIVINO , PATRICIA	\$	18,115.26
BANFILL , TODD	\$	20,097.46
BELANGER , SHARON	\$	12,817.17
BERGER , GAYLE	\$	4,963.22
BLANCHARD , PAULA	\$	17,174.46
BLANCHETTE , KAILEY	\$	13,407.56
BOCK , MICHELE	\$	23,342.47
BONDER , DEBRA	\$	16,419.89
CARLSON , LYNNE	\$	23,599.83
CARROLL , LUANNE	\$	18,734.72
CARTER , BETHANY	\$	1,487.50
CHASE , SAMANTHA	\$	1,297.50
CLARK , JANET	\$	20,286.75
CLAUSS , STACEY	\$	15,177.57
COPELAND , KAREN	\$	20,925.36
DALY , DENISE	\$	18,200.21
DAUGHNEY , KAREN	\$	13,239.16
DAY , LINDA	\$	14,630.25
DOLBASHIAN , JENNIFER	\$	21,503.92
DUSSAULT , LISA	\$	4,312.50
ENGDAHL , DEBORAH	\$	14,011.41
FONTAINE , STEPHANIE	\$	1,575.00
FRASCOLLA , LORI	\$	704.00
FREDERICK , MATTHEW	\$	4,732.29
GIAMEI , CHRISTINE	\$	19,061.87
GILLIN , LAUREN	\$	7,275.61
GREENO , KATHLEEN	\$	15,322.31

**Paraprofessionals Continued**

GRIMES , KIMBERLY	\$	26,650.67
HARE , CRYSTAL	\$	1,666.25
HILL , DONNA	\$	14,832.84
IADAROLA , GINA	\$	34,076.16
JACKSON , SHARON	\$	7,934.00
JERNBERG , LINDA	\$	19,384.64
JOHNSON , DIANE	\$	20,365.15
JUSSAUME RICHARDS , TAMM	\$	17,338.52
KAPLAN , MICHELE	\$	15,335.18
KAZARIAN , PATRICIA	\$	1,575.00
LALIBERTE , PATRICIA	\$	12,584.30
LOUW , DIANA	\$	11,811.30
LUCIA , ROBERT	\$	18,055.31
LUKASEVICZ , KRISTEN	\$	28,860.35
MCMAHON , LYNN-ANN	\$	4,125.00
MITCHELL , JULIE	\$	16,873.52
MOTYKA , LISA	\$	14,625.67
OVROUT , MARSHA	\$	15,457.53
PELLEGRINO , RENEE	\$	20,425.95
PETERSON , JEAN	\$	20,063.48
RAYMOND , KAREN	\$	21,350.84
RIENDEAU , JEANNINE	\$	202.93
RIPSZ , KAREN	\$	20,681.54
ROBERT , SALLIE	\$	23,728.59
ROMEO , KIMBERELY	\$	13,216.68
SAMPSON , KATHLEEN	\$	22,184.91
SINKUS , DONNA	\$	50,991.91
SISKA , JOAN	\$	29,878.20
SMYTHE , KELLY	\$	6,743.00
SOBALESKI , BEATRICE	\$	20,652.96
SOULE , MELISSA	\$	13,606.45
THOMPSON , PATRICIA	\$	24,535.38
VALK , ELAINE	\$	34,238.95
WEBER , ANN MARIE	\$	37,062.78
YODER , MARGARET	\$	19,371.99

**After School Care**

ARCHAMBAULT , DEVON	\$	414.00
BOHANAN , ELIZABETH	\$	924.00
CARNEY , BRIDGET	\$	3,376.63
CHIANCOLA , NICHOLAS	\$	1,518.00
CIAVARRA , VALERIE	\$	461.50
DZIEL , AMY	\$	33,945.26
FITTON , JENNIFER	\$	5,130.00
KRAUSE , JOANN	\$	1,972.50
MACCHI , HEATHER	\$	3,216.00
MCVEY , KELLY	\$	7,734.00
MILLEA , BROOKE	\$	2,743.57
MOONEY , BRITTANY	\$	2,758.00
NELSON , ANN	\$	1,528.00
RAAD , NIKKI	\$	3,402.00
ROSSI , BRITTANY	\$	1,730.00

**After School Care Continued**

RUBY , SAMANTHA	\$	497.25
SAILLANT , AMANDA	\$	886.00
STEVENSON , SARAH	\$	4,008.00
WOLOCHOWICZ , KATIE	\$	6,207.00
WOLOCHOWICZ , SHELBY	\$	8,038.13

**School Cafeteria**

BARRON , MARCIE	\$	11,712.40
BRIGGS , LAUREL	\$	18,546.53
JOHNSON , GLORIA	\$	15,874.75
JOUBERT , VIVIAN	\$	8,204.21
KENT , SHARON	\$	5,101.29
LABRECQUE , MARY	\$	9,644.33
LAVALLEY , ELIZABETH	\$	14,373.92
LEBEL , NANCY	\$	2,232.00
MAYNARD , AGNES	\$	37,701.82
MCGRATH , DEBRA	\$	4,294.38
MCPAHON , HEATHER	\$	4,767.66
MOONEY , DOREEN	\$	18,182.75
MORAN , LISA	\$	5,013.65
NIEWIERA , SANDRA	\$	5,857.42
NOEL , PATRICIA	\$	8,791.52
PIERCE , RONALD	\$	34,894.88
RODOWICZ , ANGELA	\$	2,856.62
ROSSI , JENNIFER	\$	6,670.23
SMITH , VIRGINIA	\$	6,628.53
WOLOCHOWICZ , DONNA LEE	\$	24,594.89

