

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2011

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DEDICATION



John W. Peterson

August 17, 1934 – April 7, 2011

This Annual Report is dedicated to a member of the community who served unselfishly for over 50 years to the Town of Sutton.

John joined the Sutton Fire Department in 1950 at the age of 16. Second only to family, the department was his greatest source of pride and honor. He served on the Fire Department for a total of 49 years, 11 of which as Fire Chief, before retiring in 1999.

IN MEMORY OF

With gratitude and appreciation the Town of Sutton recognizes the following individuals who left us during fiscal year 2011. We honor them for their outstanding dedication and commitment to our community.

Morton Carter

Council on Aging
Senior Center Building Committee

Aldea White

Housing Authority
Election Worker

TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	1999.....8,414	2004.....9,212	2009.....9,587
	1995.....7,959	2000.....8,628	2005.....9,417	2010.....9,685
	1996.....8,152	2001.....8,727	2006.....9,583	2011.....9,696
	1997.....8,186	2002.....8,894	2007.....9,684	
	1998.....8,229	2003.....8,969	2008.....9,765	

Registered Voters: 6735

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

2010 Tax Rate: \$13.25
Valuation: \$1,219,914,778.00
Operating Budget: \$24,294,562.00

LIBRARY --- Hours of Operation
Center: Tues. & Wed. 10 am - 8 pm
Thur. 10 am - 6pm, Fri. 2 - 6 pm,
Sat. 10 am - 3 pm

SCHOOLS:
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

SENATORS IN CONGRESS
Scott Brown
Washington, DC 20510
202-224-4543

STATE SENATOR
Richard Moore
Boston, MA 02133
617-722-1420

John Kerry
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Richard E. Neal
Washington, DC 20515
202-225-5601

REPRESENTATIVE IN GENERAL COURT
Seventh District
Paul Frost
Auburn, MA 01501
508-832-2840

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Ryan Fattman
Sutton, MA 01590
617-722-2425

DISTRICT ATTORNEY
Joseph D. Early Jr
Worcester, MA 01608
508-755-8601

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Carl Licopoli, 22 Fuller Road	2012
Selectmen	Michael Chizy, 12 Marble Rd.	2012
	Kenneth Stuart, 153 Uxbridge Rd.	2012
	John Hebert, 23 Singletary Ave.	2013
	Kevin Geraghty, 45 Hutchinson Rd.	2014
	Richard Hersom, 121 Douglas Rd.	2014
School Committee	Paul Brennan, 6 Tipperary Dr.	2012
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2012
	Jesse Limanek, 3 Merrill Rd.	2012
	Liisa Locurto, 33 Peach Tree Dr.	2013
	Nathan Jerome, 47 Dodge Hill Rd.	2014
Blackstone Valley Regional School Comm.	Mitchell Intinarelli, 7 Burke Lane	2014
Planning Board		
(elected)	Robert Largess, 298 Boston Rd.	2012
(elected)	Daniel Moroney, 182 Eight Lots Rd.	2013
(elected)	Wayne Whittier, Douglas Pike	2014
(appointed)	Tomm Connors, 119 Eight Lots Rd.	2014
(appointed)	Scott Paul, 309 Mendon Rd.	2014
Library Trustees	Jane Anderson, 330 Mendon Rd.	2012
	Elizabeth Fritz Keyes, 142 Lincoln Rd.	2013
	Rachel Tufts, 11 Waters Rd.	2014
Housing Authority	Russell Spain, 4 Torrey Rd.	2012
	Richard Lindstrom, 241 Manchaug Rd.	2013
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2014
	Margaret Turner, 5 Church St	2015
	Stephanie Mann, 141 Eight Lots Rd.	2016

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2013
Board of Appeals	Russell Sylvia	2012
	Gerald Page	2012
	Arthur Keown	2013
	Jeffrey Fenuccio	2013
	Richard Deschenes	2014
Cemetery Commission	vacancy	
	James Johnson	2012
	David Charpentier	2013
Conservation Commission	Alyse Aubin	2012
	John Sheehan	2013
	Daniel Rice	2013
	Mark Briggs	2014
	Joyce Smith	2014
Council on Aging	Dorothy Gravison	2012
	Carolyn Amaral	2012
	Genevieve Vaundell	2012
	Rosemarie DeGaetano	2014
	Gale Graves	2014
Town Counsel	Kopelman & Paige	2013
Earth Removal Board	John Slocum	2012
	Vacancy	2012
	Brian Johnson	2013
	Alan Berthiaume	2014
	Kyle Brenner	2014
Board of Health	Diane Miller	2012
	Kenneth Malo, Jr.	2012
	William Fredericks	2013
	John Silverberg	2014
	Steven Rice	2014

OFFICE**TERM EXPIRES**

Historical Commission	Keith Downer	2012
	Donna Rossio	2012
	Jonathan Anderson	2012
(Associate)	Thomas Johnson	2013
	Mark Kellogg	2014
Recreation Commission	Jennifer Bohanan	2012
	Barry McLean	2013
	Brian Allen	2014
Registrars of Voters	Christine Fant	2012
	Donna Brown	2012
	Carol Levins	2013
Chairman	Laura Caruso	
Scholarship Committee	Michele Hearn	2012
	Kathy Palumbo	2012
	Vacancy	2012
	Vacancy	2012
	(School Superintendent)	
Sewer Commission	Barbara Bessette	2012
	David Gravison	2013
	Larry Wiersma	2014
Sutton Community TV Board	James LeClaire	2012

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2012
Animal Control Officer	Daniel Chauvin	2012
Animal Inspector	Edward Mansfield	2012
Board of Assessors	Ray Nichols	2012
	Robert Nunnemacher	2014
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Glenn Hand	Indefinite
Burial Agents	Christine Fant	2012
	Laura Caruso	2012
	Kenneth Trajanowski	2012
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Cheryl Ouillette	Indefinite
Emergency Management	Paul Maynard	2012
	Donald Conlon	2012
	Diane Tefft	2012
Fence Viewer	David Lavallee	2012
Highway Superintendent	Mark Brigham	Indefinite
Parking Clerk	Laura Caruso	2012
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Dana Gravison	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Ken Trajanowski	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Stuart Anderson	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Patricia Nedoroscik	2012
Robert Recore	2012
Douglas Reid	2012
Jeffrey Bannon	2013
Patrick Morris	2013
Patricia Weagle	2013
William Connor	2014
David Hall	2014
Thomas Valorie	2011

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2011. The year began with the 2010 May Town election. The election resulted in the reelection of Selectman John Hebert.

During the board meeting of June 1, 2010, the Board of Selectmen reorganized. Mr. Richard Hersom was named Chairman of the Board. In addition, Kevin Geraghty was named Vice-Chairman of the Board and Mike Chizy was named Clerk of the Board.

In June 2010 the board took its first step towards becoming a green community by accepting a fuel-efficient vehicles policy. This policy was subsequently adopted by the Sutton school committee. There are five criteria for becoming a green community this was an important first step.

In September the board heard a presentation on GASB 45 and other post employment benefits. The board agreed to have town residents vote at fall town meeting to adopt an OPEB trust fund. They also agreed to allow Medicare part D reimbursements due in fiscal year 2012 as a potential funding source. This will go a long way towards funding future healthcare increases.

Also in September the board of selectmen agreed to have Kopelman and Paige act as dual representation for the proposed IMA with Brookfield and North Brookfield. These will be the second and third IMA's for nursing services. The town of Webster was the first community to have an IMA with Sutton. The town nurse will be paid out of the IMA account with the extra revenue going to the town.

September also saw the sale of two properties taken through tax title foreclosure. The properties included 134 Dodge Hill Rd. and 86 Duval road. The property at 134 Dodge Hill road sold for \$130,000, Duval road sold for \$55,000. This will be \$185,000 added to free cash in 2012.

In October the board heard from Gates Leighton on the Shaw master plan. The board understood from the engineers in attendance that there were significant issues with wetlands, vernal pools and streams on the site. The board understood there were significant restrictions on what could go on the property and would need to include the Army Corps of Engineers. TA Smith agreed that they would continue to work within their limitations to develop appropriate sites such as the highway barn, town track and ballfields.

At their next meeting on November 16th the board voted to close on 6.08 acres of land at 150 Town Farm Rd. for the purpose of cell towers/public safety communications. This was part of the agreement with the Whittier's to preserve 185 acres of land through an APR (agricultural preservation restriction). The Town bought this land for \$24,000 and Wireless Edge was the winning bidder to place a cell tower at this location.

At the December meeting the Mateychuck American legion post 390 was not issued a license to continue doing business. Both the building inspector and Fire Chief had significant issues issuing a certificate of inspection. There was a number of outstanding code violations that included faulty wiring, missing exit signs, and the building opened to the weather. The board did not issue a license to do business at this location until the issues were corrected. They did not work on the outstanding issues and the Mateychuck Legion Post was permanently closed on December 31, 2010.

On January 3rd, 2011 the town of Sutton began generating electricity from a 201.8 kW system on the roof of the Simonion Early Learning center. This project was made possible by two Energy Efficiency and Conservation Block Grants administered through the American Recovery and Reinvestment Act. One of the grants was for the construction of the photovoltaic system (\$150,000) and the second was for technical assistance (\$20,000). This project cost the town \$550,000 and with the sale of SREC's we will pay for the system in 7 to 8 years.

In February Town Administrator Jim Smith went on an extended sick leave. Jim Smith appointed Tim Harrison temporary acting town administrator.

At the April 19th meeting the board formally adopted the green communities action plan. The final step of the green communities program is a town meeting vote on the stretch code. By adopting the stretch code the town will be able to submit the green communities plan to the state for consideration.

The Annual Town Meeting took place on Monday, May 9, 2011 at 7:30 PM. The Town overwhelmingly supported the green communities plan and adoption of the stretch code.

Also in the spring the town went out to bid for construction of the new middle school high school project. The Town received a lot of interest in the general construction bids and the winning bidder came in roughly \$2 million underbid. The town will work closely with SBS, and Flansburgh Associates as they awarded the contract to TLT construction. The Town also awarded construction of the modular classrooms to Vanguard Industries. Construction of the modular classrooms began in May.

The Board of Selectmen wishes to thank Tim Harrison, Deb Jacques, and Town Administrator James Smith and all the Department Heads and Town Staff for their efforts in what turned out to be a very challenging year.

Respectfully submitted,

Richard Hersom, Chairman
Kevin Geraghty, Vice-Chairman
Michael Chizy, Clerk
Ryan Fattman
John Hebert

attended 16/22 meetings
attended 22/22 meetings
attended 21/22 meetings
attended 14/22 meetings
attended 21/22 meetings

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my fourth annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the town administrator for the town of Sutton.

With the challenging economy and state aid on the decline, we continue to look for innovative ideas to continue to diversify our revenue stream. One of the exciting new projects this year was the solar photovoltaic project at the Simonian Early Learning Center. On January 3rd 2011 at 1:15pm at the Simonian Early Learning Center, officials flipped 4 switches on 2 Solectra inverters connected to 898 Schott Solar PV panels and began generating electricity from the 201.8 kW system on the roof of the building.

In August of 2008 the Board of Selectmen for the Town of Sutton met at their annual goals meeting and established the goal of pursuing energy conservation and renewable energy. In the Spring of 2009 the Town of Sutton went out to bid to design the replacement of a 20 year old leaking roof on the Simonian Early Learning Center (ELC), housing the Town of Sutton's Kindergarten through 2nd grade classes, and in keeping with the early established goals, the Town decided to consider the possibility of putting a photovoltaic system on the flat and expansive ELC roof. Russo Barr was hired to design the replacement roof and they sub contracted with Borego Solar out of Lowell to study the feasibility of installing a PV system at the ELC. The feasibility study was done for approximately \$5,000.

The Town entered into contract with Ostrow Electric on March 9th, 2010 for the Design, and installation of a solar energy system at the Simonian Early Learning Center. Ostrow hired Aquinenergy to conduct another feasibility study to confirm the results of the Borego study. Other than the State grant funding going away and Solar Renewable Energy Credits (SRECs) coming into play, the study confirmed the feasibility of our project. Shortly after the Town Meeting on May 10, 2010, the town approved a loan order in the amount up to \$590,000, we then issued the final notice to proceed to Ostrow Electric.

Today we are on target to produce 210 kWh and we plan to pay for the system in approximately 8 years. At the same time we have forwarded all of the energy savings, approximately \$30,000 per year, from the system over to the school department to help fund the educational program.

An additional way that we are looking to diversify our revenue and improve mobile phone reception is by placing a cell tower on town farm road as part of the Agricultural Preservation Restriction at Whittier Farms. The town received permission from the fall town meeting to purchase approximately 6 acres of land at Whittier Farms. The town went out to bid and Wireless Edge out of New York submitted the winning bid. The Town entered into a lease with Wireless Edge for the construction of a cell tower in the near future.

After five years of work by the Sutton School Building Committee and 2 feasibility studies, the Massachusetts State Building Authority (MSBA) has approved and agreed to fund Sutton's

design option of a new Middle School/ High School at the same site as the existing schools. This design, which preserves the Core building and Romasco gym, has a total project cost of \$59,945,474 of which MSBA will pay \$29,843,511 or 55.39% of eligible costs. This article was passed at Town Meeting and supported by 69% of voters at the May 2010 town elections.

Overall Budget Picture

The Town of Sutton's annual operating budget for fiscal year 2011 is in the amount of \$24,294,562. The FY2011 budget is \$1,637,387 or 6.34% less than the FY2010 budget of \$25,931,949. This significant reduction is due to the refunding and paying off of the Elementary School debt and elimination of \$1,317,510 in debt service from our budget as well as another \$313,000 cut in State Aid to Sutton.

The past two years have been difficult not only for the Town of Sutton but for the residents and businesses who have struggled during these difficult economic times. As a Town, our revenues have been reduced significantly since FY2009, however we are still effectively weathering the downturn. We have done this by, reducing departmental expenses; using one-time revenues in a prudent manner; not filling vacant positions; and finally, creating efficiencies and new revenue sources. As a result of our managing the downturn, as we begin to emerge from this severe recession we will be able to return some of the essential positions and expenses to the Town and School while having created some efficiencies that will lower our operating costs in the future.

Also this year in an effort to balance the budget the Board of Selectmen voted to recommend to Town meeting the adoption of the local option meals tax and a 2% increase in the hotel/motel tax this spring. This was approved at the May Town Meeting. The State Department of Revenue estimates that Sutton could realize an additional \$45,000 in revenue by raising the meals tax by $\frac{3}{4}$'s of 1% or .75 cents on a \$100 meal bill and an additional 2% on the hotel/motel tax.

I would like to thank the Board of Selectmen for the leadership and support over the past 4 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Last but not least I would personally like to thank Tim Harrison for stepping in for me when I was out on sick leave. Tim did a wonderful job as the Temporary Town Administrator and I thank him for his commitment to our town.

Respectfully submitted,
James A. Smith
Town Administrator

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as Town Clerk for the fiscal year ending June 30, 2011.

Vital Statistics for fiscal year 2010:

Births	60
Deaths	58
Marriages	35
Population	9696
Registered Voters	6735

FINANCIAL REPORT

Dog Licenses	\$ 21,932.00
Miscellaneous Receipts	6,036.00
(vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	

Total Monies Collected	<hr/> \$ 27,968.00
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Respectfully submitted,
Laura J. Caruso
Town Clerk

State Primary
September 14, 2010

Pursuant to the foregoing warrant the inhabitants of the Town of Sutton who are qualified to vote in elections and town affairs met in their respective precincts on Tuesday, the fourteenth day in September, 2010, to bring in their votes for the following offices:

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk	Diane Massey	Debra Jacques
Checker	Kathryn Fant	Carl Licopoli
	David Kiley	Carolyn Shannon
	Eugene Massey	Mary Lou Peterson
	Francis Roncone	
Police	William Jacques, Joshua Nunnemacher	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Carolyn Amaral	Barbara Bessette
Clerk		
Checker	Bernice Plante	Joan Richard
	Shirley Senecal	Rebecca LeCouteur
	Gerard Senecal	Gloria Michelson
		Carolyn Porcaro
Police	Peter Greeno	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Marjorie Fisher	Gale Graves
	Robert Faulkner	Barbara Concaugh
	Dorothy Gravison	
Police	Chris Cowen, Jeff Simakauskas, Michael McGee, Fred McConaghy	

Democratic	Precinct 1	Precinct 2	Precinct 3	TOTAL
Governor				
blanks	61	77	55	193
Patrick, Duval	125	118	83	326
write - in	10	9	3	22
TOTAL	196	204	141	541
Lt. Governor				
blanks	50	62	31	143
Murray, Timothy	144	139	110	393
write - in	2	3	0	5
TOTAL	196	204	141	541
Attorney General				
blanks	62	67	45	174
Coakley, Martha	128	132	92	352
write - in	6	5	4	15
TOTAL	196	204	141	541
Secretary of State				
blanks	61	71	49	181
Galvin, William	133	130	92	355
write - in	2	3	0	5
TOTAL	196	204	141	541
Treasurer				
blanks	42	41	26	109
Grossman, Steven	95	95	67	257
Murphy, Stephen	57	68	47	172
write - in	2	0	1	3
TOTAL	196	204	141	541
Auditor				
blanks	12	12	8	32
Bump, Suzanne	59	56	43	158
Glodis, Guy	98	115	72	285
Lake, Mike	26	21	17	64
write - in	1	0	1	2
TOTAL	196	204	141	541

Representative in Congress

blanks	65	67	38	170
Neal, Richard	127	135	101	363
write - in	4	2	2	8
TOTAL	196	204	141	541

Councillor

blanks	70	84	49	203
Ford, Francis	124	117	92	333
write - in	2	3	0	5
TOTAL	196	204	141	541

Senator in General Court

blanks	54	52	42	148
Moore, Richard	140	152	98	390
write - in	2	0	1	3
TOTAL	196	204	141	541

Representative in General Court

blanks	44	33		77
Callahan, Jennifer	147	166		313
write - in	5	5		10
TOTAL	196	204		400

Representative in General Court

blanks			136	136
write - in			5	5
TOTAL			141	141

District Attorney

blanks	56	62	29	147
Early, Joseph	140	141	112	393
write - in	0	1	0	1
TOTAL	196	204	141	541

Sheriff

blanks	14	13	5	32
Bove, Scot	66	81	70	217
Foley, Thomas	113	109	66	288
write - in	3	1	0	4
TOTAL	196	204	141	541

Republican

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Governor				
blanks	18	18	22	58
Baker, Charles	211	176	148	535
write - in	4	2	1	7
TOTAL	233	196	171	600
Lieutenant Governor				
blanks	45	47	32	124
Tisei, Richard	185	149	138	472
write - in	3	0	1	4
TOTAL	233	196	171	600
Attorney General				
blanks	175	149	144	468
McKenna, James	51	40	26	117
Carbone, Guy	7	7	1	15
write - in	0	0	0	0
TOTAL	233	196	171	600
Secretary of State				
blanks	59	58	53	170
Campbell, William	173	138	117	428
write - in	1	0	1	2
TOTAL	233	196	171	600
Treasurer				
blanks	27	28	19	74
Polito, Karyn	205	167	151	523
write - in	1	1	1	3
TOTAL	233	196	171	600
Auditor				
blanks	37	33	34	104
Connaughton	176	138	119	433
Jain	20	25	17	62
write - in	0	0	1	1
TOTAL	233	196	171	600

Representative in Congress

blanks	21	17	33	71
Fleitman, Jay	86	63	43	192
Wesley, Thomas	126	116	94	336
write - in	0	0	1	1
TOTAL	233	196	171	600

Councillor

blanks	73	63	53	189
Caissie, Jennie	160	133	117	410
write - in	0	0	1	1
TOTAL	233	196	171	600

Senator in General Court

blanks	207	164	134	505
Roy, Kimberly	25	32	36	93
write - in	1	0	1	2
TOTAL	233	196	171	600

Representative in General Court

blanks	41	34		75
Fattman, Ryan	191	159		350
write - in	1	3		4
TOTAL	233	196		429

Representative in General Court

blanks			40	40
Frost, Paul			129	129
write - in			2	2
TOTAL			171	171

District Attorney

blanks	232	188	163	583
write - in	1	8	8	17
TOTAL	233	196	171	600

Sheriff

blanks	42	38	35	115
Evangelidis, Lewis	190	157	136	483
write - in	1	1	0	2
TOTAL	233	196	171	600

State Election
November 2, 2010

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk		Debra Jacques
Checker	David Kiley	Patricia Morse
	Kathryn Fant	Carolyn Shannon
	Francis Roncone	Carl Licopoli
	Andrea Baker	Mary Lou Peterson
Police	Jeffrey Simakauskas, Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		Joan Richard
Checker	Bernice Plante	Rebecca LeCouteur
	Shirley Senecal	Gloria Michelson
	Gerard Senecal	Mark Ryan
	Carolyn Amaral	Daniel Hope
Police	William Jacques	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
	Dorothy Gravison	Barbara Concaugh
	Marjorie Fisher	Cassandra Capewell
		James Lacasse
Police	Joseph Fortunato, Kevin Richard, Joshua Nunnemacher	

	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Governor & Lt. Governor				
blanks	14	11	9	34
Patrick & Murray	526	448	462	1436
Baker & Tisei	895	827	772	2494
Cahill & Loscocco	117	105	108	330
Stein & Purcell	16	25	8	49
write - in	0	3	2	5
TOTAL	1568	1419	1361	4348

Attorney General

blanks	33	19	28	80
Coakley	661	599	603	1863
McKenna	874	801	730	2405
write - in	0	0	0	0
TOTAL	1568	1419	1361	4348

Secretary of State

blanks	95	58	78	136
Galvin	718	611	617	1946
Campbell	706	689	607	2002
Henderson	48	59	58	165
write - in	1	2	1	4
TOTAL	1568	1419	1361	4348

Treasurer

blanks	48	30	48	126
Grossman	438	405	405	1248
Polito	1080	984	907	2971
write - in	2	0	1	3
TOTAL	1568	1419	1361	4348

Auditor

blanks	139	98	100	337
Bump	440	419	422	1281
Connaughton	938	837	780	2555
Fortune	49	65	58	172
write - in	2	0	1	3
TOTAL	1568	1419	1361	4348

Representative in Congress

blanks	67	51	60	178
Neal	586	536	526	1648
Wesley	914	831	774	2519
write - in	1	1	1	3
TOTAL	1568	1419	1361	4348

Councillor

blanks	155	111	138	404
Cassie	954	910	806	2670
Ford	458	398	416	1272
write - in	1	0	1	2
TOTAL	1568	1419	1361	4348

Senator in General Court

blanks	87	46	67	200
Moore	616	582	534	1732
Roy	863	791	759	2413
write - in	2	0	1	3
TOTAL	1568	1419	1361	4348

Representative in General Court

blanks	18	11	0	29
Callahan	712	615	0	1327
Fattman	836	792	0	1628
write - in	2	1	0	3
TOTAL	1568	1419	0	2987

Representative in General Court

blanks	0	0	344	344
Frost	0	0	1006	1006
write - in	0	0	11	11
TOTAL	0	0	1361	1361

District Attorney

blanks	591	485	447	1523
Early	959	907	892	2758
write - in	18	27	22	67
TOTAL	1568	1419	1361	4348

Sheriff

blanks	103	73	84	260
Evangelidis	879	769	719	2367
Foley	515	500	490	1505
Nicholas	69	76	68	213
write - in	2	1	0	3
TOTAL	1568	1419	1361	4348

Regional Tech School

blanks	708	569	518	1795
Hall	852	842	839	2533
write - in	8	8	4	20
TOTAL	1568	1419	1361	4348
blanks	719	591	529	1839
Pontes	842	820	829	2491
write - in	7	8	3	18
TOTAL	1568	1419	1361	4348

714	592	545	1851
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blanks				
Lavin	848	820	813	2481
write - in	6	7	3	16
TOTAL	1568	1419	1361	4348
blanks	742	610	587	1939
Yitts	819	800	772	2391
write - in	7	9	2	18
TOTAL	1568	1419	1361	4348
blanks	750	618	602	1970
Yanovitch	812	794	758	2364
write - in	6	7	1	14
TOTAL	1568	1419	1361	4348
blanks	738	618	600	1956
Peterson	823	794	759	2376
write - in	7	7	2	16
TOTAL	1568	1419	1361	4348
blanks	760	638	607	2005
Morin	799	773	752	2324
write - in	9	8	2	19
TOTAL	1568	1419	1361	4348
blanks	724	626	588	1938
Hanratty	839	786	769	2394
write - in	5	7	4	16
TOTAL	1568	1419	1361	4348
blanks	776	644	611	2031
Finn	785	768	749	2302
write - in	7	7	1	15
TOTAL	1568	1419	1361	4348
blanks	736	596	589	1921
Koopman	824	813	770	2407
write - in	8	10	2	20
TOTAL	1568	1419	1361	4348
blanks	713	573	559	1845
Intinarelli	847	838	799	2484
write - in	8	8	3	19
TOTAL	1568	1419	1361	4348
blanks	766	636	611	2013
Pederson	796	775	747	2318
write - in	6	8	3	17
TOTAL	1568	1419	1361	4348
	755	571	610	1936

blanks				
Ebbeling	583	615	521	1719
LeFrancois	225	228	225	678
write - in	5	5	5	15
TOTAL	1568	1419	1361	4348

Question One

blanks	65	32	24	121
Yes	1015	937	882	2834
No	488	450	455	1393
TOTAL	1568	1419	1361	4348

Question Two

blanks	129	68	79	276
Yes	684	655	632	1971
No	755	696	650	2101
TOTAL	1568	1419	1361	4348

Question Three

blanks	65	28	24	117
Yes	868	805	745	2418
No	635	586	592	1813
TOTAL	1568	1419	1361	4348

Question Four

blanks	174	116	0	290
Yes	840	806	0	1646
No	554	497	0	1051
TOTAL	1568	1419	0	2987

Annual Town Election
May 24, 2011

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Christine Fant
Clerk		Debra Jacques
Checker	David Kiley	Mary Lou Peterson
	Francis Roncone	Carolyn Shannon
	Carl Licopoli	
	Eugene Massey	
Police	Joshua Nunnemacher, Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Brenda Blette	Joan Richard
	Shirley Senecal	Gloria Michelson
	Gerard Senecal	
	Carolyn Amaral	
Police	William Jacques	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves
	Marjorie Fisher	Barbara Concaugh
	Dorothy Gravison	Jane Anderson
Police	Kevin Richard, Jeffrey Simakauskus, Mark Giro	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 1				
Blanks	102	78	45	225
Kevin Geraghty*	136	112	80	328
Richard Hersom*	104	99	71	274
Write-Ins	4	7	2	13
TOTAL	346	296	198	840

**The Town Clerk declared Kevin Geraghty and Richard Hersom elected.*

Board of Selectmen				
1 yr. Vote for 1				
Blanks	21	24	13	58
Kenneth Stuart*	152	123	86	361
Write-Ins	0	1	0	1
TOTAL	173	148	99	420

**The Town Clerk declared Kenneth Stuart elected.*

School Committee				
3 yrs. Vote for 1				
Blanks	45	38	24	107
Nathan Jerome*	128	110	74	312
Write-Ins	0	0	1	1
TOTAL	173	148	99	420

**The Town Clerk declared Nathan Jerome elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	25	22	14	61
Wayne Whittier*	148	126	85	359
Write-Ins	0	0	0	0
TOTAL	173	148	99	420

**The Town Clerk declared Wayne Whittier elected.*

Planning Board				
1 yr. Vote for 1				
Blanks	32	35	22	89
Robert Largess*	141	113	76	330
Write-Ins	0	0	1	1
TOTAL	173	148	99	420

**The Town Clerk declared Robert Largess elected.*

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Library Trustee				
3 yrs. Vote for 1				
Blanks	42	33	22	97
Rachel Tufts*	131	114	77	322
Write-Ins	0	1	0	1
TOTAL	173	148	99	420

**The Town Clerk declared Rachel Tufts elected.*

Housing Authority				
5 yrs. Vote for 1				
Blanks	46	41	22	109
Stephanie Manna*	127	107	77	311
Write-Ins	0	0	0	0
TOTAL	173	148	99	420

**The Town Clerk declared Stephanie Manna elected.*

Housing Authority				
4 yrs. Vote for 1				
Blanks	47	44	24	115
Margaret Turner*	126	104	75	305
Write-Ins	0	0	0	0
TOTAL	173	148	99	420

**The Town Clerk declared Margaret Turner elected.*

Housing Authority				
1 yr. Vote for 1				
Blanks	50	33	22	105
Russell Spain*	123	115	77	315
Write-Ins	0	0	0	0
TOTAL	173	148	99	420

**The Town Clerk declared Russell Spain elected.*

Annual Town Meeting
October 18, 2010

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Eighteenth day of October, 2010 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 56 voters and 10 non-voters present.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund account for the Board of Health under G.L. c44, §53E1/2 for the fiscal year beginning July 1, 2010, as printed in the warrant.

