

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2013

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IN MEMORY OF

The Town of Sutton recognizes the following individuals who left us during fiscal year 2013. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for the way that each has touched us.

Harry Bailey

Board of Selectmen
Finance Committee
Library Building Committee

Edward Domey

Planning Board
Development and Industrial Commission

Scott Hughes

Planning Board

Gregory Wass

Conservation Commission
Highway Department



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TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	1999.....8,414	2004.....9,212	2009....9,587
	1995.....7,959	2000.....8,628	2005.....9,417	2010....9,685
	1996.....8,152	2001.....8,727	2006.....9,583	2011....9,696
	1997.....8,186	2002.....8,894	2007.....9,684	2012....9,355
	1998.....8,229	2003.....8,969	2008.....9,765	2013....9,442

Registered Voters: 6403

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Center: Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6,
Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

John Kerry
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Richard E. Neal
Washington, DC 20515
202-225-5601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Ryan Fattman
Sutton, MA 01590
617-722-2425

2013 Tax Rate: \$15.57
Valuation: \$1,181,042,868
Operating Budget: \$28,146,462

SCHOOLS:
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Richard Moore
Boston, MA 02133
617-722-1420

REPRESENTATIVE IN GENERAL COURT
Seventh District
Paul Frost
Auburn, MA 01501
508-832-2840

DISTRICT ATTORNEY
Joseph D. Early Jr
Worcester, MA 01608
508-755-8601

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

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TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Carl Licopoli, 22 Fuller Road	2015
Selectmen	David Hall, 109 Hartness Rd.	2014
	Richard Hersom, 121 Douglas Rd.	2014
	Michael Chizy, 12 Marble Rd.	2015
	Kenneth Stuart, 153 Uxbridge Rd.	2015
	John Hebert, 23 Singletary Ave.	2016
School Committee	Nathan Jerome, 47 Dodge Hill Rd.	2014
	Paul Brennan, 6 Tipperary Dr.	2015
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2015
	Jesse Limanek, 3 Merrill Rd.	2016
	Liisa Locurto, 33 Peach Tree Dr.	2016
Blackstone Valley Regional School Comm.	Mitchell Intinarelli, 7 Burke Lane	2014
Planning Board (elected)	Wayne Whittier, Douglas Pike	2014
(appointed)	Tomm Connors, 119 Eight Lots Rd.	2014
(appointed)	Scott Paul, 309 Mendon Rd.	2014
(elected)	Robert Largess, 298 Boston Rd.	2015
(elected)	Jonathan Anderson, 182 Eight Lots Rd.	2016
Library Trustees	Rachel Tufts, 11 Waters Rd.	2014
	Cynthia Rielley, 21 Merriam Lane	2015
	Elizabeth Fritz Keyes, 142 Lincoln Rd.	2016
Housing Authority (state appointed)	Carl Hutchinson, 208 Burbank Rd.	2014
	Russell Boutiette, 8 Sovereign Heights	2015
	Lewis Atherton, 25 West Sutton Rd.	2016
	Russell Spain, 4 Torrey Rd.	2017
	Richard Lindstrom, 241 Manchaug Rd.	2018

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TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2017
Board of Appeals	Richard Deschenes	2014
	Michael McGovern	2015
	Richard Haskins	2015
	Jeffrey Fenuccio	2016
	Brittanie Reinold	2016
	Nicole Kuchinski, Associate	2016
Cemetery Commission	Paul Melia	2014
	James Johnson	2015
	James Renaud	2016
Conservation Commission	Mark Briggs	2014
	Joyce Smith	2014
	Alyse Aubin	2015
	Daniel Moroney	2016
	Robert Tefft	2016
Council on Aging	Rosemarie DeGaetano	2014
	Gale Graves	2014
	Henry Whittier	2014
	Beverly Gravison	2015
	Dorothy Gravison	2015
	Genevieve DeHaan, Associate	2015
Town Counsel	Kopelman & Paige	2016
Board of Health	John Silverberg	2014
	Steven Rice	2014
	Diane Miller	2015
	Tammi Marois	2015
	William Fredericks	2016
Historical Commission	Mark Kellogg	2014
	Keith Downer	2015
	Donna Rossio	2015
	Walter Baker	2016
	Lori Funari	2016
	Paul Dunn, Associate	2016

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OFFICETERM EXPIRES

Recreation Commission	Brian Allen	2014
	Jennifer Bohanan	2015
	Amy Parsekian	2016
Registrars of Voters	Debra Jacques	2015
	Pamela Gemme	2016
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	2015
	Vacancy	2015
	Vacancy	2015
	Vacancy	2015
	(School Superintendent)	
Sewer Commission	David Gravison	2013
	Larry Wiersma	2014
	Barbara Besette	2015

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2014
Animal Control Officer	Daniel Chauvin	2013
Animal Inspector	Edward Mansfield	2013
Board of Assessors	Ray Nichols	2015
	Robert Nunnemacher	2014
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Glenn Hand	Indefinite
Burial Agents	Cheryl Rawinski	2013
	Laura Caruso	2013
	Ronald Tetreau	2013
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Catherine Vandyne	Indefinite
Emergency Management	Paul Maynard	2013
	Donald Conlon	2013
	Diane Tefft	2013
Fence Viewer	David Lavallee	2013
Highway Superintendent	Mark Brigham	Indefinite
Parking Clerk	Laura Caruso	2013
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Dana Gravison	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Ronald Tetreau	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenocchio	Indefinite

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TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

Finance and Warrant
Advisory Committee

TERM EXPIRES

Jeffrey Bannon	2013
Patrick Morris	2013
Patricia Weagle	2013
William Connor	2014
Randa Tawadros	2014
Thomas Valorie	2014
Robert Recore	2015
Douglas Reid	2015
Richard Trudell	2015

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REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2013. The year began with the 2012 May Town election. The election resulted in the Reelection of Michael Chizy and the Re-election of Ken Stuart.

During the Board meeting of June 5, 2012, the Board of Selectmen reorganized. Mr. Michael Chizy was named Chairman of the Board. In addition, John Hebert was named Vice-Chairman of the Board and Ken Stuart was named Clerk of the Board.