**Substitutes**

ALARIE , MEGHAN	\$	225.00
ANDERSON , CHARLENE	\$	16,212.32
ANDERSON , JANE	\$	952.00
AUSTIN MILLER , NIKKI	\$	2,475.00
BAILLIE , LINDA	\$	375.00
BALTZELL , KELSEY	\$	562.50
BANNON , MATTHEW	\$	525.00
BILIS , DEBORAH	\$	11,235.25
BOCK , ASHLEY	\$	1,382.50
BOULE , JANICE	\$	870.00
BREWER-CORASH , MELISSA	\$	900.00
BROWN , DOUGLAS	\$	1,275.00
BUSH , ELAINE	\$	1,387.50
CANDELARIA , ERICK	\$	5,251.22
CARDIN , JOAN	\$	8,752.68
CARKIN , DEBORAH	\$	6,562.50
CHASE , ALLISON	\$	225.00
CHRISTIE , BRYAN	\$	450.00
COREY , NANCY	\$	2,240.00
DALY , JENNIFER	\$	300.00
DAVAGIAN , AMY	\$	1,350.00
DAVIS , JEANNE	\$	5,250.00
DAVIS , MATTHEW	\$	5,716.00
DIORIO , CAROL	\$	150.00
DONOHUE , DAWN	\$	9,123.09
DUDLEY , TURA	\$	450.00
EDWARDS , LAURIE	\$	412.50
FIGORE JR. , JOSEPH	\$	1,425.00

**Substitutes Continued**

FRAZIER , LINDSAY	\$	13,382.50
FREDERICK , JENNIFER	\$	2,559.83
GLAZA , DEBRA	\$	1,275.00
GOGUEN , CHRISTINE	\$	300.00
GRANGER , COURTNEY	\$	675.00
GREENO , PATRICK	\$	1,125.00
HARRISON , PAIGE	\$	1,350.00
HARVEY , REBECCA	\$	2,175.00
HOLLOWAY , LAURIE	\$	2,132.90
HUNKELER , BENJAMIN	\$	225.00
KENNEY , KRYSTAL	\$	112.50
KING , KENNETH	\$	1,237.50
KRAUS , IRIS	\$	75.00
KULICK , ERIK	\$	150.00
LAHAIR , MARIE	\$	37.50
LAVIN , MARY	\$	110.00
LEBALLISTER-DUDKA , JILL	\$	2,550.00
LEFEBVRE , LILLIAN	\$	5,737.50
LEONARD , NANCY	\$	450.00
LICOPOLI , ANNE	\$	3,750.00
LORKIEWICZ , CATHERINE	\$	4,200.00
LUUKKO , EILEEN	\$	412.50
MARKARIAN , KRISTEN	\$	8,540.68
MASTERS , MARIELLEN	\$	150.00
MCNEIL , JOSEPH	\$	225.00
METZGER , DEBORAH	\$	74,447.07
MORWAY , KRISTEN	\$	1,650.00
MULVEHILL , KIMBERLY	\$	75.00
MYERS , ANDREW	\$	225.00
NELSON , DEBORAH	\$	200.00
PALMER , CYNTHIA	\$	390.00
PENTERSON , SUSAN	\$	67,359.64
PERRY , CATHERINE	\$	300.00
PETERS , JENNI	\$	5,062.50
RICE , SARAH	\$	1,125.00
ROACH , TAMMY	\$	260.00
ROBERTS , JUSTIN	\$	150.00
ROMASCO , KATHLEEN	\$	12,477.28
ROTHERMICH , LAUREN	\$	900.00
SALONICH , LISA	\$	1,050.00
SENECAL , CATELYN	\$	784.50
SENECAL , JOAN	\$	825.00
SHEA , PATRICIA	\$	900.00
SINKUS , ALEXANDER	\$	4,092.50
SWEENEY , SARAH	\$	300.00
SYLVESTER , PAULA	\$	3,000.00
THYDEN , MICHAEL	\$	900.00
VALUTKEVICH , BARBARA	\$	412.50
VOLPIGNO , DALE	\$	5,625.00
VON FELDE , PAUL	\$	4,350.00
WALSH , ZACHARY	\$	375.00
WASON , LINDA	\$	2,175.00
WRENN , BARBARA ANN	\$	904.00
YOUNG , MATTHEW	\$	450.00



## REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit this annual report of the Sutton Public Schools for the 2009-2010 school and fiscal year; a year filled with much promise, many challenges and significant events. For me, it was my final year as superintendent and what a career-ending year it was! With huge fiscal challenges from the beginning of the year to the end, a large policy manual project to finish, two substantial employee contracts to negotiate, and the strong prospect of the middle/high school building project to present to voters in May, it was a whirlwind year! For the School Committee, the task of choosing a new superintendent added another enormous dimension.

With June 26<sup>th</sup> the end of one school year and August 26<sup>th</sup> the beginning of the next, the summer was again very busy and all too short for the many special and capital projects, maintenance tasks and activities that can only be accomplished in schools during summer break. The major capital project was replacement of the Simonian Center roof. Although the intensive nature of the work disrupted summer programs and activities at the Center, administrators and staff happily relocated to safer areas of the complex while the roof work proceeded. Thanks to the strong support of Town Manager James Smith and stimulus monies, energy saving solar panels for the roof are the next step in this energy-saving initiative. Other summer capital outlay projects included updates to the computer network and software, replacement of old workstations, replacement of smoke detectors in the middle and high schools, creation of additional computer labs, maintenance of the fire pond, and the tiling of additional areas in the elementary school and Simonian Center.