Fund	Revenue Source	Authority to Spend Funds	Use of Fund	Spending Limit	Disposition of Prior Fiscal Year End Balance	Restrictions/ Comments
Board of Health	Intermunicipal Agreements	Administration	Public Health Nurse	\$25,000.00	Available for Expenditure	None

The Finance and Warrant Advisory Committee voted 7/0 in favor of this article. This is a routine article creating an additional revolving fund for an inter-municipal agreement.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to accept the provisions of G.L. c.32B, §20, which would authorize the Town to establish an Other Post Employment Benefits Liability Trust Fund.

The Finance and Warrant Advisory Committee voted 7/0 in favor of this article. The committee feels that it is prudent to create a trust fund for a currently unfunded liability.

ARTICLE 3

SPONSOR: Sewer Commissioners

Voted unanimously to transfer from the Sewer Enterprise Fund Retained Earnings the sum of \$24,000 for the purpose of purchasing grinder pumps for use with the Manchaug/South Sutton sewer system.

The Finance and Warrant Advisory Committee voted 7/0 to approve this article as written.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken under Article 6 of the May 10, 2010 Annual Town Meeting warrant by transferring \$5000 from the Library wages account to the Library expense account.

The Finance and Warrant Advisory Committee voted 7/0 to approve this article as written.

ARTICLE 5

SPONSOR: Andrew Nedoroscik

Voted unanimously to waive the sewer privilege fee of \$5,000 for the Manchaug Water District's Iron and Manganese Filtration System construction project, said fee assessed through the Town of Sutton General Bylaws, Article 10 Public Sewer Bylaw, Sections 10.10.1 through 10.10.3 inclusive.

The Finance and Warrant Advisory committee voted 5/0 to approve this article as written. Two members abstained due to family conflict of interest.

ARTICLE 6

SPONSOR: Steven Grondine

Voted unanimously **NOT** to amend the Town of Sutton Zoning Map by re-zoning 2.09 acres from R-1 (Residential Rural) to V (Village) at 489 Central Turnpike as printed in the warrant.

As printed in the warrant:

A certain parcel of land in Sutton, Worcester County, Massachusetts located on the southeasterly side of the Central Turnpike at its intersection with Putnam Hill Road, more particularly described as follows:

Beginning at the Northeast corner of land now or formerly owned by Ronald D. Prunier and Debra A. Prunier, said point being southwest a distance of 72.28 feet from the Worcester County Highway bound;

Thence S 33° 31' 25" E a distance of 51.00 feet to a point;

Thence S 36° 25' 23" E a distance of 313.75 feet to a point of land now or formerly of Andrew J. Mosher and Kimberly J. Mosher, the two last courses by said Prunier land;

Thence S 74° 01' 53" W a distance of 341.85 feet by said Mosher land to a point;

Thence N 80° 23' 43" W a distance of 118.30 feet to a Worcester County Highway bound on the easterly sideline of Putnam Hill Road, the last two courses by said Mosher land;

Thence Northeasterly along a curve to the right having a radius of 520.79 feet an arc distance of 449.20 feet by the sideline of the Central Turnpike to the point of the beginning.

Said parcel contains an area of 2.09 acres, more or less, and is more particularly shown on a plan recorded in the Worcester District Registry of Deeds in Plan Book 624, Plan 92 as Lot A/R.

Planning Board voted: 0 in favor, 6 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: While the Board felt it was reasonable to re-construct a small restaurant at this location, they also felt that supporting re-zoning of such a small parcel of land was setting a bad precedent. This re-zoning could actually lead to nearly any land owner requesting re-zoning of their residential land to business anywhere within the 93% of town that is rural residential. Recommending this article is not good planning for the Town as a whole. Due to an Act signed by the Governor in August, the owner has until next August to utilize an existing Site Plan approval to construct a small restaurant at this location.

The Finance and Warrant Advisory Committee voted 7/0 not to recommend this article. The committee felt that approval of this article to re-zone a small parcel would set a bad precedent.

ARTICLE 7

SPONSOR: Norman Baker

Voted unanimously to amend the Town of Sutton Zoning Map by re-zoning 13.3 ± acres from Office Light Industrial (OLI) to Rural Residential (R-1) at 77 Barnett Road as printed in the warrant:

As printed in the warrant:

Beginning at the Northwesterly corner of the parcel of land to be rezoned from an OLI zone to a R-1 zone, said corner being easterly, as measured along the southerly line of land now or formerly owned by Michael T. and Heather S. Elster, about 400 feet from the easterly line of Barnett Road;

Thence Easterly by land now or formerly owned by Michael T. and Heather S. Elster and by land owned by Sutton Park Associates LLC about 479 feet;

Thence Southwesterly by land now or formerly owned by Sutton Park Associates, LLC, by SEB Holdings, by LLC, Ross Express, by S & M Real Estate, LLC, by IJAN MA, LLC and by Sutton Park Associates, LLC about 1,466 feet;

Thence Westerly by land now or formerly owned by Sutton Park Associates, LLC and by owner unknown about 114 feet;

Thence Northwesterly, Northerly and Northeasterly through land now or formerly owned by Harriet VanDyke on the present zoning line between the R-1 and OLI districts, said line being measured on a line 350 feet easterly of and parallel to the centerline of Barnett Road, about 1,469 feet to the point of beginning.

Said parcel is owned by Harriet VanDyke and contains about 13.3 acres.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: The Board felt it was reasonable for Mrs. VanDyke to request re-zoning in order to utilize her land. The Planner has already determined the re-zoning will not make any existing structures in the Industrial park non-conforming.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written. The committee felt that re-zoning this large parcel would not be detrimental to any existing structures and would allow best use of the property.

ARTICLE 8

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section IV.A.4.j. – Size and Type (of signage) by amending the section to insert the bolded text as printed in the warrant:

As printed in the warrant:

- j. Internal illumination shall be allowed **in non-residential districts**, however, signs with internal illumination may not have translucent or semi-translucent white or light colored backgrounds. Said background colors produce glare that hinders reading of the sign and creates a distraction to passing traffic. White or light background constructed of fully opaque material that allows illumination of only the lettering/logo is permitted.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: Illuminated signs are inappropriate and intrusive in residential areas.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written as it is a housekeeping article for the planning board.

ARTICLE 9

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section IV.A.4.a. – Size and Type (of signage) by amending the section by deleting the strikethrough text as printed in the warrant:

As printed in the warrant:

Type of Sign	S.F. max	R1	R2	B2	V	I	OLI
Professional or Name Signs	2.0	Y	Y	Y	Y	Y	Y
Identification Signs for Estates, Residential Developments, Schools, Farms, Etc.	20.0	Y	Y	Y	Y	Y	Y
Freestanding Business-exterior illumination	75.0	N	N	Y	Y	Y	Y
Freestanding Business – internal illumination	50.0	N	N	Y	Y	Y	Y
Freestanding Multi-tenant	100.0	N	N	Y	Y	N	N
Projecting Signs	24.0	N	N	Y	Y	Y	N
Wall and Individual Letter	varies	N	N	Y	Y	Y	Y
Temporary Real Estate Signs in residential districts	6.0	Y	Y	N	N	N	N
Temporary Real Estate Signs in other districts	20.0	N	N	Y	Y	Y	Y
Other Temporary Signs	Varies	Y	Y	Y	Y	Y	Y
Bed and Breakfast Signs and Home Business Signs	12.0	Y	Y	Y	Y	N	N
Banners (no more than one at a time)	21.0	N	N	Y	Y	N	N

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: Such phrases need to be removed from the bylaw, as there are actually parties that try to assert their type of sign is the “Etc.” in the bylaw.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written as it is a housekeeping article for the planning board.

ARTICLE 10

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section IV.A.4.a. – Size and Type (of signage) by amending the section by deleting the strikethrough text and replacing it with the bolded text as printed in the warrant:

As printed in the warrant :

Type of Sign	S.F. max	R1	R2	B2	V	I	OLI
Professional or Name Signs	2.0	Y	Y	Y	Y	Y	Y
Identification Signs for Estates, Residential Developments, Schools, Farms, Etc.	20.0	Y	Y	Y	Y	Y	Y
Freestanding Business-exterior illumination	75.0	N	N	Y	Y	Y	Y
Freestanding Business – internal illumination	50.0	N	N	Y	Y	Y	Y
Freestanding Multi-tenant	100.0	N	N	Y	Y	N Y	N Y
Projecting Signs	24.0	N	N	Y	Y	Y	N Y
Wall and Individual Letter	varies	N	N	Y	Y	Y	Y
Temporary Real Estate Signs in residential districts	6.0	Y	Y	N	N	N	N
Temporary Real Estate Signs in other districts	20.0	N	N	Y	Y	Y	Y
Other Temporary Signs	Varies	Y	Y	Y	Y	Y	Y
Bed and Breakfast Signs and Home Business Signs	12.0	Y	Y	Y	Y	N	N
Banners (no more than one at a time)	21.0	N	N	Y	Y	N	N

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: The current prohibition appears to be an oversight. There is no reason why this type of sign should not be allowed in these districts.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written as it is a housekeeping article for the planning board.

ARTICLE 11

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section IV.A.4.b. – Size and Type (of signage) by amending the section by inserting the bolded text as printed in the warrant:

As printed in the warrant:

- b. There shall be no more than two (2) exterior signs for each business premise, not including directional or informational signs, and only one shall be freestanding. **When multiple businesses are located in one structure, only one multi-tenant free standing sign is allowed. A free standing sign may not be erected for each tenant. Each business may still have one additional building mounted sign.**

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: This is the current policy that the Board felt should be put in writing. If tenants in multi tenant structures were all allowed individual free standing signs, sites could become a horrible clutter of signage, which would be beneficial to no one.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as it puts in writing a currently accepted policy.

ARTICLE 12

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section IV. C. – Site Plan Review, by amending the section by deleting the current text and replacing it as printed in the warrant:

As printed in the warrant:

Currently:

8. Enforcement

- a. The Planning Board may require the posting of a bond or other similar performance guarantee to ensure compliance with the plan and stated conditions of approval. It may suspend any permit or license when work is not performed as required.
- b. Any Site Plan Approval issued under this section shall lapse after one (1) year if a substantial use thereof has not commenced, except for good cause. The Board may grant extensions of the permit for up to one (1) year at a time with good cause.

Proposed:

8. Permit Expiration and Extension

- a. Any Site Plan Approval issued under this section shall lapse after two (2) years if a substantial use thereof has not commenced, except for good cause.
- b. The Board may grant extensions of the permit for up to two (2) years at a time with good cause. Extensions must be requested prior to the expiration of the original permit. Requests must elaborate on the “good cause” that prevented the applicant from utilizing the permit. Facts presented must demonstrate the applicant’s clear intent and attempt to utilize the permit during the original permit period in order to be granted an extension.

9. Enforcement

- a. The Planning Board may require the posting of a bond or other similar performance guarantee to ensure compliance with the plan and stated conditions of approval. It may suspend any permit or license when work is not performed as required.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article with changes recommended by Town Counsel. Commentary: The Board felt increasing the lapse period of Site Plans made sense procedurally and fiscally. They also felt the process for obtaining an extension should be clearly set down in writing.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written as it sets in writing the process for obtaining an extension of a Site Plan approval.

ARTICLE 13

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section VII. A. 2. –Administration and Enforcement – Special Permits by amending the section by inserting the bolded text as printed in the warrant:

As printed in the warrant:

- e. A special permit granted under these bylaws shall lapse after two years if a substantial use thereof has not sooner commenced except for good cause.

The SPGA may grant extensions of the permit for up to two (2) years at a time with good cause. Extensions must be requested prior to the expiration of the original permit. Requests must elaborate on the “good cause” that prevented the applicant from utilizing the permit. Facts presented must demonstrate the applicant’s clear intent and attempt to utilize the permit during the original permit period in order to be granted an extension.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article with changes recommended by Town Counsel. Commentary: The Board felt the process for obtaining an extension should be clearly set down in writing.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written. This additional language will provide clarity and consistency to the current bylaw.

ARTICLE 14

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Section VII. B. 3. Table 4 – Table of Off-Street Parking Standards by amending the Table by revising the first two uses and number of parking spaces as set forth in bolded, italicized text as printed in the warrant: (excerpt)

As printed in the warrant:

Currently:

<p align="center">Table 4 Table of Off-Street Parking Standards</p>	
Use	Number of Parking Spaces
Industrial and Institutional	
Wholesale Industrial	1 space/1000 sq. ft. nfs
Manufacturing	1 space/750 sq. ft. nfs
Hospital	1 space/3 beds
Convalescent or Nursing Home	1 space/3 beds
Medical Offices	1 space/250 sq. ft. nfs
Warehouse and/or Distribution	1 space/2000 sq. ft.

Proposed:

<p align="center">Table 4 Table of Off-Street Parking Standards</p>	
Use	Number of Parking Spaces
Industrial and Institutional	
Industrial, Contractors	1 space/1000 sq. ft. nfs
Wholesale Sales, Manufacturing	1 space/1000 sq. ft. nfs
Hospital	1 space/3 beds
Convalescent or Nursing Home	1 space/3 beds
Medical Offices	1 space/250 sq. ft. nfs
Warehouse and/or Distribution	1 space/2000 sq. ft.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: The Board felt the table needed some clarification and that existing categories didn't address parking requirements for contractor yards.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article. The additional language will provide clarity and add an additional category to the use Table.

ARTICLE 15

SPONSOR: Planning Board

Vote unanimously to amend the Zoning Bylaw, Section IV.C.5.d. – (Site Plan) Decision by amending the section by deleting the strikethrough text and inserting the bolded text as printed in the warrant:

As printed in the warrant:

For proposals not requiring special permit, the Planning Board shall deliver its decision in writing to the Building Inspector within ~~thirty (30)~~ **sixty (60)** days after determining that the application is complete, to allow the issuance of a building permit.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article. Commentary: Thirty (30) days is far too short a time to review an application especially if a hearing is necessary and other departments have three weeks to 45 days to respond with their comments.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written.

ARTICLE 16

SPONSOR: Planning Board

Voted by a majority to amend the General bylaw – Article 16, by adding a new section, 16.9 Violations, to the Scenic Roadway Bylaw as printed in the warrant:

As printed in the warrant:

16.9 – Violations

Whoever violates this bylaw by altering any public shade tree and/or stone wall along the public right of way, shall be notified in writing of their offense and the resulting fine. In accordance with c.87 §6, said fine shall not exceed \$500 for a public Shade Tree violation and/or \$300 in accordance with c.40 §15C for a Scenic Roadway violation.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining to recommend that Town Meeting approve the article with changes recommended by Town Counsel. Commentary: The Board felt it was important to put the violation procedures for this bylaw in writing.

The Finance and Warrant Advisory Committee voted 7/0 to recommend this article as written as it adds the violation procedure to the current bylaw.

Meeting adjourned at 8:10 pm

Respectfully Submitted
Laura J. Caruso
Town Clerk

Annual Town Meeting
May 9, 2011

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Ninth day of May, 2011 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 52 voters and 11 non-voters in attendance.

ARTICLE 1 **SPONSOR: Board of Selectmen**

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article as it is a customary article calling for reports from town officers and committees.

ARTICLE 2 **SPONSOR: Cemetery Commissioners**

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3 **SPONSOR: Board of Health**

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4 **SPONSOR: Sewer Commissioners**

Voted unanimously to appropriate the following sums for the operation the Sewer Department for fiscal year 2012:

Salary and Wages	\$ 211,016
Operation and Maintenance	<u>\$ 459,020</u>
For a total of	\$ 670,036

And as funding therefor, that the Town vote to raise the \$ 670,036 as follows:

User Fees and Connection Fees	\$ 564,052
Transfer from Retained Earnings	<u>\$ 105,984</u>
For a total of	\$ 670,036

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2012:

Salary and Wages	\$ 35,662
Operation and Maintenance	<u>\$ 96,975</u>
For a total of	\$132,637

And as funding therefor, that the Town raise the \$ 132,637 as follows:

User Fees	\$ 132,637
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The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2012 period in the following manner:

General Government:	\$ 1,199,835
Public Safety:	\$ 2,094,949
Education:	\$ 13,978,963
Public Works:	\$ 731,774
Health and Human Services:	\$ 229,744
Recreation and Culture:	\$ 188,157
Debt & Interest:	\$ 3,547,502
Insurance & Employee Benefits:	\$ 3,521,263
Transfer to Capital Stabilization Fund	\$ 524,311
For a Total of:	\$ 26,016,498

And that the article be funded in the following manner:

Raise & Appropriate the amount	\$ 24,688,992
A Transfer from Free Cash	\$ 500,000
A Transfer From Stabilization Fund	\$ 30,000
A Transfer from Other Reserves	\$ 169,437
A Transfer from Capital Stabilization Fund	\$ 516,330
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 26,016,498

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this Fiscal 2012 budget article. Faced with the difficulties of producing a balanced budget in difficult economic circumstances the Town

Administrator and town-wide staff have offset increased costs by reductions in departments and provided a budget that, with the exception of debt service required by the school bonds, is essentially level funded from the prior year.

ARTICLE 7

SPONSOR: Board Of Selectmen

Voted unanimously on an amended motion to identify the funding source and to appropriate the sum of \$499,000 for the purposes and in the respective amounts below relating to the fiscal 2012 Capital Plan:

<u>DEPARTMENT</u>	<u>PURPOSE</u>	<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
POLICE	Vehicle Replacement Program	\$ 55,000	LTB
HIGHWAY	Mid Size Dump Truck with plow	60,000	PB
SCHOOL	Air Conditioning Zone	20,000	PB
SCHOOL	Safe Room	20,000	PB
FIRE	IMC Software and Hardware Conversion	20,000	PB
SCHOOL	Technology Replacement	80,000	FC
SCHOOL	ES Cafeteria Dishwasher	30,000	PB
PLANNING	Master Plan	25,000	FC
COA	Senior Center Roof	60,000	PB
FIRE	Fire Chief/First Response Vehicle	40,000	PB
TOWN HALL	Computer Replacement	20,000	PB
SCHOOL	Bathroom Power Washer	8,000	PB \$5,400 FC \$2,600
HIGHWAY	Highway Superintendent Vehicle	25,000	PB
SCHOOL	Tile Elementary and ELC Classes (10 of 39)	20,000	LTB
SCHOOL	Replace Air Conditioning Units in Computer Labs	16,000	PB
For a Total of:		\$ 499,000	

That to meet this appropriation, the Treasurer with the approval of the Selectmen is authorized to borrow the following sum under G.L. c.44 or any other enabling authority, and to transfer the following sums from Free Cash and Prior Unspent Capital Plan Borrowings:

Transfer from Free Cash (FC)	\$ 107,600
Transfer from Prior Unspent Capital Plan Borrowings (as detailed below) (PB)	316,400
Long-Term Borrowing (LTB)	<u>75,000</u>
	\$ 499,000

That the following amounts of unexpended funds from each of the projects for which the Treasurer has borrowed shall be used to meet the appropriation stated above:

Detail of Prior Unspent Borrowing:

June 2007 ATM Article #5 – Water Quality	\$200,000
June 2007 ATM Article #5 – ELC HVAC	5,483
May 11, 2009 ATM Article #9 – Quint Fire Truck	84,500
May 10, 2010 ATM Article #7– Opticom Transmitters	3,560
May 12, 2008 ATM Article #5 – Miscellaneous	21,067
May 11, 2009 Article #7 – Miscellaneous	<u>1,790</u>
	\$316,400

And that the Selectmen are authorized to take any other action to carry out these projects.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the Fiscal 2012 Capital Plan and an integral part of the town's budget.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$50,000 from Overlay Surplus, released by the Board of Assessors in accordance with MGL c.59, s.25, and to transfer the sum of \$50,000 from Free Cash to fund the following over expended FY 2011 accounts:

Unemployment Account	\$40,000
Veterans Benefits Account	\$10,000
Snow and Ice Account	\$50,000

The Finance and Warrant Advisory Committee voted 6-0 to recommend the transfer of \$50,000.00 from Overlay Reserve as released by the Board of Assessors allocating \$ 40,000.00 to the Fiscal 2011 underfunded unemployment account and \$ 10,000.00 to the Fiscal 2011 underfunded Veteran's Benefits account and to transfer the amount of \$ 50,000.00 from certified free cash to the Fiscal 2011 underfunded Snow and Ice Removal account.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$140,000 from Free Cash to the FY 2012 Unemployment Account.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article and the transfer of \$ 140,000.00 from certified free cash to cover potential unemployment costs due to staff reductions within the school system.

ARTICLE 10

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$50,000 from Free Cash to the Other Post Employment Benefits Liability Trust Fund Account which was accepted at the October 18, 2010 Fall Town Meeting.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The committee feels that it is prudent to begin to fund the Other Post Employment Benefits Liability Trust Fund account established at the October, 2010 town meeting in order to address the town's long term liability.

ARTICLE 11

SPONSOR: Board of Selectmen

Voted 52-0 to transfer from account T6000441-53400 the sum of \$69.46 to pay a prior year invoice as follows:

<u>Account Transferred from</u>	<u>Amount</u>	<u>Prior Year Invoice</u>
T6000441-53400	\$69.46	2006 Verizon

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is a routine article authorizing payment of a bill already incurred.

ARTICLE 12

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2011, as printed in the warrant.

As printed in the warrant:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND	SPENDING LIMIT	DISPOSITION OF PRIOR FISCAL YEAR FUND BALANCE	RESTRICTION S/ COMMENTS
Manchaug Boat Ramp	Gate Receipts	Administration	Expenses & Salaries for Boat Ramp Operations	\$20,000	Available for Expenditure	None
Planning Board	Applicant Receipts	Planning Board	Professional Services & Advertising	\$75,000	Available for Expenditure	None
Wetlands and Riverfront District Administration	Applicant Fees	Conservation Commission	Wetlands & Riverfront District Regulations Enforcement, including salaries & expenses.	\$15,000	Available for Expenditure	None
Fire Department Revolving	Hazmat incidents	Fire Department	Wages and expenses	\$ 50,000	Encumber	None
Planning Department Revolving	Payments for Service, fines/penalties	Planning Department	Tree maintenance and/or replacement	\$ 50,000	Encumber	None
Board of Health	Intermunicipal Agreements	Administration	Public Health Nurse	\$25,000.00	Available for Expenditure	None

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this article as it is the annual authorization of the town's 53 E ½ accounts.

ARTICLE 13

SPONSOR: Conservation Commission

Voted unanimously to amend Section 7.7, Riverfront Protection, of the Sutton Wetlands and Riverfront District Administration Bylaw as printed in the warrant.

