

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2012

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DEDICATION

Francis A. Gatto

February 1, 1936 – October 12, 2011

This Annual Report is dedicated to a member of the community
who served unselfishly for years to the Town of Sutton.

Board of Selectmen
1986-1988

Conservation Commission
2003-2009

Housing Partnership Committee
Industrial Development Committee

IN MEMORY OF

With gratitude and appreciation the Town of Sutton recognizes the following individuals who left us during fiscal year 2012. We honor them for their outstanding dedication and commitment to our community.

Bradford Beaton

Personnel Board
School Building Committee

Alden Perry

Highway Department

Robert Shea

Municipal Center Custodian

Genevieve Vaundell

Council on Aging
Senior Center Building Committee

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TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	1999.....8,414	2004.....9,212	2009....9,587
	1995.....7,959	2000.....8,628	2005.....9,417	2010....9,685
	1996.....8,152	2001.....8,727	2006.....9,583	2011....9,696
	1997.....8,186	2002.....8,894	2007.....9,684	2012....9,355
	1998.....8,229	2003.....8,969	2008.....9,765	

Registered Voters: 6403

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

2011 Tax Rate: \$14.53
Valuation: \$1,187,857,764
Operating Budget: \$26,016,498

LIBRARY --- Hours of Operation
Center: Tues. & Wed. 10 am - 8 pm
Thur. 10 am - 6pm, Fri. 2 - 6 pm,
Sat. 10 am - 3 pm

SCHOOLS:
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

STATE SENATOR
Richard Moore
Boston, MA 02133
617-722-1420

John Kerry
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Richard E. Neal
Washington, DC 20515
202-225-5601

REPRESENTATIVE IN GENERAL COURT
Seventh District
Paul Frost
Auburn, MA 01501
508-832-2840

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Ryan Fattman
Sutton, MA 01590
617-722-2425

DISTRICT ATTORNEY
Joseph D. Early Jr
Worcester, MA 01608
508-755-8601

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Carl Licopoli, 22 Fuller Road	2015
Selectmen	John Hebert, 23 Singletary Ave.	2013
	Kevin Geraghty, 45 Hutchinson Rd.	2014
	Richard Hersom, 121 Douglas Rd.	2014
	Michael Chizy, 12 Marble Rd.	2015
	Kenneth Stuart, 153 Uxbridge Rd.	2015
School Committee	Jesse Limanek, 3 Merrill Rd.	2013
	Liisa Locurto, 33 Peach Tree Dr.	2013
	Nathan Jerome, 47 Dodge Hill Rd.	2014
	Paul Brennan, 6 Tipperary Dr.	2015
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2015
Blackstone Valley Regional School Comm.	Mitchell Intinarelli, 7 Burke Lane	2014
Planning Board		
(elected)	Daniel Moroney, 182 Eight Lots Rd.	2013
(elected)	Wayne Whittier, Douglas Pike	2014
(appointed)	Tomm Connors, 119 Eight Lots Rd.	2014
(appointed)	Scott Paul, 309 Mendon Rd.	2014
(elected)	Robert Largess, 298 Boston Rd.	2015
Library Trustees	Elizabeth Fritz Keyes, 142 Lincoln Rd.	2013
	Rachel Tufts, 11 Waters Rd.	2014
	Cynthia Rielley, 21 Merriam Lane	2015
Housing Authority	Lewis Atherton, 25 West Sutton Rd.	2013
	Richard Lindstrom, 241 Manchaug Rd.	2013
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2014
	Russell Boutiette, 8 Sovereign Heights	2015
	Russell Spain, 4 Torrey Rd.	2017

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2013
Board of Appeals	Arthur Keown	2013
	Jeffrey Fenuccio	2013
	Richard Deschenes	2014
	Michael McGovern	2015
	Gerald Page	2015
Cemetery Commission	David Charpentier	2013
	Paul Melia	2014
	James Johnson	2015
Conservation Commission	John Sheehan	2013
	Daniel Rice	2013
	Mark Briggs	2014
	Joyce Smith	2014
	Alyse Aubin	2015
Council on Aging	Rosemarie DeGaetano	2014
	Gale Graves	2014
	Beverly Gravison	2015
	Dorothy Gravison	2015
Town Counsel	Kopelman & Paige	2013
Earth Removal Board	Brian Johnson	2013
	Alan Berthiaume	2014
	Kyle Brenner	2014
	Vacancy	2015
	Vacancy	2015
Board of Health	William Fredericks	2013
	John Silverberg	2014
	Steven Rice	2014
	Diane Miller	2015
	Vacancy	

OFFICETERM EXPIRES

Historical Commission (Associate)	Thomas Johnson	2013
	Mark Kellogg	2014
	Keith Downer	2015
	Donna Rossio	2015
Recreation Commission	Amy Parsekian	2013
	Brian Allen	2014
	Jennifer Bohanan	2015
Registrars of Voters	Donna Brown	2015
	Debra Jacques	2015
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	2015
	Theodore Friend	2015
	Vacancy	
	Vacancy	
	Vacancy	
Sewer Commission	David Gravison	2013
	Larry Wiersma	2014
	Barbara Bessette	2015

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2014
Animal Control Officer	Daniel Chauvin	2013
Animal Inspector	Edward Mansfield	2013
Board of Assessors	Robert Nunnemacher	2014
	Ray Nichols	2015
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Glenn Hand	Indefinite
Burial Agents	Cheryl Rawinski	2013
	Laura Caruso	2013
	Ronald Tetreau	2013
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Catherine Vandyne	Indefinite
Emergency Management	Paul Maynard	2013
	Donald Conlon	2013
	Diane Tefft	2013
Fence Viewer	David Lavallee	2013
Highway Superintendent	Mark Brigham	Indefinite
Parking Clerk	Laura Caruso	2013
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Dana Gravison	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Ronald Tetreau	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Stuart Anderson	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Jeffrey Bannon	2013
Patrick Morris	2013
Patricia Weagle	2013
William Connor	2014
David Hall	2014
Thomas Valorie	2014
Richard Trudell	2015
Robert Recore	2015
Douglas Reid	2015

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2012. The year began with the 2011 May Town election. The election resulted in the Reelection of Kevin Geraghty and the election of Ken Stuart to fill Ryan Fattman's term on the Board. Ryan won the race for state representative, representing Sutton, in the fall of 2010.

During the Board meeting of June 5, 2011, the Board of Selectmen reorganized. Mr. Kevin Geraghty was named Chairman of the Board. In addition, Mike Chizy was named Vice-Chairman of the Board and John Hebert was named Clerk of the Board.

In July of 2011, the new middle school/high school groundbreaking took place. Chairman Kevin Geraghty represented the Board at this event. In the fall, the middle school students were relocated to the modular classrooms on the site. The architect for this project is Flansburgh Associates and the project manager is Strategic Building Solutions out of Connecticut. The general contractor on the job is TLT out of Wakefield, MA. When the middle school is complete, the high school will move into the modular units. The total project is expected to be completed by 2014.

In August, the Board signed a lease agreement with Wireless Edge for a cell tower located on Town Farm road. This was a side agreement with Whittier farms and the APR that covers their property. The Board is hopeful that a cell tower will be built soon.

After a motion by John Hebert, the Board had a discussion in October regarding the Memorial Day parades in Sutton. The Board felt it was very challenging to hold two parades on Memorial Day. In a unanimous vote, the Board decided to go with a parade starting at town hall and ending at the high school.

At the fall Town Meeting, the town meeting gave approval to purchase the Manchaug dam for \$1 from Interface, Inc. In addition, the town will receive a \$350,000 maintenance fund that can be used solely for the maintenance of Manchaug dam. The next step is to complete title work on the dam. Also at the fall town meeting, town meeting gave the selectmen permission to appoint up to two members to the charter review and bylaw committee.

In November, we received word from the Green Communities that we were awarded a grant of \$143,000. We plan on applying for a Hydro study at Manchaug dam; a heat recovery system for Town Hall; and Sutton school's interior lighting upgrade. We received these funds because we became a green community in May of last year.