In July of 2012, Selectman Kevin Geraghty submitted his resignation to the Board of Selectmen. Kevin was moving out of the town of Sutton to Southeast Massachusetts where he was closer to his job. The Board would like to thank Mr. Geraghty for all his years of service to the town of Sutton. The Board scheduled a special election to fill Kevin Geraghty's seat.

With Kevin Geraghty resigning his position from the Board of Selectmen, the Board needed to appoint another selectman to the Charter Review and Bylaw committee. The Board chose Richard Hersom to sit on this committee. The first meeting of the Charter Review and Bylaw committee was held on August 1, 2012.

In August, the town received a New Police Bearcat vehicle. This vehicle was obtained from a grant written by Police Chief Dennis Towle to serve the entire central mass region. The vehicle will be housed in the town of Webster and will be available to all central mass communities when needed. The Board would like to thank Chief Dennis Towle for all his efforts in obtaining this grant.

Also in August, the town acquired Manchaug Dam with a maintenance fund in the amount of \$350,000. This followed a long fight with Interface Inc. to acquire the dam and prevent the breaching of the dam. The Board would like to offer congratulations to everyone that helped with this effort.

David Hall was elected to the Board of Selectmen on October 2, 2012 by a special election to fill Kevin Geraghty's seat. The Board welcomed Mr. Hall at their regularly scheduled meeting on October 16th.

At the Fall Town Meeting, held on Monday October 15th the town meeting gave approval to abolish the Earth Removal Board and have the Planning Board act as the Earth Removal board. The number of earth removal permits has steadily declined and now we have only two active earth removal sites. The Board would like to thank the members of the Earth Removal Board for their service to the town.

Also in October, the town received the Leadership by Example Award which was presented to the town of Sutton at the Statehouse on October 25, 2012. This award was received due to the outstanding efforts of the town of Sutton with energy efficiency. Board Chairman Michael

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Chizy, planning director Jen Hager and myself attended the ceremony. Congratulations to the entire town for this significant achievement.

At the end of October we wrapped up the solarize Massachusetts program in which we partnered with the town of Millbury. The towns of Sutton and Millbury had signed contracts for 25 systems and 180 kW worth of electricity. While we were slightly disappointed with the total number of contracts signed the entire process was a huge success and brought Sutton and Millbury a little bit closer.

In December, the Town Administrator did a presentation on the costs of healthcare to the town and its employees. The town was offering a family plan with \$10 co-pays for prescription drugs as well as physician visits the total cost of which was \$17,500. The employee was responsible for 30% of the cost. The individual plan cost \$7,500 again the employee was responsible for 30%. The town hired EBS Foran as a consultant to issue an RFP to various health plans. In the end the town stayed with MILA and saved \$350,000 on healthcare costs.

In January, Town Accountant Timothy Harrison and James Smith presented to the Board on other post employment benefits liability (OPEB). The total OPEB liability has decreased from \$22,114,790 in 2010 to \$17,261,853 in 2012, a decrease of approximately \$5 million in liability. We made two changes in the healthcare plans this year. For the retirees we switched from Medex III to Medex II. For active employees, we increased the prescription co-pays, physician co-pays, and outpatient surgery/inpatient hospital stays. We look forward to continuing to reduce our OPEB liability through plan design changes and funding the OPEB trust fund.


Throughout the year the Board went on tours and received a number of updates regarding progress on the new Middle School/High School project. According to our project manager Strategic Building Solutions (SBS), the new school is behind schedule but still well under budget. The school was scheduled to be ready April 1, but significant delays by the general contractor TLT made that date unrealistic. The town began to assess liquidated damages for these delays. The Board would like to reiterate its intention on delivering a high-quality school on budget even if we have to deal with some delays.

At the May town meeting held on May 13, 2013 a proposal was brought forth to have the sewer department use retained earnings to purchase solar panels for their facility. At the same meeting the town adopted a capital plan that funded solar panels on the Manchaug fire roof and the Sutton Senior center. Ostrow Electric will complete the work during the summer of 2013.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

Michael Chizy, Chairman
John Hebert, Vice-Chairman
Ken Stuart, Clerk



Richard Hersom
David Hall

The Board of Selectmen met 24 times from July 1, 2012 to June 30, 2013.

Selectmen Michael Chizy attended 24/24 meetings
Selectmen John Hebert attended 22/24 meetings
Selectmen Ken Stuart attended 21/24 meetings
Selectmen Richard Hersom attended 16/24 meetings
Selectmen David Hall attended 16/16 meetings

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my sixth annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for the town of Sutton.

Due to the economic uncertainty, this year we decided to change our health care plans to more affordable options. We met with the Insurance Advisory Committee (IAC) which is made up of all the various unions on the town and school side. We also hired Ken Lombardi from EBS Foran to assist us with the IAC process. The first change we made with the IAC was on the retirees health plan. We switched from Medex Part 3 to Medex Part 2. We will save a significant amount of money and have improved the coverage for our retirees.

The IAC also recommended changes to the active employees plan. We decided to switch to the enhanced value HMO plan. The family plan for active employees decreased in cost by more than \$2000. Subsequently the premiums paid on a monthly basis also decreased for the employees and the town. The co-pays for prescriptions and doctor visits went from \$10-\$20 and the outpatient surgery and in-hospital stays increased.

To assist with this increased cost the town created a health reimbursement account (HRA). The HRA will help offset some of the employee's deductibles for outpatient surgery and inpatient hospital care. With all of these changes the town will save over \$350,000 for the FY 14 fiscal year budget. I would like to thank the IAC for their efforts on working with the town on health care changes. I would also like to thank Cathy Van Dyne for all her assistance with the IAC.

We began to fund the other postemployment benefits (OPEB) in 2012 with a \$50,000 contribution to the OPEB trust fund. The total OPEB liability has decreased from \$22,114,790 in 2010 to \$17,261,853 in 2012, a decrease of approximately \$5 million in liability. In addition in 2013 the governor submitted legislation to reduce the OPEB liability for the entire state. We look forward to continuing to reduce our OPEB liability through plan design changes and funding the OPEB trust fund.

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Overall Budget Picture

The Town of Sutton's annual operating budget for fiscal year 2013 was in the amount of \$26,777,005. The FY2013 budget was \$735,507 or 2.82% higher than the FY2012 final budget of \$26,041,498.