As printed in the warrant:

7.7 Riverfront District Protection

For the purposes of this Bylaw the protections afforded to the Riverfront District, Town of Sutton, created by and herein, and River Front Areas under the 1998 amendment to the Massachusetts Wetlands Protection Act Regulations, 310 CMR 10.00, shall follow the regulations as listed under Sections 7.1 and 7.2 for adjacent upland resource area(s) except that the reach of jurisdiction for the District is statutory and shall extend 200 feet from the bank of any perennial stream, great pond, or river, as they are defined in State law. and replacing it with:

7.7 Riverfront District Protection

The protection afforded to the Town of Sutton Riverfront District as created herein, and River Front areas created by the 1998 amendment to the Massachusetts Wetlands Protection Act Regulations, 310 CMR 10.00, shall apply to all those areas which extend 200 feet from the bank of any perennial or an intermittent stream within a Riverfront District, or river, as they are defined under State Law, or from a Great Pond as defined under this Bylaw. Protection of the Riverfront District shall take into consideration the standards and restrictions of all relevant Sections of this Bylaw, or act or do anything in relation thereto.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it allows for consistent language within the town's Wetlands and Riverfront District Administration bylaw as recommended by the Attorney General.

ARTICLE 14

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.A.2.a. – Flood Plain District, by deleting it in its entirety, and replacing it as printed in the warrant, and to amend the Zoning Map of the Town of Sutton accordingly.

As printed in the warrant:

Currently:

- a. The general boundaries of the Flood Plain District are shown on the Sutton Flood Insurance Rate Map (FIRM), dated June 1, 1982, as Zones A and A1-30 to indicate the 100-year flood plain. The exact boundaries of the District are defined by the 100-year water surface elevations shown on the FIRM and further defined by the Flood Profiles contained in the Flood Insurance Study, dated December 1, 1981. The floodway boundaries are delineated on the Sutton Flood Boundary Floodway Map (FBFM), dated June 1, 1982 and further defined by the floodway data tables contained in the accompanying study are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Inspector, Board of Appeals, Conservation Commission, and the Board of Health.

Proposed:

- a. The Flood Plain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Sutton designated as Zone A and AE on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRM that are wholly or partially within the Town of Sutton are panel numbers 25027C0814E, 25027C0816E, 25027C0817E, 25027C0820E, 25027C0828E, 25027C0829E, 25027C0837E, 25027C0840E, 25027C0980E, 25027C0982E, 25027C0984E, 25027C0985E, 25027C1001E, 25027C1002E, 25027C1003E, 25027C1004E and 25027C1006E dated July 4, 2011. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Inspector, Board of Appeals, Conservation Commission and the Board of Health.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping Bylaw. FEMA has recently updated flood maps state-wide. Each town must update its bylaws referencing the new map information. If towns don't update their bylaws within a certain period of time, it can affect the validity of resident's flood insurance policies.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of these articles as they have been recommended by Executive Office of Energy and the Environment through the Massachusetts Department of Conservation and Recreation and are based on the new floodplain maps due to be released on July 4, 2011. Adopting these changes will insure that the bylaw relates to the new floodplain maps and protects the local homeowner's ability to retain flood insurance.

ARTICLE 15

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.A. 2.b.- Flood Plain District, by replacing the phrase "Zone A and A1- 30" with the phrase "Zone A and AE".

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping Bylaw. FEMA has recently updated flood maps state-wide. They changed the name of flood zones from "Zone A and A1-30" to "Zone A and AE", so we are updating our bylaw accordingly.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of these articles as they have been recommended by Executive Office of Energy and the Environment through the Massachusetts Department of Conservation and Recreation and are based on the new floodplain maps due to be released on July 4, 2011. Adopting these changes will insure that the bylaw relates to the new floodplain maps and protects the local homeowner's ability to retain flood insurance.

ARTICLE 16

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.A.3. – Flood Plain District, by deleting the first paragraph and replacing it as printed in the warrant.

As printed in the warrant:

Currently:

The Flood Plain District is established as an overlay district to all other districts. All development, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with M.G.L. Chapter 131, §40 and with the requirements of the Mass. State Building Code pertaining to construction in flood plains (780 CMR 3107, Flood Resistant Construction).

Proposed:

All development in the Flood Plain District, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with M.G.L. Chapter 131, §40 and with the requirements of the Mass. State Building Code pertaining to construction in flood plains (currently 780 CMR 120.G), as well as the following regulations:

- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping Bylaw. FEMA has recently updated flood maps state-wide. Building Code section numbers have changed, so we are updating our bylaw accordingly. Additionally, while building in the flood plain has always had to comply with the other regulations listed, the State now prefers that bylaws specifically note this.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of these articles as they have been recommended by Executive Office of Energy and the Environment through the Massachusetts Department of Conservation and Recreation and are based on the new floodplain maps due to be released on July 4, 2011.

Adopting these changes will insure that the bylaw relates to the new floodplain maps and protects the local homeowner's ability to retain flood insurance.

ARTICLE 17

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.A.4.b.1. – Flood Plain District, by replacing the words “Federal Insurance Administration” with the words “Federal Emergency Management Agency Region 1 Office”.

Planning Board voted: 6 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping Bylaw. FEMA has recently updated flood maps state-wide. The Federal Emergency Management Agency Region 1 Office is the current name of the agency responsible for administration within flood plains.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of these articles as they have been recommended by Executive Office of Energy and the Environment through the Massachusetts Department of Conservation and Recreation and are based on the new floodplain maps due to be released on July 4, 2011. Adopting these changes will insure that the bylaw relates to the new floodplain maps and protects the local homeowner's ability to retain flood insurance.

ARTICLE 18

SPONSOR: Board of Selectmen

Voted unanimously to adopt the “Stretch Energy Code” set forth in the State Building Code at 780 CMR 120.AA (i.e., Appendix 120.AA), as may be amended from time to time, and to amend the Town of Sutton General By-laws by inserting a new Article 36 entitled “Stretch Energy Code” as printed in the warrant.

As printed in the warrant:

Article 36. Stretch Energy Code

36-1. Adoption. The Town of Sutton has adopted the provisions of 780 CMR 120.AA (i.e., Appendix 120.AA of the State Building Code or the “Stretch Energy Code”), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

36-2. Purpose. The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as this will afford more opportunity for the town to apply for grants if the Stretch Energy Code is adopted at this time.

Meeting adjourned at 8:10 pm

Respectfully submitted
Laura J. Caruso
Town Clerk

REPORT OF THE TOWN ACCOUNTANT

This is my seventeenth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. The next year will once again be challenging in light of the general state of the economy nationally and locally but there is light at the end of the tunnel. We wait anxiously for all of the new commercial projects that have been approved and are waiting for financing to begin construction, as well as, proposed residential construction. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work and especially during my five months as temporary town administrator.

Respectfully submitted,



Timothy J. Harrison, CPA

September 27, 2011

**TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2011**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 3,204,300	\$ 2,391,365	\$ 23,306,683	\$ 9,575	\$ 495,328	\$ 2,754,218	\$ 32,161,469
Receivables:							
Property taxes	638,293	-	-	-	-	-	638,293
Excise and other taxes	137,093	-	-	-	-	-	137,093
Departmental	-	-	-	-	85,910	-	85,910
Intergovernmental	507	114,801	-	-	-	-	115,308
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	\$ 3,980,193	\$ 2,506,166	\$ 23,306,683	\$ 13,575	\$ 581,238	\$ 2,754,218	\$ 33,142,073
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 747,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 747,473
Accrued liabilities	70,151	-	-	-	7,068	-	77,219
Deferred revenues	549,364	-	-	-	85,910	-	635,274
Overlay reserve	226,022	-	-	-	-	-	226,022
Performance bonds payable	-	-	-	-	-	36,804	36,804
Student activity funds	-	-	-	-	-	66,220	66,220
Total Liabilities	1,593,010	-	-	-	92,978	103,024	1,789,012
Fund Balances:							
Reserved for Encumbrances	225,999	-	-	-	25,659	-	251,658
Reserved for debt service	390,425	-	-	-	-	-	390,425
Reserved for deficits	(53,405)	-	-	-	-	-	(53,405)
Reserved for capital expenditures	-	-	23,306,683	-	-	-	23,306,683
Reserved for grants	-	255,879	-	-	-	-	255,879
Reserved for trust funds	-	-	-	-	-	2,651,194	2,651,194
Retained earnings	-	-	-	13,575	356,617	-	370,192
Unreserved:							
Designated for subsequent year	797,600	-	-	-	105,984	-	903,584
Undesignated	1,026,564	2,250,287	-	-	-	-	3,276,851
Total fund balances	2,387,183	2,506,166	23,306,683	13,575	488,260	2,651,194	31,353,061
Total liabilities and fund balances	\$ 3,980,193	\$ 2,506,166	\$ 23,306,683	\$ 13,575	\$ 581,238	\$ 2,754,218	\$ 33,142,073

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
JUNE 30, 2011

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 16,116,796	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,116,796
Excise and other taxes	1,352,041	2,842	-	-	-	-	1,354,883
Intergovernmental	5,932,216	2,398,183	1,255,174	-	-	-	9,585,573
Charges for services	-	847,528	-	141,612	581,918	-	1,571,058
Licenses, permits and fines	162,848	-	-	-	-	-	162,848
Fees and other departmental revenue	309,828	498,177	2,500	-	-	9,470	819,975
Investment income	133,384	1,009	-	-	-	37,494	171,887
Other	188,430	135,680	315,381	-	-	-	639,491
Total Revenues	24,195,543	3,883,419	1,573,055	141,612	581,918	46,964	30,422,511
Expenditures:							
General government	1,253,415	83,362	-	-	-	-	1,336,777
Public safety	2,103,793	232,795	796,409	-	-	-	3,132,997
Education	14,306,571	2,570,707	3,885,891	-	-	-	20,763,169
Public works	822,345	906,939	-	-	-	-	1,729,284
Health and human services	224,181	37,350	-	-	-	-	261,531
Culture and recreation	221,025	111,494	-	-	-	-	332,519
Employee benefits	2,904,339	-	-	-	-	-	2,904,339
Transfer station	-	-	-	111,811	-	-	111,811
Sewer	-	-	-	-	507,798	-	507,798
Insurance	247,968	-	-	-	-	-	247,968
Debt principal	1,984,650	-	-	-	-	-	1,984,650
Debt interest and charges	527,528	-	-	-	-	-	527,528
State and county charges	68,131	-	-	-	-	-	68,131
Capital outlay	-	145,000	-	-	-	-	145,000
Court judgements	-	-	-	-	-	-	-
Total expenditures	24,663,946	4,087,647	4,682,300	111,811	507,798	-	34,053,502
Excess of revenues over (under) expenditures	(468,403)	(204,228)	(3,109,245)	29,801	74,120	46,964	(3,630,991)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	366,500	-	25,550,000	-	-	-	25,916,500
Operating transfers in	902,441	-	-	-	-	756,832	1,659,273
Operating transfers out	(751,395)	(13,229)	(216,980)	(22,575)	(89,164)	(565,930)	(1,659,273)
	517,546	(13,229)	25,333,020	(22,575)	(89,164)	190,902	25,916,500
Change in Fund Balance	49,143	(217,457)	22,223,775	7,226	(15,044)	237,866	22,285,509
Fund balance, beginning of year	2,338,040	2,723,623	1,082,908	6,349	503,304	2,413,328	9,067,552
Fund balance, end of year	\$ 2,387,183	\$ 2,506,166	\$ 23,306,683	\$ 13,575	\$ 488,260	\$ 2,651,194	\$ 31,353,061

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2011**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 16,089,539	\$ 16,116,796
Motor vehicle and other excise taxes	1,226,500	1,352,041
State aid	5,906,480	5,932,216
Licenses, permits and fines	150,700	162,848
Fees	179,145	217,498
Rentals	50,000	53,215
Interest income and penalties	135,000	133,384
Other	40,000	227,545
	<u>23,777,364</u>	<u>24,195,543</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	50,000	50,000
Proceeds from borrowing	366,500	366,500
Transfer from stabilization	60,000	60,000
Transfer from capital stabilization	505,930	505,930
Transfer from other funds	7,792	7,792
Use of free cash	550,000	550,000
Transfer from other reserves	46,437	46,437
Enterprise Fund indirect costs	111,739	111,739
Carryover appropriations	-	-
Bond Premium, Net	-	216,980
	<u>1,698,398</u>	<u>1,915,378</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 25,475,762</u></u>	<u><u>\$ 26,110,921</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2011**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 273	\$ -
Selectmen	40,050	32,076	7,500
Town administrator	152,726	152,120	-
Finance committee	200	173	-
Reserve fund	664	-	-
Town Accountant & Human Resources	93,913	93,873	-
Central purchasing	185,500	175,189	-
Assessors	103,413	101,914	-
Revaluation	101,357	58,652	42,705
Collector	105,442	102,686	-
Treasurer	19,000	11,272	-
Town counsel	75,000	37,328	-
Personnel	8,700	4,163	-
Data processing	55,750	55,657	-
Town clerk	82,335	81,127	-
Elections and registrations	19,350	15,852	-
Conservation	31,434	29,129	-
Waters farm	750	750	-
Planning board	170,330	91,598	76,215
Zoning board	1,500	-	-
Earth removal board	3,400	2,944	-
Public buildings	134,523	116,218	16,477
Town report	2,000	1,699	-
Community & economic development	11,700	9,208	-
Government cable access	48,001	47,514	-
Town audit and actuarial services	32,000	32,000	-
	<u>1,479,438</u>	<u>1,253,415</u>	<u>142,897</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2011**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,491,084	\$ 1,470,641	\$ 2,509
Fire	392,034	375,933	-
Ambulance	79,590	79,590	-
Building inspector	95,893	91,340	-
Electrical inspector	12,600	12,179	-
Gas inspector	4,200	3,793	-
Plumbing inspector	10,400	10,334	-
Emergency management	10,600	10,424	-
Sealer of weights and measures	2,000	2,000	-
Animal control	18,600	17,515	-
Tree warden	30,311	30,044	-
	<u>2,147,312</u>	<u>2,103,793</u>	<u>2,509</u>
Education:			
Sutton schools	\$ 12,876,720	\$ 12,876,720	\$ -
Vocational schools	1,197,582	1,196,879	-
School choice assessment	88,929	98,718	-
School building committee	14,453	68	14,385
School articles/carryovers	334,500	134,186	-
	<u>14,512,184</u>	<u>14,306,571</u>	<u>14,385</u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2011

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 511,892	\$ 509,002	\$ 2,890
Snow and ice	170,000	223,405	-
Street lighting	19,000	18,838	-
Landfill monitoring	17,500	17,200	-
Lake maintenance	5,000	5,000	-
Cemetery	86,122	48,900	31,749
	<u>809,514</u>	<u>822,345</u>	<u>34,639</u>
 Health and Human Services:			
Board of Health	\$ 62,904	\$ 62,904	
Council on Aging	119,458	116,364	-
Veterans	46,403	44,913	-
	<u>228,765</u>	<u>224,181</u>	<u>-</u>
 Culture and Recreation:			
Library	\$ 173,691	\$ 166,106	\$ -
Recreation	119,161	52,652	31,501
Historical	200	-	-
Memorial day	2,500	2,267	-
	<u>295,552</u>	<u>221,025</u>	<u>31,501</u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2011

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 1,987,461	\$ 1,984,650	\$ -
Interest	513,268	514,316	-
Short-term interest	204,395	13,212	-
	<u>2,705,124</u>	<u>2,512,178</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 651,783	\$ 650,469	
Unemployment	89,000	87,650	-
Health insurance	1,987,565	1,969,737	-
Medicare tax	199,000	196,483	-
General insurance	248,992	247,968	-
	<u>3,176,340</u>	<u>3,152,307</u>	<u>-</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 1,988	\$ 1,988	\$ -
Other state and county assessments	66,043	66,143	-
Court judgements	-	-	-
Transfers to other funds	511,523	511,523	-
	<u>579,554</u>	<u>579,654</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 25,933,783</u></u>	<u><u>\$ 25,175,469</u></u>	<u><u>\$ 225,931</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2011

Scholarships	\$ 581.20
Villas at PV Bond	47,883.50
Colonial Acres Bond	11,417.99
Destination Imagination	4,057.78
Police Gifts	508.71
Board of Health Fees	13,860.10
Food Pantry Gifts	78,730.24
Library Gifts	1,733.59
Manchaug Ramp Fees	12,255.05
Police Drug Forfeiture	11,590.91
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Earth Removal Board Fees	10,927.47
Grave Openings	1,000.00
Fire Dept Gifts	2,135.52
Fire Detail	2,583.39
Bandstand on the Common Gifts	2,941.03
Tricentennial Park	16,845.64
Conservation Inspection Fees	28,951.35
Town Hall Gifts	404.99
Planning Board Fees	7,329.22
ZBA 53G	1,514.70
Waterways Improvement	3,886.60
Sale of Cemetery Lots	7,050.00
Public Shade Tree	3,581.02
WPAT Loan Repayments	35,949.95
Cable Access Fees	64,655.85
Wetlands Protection Fees	33,843.67
Police Detail	(10,820.00)

Sub-Total

397,702.69

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2011
(Continued)

Drivers Education	3,343.75
School Lunch	95,482.94
School Tuition	167,986.41
School Athletic	11,594.52
Band Revolving	7,641.04
School Facility Use	22,405.29
School Choice	1,140,583.02
Lost Book Fees	4,116.15
School Bus Fees	64,557.00
Summer Camp	19,232.30
Preschool Fees	64,968.87
E.S. After School Program	133,191.29
Student Activity Fees	47,946.96
SPED Transportation	439.34
SPED Circuit Breaker	-
Theater and Drama	6,174.34
High School Parking Fees	17,041.07
After School Program - M.S.	9,546.54
School Gifts	14,397.79
High School Theater	9,470.79
School Insurance Reimbursement	12,465.00

Sub-Total	<u>1,852,584.41</u>
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Total Revolving and Other Accounts	<u><u>\$ 2,250,287.10</u></u>
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TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2011

Library State Grant	\$ 23,007.05
Library LSCA	263.78
Library Teens & Tweens	2,995.38
Council on Aging	-
Highway Chapt. 90	2,410.17
Community Policing	-
Rt. 146 More	20,202.92
Fire SAFE	87.51
MEMA Performance	932.46
Chapter 43D	26,158.41
Public Health Planning	9,087.58
Cable Equipment	131,250.58
Cultural Council	3,058.65
Manchaug Streetscape	27.00
DCR Camp Marion	29,998.20
State 911	(716.00)
Police Dare	1,283.61
IDEA Stimulus	243.44
SPED IDEA	3,193.96
Title 1	594.00
AARA IDEA	957.79
Teacher Quality	102.86
CSL Sustain	468.37
Academic Suppost	16.68
SPED Early Child	255.00
	<u><u>\$ 255,879.40</u></u>

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-11

REVENUE

User Fees	\$ 35,313
Bag Sales	87,211
Recycling Receipts	19,088
State Grant	-
	<u>141,612</u>

EXPENSES

Wages	37,907
Electricity	491
Heat	829
Repairs & Maintenance	629
Telephone	-
Trash Bags	10,115
Hauling	17,461
Disposal Fee	43,092
Indirect costs	22,575
Contract Services	1,000
Other	180
Recycling	<u>107</u>

Total expenses 134,386

Net operating profit (deficit) **7,226**

Transfers from (to) other funds -

Retained Earnings, July 1, 2010 6,349

Retained Earnings, June 30, 2011 **\$ 13,575**

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-11

REVENUE

User Fees	\$ 563,389
Connection Fees	18,129
Inspection and other fees	400

Total Revenues	<u>581,918</u>
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EXPENSES

Wages	207,678
Electricity	40,277
Other Utilities	15,908
Town of Millbury	100,211
Repairs & Maintenance	16,930
Professional & Technical	11,871
Telephone	3,104
Other Supplies	4,240
Contract Services	15,092
Indirect costs	89,164
Other	62,180
Capital expenditures	<u>30,307</u>

Total expenses	<u>596,962</u>
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Net operating surplus	(15,044)
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2010	<u>503,304</u>
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Retained Earnings, June 30, 2011	<u><u>\$ 488,260</u></u>
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TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2011

	<u>BALANCE</u> <u>7/1/2010</u>	<u>ISSUED</u> <u>2011</u>	<u>RETIRED</u> <u>2011</u>	<u>BALANCE</u> <u>6/30/2011</u>	<u>INTEREST</u> <u>PAID</u>
School Feasibility Study - BAN	\$ 342,010		\$ (342,010)	\$ -	\$ 1,881.00
Manchaug Sewer	800,000	-	(100,000)	700,000	30,000
Fire Station	100,000	-	(100,000)	-	3,500
Title V Septic Program	27,860	-	(2,811)	25,049	-
Whittier Farms APR	280,000		(29,000)	251,000	7,268
Shaw Land	4,020,000	-	(240,000)	3,780,000	170,930
Capital Plan	650,000	-	(155,000)	495,000	27,650
2010 Capital Plan	457,900		(78,900)	379,000	11,855
ELC Roof	790,000	-	(35,000)	755,000	30,025
Fire Truck	700,000	-	(175,000)	525,000	20,125
2009 Capital Plan	375,000	-	(120,000)	255,000	10,680
2010 Capital Plan	45,000	-	(15,000)	30,000	1,270
2011 Capital Plan	-	366,500		366,500	-
ELC Solar Panels	-	550,000		550,000	-
Manchaug Sewer Treatment Plant	6,472,206	-	(332,640)	6,139,566	187,207
Fire Station	55,000	-	(55,000)	-	1,650
School Construction Refunding	207,100		(207,100)	-	7,464
MS/HS Construction	-	25,000,000		25,000,000	
	<u>\$ 15,322,076</u>	<u>\$ 25,916,500</u>	<u>\$ (1,987,461)</u>	<u>\$ 39,251,115</u>	<u>\$ 511,505</u>

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2011:

Balance June 30, 2010	\$ 7,392,070.07
Add Treasurer's Receipts	\$ 61,551,043.71
Less Warrants Paid	\$ (39,214,854.35)
Balance June 30, 2011	\$ 29,728,259.43

As of June 30, 2011 cash consisted of the following balances:

Unibank Accounts Payable	\$ 275.16
Unibank Payroll Account	\$ 110.30
Unibank School Lunch	\$ 144,435.69
Unibank General Fund	\$ 2,123,081.13
Unibank Now Account	\$ 82,033.25
UniBank Tri-Centennial Park	\$ 82,076.00
UniBank Bond Account	\$ 10,558,311.94
Millbury Savings Bank	\$ 1,577,230.21
Millbury National Bank Elementary School	\$ 19,911.11
Millbury National Bank Early Learning Center	\$ 9,050.12
Millbury National Bank Middle School	\$ 6,729.23
Millbury National Bank Memorial High School	\$ 30,529.25
Unibank Cultural Account	\$ 3,663.12
Century Bank	\$ 15,033.99
Unibank Band Stand Acct	\$ 4,933.79
Unibank ARRA ECBG Account	\$ 47,085.30
Fidelity Bank	\$ 10,013,378.67
Century Bank 1 year CD	\$ 5,000,000.00
UniBank FSA Account	\$ 10,391.17
Total Cash	\$ 29,728,259.43

Trust Funds	Stablization Account	\$ 1,812,369.03
	Trust Funds	\$ 475,552.90
	UniBank Capital Stabilization	\$ 108,478.06
		\$ 2,396,399.99

Outstanding Debt June 30, 2011

Long Term Debt-Inside Debt Limit

Fire Truck	\$ 525,000.00
Capital Plan	\$ 1,525,500.00
Solid Waste	\$ 25,049.00
Sub Total	\$ 2,075,549.00

Long Term Debt Outside Debt Limit

ELC Solar Panels	\$ 550,000.00
School Buildings	\$ 25,755,000.00
Sewer	\$ 700,000.00
Sewer	\$ 6,139,566.00
Shaw Land	\$ 3,780,000.00
Whittier Farms APR	\$ 251,000.00
Sub Total	\$ 37,175,566.00

Total Long Term Debt \$ 39,251,115.00

Respectfully Submitted by:
Catherine VanDyne, Treasurer/Collector

MONTH ENDING: 06/30/11
CURRENT YIELD: 1.7%

TOWN OF SUTTON
STABILIZATION FUND

REPORT PRODUCED BY:
BARTHOLOMEW AND CO. INC.

ACCOUNT NUMBER	FUND NAME	BEGINNING BALANCE PRINCIPAL	BEGINNING BALANCE EARNINGS	CONTRIB TO PRINCIPAL	NET INVEST INCOME	ACCRUED INTEREST PAID	REALIZED GAIN/LOSS	NET EARNINGS	DISBURSE FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING BALANCE PRINCIPAL	ENDING BALANCE EARNINGS	ENDING CASH VALUE	CHANGE IN UNREALIZED GAIN/LOSS	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
STABILIZATION FUND																
	STABILIZATION	\$1,767,973.16	\$30,458.29	\$0.00	\$1,609.80	(\$279.71)	\$408.96	\$1,739.05	\$0.00	\$0.00	\$1,767,973.16	\$32,197.34	\$1,800,170.50	(\$1,846.45)	\$12,198.53	\$1,812,369.03
	SUBTOTAL	\$1,767,973.16	\$30,458.29	\$0.00	\$1,609.80	(\$279.71)	\$408.96	\$1,739.05	\$0.00	\$0.00	\$1,767,973.16	\$32,197.34	\$1,800,170.50	(\$1,846.45)	\$12,198.53	\$1,812,369.03
	GRAND TOTALS	\$1,767,973.16	\$30,458.29	\$0.00	\$1,609.80	(\$279.71)	\$408.96	\$1,739.05	\$0.00	\$0.00	\$1,767,973.16	\$32,197.34	\$1,800,170.50	(\$1,846.45)	\$12,198.53	\$1,812,369.03

CURRENT ACCRUAL:	\$9,316.33
TRANSFER IN TRANSIT:	\$0.00
UNREALIZED GAIN/LOSS:	\$12,198.53
MONTH ENDING STATEMENT VALUE:	\$1,812,369.03

This information is based upon data provided to us by Commonwealth Financial Network and National Financial Services, LLC. No guarantee is made to the completeness and the accuracy of this information.
Appropriate disclosures are contained within the source documents. Securities and Advisory Services Offered Through Commonwealth Financial Network, Member FINRA/SIPC, A Registered Investment Adviser.
Bartholomew & Company, Inc. and Commonwealth Financial are separate and unrelated entities.