In January, the board gave approval to the Other Post Employment Benefits (OPEB) trust fund and appointed Selectmen Ken Stuart to sit on that committee. The town voted in May to appropriate \$50,000 to this fund. The board also agreed that any future Medicare part D reimbursement be deposited in this fund.

Charter communications, ten-year contract with the town of Sutton was set to expire this year. In January, Charter was issued a new ten-year contract. One of the key components of this deal was the Public Access, Educational and Government (PEG) support. The previous contract had PEG support at 2% of operating revenues. Because of all the significant improvements we've made to

publicizing government meetings and educational meetings we increased that number to 3.5% of operating revenues. This will allow us to continue to grow not only the government and educational channels, but also public access.

Also in January, the Board agreed to assign 61A rights of first refusal to the Worcester land trust for Mr. Cronin's property located on 8 Lots Rd. Worcester land trust ultimately will assign its rights to MassWildlife. There was no cost to the town of Sutton for this action that ultimately protected 58 acres of land adjacent to Merrill pond.

The Shaw master plan was presented to the Board in February by Gates Leighton and Associates. The plan includes a Highway facility, a cell tower, a track, soccer field and a baseball field. The next step is to hire an environmental engineer to do wetlands delineation and maintenance on Shaw farm road.

On February 27 a special town meeting was called on a citizen's petition asking that the town reverse its position from the fall town meeting and allow a solar farm to be constructed on Dewitt road. That question failed to get the required number of votes to move forward.

In March we applied to the Solarize Massachusetts program sponsored by MassCEC. We partnered with the town of Millbury. Out of 30 green communities, Sutton and Millbury were among the 17 recipients of the grant. The program runs between June and the end of September, and the goal is to sign up as many people as possible to install solar panels on their roofs.

On April 3, we welcomed the students from Sutton high school for the first student government day. The day began at 8:30 AM with bagels and juice and a brief discussion of the day by Jim Smith and Mike Chizy. The students were paired up with Department heads and the Department heads brought them through their typical day. In the evening the students held a Board meeting. It was a great success and the Department heads are looking forward to next year's event.

This year saw the retirement of Paul Maynard as a full-time Fire Chief for the town of Sutton. Paul is to be applauded for the great job he did over the past four and half years. The selection committee including retired chief Phil Gauthier and Southbridge Chief Matt DiFronzo, interviewed seven candidates and finally recommended Matt Belsito, the Fire Chief in Millbury, to replace Paul Maynard. The Board wants to thank Paul Maynard for his outstanding service to the town of Sutton.

At the May town meeting held on May 14, 2012, a proposal was brought forth to purchase the former Blue Jay property at the intersection of Central Turnpike and Putnam Hill road. The property burned down in 2005 and the lot became a blight on the town. The town offered \$110,000 and the offer was accepted. To pay for it, we sold the future rights to the cell tower located at the transfer station on Stone School Road to TriStar investors. When the existing lease is up in 2024 we will receive 55% of the revenue from the carriers located on that tower. In addition, we received an upfront payment of \$120,000 which will go to the purchase of the former Blue Jay property.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,
Kevin Geraghty, Chairman
Michael Chizy, Vice-Chairman
John Hebert, Clerk
Richard Hersom
Ken Stuart

The Board of Selectmen met 24 times from July 1, 2011 to June 30, 2012.

Selectmen Kevin Geraghty attended 17/24 meetings
Selectmen Michael Chizy attended 23/24 meetings
Selectmen John Hebert attended 22/24 meetings
Selectmen Richard Hersom attended 15/24 meetings
Selectmen Ken Stuart attended 22/24 meetings

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my fifth annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for the town of Sutton.

With the challenging economy and state aid on the decline, we continue to look for innovative ideas to continue to diversify our revenue stream. We have added small amounts of revenue with the leasing of the Manchaug Library (\$12,000/year); the regionalization of health services (\$5,000-\$10,000); the planned but not yet budgeted cell tower at Town Farm Rd (\$40,000); and for the first time we are budgeting revenue from solar renewable energy credits (SRECs).

SRECs are credits that the Town receives for generating solar electric power from the recently completed 200,000 watt/year system on the roof of the Simonian Early Learning Center. We will have approximately 200 SRECs to sell on the SREC market with a market floor of \$300/SREC and a ceiling of \$600/SREC. This will generate between \$60,000 and \$120,000/year. We received \$110,000 in SREC revenue this year.

We are also developing a plan to fund the OPEB (other post employment benefits) beginning with a \$50,000 appropriation from free cash in 2012. Town meeting voted to create the OPEB trust fund. The OPEB trust fund was created in the fall of 2010. The town appropriated the \$50,000 in free cash and will look to Medicare Part D reimbursements from the Federal Medicare program which we intend to apply to the OPEB liability. The OPEB trust fund committee held its first meeting in June 2012.

The Medicare Part D reimbursement was created when the Federal government created Medicare Part D prescription coverage. If a community offers a prescription plan to its retirees that is equal or better than the Federal program, then the federal government reimburses the local government providing the plan. We began the paperwork for this program over a year ago and we anticipate approximately \$30,000 coming to Sutton sometime in fiscal year 2012.

In March we applied to the Solarize Massachusetts program sponsored by MassCEC. We partnered with the town of Millbury. Out of 30 green communities, Sutton and Millbury were among the 17 recipients of the grant. The program runs between June and the end of September, and the goal is to sign up as many people as possible to install solar panels on their roofs.

We also continue to move forward at Marion's camp. This was the first year that Marion's camp was in the black. We made a profit of a little more than \$3000 on swim lessons and beach passes. We also replaced the boat house on Lake Singletary. In addition, we have a commitment from the Blackstone Valley Vocational school to build a performance Pavilion south of the parking lot. Once the Pavilion is built we can then hold concerts overlooking Lake Singletary.

This year saw the retirement of Paul Maynard as a full-time Fire Chief for the town of Sutton. Paul is to be applauded for the great job he did over the past four and a half years. The selection committee including retired chief Phil Gauthier and Southbridge Chief Matt DiFronzo, interviewed seven candidates and finally recommended Matt Belsito, the Fire Chief in Millbury, to replace Paul Maynard. I personally want to thank Paul Maynard for his commitment and work ethic over the past four and a half years with the town of Sutton.

Overall Budget Picture

The Town of Sutton's annual operating budget for fiscal year 2012 was in the amount of \$26,016,498. The FY2012 budget was \$1,275,054 or 5.15% higher than the FY2011 final budget of \$24,741,444. Excluding debt exclusion debt for the new school project our budget is decreasing 1.8%. This budget was based upon the House budget which reduces our state Lottery Aid by an additional 7.2% while increasing Chapter 70 aid to schools by .2% and eliminating the Police Career Incentive reimbursement.

With this budget we made every effort to maintain services at existing levels while dealing with state aid cuts, the loss of federal stimulus money to the schools and significant increases in employee benefit costs. The non-debt service, non benefit increase in the FY2012 budget amounts to \$141,000 or .56% over FY2011.

I would like to thank the Board of Selectmen for the leadership and support over the past 5 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Administrator

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as Town Clerk for the fiscal year ending June 30, 2012.