The School Department went through the second year of significant layoffs to balance their budget. In FY 2012 they laid off seven people and consolidated classes in the middle school. In 2013 the School Department laid off seven people and consolidated classes in the High School and increased class sizes in the Elementary school. These are challenging times for the school department budget. With state aid essentially level funded since FY2007 the only growth in revenues has come from the local property tax.

On the expenditure side, employee benefits continued to take a major portion of our budget increase. Employee benefits grew \$185,000 or 5.23% over the prior year. In comparison the total changes to departmental expenditures only went up to \$250,000 or 1.2%. We will continue to pursue negotiations of our health benefits with the new health reform act passed in the summer of 2011. Once again we budgeted \$140,000 for unemployment costs related to the school department.

I would like to thank the Board of Selectmen for the leadership and support over the past 6 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Administrator

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REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as Town Clerk for the fiscal year ending June 30, 2013.

Vital Statistics for fiscal year 2013:

Births	62
Deaths	49
Marriages	24
Population	9442
Registered Voters	6321

FINANCIAL REPORT

Dog Licenses	\$ 20,815.00
Miscellaneous Receipts	4,958.00
(vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	

Total Monies Collected	<hr/> \$ 25,773.00
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Respectfully submitted,
Laura J. Caruso
Town Clerk

Annual Town Meeting
October 15, 2012

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Fifteenth day of October, 2012 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 42 voters and 14 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to enter into a contract or contracts for a term in excess of three (3) years for the purchase of net metering credits upon such terms and conditions as the Board of Selectmen deem to be in the best interests of the Town.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it allows the Selectmen flexibility in negotiating contracts for the purchase of net metering credits.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 6 of the May 14, 2012 Annual Town Meeting by adjusting the following line items as follows:

Increase raise and appropriate revenue from state aid	\$ 145,097
Decrease free cash appropriation	\$ 84,217
Increase school department expense appropriation	\$ 60,880

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article; as it a customary article allowing for adjustments because state appropriations were received after the annual town meeting of 5/14/2012.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to raise and appropriate, the additional sums of \$5,000 to the Council on Aging expense line item for heating costs, \$3,600 to the Finance Department for Human Resource/Accounting Assistant wages and \$50,000 for the ELC solar panel debt service line item.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article; the funds come from new growth to pay for items not anticipated in the town meeting of 5/14/2012 and further pay down the debt of the solar panels on the Early Learning Center.

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ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to transfer sums from the following line items to pay prior year invoices as follows:

Account Transferred from	Amount	Prior Year Invoice
01220-52500	\$ 47.03	2011 Whitinsville Water Co.
01510-54200	\$142.56	2011 Moore Medical Supply
01610-57301	\$161.20	2010 Recorded Books LLC

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article; as it is a routine article to pay for invoices received after the year end close.

ARTICLE 5

SPONSOR: Planning Board

Voted unanimously to accept as public ways in the Town the roadways known as "Benoni Drive", "Blueberry Meadow Drive", "Cedar Hill Road", "Strawberry Knoll Drive", "Trillium Run", and "Wildflower Drive", as heretofore laid out by the Board of Selectmen, and further to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said ways as public ways, as printed in the Warrant.

As printed in the warrant:

"Colonial Acres, Town of Sutton, MA" prepared by Kalkunte Engineering Corporation dated 11/11/1988 Rev. through 11/6/1989 as recorded with the Worcester District Registry of Deeds in Plan Book 652, Plan 114;

and more specifically described in a written description of each said layout, a copy of said plan and descriptions having been filed with the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said way as a public way, which may include easements for drainage or utility purposes in surrounding lands, or act to do anything in relation thereto.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee recognizes that the Planning Board recommended the passage of this article and agrees with its recommendation.

ARTICLE 6

SPONSOR: Planning Board

Voted unanimously to authorize the Board of Selectmen to acquire by eminent domain for drainage and conservation purposes, the open space parcels shown as "Lot 107" and "Lot 108" in the Colonial Acres/Stonebridge Farm subdivision as printed in the Warrant.

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As printed in the Warrant:

“Colonial Acres, Town of Sutton, MA” prepared by Kalkunte Engineering Corporation dated 11/11/1988 Rev. through 11/6/1989 as recorded with the Worcester District Registry of Deeds in Plan Book 652, Plan 114, a copy of which is on file with the Town Clerk.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee recognizes that the Planning Board recommended the passage of this article and agrees with its recommendation.

ARTICLE 7

SPONSOR: Planning Board

Voted unanimously to accept as a public way in the Town the roadway known as “Skye Line Drive” as heretofore laid out by the Board of Selectmen, and further to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said ways as public ways, as printed in the Warrant.

As printed in the warrant:

“Skye Line Proposed Subdivision in Sutton, MA” prepared by Lavallee Brothers Inc., dated April 4, 1986 as recorded with the Worcester District Registry of Deeds in Plan Book 565, Plan 89.

and more specifically described in a written description of said layout, a copy of said plan and description having been filed with the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said way as a public way, which may include easements for drainage or utility purposes in surrounding lands, or act to do anything in relation thereto.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee recognizes that the Planning Board recommended the passage of this article and agrees with its recommendation.

ARTICLE 8

SPONSOR: Planning Board

Voted unanimously to authorize the Board of Selectmen to acquire by gift a “snow easement” over the area shown as “Proposed Private Way” on a plan entitled “Definitive Subdivision – Dean Farm Road Common Drive, Sutton, Massachusetts” as printed in the Warrant.

As printed in the Warrant:

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dated January 20, 1997 Revised February 2, 1999 and recorded in the Worcester District Registry of Deeds Plan Book 826 Plan 122.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee recognizes that the Planning Board recommended the passage of this article and agrees with its recommendation.

ARTICLE 9

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw, Section VI.L. Accessory Apartments as printed in the Warrant.

As printed in the Warrant:

by deleting the strikethrough language and adding the italicized language as follows:

L. Accessory Apartments

The intent of this section of the bylaw is to 1) increase the diversity of housing options for town residents in response to demographic changes, particularly the demand for housing for senior family members; 2) encourage better utilization of existing housing stock while maintaining the appearance and character of the town's single family neighborhoods; and 3) eliminate the continued construction of illegal unregulated apartment units, and 4) create another potential source of affordable housing units.