REPORT OF THE BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2011, the period ending June 30, 2011.

The sales that occurred in calendar year 2008 and 2009 were used for Fiscal 2011. The tax rate for all Real Estate and Personal Property is \$ 13.25. The Wilkinsonville Water District tax rate is \$.59. The Manchaug Water District tax rate is \$.98. The next triennial Revaluation the Town will undergo is for Fiscal Year 2012.

Visit us at our new web site: www.suttonma.org Our office provides assistance with deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offers a Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our secretary, Donna Brown. Her hard work is appreciated.

Fiscal 2011 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 26,911,891.00
Cherry Sheet Offsets	\$ 284,148.00
Revenue Deficits	\$ 33,442.42
Debt & Interest	\$ 526,286.00
State and County Charges	\$ 154,972.00
Overlay	\$ 181,070.40
Total Appropriations	\$ 26,091,809.82

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,190,628.00
Local Receipts	\$ 1,781,345.00
Enterprise Funds	\$ 745,807.00
Other Available Funds	\$ 710,159.00
Free cash	\$ 500,000.00
Total Revenue	\$ 9,927,939.00

Total Town Value	\$ 1,219,914,778.00
Residential Class Value	\$ 1,085,934,695.00
Commercial Class Value	\$ 57,612,765.00
Includes classified land values	
Industrial Class Value	\$ 40,883,900.00
Personal Property Value	\$ 35,483,418.00
Tax Rate for all Classes	\$ 13.25

Respectfully submitted, Robert Nunnemacher, Chairman
Joyce Sardagnola, Principal Assessor
Ray J. Nichols III, Member

Quarterly Tax Billing was passed at town meeting on October 20, 2008
information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on parcels pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);
Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);
Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester Southern District Registry of Deeds. This lien protects the town's interests because the property is taxed at a reduced value. Specific details on the requirements of each are available at the Assessor's Office.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture	90%
In the second year	60%
In the third year	40%
In the fourth year	25%
In the fifth and all succeeding years	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:
The Council on Aging submits the following report for the fiscal year ending June 30, 2011.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. Fritzi Petrie, Outreach Director and Michelle Edelstein, Director have been busy with outreach and referral as well as, advocacy for the community's seniors and their families. You are welcome to call the Senior Center at 508-234-0703 at anytime. We will be happy to assist you.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center is proud to announce that we now have our very own Sutton Food Pantry. Thanks to our anonymous donor, Town Building Inspector John Couture and local builder Larry Hope of Larry Hope Custom Construction your town has a wonderful Food Pantry.

Although the Sutton Senior Center offers limited van transportation to residents of Sutton, we continue to get wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley, Inc. with the support of Laurie Cahill, our new meal program director continues to bring us delicious and nutritious meals, plenty of friendship and laughter at noon time. Meals are \$2.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Laurie if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from your Council on Aging.

Staff Members

Michelle Edelstein-Director

Fritzi Petrie-Outreach

Diane Hanley-Assistant/Housekeeping

Jim Graves- Van Driver

Council on Aging Board

Rosemarie DeGaetano- President

Carolyn Amaral

Barbara Bessette

Mike Chizy

Gale Graves

Dorothy Gravison

Beverly Gravison

Richard Haskins

Paul Holzwarth

Ross Whittier

*Respectfully submitted,
Michelle Edelstein, Director*

Annual Activities Report

Congregate meals: 5,440

Home Deliveries: 12,100

Outreach and Advocacy

General information: 9,334

Case management: 1,782

Health benefits counseling: 1,123

Professional Services

Support group: 63

Legal Assistance: 412

Financial management: 64

Tax Assistance: 189

Support Services

Friendly Visiting: 233 hours

Telephone Reassurance: 84

Medical Equipment Loans: 110

Transportation

Ambulatory: 4,559

Non ambulatory: 889

Under 60: 102

Newsletters: 6,000

Volunteers: 40

Wellness

Blood Pressure: 1,229

Podiatry: 98

Flu Clinic: 115

Recreational/Socialization

Bingo: 700

Bridge: 120

Chorus: 544

Computer class: 2,346

Chatterbox: 218

Yoga: 277

Muscular Strength: 244

Wii: 122

Entertainment/Guest Speakers: 388

Hookers: 369

Pitch: 312

Cribbage: 417

Poker: 312

Boost: 416

REPORT OF THE SUTTON COMMUNITY TELEVISION BOARD

Sutton Community Television (SCTV) serves the Town of Sutton with three local access stations and contracts with two cable providers. (Charter and Verizon). Local access programming is available as follows:

Public (Charter Channel 13 and Verizon Channel 29)
Education (Charter Channel 12 and Verizon Channel 30)
Government (Charter Channel 11 and Verizon Channel 31)

The mission of the operation is to inform and educate the residents of Sutton by recording and broadcasting local government meetings, school activities and public events and announcements; develop and enforce cable licenses in the best interest of the residents; make video production technology and training available to the public as well as provide cable broadcast to every Sutton resident.

Much of the public access programming is imported from other towns as well as series produced beyond the local area and requested to air by residents (i.e. Army Newswatch, Music and the Spoken Word, Employment For All) . Several locally produced programs were also included in the more than 200 public access programs broadcast. In addition, more than 50 programs were produced for the education station in conjunction with the school and students involved in the video production program that is supported by the cable coordinator. These included music concerts, athletic events, drama productions, and other assorted activities. Finally, more than 140 government meetings were broadcast live and/or recorded and then regularly played back including Board of Selectmen, Conservation, Earth Removal, Board of Health, Historical Commission, Planning, Recreation, School Committee, School Building Committee, Finance & Warrant, Zoning and Town Meetings.

More than 500 public service/cable bulletin board announcements were published on the local access stations. These announcements included meeting agendas, Senior Center announcements and community events.

In June, the studio operation of SCTV located in the school was dismantled in preparation for the demolition of the building. The new school building will include a television studio that will open in 2013.

The local access stations connect the community and are here to serve all residents. Comments, input, programming suggestions and volunteers are always welcome! Cable access operations are funded through payments and grants made by the local cable providers (Charter and Verizon).

Respectfully submitted,
Pamela Nichols
Cable Coordinator

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2011.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational /sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes and environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and Public Health Nurse.

There were 56 Title 5 inspections filed with the Board of Health as completed. Of the 56 inspections, 40 passed, 9 conditionally passed, and 7 failed.

Other Board of Health Activities is as follows:

Percolation Tests	28
Plan Reviews	36
Septic Permits	48
Well Permits	12
Food Establishments	11
Retail Food	9
Limited Retail Food	6
Catering	1
Food Permit Church	4
Food Permit Non Profit	3
Temporary Food Permit	7
Milk Permit	21
Septage Hauler	9
Solid Waste Hauler	17
Disposal Works License	25
Chemical Toilet	9
Tobacco Permits	8
Beaver Permits	3
Recreational, Sports Camps	4
Campground	3
Barn Inspections	47

Respectfully submitted,

John Silverberg, Chairman
Kenneth Malo Jr., Member
Steven Rice, Member
Cheryl Rawinski, RN

William Fredericks, Vice Chairman
Diane Miller, Member
James Malley, Health Agent
Judy Bater, Administrative Assistant

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2011.

Wellness/Blood Pressure Clinics are offered every Wednesday morning at the Senior Center; the last Tuesday morning of each month at the Orchard Apartments. The Public Health Nurse is available at the Town Hall by chance or by appointment. Public Health programs, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. This trend, which involves local pharmacies, grocery stores and department stores, has created unique opportunities to make it convenient for residents to get vaccinated. The Board of Health strives to ensure the influenza immunization needs of our community. With budget cuts looming at the state level, the amount of influenza doses is allocated according to the previous year's usage. The Board of Health was able to administer all of the doses that were allocated by the Massachusetts Department of Public Health.

Emergency preparedness planning is still a high priority given today's global political picture. The Board of Health is actively involved in local and regional coalitions that are working together to provide the tools necessary when a public health emergency arises. This 74 town regional coalition is also known as the Region II Public Health coalition, which meets on a biweekly basis throughout the region.

The department is dedicated to meet the ongoing public health needs of the community.

Immunizations	575
Home Visits	81
Outreach/ case management	206
Communicable disease contacts	720

Respectfully submitted,
Cheryl A. Rawinski, RN
Public Health Nurse

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton:

The Building Department submits the following report for the fiscal year ending June 30, 2011.

We would like to take a moment and thank Larry Hope for his many years of service with the town serving as our Local Building Inspector. Though a difficult decision, Larry has returned full time to running his construction business. His dedication to this department and the residents of the town is deeply appreciated and we wish Larry and his family our best with all future endeavors.

Though there has not been a noteworthy change in the economy since fiscal year 2010, we have only seen a slight decrease in permit activity. Property owners and contractors continue to obtain various permits at a steady rate. It should be noted that there has been an increase in permits that are being obtained for the purpose of making homes more heat and energy efficient during these difficult times. Sutton is now a Green community, and we have issued many permits that appear to be based on that philosophy. The use of photo voltaic systems within the residential community is notably on the rise.

The new High School / Middle School project started this year with the placement of the portable classrooms in preparation for the 2011-2012 School year. Actual site preparation and demolition of the existing middle school facility started in August. For the next couple of years the department will be busy working with TLT Construction and the sub-contractors to provide the town with a quality school facility.

The Stretch Energy Code and the Eighth Edition of the MA Residential Building Code officially came into effect during January and February respectively bringing many code changes to the building industry. We welcome any questions from the town's citizens and contractors while working through these code changes.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