Vital Statistics for fiscal year 2012:

Births	72
Deaths	57
Marriages	33
Population	9355
Registered Voters	6403

FINANCIAL REPORT

Dog Licenses	\$ 21,745.00
Miscellaneous Receipts	3,980.00
(vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines	

Total Monies Collected	<hr/> \$ 25,725.00
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Respectfully submitted,
Laura J. Caruso
Town Clerk

Presidential Primary Election
March 6, 2012

Pursuant to the foregoing warrant the inhabitants of the Town of Sutton who are qualified to vote in elections and town affairs met in their respective precincts on Tuesday, the Sixth day in March, 2012, to bring in their votes for the following offices:

Precinct 1

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Fant	Christine Fant
Clerk		Debra Jacques
Checker	Andrea Baker	Robert Rodgers
	Davis Kiley	Alex Fant
	Ronnie Engstrand	Christine Hicks
	Gloria Michelson	
Police	Christopher Green	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Carolyn Amaral	Joan Richard
	Bernice Plante	Corinne Bonder
	Shirley Senecal	Rebecca LeCouteur
	Gerard Senecal	Gloria Michelson
Police	Joshua Nunnemacher, Lisa Bonney, William Jacques	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison	Gale Graves
	Ariele Krevosky	Demi Manzano
	Michelle Dorval	Steve Cataldo
	Robert Faulkner	Joanne Donnelly
Police	Bryan Lefebvre, Kevin Richard, Joseph Fortunato	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Democrat Ballot				
Presidential Pref				
Blanks	0	1	0	1
Obama, Barack	23	27	13	63
No Pref	7	9	6	22
Write-Ins	4	1	2	7
TOTAL	34	38	21	93
State Comm Man				
Blanks	8	7	1	16
Cullen, Thomas	25	31	20	76
Write-Ins	1	0	0	1
TOTAL	34	38	21	93
State Comm Woman				
Blanks	8	6	2	16
Mosczyński, Lisa	24	32	19	75
Write-Ins	2	0	0	2
TOTAL	34	38	21	93
Town Committee				
Blanks	18	22	11	51
Group 1	16	16	10	42
TOTAL	34	38	21	93
Town Committee				
Blanks	1058	1196	657	2911
Geraghty, Kevin	25	27	14	66
Lidz, Charles	20	18	12	50
Lidz, Lynn	21	20	15	56
Vereque, Maureen	20	20	11	51
Roach, Linda	25	26	13	64
Fisette, Richard	21	21	12	54
Whittier, Kelly	0	1	0	1
Whittier, Michael	0	1	0	1
Callahan, Michael	0	0	1	1
TOTAL	1190	1330	735	3255

Republican	Precinct 1	Precinct 2	Precinct 3	TOTAL
Presidential Pref				
Blanks	0	0	1	1
Paul, Ron	30	16	30	76
Romney, Mitt	226	204	171	601
Perry, Rick	0	0	0	0
Santorum, Rick	27	37	35	99
Huntsman, Jon	0	0	0	0
Bachman, Michele	0	0	0	0
Gingrich, Newt	17	18	10	45
No Pref	1	2	1	4
Write-Ins	0	0	0	0
TOTAL	301	277	248	826
State Comm Man				
Blanks	120	103	84	307
Potaski, Michael	180	174	163	517
Write-Ins	1	0	1	2
TOTAL	301	277	248	826
State Comm Woman				
Blanks	106	97	66	269
Roy, Kimberly	193	180	181	554
Write-Ins	2	0	1	3
TOTAL	301	277	248	826
Group				
Blanks	198	180	164	542
Group 1	103	97	84	284
TOTAL	301	277	248	826
Town Committee				
Blanks	9393	8650	7758	25801
Fattman, Ryan	243	227	181	651
Copeland, Carl	135	128	103	366
Roy, Kimberly	135	117	114	366
Roy, Jeffrey	122	112	99	333
Hersom, Richard	137	120	103	360
Creamer, Mark	125	113	99	337
Machunski, Patricia	123	112	106	341
Roy, Ronald	120	114	114	348
Kotseas, Sr. John	1	0	0	1
Copeland, Amanda	0	2	0	2
Limaneck, Jesse	0	0	1	1
TOTAL	10534	9695	8678	28907

GREEN	Precinct 1	Precinct 2	Precinct 3	TOTAL
Presidential Pref				
Blanks	0	0	0	0
Mesplay, Kent	0	0	0	0
Stein, Jill	2	0	0	2
Mikkelson, Harley	1	0	0	1
No Pref	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	3	0	0	3
State Comm Man				
Blanks	2	0	0	2
Write-Ins	1	0	0	1
TOTAL	3		0	3
State Comm Woman				
Blanks	2	0	0	2
Write-Ins	1	0	0	1
TOTAL	3	0	0	3
Town Committee				
Blanks	30	0	0	30
Write-Ins	0	0	0	0
TOTAL	30	0	0	30

Annual Town Election
May 22, 2012

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Clerk		
Checker	David Kiley Eugene Massey	Robert Rodgers Francis Roncone Patricia Morse Carolyn Shannon
Police	William Jacques, Mark Giro	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Shirley Senecal Bernice Plante Gerard Senecal Carolyn Amaral	Joan Richard Gloria Michelson
Police	Brian Lefebvre	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison Robert Faulkner	Gale Graves Barbara Concaugh
Police	Kevin Richard, Joseph Fortunato	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 2				
Blanks	30	43	14	87
Michael Chizy*	50	37	25	112
Kenneth Stuart*	50	34	19	103
Write-Ins	0	0	0	0
TOTAL	130	114	58	302

**The Town Clerk declared Michael Chizy and Kenneth Stuart elected.*

Moderator				
3 yr. Vote for 1				
Blanks	18	19	6	43
Carl Licopoli*	47	37	23	107
Write-Ins	0	1	0	1
TOTAL	65	57	29	151

**The Town Clerk declared Carl Licopoli elected.*

School Committee				
3 yrs. Vote for 2				
Blanks	48	48	18	114
Paul Brennan*	40	38	20	98
Kristen Feifert				
Clark*	42	28	20	90
Write-Ins	0	0	0	0
TOTAL	130	114	58	302

**The Town Clerk declared Paul Brennan and Kristen Feifert Clark elected.*

School Committee				
1 yr. Vote for 1				
Blanks	22	26	10	58
Jesse Limanek*	43	31	19	93
Write-Ins	0	0	0	0
TOTAL	65	57	29	151

**The Town Clerk declared Jesse Limanek elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	17	20	9	46
Robert Largess*	48	37	20	105
Write-Ins	0	0	0	0
TOTAL	65	57	29	151

**The Town Clerk declared Robert Largess elected.*

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Library Trustee				
3 yrs. Vote for 1				
Blanks	5	12	2	19
Amy DiDonna	9	11	14	34
Cynthia Rielley*	51	34	13	98
Write-Ins	0	0	0	0
TOTAL	65	57	29	151

**The Town Clerk declared Cynthia Rielley elected.*

Housing Authority				
5 yrs. Vote for 1				
Blanks	20	25	7	52
Russell Spain*	45	32	22	99
Write-Ins	0	0	0	0
TOTAL	65	57	29	151

**The Town Clerk declared Russell Spain elected.*

Housing Authority				
3 yrs. Vote for 1				
Blanks	21	25	5	51
Russell Boutiette*	44	32	24	100
Write-Ins	0	0	0	0
TOTAL	65	57	29	151

**The Town Clerk declared Russell Boutiette elected.*

Annual Town Meeting
October 17, 2011

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Seventeenth day of October, 2011 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 145 voters and 23 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to rescind the following borrowing authorizations:

May 12, 2008, ATM, Article 13 -- School Feasibility Study in the amount of \$352,990. Original authorization was \$695,000.