An accessory apartment is a dwelling unit constructed within and/or added onto a single family dwelling ~~or attached garage, or detached accessory structure.~~ *Accessory apartments must be a complete separate housekeeping unit that can be isolated from the original single family dwelling.*

The Board may waive strict compliance with any provision of this bylaw if it deems it in the public interest and determines that the intent of the bylaw has been maintained. Written record must be kept of such waivers including the reasons for them.

- a. ~~An accessory apartment shall only have no more than one bedroom~~ *Only one (1) bedroom is permitted in an accessory apartment.*
- b. Only one (1) accessory apartment shall be allowed per lot.
- c. ~~The owner(s) of the residence in which or for which the accessory apartment is created shall reside on the premises.~~ *The owner(s) of the property shall reside on the premises.*
- d. An accessory apartment shall be designed to maintain the appearance of the single family dwelling property of which it is a part, and shall be clearly subordinate to the single family dwelling. *A detached accessory apartment shall look like a barn or garage.*
- e. ~~Any exterior entrance to the apartment shall be located on the side or rear of the single family dwelling.~~
- f.e. ~~Any additions containing the apartment, in whole or in part, shall not increase the square footage of the original structure by more than 1,200 square feet, nor shall space in an existing structure converted to an accessory apartment exceed 1,200 square feet. The 1,200 square feet is the total floor area of the accessory apartment with no area excluded other than~~

~~unfinished basement space.~~ Accessory apartments shall not exceed 1,200 s.f. No floor area may be excluded from this calculation, other than unfinished attic or basement areas, or storage areas that cannot be accessed directly from the accessory apartment.

~~g.f.~~ No more than two (2) persons may occupy an accessory apartment.

~~h.g.~~ Board of Health must approve the addition of the unit before the permit can be granted.

~~i.h.~~ An accessory apartment cannot be its own stand-alone structure. It must be a portion of the main dwelling, or no more than 50% of a detached accessory structure such as a garage or barn.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee recognizes that the Planning Board recommended the passage of this article and agrees with its recommendation.

Planning Board voted 5 in favor 0 opposed to recommend this article. The Board felt it was important to be clear about intent of the regulation which is to allow for alternate housing forms while maintaining the appearance of Sutton's R-1 neighborhoods as single family areas. Additional changes are simply grammatical.

ARTICLE 10

SPONSOR: Board of Selectmen

Voted unanimously to amend Section 5.3 of Article 5 of the Town's General Bylaws, Earth Removal Bylaw, as printed in the warrant.

As printed in the Warrant:

by deleting the below text in strikethrough:

5.3—Earth Removal Board

~~There shall be established an Earth Removal Board to administer the provisions of the Earth Removal By-law. The members of the Earth Removal Board shall be appointed by the Board of Selectman for staggered three—year terms so that no more than two vacancies occur in one year. The Board of Selectmen shall appoint the five members based on the following: one member recommended by the Conservation commission, one by the Board of Appeals, one by the Town Moderator, one by the Planning Board and one by the Board of Selectmen. No person employed by or having a direct or indirect beneficial interest in a commercial earth removal business in the Town of Sutton shall be eligible for appointment to the Earth Removal Board. The Board shall file copies of its meeting minutes and copies of all permits issued and renewed with the Town Clerk and Board of Selectmen. The Board shall file an Annual Report with the Board of Selectmen summarizing its activities for the year including a complete listing of all permits and consulting engineering. The budget shall be administered by the Board of Selectmen.~~

and replacing it with the below text in bold:

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5.3—Earth Removal Board

There shall be established an Earth Removal Board to administer the provisions of the Earth Removal By-law. **The members of the Earth Removal Board shall consist of the members of the Town's Planning Board. An individual shall cease to be a member of the Earth Removal Board if the individual ceases to hold office as a member of the Planning Board.** The Board shall file copies of its meeting minutes and copies of all permits issued and renewed with the Town Clerk and Board of Selectmen. The Board shall file an Annual Report with the Board of Selectmen summarizing its activities for the year including a complete listing of all permits and consulting engineering. The budget shall be administered by the Board of Selectmen.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This is a consolidation and the Committee concurs with the proposal.

Meeting dissolved at 7:56 pm

Respectfully submitted,
Laura Caruso
Town Clerk

Annual Town Meeting May 13, 2013

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Thirteenth day of May, 2013 at 7:30 o'clock in the evening, then and there to act on the following articles:

There were 84 voters and 12 non-voters in attendance.

Voted unanimously to ratify the Town Moderator's appointment of James Horan, 61 Highland View Dr. as Deputy Moderator.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is a customary article calling for reports from town officers and committies.

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ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2014:

Salary and Wages	\$ 214,761
Operation and Maintenance	<u>\$ 478,881</u>
For a total of	\$ 693,642

And as funding therefor, that the Town vote to raise the \$ 693,642 as follows:

User Fees and Connection Fees	\$ 693,642
-------------------------------	------------

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2014:

Salary and Wages	\$ 39,798
Operation and Maintenance	<u>\$ 97,275</u>
For a total of	\$137,073

And as funding therefor, that the Town raise the \$ 137,073 as follows:

User Fees	\$ 137,073
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The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2014 period in the following manner:

General Government:	\$ 1,315,343
Public Safety:	\$ 2,313,091
Education:	\$ 14,650,749
Public Works:	\$ 822,851
Health and Human Services:	\$ 271,901
Recreation and Culture:	\$ 206,617
Debt & Interest:	\$ 4,278,854
Insurance & Employee Benefits:	\$ 3,482,228
Transfer to Capital Stabilization Fund	\$ 550,854
For a Total of:	\$ 27,892,488

And that the article be funded in the following manner:

Raise & appropriate the amount of	\$ 27,095,879
A Transfer from Free Cash	\$ 248,551
A Transfer From Capital Stabilization Fund	\$ 411,530
A Transfer from Other Reserves	\$ 24,789
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 27,892,488

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this budget. The Finance and Warrant Advisory Committee would like to remark that the budget presented is very positive. It was built taking into consideration the need for sustainability. There is minimal reliance on one time funds and has increased funding for the town's OPEB liability. In addition this budget reflects substantive changes in the cost of health insurance for Town employees. Overall the work done by the Town administration to create this budget is to be commended.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the sum of \$646,000 for the following purposes relating to the fiscal 2014 Capital Plan:

Department	Purpose	Amount	Source
POLICE	Vehicle Replacement Program	\$ 70,000	Borrowing
HIGHWAY	GPS Units	16,000	Borrowing
SCHOOL	Asbestos remediation SCEL	20,000	Cap. Stab. Fund
SCHOOL	Safety equipment	50,000	Borrowing
SCHOOL	Technology computers	50,000	Borrowing
FIRE	SCBA equipment	80,000	Cap. Stab. Fund
ASSESSORS	Revaluation	80,000	Free Cash
SCHOOL	Tile Elementary and ELC Classes	10,000	Free Cash
WATERS FARM	Roof replacement	50,000	Borrowing
TOWN HALL	Window replacement	10,000	Borrowing
TOWN	Solar panels on Town roofs	210,000	Free cash

FOR A TOTAL OF \$ 646,000

And to meet this appropriation, transfer the sum of \$300,000 from Free Cash, transfer the sum of \$100,000 from the Capital Stabilization Fund and borrow the sum of \$246,000; and further that the Board of Selectmen is authorized to take any other action to carry out these projects and that any unexpended funds from each of these projects be transferred to the Capital Stabilization Fund.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the Fiscal 2014 Capital Projects Plan and an integral part of the town's budget.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$80,000 from Article 8 of the May 14, 2012 Annual Town Meeting, to fund the Fiscal Year 2014 Unemployment Account.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, to cover anticipated cost of unemployment charges associated with layoffs at the school system. The funding is a carryover from the prior fiscal year.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$ 100,000 from Free Cash to the Other Post-employment (OPEB) Account.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

ARTICLE 10

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$ 70,000 from Free Cash to the General Stabilization Fund.

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*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.
This represents the continued funding of the Stabilization Account.*

ARTICLE 11

SPONSOR: Board of Selectmen

Vote to transfer the sum of \$30,000 from Free Cash to the Fiscal 2014 Highway Department salaries account for the purpose of funding the sick leave buy-back due to a retiring employee of the Highway Department.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.
This is a contractual obligation.*

ARTICLE 12

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2013, as printed in the warrant.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article,
as it is the annual authorization of the town's 53 E ½ accounts.*

ARTICLE 13

SPONSOR: Board of Selectmen

Voted unanimously to transfer from the Sewer Enterprise Fund Retained Earnings the sum of \$36,928.00 for the purpose of purchasing a 2013 Ford F-350, or other similar vehicle, with mounted plow frame and plow attachment for the Sutton Sewer Department.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article,
as it is funded by the retained earnings account from the Sewer department.*

ARTICLE 14

SPONSOR: Board of Selectmen

Voted unanimously to transfer from the Sewer Enterprise Fund Retained Earnings the sum of \$73,900.00 for the purpose of purchasing and installing solar panels at the Hough Road Sewer Treatment facilities.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article,
as it is funded by the retained earnings account from the Sewer department.*

ARTICLE 15

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$85,000 from Free Cash to fund the Fiscal 2013 Snow and Ice Account.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article,
as it is funds the Snow and Ice account in anticipation of needs going forward.*



ARTICLE 16

SPONSOR: Board of Selectmen

Voted to transfer the sum of \$5000.00 from the Waterways Improvement Fund (T1106422) duly collected as the dedicated portion of the Massachusetts Boat Excise Tax due the Town of Sutton, said sum to be used for the control of Eurasian Watermilfoil, Fanwort or algae in Lake Singletary and Manchaug Pond.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it shares equally with both Town lakes monies generated from the Massachusetts Boat Excise Tax due the Town of Sutton.

ARTICLE 17

SPONSOR: Richard Norlin

Voted 54 YES to 15 NO on an amended motion to transfer the sum of \$ 1000.00 from the Waterways Improvement Fund (T1106422) duly collected as the dedicated portion of the Massachusetts Boat Excise Tax due the Town of Sutton, said sum to be used for the control of Eurasian Watermilfoil, Fanwort or algae in Lake Singletary.

The Finance and Warrant Advisory Committee voted 6-0 NOT to recommend passage of this article. The Committee notes that this citizen's petition is singular to Lake Singletary and that it is an unfunded request that is in addition to funds committed in Article 16.

Meeting dissolved at 8:37PM

Respectfully submitted,
Laura J. Caruso
Town Clerk

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Annual Town Election
May 28, 2013

Precinct One

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Davis Kiley Francis Roncone Eugene Massey Dorothy Walsh	Carolyn Shannon Christine Hicks Patricia Morse Bridget Conlon
Police	Christopher Green, Joshua Nunnemacher	

Precinct Two

Warden	<u>7 am to 2 pm</u> Patricia Nedoroscik	<u>2 pm to 8 pm</u> Barbara Bessette
Clérk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Bernice Plante	Joan Richard Rebecca Lecouteur Gloria Michelson Carolyn Amaral
Police	Bryan Lefebvre	

Precinct Three

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison Robert Faulkner Marjorie Fisher	Gale Graves Barbara Concaugh Mary Senosk
Police	Joseph Fortunato, Kevin Richard, Lisa Bonney	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 1				
Blanks	5	8	1	14
John L. Hebert*	67	47	34	148
Write-Ins	0	0	0	0
TOTAL	72	55	35	162

**The Town Clerk declared John L. Hebert elected.*

School Committee				
3 yrs. Vote for 2				
Blanks	39	33	10	82
Jesse Limanek*	55	38	29	122
Liisa Locurto*	50	39	31	120
Write-Ins	0	0	0	0
TOTAL	144	110	70	324

**The Town Clerk declared Jesse Limanek and Liisa Locurto elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	31	40	25	96
Jonathan Anderson*	39	12	8	59
Other Write-Ins	2	3	2	7
TOTAL	72	55	35	162

**The Town Clerk declared Jonathan Anderson elected.*

Library Trustee				
3 yrs. Vote for 1				
Blanks	61	42	26	129
Elizabeth Fritz				
Keyes*	5	11	8	24
Other Write-Ins	6	2	1	9
TOTAL	72	55	35	162

**The Town Clerk declared Elizabeth Fritz Keyes elected.*

Housing Authority				
5 yrs. Vote for 1				
Blanks	14	13	4	31
Richard Lindstrom*	58	42	29	129
Write-Ins	0	0	2	2
TOTAL	72	55	35	162

**The Town Clerk declared Richard Lindstrom elected.*

REPORT OF THE TOWN ACCOUNTANT

This is my nineteenth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.