Anticipating an exceptionally busy year ahead, the School Committee extended its July summer retreat to another day in August. In addition to the traditional agenda items around budget and survey results, the Committee discussed the District Learning Team's "Indicators of School Success," heard a presentation by the Student Support Group, discussed the new "Going Green" initiative strongly endorsed by parents, conducted planning sessions on the upcoming teachers' negotiations, and reviewed sections of the final draft of the new Policy Manual. The most important item on the Committee's agenda for the retreat and the year was the search for a new superintendent. In early August the administrators held their annual retreat that included many of the topics and issues as at the School Committee's retreat in addition to in-depth planning for the opening of school later in the month.

Wednesday, August 26th was Day 1 of the 2009-2010 school year. Sutton's enrollment was one thousand five hundred and ninety-one (1,591) students, representing a decrease of thirty-three (33) students from the previous school year. This enrollment decrease matched state and national trends resulting from a lower birth rate, depressed number of new housing units in Town and a stagnant migration pattern. Administrators and staff all agreed that it was a smooth opening with students settling in easily after two partial weeks followed by a full five-day schedule.

The school year opened with considerable publicity about the return of the H1N1 flu. Despite the mild nature of the anticipated flu epidemic in the spring, health officials on the state and national levels expressed concern that the unpredictability of this new strain and the lack of immunity from it, might catch children, parents, and the elderly, in particular, off guard. Our wonderful



school nurses in collaboration with the Town's health department worked closely with parents and all school personnel to distribute materials and prepare for vaccinations. In fact, our nurses Ann Zimage, Robin Millea, and Karen Matson received Golden Apple Awards for their extraordinary effort. Informational materials from the Massachusetts Department of Public Health were helpful as were the many hand sanitizers around the schools. Our flu clinics were well organized and carefully planned. With this coordinated effort, Sutton weathered the 2009-10 flu season very well and no school closures were necessary

Once again Sutton students demonstrated high achievement as indicated by MCAS results. In her presentation to the School Committee Curriculum Director Lucille DiLeo reviewed the longitudinal chart of student achievement, tracking progress in math, language arts and science for the same group or cohort of students through elementary, middle, and high school. It showed continuous and increased advancement through the years by our students that is a strong tribute to faculty, students, and parents at all levels of the school system.

During its summer retreat the School Committee adopted a very aggressive time line for the superintendent search. Equally important, the Committee gave a high priority to involving the school community and the Town in the process. In conjunction with the search consultant, Dr. Charles "Bud" Ferris, a series of focus groups were held in November to obtain input from faculty, staff, parents, and the community at large. Following interviews and recommendations from the Search Committee, in late January the School Committee announced four finalists for further consideration by the school community and Town. All four candidates came to Sutton for a full-day site visit in early February. After extensive review of feedback from the school community and its own deliberations, the Committee appointed Tantasqua Regional School District Assistant Superintendent, Mr. Theodore (Ted) Friend, Sutton's new Superintendent. Mr. Friend visited the district several times during the balance of the school year to become acquainted with faculty, administrators, and staff.

The district also moved forward with several initiatives and enjoyed some special events during the 2009-10 school year. After nearly four years of difficult and very careful work, the Elementary School formally launched Phase I of the Standards Based Report Card in December. Both teachers and Principal Michael Breault had engaged parents at several steps during the process and the substantive outreach proved well worth the effort, as parents were extremely pleased with the final product. All agreed that it represented a much more precise and understandable picture of what children were learning and their progress in meeting the established standard. Phase II will soon begin.

Simonian Center Principal Lauren Dubeau and her staff took the lead in the district's Healthy Snack initiative. With support from the PTO and in collaboration with the cafeteria, Healthy Snack days were held each month. With so much attention on nutrition in school food programs, this initiative proved that students will eat, and enjoy, nutritious snacks. Mrs. Dubeau and her faculty also launched their own Standards Based Report Card project during the year.

Service to the community expanded in many ways. In fact, the concept of connecting with the community became more integrated into the school system. For example, food donations were



encouraged at drama productions for reduced ticket prices. The Community Service Learning (CSL) program and the community service club focused on several activities such as the Haunted House at Halloween, many food drives, the Secret Lair that provides school supplies and materials for students in need, among others. Students again volunteered for Camp Sunshine in Maine during their winter break and returned with many stories and pictures of their work with children who were challenged physically or medically.

Faculty and staff have always responded with care and generosity whenever tragedy in the school community strikes. And this year was no exception. Many fundraisers were held across the schools to support families in financial or medical crisis. Teachers continue to raise funds for scholarships. Our younger students collected over \$400. in their Pennies for Patients drive as well.

Our talented fine and performing art students continued to delight audiences. The Drama Club directed by Cameron Loss performed two outstanding plays during the year, Arsenic and Old Lace and The Curious Savage. Each year the Drama Club has raised the level of quality, professionalism, and interest. The bands and choral groups presented superb concerts under the direction of Music Director Mark Smith, Susan Wildman, Suzanne Dame and Sandy Kerr. Student art shows and displays were simply incredible. Bravo to all!