May 10, 2010, ATM, Article 8 -- ELC Solar Panels, in the amount of \$40,000. Original authorization was \$590,000.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article rescinds excess borrowing authority for projects where spending is complete. This is an appropriate housekeeping and control measure.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7 of the May 9, 2011 Annual Town Meeting warrant by revising the sources of previously authorized borrowings as follows:

Previously Approved Transfers of Prior Borrowings:

June 2007 ATM Article #5 – Water Quality	\$200,000
June 2007 ATM Article #5 – ELC HVAC	5,483
May 11, 2009 ATM Article #9 – Quint Fire Truck	84,500
May 10, 2010 ATM – Opticom Transmitters	3,560
May 12, 2008 ATM Article #5 – Miscellaneous	21,067
May 11, 2009 Article #7 – Miscellaneous	<u>1,790</u>
	\$316,400

Newly Authorized Transfers of Prior Borrowings:

June 2007 ATM Article #5 – Water Quality	\$200,000
June 2007 ATM Article #5 - Multimedia Planning	9,671
June 2007 ATM Article #5 – ELC HVAC	5,483
May 11, 2009 ATM Article #9 – Quint Fire Truck	74,829
May 10, 2010 ATM – Opticom Transmitters	3,560
May 12, 2008 ATM Article #5 – Miscellaneous	21,067
May 11, 2009 Article #7 – Miscellaneous	<u>1,790</u>
	\$316,400

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This is an amendment to a previous vote, to correct sources of funding.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted by a majority pursuant to Section 3-2 of the Home Rule Charter for the Town of Sutton ("Charter") to authorize the Board of Selectmen to appoint up to two (2) members of the Board of Selectmen to the Charter and By-law Review Committee established pursuant to Section 7-7 of the Charter.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to transfer from the Treasurer/Collector for tax title purposes, to the Board of Selectmen for general municipal purposes, including the purpose of sale, the care, custody, management and control of the following parcels of land: (1) the property located at 56 Highland View Drive, Sutton, Massachusetts, Assessors Map 12, Lot 292 acquired by the Town following entry of judgment by the Land Court in a tax lien case recorded in the Worcester District Registry of Deeds in Book 47230 Page 123, and (2) the property located at 4 Highland View Drive, Sutton, Massachusetts, Assessors Map 11, Lot 173 acquired by the Town following entry of judgment by the Land Court in a tax lien case recorded in the Worcester District Registry of Deeds in Book 47230 Page 124; and further to authorize the Selectmen to convey such parcels or any lesser portion thereof upon such terms and conditions as the Selectmen shall deem appropriate.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article authorized the Board of Selectmen to transfer title to a small parcel of land to the entity that maintains the property.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted by a two-thirds vote to transfer the sum of \$32,700 from the Capital Stabilization Fund for the purpose of funding capital improvements to Marion's Camp, in accordance with the Marion's Camp Master Plan, and to authorize the Board of Selectmen to take any other action to carry out this project.

Finance and Warrant Advisory Committee voted 3-2 against passage of this article. The majority vote against this article reflects concern over the timing of this article. Capital projects are typically funded as part of the Town's overall budget at the spring Town Meeting. The majority felt that this project should be included in the next budgeting cycle to be prioritized against other projects at that time, in keeping with budgeting process norms. The minority vote reflected the merits of the project and particularly that the funding source is from unspent funds from previous Marion's Camp projects.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$2,683 from Human Resources/Accounting Assistant (01135-51120) to the following underfunded fiscal 2012 accounts:

Town Administrator Administrative Asst. (01123-51120)	\$ 490.00
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Assistant Tax Collector (01146-51120)

\$2,193.00

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article is a technical correction of the budget, to reflect salary movements between departments. It does not change the overall budget, only the allocation within departments.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to amend the Town's General Bylaws by adding the following new article, Tax Title Payment Agreements, as printed in the warrant.

As printed in the warrant:

ARTICLE 37: TAX TITLE PAYMENT AGREEMENTS

The Town Treasurer is authorized to enter into payment agreements with persons entitled to redeem parcels in tax title. Such agreements shall be for a maximum term of one year. Each agreement will require a minimum payment at the inception of 25% needed to redeem the parcel. During the term of the agreement the Town Treasurer may not bring an action to foreclose the tax title unless payments are not made in accordance with the schedule set out in the agreement or timely payments are not made on other amounts due to the Town that are a lien on the same parcel

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article formalizes practices that are already in place, allowing the Treasurer to make payment arrangements with taxpayers.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted by a majority vote authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, for general municipal purposes, for consideration of One Dollar (\$1.00) and on such other terms and conditions as the Selectmen deem appropriate, all or any portion of the lands and improvements thereon in Sutton and Douglas presently owned by the Manchaug Reservoir Corporation, which are believed to include the Manchaug Pond Dam (National Dam ID No. MA 00955), as well as lands bordering on, flowed by, or beneath the high water mark of Manchaug Pond, and to authorize the Board of Selectmen to accept a gift of \$350,000 from the Manchaug Reservoir Corporation for the purpose of maintaining the foregoing land and improvements and to enter into all agreements and to execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate this acquisition, including, without limitation, a donation agreement, and further to authorize the Board of Selectmen to seek such authorization and approval of the General Court to allow for such acquisition.

Finance and Warrant Advisory Committee voted 4-1 to recommend passage of this article.

This article allows the Town to take possession of a dam along with receipt of a \$350,000 grant for maintenance and upkeep. The town plans to install hydroelectric capacity on the dam to provide continuing revenue streams. The dissenting vote reflects concerns over costs and liabilities of owning and operating the dam as well as the limited usefulness of the dam to the majority of citizens.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 6 of the May 9, 2011 ATM warrant by increasing the amount appropriated for the debt principle line item, and to raise and appropriate the sum of \$25,000 for this purpose.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

The Town is able to sell energy credits associated with the solar panels installed at the schools. Revenues from this activity have been greater than budgeted. This article authorizes the town to use some of the excess revenue to pay debt from the cost of the solar panels.

ARTICLE 10

SPONSOR: Planning Board

Voted unanimously to accept as a public way in the Town the roadway known as "Gale Road", as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled: "Layout Plan of Gale Road in Sutton, MA" by Guerriere & Halnon, Inc., dated April 30, 2002, a copy of which is on file with the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said way as a public way.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article. This article authorizes the Town to accept certain roadways as "public". This is a qualified roadway that was built to the specifications and requirements of the Town with the intention of being accepted as a public road.

ARTICLE 11

SPONSOR: Planning Board

Voted unanimously to accept as a public way in the Town the roadways known as "Jenna Lane & Jared Drive", as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled: "Layout Plan of Jenna Lane & Jared Drive in Sutton, MA" prepared by Guerriere & Halnon, Inc., dated July 19, 2011, a copy of which is on file with the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said way as a public way.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article. This article authorizes the Town to accept certain roadways as "public". This is a qualified roadway that was built to the specifications and requirements of the Town with the intention of being accepted as a public road.

ARTICLE 12

SPONSOR: Planning Board

Voted unanimously to accept as a public way in the Town the portion of the roadway within the Town of Sutton known as "Gilmore Drive", as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled: "Sutton Commerce Park – Gilmore Drive - Road Acceptance Plan" prepared by Andrews Survey & Engineering, Inc., dated August 8, 2011, a copy of which is on file with the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said way as a public way.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article. This article authorizes the Town to accept certain roadways as "public". This is a qualified roadway that was built to the specifications and requirements of the Town with the intention of being accepted as a public road.

ARTICLE 1 3

SPONSOR: Planning Board

Voted unanimously to amend Section III.A. – Use and Dimensional Regulations, by adding a new section “H. RENEWABLE ENERGY RESOURCES” to the Table of Uses, and re-letter subsequent sections accordingly.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article amends the Town’s Zoning Bylaw to provide control over large scale solar installations.

Planning Board voted 5 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping article. The article creates a new section for renewable energy resources and puts existing renewable energy uses into this section.

ARTICLE 1 4

SPONSOR: Planning Board

Voted unanimously to amend Section III.A. Table 1 – Table of Uses, by moving “B.7. Small Hydropower Installations” and “E. 17. Small Wind Turbines” as separate use categories to Section H. Renewable Energy Resources, and numbering them accordingly.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article amends the Town’s Zoning Bylaw to provide control over large scale solar installations.

Planning Board voted 5 in favor, 0 opposed, 0 abstaining. Commentary: This is a housekeeping article. The article creates a new section for renewable energy resources and puts existing renewable energy uses into this section.

ARTICLE 1 5

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section III.A. Table 1 – Table of Use Regulations, by adding Solar Photovoltaic Installations of different sizes as permitted uses in various districts under Section H. RENEWABLE ENERGY RESOURCES, as printed in the Warrant.

As printed in the warrant:

	R-1	R-2	V	B-2	I	OL I
H. RENEWABLE ENERGY RESOURCES						
3. Small Solar Photovoltaic Installations (less than 250 kW)	P	P	P	P	P	P
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kW+)	-	-	-	P	P	P

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article amends the Town’s Zoning Bylaw to provide control over large scale solar installations.