John M. Couture Building, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Secretary

~~~~~  
The Building Department issued 408 Building Permits during Fiscal Year 2011 which collectively included the construction of the following:

|                             |    |                               |     |
|-----------------------------|----|-------------------------------|-----|
| Accessory Apartments        | 1  | Photo Voltaic Systems         | 4   |
| Additions, residential      | 19 | Pools                         | 13  |
| Commercial New Construction | 1  | Portable Classrooms           | 1   |
| Commercial Renovation       | 6  | Residential remodels          | 22  |
| Condominiums                | 7  | Siding/Roofs/Windows          | 211 |
| Decks / Porches             | 25 | Signs                         | 3   |
| Demolition                  | 9  | Single Family Homes           | 13  |
| Garages/Barns/Sheds         | 38 | Stoves (Wood, Pellet, Gas)    | 36  |
| Weatherization/ Insulation  | 6  | Portable Classrooms           | 1   |
| Miscellaneous               | 14 | Wireless Communication Equip. | 2   |

Building Permit Fees Collected: \$66,448.85

Wiring Inspector: Larry Morris  
Wiring Fees Collected: \$14,167.58  
Assistant: Stuart Anderson  
Permits Issued: 211

Plumbing Inspector: Michael McQuiston  
Plumbing Fees Collected: \$ 9,197.50  
Assistant: Dana Gravison  
Permits Issued: 110

Gas Inspector: Dana Gravison  
Gas Fees Collected: \$ 4,419.00  
Permits Issued: 64

Total Fees Collected: \$94,232.93



## REPORT OF THE PLANNING BOARD & DEPARTMENT

Commercial and Industrial Development: The Board permitted a retail component for Turflinks on Gilmore Drive in South Sutton and several change of use projects including possible relocation of Eaton Farms to Route 146. The Board held informational meetings regarding another potential solar farm project in the rural residential district. For public projects, the Board hosted a public meeting for the school expansion project, and approved a food pantry addition at the Sutton Senior Center.

Residential Development: Seven Form A plans were endorsed, but none created new buildable lots in FY 11. The Board dealt with development, extension and surety issues on several existing housing subdivisions, including new ownership of the Villas at Pleasant Valley, final release of all bonding for the Woodburyville Heights Condominium project, and a filing to rescind the approval for the 37 lot Bridle Path subdivision of Barnett Road.

Thirteen articles went to the October 2010 and May 2011 Town Meetings. Articles included a petition for a re-zoning from I to R-1 off Barnett Road, sign bylaw changes, flood plain bylaw adjustments and making the expiration term for special permits and site plan approvals the same.

In August of 2010 the Governor signed the Permit Extension Act into law giving and automatic two year extension to any permits that were active in the time period of August 15, 2008 to August 15, 2010. The legislation was directed at giving projects that were permitted during the lagging economy a chance to find their feet and get going without having to expend more capital on re-permitting issues.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden and DCR on tree care and maintenance issues. Coordinated 2011 Arbor Day ceremonies where fourth graders from Sutton Elementary planted two cherry trees and a dogwood at Marion's Camp. Re-certified Sutton as a Tree City USA for the tenth year.
- Completed construction of the Mumford River Trail along the banks of the Mumford River in Manchaug.
- Marion's Camp Master Plan – Continued working with the Town Administrator's Office on implementation of the Marion's Camp Master Plan, including bidding out and overseeing parking lot and beach access construction.
- Shaw Master Plan – Continued working with Town Administrator's Office on development of a Master Plan for this significant town owned parcel, including more in depth wetland evaluation.
- Utilized 43D funding to complete a sewer extension study with the Town of Northbridge in South Sutton, hired a consultant and began production of town-wide topography and planimetrics for the Town's GIS system, finalized the east side parallel road study in South Sutton between Main Street, Northbridge and Lackey Dam Road in Uxbridge with the Town of Northbridge and numerous landowners, and continued work with west side landowners,

Northbridge and Douglas on a definitive plan for a west side connector road at the same exits.

- Utilizing a \$1,128,000 grant we obtained from the State, contracted and completed an accell/decell lane, new water line, and gas line on Route 146 north near Atlas Box with this funding.
- Filed for Green Community status which will give us access to state funding to pursue energy efficiency projects.
- Tabulated the Open Space and Recreational Survey which had a phenomenal 25%+ response rate to assist in updating Sutton's Open Space and Recreation Plan, and initiated the town-wide Master Plan process to update our Master Plan that was last updated in 1992.

|           |                       |           |
|-----------|-----------------------|-----------|
| Revenues: | Form A Plan Fees:     | \$ 900.00 |
|           | Subdivision Plan Fees | \$ -      |
|           | Site Plan Fees        | \$ 275.00 |
|           | Special Permit Fees   | \$ 500.00 |
|           | Other                 | \$ 55.47  |

Respectfully Submitted,

Scott Paul, Chairman  
Wayne Whittier, Vice Chairman  
Robert Largess, Jr.  
Tomm Connors  
Dan Moroney  
Jon Anderson, Associate Member  
Jennifer Hager, Planning Director



## REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen, and the citizens of Sutton:

The Sutton Police Department is pleased to report another successful year of providing services and protection to the residents and visitors of our community. During the last fiscal year; we witnessed and were also burdened by the effects of the spiraling economic times. Larceny based offenses have risen nearly 8%, additionally residential burglaries showed a sharp increase as well. Consequently, we would like to enlist the cooperation of all residents to keep their homes and automobiles locked and secure. Although this is not entirely effective; it does serve as a visual and mechanical deterrent.

On a better note; reports to the police department of: "suspicious activities" have risen nearly 10%. Generally speaking, a rise in this activity may not be a great event; however, it is reassuring to see that perhaps residents are becoming more vigilant and less hesitant to call the police department. We continually receive reports from people, who after being victimized of a crime; describe a strange or suspicious event followed by the dreaded term: "I was going to call the police, but didn't want to bother you". PLEASE – bother us!

I would also like to mention that our motor vehicle accident rates have seen double digit increases. Perhaps, a small degree of this increase can be attributed to road and or weather conditions. However; our statistics suggest that driver distractions and inattention have been the root cause of numerous accidents. So, please slow down and refrain from using cell phones and other electronic devices.

Over the past few years, grants which previously helped support law enforcement activities have dwindled. Prior state grants awarded for "community policing" have been eliminated. Following suit; equipment grants used to buy necessary police equipment have also become extremely scarce. Ultimately, the financial burden has fallen upon our operational budget. Despite the above scenario -we continue in our efforts in pursuing alternative funding through grants. Collaboratively, members of our department authored a grant application to receive funding used to target underage drinking initiatives. We were the only collaborative application in the state to receive \$10,000 for this purpose. This money was shared with several bordering towns to conduct zero tolerance enforcement against underage drinking. This enforcement effort also included "alcohol stings" being conducted in all licensed liquor establishments.

We continue to make progress in our inquiry into a regional dispatch for five bordering towns. Currently, we are awaiting the final report from the firm which was hired to conduct the study. As mentioned last year, this was possible due to a large grant received by the state 911 department. We were also fortunate to receive grants totaling \$32,000 which were used to offset the cost of dispatcher salaries.

As a department, we received over 850 hours of training from various sources. The majority of this training is free training provided by outside agencies in addition to training provided in house, by our own staff.

We have continued with many “extra” programs. This summer, after a short absence, our boat patrol was once again active and well received by residents and boaters at large. Additionally, we conducted RAD programs within the school and offered car seat inspections to the general public.

Our department would like to express our gratitude to all fellow municipal employees and residents who have extended us their support. We look forward to future success and bridging stronger partnerships with our community in the years ahead. In closing, we would also like to convey that residents should not hesitate to call the police when they feel something is out of place. It is much easier and generally much more productive to investigate these occurrences while they are taking place.

### **July 2010 through June of 2011**

**Dispatched calls for service: 15,603**

**Typical calls include:**

|                                   |     |
|-----------------------------------|-----|
| ❖ Rape/Sex Offenses               | 05  |
| ❖ Assault&Battery                 | 30  |
| ❖ Larceny                         | 114 |
| ❖ Vehicle Theft                   | 02  |
| ❖ Well Being Check                | 70  |
| ❖ Trespassing                     | 79  |
| ❖ Juvenile Offenses               | 16  |
| ❖ Erratic Operator                | 91  |
| ❖ Financial Crimes                | 46  |
| ❖ Missing Persons                 | 22  |
| ❖ Disturbances                    | 127 |
| ❖ Domestic Disputes               | 64  |
| ❖ Obscene/Threatening Calls       | 39  |
| ❖ Recreational Vehicle Complaints | 16  |
| ❖ Medical Assists                 | 524 |
| ❖ Fire Alarms                     | 55  |
| ❖ House Alarms                    | 212 |
| ❖ Business Alarms                 | 92  |
| ❖ Summons Served                  | 59  |
| ❖ Assist Citizens                 | 151 |
| ❖ Animal Complaints               | 197 |
| ❖ Suicide/Attempts                | 11  |
| ❖ Disabled Motor Vehicles         | 324 |
| ❖ Assist Other Police             | 238 |
| ❖ Neighbor Disputes               | 29  |
| ❖ Untimely Deaths                 | 03  |
| ❖ Breaking & Entering             | 57  |
| ❖ General Services                | 439 |
| ❖ Hang Up 911 Calls               | 54  |
| ❖ Motor Vehicle Accidents         | 238 |
| ❖ Drug Offenses                   | 60  |

|                                    |       |
|------------------------------------|-------|
| ❖ OUI Arrests                      | 41    |
| ❖ Total Arrests                    | 428   |
| ❖ Protective Custody               | 26    |
| ❖ Motor Vehicle Violations         | 3,187 |
| ❖ Parking Tickets                  | 24    |
| ❖ Vandalism                        | 64    |
| ❖ Criminal Incidents               | 328   |
| ❖ Suspicious Activity Investigated | 564   |

### **FINES ASSESSED**

|                                               |             |
|-----------------------------------------------|-------------|
| ❖ Assessed Fines For Motor Vehicle Citations: | \$62,440.00 |
|-----------------------------------------------|-------------|

### **FEES COLLECTED**

|                             |              |
|-----------------------------|--------------|
| ❖ RMV Non Criminal Fines    | \$ 55,502.00 |
| ❖ District Court Fines/Fees | \$ 22,765.00 |
| ❖ Pistol Permits            | \$ 4,225.00  |
| ❖ Default Restitution Fees  | \$ 0.00      |
| ❖ Administrative Fees       | \$ 11,959.00 |
| ❖ Accident Reports          | \$ 942.00    |
| ❖ Cruiser Use Fee           | \$ 5,025.00  |
| ❖ Booking Video Fee         | \$ 45.00     |
| ❖ Solicitor Registrations   | \$ 50.00     |

|        |               |
|--------|---------------|
| Total: | \$ 100,513.00 |
|--------|---------------|

Respectfully submitted,

Dennis J. Towle  
Chief of Police



## REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2010 to June 30, 2011. The Commissioners are Brian Allen, Barry McLean, and Jennifer Bohanan. The Town Beach was open June 19 through Labor Day and was staffed with two lifeguards from noon to 6 P.M. daily. There were 165 season passes sold to Sutton residents at \$25 per family totaling \$4125.00. There were 29 season passes sold to non-residents at \$50.00 per family totaling \$1450.00. The Commission defined a family as 2 adults and 4 children. Day passes were available for \$5 per person and 185 were sold totaling \$925.00. Swim lessons were offered at the beach prior to public opening. There were 40 registrants at \$60.00 each totaling \$2400.00.

The Commission continues to work toward improvements at Marion's Camp.

Respectfully submitted,  
Brian Allen  
Barry McLean  
Jennifer Bohanan



## REPORT OF THE EARTH REMOVAL BOARD

To the Honorable Members of the Board of Selectmen and the Citizens of the Town of Sutton. The Earth Removal Board reports the following activities for the fiscal year of July 1, 2010 to June 30, 2011.

The Board conducts its monthly meetings on the third Tuesday of each month at 7:00 p.m. in the Sutton Town Hall. Members of the Board are John Slocum, Chair, Kyle Brenner, Vice Chair, Brian Johnson, and Alan Berthiaume.

During the period of July 1, 2010 through June 30, 2011, the Earth Removal Board received five renewal applications for Earth Removal Permits; Pyne Sand & Stone on behalf of Mary Bedoian, Worcester Sand & Gravel, and Aggregate Industries (3). A public hearing was held on February 15, 2011 for Aggregate Industries.

The Earth Removal Board conducted site visits to all current permit holders on November 6, 2010 to ensure compliance with the Earth Removal By-Law. The Board makes at least one on-site inspection per year.

The Town of Sutton Building Commissioner, acting as the Board's enforcement agent, conducts well readings two times a year on all active permits to ensure compliance with the required 10 foot buffer zone between excavation and ground water levels.

### FINANCIAL REPORT

Earth Removal Board Application fees \$ 4,500.00

Respectfully submitted,  
John Slocum, Chairman  
Kyle Brenner, Vice Chair  
Brian Johnson  
Alan Berthiaume

## REPORT OF THE SEWER COMMISSIONERS

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton, we here with submit the annual report as Commissioners of the Sewer for the fiscal year ending June 30, 2011.

The Wilkinsonville Wastewater Collection System pumped 40,775,000 million gallons to the Upper Blackstone Treatment Facility through the Town of Millbury in the fiscal year 2011 with an average daily flow of 111,714 gallons per day. There are approximately 732 users in the Wilkinsonville area of town.

The Advanced Wastewater Treatment Facility has processed 13,116,000 Million Gallons in fiscal year 2011. The facility processes around 35,900 gallons per day, with approximately 160 users. Our process control consists of PH adjustment, and Chlorination of the final effluent. The well sites out side of the facility are monitored monthly for static level conductivity, nitrates, volatile organic carbon. In fiscal year 2011 there was one new sewer connections and the Town of Sutton issued four drain layers licenses for the year.

Due to the lack of growth and the rising operational costs, along with our obligation to the Town of Millbury and Upper Blackstone the Sewer department was forced to raise the rates. As of July 1, 2011 the billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) will apply. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) will apply.

Respectfully Submitted,

Sewer Commissioners:  
Larry Wiersma, Chairman  
Barbara Bessette  
David Graverson

## REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:  
The Board of Appeals reports the following activity during fiscal year ending June 30, 2011.

The Board of Appeals regularly conducts its meetings on the first Thursday of each month at 7:30pm at the Town Hall.

The Board hears appeals taken by aggrieved persons unable to obtain a permit or enforcement action from any administrative officer under the provisions of MGL ch. 40A as outlined in §8. The Board issues special permits for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts. The board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL ch.40B. The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

Board member Russell Sylvia stepped down from the board at the end of fiscal year 2011. At this time we would like to recognize Russ for his many years of service. His dedication and commitment to the town of Sutton is greatly appreciated.

The Board consists of the following members:

Arthur Keown – Chairman  
Richard Deschenes – Clerk  
Jeffrey Fenuccio – Member  
Gerald Page – Member  
Russell Sylvia – Member

Thirteen (13) meetings were held and the following petitions were heard:

|                                    |     |
|------------------------------------|-----|
| Petitions for variances:           | (7) |
| Petitions for special permits:     | (3) |
| Findings from MGL ch.40A §6:       | (7) |
| Comprehensive Permit (MGL ch.40B): | (1) |

In April of 2011, the public hearing process for the Leland Hill Estates project was closed and a decision rendered. The application which falls under the statutes of MGL ch.40B took just over one year to complete. After thorough review and combined efforts between the Developer and the Board, the original request for a 58 lot subdivision was downsized and a Comprehensive Permit was issued for a fifty-two (52) lot subdivision of which thirteen (13) homes will be reserved in perpetuity for occupancy by households earning at or below eighty (80%) percent of the median income while the remaining thirty-nine (39) homes will be sold at market value.

We appreciate the opportunity to serve the town and look forward to the future.

Respectfully submitted,  
Arthur Keown, Chairman  
Lynn Dahlin, Secretary



## REPORT OF THE FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectively submit a report for Jul 1 2010 to Jun 30 2011 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Rachel Tufts, Chair, Elizabeth Fritz-Keyes, Secretary and Jane Anderson, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

### **Statistics**

Library statistics continued to increase in FY11 which illustrates that the library continues to be an integral part of the educational resources of the community.

|                           | FY07   | FY08   | FY09   | FY10    | FY11     |
|---------------------------|--------|--------|--------|---------|----------|
| Library materials owned   | 26,590 | 28,828 | 31,928 | 35,174  | 36,973   |
| Circulation Transactions* | 91,023 | 94,854 | 98,535 | 100,025 | 105, 068 |
| Interlibrary Loans        | 8,930  | 9,394  | 9,378  | 9,333   | 9,578    |
| Borrowers                 | 2,661  | 3,008  | 3,303  | 3,475   | 3,648    |
| Programs                  | 184    | 264    | 376    | 409     | 397      |
| Program attendance        | 3,711  | 4,945  | 5,364  | 6,541   | 7,046    |

\*Circulation transactions include checkouts, check-ins, renewals and holds.

### **Grants:**

The Beginning Years Network provided a grant worth \$250 to the library. This money was utilized to provide one session of the popular music and movement program offered by Apple Tree Arts. The Sutton Cultural Council granted the library \$700 which helped fund programs by award winning storytellers Eshu and Motoko, and Grammy award winning musician Bill Harley, as part of the successful summer reading program.

The library was awarded a federal Library Services and Technology Act 'Serving Tween and Teens' grant. This grant is intended to fund equipment, books, audiobooks, magazines, video games and programs to enhance our collection and provide programs for fifth to twelfth grade students. In addition, the grant allowed us to hire a space consultant to give us advice to create more room for the library's young adult collection and a welcoming space for teens to use the library. The funds from the grant will be disbursed over a two year period, to be used beginning in October 2010 through September 2012.

### **Children's Programs**

Two hundred and twenty-three children participated in the summer reading program, "One World, Many Stories." Children read stories from around the world and earned tickets in the summer reading raffles that included items donated by Cold Stone Creamery of the Shoppes of



Blackstone Valley, Breezy Waterslides, Target, WalMart and other regional businesses and museums.

The Museum of Science of Boston donated a traveling program, again this year, that was well attended. The summer was filled with performances by storytellers and musicians, multi-cultural storytimes, craft programs and games from around the world. The first ever Sutton Library talent show was also held.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, book discussion groups and author visits.

### **Young Adult Programs**

Seventy-two teens participated in the Teen component of the Summer Reading Program. Cold Stone Creamery donated weekly prizes as well as a grand prize for this group. Teen programs included reference scavenger hunts, an Italian cooking class, and Worcester Art Museum programs on creative writing and Japanese bamboo drawing. An end of summer teen video game party, using items purchased with the LSTA grant, rounded out the summer activities.

Our Teen Advisory Group meets monthly the first Thursday of the month at 4 PM. The purpose of the advisory group is to get input from the teens in the community regarding what additional services and programming we can do for this age group. We encourage all interested teens to participate. Each group meeting includes an activity such as cupcake decorating, book bag designs and board games.

Other workshops we offered included a cartooning workshop as well a graphic design class where a teen logo for the Sutton Library advisory group was created. The Friends of the Library donated the cost of purchasing teen advisory group tee-shirts with the new logo design. In conjunction with the Millbury Public Library, we again offered a Financial Literacy for Teens series which was very well attended. We plan to offer more craft, cooking and movie programs in FY 12.

### **Adult Programs:**

A series of genealogical programs, led by Roberta Rothwell, which covered topics from "Getting Started", Ancestry.com; Familysearch.org; Finding your Military Ancestors; Organizing your Data and a review of various genealogical software programs, was offered. In addition, one hundred adults participated in the summer reading program this past summer.

### **Organizations:**

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags and unique greeting cards. The Friends utilize these monies to support the children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These institutional passes are for

Higgins Armory Museum, Ecotarium, Mystic Aquarium and Roger Williams Park Zoo. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

The Sutton Garden Club once again generously donated the ever-popular Tower Hill Botanic Garden pass. We thank them for their generous donation. In addition we have the Massachusetts Park Pass which enables one to park free at all Massachusetts State Parks. This year the library also acquired a pass to the USS Constitution Museum in Boston.

In FY11 the library continued to participate in the Senior Tax Abatement Program. Ms. Jean Sullivan continued this past fiscal year as the facilitator of the weekly knitting group which meets on Wednesday afternoons between 1 and 2:30 pm in the library Reference Room.

**Library Staff:**

Looking at the statistics of library visits, transactions and interlibrary loans, it is obvious that the library continues to be a center of learning and social interaction for the community. The library continues to be served by its excellent library staff: Carole Anderson, Andrea Baker, Pamela Johnson, Judith Peladeau, and new hire Katie Lyons. Roberta Rothwell retired after over four years as Director of the Sutton Library and we are grateful for her dedicated service to the library. Youth Services Librarian Carol Anne Geary has taken on the role of Director since Ms. Rothwell's retirement.

The library is also grateful to the teen volunteers who help with children's programs and craft preparations. We have had some dedicated volunteers this year including those from the community service program at Notre Dame School.

Check out the library website [www.suttonpubliclibrary.org](http://www.suttonpubliclibrary.org) to see what events are coming up, find out what new titles we have, register for a program or suggest a title you think we should purchase. You can link over to the CWMARS catalogue to check your account, renew materials, request items or pay your fines online (\$5.00 or more). If you want to learn how to use the catalogue more effectively, please ask the staff and we will be happy to show you some shortcuts. New to our library website is Wowbrary, where patrons can see what new materials have been added to the collection and sign-up for an email subscription to be informed of new titles.

Looking down the road the CWMARS network, which includes Sutton, is in the process of transitioning to a new software product starting in February of 2012 and we are looking forward to the transition and challenge.

Carol Anne Geary, Acting Library Director  
Rachel Tufts, Library Board, Chair  
Elizabeth Fritz-Keyes, Library Board, Secretary  
Jane Anderson, Library Board, Member at Large



## REPORT OF THE HIGHWAY SUPERINTENDANT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton. I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2011.

Our budget this fiscal year has remained level funded. State Chapter 90 money has been increased this year, however the continuing rise in material costs has resulted in a reduction of road miles resurfaced.

The work force includes the superintendent, highway foreman, and six equipment operators. The department operates and maintains eighteen pieces of equipment and is responsible for over 100 miles of roadway.

The winter of 2010/2011 was difficult even by New England standards. There were 22 winter storms that left us with 85 inches of snow. Most of these storms fell between the end of December and late February. Very cold temperatures through this period resulted in no melting of snow, this created large snow piles and a danger of roof collapse. The last storm was on April Fools Day, a trick played on us all.

The resurfacing of roadways using State Chapter 90 funds were completed as Follows:

- West Sutton Road (mill and resurface 1 mile)
- Stone School Road
- Welsh Road
- Windwood Road
- Armsby Road (crack filling)
- Boston Road (crack filling)
- Providence Road (crack filling)

Storm water drainage pipe was installed on Central Turnpike, Colonial Road, West Sutton Road and West Millbury Road. A collapsing stone culvert on West Millbury Road was replaced with a 36 inch cross culvert pipe.

Special projects we undertook this year included work at Marion's Camp property to prepare for major improvements to the town beach parking lot, work on the river walk in Manchaug, and the Manchaug Lake Association clean up.

In closing I would like to thank the Board of Selectman, and especially Town Administrator James Smith for their support. To all the department staff thank you for your hard work and assistance.

Respectfully Submitted,

Mark Brigham  
Highway Superintendent



## INVENTORY

|   |                                          |
|---|------------------------------------------|
| 1 | Chevy Tahoe 4X4 2001                     |
| 1 | Ford F350 4X4 Pickup 1999                |
| 1 | Ford F350 4X4 Pickup 2002                |
| 1 | Ford F450 Dump Truck 1999                |
| 1 | Ford F450 Dump Truck 2001                |
| 1 | Sterling L7500 Dump Truck 2001           |
| 1 | Sterling L7500 Dump Truck 2000           |
| 1 | Ford L8513 Dump Truck 1997               |
| 2 | Ford L8000 Dump Truck 1994               |
| 1 | International 7400 Dump Truck 2011       |
| 1 | International 7400 Dump Truck 2005       |
| 1 | Freightliner FL70 Catch Basin Truck 2000 |
| 1 | John Deere Loader Model 624G 1996        |
| 1 | John Deere Loader Model 544K 2009        |
| 1 | John Deere Grader Model 672B 1988        |
| 1 | John Deere Skid Steer Model 250          |
| 1 | Komatsu Model WB 156 Loader/backhoe 2007 |
| 1 | Ford Tractor Mower Model 3910 1984       |
| 1 | Ford Tractor Mower Model 8N 1953         |
| 1 | Elgin Street Sweeper 2000                |
| 1 | Sandpiper Portable Screening Plant 1975  |
| 1 | Vermeer brush chipper 2001               |
| 1 | Portable Cement Mixer 2000               |
| 2 | 12ft. Power Angle Snow Plows             |
| 8 | 11ft. Power Angle Snow Plows             |
| 2 | 9ft. Power Angle Snow Plows              |
| 2 | 8ft. Power Angle Snow Plows              |
| 6 | One way Snow plows                       |

## REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen and citizens of Sutton.

I hereby submit the 2011 annual report for the Sutton Fire Department.

The Sutton Fire department had 3 fire fighters graduate from the 200 hour fire training class this year.