Our athletic teams also had an outstanding year showing great enthusiasm, school spirit and pride. New field hockey and volleyball teams showed particular promise. Track and field continued its strong Sutton tradition. The girls' soccer and boys' tennis teams were especially competitive and ended their seasons in league finals.

The superintendent's office was not the only administrative area to experience change. With Interim Principal Paul Daigle leaving Sutton, a search began for a new High School Principal. The search committee presented two finalists for my consideration. Without a doubt, Mrs. Lucille DiLeo the district's curriculum director and former high school science teacher stood head and shoulders above the other candidate. I appointed her with full confidence of her superb qualifications to handle the dual challenges of the Building Project and re-accreditation, among many others, over the next several years.

The state and national fiscal crisis again cast a shadow on the school department. Fortunately, federal and state stimulus money under the American Recovery and Renewal Act (ARRA) cushioned decreases in state and local money allowing the district to retain all staff for the 2009-2010 school year. The state's fiscal condition showed little signs of improvement as development of the FY 2011 budget began. For the first time, reductions in local aid to schools became a reality. As a result the FY '11 school department budget was less than the FY '10 budget. With teacher contract negotiations proceeding, it seemed highly likely that reductions in teaching positions would be necessary to fund a new contract. Recognizing the impact of fewer teachers on the quality of school programs and class sizes, the STA (Sutton Teachers' Association) stepped forward and presented a proposal that included no salary increases for the 2010-2011 school year. In essence, the STA saved the school system from substantial cuts in programs and staffing.



The Class of 2010 distinguished itself in many ways. A larger number of older students volunteered to work with younger students in addition to activities at the Senior Center by the National Honor Society in particular. Amanda Engdahl was honored at the Annual Scholars Luncheon by the Worcester County Superintendents' Association for her many achievements at Sutton High School.

On June 4<sup>th</sup>, eighty-six (86) diplomas were awarded to the Class of 2010. Ninety-five percent (95%) of the class planned to continue their education at two or four-year colleges or universities or technical school. Once again parents and staff generously coordinated many special activities for the graduating class.

As the school year ended we bid farewell and a long, happy and healthy retirement to Sue Penterson, Sue Halacy, Deb Metzger, and Charlene Anderson who together represented nearly seventy-five years of service to Sutton schools and several generations of students. Also in June, middle school teachers Danielle Stasa and Kyle VanDerBergh were honored by the Blackstone Valley Superintendents' Collaborative for "Rome Recreated," an interdisciplinary seventh grade project that is a hugely popular and successful.

Once again, the School Department's fiscal year ended with a balanced budget.

For me, two days in May will be etched on my memories of Sutton. At the May 10<sup>th</sup> Town Meeting, voters agreed to move the question of the Middle/High School Building Project to a ballot vote. And on May 25<sup>th</sup> the Town approved funding. While even opponents of the Project agreed it was needed, the financial condition of many residents came into play. In the end the very attractive financing package proposed by the Town and the state's new funding procedure helped push the ballot question to a positive outcome. It was a great night that marked a huge milestone in the over six-year endeavor. While a full report will appear elsewhere in this Town Report, I would be remiss if I did not acknowledge the enormous effort by the Building Committee and especially its Chair, Wendy Mead, in the yearlong campaign that culminated on May 25<sup>th</sup>. The plethora of documents required by MSBA, the many Community Forums held by the Building Committee, the professionalism of Sutton's architects and our Owner's Project Manager, the strong support of our legislators especially Representative Callahan and Senator Moore, and the enormous work by the parent support group SuttonACT all contributed to the success on May 25<sup>th</sup>. As the school year ended, our architects from Flansburgh Associates, Duncan McClelland and Vince Dube and our OPM from Strategic Building Solutions, Jon Winikur began a series of meetings with middle and high school faculty and staff to finalize the interior design.

I close this Annual Report by extending my appreciation to the parents, PTOs, Sutton Education Foundation, athletic booster groups, area businesses, and other parent organizations that provide support to the schools in so many ways. The high quality of our instructional program would not be possible without the dedication and professionalism of our teachers, administrators, and support staff. I also wish to acknowledge with sincere gratitude the support of Sutton citizens at Town meeting.



On a personal note, I am very happy that Sutton is the last stop on my nearly forty-year career in education. I have been privileged to work with a fantastic group of central office staff and educators, particularly the administrators on my leadership team. I have grown to appreciate the small town character and spirit Sutton offers; it is indeed a very special place!

Respectfully submitted,  
Cecilia M. Di Bella, Ed. D.  
Superintendent

# Blackstone Valley Vocational Regional School District Fiscal Year 2010 Annual Report

## Avenue to the Future – Pointing the Way

Students find opportunity at Valley Tech, where their career path to a potentially bright future begins.

The Blackstone Valley Vocational Regional School District, which receives continuing support from its thoughtful partners in households and workplaces, firmly believes today's youth can meet or exceed the expectations and demands this century will present. Valley Tech prides itself on being a system that, despite its successes, undergoes constant evaluation and demonstrates a willingness to adjust and improve.

Valley Tech students, staff, and administrators advanced their record of noteworthy accomplishments in Fiscal Year 2010 (July 1, 2009 – June 30, 2010) and this report highlights that value-added aspect of the Valley Tech experience.