Planning Board voted 5 in favor, 0 opposed, 0 abstaining. Commentary: This article adds small and large solar photovoltaic installations as permitted uses in varying districts. MGL prohibits unreasonable regulation of solar uses, including requiring a Special Permit; therefore all are proposed as of right with just Site Plan Review. The following article imposes some additional review criteria for larger installations.

ARTICLE 16

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw by adding the following "Large Scale Solar Photovoltaic" regulation to Section VI. Special Regulations as printed in the Warrant.

As printed in the Warrant:

VI.O. - Large Scale Solar Photovoltaic

1.0 Purpose

The purpose of this bylaw is to reasonably regulate large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources, and to provide adequate financial assurance for the eventual decommissioning of such installations.

1.1 Applicability

This bylaw applies to large-scale ground-mounted solar photovoltaic installations, as defined herein, proposed to be constructed after the effective date of this bylaw. This bylaw also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. The bylaw is not intended to regulate systems of less than 250 kW or roof-mounted systems. It is also not intended to regulate systems that are consumptive power systems, where all power that is generated is utilized to power onsite operations.

2.0 Definitions

Building Permit: A permit issued by the Building Inspector allowing for the construction of a large-scale ground-mounted solar photovoltaic installation consistent with the state and federal building codes and the Zoning Bylaw.

Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPI): A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, has a minimum nameplate capacity of 250 kW DC, and generates power utilized at least in part off-site.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

Zoning Bylaw: The Sutton Zoning Bylaw.

3.0 General Requirements for all Large Scale Solar Power Generation Installations

The following requirements are common to all LGSPI.

3.1 Compliance with Laws, Ordinances and Regulations

The construction and operation of all LGSPI shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

3.2 Building Permit

No LGSPI shall be constructed, installed or modified except pursuant to a building permit. The building permit application for a LGSPI must be accompanied by the required fee.

3.3 Site Plan Review

No LGSPI shall be constructed, installed or modified except in conformity with a site plan approved by the Planning Board in accordance with the Zoning Bylaw. The Planning Board shall consider and apply the requirements set forth in this bylaw in reviewing and deciding an application for site plan approval. Upon receipt of an application for site plan approval of a LGSPI, the Planning Board may engage, at the applicant's cost, professional and technical consultants, including legal counsel, to assist the authority with its review of the application, in accordance with the requirements of Section 53G of Chapter 44 of the Massachusetts General Laws. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted, and to add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the application. Upon approval of the application, any excess amount in the account attributable to that project, including any interest accrued, shall be repaid to the applicant.

3.4 Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

3.5 Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the LGSPI, which shall include measures for maintaining safe access to the installation, storm water controls, and general procedures for operational maintenance of the installation.

3.6 Utility Notification

No LGSPI shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

3.7 Design Standards

3.7.1 Setbacks and Screening

Front, side and rear yards for LGSPI shall be as follows:

- (a) Front yard: The front yard depth shall be at least 100 feet
- (b) Side yard. Each side yard shall have a depth at least 50 feet

- (c) Rear yard. The rear yard depth shall be at least 50 feet
- (d) Every abutting property shall be visually screened from the LGSPI through any one or combination of the following: location, distance, plantings, existing vegetation and fencing (not to exceed 6 feet in height)

3.7.2 Appurtenant Structures

All appurtenant structures to a LGSPI shall be subject to the same regulations that pertain to primary structures as set forth in the Zoning Bylaw.

3.7.3 Landscaping

The project proponent shall submit a landscape plan detailing all proposed changes to the landscape of the site, including temporary or permanent roads or driveways, grading, vegetation clearing and planting and screening vegetation and/or fences/walls.

3.7.4 Land Clearing & Grading, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the LGSPI or otherwise prescribed by applicable laws, regulations, and bylaws. Land clearing and grading plans shall avoid practices that cause erosion and shall minimize habitat disruption.

3.7.5 Lighting

Lighting of LGSPI, including appurtenant structures, shall be consistent with local, state and federal law, and otherwise shall be limited to that required for safety and operational purposes. It shall be designed to minimize glare on abutting properties and be directed downward with full cut-off fixtures to reduce light-pollution.

3.7.6 Signage

Signs on LGSPI shall comply with all applicable legal requirements, including the Zoning Bylaw. One sign consistent with the Zoning Bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number. Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

3.7.7 Utility Connections

Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

3.8 Monitoring and Maintenance

3.8.1 Solar Photovoltaic Installation Conditions

The owner or operator of the LGSPI shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and local emergency medical

services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

3.8.2. Emergency Services

Prior to issuance of a building permit, the LGSPI owner or operator shall provide a project summary, electrical schematic, and approved site plan to the town's local safety officials, including the Police Chief, Fire Chief and Building Inspector. Upon request the owner or operator shall cooperate with local safety officials in developing an emergency response plan, which may include ensuring that emergency personnel have immediate, 24-hour access to the facility. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation, and shall provide a mailing address and telephone number for such person(s).

3.9 Modifications

All material modifications to a LGSPI made after issuance of the required building permit shall require approval by the Planning Board through Site Plan Review.

3.10 Discontinuance and Removal

3.10.1 Removal Requirements

Any LGSPI, or any substantial part thereof, not used for a period of one continuous year or more without written permission from the Planning Board, or that has reached the end of its useful life, shall be considered discontinued, and shall be removed. Upon written request from the Building Inspector addressed to the contact address provided and maintained by the owner or operator as required above, the owner or operator shall provide evidence to the Building Inspector demonstrating continued use of the LGSPI. Failure to provide such evidence within thirty days of such written request shall be conclusive evidence that the installation has been discontinued. Anyone intending to decommission and/or remove such an installation shall notify the Planning Board and Building Inspector by certified mail of the proposed date of discontinued operations and plans for removal.

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. Removal shall consist of:

- (a) Physical removal of all parts of and appurtenances to the LGSPI, including structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- (d) Gravel or ground cover consistent with landscape.

If the owner or operator of the LGSPI fails to remove the installation in accordance with the requirements of this section, the town shall have the right, to the extent it is otherwise duly authorized by law, to enter the property and remove the installation at the expense of the owner of the installation and the owner(s) of the site on which the facility is located.

3.10.2 Financial Surety

Proponents seeking to construct and operate an LGSPI shall provide, prior to construction, a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event

the town must remove the LGSPI and remediate the landscape. The amount and form of such surety shall be determined by the Planning Board. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

This article amends the Town's Zoning Bylaw to provide control over large scale solar installations.

Planning Board voted 5 in favor, 0 opposed, 0 abstaining. Commentary: MGL prohibits unreasonable regulation of solar uses, including requiring a Special Permit. Therefore all solar installations are reviewed in accordance with the Site Plan Review criteria. This article imposes some additional review criteria for larger installations.

Meeting adjourned at 8:45 pm

Respectfully submitted
Laura J. Caruso
Town Clerk

Special Town Meeting
February 27, 2012

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Twenty seventh day of February, 2012 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 79 voters and 9 non-voters in attendance.

Checkers were David Lavallee, Robert Nunnemacher, and Bruce Davis

ARTICLE 1

SPONSOR: Robert Maki

Voted by two thirds to move the question. Voted 25 yes and 46 no, the Town Moderator declared the motion defeated to amend the Zoning Bylaw recently adopted at the October 12, 2011 Town Meeting as printed in the warrant.

Planning Board voted 0 in favor, 5 opposed, 0 abstaining. Commentary: The Board did not agree with changing a brand new bylaw before it has been used and to meet the needs of one landowner. Additionally, although, the potential impact seems limited, they were not comfortable supporting the change without more carefully considering if more comprehensive changes can and should be made to allow this particular type of situation without opening the Town up to unintended consequences at a different location.

Finance and Warrant Advisory Committee voted 6-0 to NOT recommend this Article as written.

ARTICLE 2

SPONSOR: Robert Maki

Voted to take no action to amend the Zoning Bylaw recently adopted at the October 12, 2011 Town Meeting as printed in the warrant.