During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. The next year will once again be challenging in light of the general state of the economy nationally and locally but there is light at the end of the tunnel. We wait anxiously for all of the new commercial projects that have been approved and are waiting for financing to begin construction, as well as, proposed residential construction, and of course the completion of the school building project. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

September 10, 2013



TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2013

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 2,681,233	\$ 2,153,937	\$ 11,362,966	\$ 4,128	\$ 761,033	\$ 2,567,645	\$ 19,530,942
Receivables:							
Property taxes	744,562	-	-	-	-	-	744,562
Excise and other taxes	167,098	-	-	-	-	-	167,098
Departmental	-	-	-	-	100,432	-	100,432
Intergovernmental	-	89,400	-	-	-	-	89,400
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	<u>\$ 3,592,893</u>	<u>\$ 2,243,337</u>	<u>\$ 11,362,966</u>	<u>\$ 8,128</u>	<u>\$ 861,465</u>	<u>\$ 2,567,645</u>	<u>\$ 20,636,434</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 627,959	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 627,959
Accrued liabilities	29,912	-	1,991,085	-	52,220	-	2,073,217
Deferred revenues	790,140	-	-	-	100,432	-	890,572
Overlay reserve	121,520	-	-	-	-	-	121,520
Performance bonds payable	-	-	-	-	-	49,800	49,800
Student activity funds	-	-	-	-	-	56,928	56,928
Note payable	-	-	-	-	-	-	-
Total Liabilities	<u>1,569,531</u>	<u>-</u>	<u>1,991,085</u>	<u>-</u>	<u>152,652</u>	<u>106,728</u>	<u>3,819,996</u>
Fund Balances:							
Reserved for Encumbrances	203,699	-	-	-	-	-	203,699
Reserved for debt service	214,640	-	-	-	-	-	214,640
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	34,232	-	9,371,881	-	-	-	9,406,113
Reserved for grants	-	279,702	-	-	-	-	279,702
Reserved for trust funds	-	-	-	-	-	2,460,917	2,460,917
Retained earnings	-	-	-	8,128	708,813	-	716,941
Unreserved:							
Designated for subsequent year	648,551	-	-	-	-	-	648,551
Undesignated	922,240	1,963,635	-	-	-	-	2,885,875
Total fund balances	<u>2,023,362</u>	<u>2,243,337</u>	<u>9,371,881</u>	<u>8,128</u>	<u>708,813</u>	<u>2,460,917</u>	<u>16,816,438</u>
Total liabilities and fund balances	<u>\$ 3,592,893</u>	<u>\$ 2,243,337</u>	<u>\$ 11,362,966</u>	<u>\$ 8,128</u>	<u>\$ 861,465</u>	<u>\$ 2,567,645</u>	<u>\$ 20,636,434</u>

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
JUNE 30, 2013

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 18,142,061	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,142,061
Excise and other taxes	1,479,191	3,161	-	-	-	-	1,482,352
Intergovernmental	5,990,379	1,939,085	9,110,562	-	-	-	17,040,026
Charges for services	-	616,278	-	131,536	700,527	-	1,448,341
Licenses, permits and fines	181,012	24,337	-	-	-	-	205,349
Fees and other departmental revenue	558,260	598,931	-	-	56,863	4,800	1,218,854
Investment income	157,002	1,969	-	-	-	20,730	179,701
Other	152,182	428,283	-	-	-	-	580,465
Total Revenues	<u>26,660,087</u>	<u>3,612,044</u>	<u>9,110,562</u>	<u>131,536</u>	<u>757,390</u>	<u>25,530</u>	<u>40,297,149</u>
Expenditures:							
General government	1,368,014	273,032	-	-	-	-	1,641,046
Public safety	2,225,516	145,637	-	-	-	-	2,371,153
Education	14,336,995	2,356,075	16,512,391	-	-	-	33,205,461
Public works	931,143	593,775	-	-	-	-	1,524,918
Health and human services	237,434	59,048	-	-	-	-	296,482
Culture and recreation	184,709	33,702	-	-	-	-	218,411
Employee benefits	3,453,148	-	-	-	-	-	3,453,148
Transfer station	-	-	-	111,174	-	-	111,174
Sewer	-	-	-	-	553,783	-	553,783
Insurance	246,200	-	-	-	-	-	246,200
Debt principal	2,508,883	-	-	-	-	-	2,508,883
Debt interest and charges	1,472,082	-	-	-	-	-	1,472,082
State and county charges	70,400	-	-	-	-	-	70,400
Capital outlay	-	-	-	-	-	-	-
Court judgements	-	-	-	-	-	-	-
Total expenditures	<u>27,034,524</u>	<u>3,461,269</u>	<u>16,512,391</u>	<u>111,174</u>	<u>553,783</u>	<u>-</u>	<u>47,673,141</u>
Excess of revenues over (under) expenditures	<u>(374,437)</u>	<u>150,775</u>	<u>(7,401,829)</u>	<u>20,362</u>	<u>203,607</u>	<u>25,530</u>	<u>(7,375,992)</u>
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	5,101,963	-	-	-	5,101,963
Operating transfers in	700,506	16,817	-	-	-	545,719	1,263,042
Operating transfers out	(554,236)	(23,737)	-	(22,575)	(89,164)	(573,330)	(1,263,042)
	<u>146,270</u>	<u>(6,920)</u>	<u>5,101,963</u>	<u>(22,575)</u>	<u>(89,164)</u>	<u>(27,611)</u>	<u>5,101,963</u>
Change in Fund Balance	(228,167)	143,855	(2,299,866)	(2,213)	114,443	(2,081)	(2,274,029)
Fund balance, beginning of year	<u>2,251,529</u>	<u>2,099,482</u>	<u>11,671,747</u>	<u>10,341</u>	<u>594,370</u>	<u>2,462,998</u>	<u>19,090,467</u>
Fund balance, end of year	<u>\$ 2,023,362</u>	<u>\$ 2,243,337</u>	<u>\$ 9,371,881</u>	<u>\$ 8,128</u>	<u>\$ 708,813</u>	<u>\$ 2,460,917</u>	<u>\$ 16,816,438</u>