As the nationwide economic recession continued to affect the Commonwealth of Massachusetts during FY10, Valley Tech officials reduced expenditures while protecting our hallmark high quality vocational-technical education for our increasing student population. In fact, Valley Tech's FY10 budget, unanimously approved by each of its 13 district member towns, reflected an overall increase of just 1.99 percent.

Your vocational-technical system is proud to hold your trust. Valley Tech provides a rigorous academic curriculum that integrates the competencies students gain from their sophisticated vocational-technical instruction.

## Our Mission

To provide, in a safe learning environment, integrated academic and vocational-technical skills, empowering each student to achieve world-class educational excellence, diverse career opportunities, and individual success in an ever-changing global society.

Valley Tech offers employees and students equal opportunities without regard to race, color, gender, sexual orientation, religion, national origin, nature or status of residence, or disability.

## Our District

Blackstone Valley Regional Vocational Technical High School, based in Upton, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

## A Letter from the Superintendent-Director

During my 16-year tenure as superintendent-director of Valley Tech, we have witnessed a dramatic transformation in vocational-technical education and the delivery of your nationally recognized system. We have also experienced unprecedented growth, in overall student population and in the methodology we employ to prepare students for a myriad of career pathways.

Our students face a literal world of competition for employment and we remain steadfast in our mission to prepare them for the challenges awaiting them. As a stakeholder of our District, the yearly financial commitment you make to your vocational-technical school supports the growing student body, and it provides substantial return on that investment with remarkable accomplishments.

Since 1993, Massachusetts has made great strides in education reform and students have reached levels of performance that equal or surpass those in most other states and even other countries. At Valley Tech, each successive class consistently raises the bar for those who follow. We know our stakeholders expect results, and we take great pride in the achievements of our students. We hope you do, too.

I am honored not only to serve as Superintendent-Director of Valley Tech, but to represent this system on the state and national level as well, in particular as the President of the Massachusetts Association of School Superintendents. As more practitioners come to understand the significant benefits of integrating vocational and life skill training with an academic curriculum, systems like Valley Tech are drawing greater attention. The rigorous practices implemented at high quality vocational-technical schools are now considered a model for all systems to incorporate in teaching.

During FY10, we once again responded to the demands of this District by increasing the overall student enrollment and establishing a post-secondary Licensed Practical Nursing program. To support all of our students with alternative educational opportunities, we remain committed to pursuing any non-taxpayer revenues available. These are some of the most difficult economic times for all of public education and we seek to reduce our member town assessments with creative and innovative methods.

We thank you for your interest in our 2010 Annual Report and hope that the prominence of your vocational-technical system earns your pride.

Dr. Michael F. Fitzpatrick  
*Superintendent-Director*



## Valley Tech Opens Post-secondary LPN Program

Thinking ahead to ensure eligibility for as many funding sources as possible in the coming years, Valley Tech aggressively secured full approval of its post-secondary Licensed Practical Nurse program, which opened in the fall. The expedited application and approval process, achieved through impressive cooperation from officials of the Massachusetts Department of Elementary and Secondary Education (DESE), positioned Valley Tech for more state aid eligibility during Fiscal Year 2011.

“This important new Practical Nursing program will help to address the nursing shortage,” said JC Considine, spokesman for the DESE. “Staff from the Blackstone Valley Regional Vocational Technical School District worked diligently with Department staff to ensure a thorough, expedited review, and to secure approval of this program.”

Superintendent-Director Dr. Michael Fitzpatrick said the “total team effort,” including DESE State Director of Career/Vocational Technical Education Jeffrey Wheeler and DESE district liaison David Edmonds, enabled Valley Tech to include the 22 enrolled post-secondary LPN students among the system’s Chapter 74 approved program offerings, in turn driving potential additional state assistance.

The program is under the direction of Kathleen Ashe, MSN, and in late FY10, Ms. Ashe and her staff were recruiting students for the second cohort of LPN students, slated to begin in January 2011.

Dr. Fitzpatrick lauded the cooperation and efforts of Valley Tech’s legislative representatives, Senators Richard Moore and Michael Moore, and Representatives Jennifer Callahan, John Fernandes, George Peterson, Paul Kujawski, and Paul Frost in positioning Valley Tech for grants and resources to support the tuition-based nursing program.

Students are doing their clinical studies at St. Camillus Health Center in Whitinsville, Beaumont Rehabilitation and Nursing of Northbridge, and the Geriatric Authority of Milford.

## Students Respond to High Expectations

The accomplishments of our students reflect the Valley Tech commitment to learning:

- The Class of 2010 became the seventh class in a row to attain 100 percent competency determination on the state-mandated Massachusetts Comprehensive Assessment System (MCAS) tests.
- For the third straight year, the maximum number of seniors from Valley Tech were declared eligible for the John and Abigail Adams Scholarship, awarded by the Commonwealth of Massachusetts through the Department of Elementary and Secondary Education. The 70 seniors hit the threshold of the top 25 percent of the students in the District. The scholarship program was introduced by the Governor’s office and the DESE for the Class of 2005. Twenty members from that class at Valley Tech were eligible. The number of qualifiers rose

to 37 for the Class of 2006, to 42 for the Class of 2007 and to the maximum 56 for the Class of 2008, and 70 for the Class of 2009.