Planning Board voted 0 in favor, 5 opposed, 0 abstaining. Commentary: The Board did not agree with changing a brand new bylaw before it has been used and to meet the needs of one landowner. Additionally, although, the potential impact seems limited, they were not comfortable supporting the change without more carefully considering if more comprehensive changes can and should be made to allow this particular type of situation without opening the Town up to unintended consequences at a different location.

Finance and Warrant Advisory Committee voted 6-0 to NOT recommend this Article as written.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$13,686 from Human Resources & Accounting Assistant wages (account number 01135-51120), such amount to be used to fund various pay increases as a result of the recently ratified Teamster Union Local #170 contract and to authorize the Town Accountant to allocate such funds to the appropriate accounts.

Finance and Warrant Advisory Committee voted 6-0 to recommend this Article as written.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to transfer from the Cemetery Expense account number 01491-58500 the sum of \$157.25 to pay a prior year invoice to 146 Supply Center from April 13, 2011.

Finance and Warrant Advisory Committee voted 6-0 to recommend this Article as written.

Meeting dissolved at 8:24 pm.

Respectfully submitted,
Laura J. Caruso

Annual Town Meeting
May 14, 2012

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Fourteenth day of May, 2012 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 101 voters and 12 non-voters in attendance.

Wayne Junnila, David Lavallee and Bruce Davis were appointed as Counters.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees. David Lavallee read the report of the Master Plan Committee.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is a customary article calling for reports from town officers and committies.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2013:

Salary and Wages	\$ 215,893
Operation and Maintenance	<u>\$ 481,626</u>
For a total of	\$ 697,519

And as funding therefor, that the Town vote to raise the \$ 697,519 as follows:

User Fees and Connection Fees \$ 697,519

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2013:

Salary and Wages	\$ 37,788
Operation and Maintenance	<u>\$ 96,975</u>
For a total of	\$134,763

And as funding therefor, that the Town raise the \$ 134,763 as follows:

User Fees \$ 134,763

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2013 period in the following manner:

General Government:	\$ 1,290,396
Public Safety:	\$ 2,213,734
Education:	\$ 14,051,656
Public Works:	\$ 772,429
Health and Human Services:	\$ 234,814
Recreation and Culture:	\$ 192,862
Debt & Interest:	\$ 3,878,018
Insurance & Employee Benefits:	\$ 3,521,263
Transfer to Capital Stabilization Fund	\$ 537,419
For a Total of:	\$ 26,777,005

And that the article be funded in the following manner:

Raise & Appropriate the amount of	\$ 25,693,362
A Transfer from Free Cash	\$ 445,000
A Transfer From Capital Stabilization Fund	\$ 506,730
A Transfer from Other Reserves	\$ 20,174
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 26,777,005

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this Fiscal 2013 budget article. Faced with the no increase in state aid, the Town Administrator and town-wide staff have offset increased costs by reductions in departments to provide a balanced budget.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the sum of \$286,600 for the following purposes relating to the fiscal 2013 Capital Plan:

Department	Purpose	Amount
POLICE	Vehicle Replacement Program	\$ 57,000
HIGHWAY	4 x 4 pickup truck and plow	40,000
SCHOOL	Energy Efficiency Upgrades	15,000
SCHOOL	Generator/IT	30,000
SCHOOL	Continue technology replacement	80,000
POLICE	Cellebrite forensic extraction device	5,100
FIRE	Maintenance engine 2 and others	20,000
SCHOOL	Tile ELE/SCEL classrooms, ELE carpet replacement	27,500
TOWN CLERK	Voting Booths	7,000
FIRE	Backup Generator	5,000

FOR A TOTAL OF \$ 286,600

And to meet this appropriation, transfer the sum of \$220,000 from the Overlay Reserve, transfer from Capital Stabilization Fund \$31,476 and transfer the sum of \$35,124 from Prior Unspent Capital Plan Borrowings as detailed below; and further that the Board of Selectmen is authorized to take any other action to carry out these projects and that any unexpended funds from each of these projects be transferred to the Capital Stabilization fund.

Detail of Prior Unspent Borrowing:

May 9, 2011 ATM	Article 7	Senior Center Roof	\$32,600
May 9, 2011 ATM	Article 7	Fire Chief Vehicle	<u>\$ 2,524</u>
Total			\$35,124

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the Fiscal 2013 Capital Plan and an integral part of the town's budget.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$120,000 from Free Cash and \$20,000 from Article 9 of the May 9, 2011 Annual Town Meeting, to fund the Fiscal Year 2013 Unemployment Account.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article to cover potential unemployment costs principally due to staff reductions within the school system.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2012, as printed in the warrant.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the town's 53 E ½ accounts.

ARTICLE 10

SPONSOR: Doreen Evangeline

Voted 85 yes and 5 nay on an amended motion to amend the Zoning Bylaw – Section VI.L Accessory Apartments to allow detached units as printed in the warrant and to delete subsection i.

As printed in the warrant (subsection i deleted):

Amend ¶2 sentence #1- An accessory apartment is a dwelling unit constructed within and/or added onto a single family dwelling or a detached accessory building.

Amend b. – Only one (1) accessory apartment shall be allowed per lot.

Amend d. – An accessory apartment shall be designed to maintain the appearance of the single family property of which it is a part, and shall be clearly subordinate to the single family dwelling.

Amend e. – An exterior entrance to the apartment shall be located on the side or rear of the single family dwelling.

Planning Board voted 5 in favor, 0 opposed, 0 abstaining to recommend the article with the elimination of the “within 75’” requirement. Commentary: The Board felt it was reasonable to allow this use in a detached structure as long as the requirement that the use maintain a single family appearance remains. They did not feel the 75’ requirement was necessary as it will just generate numerous waiver requests and as the need to hook the accessory structure into the main homes utilities and septic system will largely limit its separation from the primary residence.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The committee recognizes that the Planning Board recommended the passage of this article by a vote of 5-0 and agrees with its recommendation.

ARTICLE 11

SPONSOR: Richard Norlin

Voted unanimously to transfer the sum of \$ 5000.00 from the Waterways Improvement Fund (T1106422) duly collected as the dedicated portion of the Massachusetts Boat Excise Tax due the Town of Sutton, said sum to be used for the control of Eurasian Watermilfoil, Fanwort or algae in Lake Singletary.
The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

ARTICLE 12

SPONSOR: Board of Selectmen

Voted unanimously to transfer the care, custody, management and control of the parcel of land located at 194 Stone School Road, shown on Assessors Map 26 as Lot 7, and described in an Order of Taking recorded with the Worcester South Registry of Deeds in Book 5144, Page 245, from the Board of Selectmen for landfill purposes to the Board of Selectmen for landfill purposes and for the purpose of granting permanent and temporary easements for telecommunications, access and utility purposes, and further to authorize the Board of Selectmen to grant said easements on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it represents a source of increased cash flow to the Town.

ARTICLE 13

SPONSOR: Board of Selectmen

Voted by a two thirds vote, 58 yes and 25 nay, to authorize the Board of Selectmen to acquire for general municipal purposes, by purchase, gift, and/or eminent domain, the parcel of land and the improvements thereon located at 489 Central Turnpike, shown on Assessors Map 30 as Lot 38, and described in a deed recorded in the Worcester South Registry of Deeds in Book 40035 Page 84, and to raise and appropriate \$120,000 for the aforesaid acquisition and costs related thereto.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it allows the town to purchase land for municipal use at a reasonable cost.