### **Responses:**

Building, Cooking, Chimney, Oil burners, Car, Brush, Grass, Dumpsters, Animal Rescue calls, EMS assist, EMS / MVC, Extrication from MVC, Boating, Lock out / in, Search for missing persons, Confined space rescue, Hazardous condition, Flammable gas, Gasoline spills, Gas leaks, Combustible spills, Chemical hazards and spills, Carbon monoxide, Electrical wiring, Power line down, Arching wirings, Biological hazards, MVC-cleanup, Explosive, Attempt to burn, Flooding problem, Water evacuation, Water / steam leaks, Smoke removal, Assist police, Public service, Unauthorized burning, Sprinkler activations, Frozen pipes, Defective Smoke detectors, Dispatched & canceled calls, False alarms, Alarm system problem calls, CO2 Detectors, Severe weather, Lightning strike, Mutual Aid to surrounding towns.

### **Inspection:**

The full time staff inspects all resale property, Residential smoke and carbon Monoxide detectors, Commercial Fire alarm systems, Oil fired boilers and fuel oil storage tanks, Propane gas storage tank, Industrial, Commercial buildings, Blasting permits, and various other inspections and assistance visits.

The Sutton Fire Department has a plan review team that works with the planning board on site plans to allow us to have a voice in the enforcement of fire safety requirements, this bears watching as it will ultimately effect how the Fire Department is going to be impacted with the new development response. Some of the areas that are cause of concern are the larger residential condominium structures. This type of residential construction does not affect our schools, but does affect Fire and Ambulance / EMT response and services.

Additionally large non-sprinkler protected properties both residential and business causes a unique problem to any fire department when the buildings come under a fire condition.

### **The following is an inventory of Fire Vehicles & Trailers.**

|              |              |      |
|--------------|--------------|------|
| Command Car  | Chevrolet    | 2011 |
| Engine 1     | Pierce       | 2005 |
| Engine 2 & 3 | FMC          | 1987 |
| Ladder 3     | Pierce       | 2010 |
| Tanker 1     | Freightliner | 1998 |
| Tanker 2     | Freightliner | 2001 |
| Rescue 1     | Freightliner | 1996 |
| Squad 2      | Dodge        | 1987 |

|                                |                  |      |
|--------------------------------|------------------|------|
| Special Operations             | E-350 Ford       | 1995 |
| Forestry 1                     | F-350 Ford       | 2008 |
| Forestry 2                     | F-450 Ford       | 2004 |
| Forestry 3                     | C-20 Chevrolet   | 1975 |
| Forestry 5                     | K-2500 Chevrolet | 1991 |
| Forestry / Tanker 4            | A / M General    | 1995 |
| Forestry                       | Jeep Military    | 1947 |
| Antique                        | Seagrave         | 1921 |
| Haz-Mat Trailer                |                  | 2010 |
| High Angle Rescue Trailer      |                  | 2004 |
| Gator & trailer                |                  | 2008 |
| Generator /Light tower Trailer |                  | 2008 |

We still have two aging front line fire trucks that will need to be replaced in not to long of a time. It is the my recommendation that we maintain our present fire apparatus fleet at the highest level of readiness and to ensure that the town follows the fire departments short and long range plans for repair and replacement of our fire protection equipment and maintain a proper level of trained fire personnel and fulltime staff needed to protect our present and future residential and commercial development and our new school complex.

Code compliance and enforcements continue to increase each year.

The Fire Departments four fulltime personnel work days, 8 AM to 4 PM Monday through Friday and have attended on going fire prevention and inspection training programs to educate them in this process. We also have attended motor vehicle driver training classes offered by our MIIA insurance company. Through our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new buildings. We have already seen a difference through our code compliance efforts in a more professional installation of oil fires burners and heating oil tanks, tank removals, fire inspections, reducing fire hazards and more fire alarm systems installations. Through this effort we all win through decreased fire calls, fire damage and fire related injuries.

Again this past year we have seen more problems associated with the lack of house number. **This continues to be a problem.** So that we may service you better please make sure that **your** house and **your** commercial building numbers are visible from the street. This is a Town of Sutton General bylaw Article 14.1 and in the zoning bylaw (N) Retreat Lots Para 2L. Please help us, find **you** in **your** time of need for Sutton emergency services.

We have an on going program with the Sutton senior center to supply and install house numbers, Free.

Again, this year we received state grant funding for our fire safe (S.A.F.E.) program that we teach in the Sutton school class rooms to the K-5 grades. We have a retired Sutton high school teacher and two fire fighters, as our instructors. We also have brought the (S.A.F.E.) program to the senior center.



We are always looking for new recruit fire fighters for the department as well as young people from 14 to 18 years of age that join our fire trainee cadet program.

I ask that all residents living on private roads invest in a Sutton standard street sign, with our private ambulance service it is sometime difficult for the out of town EMT's to find some of these roads.

I want to also thank my fellow taxpayers for supporting the Sutton Fire Departments needs, as we continue to grow and to provide the town with the best possible Fire and Emergency Medical Services that we can afford.

In closing, I would like to take this opportunity to thank all members of the Sutton Fire department for your commitment and dedication to the Sutton Fire department. I would also like to thank the family members for their continued support during the hours away you're your homes and families to attend Fire training and responding to Fire /EMS calls both day and nights rain or shine and your untiring support to the community.

Respectfully Submitted

Paul A. Maynard  
Fire Chief  
Sutton Fire Department

## REPORT OF THE FIRE WARDEN

To the Honorable Board of Selectmen and the citizens of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for year 2011.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found again that our enduring snow pack and late snow storms provided our part of Massachusetts open land extremely wet condition during our traditionally high forest fire months. It seems the winters have cut down amount of the forest fire dangers but this could eventually change causing a dry season in the years to come.

Residential burning of brush and debris is allowed with a daily permit from the Sutton Fire Department.

Even though we did have a wet spring this past year, we did have several permitted fires get away from the permit holders. This was often the result of having too large of a fire, no one tending the fire, no water available to extinguish the fire and not following the state open burning procedures indicated on the permit. The Sutton Fire Department does not write the law.

The law & regulation is in the 310 CMR 7.07 and the enforcement of the law is for the protection of all Sutton residents and property. Please help us by obeying the rules and regulations as written on the permit application. If at any time anyone has questions concerning the open burning process or the regulations please feel to call the Fire Station Monday through Friday during the daytime hours of 8 AM to 4 PM at 1 (508) 865-8737.

The following permits were issued for residential or agricultural burning:

|                     |     |                      |   |
|---------------------|-----|----------------------|---|
| Residential Permits | 484 | Agricultural Permits | 7 |
|---------------------|-----|----------------------|---|

The following responses were made to assist the forest fire warden by the fire department:

Illegal burning, Smoke investigations, Brush fires, Grass fires, Controlled burning,  
Outside rubbish burning, Garbage / Landfill burning, Mutual aid given to other towns.

In closing, I would like to thank the members of the Sutton Fire Department, District Fire 7 state fire Warden and neighboring fire departments for the assistance they have given the town.

Respectfully Submitted

Paul A. Maynard  
Fire Chief  
Forest Fire Warden

## REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, and the citizens of Sutton, I submit my report as Hazardous Waste Coordinator for year 2011.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the town.

Fire Department continued our reclamation efforts authorized by establishing a revolving fund, as approved at town meeting. This fund enables the Fire department to "bill for services" directly to the owner or insurance carrier if a hazardous material spill occurs on a roadway, residential or commercial property. In the past, the Fire Department used or expended funds from within the fire department operating budget for replenishment of supplies, hazardous waste disposal, containment dikes and other haz-mat mitigation supplies.

Our training showed a quick response to mitigate 2 gasoline spills on lakes this past year.

We continue to live in an environment where you find items left in places that require the mitigation, remove and reporting to the state DEM and Fire Marshals office.

Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have resources from the state if required.

We will continue to be vigilant in searching and securing grants to lesson the financial impact to the taxpayer.

In closing, I would like to thank all town departments who assisted us this past year especially the Police, Highway, Building and the Board of Health for their support.

Respectfully Submitted

Paul A. Maynard  
Fire Chief  
Hazardous Materials Coordinator



## REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 1 - Enforcement Orders
- 6 - Emergency Certificates
- 8 - Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 0 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 0 - Order of Resource Area Delineation (ORAD)
- 13 - Notices of Intent
- 10 - Order of Conditions
- 1 - Amended Order of Conditions
- 9 - Extended Order of Conditions
- 2 - Partial Certificate of Compliance
- 10 - Complete Certificate of Compliance
- 6 - Complaints and Violations
- 2 - Warning Tickets
- 6 - Site Visits pertaining thereto

The Commission maintains its philosophy that all plans submitted must be the “Best” engineered plan for the protection of the wetlands, first and foremost. Much time is focused simply on plan improvements. In many cases, professional engineers and wetland scientist, having had experience with the Commission’s requirements, submit plans designed to this “Best” standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands, reduction in construction error, and a more efficient processing of the application from inception through completion. “Good plans make good projects.”

The services of a Conservation Consultant have continued to prove invaluable. The Commission relies on Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant, and whose computer skills and knowledge of the field add tremendous depth to the quality of the public hearings. To see on a video screen (which is also televised to the public) historic and recent photos of land parcels taken from a satellite and to overlay soils types and uses, Natural Heritage and Endangered Species maps, GIS topographical features and other layers of Arc-View detail is extremely beneficial prior to a site visit. As a result, projects have been permitted ever more efficiently and with better end results. The Commission very rarely issues any permit without first performing a site visit. The Commission also has adopted a new policy in regards to erosion control measures by discouraging the traditional haybale/silt fence method and allowing applicants to employ newer and more effective (in most cases) silt sock/fabric filter or straw wattles, which can be installed in a fraction of the time that the old method required.

There is no added budgetary expense to the Town for these Consultant services, as they are paid for by Applicants, and the Town benefits with projects better aimed at the protection of the resource areas, wetlands, lakes and streams which are important to the inhabitants and to the rural complexion of the Town of Sutton.

The Commissioners continue to expand their knowledge of environmental protection and preservation by reading new informational literature, attending classes and maintaining memberships in organizations such as the Massachusetts Association of Conservation Commissioners and the Association of Massachusetts Wetland Scientists.

The Conservation Commission, as a State Agency and Town Department, continues to strive to be well informed and learned in serving the Town's needs as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw.

Attendance:

Mark Briggs, Chair – attended: 22 of 23 meetings

Joyce Smith, Co-Chair – attended: 22 of 23 meetings

Alyse Aubin – attended: 21 of 23 meetings

Daniel Rice – attended: 23 of 23 meetings

Jack Sheehan – attended: 20 of 23 meetings

One Conservation meeting was postponed.

4 Commissioners attended 2 MACC Conferences.

Brandon Faneuf, Conservation Consultant attended 22 of 23 meetings

Respectfully submitted

Mark Briggs, Chair

Sutton Conservation Commission

## REPORT OF THE CEMETERY COMMISSION

The Honorable Board of Selectmen and the Citizens of the Town of Sutton

The Cemetery Commission consists of Two Commissioners and a Clerk. The Commission is responsible for the care and maintenance of seventeen cemeteries, eight of which are active. The Commission is also responsible for the care and maintenance of the Dudley Gendron Triangles at Rte. 146 and Central Turnpike, the triangle at Boston Rd and Eight Lots Rd., the Rufus Putnam Memorial, the Manchaug boat ramp, Mateychuk common in Manchaug, Veterans Field and playground, the South Sutton and Wilkinsonville playgrounds, Tri-Centennial Park, the Town Common and Municipal grounds. This maintenance involves cutting and trimming of grass and brush, pickup and removal of grass and leaves. The Commission is also responsible for the sale and recording of gravesites, the preparation and burial of all funerals, both regular vault burials and cremation burials.

There were a total of 40 burials in FY 2011.

The following fees were collected:

|                |             |
|----------------|-------------|
| Lot Sales      | \$ 7,050.00 |
| Perpetual Care | \$ 9,400.00 |
| Foundations    | \$ 840.00   |
| Grave Openings | \$19,700.00 |

Total Fees Collected \$36,990.00

The following is a list of Cemeteries maintained:

### ACTIVE

Dodge  
Fuller  
New Howard  
Old Howard  
Pigeon Hill  
South Sutton  
West Sutton  
Wilkinsonville

### INACTIVE

Armsby  
Carpenter  
Center  
Darling  
Free-Grace Marble  
Smith  
St. Paul's  
Titus Lot  
Town  
Waters Goff

The Cemetery Commission would to acknowledge and thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted;  
James Johnson, Chairman



## Town Departments

### Cable Access Committee

|                    |    |           |
|--------------------|----|-----------|
| HICKS , CHRISTINE  | \$ | 5,303.00  |
| HOPE , DANIEL      | \$ | 40.00     |
| LAVIN , KRISTEN    | \$ | 1,130.00  |
| NICHOLS , PAMELA   | \$ | 42,676.30 |
| MARTINELLO , DAVID | \$ | 140.00    |

### Administration

|                  |    |            |
|------------------|----|------------|
| CHIZY , MICHAEL  | \$ | 1,200.00   |
| FATTMAN , RYAN   | \$ | 1,200.00   |
| GERAGHTY , KEVIN | \$ | 1,200.00   |
| HEBERT , JOHN    | \$ | 1,200.00   |
| HERSOM , RICHARD | \$ | 1,400.00   |
| JACQUES , DEBRA  | \$ | 35,355.07  |
| SMITH , JAMES    | \$ | 111,745.52 |
| LICOPOLI , CARL  | \$ | 216.00     |

### Town Hall Custodian

|                  |    |          |
|------------------|----|----------|
| BENTLEY , JOSHUA | \$ | 8,598.14 |
|------------------|----|----------|

### Accountant's Office

|                     |    |           |
|---------------------|----|-----------|
| HARRISON , TIMOTHY  | \$ | 40,057.42 |
| VANDYNE , CATHERINE | \$ | 60,411.53 |

### Assessor's Office

|                      |    |           |
|----------------------|----|-----------|
| BROWN , DONNA        | \$ | 31,553.79 |
| NICHOLS III , RAY    | \$ | 3,873.24  |
| NUNNEMACHER , ROBERT | \$ | 6,197.96  |
| SARDAGNOLA , JOYCE   | \$ | 57,064.87 |

### Board of Health

|                   |    |           |
|-------------------|----|-----------|
| FANT , CHRISTINE  | \$ | 21,927.85 |
| RAWINSKI , CHERYL | \$ | 45,234.51 |

### Building Department & Inspections

|                       |    |           |
|-----------------------|----|-----------|
| ANDERSON , STUART B   | \$ | 1,000.00  |
| COUTURE , JOHN        | \$ | 57,700.61 |
| DAHLIN , LYNN         | \$ | 32,881.95 |
| GRAVISON , DANA       | \$ | 4,683.37  |
| HOPE , LAWRENCE L     | \$ | 1,249.98  |
| MCQUISTON , MICHAEL F | \$ | 9,750.00  |
| MORRIS , LAWRENCE     | \$ | 11,916.63 |

### Conservation

|                |    |           |
|----------------|----|-----------|
| BIEN , WANDA M | \$ | 30,094.75 |
|----------------|----|-----------|

### Treasurer/Collector's Office

|                    |    |           |
|--------------------|----|-----------|
| OUILLETTE , CHERYL | \$ | 55,019.59 |
| WOOD , DONNA       | \$ | 34,121.83 |

### Town Clerk's Office

|                |    |           |
|----------------|----|-----------|
| CARUSO , LAURA | \$ | 60,791.30 |
| LEVINS , CAROL | \$ | 20,465.58 |

### Elections

|                       |    |        |
|-----------------------|----|--------|
| AMARAL , CAROLYN      | \$ | 152.00 |
| BESSETTE , BARBARA    | \$ | 156.00 |
| CONCAUGH , BARBARA    | \$ | 148.00 |
| DAVIS , BRUCE         | \$ | 324.00 |
| DAVIS , DONNA         | \$ | 244.00 |
| FAULKNER , ROBERT     | \$ | 168.00 |
| FISHER , MAJORIE      | \$ | 168.00 |
| GRAVES , GALE         | \$ | 148.00 |
| GRAVISON , DOROTHY    | \$ | 168.00 |
| KILEY , DAVID         | \$ | 168.00 |
| MASSEY , EUGENE       | \$ | 112.00 |
| MICHELSON , GLORIA    | \$ | 144.00 |
| MORSE , PATRICIA      | \$ | 48.00  |
| NEDOROSCIK , PATRICIA | \$ | 120.00 |
| PETERSON , MARY LOU   | \$ | 124.00 |
| PLANTE , BERNICE      | \$ | 112.00 |
| PORCARO , CAROLYN     | \$ | 52.00  |
| RICHARD , JOAN        | \$ | 144.00 |
| RONCONE , FRANCIS     | \$ | 152.00 |
| SENECAL , GERARD      | \$ | 168.00 |
| SENECAL , SHIRLEY     | \$ | 168.00 |
| SHANNON , CAROLYN     | \$ | 144.00 |

### Council on Aging

|                      |    |           |
|----------------------|----|-----------|
| BAKER , NORMA        | \$ | 750.00    |
| BALLARD , JOSEPH     | \$ | 750.00    |
| CARTER , JEANETTE    | \$ | 750.00    |
| DONNELLY , JOANNE    | \$ | 750.00    |
| EDELSTEIN , MICHELLE | \$ | 45,043.70 |
| GILLESPIE , LUCIENNE | \$ | 750.00    |
| GRAVES , JAMES       | \$ | 10,656.00 |
| GVAZDAUSKAS , BERTHA | \$ | 750.00    |
| HANLEY , DIANE       | \$ | 10,324.50 |
| HOLZWARTH , PAUL     | \$ | 750.00    |
| JOHNSON , NANCY      | \$ | 750.00    |
| JOLLY , MARIE        | \$ | 750.00    |
| KUCZINSKI , ANN      | \$ | 750.00    |
| LAVALLEE , DAVID     | \$ | 750.00    |
| MASSEY , DIANE       | \$ | 750.00    |
| OHRN , JOAN          | \$ | 750.00    |
| PETRIE , MARTHA      | \$ | 19,031.85 |
| RAWINSKI , PHILIP    | \$ | 750.00    |
| RUSSELL , NANCY      | \$ | 750.00    |
| SULLIVAN , JEAN      | \$ | 750.00    |
| VAN DYKE , HARRIET   | \$ | 750.00    |
| WILLIAMS , JEANNINE  | \$ | 750.00    |

### Planning Department

|                           |    |           |
|---------------------------|----|-----------|
| HAGER , JENNIFER          | \$ | 59,672.67 |
| SAMUELSON MAHONEY , TAMMY | \$ | 2,502.40  |

**Library**

|                       |    |           |
|-----------------------|----|-----------|
| ANDERSON , CAROLE     | \$ | 11,281.57 |
| BAKER , ANDREA        | \$ | 10,076.13 |
| FANT , KATHRYN        | \$ | 249.60    |
| GEARY , CAROL         | \$ | 35,467.75 |
| JOHNSON , PAMELA JEAN | \$ | 15,558.13 |
| PELADEAU , JUDITH     | \$ | 5,137.60  |
| ROTHWELL , ROBERTA    | \$ | 48,681.18 |
| WELCH , LAUREL        | \$ | 508.00    |

**Recreation Department**

|                           |    |          |
|---------------------------|----|----------|
| SAMUELSON MAHONEY , TAMMY | \$ | 7,352.39 |
| MONGEAU , GERTRUDE        | \$ | 3,703.00 |
| BERKOWICZ , JULIA         | \$ | 1,232.50 |
| DIMMICK , TAYLOR          | \$ | 630.00   |
| HEBERT , KATHRYN          | \$ | 80.00    |
| PARENTEAU , KALEY         | \$ | 2,511.25 |
| SOULE , SHANNON           | \$ | 60.00    |
| SPEAR , TRENTON           | \$ | 1,950.00 |
| THIBODEAU , TAYLOR        | \$ | 2,100.00 |
| WESTERLIND , ZACHERY      | \$ | 855.00   |

**Police Department**

*\*\* This data excludes "extra duty" pay which is*

*NOT paid by the Town of Sutton*

|                        |    |            |
|------------------------|----|------------|
| ALLARD , ARTHUR        | \$ | 386.64     |
| BOHANAN , MATTHEW      | \$ | 82,897.90  |
| CONLON , DONALD        | \$ | 1,910.60   |
| COWAN , CHRISTOPHER    | \$ | 82,760.78  |
| CREIGER , GERALD       | \$ | 164.78     |
| DONNELLY , KATHERINE   | \$ | 41,374.19  |
| DUFRESNE , JOYCE       | \$ | 41,947.80  |
| FORTUNATO III , JOSEPH | \$ | 77,635.17  |
| GIRO , MARK            | \$ | 11,777.23  |
| GRAVES , MAUREEN       | \$ | 16,766.13  |
| GREEN , CHRISTOPHER    | \$ | 77,612.51  |
| GREENO , PETER         | \$ | 84,050.86  |
| HEBERT , TYLER         | \$ | 497.40     |
| JACQUES , WILLIAM      | \$ | 64,104.06  |
| KRULA , DENISE         | \$ | 24,781.25  |
| LEFEBVRE , BRYAN       | \$ | 32,764.44  |
| MCCONAGHY , FREDERICK  | \$ | 134.88     |
| MC GEE , MICHAEL       | \$ | 62,070.01  |
| MONTIVERDI , RYAN      | \$ | 72,806.74  |
| NUNNEMACHER , JOSHUA   | \$ | 100,016.36 |
| PERRY , DAVID          | \$ | 97,370.28  |
| POLSENO , CALEB        | \$ | 27,268.31  |
| QUINN , THOMAS         | \$ | 9,065.83   |
| RAFFERTY , TIMOTHY     | \$ | 928.76     |
| RICHARD , KEVIN        | \$ | 97,048.12  |
| ROLLINS , ADAM         | \$ | 35,154.03  |
| SIMAKAUSKAS , JEFFREY  | \$ | 53,632.50  |
| STEBBINS , DAVID       | \$ | 8,281.10   |
| TIGHE , THOMAS         | \$ | 7,090.52   |
| TOWLE , DENNIS         | \$ | 123,135.57 |
| TOWLE , JAMES          | \$ | 59,193.80  |
| WOOD , DONNA           | \$ | 7,327.78   |

**Fire Department Full-time**

|                 |    |           |
|-----------------|----|-----------|
| DRESSER , ROBIN | \$ | 45,629.64 |
| MAYNARD , PAUL  | \$ | 67,264.05 |
| PATIENT , RENEE | \$ | 38,959.73 |
| TEFFT , DIANE   | \$ | 45,230.69 |

**Fire Department On-Call**

|                        |    |          |
|------------------------|----|----------|
| BARRON , ANTHONY       | \$ | 5,029.30 |
| BESSETTE , LAURA       | \$ | 2,033.40 |
| BJORN JR , BURTON      | \$ | 2,739.68 |
| BRIGGS , STEPHANIE     | \$ | 1,139.74 |
| FORD JR , NEAL         | \$ | 2,753.87 |
| GALANOS , JAMES        | \$ | 2,755.60 |
| HACKETT , MICHAEL      | \$ | 8,585.26 |
| HOLM , MICHAEL         | \$ | 3,917.05 |
| MCMAHON , ADAM J       | \$ | 2,856.23 |
| SCOTT , SHAWN          | \$ | 2,147.28 |
| SMITH , CHRISTOPHER    | \$ | 6,024.75 |
| BARRUS , ROBERT        | \$ | 1,083.92 |
| BESSETTE , CHRISTOPHER | \$ | 382.06   |
| BESSETTE , JOSEPH      | \$ | 1,710.74 |
| BESSETTE , PAUL        | \$ | 1,665.73 |
| BOUSQUET , CHRIS       | \$ | 71.73    |
| BRIGGS , JEFFREY       | \$ | 2,671.54 |
| BRIGGS , THOMAS P      | \$ | 758.68   |
| BRIGHAM , JUSTIN T     | \$ | 227.16   |
| CAMMUSO , STEPHEN      | \$ | 334.74   |
| CHASE , DAVID          | \$ | 1,746.40 |
| CHESTNA , JAMES F      | \$ | 255.04   |
| CONLON , JEFF          | \$ | 1,458.51 |
| COURTNEY , SHAWN       | \$ | 2,850.56 |
| DAUTRICH , CHARLES     | \$ | 1,606.33 |
| DEUTSCH , LAWRENCE     | \$ | 294.40   |
| FLAGG , CORY           | \$ | 2,692.20 |
| FLAGG , MATTHEW        | \$ | 2,064.20 |
| GASKA , JACOB          | \$ | 913.79   |
| GUERTIN , GEORGE J     | \$ | 991.86   |
| HARRIS , MICHAEL J     | \$ | 1,941.81 |
| KANE , WILLIAM         | \$ | 2,167.65 |
| KELLEY , JARED         | \$ | 1,757.28 |
| KING , GLENN           | \$ | 757.15   |
| LAMBERT , COREY        | \$ | 3,136.51 |
| LAMBERT , SHANE        | \$ | 2,577.30 |
| MCMAHON , ETHAN J      | \$ | 2,163.95 |
| NUNNEMACHER , H. JACOB | \$ | 3,501.25 |
| NUNNEMACHER , JESSE    | \$ | 159.40   |
| NUNNEMACHER , ROBERT   | \$ | 3,743.74 |
| PATTERSON , COREY      | \$ | 27.60    |
| PRATT , MEAGAN         | \$ | 138.00   |
| ROSEBROOKS , LYMAN     | \$ | 714.84   |
| SCHOTANUS , PETER      | \$ | 1,646.80 |
| SMITH , JASON          | \$ | 188.60   |
| SMITH , KENNETH        | \$ | 3,030.81 |
| WHIDDEN , KENNETH      | \$ | 2,164.97 |
| WILSON , JEFFREY       | \$ | 820.71   |
| ZAREMBA , BRYAN        | \$ | 154.56   |

**Highway Department**

|                    |    |           |
|--------------------|----|-----------|
| AUBIN , MATHIEU    | \$ | 50,430.04 |
| BICKFORD , BRIAN   | \$ | 52,346.06 |
| BRIGHAM , MARK     | \$ | 78,346.39 |
| FAULKNER , JAMES   | \$ | 52,961.00 |
| KING , GLENN       | \$ | 52,373.82 |
| MAYNARD , WILLIAM  | \$ | 53,318.82 |
| PERRY , DONALD     | \$ | 226.85    |
| ROSEBROOKS , LYMAN | \$ | 70,714.29 |
| SHAW , ROBERT      | \$ | 3,420.18  |
| STOMSKI , JOHN     | \$ | 53,401.27 |

**Cemetery**

|                     |    |           |
|---------------------|----|-----------|
| CHARPENTIER , DAVID | \$ | 14,056.25 |
| JOHNSON , JAMES     | \$ | 16,063.73 |
| ROACH , WILLIAM     | \$ | 8,164.22  |
| WOOD , DONNA        | \$ | 4,225.00  |

**Transfer Station**

|                 |    |           |
|-----------------|----|-----------|
| BARRON, ANTHONY | \$ | 1,371.95  |
| BENTLEY , ERIK  | \$ | 17,287.63 |
| MARSH , JOHN    | \$ | 16,792.84 |

**Sewer Department**

|                      |    |           |
|----------------------|----|-----------|
| HIGLEY , PETER       | \$ | 55,330.96 |
| OBUCHOWSKI , DONALD  | \$ | 70,950.00 |
| ROSEBROOKS , DEBORAH | \$ | 39,808.64 |
| WIERSMA , NATHAN     | \$ | 46,105.34 |

**Tree Warden**

|                  |    |          |
|------------------|----|----------|
| CAMARRA , JOSEPH | \$ | 6,501.96 |
|------------------|----|----------|

**Animal Control Officer**

|                  |    |           |
|------------------|----|-----------|
| CHAUVIN , DANIEL | \$ | 15,600.00 |
|------------------|----|-----------|



**School Department****Administration**

|                    |    |            |
|--------------------|----|------------|
| COLENA , CAROL     | \$ | 1,013.50   |
| DIBELLA , CECILIA  | \$ | 23,175.79  |
| FRIEND , THEODORE  | \$ | 131,731.00 |
| ROTHERMICH , SUSAN | \$ | 90,144.71  |

**High School**

|                       |    |            |
|-----------------------|----|------------|
| ALLEN , JENNIE        | \$ | 1,987.00   |
| ANDERSON , TIMOTHY    | \$ | 66,068.98  |
| BAILEY , MARK         | \$ | 86,481.16  |
| BAIOCCHI , LINDSEY    | \$ | 61,197.85  |
| BREGMAN , ASHLEY      | \$ | 20,651.99  |
| CHOMKA , EDWARD       | \$ | 71,256.22  |
| COONAN , BARRY        | \$ | 2,870.00   |
| COONAN , DONNA        | \$ | 83,494.47  |
| CORSA , CHRISTINA     | \$ | 24,809.07  |
| DAIGLE , PAUL         | \$ | 7,500.00   |
| DELONGCHAMP , GERARD  | \$ | 30,000.10  |
| DILEO , LUCILLE       | \$ | 109,098.95 |
| DOLDOORIAN JR , JOHN  | \$ | 3,035.00   |
| DONNELLY , JAMES      | \$ | 4,525.00   |
| ELSTER , MICHAEL      | \$ | 8,223.00   |
| FARMER , KARI         | \$ | 64,781.10  |
| FLEMING , KATHLEEN    | \$ | 42,411.16  |
| GAMBLE , CHRISTINA    | \$ | 73,542.06  |
| GILLIN , WILLIAM      | \$ | 82,145.18  |
| HAGHDOUST , NICOLE    | \$ | 47,026.59  |
| HAYES , LAURIE        | \$ | 63,921.00  |
| HEBERT , SUSAN        | \$ | 69,694.56  |
| JENKINS , JASON       | \$ | 60,748.14  |
| KENNEDY , SCOTT       | \$ | 74,954.88  |
| KERR , STEPHEN        | \$ | 1,891.00   |
| LEVANSVICH , RICHARD  | \$ | 75,517.18  |
| LEVESQUE , JEREMY     | \$ | 3,299.96   |
| LINDBERG , KYLIE      | \$ | 54,809.04  |
| LITTLE , WILLIAM      | \$ | 3,698.00   |
| LOSS , CAMERON        | \$ | 71,257.10  |
| MAGNER , SHARON       | \$ | 234.00     |
| MALEK , ADAM          | \$ | 2,870.00   |
| MARCUCCI , SERGIO     | \$ | 60,413.85  |
| MILASZEWSKI , MATTHEW | \$ | 73,978.03  |
| MORIN , JOANNA        | \$ | 21,033.85  |
| MOTYL-SZARY , COLEEN  | \$ | 47,801.21  |
| PARCELLS , JEFF       | \$ | 72,221.74  |
| PAULHUS , JEFFREY     | \$ | 4,525.00   |
| PAYNE , DAVID         | \$ | 3,035.00   |
| PERRIN , MATTHEW      | \$ | 57,629.04  |
| REZUKE , DONNA        | \$ | 69,095.18  |
| RZUCIDLO , DEBORAH    | \$ | 31,601.89  |
| SHANKS , EMILY        | \$ | 3,709.00   |
| STAMOS , DENNIS       | \$ | 65,435.65  |
| SWANSON , JENNIFER    | \$ | 271.84     |
| SYPEK , LISA          | \$ | 68,510.15  |
| TUOMALA , CHRISTINA   | \$ | 66,102.84  |
| WANDYES , RYAN        | \$ | 56,323.66  |

**High School Continued**

|                    |    |           |
|--------------------|----|-----------|
| WHITTIER , MICHAEL | \$ | 75,024.14 |
| ZIMAGE , ANN       | \$ | 67,294.59 |

**Middle School**

|                        |    |           |
|------------------------|----|-----------|
| ARMSTRONG , JEAN ELLEN | \$ | 46,355.66 |
| CORRON , ANNE          | \$ | 54,622.09 |
| CULLEN , TRISHA        | \$ | 44,193.10 |
| DALY , KRISTEN         | \$ | 3,697.50  |
| DAVAGIAN , JAN         | \$ | 58,887.15 |
| DETROLIO , NICOLA      | \$ | 65,546.37 |
| FLYNN , KATHLEEN       | \$ | 43,944.06 |
| GALASSO , LINDA        | \$ | 43,020.54 |
| GOYETTE , GERARD       | \$ | 94,451.41 |
| HAERLE , VANESSA       | \$ | 48,083.57 |
| HARRIS-KEDDY , HEATHER | \$ | 64,901.60 |
| KERR , SANDRA          | \$ | 64,287.20 |