Test Date	Class YOG*	Math A/P*	Math NI/F*	ELA* A/P	ELA NI/F
Spring 2009	2011	84%	16%	86%	14%
Spring 2008	2010	78%	22%	79%	21%
Spring 2007	2009	74%	26%	73%	27%
Spring 2006	2008	70%	30%	66%	34%
Spring 2005	2007	62%	38%	55%	45%
Spring 2004	2006	55%	45%	58%	42%
Spring 2003	2005	36%	64%	42%	58%
Spring 2002	2004	34%	66%	34%	66%
Spring 2001	2003	34%	66%	29%	71%

- Students at Valley Tech realize the importance of finishing their secondary careers if they hope to find success in post-secondary institutions or in the workforce. They have consistently responded by remaining in school throughout their four years at Valley Tech. The school has one of the lowest dropout rates in the Commonwealth, according to statistics compiled by the Massachusetts Department of Elementary and Secondary Education. For the Class of 2009, Valley Tech had a 2.0 percent dropout rate, contrasted to the state average of 2.9 percent. Valley Tech was also among the leaders for the highest four-year graduation rate among district high schools. Valley Tech's graduation rate was 96.8 percent. The state average was 81.2 percent.
- The results from the spring 2009 administration of the Massachusetts Comprehensive Assessment System tests to members of the Class of 2011 showed that for the ninth straight year Valley Tech students made noteworthy gains in reaching proficiency on the MCAS. Federal legislation requires all students to reach Advanced or Proficient in mathematics and English language arts by 2014. Eighty-four percent in math and 86 percent in English reached that level on the first attempt in Valley Tech's Class of 2011. The data reflected a six percent increase in math and seven percent increase in English proficiency over Valley Tech's Class of 2010. The percentages of students who scored at Advanced or Proficient levels are well above the state averages of 75 percent in math and 81 percent in English. On the science and technology/engineering test, which the DESE has made a third requirement to receive a high school diploma, Valley Tech's Class of 2011 reached a proficiency percentage of 75, well above the state average of 61.

*\*YOG – Year of Graduation*  
*\*A/P – Advanced/Proficient*

*\*ELA – English Language Arts*  
*\*NI/F – Needs Improvement/Failure*



- The 16<sup>th</sup> Annual Superintendent's Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff, and alumni, was once again a rousing success. The funds raised by the enjoyable evening support various student initiatives. The dinner, which draws regional stakeholders and numerous state officials, highlights the contributions and talents of several vocational-technical programs in addition to Culinary Arts. Those programs include students from Painting and Design Technologies, Carpentry, Electronics, Graphics Communications, and Heating/Ventilation/Air Conditioning/Refrigeration.

### Valley Tech Awarded State Clean Energy Grant

Valley Tech was one of six organizations named by Governor Deval Patrick to receive a Clean Energy Workforce Development Grant, worth some \$151,000, in recognition of the global need to seek alternative energies and educate staff and students in these new clean energy technologies.

Valley Tech was the lead applicant and has acted as the fiscal agent for the EnSAVE Program (Energy Solutions Accentuating Vocational Education). EnSAVE trains an established network of vocational-technical teachers in building science/weatherization, solar photovoltaic panels, and solar domestic hot water systems. These instructors in turn teach vocational students and adult evening students the same technologies and the skills that may lead to certification in these newer technology areas.

The EnSAVE program involves a consortium of Massachusetts vocational-technical high schools, post-secondary partners, cooperative business alliances, trade unions, and employment training agencies.

Named by the Massachusetts Technology Collaborative Renewable Energy Trust as a "Green School," Valley Tech's campus features numerous alternative energy and conservation measures. The school benefited from a 2003-2006 \$36 million expansion and renovation. The project included the installation of a photovoltaic panel system for harnessing electricity, a solar pre-heating hot water system, refracting daylight tubes to bring natural light into interior spaces, and numerous other energy and water-saving features.

The five other organizations in the Commonwealth to be awarded funding were: Western New England College in Springfield, the University of Massachusetts-Boston, the Asian American Civic Association in Boston, Bristol Community College in Fall River, and Nuestras Raices in Holyoke.

### Lt. Gov. Murray, Commissioner Chester Visit Campus

One of the benefits of career and technical education is the fact that applied learning is built into everyday curriculum. Massachusetts Lieutenant Governor Timothy Murray witnessed examples of that first-hand during a visit to Valley Tech.



“There is such a vast array of activity going on here,” Murray said as he went through one of the system’s seventeen vocational-technical training areas. Lt. Gov. Murray also joined us at the annual Superintendent’s Dinner.

Education has been one of the top priorities of the Patrick-Murray Administration, and Governor Deval Patrick signed in January the state’s first major education reform legislation since 1993. Murray, the former mayor of Worcester, pledged to visit regional vocational-technical schools throughout the Commonwealth. In his capacity as Lieutenant Governor, Murray serves as Chairman of the Regionalization Advisory Commission and the Science, Technology, Engineering, and Mathematics (STEM) Advisory Council.

The regionalization commission is exploring potential opportunities, benefits, and challenges to regionalizing services among municipalities. The Science, Technology, Engineering, and Mathematics council is seeking to ensure that students in Massachusetts are educated in the STEM fields, better preparing them for post-secondary education or careers in these areas.

Mitchell Chester, Commissioner of Education, also visited Valley Tech during the school year. Commissioner Chester spoke with many students while touring the vocational-technical laboratories.

“I am impressed by the exceptional enthusiasm and total focus of the students here,” Commissioner Chester said.