Meeting dissolved at 9:00PM

Respectfully submitted,
Laura J. Caruso
Town Clerk

REPORT OF THE TOWN ACCOUNTANT

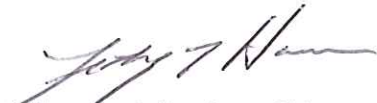
This is my eighteenth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. The next year will once again be challenging in light of the general state of the economy nationally and locally but there is light at the end of the tunnel. We wait anxiously for all of the new commercial projects that have been approved and are waiting for financing to begin construction, as well as, proposed residential construction. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

September 25, 2012

TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2012

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 5,774,014	\$ 2,108,050	\$ 11,629,679	\$ 6,341	\$ 625,963	\$ 2,589,074	\$ 22,733,121
Receivables:							
Property taxes	677,085	-	-	-	-	-	677,085
Excise and other taxes	140,372	-	-	-	-	-	140,372
Departmental	-	-	-	-	94,350	-	94,350
Intergovernmental	10,092	80,172	777,471	-	-	-	867,735
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	<u>\$ 6,601,563</u>	<u>\$ 2,188,222</u>	<u>\$ 12,407,150</u>	<u>\$ 10,341</u>	<u>\$ 720,313</u>	<u>\$ 2,589,074</u>	<u>\$ 24,516,663</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 3,466,925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,466,925
Accrued liabilities	65,652	1,740	735,403	-	32,068	-	834,863
Deferred revenues	725,080	-	-	-	94,350	-	819,430
Overlay reserve	92,377	-	-	-	-	-	92,377
Performance bonds payable	-	-	-	-	-	54,699	54,699
Student activity funds	-	-	-	-	-	71,377	71,377
Note payable	-	87,000	-	-	-	-	87,000
Total Liabilities	<u>4,350,034</u>	<u>88,740</u>	<u>735,403</u>	<u>-</u>	<u>126,418</u>	<u>126,076</u>	<u>5,426,671</u>
Fund Balances:							
Reserved for Encumbrances	263,766	-	-	-	-	-	263,766
Reserved for debt service	201,729	-	-	-	-	-	201,729
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	11,671,747	-	-	-	11,671,747
Reserved for grants	-	266,319	-	-	-	-	266,319
Reserved for trust funds	-	-	-	-	-	2,462,998	2,462,998
Retained earnings	-	-	-	10,341	593,895	-	604,236
Unreserved:							
Designated for subsequent year	665,000	-	-	-	-	-	665,000
Undesignated	1,121,034	1,833,163	-	-	-	-	2,954,197
Total fund balances	<u>2,251,529</u>	<u>2,099,482</u>	<u>11,671,747</u>	<u>10,341</u>	<u>593,895</u>	<u>2,462,998</u>	<u>19,089,992</u>
Total liabilities and fund balances	<u>\$ 6,601,563</u>	<u>\$ 2,188,222</u>	<u>\$ 12,407,150</u>	<u>\$ 10,341</u>	<u>\$ 720,313</u>	<u>\$ 2,589,074</u>	<u>\$ 24,516,663</u>

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
JUNE 30, 2012

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 17,155,769	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,155,769
Excise and other taxes	1,390,017	-	-	-	-	-	1,390,017
Intergovernmental	5,941,913	1,967,641	6,023,500	-	-	-	13,933,054
Charges for services	-	503,739	-	132,126	691,778	-	1,327,643
Licenses, permits and fines	171,661	19,834	-	-	-	-	191,495
Fees and other departmental revenue	438,122	772,981	-	-	23,629	9,800	1,244,532
Investment income	220,801	433	-	-	-	24,789	246,023
Other	34,499	104,709	-	-	-	-	139,208
Total Revenues	25,352,782	3,369,337	6,023,500	132,126	715,407	34,589	35,627,741
Expenditures:							
General government	1,176,288	151,727	-	-	-	-	1,328,015
Public safety	2,163,314	249,171	-	-	-	-	2,412,485
Education	14,181,418	2,655,332	17,583,616	-	-	-	34,420,366
Public works	786,136	511,537	-	-	-	-	1,297,673
Health and human services	245,242	129,862	-	-	-	-	375,104
Culture and recreation	172,838	48,861	-	-	-	-	221,699
Employee benefits	3,368,022	-	-	-	-	-	3,368,022
Transfer station	-	-	-	113,404	-	-	113,404
Sewer	-	-	-	-	522,692	-	522,692
Insurance	249,915	-	-	-	-	-	249,915
Debt principal	2,140,997	-	-	-	-	-	2,140,997
Debt interest and charges	1,445,857	-	-	-	-	-	1,445,857
State and county charges	69,581	-	-	-	-	-	69,581
Capital outlay	-	-	-	-	-	-	-
Court judgements	-	-	-	-	-	-	-
Total expenditures	25,999,608	3,746,490	17,583,616	113,404	522,692	-	47,965,810
Excess of revenues over (under) expenditures	(646,826)	(377,153)	(11,560,116)	18,722	192,715	34,589	(12,338,069)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	75,000	-	-	-	-	-	75,000
Operating transfers in	1,029,651	-	-	619	2,084	597,826	1,630,180
Operating transfers out	(593,479)	(29,531)	(74,820)	(22,575)	(89,164)	(820,611)	(1,630,180)
	511,172	(29,531)	(74,820)	(21,956)	(87,080)	(222,785)	75,000
Change in Fund Balance	(135,654)	(406,684)	(11,634,936)	(3,234)	105,635	(188,196)	(12,263,069)
Fund balance, beginning of year	2,387,183	2,506,166	23,306,683	13,575	488,260	2,651,194	31,353,061
Fund balance, end of year	\$ 2,251,529	\$ 2,099,482	\$ 11,671,747	\$ 10,341	\$ 593,895	\$ 2,462,998	\$ 19,089,992

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 17,000,770	\$ 17,155,769
Motor vehicle and other excise taxes	1,243,500	1,390,017
State aid	5,933,750	5,927,426
Licenses, permits and fines	155,700	171,661
Fees	203,606	277,046
Rentals	135,000	161,076
Interest income and penalties	182,878	220,801
Other	6,000	34,499
	<u>24,861,204</u>	<u>25,338,295</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	-	-
Proceeds from borrowing	75,000	75,000
Transfer from stabilization	30,000	30,000
Transfer from capital stabilization	865,430	865,430
Transfer from other funds	2,792	2,792
Use of free cash	797,600	797,600
Transfer from other reserves	169,183	169,183
Enterprise Fund indirect costs	111,739	111,739
FEMA	-	14,487
Bond Premium, Net	19,513	19,513
	<u>2,071,257</u>	<u>2,085,744</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 26,932,461</u></u>	<u><u>\$ 27,424,039</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 79	\$ -
Selectmen	16,050	7,794	7,500
Town administrator	155,895	150,573	-
Finance committee	200	173	-
Reserve fund	30,000	-	-
Town Accountant & Human Resources	64,561	61,316	-
Central purchasing	182,500	181,532	-
Assessors	96,280	91,850	-
Revaluation	42,705	12,744	29,961
Collector	113,715	112,430	-
Treasurer	13,500	10,115	-
Town counsel	66,765	46,084	-
Personnel	8,125	6,888	-
Data processing	80,750	70,894	6,510
Town clerk	83,373	83,133	-
Elections and registrations	11,225	11,220	-
Conservation	31,483	26,793	-
Waters farm	750	750	-
Planning board	173,711	114,745	52,785
Zoning board	1,500	-	-
Earth removal board	4,544	3,328	-
Public buildings	123,140	106,907	12,462
Town report	2,000	1,748	-
Community & economic development	8,000	3,825	-
Government cable access	49,367	49,367	-
Town audit and actuarial services	22,000	22,000	-
	<u>1,382,539</u>	<u>1,176,288</u>	<u>109,218</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,548,629	\$ 1,521,899	\$ -
Fire	402,623	399,542	-
Ambulance	81,182	70,000	-
Building inspector	102,488	99,068	-
Electrical inspector	12,600	12,392	-
Gas inspector	4,200	4,059	-
Plumbing inspector	10,400	10,400	-
Emergency management	11,900	11,182	-
Sealer of weights and measures	2,000	2,000	-
Animal control	19,973	15,600	-
Tree warden	30,052	17,172	150
	<u>2,226,047</u>	<u>2,163,314</u>	<u>150</u>
Education:			
Sutton schools	\$ 12,904,013	\$ 12,904,013	\$ -
Vocational schools	1,069,997	1,053,061	-
School choice assessment	103,155	65,576	-
School building committee	14,453	3,989	10,396
School articles/carryovers	194,000	154,779	14,902
	<u>14,285,618</u>	<u>14,181,418</u>	<u>25,298</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 613,428	\$ 596,195	\$ -
Snow and ice	120,000	107,049	-
Street lighting	24,000	23,823	-
Landfill monitoring	17,500	17,200	-
Lake maintenance	-	-	-
Cemetery	78,774	41,869	31,149
	<u>853,702</u>	<u>786,136</u>	<u>31,149</u>
Health and Human Services:			
Board of Health	\$ 62,141	\$ 58,523	\$ -
Council on Aging	183,212	146,091	1,079
Veterans	46,403	40,628	-
	<u>291,756</u>	<u>245,242</u>	<u>1,079</u>
Culture and Recreation:			
Library	\$ 168,966	\$ 138,941	\$ -
Recreation	80,692	32,346	48,346
Historical	200	-	-
Memorial day	2,500	1,551	-
	<u>252,358</u>	<u>172,838</u>	<u>48,346</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,140,997	\$ 2,140,997	\$ -
Interest	1,449,005	1,445,857	-
Short-term interest	-	-	-
	<u>3,590,002</u>	<u>3,586,854</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 724,783	\$ 722,711	
Unemployment	160,000	110,055	48,526
Health insurance	2,295,500	2,283,075	-
Medicare tax	215,000	202,181	-
General insurance	256,092	249,915	-
OPEB Contribution	50,000	50,000	
	<u>3,701,375</u>	<u>3,617,937</u>	<u>48,526</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 1,988	\$ 1,988	\$ -
Other state and county assessments	66,108	67,593	-
Court judgements	-	-	-
Transfers to other funds	527,014	527,014	-
	<u>595,110</u>	<u>596,595</u>	<u>-</u>
 Total Expenditures and Transfers	 <u><u>\$ 27,178,507</u></u>	 <u><u>\$ 26,526,622</u></u>	 <u><u>\$ 263,766</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2012