| KOVACS , KELLY         | \$ | 43,772.08 |
| LARGESS , MARLENE      | \$ | 2,535.00  |
| MAHAN , BRENDAN        | \$ | 50,786.13 |
| MARTELL , TRACEY       | \$ | 49,907.59 |
| MCCONARTY , LINN       | \$ | 68,938.14 |
| MICHALAK , DIANE       | \$ | 76,682.14 |
| ROBERTS , MAUREEN      | \$ | 67,793.10 |
| SHARRON , MICHAEL      | \$ | 78,630.12 |
| SHUGARMAN , EMILY      | \$ | 60,712.62 |
| SMALLEY , LANCE        | \$ | 51,946.13 |
| SMITH , MARK           | \$ | 77,021.04 |
| STASA , DENIELLE       | \$ | 52,507.65 |
| VAN DEN BERGHE , KYLE  | \$ | 55,490.63 |
| WATERHOUSE , LAWRENCE  | \$ | 64,681.10 |
| WATTS , BETH           | \$ | 62,948.57 |

**Elementary School**

|                    |    |           |
|--------------------|----|-----------|
| BANNON , LYNNE     | \$ | 51,262.09 |
| BOTT , CAROLE      | \$ | 73,441.73 |
| BOUDREAU , SUZANNE | \$ | 64,152.11 |
| BREAULT , MICHAEL  | \$ | 91,303.46 |
| CONNLY , SARAH     | \$ | 74,286.17 |
| COSTABILE , JEANNE | \$ | 53,453.66 |
| DAME , SUZANNE     | \$ | 56,494.82 |
| FITZGERALD , ERIN  | \$ | 70,141.02 |
| HARRISON , DENISE  | \$ | 66,648.77 |
| HEHIR , KATHRYN    | \$ | 64,287.20 |
| JUNNILA , ANN      | \$ | 80,212.91 |
| KEEFE , KEVIN      | \$ | 71,076.11 |
| LANE , KATHLEEN    | \$ | 72,045.18 |
| LOFTUS , SANDRA    | \$ | 78,078.12 |
| MANLEY , JULIE ANN | \$ | 67,912.62 |
| MATSON , KAREN     | \$ | 26,292.50 |
| MCLEAN , LORI      | \$ | 69,659.75 |
| MCMAHON , CAROL    | \$ | 76,231.76 |
| MILLEA , ROBIN     | \$ | 66,106.21 |
| MITCHELL , EILEEN  | \$ | 70,558.16 |
| NORTON , COURTNEY  | \$ | 22,796.03 |
| PERRY , KARRIE     | \$ | 72,950.71 |
| PITRO , DANIELLE   | \$ | 64,405.61 |

**Elementary School Continued**

|                     |    |           |
|---------------------|----|-----------|
| RAFFA , KARI        | \$ | 72,011.20 |
| RUTELONIS , JUDITH  | \$ | 81,676.08 |
| ST PIERRE , HEATHER | \$ | 52,298.61 |
| SWEENEY , LINDA     | \$ | 80,128.12 |
| TOOMEY , SAMANTHA   | \$ | 74,292.10 |

**Early Learning Center**

|                      |    |           |
|----------------------|----|-----------|
| BURLINGAME , TRACY   | \$ | 45,897.20 |
| CHAUSSÉ , JEAN       | \$ | 63,347.38 |
| CHRISTIANO , ERIN    | \$ | 51,678.35 |
| DEJORDY , HEATHER    | \$ | 43,607.18 |
| DUBEAU , LAUREN      | \$ | 86,294.60 |
| GIANGRANDE , KRISTEN | \$ | 45,016.04 |
| HALACY , SUSAN       | \$ | 391.60    |
| HAROIAN , JENNIFER   | \$ | 14,375.79 |
| HARPIN , TRACY       | \$ | 45,913.62 |
| HOLMES , LILA        | \$ | 53,683.50 |
| HUTCHINSON , MICHELE | \$ | 56,414.54 |
| JOYCE , KRISTIN      | \$ | 53,487.64 |
| KING , BERNADETTE    | \$ | 47,897.05 |
| KOLOFSKY , TRACY     | \$ | 66,763.55 |
| KOZACZKA , JILL      | \$ | 47,472.26 |
| LAJOIE , KIMBERLY    | \$ | 33,179.14 |
| MACLAREN , LAURA     | \$ | 52,298.61 |
| MUSCATELL , AMY      | \$ | 71,803.62 |
| O'KEEFE , JANELLE    | \$ | 24,118.64 |
| PENTERSON , SUSAN    | \$ | 5,942.50  |
| POULIN , JEAN        | \$ | 53,827.44 |
| ROBERTS , TONYA      | \$ | 62,840.39 |
| SCHWEITZER , DANIEL  | \$ | 43,858.61 |
| SHANNON , JOANNE     | \$ | 73,473.24 |
| SHERMAN , CHERYL     | \$ | 67,898.06 |
| STOVALL , ELLEN      | \$ | 74,385.24 |
| WHITTIER , KELLY     | \$ | 74,261.20 |
| WILDMAN , SUSAN      | \$ | 45,372.21 |

**Special Education**

|                      |    |           |
|----------------------|----|-----------|
| AMADEI , ROBERT      | \$ | 66.50     |
| ANDERSON , BEVERLY   | \$ | 25,219.50 |
| AUSTEIN , MARGO      | \$ | 93,210.58 |
| BEAUDIN , CYNTHIA    | \$ | 39,339.53 |
| BRIGGS , PERRY       | \$ | 696.00    |
| BROWN , JOSHUA       | \$ | 53,453.66 |
| BUREK , BARBARA      | \$ | 69,430.85 |
| BURKE , MICHELLE     | \$ | 20,214.48 |
| CAMARRA , CAROL      | \$ | 19,713.72 |
| CAMARRA , DEBORAH    | \$ | 1,012.50  |
| CAMARRA , SARAH      | \$ | 9,890.18  |
| CLARK , MICHELLE     | \$ | 66,002.98 |
| CUOCO , LORI         | \$ | 68,034.12 |
| CURRAN , MARY ELLEN  | \$ | 57,898.22 |
| DECARO , GINA        | \$ | 57,280.60 |
| DELONGCHAMP , DANIEL | \$ | 75,914.20 |
| DORFMAN , SARAH      | \$ | 40,870.18 |
| GARVEY , MARGARET    | \$ | 53,884.49 |
| HASKINS , RICHARD    | \$ | 16,950.08 |
| HORAN , MARGERY      | \$ | 61,516.61 |
| HUGHES , MARY BETH   | \$ | 63,143.50 |
| KENNEY , LORRI       | \$ | 60,529.17 |
| KERRISSEY , ALYSON   | \$ | 7,270.70  |
| KUCZINSKI , LISA     | \$ | 2,259.67  |
| MACDONALD , JENNIFER | \$ | 31,718.31 |
| MERRIAM , JESSICA    | \$ | 72,968.13 |

**Special Education Continued**

|                     |    |           |
|---------------------|----|-----------|
| MESSIER , SUSAN     | \$ | 39,994.88 |
| MOSHER , KIMBERLY   | \$ | 12,901.42 |
| MULLIGAN , DENISE   | \$ | 51,291.74 |
| MUNGER , DOUGLAS    | \$ | 15,120.22 |
| MURRAY , BARBARA    | \$ | 12,754.00 |
| MYRA , CYNTHIA      | \$ | 72,143.89 |
| NEAFSEY , COLIN     | \$ | 885.00    |
| NEAFSEY , SUSAN     | \$ | 74,224.14 |
| NELSON , WILLIAM    | \$ | 44,557.31 |
| NIKOLAJEVs , RUTH   | \$ | 7,689.50  |
| OLEKSYK , JANE      | \$ | 78,083.14 |
| PALUMBO , KATHLEEN  | \$ | 66,621.14 |
| POGOREK , STEPHANIE | \$ | 53,453.66 |
| RHEAULT , LINDA     | \$ | 68,037.02 |
| SULLIVAN , JESSICA  | \$ | 49,176.77 |
| TERENZINI , KAREN   | \$ | 76,759.19 |
| ULMER , JESSICA     | \$ | 8,580.80  |
| VENUTI , CHRISTINA  | \$ | 61,592.15 |
| WHITNEY , ELAINE    | \$ | 10,948.32 |
| WOGAN , MARY ELLEN  | \$ | 62,037.60 |

**Library**

|                  |    |           |
|------------------|----|-----------|
| GENEVA , JOANNE  | \$ | 68,026.94 |
| RODDY , EILEEN   | \$ | 290.32    |
| GRANLUND , LYNN  | \$ | 11,424.64 |
| LANDRY , JEAN    | \$ | 11,388.46 |
| SYLVIA , MONIQUE | \$ | 8,707.58  |

**Clerical Support Staff**

|                         |    |           |
|-------------------------|----|-----------|
| ALARIE , LISA           | \$ | 30,020.68 |
| ANDRZEJEWSKI , LINDA    | \$ | 35,998.56 |
| BLAIR , LINDA           | \$ | 54,169.65 |
| CARTER , LINDA          | \$ | 45,070.87 |
| FAUCHER , CHERYL        | \$ | 13,750.50 |
| FENUCCIO , LAURA-LEE    | \$ | 21,319.06 |
| GLENNON , LORI          | \$ | 20,150.72 |
| SENECAL , THERESA MARIE | \$ | 40,777.42 |
| WANDLAND , SHIRLEY      | \$ | 39,014.72 |
| WASSELL , THERESA       | \$ | 29,058.16 |
| WOODLAND , GAIL         | \$ | 42,631.35 |

**Technology Department**

|                       |    |           |
|-----------------------|----|-----------|
| BUCHANAN , JUSTIN     | \$ | 18,225.00 |
| DURGIN , JR. , DANIEL | \$ | 59,259.20 |
| IUDICIANI , MICHAEL   | \$ | 8,684.58  |
| KING , CHRISTOPHER    | \$ | 2,620.00  |
| ORPEN , DANIEL        | \$ | 2,240.00  |
| REYNOLDS , JILL       | \$ | 54,971.21 |



**Custodial Department**

|                      |    |           |
|----------------------|----|-----------|
| CHASE , CHRISTOPHER  | \$ | 21,730.26 |
| GAUVIN , JOSHUA      | \$ | 2,548.00  |
| GRIFFIN , KEITH      | \$ | 32,784.85 |
| HOLMES , ERIC        | \$ | 1,464.00  |
| JOSLYN , KEVIN       | \$ | 3,535.00  |
| LELAND , WILLIAM     | \$ | 3,076.00  |
| LICOPOLI , CARLO     | \$ | 35,486.90 |
| LOCATELL , JOSEPH    | \$ | 1,600.00  |
| MASSELLI , WILLIAM   | \$ | 28,767.60 |
| MCPAHON , JARED      | \$ | 72.00     |
| MOORE , DONALD       | \$ | 4,902.50  |
| MUSCATELL , JAMES    | \$ | 30,388.57 |
| OZCELIK , AYLIN      | \$ | 2,304.00  |
| PEARSON , FRANCES    | \$ | 1,247.75  |
| PETERSON , ALICIA    | \$ | 23,971.25 |
| PETERSON , FREDERICK | \$ | 14,835.00 |
| PETERSON , KAYLA     | \$ | 26,617.31 |
| PETRY , CHARLES      | \$ | 33,795.01 |
| PIERCE , RONALD      | \$ | 9,155.41  |
| RAYMOND , ROGER      | \$ | 66,925.08 |
| RICHARD , SAMUEL     | \$ | 312.00    |
| ROTHERMICH , JUSTIN  | \$ | 304.00    |
| RUSSELL , ROBERT     | \$ | 46,414.32 |
| SHAW , MARTIN        | \$ | 64,196.06 |
| THIBAUT , MARC       | \$ | 38,681.55 |

**Paraprofessionals**

|                           |    |           |
|---------------------------|----|-----------|
| ANDRADE , KIMBERLEY       | \$ | 13,743.52 |
| ANZIVINO , PATRICIA       | \$ | 17,388.72 |
| BAILLIE , LINDA           | \$ | 1,725.00  |
| BANFILL , TODD            | \$ | 18,541.71 |
| BELANGER , SHARON         | \$ | 12,448.05 |
| BLANCHARD , PAULA         | \$ | 17,504.33 |
| BLANCHETTE , KAILEY       | \$ | 13,219.87 |
| BOCK , MICHELE            | \$ | 22,164.98 |
| BONDER , DEBRA            | \$ | 15,614.86 |
| CARLSON , LYNNE           | \$ | 22,173.84 |
| CARROLL , LUANNE          | \$ | 18,582.44 |
| CHASE , SAMANTHA          | \$ | 1,090.00  |
| CLARK , JANET             | \$ | 19,285.90 |
| CLAUSS , STACEY           | \$ | 14,767.70 |
| COPELAND , KAREN          | \$ | 20,368.49 |
| DALY , DENISE             | \$ | 18,616.71 |
| DAUGHNEY , KAREN          | \$ | 12,694.48 |
| DAVIS , CYNTHIA           | \$ | 15,479.75 |
| DAY , LINDA               | \$ | 14,425.00 |
| DOLBASHIAN , JENNIFER     | \$ | 21,463.40 |
| DUSSAULT , LISA           | \$ | 13,484.25 |
| ENGDAHL , DEBORAH         | \$ | 14,104.53 |
| FONTAINE , STEPHANIE      | \$ | 7,350.50  |
| GIAMEI , CHRISTINE        | \$ | 20,468.01 |
| GILLIN , LAUREN           | \$ | 9,798.56  |
| GREENO , KATHLEEN         | \$ | 14,896.29 |
| GRIMES , KIMBERLY         | \$ | 26,313.34 |
| HILL , DONNA              | \$ | 14,127.17 |
| IADAROLA , GINA           | \$ | 32,090.30 |
| JACKSON , SHARON          | \$ | 13,689.50 |
| JERNBERG , LINDA          | \$ | 18,529.44 |
| JOHNSON , DIANE           | \$ | 20,281.83 |
| JUSSAUME RICHARDS , TAMMI | \$ | 19,850.19 |
| KAPLAN , MICHELE          | \$ | 14,892.21 |
| KAZARIAN , PATRICIA       | \$ | 6,092.75  |
| LALIBERTE , PATRICIA      | \$ | 10,425.82 |

**Paraprofessionals Continued**

|                      |    |           |
|----------------------|----|-----------|
| LOUW , DIANA         | \$ | 13,567.04 |
| LUCIA , ROBERT       | \$ | 17,313.57 |
| LUKASEVICZ , KRISTEN | \$ | 28,068.17 |
| MALONEY , PAMELA     | \$ | 1,704.50  |
| MCPAHON , LYNN-ANN   | \$ | 9,562.50  |
| MITCHELL , JULIE     | \$ | 16,305.40 |
| MOTYKA , LISA        | \$ | 14,697.65 |
| OVRUT , MARSHA       | \$ | 15,034.41 |
| PELLEGRINO , RENEE   | \$ | 20,337.15 |
| PETERSON , JEAN      | \$ | 18,984.24 |
| RAYMOND , KAREN      | \$ | 20,477.83 |
| RIPSZ , KAREN        | \$ | 19,998.96 |
| ROBERT , SALLIE      | \$ | 23,089.48 |
| ROMEO , KIMBERELY    | \$ | 12,889.88 |
| SAMPSON , KATHLEEN   | \$ | 20,710.74 |
| SINKUS , DONNA       | \$ | 12,044.44 |
| SISKA , JOAN         | \$ | 27,464.37 |
| SMYTHE , KELLY       | \$ | 8,518.59  |
| SOBALESKI , BEATRICE | \$ | 18,921.94 |
| SOULE , MELISSA      | \$ | 13,432.67 |
| THOMPSON , PATRICIA  | \$ | 24,173.24 |
| VALK , ELAINE        | \$ | 33,792.27 |
| WARREN , ORISE       | \$ | 11,826.00 |
| WEBER , ANN MARIE    | \$ | 34,210.01 |
| YODER , MARGARET     | \$ | 20,351.17 |

**After School Care**

|                      |    |           |
|----------------------|----|-----------|
| ARCHAMBAULT , DEVON  | \$ | 72.00     |
| BOHANAN , ELIZABETH  | \$ | 3,614.00  |
| CHIANCOLA , NICHOLAS | \$ | 2,588.88  |
| DZIEL , AMY          | \$ | 31,012.43 |
| FITTON , JENNIFER    | \$ | 210.00    |
| KAHALE , TAMMY       | \$ | 2,475.00  |
| KRAUSE , JOANN       | \$ | 460.00    |
| MACCHI , HEATHER     | \$ | 6,295.18  |
| MCVEY , KELLY        | \$ | 4,336.00  |
| MOONEY , BRITTANY    | \$ | 2,791.14  |
| MULVERHILL , BRANDON | \$ | 388.00    |
| RAAD , NIKKI         | \$ | 3,517.02  |
| ROSE , DONNA         | \$ | 540.00    |
| STEVENSON , SARAH    | \$ | 5,330.27  |
| WOLOCHOWICZ , KATIE  | \$ | 11,900.25 |
| WOLOCHOWICZ , SHELBY | \$ | 6,600.20  |



**School Cafeteria**

|                         |    |           |
|-------------------------|----|-----------|
| BARRON , MARCIE         | \$ | 11,980.11 |
| BRIGGS , LAUREL         | \$ | 18,256.92 |
| JOHNSON , GLORIA        | \$ | 15,495.87 |
| JOUBERT , JOSHUA        | \$ | 2,370.00  |
| JOUBERT , VIVIAN        | \$ | 8,663.56  |
| KENT , SHARON           | \$ | 2,463.67  |
| LABRECQUE , MARY        | \$ | 1,506.87  |
| LAROCQUE , KRISTEN      | \$ | 3,188.00  |
| LAVALLEY , ELIZABETH    | \$ | 14,548.26 |
| LEBEL , NANCY           | \$ | 1,604.00  |
| MAYNARD , AGNES         | \$ | 39,017.32 |
| MCGRATH , DEBRA         | \$ | 3,994.41  |
| MCPMAHON , HEATHER      | \$ | 4,657.38  |
| MOONEY , DOREEN         | \$ | 16,844.99 |
| MORAN , LISA            | \$ | 5,415.00  |
| NIEWIERA , SANDRA       | \$ | 8,360.14  |
| NOEL , PATRICIA         | \$ | 7,748.73  |
| ROSSI , JENNIFER        | \$ | 2,193.05  |
| SMITH , VIRGINIA        | \$ | 5,951.17  |
| WOLOCHOWICZ , DONNA LEE | \$ | 25,734.91 |

**Substitutes**

|                        |    |           |
|------------------------|----|-----------|
| ALLEN , BRIAN          | \$ | 975.00    |
| ANDERSON , CHARLENE    | \$ | 430.32    |
| ANDERSON , JANE        | \$ | 798.00    |
| ANDREWS , CHRISTINE    | \$ | 75.00     |
| AUSTEIN MILLER , NIKKI | \$ | 845.00    |
| BALTZELL , KELSEY      | \$ | 675.00    |
| BANNON , MATTHEW       | \$ | 5,025.00  |
| BEAUCHAMP , CLAUDETTE  | \$ | 1,350.00  |
| BILIS , DEBORAH        | \$ | 9,087.17  |
| BLLETTE , BRENDA       | \$ | 1,027.00  |
| BOCK , ASHLEY          | \$ | 1,762.50  |
| BONDER , EMILY         | \$ | 180.00    |
| BOUCHER , CHRISTINA    | \$ | 150.00    |
| BROGIE , VICTORIA      | \$ | 375.00    |
| BROWN , DOUGLAS        | \$ | 600.00    |
| BROWN , JESSICA        | \$ | 360.00    |
| BUSH , ELAINE          | \$ | 1,612.50  |
| CALADO , RACHEL        | \$ | 2,062.50  |
| CAMPBELL , MARY        | \$ | 5,836.00  |
| CARDIN , JOAN          | \$ | 8,850.00  |
| CARDIN , RACHAEL       | \$ | 675.00    |
| CARKIN , DEBORAH       | \$ | 6,412.50  |
| COREY , NANCY          | \$ | 1,795.00  |
| CORRENTE , KIMBERLY    | \$ | 2,175.00  |
| COTE , MELISSA         | \$ | 150.00    |
| COTE , STEPHANIE       | \$ | 225.00    |
| DAHLIN , LEAH          | \$ | 1,500.00  |
| DAVAGIAN , AMY         | \$ | 300.00    |
| DAVIS , JEANNE         | \$ | 4,875.00  |
| DAVIS , MATTHEW        | \$ | 3,320.00  |
| DIRENZO , SUSAN        | \$ | 3,210.00  |
| DOHERTY , MARY         | \$ | 81,949.16 |
| DONOVAN , MICHELLE     | \$ | 915.00    |
| DWYER , CONSTANCE      | \$ | 600.00    |
| ENGDAHL , AMANDA       | \$ | 187.50    |
| EVERETT , NORMAN       | \$ | 75.00     |
| FALCUCCI , DANIEL      | \$ | 450.00    |
| FRAZIER , LINDSAY      | \$ | 6,522.50  |
| FREDERICK , JENNIFER   | \$ | 3,652.85  |
| GEMME , DANIELLE       | \$ | 1,425.00  |
| GLAZA , DEBRA          | \$ | 1,012.50  |

**Substitutes Continued**

|                         |    |           |
|-------------------------|----|-----------|
| GOGUEN , CHRISTINE      | \$ | 300.00    |
| HARRISON , PAIGE        | \$ | 300.00    |
| HOWARD , SUSAN          | \$ | 2,662.50  |
| HUNKELER , BENJAMIN     | \$ | 2,250.00  |
| HYNES , RICHARD         | \$ | 75.00     |
| KING , KENNETH          | \$ | 75.00     |
| KRAUS , IRIS            | \$ | 450.00    |
| LACHOWSKI , SUSAN       | \$ | 37.50     |
| LAVIN , MAURA           | \$ | 60.00     |
| LEFEBVRE , LILLIAN      | \$ | 3,112.50  |
| LICOPOLI , ANNE         | \$ | 2,362.50  |
| LORKIEWICZ , CATHERINE  | \$ | 300.00    |
| MARKARIAN , KRISTEN     | \$ | 3,180.00  |
| MARQUIS , MICHELE       | \$ | 225.00    |
| MCNEIL , JOSEPH         | \$ | 150.00    |
| MENAFRO , SARA          | \$ | 12,049.00 |
| MESSIER , ALLISON       | \$ | 900.00    |
| METZGER , DEBORAH       | \$ | 4,682.50  |
| MILLEA , BROOKE         | \$ | 225.00    |
| MORRIS , JENNA          | \$ | 2,287.50  |
| MORWAY , KRISTEN        | \$ | 1,350.00  |
| NELSON , DEBORAH        | \$ | 110.00    |
| PALMER , CYNTHIA        | \$ | 570.00    |
| PERRY-BANNON , SUZANNE  | \$ | 3,525.00  |
| PETERS , JENNI          | \$ | 450.00    |
| PRZEKOP , MICHELLE      | \$ | 5,175.00  |
| PUISHYS , WILLIAM       | \$ | 3,025.00  |
| QUINAMA , DEBRA         | \$ | 2,662.50  |
| ROMASCO , KATHLEEN      | \$ | 1,389.81  |
| ROY , ARMANDA           | \$ | 525.00    |
| ROY , SANDRA            | \$ | 41,639.24 |
| ROYSTON , MONICA        | \$ | 2,175.00  |
| SENECAL , CATELYN       | \$ | 897.00    |
| SENECAL , JOAN          | \$ | 300.00    |
| SHEA , PATRICIA         | \$ | 15,240.00 |
| SHEPHERD , CAROL        | \$ | 21,816.92 |
| SIMPSON , ASIA          | \$ | 75.00     |
| SINKUS , ALEXANDER      | \$ | 1,525.00  |
| SKUMAUTZ , ALAN         | \$ | 75.00     |
| SPOKIS , VERONICA       | \$ | 300.00    |
| STONE , MICHAEL         | \$ | 2,775.00  |
| STROUSE , STEPHEN       | \$ | 750.00    |
| THYDEN , MICHAEL        | \$ | 450.00    |
| TIBERT , FLETCHER       | \$ | 375.00    |
| TOWLE , LESLIE          | \$ | 3,131.25  |
| VALUTKEVICH , BARBARA   | \$ | 150.00    |
| VARJABEDIAN , ANN MARIE | \$ | 525.00    |
| VOLPIGNO , DALE         | \$ | 3,375.00  |
| VON FELDE , PAUL        | \$ | 75.00     |
| WALSH , ZACHARY         | \$ | 150.00    |
| WASON , LINDA           | \$ | 150.00    |
| WHITE , DEBORAH         | \$ | 225.00    |
| WONG , WAI              | \$ | 225.00    |
| WRENN , BARBARA ANN     | \$ | 75.00     |
| ZIMAGE , ABBY           | \$ | 150.00    |
| ZIMAGE , ELIZABETH      | \$ | 75.00     |

## REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit my first annual report as Superintendent of the Sutton Public Schools. For me, it was a year with many exciting challenges; none larger than the new building project.

The 2010-2011 school year will be used as a springboard to the future of Sutton Schools. We have set an aggressive agenda revitalizing the District Learning Team (DLT) and the development of the Curriculum Review Committee. We experienced highs with the girls' soccer team and the boys' tennis team reaching the state finals; and lows, with the tragic loss of Michael Ellsessor. Both events demonstrated the true spirit of the Sutton community as we came together in celebration and in support of one another.

The fall of 2010 began with the completion of the 900 panel solar project that was spearheaded by Town Manager James Smith whose vision for a green community took a giant step forward. At the same time the building committee met in earnest, working with Flansburgh Associates, and Strategic Building Solutions to develop comprehensive plans for the new Sutton Middle/High School. Groundbreaking for the new project is scheduled for July 2011, a very exciting time for the residents of Sutton.

Anticipating an exceptionally busy year ahead, the School Committee eagerly participated in another summer retreat. The agenda focused on the budget, survey results and most importantly the creation of a new mission and vision for the Sutton Public Schools. In early August the administrators held their annual retreat that included many of the same topics and issues as the School Committee's retreat as well as in-depth planning for the opening of school later in the month. The retreat also provided an opportunity to develop our leadership team, norms of behavior and goals for the school year ahead.

Wednesday, August 25th was Day One of the 2010-2011 school year. Sutton's enrollment was 1591, a decrease of 33 students from the previous school year. This enrollment decrease matched state and national trends resulting from a lower birth rate, depressed number of new housing units in Town and a stagnant migration pattern. Administrators and staff all agreed that it was a smooth opening with students settling in easily after two partial weeks followed by a full five-day schedule.

The students of the Sutton Public Schools continue to perform at a very high level on the states MCAS testing. The grade ten results were exceptional with 96% reaching proficiency or higher in English Language Arts and 91% in Mathematics. A more valuable assessment of the success of the Sutton Public Schools is reflected in the percentage of graduating seniors attending two and four colleges and universities. The graduating class of 2011 saw 95% of graduates attending two and four year colleges with 91% four year colleges and universities. The longitudinal trends show continuous and increased advancement through the years by our students that is a strong tribute to faculty, students and parents at all levels of the school system.



The district also moved forward with several initiatives and the revitalization of a traditional working group. The DLT was reintroduced with a vibrant group of administrators, school committee members, teachers, support staff and parents who were charged with the development of a new mission and vision for the Sutton Public Schools. This process is ongoing and the DLT will be a sounding board for the future of the Sutton Public Schools.

Simonian Center Principal, Lauren Dubeau, and her staff have begun the arduous task of developing a comprehensive standards-based report card. This work will take several years to develop and implement, but the end result will be a more effective way to report student progress to parents. The elementary school, under the leadership of Michael Breault, introduced the new standards-based report card this school year and the feedback has been very positive.

Principal, Gerard Goyette, and his staff spent the 2010-2011 year restructuring Sutton Middle School. Beginning in 2011 the team concept will include math, science, English and for the first time in many years, social studies teachers. This change is seen as a positive change for the students we serve.

Due to budget constraints, the district's curriculum director position was eliminated. Lucille DiLeo moved from that position to that of high school principal on July 1, 2010. Lucy's expertise in curriculum, over 30 years in public education and passion for her work made her the perfect fit as principal with the teachers and students as beneficiaries.

The tragic loss of Michael Ellsessor ignited a sense of community that continues to grow each day. For example, students raised money by selling bracelets; and food donations have been encouraged at drama productions and sporting event in exchange for reduced price tickets . The Community Service Learning (CSL) program focused on several activities including the Haunted House at Halloween, many food drives and the Secret Lair that provides school supplies and materials for students in need. Students again volunteered for Camp Sunshine in Maine during their winter break and returned with many stories and pictures of their work with children who are challenged physically or medically.

The arts continue to shine brightly in Sutton. The drama club, under the guidance of Cameron Loss performed The Taming of the Shrew. The bands and choral groups presented superb concerts under the direction of Music Director Mark Smith, Susan Wildman, Suzanne Dame and Sandra Kerr. Student art shows and displays were simply incredible. Congratulations to all involved.

Our athletic teams also had an outstanding year in both sportsmanship and accomplishment. The highlight of the year was the girls' soccer team and boys' tennis team each reaching the state finals and performing admirably. All teams had tremendous seasons with the entire fall sports teams making the districts.

The state and national fiscal crisis again cast a shadow on the school department. Unfortunately, federal and state stimulus money under the American Recovery and Renewal Act (ARRA) saw precipitous reductions, along with level funding in state and local money which resulted in a



reduction in six professional staff positions for the 2010-2011 school year. By restructuring the middle school and lower enrollment in kindergarten the cuts had minimal impact on students. The state's fiscal condition showed little signs of improvement as development of the FY 2012 budget began. The municipal budget crisis will not be solved in the short run and it is anticipated that 2013 will see continued reductions in funding and staff.

On June 4<sup>th</sup>, 86 diplomas were awarded to the Class of 2011. Ninety-five percent of the class planned to continue their education at two or four year colleges or universities or technical schools. Once again parents and staff generously coordinated many special activities for the graduating class.

As the school year ended we bid farewell and a long, happy and healthy retirement to Mark Bailey and Mary Kate Doherty who together represented 68 years of service to Sutton schools and several generations of students. In the case of Mr. Bailey, however, the clock is still ticking!

I would like to take this opportunity to extend my appreciation to the parents, PTOs, Sutton Education Foundation, Athletic Booster Club, area businesses and other parent organizations that provided support to the schools in so many ways. The high quality of our instructional program would not be possible without the dedication and professionalism of our teachers, administrators, and support staff. I also wish to acknowledge, with sincere gratitude, the support of Sutton citizens at town meeting.

Respectfully submitted,

Theodore Friend, Ed.M.  
Superintendent

# **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

## **Gateway to Success**

At Valley Tech, students are given every opportunity guiding them toward a bright future and career path. A comprehensively motivated group of individuals comprise our staff and administrators, blended seamlessly with a group of highly motivated students, make it possible for Valley Tech to enjoy a strong reputation for success. Along with continued support from the community, including households and businesses, the invaluable experience and knowledge base of the instructional staff, and dedicated group of leadership team members feed the ever-growing hunger for knowledge of Valley Tech students and promote a true desire for everyone to learn on a daily basis.

In Fiscal Year 2011 (FY11) (July 1, 2010 – June 30, 2011), students, staff, and administrators continued to advance a reputation of achieving data verified accomplishments. This report details and highlights several of those accomplishments, while reinforcing that Valley Tech constantly looks toward the future to promote 21<sup>st</sup> century workforce advancements via the pinnacle of improvement techniques.

Economic woes continue to plague the Commonwealth and our nation, but Valley Tech remains committed to providing quality education to a growing population. This is achieved by aggressively pursuing all possible non-taxpayer revenues. Valley Tech's FY11 budget, unanimously approved by each of its 13 member towns, reflected an overall increase of just 2.68 percent. During this year, future planning established the FY12 budget with an overall increase of just 1.99 percent.

Valley Tech, your vocational technical system, is proud to serve the needs of the Blackstone Valley and feed a quality labor force for the future. Our rigorous academic curriculum integrates student competencies with the advanced skill of the vocational technical instruction to create a well-rounded education.

## **Mission**

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

## **District**

Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.



## **A Letter from the Superintendent-Director**

At Valley Tech, we prepare our students for a multitude of career paths by providing high-quality academic and vocational education. The success of these students can be credited to the diligent support of the parents, families and guardians of our students, the solid preparation originally provided at the K-8 sending schools in our District's 13 member towns, along with the two-way education, and a strong emphasis on academics validated through work competencies by Valley Tech's highly qualified high school instructors. The yearly financial commitment you make to Valley Tech supports the growing student body and it provides substantial return on investment with remarkable accomplishments.

Throughout my 17-year career as superintendent-director at Valley Tech, there have been dramatic changes in our nation's education system. The success of your nationally recognized vocational technical system has always been of the utmost importance, and we continually strive to be the best for our students and our community.

Massachusetts has made great strides in education since 1993 and students have reached levels of performance that equal or surpass those in most other states and even countries. Each successive Valley Tech class consistently raises the bar for those who follow. We know our contributors expect results and we take great pride in the achievements of our students. We hope you do as well.

An integral component in educating for a global advantage is keeping an eye on trends in the economy and job markets, to be at the forefront of education and provide our students with relevance in education. A strong emphasis of late has been on the fields of science, technology, engineering, and math. In recent years we have endeavored to provide our students with an abundance of opportunities and experience in these growing fields of study. We will continue this diligent work, always providing relevant education and skills to our students and the District.

Valley Tech continues to earn attention as more practitioners come to understand the value of integrating vocational and life skill training with academic curricula. I am proud to represent our model system as superintendent-director, but also representing our system as the President of the Massachusetts Association of School Superintendents.

As always, we remain steadfast in our commitment to pursue all non-taxpayer revenues available and devoted to supporting all of our students with quality educational opportunities. Thank you for your interest in our 2011 Annual Report. We hope that the reputation of your vocational technical system earns your pride.

Dr. Michael F. Fitzpatrick  
*Superintendent-Director*



## Students Respond to High Expectations

The accomplishments of our students reflect the Valley Tech commitment to learning and success:

- More than two-thirds of the graduating class of 2011 will be pursuing some form of post-secondary education while the remaining third will enter directly into the workplace or military.