In May, Valley Tech also underwent an extensive Coordinated Program Review by the DESE. Such intense visits are routinely conducted by the DESE to satisfy federal and state requirements for the periodic review of specific education programs and services.

The on-site team reviewed all academic and vocational-technical programs, student and financial records; interviewed administrators, teachers and parents; and made instructional site observations. The final report from the review has yet to be received, but all indications are that the findings would be extremely positive.

Dr. Fitzpatrick said reviews of this type are useful for staff members and that the report will be welcomed in planning for continued improvement of educational services.

### State Championships Find Home at Valley Tech

For the fourth straight year, Valley Tech was recruited to host the annual SkillsUSA Massachusetts state championships for more than 640 students competing in some 50 vocational-technical trade and employment contests. SkillsUSA Massachusetts is New England’s largest educational organization, providing opportunities for students to develop leadership and teamwork skills through education, training, service, and competition.

We were pleased to partner with Milton-CAT of Milford and the Upton Highway Department for two contests. Milton-CAT generously donated staff, time, and space for Diesel Equipment

Technology participants to undergo technical written and practical tests. The Upton Highway Department hosted the Brick Masonry competition.

In partnership with a sizable number of businesses and industries, the SkillsUSA championships and conference have evolved into a nation-wide multi-million dollar event with major non-tax support and donations.

At the prestigious national SkillsUSA championships in Kansas City, Missouri, Valley Tech recorded podium finishes for the seventh time in the last eight years and the Community Service team successfully defended its gold medal. More than 5,000 students from across the country competed in 91 trade and technical fields at the conference.

Valley Tech won three gold medals as the Community Service team, under the direction of English and History Team Leader Rosemary Quirk, won the gold for its school year-long cancer awareness campaign in memory of Valley Tech coach and teacher Edward Waters. The three-person team included Elizabeth Belanger of Northbridge, Lacey O'Neil of Milford, and Erica Poirier of Blackstone.

Alysa-Rae Mello of Northbridge won a silver medal in Food & Beverage Service.

The other students from Valley Tech finishing well were Haley Beaudoin (Northbridge) fourth in Technical Computer Applications; Christopher Delmore (Milford) and Joshua LaBonte (Milford) sixth in 3-D Visual Animation; Riley Jordan (Grafton) 14<sup>th</sup> in Cosmetology; Christopher Downing (Millville) 25<sup>th</sup> in Auto Service Technology, and Andrew Cardin (Sutton) 27<sup>th</sup> in Welding.

The school-wide integrated initiative of our U.S. FIRST Robotics team once again performed well in contests throughout New England. The Valley Tech Team 61 Shifters combined their creative thinking, problem-solving, and engineering talents in competing against some of the top teams in the country at regional events. Valley Tech constructs a robot each year as an integrated project across several vocational-technical programs. Drafting students design and engineer the parts, while the Manufacturing Technologies students manufacture them. Carpentry students produced the base and design prototypes. Electronics students support the project with the wiring and Auto Body students paint the parts. Information Technology students handle programming issues and Graphic Communications students design and print spirit-building team T-shirts.

Valley Tech also once again hosted the FIRST LEGO League competition for middle school students learning science, technology, and engineering through the intensity and fun of hands-on contests. A full field of 64 teams competed with students, aged 9-14, from across the Northeast.

Thanks to plain hard work, Valley Tech athletic teams continue their remarkable streak of winning ways in the Colonial Athletic League, as well as in the Massachusetts Interscholastic Athletic Association (MIAA) district and state playoffs. After a slow start, the football team captured its first State Vocational Super Bowl title. The 2007 team won a Division 3A Super Bowl at Westfield State College's new field. The girls softball team, which won a Central Mass.



Division 3 title in 2006, found its way back to the District final. Families and fans are eager to monitor the promising future of these young competitors. Valley Tech also won state vocational titles in girls soccer and girls cross country. Student athletes are asked to support their teams through numerous fund-raising activities. Valley Tech's athletic records and win percentages have brought several Boston Globe awards.

**Class of 2010:** The Class of 2010 included the following members from Sutton (National Honor Society members are indicated by NHS in parentheses): Ricciari S. DeSousa, Auto Body; Kayla L. Barber, Business Technology; David A. Martinello (NHS), Business Technology; Courtney C. Soter, Business Technology; Jerin R. Anyon, Carpentry; Matthew J. Duggan, Carpentry; Aaron J. Steele, Carpentry; Katelynn A. Burgess, Culinary Arts; Kelsey L. Granlund (NHS), Culinary Arts; Alexandra M. Hebert, Culinary Arts; Nicole E. Morse, Culinary Arts; Samantha J. O'Day, Culinary Arts; Britney A. Szczurko, Culinary Arts; Megan E. Small, Dental Assisting; Jeffrey J. Koloski Jr. (NHS), Drafting; Daniel T. Tighe (NHS), Drafting; Myles G. Lewis, Electronics; Morgan A. O'Shea, Graphic Communications; Andrew J. Clark, HVAC/R; Evan J. MacLeod, HVAC/R; Peter W. Davagian, Information Technology; Jesse Delorto, Information Technology; Stephen P. Granger, Information Technology; David J. Elie, Manufacturing Technologies; Joshua D. Gauvin, Manufacturing Technologies; Thomas J. Allard, Plumbing; Sean M. O'Rourke (NHS), Plumbing.