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TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2013

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 18,243,469	\$ 18,142,061
Motor vehicle and other excise taxes	1,240,400	1,383,949
State aid	5,981,335	5,990,379
Licenses, permits and fines	138,700	181,012
Fees	167,577	297,283
Rentals	110,000	97,292
Interest income and penalties	135,000	157,002
Other	226,000	313,207
	<u>26,242,481</u>	<u>26,562,185</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	220,000	220,000
Proceeds from borrowing	-	-
Transfer from stabilization	-	-
Transfer from capital stabilization	573,330	573,330
Transfer from other funds	7,792	15,437
Use of free cash	665,783	665,783
Transfer from other reserves	-	-
Enterprise Fund indirect costs	111,739	111,739
FEMA	-	-
Bond Premium, Net	19,601	17,382
	<u>1,598,245</u>	<u>1,603,671</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 27,840,726</u></u>	<u><u>\$ 28,165,856</u></u>

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TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2013

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 76	\$ -
Selectmen	16,050	7,933	-
Town administrator	160,683	158,955	-
Finance committee	200	200	-
Reserve fund	155	-	-
Town Accountant & Human Resources	69,954	69,241	-
Central purchasing	193,235	186,012	-
Assessors	106,139	104,107	240
Revaluation	29,961	15,559	-
Collector	115,424	112,197	-
Treasurer	12,000	6,977	-
Town counsel	65,000	45,812	-
Personnel	10,801	5,936	-
Data processing	106,010	96,560	-
Town clerk	99,592	93,628	2,205
Elections and registrations	28,650	28,059	-
Conservation	27,225	26,232	-
Waters farm	750	750	-
Planning board	132,681	105,009	26,937
Zoning board	1,500	-	-
Earth removal board	4,400	2,126	-
Public buildings	121,162	97,029	5,000
Town report	2,000	1,898	-
Community & economic development	6,000	4,775	500
Government cable access	56,577	56,577	-
Town audit and actuarial services	33,000	32,500	-
Land purchase	120,000	109,866	10,134
	<u>1,519,549</u>	<u>1,368,014</u>	<u>45,016</u>

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**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2013**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,615,553	\$ 1,577,426	\$ 8,480
Fire	402,300	384,831	7,678
Ambulance	72,000	71,400	-
Building inspector	103,755	100,398	-
Electrical inspector	12,700	12,674	-
Gas inspector	4,200	4,082	-
Plumbing inspector	10,500	10,500	-
Emergency management	14,200	14,184	-
Sealer of weights and measures	2,000	2,000	-
Animal control	19,973	17,969	-
Tree warden	30,202	30,052	-
	<u>2,287,383</u>	<u>2,225,516</u>	<u>16,158</u>
Education:			
Sutton schools	\$ 12,997,369	\$ 12,997,372	\$ -
Vocational schools	1,115,167	1,115,167	-
School choice assessment	59,876	59,862	-
School building committee	10,396	-	-
School articles/carryovers	167,402	164,594	2,808
	<u>14,350,210</u>	<u>14,336,995</u>	<u>2,808</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2013**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 614,934	\$ 600,404	\$ 915
Snow and ice	237,100	237,015	-
Street lighting	24,000	22,924	-
Landfill monitoring	17,500	17,200	-
Lake maintenance	5,000	5,000	-
Cemetery	74,079	48,600	23,149
	<u>972,613</u>	<u>931,143</u>	<u>24,064</u>
Health and Human Services:			
Board of Health	\$ 67,087	\$ 64,825	\$ -
Council on Aging	128,633	125,167	-
Veterans	51,903	47,442	-
	<u>247,623</u>	<u>237,434</u>	<u>-</u>
Culture and Recreation:			
Library	\$ 171,162	\$ 153,291	\$ -
Recreation	67,346	31,029	34,533
Historical	200	-	-
Memorial day	2,500	389	1,120
	<u>241,208</u>	<u>184,709</u>	<u>35,653</u>

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**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2013**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,508,883	\$ 2,508,883	\$ -
Interest	1,419,135	1,411,177	-
Short-term interest	17,000	16,778	-
	<u>3,945,018</u>	<u>3,936,838</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 753,518	\$ 752,144	
Unemployment	183,526	67,704	80,000
Health insurance	2,340,000	2,329,052	-
Medicare tax	215,000	204,248	-
General insurance	252,200	246,200	-
OPEB Contribution	100,000	100,000	
	<u>3,844,244</u>	<u>3,699,348</u>	<u>80,000</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,159	\$ 2,159	\$ -
Other state and county assessments	68,915	68,241	-
Court judgements	-	-	-
Transfers to other funds	562,331	554,236	-
	<u>633,405</u>	<u>624,636</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 28,041,253</u></u>	<u><u>\$ 27,544,633</u></u>	<u><u>\$ 203,699</u></u>

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TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2013

Scholarships	\$ 856.20
Manchaug Dam Gift Fund	351,437.43
Villas at PV Bond	29,869.80
Colonial Acres Bond	3,889.34
Destination Imagination	3,477.09
Police Gifts	3,886.65
Board of Health Fees	12,700.66
Insurance < \$20,000	(2,222.60)
Food Pantry Gifts	8,666.09
Library Gifts	4,540.03
Manchaug Ramp Fees	14,466.01
Police Drug Forfeiture	11,609.01
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Earth Removal Board Fees	1,500.00
Grave Openings	1,000.00
Fire Dept Gifts	5,513.13
Fire Detail	4,974.05
Bandstand on the Common Gifts	1,096.43
Tricentennial Park	20,708.18
Conservation Inspection Fees	45,624.08
Town Hall Gifts	70.74
Planning Board Fees	10,960.80
ZBA 53G	2,913.36
Waterways Improvement	4,739.89
Sale of Cemetery Lots	4,200.00
Public Shade Tree	1,872.09
WPAT Loan Repayments	20,365.95
Cable Access Fees	73,383.35
Wetlands Protection Fees	27,912.71
Police Detail	(4,730.00)
Commerce Park Lighting	17,220.00
Police K-9 Gifts	1,046.16