Library State Grant	\$ 22,626.10
Library LSCA	263.78
Library Teens & Tweens	4,082.56
Council on Aging	264.32
Highway Chapt. 90	2,410.17
Rt. 146 More	20,202.92
Fire SAFE	1,381.82
MEMA Performance	932.46
Public Health Planning	5,253.43
Cable Equipment	208,750.58
Cultural Council	2,990.17
DOER Green Community	64,115.40
Manchaug Streetscape	27.00
Solar Fair	239.36
DCR Camp Marion	13,563.20
Volunteer Fire Assistance	329.30
October 2011 Snow Storm	(86,691.28)
Title 1	3,889.00
Teacher Quality	1,522.13
SPEDProgram Improve.	167.04
	<hr/>
	\$ 266,319.46

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 201

Scholarships	\$ 1,013.20
Villas at PV Bond	41,637.00
Colonial Acres Bond	11,417.99
Destination Imagination	4,145.82
Police Gifts	569.85
Board of Health Fees	25,158.83
Food Pantry Gifts	8,395.17
Library Gifts	1,617.24
Manchaug Ramp Fees	12,713.05
Police Drug Forfeiture	11,792.91
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Earth Removal Board Fees	1,500.00
Grave Openings	1,000.00
Fire Dept Gifts	2,622.47
Fire Detail	2,281.05
Bandstand on the Common Gifts	2,829.35
Tricentennial Park	20,787.44
Conservation Inspection Fees	40,632.13
Town Hall Gifts	70.74
Planning Board Fees	10,883.70
ZBA 53G	379.56
Waterways Improvement	6,579.22
Sale of Cemetery Lots	8,300.00
Public Shade Tree	2,675.68
WPAT Loan Repayments	23,157.95
Cable Access Fees	39,393.70
Wetlands Protection Fees	33,851.79
Police Detail	(9,620.00)
Commerce Park Lighting	17,220.00
Police K-9 Gifts	5,111.25
Sub-Total	<u>330,420.31</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2012
(Continued)

Drivers Education	3,764.75
School Lunch	79,935.95
School Tuition	122,371.41
School Athletic	18,515.66
Band Revolving	7,701.82
School Facility Use	11,732.34
School Choice	835,167.06
Lost Book Fees	1,746.85
School Bus Fees	72,406.00
Summer Camp	17,600.97
Preschool Fees	55,698.87
E.S. After School Program	107,446.34
Student Activity Fees	51,759.54
SPED Transportation	22,955.12
SPED Circuit Breaker	40,457.64
Theater and Drama	7,111.38
High School Parking Fees	23,949.57
After School Program - M.S.	(2,297.65)
School Gifts	13,363.70
High School Theater	11,354.10
School Insurance Reimbursement	-

Sub-Total	<u>1,502,741.42</u>
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Total Revolving and Other Accounts	<u><u>\$ 1,833,161.73</u></u>
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TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-12

REVENUE

User Fees	\$ 28,800
Bag Sales	84,425
Recycling Receipts	18,901
State Grant	-
	<u>132,126</u>

EXPENSES

Wages	39,191
Electricity	148
Heat	849
Repairs & Maintenance	4,599
Telephone	-
Trash Bags	6,742
Hauling	18,414
Disposal Fee	43,461
Indirect costs	22,575
Contract Services	-
Other	-
Recycling	-
	<u>-</u>

Total expenses 135,979

Net operating profit (deficit)	(3,853)
Transfers from (to) other funds	619
Retained Earnings, July 1, 2011	<u>13,575</u>
Retained Earnings, June 30, 2012	<u>\$ 10,341</u>

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-12

REVENUE

User Fees	\$ 691,778
Connection Fees	22,929
Inspection and other fees	700

Total Revenues	<u>715,407</u>
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EXPENSES

Wages	202,836
Electricity	44,064
Other Utilities	15,665
Town of Millbury	148,250
Repairs & Maintenance	8,310
Professional & Technical	9,521
Telephone	3,153
Other Supplies	537
Contract Services	11,255
Indirect costs	89,164
Other	79,101
Capital expenditures	-

Total expenses	<u>611,856</u>
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Net operating surplus	103,551
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Transfers from (to) other funds	2,084
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Retained Earnings, July 1, 2011	<u>488,260</u>
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Retained Earnings, June 30, 2012	<u><u>\$ 593,895</u></u>
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TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2012

	<u>BALANCE</u> <u>7/1/2011</u>	<u>ISSUED</u> <u>2012</u>	<u>RETIRED</u> <u>2012</u>	<u>BALANCE</u> <u>6/30/2012</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -			\$ -	
Manchaug Sewer	700,000	-	(100,000)	600,000	27,000
Title V Septic Program	25,049	-	(2,811)	22,238	-
Whittier Farms APR	251,000		(40,800)	210,200	6,475
Shaw Land	3,780,000	-	(240,000)	3,540,000	161,330
Capital Plan	495,000	-	(130,000)	365,000	21,450
2010 Capital Plan	379,000		(74,200)	304,800	9,375
ELC Roof	755,000	-	(35,000)	720,000	28,975
Fire Truck	525,000	-	(175,000)	350,000	14,875
2009 Capital Plan	255,000	-	(115,000)	140,000	7,007
2010 Capital Plan	30,000	-	(15,000)	15,000	893
2011 Capital Plan	366,500		(91,500)	275,000	11,968
ELC Solar Panels	550,000		(80,000)	470,000	6,307
Manchaug Sewer Treatment Plant	6,139,566	-	(341,686)	5,797,880	177,665
2012 Capital Plan	-	75,000	(35,000)	40,000	293
	-			-	
MS/HS Construction	25,000,000		(665,000)	24,335,000	972,244
	<u>\$ 39,251,115</u>	<u>\$ 75,000</u>	<u>\$ (2,140,997)</u>	<u>\$ 37,185,118</u>	<u>\$ 1,445,857</u>

TOWN OF SUTTON
OPEB FUND
JUNE 30, 2012

ASSETS

Cash and investments	<u>\$ 84,922</u>
Total Assets	<u><u>\$ 84,922</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>84,922</u>
Total liabilities and fund balances	<u><u>\$ 84,922</u></u>