### Numbers Reflect Conservative Approach

The success of our student body continues to be measured by 100% competency determination, high career placement rates, and high college matriculation rates for our graduates. This in turn inspires confidence in our stakeholders that Valley Tech is succeeding in its mission to prepare the students of Blackstone Valley with a world class education.

The District's FY10 total operating budget was \$18,455,211. Chapter 70 Aid contributed \$7,072,673 and Minimum Contributions from the 13 member towns totaled \$8,128,008.

In the operation portion of the budget, but outside DOE Net School Spending areas, the District budgeted \$466,894 for transportation costs and \$780,839 for retiree medical coverage while deferring the acquisition of capital assets. This was offset by \$552,557 in regional student transportation funds received from the Commonwealth. In addition to their state-required Minimum Contributions, the member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, and retiree medical. This investment was designed with sensitivity to the financial challenges faced by our 13 member towns, but more importantly to provide the fiscal support to respond to the diverse learning needs of our student body which grew by 5.5 percent over FY09.

In response to continued weakening economy and lower than expected tax collections, the Commonwealth was forced to reduce the District's Chapter 70 & 71 allocations by \$325,331; however, those funds were completely restored with funding from American Recovery & Reinvestment Act (State Fiscal Stabilization Funds). Given the ongoing fiscal constraints and the likelihood of a continued economic slump, the District continues to search out greater efficiencies in its staffing patterns, supply purchases, technology, and other contractual services



requirements. Bolstered by prudent budget management practices, the District utilized unreserved fund balance in the amount of \$287,500 to offset member town assessments. The District also secured an additional \$1.9 Million in grants and private donations to fund educational investments and vocational instructional equipment.

<b>BUDGETED REVENUES</b>	<b>Original</b>	<b>Actual</b>
Member Town Assessments:		
Minimum Contribution	8,182,011	8,182,011
Transportation (Over State Aid)	466,894	466,894
Capital Equipment	-	-
Retiree Medical	780,839	780,839
Member Credits	(37,500)	(37,500)
Debt Service	671,557	671,557
Total Member Assessments	10,063,801	10,063,801
State Aid:		
Chapter 70 - Regional Aid	7,222,279	7,072,673
Transportation Reimbursement	728,282	552,557
Total State Aid	7,950,561	7,625,230
Other Revenue Sources:		
Miscellaneous Income	153,349	118,310
Unreserved Fund Balance	287,500	287,500
Total Other Revenues	440,849	405,810
<b>GRAND TOTALS</b>	<b>18,455,211</b>	<b>18,094,841</b>

### Researching and Earning Grants/Awards/Rebates

Always, Valley Tech aggressively pursues any non-taxpayer resources available through public and private grants or donations. These dollars provide additional support for expanded learning, programs, and services for students. The funds also assist in reducing member town assessments. The District welcomes additional suggestions regarding untapped sources or new funding opportunities. Grants secured during the past fiscal year are:

<u>Source</u>	<u>Grant</u>	<u>Amount</u>
(Stimulus Funds)		
ARRA	Title I ARRA	19,708.00
ARRA	ARRA IDEA	219,504.00
ARRA	SFSF	553,185.00
(Federal Entitlement)		
Fed	Title I	81,580.00
Fed	Title I FY09 Carryover	20,402.00
Fed	Title II A	25,171.00
Fed	Title II D	1,128.00
Fed	Title IV	2,861.00
Fed	SpEd 240	271,859.00
Fed	Perkins	145,831.00
(State Entitlement)		
State	Collaborative Ac. Support	1,300.00
State	Academic Support	19,000.00
(Competitive/Private)		
Comm. Corp.	Clean Energy Grant	150,000.00
NMSI/MMSI	AP Training & Award Program	391,400.00
State/Fed	Perkins Equipment	38,695.00
State/local	LCC Cultural Grant Grafton	150.00
State/local	LCC Cultural Grant Milford	500.00
State/local	LCC Cultural Grant Northbridge	500.00
State/local	LCC Cultural Grant Sutton	500.00
VTEF	Rachel's Challenge	1,000.00
VTEF	HSTW Incentives	1,000.00
VTEF	Watch your Mouth	500.00
VTEF	COPD Simulator	878.00
VTEF	DECA Blazers	936.00
VTEF	Project Smile	1,000.00
VTEF	Aviation Club	1,000.00
BVCC	Workforce Grant	4,500.00
Federal	Pathways out of Poverty	2,000.00
	Total:	\$1,956,058.00

## School Committee Provides Experience, Expertise

Our School Committee comprises 13 dedicated individuals, and their expertise proves invaluable in overseeing District operations. Committee members are elected to four-year terms in voting across the District. Our students benefit from their experience base representing an array of industry occupations, which improves Valley Tech.

Michael D. Peterson, Mendon

*Chairman*

Gerald M. Finn, Millville

*Vice Chairman*

Daniel L. Baker, Uxbridge

*Secretary*

Paul M. Yanovitch, Hopedale

*Assistant Treasurer*

Joseph M. Hall, Bellingham

William J. Pontes, Blackstone

John C. Lavin, III, Douglas

Anthony M. Yitts, Grafton

Arthur E. Morin, Jr., Milford

Chester P. Hanratty, Jr., Millbury

Jeff T. Koopman, Northbridge

Mitchell A. Intinarelli, Sutton

Kenneth M. Pedersen, Jr., Upton

Dr. Michael F. Fitzpatrick

*Superintendent-Director*

Barbara Auger

*District Treasurer*