- **Class of 2011:** The Class of 2011 included the following members from Sutton (National Honor Society members are indicated by NHS in parentheses): Brian P. Alarie, HVAC/R; Katelyn E. Bagley, Business Technology; Halee A. Barlow, Business Technology; Laura A. Bessette, Graphic Communications; Keith R. Biemiller (NHS), HVAC/R; Damien M. Calado, Carpentry; Andrew B. Cardin, Manufacturing Technology; Nicholas P. D'Auteuil (NHS), Carpentry; John A. Dion, Plumbing; John P. Finacom, Electronics; Victoria B. Krula, Dental Assisting; Diana C. Labelle, Cosmetology; Derek M. McGovern, Carpentry; Michael J. Moore, Carpentry; Ryan F. Moore, Culinary Arts; Alexander A. Pappas, Information Technology; John A. Riel, Carpentry; Robert J. Rodgers, Information Technology; Alexander T. Schleper (NHS), Electrical; Derek M. Ton, Information Technology.
- For the fourth straight year, the maximum number of seniors from Blackstone Valley Regional Vocational Technical High School were declared eligible for the John and Abigail Adams Scholarship awarded by the Commonwealth of Massachusetts through the state Department of Elementary and Secondary Education (DESE). The 70 members of the Class of 2011 qualifying for the scholarship program represent the threshold of the top 25 percent of the students in the district. The scholarship program was introduced by the Governor's office and the DESE for the Class of 2005. Twenty members from that class at Valley Tech were eligible. The number of qualifiers rose to 37 for the Class of 2006, to 42 for the Class of 2007 and to the maximum 56 for the Class of 2008 and 70 for the Classes of 2009, 2010, and 2011.
- Students at Valley Tech realize the importance of finishing their secondary careers if they hope to find success in post-secondary institutions or the workforce. They have consistently responded by remaining in school throughout their four years at Valley Tech. The school has one of the lowest dropout rates in the Commonwealth, according to statistics compiled by the DESE. For the Class of 2010, Valley Tech accomplished a 0.5 dropout rate, contrasted to the state average of 2.9 percent. Valley Tech was also among the leaders for the highest four-year graduation rate among district high schools. Valley Tech's graduation rate was 97 percent. The state average was 82.1 percent.
- The results from the spring 2010 administration of the Massachusetts Comprehensive Assessment System (MCAS) tests to members of the Class of 2012 showed that for the tenth straight year Valley Tech students made noteworthy gains in reaching proficiency on the MCAS. Federal legislation requires all students to reach Advanced or Proficient in mathematics and English language arts by the year 2014. Eighty-nine percent in math and eighty-nine percent in English language arts reached that level on the first attempt in Valley Tech's Class of 2012. The data reflected a five percent increase in math and three

percent increase in English language arts proficiency over Valley Tech's Class of 2011. The percentages of students who scored at Advanced or Proficient levels are well above the state averages of 75 percent in math and 78 percent in English. On the science and technology/engineering test, which the DESE has made a third requirement to receive a high school diploma, Valley Tech's Class of 2012 reached a proficiency percentage of 82, well above the state average of 65 percent. (see Valley Tech MCAS chart below.)

***Valley Tech MCAS Results***

| <b>Test Date</b> | <b>Class</b> | <b>Math A/P*</b> | <b>Math</b> | <b>ELA* A/P</b> | <b>ELA NI/F*</b> |
|------------------|--------------|------------------|-------------|-----------------|------------------|
| Spring 2010      | 2012         | 89%              | 11%         | 89%             | 11%              |
| Spring 2009      | 2011         | 84%              | 16%         | 86%             | 14%              |
| Spring 2008      | 2010         | 78%              | 22%         | 79%             | 21%              |
| Spring 2007      | 2009         | 74%              | 26%         | 73%             | 27%              |
| Spring 2006      | 2008         | 70%              | 30%         | 66%             | 34%              |
| Spring 2005      | 2007         | 62%              | 38%         | 55%             | 45%              |
| Spring 2004      | 2006         | 55%              | 45%         | 58%             | 42%              |
| Spring 2003      | 2005         | 36%              | 64%         | 42%             | 58%              |
| Spring 2002      | 2004         | 34%              | 66%         | 34%             | 66%              |
| Spring 2001      | 2003         | 34%              | 66%         | 29%             | 71%              |

***\*YOG – Year of Graduation***

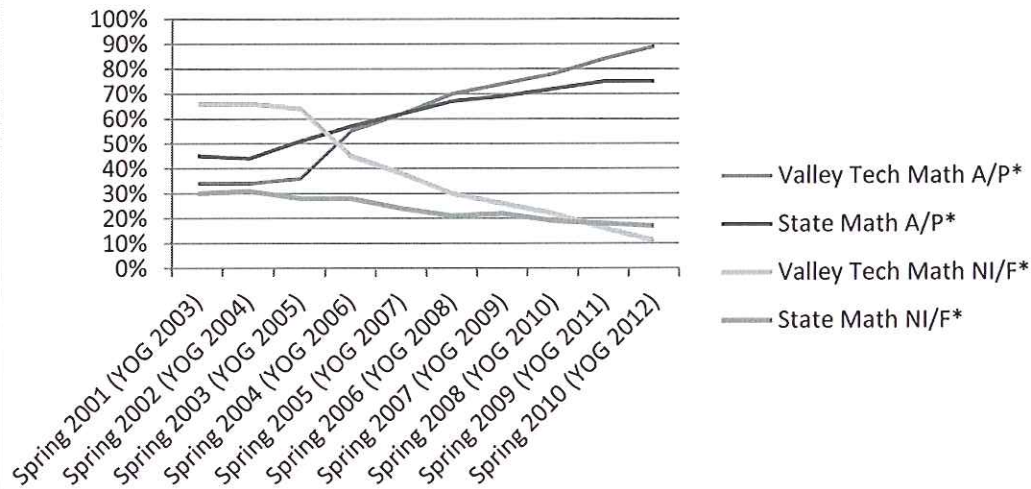
***\*A/P – Advanced/Proficient***

***\*ELA – English Language Arts***

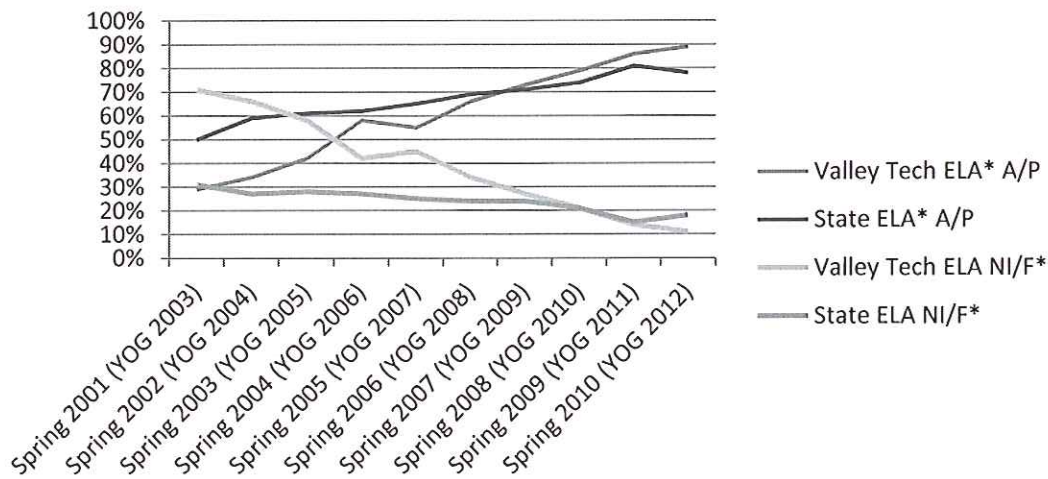
***\*NI/F – Needs Improvement/Failure***



## Valley Tech Academic Achievements and Statewide Averages - MCAS Math



## Valley Tech Academic Achievements and Statewide Averages - MCAS ELA



- Recently released results of spring 2010 Advanced Placement testing yielded a record number of Valley Tech students achieving qualifying exam scores. This demonstrates Valley Tech's continued dedication to a rigorous academic curriculum and the ability of our students to reach new levels of success.
- The sold-out 17<sup>th</sup> Annual Superintendent's Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff, and alumni, yet again earned widespread cheers. Guests praised the menu, presentation, service, hospitality, and décor,



calling the meal and the gala evening “an annual rite of spring” and “a not-to-be-missed event.” The funds raised by the dinner go toward various student initiatives. The dinner, which draws attendees from throughout the region including numerous state officials, highlights the contributions and talents of several vocational technical programs in addition to Culinary Arts. Those programs include students from Painting and Design Technologies, Carpentry, Electronics, Graphics Communications, and HVAC/R.

### **Valley Tech Graduates First Class of Licensed Practical Nurses from Post-Secondary Program**

Valley Tech opened its post-secondary Practical Nursing program in September 2009, following full approval from the Massachusetts Department of Elementary and Secondary Education. On January 13, 2011 the members of the first Practical Nursing class at Blackstone Valley Regional Vocational Technical High School took their biggest steps toward a career in the medical field – a walk across the stage to receive their certificates and pins. The 19 students who graduated attended the 16-month, evening program three days a week and their monthly clinical experiences, many of them while working full-time.

In the demanding 60 week program each student completed more than 950 hours of training plus clinical work topping 540 hours. The program curriculum is designed to assist graduates in passing the challenging National Council Licensing Examination for Practical Nurse (NCLEX-PN). The students were among the more than 70 applicants who sought admission into the program.

Valley Tech and the Practical Nursing Program are grateful to partner health care organizations that support the program by offering exceptional clinical affiliation for students to practice and refine their nursing skills. The success of the program and of each student is in no small measure due to the generosity of these organizations: Milford Regional Medical Center, Countryside Healthcare of Milford, St. Camillus Health Center in Whitinsville, Beaumont Rehabilitation and Nursing of Northbridge, Tri-River Medical in Uxbridge, Whitney Place in Westborough, and Knollwood Nursing in Worcester.

### **Valley Tech: the Home of Champions**

#### ***SkillsUSA***

For the fifth straight year, Valley Tech proudly hosted the annual SkillsUSA Massachusetts State Championships. To qualify, students participated in district competitions throughout the state. More than 1,000 students from throughout the Commonwealth competed in over 60 vocational-technical trade and employment contests. SkillsUSA Massachusetts is the largest educational organization in New England with more than 25,000 members and is the second largest in the country with the national organization boasting nearly 300,000 members.

Again this year, Valley Tech partnered with Milton-CAT of Milford and the Upton Highway Department for two contests. Milton-CAT hosted the diesel competition and the Upton Highway Department hosted the masonry competition at the Department’s barn on Pleasant Street in Upton near Valley Tech.

In partnership with a sizable number of businesses and industries, the SkillsUSA championships and conference have evolved into a nationwide multi-million dollar event with major non-tax support and donations.

A total of 23 Valley Tech students including two teams won either gold, silver or bronze medals, at the SkillsUSA State Championships. At the prestigious National SkillsUSA Championships in Kansas City, Missouri, Valley Tech recorded podium finishes for the eighth time in the last nine years with two students securing gold medals and four students capturing silver medals. All seven of the 2011 student representatives from Valley Tech placed in the top 10 for their respective competitions.

Daniel Serafin, a 2011 graduate from Millbury, won the gold medal in the Plumbing competition.

Stephanie Rivard of Northbridge took the gold medal in the Technical Drafting competition.

Valley Tech's Community Service team, under the direction of English and History Team Leader Rosemary Quirk, won the silver for its school year-long campaign promoting respect in the school and in the community with its project entitled Respect Y.E.S! (Yourself, Environment, Society). The three-person team included Elizabeth Belanger of Northbridge, Mollie Letendre of Hopedale, and Melissa Burdick of Northbridge.

Marissa Bunnewith of Millbury won the silver medal in the Commercial Baking competition.

Andrew Cardin of Sutton finished 4<sup>th</sup> in the nation in Welding.

### ***Robotics and LEGO Competitions***

The BVT Robotics Team consists of about 40 students and participation is a school-wide undertaking. Our U.S. FIRST Robotics team had another successful season making it to the quarterfinals in multiple regional competitions. Valley Tech constructs a robot each year as an integrated project across several vocational-technical programs. Numerous vocational technical areas at Valley Tech volunteer with Robotics projects by offering their technical skills to assist the team. Drafting students create mechanical designs and drawings, Manufacturing Technology students machine parts, Electronics students wire the robot with controls, Information Technology students program the robot, Auto Body students paint the robot, Carpentry students design and build the competition course, and Graphic Arts students design and produce team apparel. The BVT Robotics Team project bridges technical areas and involves all students. It allows an additional opportunity for team building skills to be integrated into the curriculum.

Valley Tech also hosted the FIRST LEGO League Competition for middle school students learning science, technology, engineering, and math through intense and fun hands-on competitions. A full field of 64 teams of students ages 9-14 from across the Northeast competed.

### ***Successful Year for BVT Athletics***

After another year of dedication, hard work and plenty of sweat, Valley Tech's athletic teams continue their successes in the Colonial Athletic League as well as in the Massachusetts Interscholastic Athletic Association (MIAA). Alex Schleper, a 2011 Valley Tech graduate from Sutton, competed in the Central Massachusetts Decathlon and finished 16<sup>th</sup> out of 125 competitors. Out of our 18 varsity teams, 17 qualified for District playoffs. The varsity



cheerleading team won the Central Massachusetts Championship in the Co-ed division and the varsity football team qualified for the Superbowl playoffs and triumphed over Nipmuc during the popular Thanksgiving Day game. Proudly reinforcing the values that we uphold at Valley Tech, Boys Volleyball was named MIAA State Sportsmanship Team. Off the field, our athletes upheld those same values. The girls soccer team, girls volleyball team, and boys volleyball teams raised over \$5,000 for local and regional charities. We were also proud to add the field hockey program to our athletic offerings, without affecting the athletic budget.

### **Career Guidance Receives National Accolades**

Blackstone Valley Tech's innovative approach to career counseling affords students the maximum benefit for their future and is yielding results. Because of the highly positive and tangible results taking place at Valley Tech, the success of the career guidance curriculum was recently featured in the Southern Regional Education Board's publication *Skills for a Lifetime: Teaching Students the Habits of Success* written by Gene Bottoms and Ione Phillips.

Valley Tech implemented numerous school improvement initiatives in 1995 and remarkable changes have occurred since. Combined with the successful efforts to increase student achievement and proficiency on MCAS results, significant modifications were made to the roles and expectations of school counselors which led to the school serving as a model for its career guidance curriculum. Strategies for helping students changed allowing for integration of the habits of success into the curriculum with an across the curriculum approach to career counseling that is a part of each student's program of study throughout their four years of study.

The career counseling curriculum at Valley Tech involves an outreach approach to counseling as opposed to the traditional method of one-on-one counseling. It begins by assisting students in choosing a career technical course of study during their freshmen year. Throughout the student's high school career 30 Employability Skills courses are attended per year in each grade taught by school counselors for a total of 120 lessons across four grades. This approach also allows counselors a chance to know each student individually which can help identify at-risk students earlier. Topics of study focus on employability skills necessary for success including: organization, time management, study skills, positive relationships with peers and adults, goal-setting, and exposure to career and college resources.

The results speak for themselves. The goal was for every student to pass the MCAS and that goal has been realized every year since 2004. The program prides itself on a goal of 100% placement of students after high school in post-secondary study, employment, or military service. College-going rates are at an all time high and rise annually and nearly every Valley Tech student leaves the school with a solid plan for the future.

### **Valley Tech Awarded Life Sciences Grant**

In February 2011, Valley Tech was awarded a grant in the amount of \$120,000 from the Massachusetts Life Sciences Center, a quasi-public agency tasked with implementing the state's ten-year, \$1 billion Life Sciences Initiative through its Equipment and Supplies Program for Skills Training and Education. The funds will be used to purchase science equipment and



supplies. The program for Skills Training and Education provides funding for the purchase of equipment at vocational technical schools, community colleges, and workforce training organizations in Massachusetts.

The program was formally announced by Lieutenant Governor Timothy Murray at a statewide Science, Technology, Engineering, and Math (STEM) Summit on September 28, 2010 and accepted applications from October 2010 to January 2011. It provides grants totaling more than \$3.4 million to support STEM education across the state.

### **Valley Tech Wins State Funds to Fix Old Roof without Impacting Local Taxes**

In the spring of 2011, Valley Tech received approval from the state for the completion of a roof repair project on an older section of the school. State support comes from the Massachusetts School Building Authority, a unit of the State Treasurer's office. Valley Tech garnered the funds in a state-wide \$300 million Green Repair Program competition that drew applications from approximately 500 eligible schools.

Valley Tech's state funding proposal documented the need for the repairs. Infrared testing revealed a faulty roof membrane and disclosed that the seams, flashing, and insulation were, however, in sound condition. A total of 142 leaks were tallied at 112 locations since February 2007. If the work were left undone, the building eventually would have become 'sick,' and would have created conditions causing illness and potentially serious allergic reactions to some of the nearly 1,350 students, faculty members, and staffers who study and work in the building on any given school day.

The funding allows the District to avoid additional costs to its 13 member towns for the state-assisted 53 percent funding of repairs to leaky sections of the roof of the 46-year-old award-winning school. The total cost avoidance to the District, which includes the reimbursement from MSBA of 53 percent, is approximately \$1,190,000. Previously, Valley Tech gradually set aside some \$600,000, which it earmarked for the roof project. As a direct result, the roof repairs and restoration project avoided further spending by the member towns, whether by a Proposition 2 ½ debt exclusion override or a bond issue.

In receiving these funds, the following tax impacts, fees, and debt interest for each member town was avoided: Bellingham at \$65,788; Blackstone at \$97,150; Douglas at \$68,122; Grafton at \$109,527; Hopedale at \$27,549; Mendon at \$46,256; Milford at \$163,560; Millbury at \$72,764; Millville at \$44,619; Northbridge at \$142,058; Sutton at \$111,442; Upton at \$47,631; and Uxbridge at \$193,365.

## **Dr. Michael F. Fitzpatrick Named Massachusetts Superintendent of the Year**

Blackstone Valley Vocational Regional School District Superintendent-Director, Dr. Michael F. Fitzpatrick was named Massachusetts Superintendent of the Year by the American Association of School Administrators (AASA), ARAMARK Education, and the ING Foundations. This prestigious tribute is bestowed upon superintendents who successfully lead learning in their districts, who have strength in both personal and organizational communication, who illustrate constant improvement of administrative knowledge and skills, and who participate in local community activities as well as understand regional, national, and international issues. There were 49 state-level superintendent recipients on behalf of their respective states along with Canadian and international winners.

A dedicated administrator with some 40 years of experience, Dr. Fitzpatrick has been Superintendent-Director of Blackstone Valley Vocational Regional School District for 17 years. In those 17 years, the District has earned acclaim for dramatically improved student performance and has served as a model of education reform and excellence.

### **Numbers Reflect Conservative Approach**

The District's operating budget for FY11 was developed with sensitivity to the continued financial challenges faced by our 13 member towns and designed to maximize stakeholder investment. It accommodated a 4.80% increase in students to be served, yet was held to a 2.68% overall increase.

The District's FY11 total operating budget was \$18,949,245. Chapter 70 Aid was expected to contribute \$7,631,018 and Minimum Contributions from the 13 member towns totaled \$8,592,069.

In the operation portion of the budget but outside DESE Net School Spending areas, the District budgeted \$623,086 for transportation costs and \$799,372 for retiree medical coverage, and deferred the acquisition of capital assets. This was offset by \$615,512 in regional student transportation funds received from the Commonwealth. In addition to their state-required Minimum Contributions, the member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, and retiree medical.

In response to the ongoing financial crisis, the State reduced its initial Chapter 70 State Aid estimates by \$301,139; however this reduction was offset by a \$28,598 increase in Chapter 71 Transportation Aid, \$39,350 in ARRA-State Fiscal Stabilization Funds, and \$193,718 in Ed Jobs Funds. In addition to staffing efficiencies, the District is diligent in seeking out competitive pricing for the purchase of supplies, technology, and other contractual services. These efforts allowed the District to utilize \$236,500 of unreserved fund balance as a direct offset to member



assessments. Finally, Valley Tech secured approximately \$1.2 Million in grants and private donations to provide additional educational investments and vocational instructional equipment.

| <b>FY11 REVENUES</b>            | <b>Budgeted</b>   | <b>Actual</b>     |
|---------------------------------|-------------------|-------------------|
| Member Town Assessments:        |                   |                   |
| Minimum Contribution            | 8,592,069         | 8,592,069         |
| Transportation (Over State Aid) | 623,086           | 623,086           |
| Capital Equipment               | -                 | -                 |
| Retiree Medical                 | 799,372           | 799,372           |
| Member Credits                  | (307,946)         | (307,946)         |
| Debt Service                    | 658,232           | 658,232           |
| Total Member Assessments        | 10,364,813        | 10,364,813        |
| State Aid:                      |                   |                   |
| Chapter 70 - Regional Aid       | 7,631,018         | 7,329,879         |
| Transportation Reimbursement    | 586,914           | 615,512           |
| Total State Aid                 | 8,217,932         | 7,945,391         |
| Other Revenue Sources:          |                   |                   |
| Miscellaneous Income            | 130,000           | 107,261           |
| Unreserved Fund Balance         | 236,500           | 236,500           |
| Total Other Revenues            | 366,500           | 343,761           |
| <b>GRAND TOTALS</b>             | <b>18,949,245</b> | <b>18,653,965</b> |



## Researching and Earning Grants, Awards and Rebates

Valley Tech continually pursues any non-taxpayer resources available through public and private grants or donations. These dollars provide additional support for expanded learning, programs, and services for students. The funds also assist in reducing member town assessments. The District welcomes additional suggestions regarding untapped sources or new funding opportunities. Grants secured during FY11 are:

| SOURCE                     | GRANT                                          | AMOUNT         |
|----------------------------|------------------------------------------------|----------------|
| <i>Stimulus Funds</i>      |                                                |                |
| ARRA <sup>a</sup>          | Title I ARRA <sup>a</sup>                      | \$19,722.00    |
| ARRA <sup>a</sup>          | ARRA <sup>a</sup> IDEA <sup>b</sup>            | 132,350.00     |
| ARRA <sup>a</sup>          | State Fiscal Stabilization Fund (SFSF)         | 39,350.00      |
| ARRA <sup>a</sup>          | EdJobs                                         | 290,739.00     |
| <i>Federal Entitlement</i> |                                                |                |
| Federal                    | Title I                                        | \$72,487.00    |
| Federal                    | Title II A                                     | 24,127.00      |
| Federal                    | Special Education 240                          | 277,424.00     |
| Federal                    | Perkins                                        | 141,961.00     |
| <i>State Entitlement</i>   |                                                |                |
| State                      | Special Ac. Support                            | \$24,000.00    |
| State                      | Academic Support                               | 17,100.00      |
| <i>Competitive/Private</i> |                                                |                |
| Commonwealth Corp.         | Bridging the Opportunity Gap-DYS <sup>c</sup>  | \$30,000.00    |
| MassBioEd                  | Biotechnology Equipment and Professional Dev.  | 13,439.00      |
| Life Sciences Center       | Life Sciences Equipment and Supplies           | 120,000.00     |
| Federal                    | Race to the Top                                | 6,582.00       |
| State                      | DESE <sup>d</sup> /Dist. Accountability Office | 10,000.00      |
| State/local                | Local Cultural Council Grant Sutton            | 200.00         |
| State/local                | Local Cultural Council Grant Milford           | 500.00         |
| State/local                | Local Cultural Council Grant Bellingham        | 310.00         |
| VTEF <sup>e</sup>          | Yoga for Teens                                 | 1,000.00       |
| VTEF <sup>e</sup>          | Aviation Club                                  | 1,000.00       |
| VTEF <sup>e</sup>          | LPN Professional Development                   | 500.00         |
| VTEF <sup>e</sup>          | Two UConn E <sup>2</sup> Scholarships          | 1,000.00       |
| VTEF <sup>e</sup>          | Project SMILE <sup>f</sup>                     | 1,000.00       |
| BVCC <sup>g</sup>          | Clean Tech Awareness                           | 4,500.00       |
| BVCC <sup>g</sup>          | Watch Your Mouth                               | 500.00         |
| Total:                     |                                                | \$1,229,791.00 |

<sup>a</sup> ARRA-American Recovery and Reinvestment Act

<sup>b</sup> Individuals with Disabilities Education Act

<sup>c</sup> Department of Youth Services

<sup>d</sup> DESE-Department of Elementary and Secondary Education

<sup>e</sup> VTEF-Valley Tech Education Foundation

<sup>f</sup> Students Making Important Lasting Effects

<sup>g</sup> BVCC-Blackstone Valley Chamber of Commerce

### **School Committee Provides Experience and Expertise**

Valley Tech's School Committee, comprised of 13 dedicated individuals, proves invaluable in overseeing District operations. Committee members are elected to four-year terms in biennial voting across the District. Our students benefit from their experience and expertise representing an array of industry occupations, which contributes to the success of Valley Tech and always improves the school.

Michael D. Peterson, Mendon

*Chairman*

Gerald M. Finn, Millville

*Vice Chairman*

Paul M. Yanovitch, Hopedale

*Assistant Treasurer*

Joseph M. Hall, Bellingham

William J. Pontes, Blackstone

John C. Lavin, III, Douglas

Anthony M. Yitts, Grafton

Arthur E. Morin, Jr., Milford

Chester P. Hanratty, Jr., Millbury

Jeff T. Koopman, Northbridge

Mitchell A. Itinarelli, Sutton

Kenneth M. Pedersen, Jr., Upton

James H. Ebbeling, Uxbridge

Dr. Michael F. Fitzpatrick

*Superintendent-Director*

Barbara Auger

*District Treasurer*

Diana Pedersen

*Secretary*

*Special thanks to Daniel L. Baker of Uxbridge for his many years of distinguished service to Valley Tech and the communities in our District.*

**Blackstone Valley Vocational Regional School District**

**65 Pleasant Street**

**Upton, MA 01568-1499**

**(508) 529-7758**

**[www.valleytech.k12.ma.us](http://www.valleytech.k12.ma.us)**

# Municipal Telephone Directory

## Fire & Police Emergencies 911

|                          |          |                                |              |
|--------------------------|----------|--------------------------------|--------------|
| Accountant               | 865-8731 | Recreation Commission          | 865-8732     |
| Animal Control           | 234-7416 | Selectmen, Board of            | 865-8727     |
| Assessors                | 865-8722 | Sewer Commission               | 234-1207     |
| Building Department      | 865-8723 | Schools                        |              |
| · Building Commissioner  |          | Superintendent                 | 581-1600     |
| · Building Inspector     |          | Elementary                     | 581-1620     |
| · Gas Inspector          |          | Middle                         | 581-1630     |
| · Plumbing Inspector     |          | High                           | 581-1640     |
| · Wiring Inspector       |          |                                |              |
| Cable TV Committee       | 865-8735 | Town Administrator             | 865-8720     |
| Cemetery Commission      | 476-3425 | Tax Collector                  | 865-8726     |
| Conservation Commission  | 865-8728 | Town Clerk                     | 865-8725     |
| Council on Aging         | 234-0703 | Transfer Station               | 865-3623     |
| Earth Removal Board      | 865-8732 | Treasurer                      | 865-8726     |
| Fire Department          | 865-8737 | Tree Warden                    | 865-8743     |
| Health, Board of         | 865-8724 | Veterans Agent                 | 234-9808     |
| Highway Superintendent   | 865-8743 | Zoning Bd of Appeals           | 865-8723     |
| Historical Commission    | 865-5377 |                                |              |
| Housing Authority        | 865-3821 | Charter Communications         | 800-634-1008 |
| Human Resources          | 865-8734 | National Grid                  | 800-322-3223 |
| Public Libraries, Center | 865-8752 | Verizon                        | 800-870-9999 |
| Planning Board           | 865-8729 | Fuel Assistance                |              |
| Police Department        | 865-8747 | Worcester Comm. Action Council | 754-1176     |