685,849.85

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TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2013
(Continued)

Drivers Education	3,510.75
School Lunch	37,290.96
School Tuition	66,781.41
School Athletic	22,364.08
Band Revolving	4,334.81
School Facility Use	16,253.84
School Choice	589,422.79
Lost Book Fees	1,332.07
School Bus Fees	81,200.00
Summer Camp	16,993.97
Preschool Fees	46,963.87
E.S. After School Program	95,279.52
Student Activity Fees	44,086.11
SPED Transportation	55,996.05
SPED Circuit Breaker	91,001.97
Theater and Drama	7,942.02
High School Parking Fees	31,520.57
After School Program - M.S.	(2,297.65)
School Gifts	13,339.90
High School Theater	54,468.01
School Insurance Reimbursement	-
	<u>1,277,785.05</u>
Total Revolving and Other Accounts	<u><u>\$ 1,963,634.90</u></u>

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TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2013

Library State Grant	\$ 22,598.72
Library Teens & Tweens	65.24
Fire SAFE	4,233.94
MEMA Performance	(1,850.49)
Public Health Planning	9,206.35
Cable Equipment	228,750.58
Cultural Council	3,196.68
DOER Green Community	870.03
Solar Fair	2,354.54
DCR Camp Marion	3,713.51
Volunteer Fire Assistance	329.30
Title 1	46.22
Teacher Quality	6,187.58

\$ 279,702.20



TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-13

REVENUE

User Fees	\$ 700,527
Connection Fees	50,429
Inspection and other fees	6,434

Total Revenues	<u>757,390</u>
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EXPENSES

Wages	196,622
Electricity	42,095
Other Utilities	11,526
Town of Millbury	177,212
Repairs & Maintenance	16,086
Professional & Technical	10,792
Telephone	4,600
Other Supplies	2,148
Contract Services	12,575
Indirect costs	89,164
Other	80,127
Capital expenditures	-

Total expenses	<u>642,947</u>
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Net operating surplus	114,443
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2012	<u>593,895</u>
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Retained Earnings, June 30, 2013	<u><u>\$ 708,338</u></u>
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LG

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-13

REVENUE

User Fees	\$ 30,285
Bag Sales	89,658
Recycling Receipts	11,593
State Grant	-
	<u>131,536</u>

EXPENSES

Wages	38,421
Electricity	115
Heat	949
Repairs & Maintenance	3,272
Telephone	-
Trash Bags	9,595
Hauling	16,886
Disposal Fee	41,936
Indirect costs	22,575
Contract Services	-
Other	-
Recycling	-
	<u>-</u>

Total expenses 133,749

Net operating profit (deficit) (2,213)

Transfers from (to) other funds -

Retained Earnings, July 1, 2012 10,341

Retained Earnings, June 30, 2013 \$ 8,128

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TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2013

REVENUE

Town Contribution	\$ 100,000
Medicare Part D	-
Investment Income	<u>4,148</u>
Total Revenues	<u>104,148</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
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Net Operating Surplus	104,148
Fund Balance, Beginning of Year	<u>84,922</u>
Fund Balance, end of Year	<u><u>\$ 189,070</u></u>

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TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2013

ASSETS

Cash and investments \$ 189,070

Total Assets \$ 189,070

LIABILITES AND FUND BALANCES

Liabilites \$ -

Fund Balances:

Reserved for Retiree Health Insurance 189,070

Total liabilities and fund balances \$ 189,070

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TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2013

	<u>BALANCE</u> <u>7/1/2012</u>	<u>ISSUED</u> <u>2013</u>	<u>RETIRED</u> <u>2013</u>	<u>BALANCE</u> <u>6/30/2013</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -			\$ -	
Manchaug Sewer	600,000	-	(100,000)	500,000	23,500
Title V Septic Program	22,238	-	(2,811)	19,427	-
Whittier Farms APR	210,200		(43,400)	166,800	5,659
Shaw Land	3,540,000	-	(240,000)	3,300,000	151,730
Capital Plan	365,000	-	(120,000)	245,000	16,250
2010 Capital Plan	304,800		(71,600)	233,200	7,891
ELC Roof	720,000	-	(35,000)	685,000	28,100
Fire Truck	350,000	-	(175,000)	175,000	10,500
2009 Capital Plan	140,000	-	(115,000)	25,000	4,020
2010 Capital Plan	15,000	-	(15,000)	-	630
2011 Capital Plan	275,000		(70,000)	205,000	9,600
ELC Solar Panels	470,000		(130,000)	340,000	2,578
Manchaug Sewer Treatment Plant	5,797,880	-	(351,072)	5,446,808	167,768
2012 Capital Plan	40,000	-	(40,000)	-	14
MS/HS Construction	-	5,101,963		5,101,963	-
MS/HS Construction	24,335,000		(1,000,000)	23,335,000	982,937
	<u>\$ 37,185,118</u>	<u>\$ 5,101,963</u>	<u>\$ (2,508,883)</u>	<u>\$ 39,778,198</u>	<u>\$ 1,411,177</u>

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2013, beginning July 1, 2012 and ending June 30, 2013.

Real Estate Tax	Amount Collected
2013	\$ 17,208,993.71
2012	\$ 240,336.27
2011	\$ 2,785.16
2010	\$ 11,134.68
Prior to 2010	\$ 6,388.39
2012 Supplemental Tax	\$ 25,245.44
2113 Supplemental Tax	\$ 9,766.19
Personal Property Tax	Amount Collected
2013	\$ 643,541.39
2012	\$ 409.31
2011	\$ 247.19
Prior to 2011	\$ -
Motor Vehicle Excise Tax	Amount Collected
2013	\$ 1,191,080.25
2012	\$ 185,394.91
2011	\$ 5,484.04
2010	\$ 1,411.31
2009	\$ 477.19
2008	\$ 728.13
2007	\$ 232.92
2006	\$ 81.25
Prior to 2006	\$ -
Manchaug Water	Amount Collected
2013 PP Tax	\$ 4,079.89
2013 RE Tax	\$ 42,926.32
2012 RE Tax	\$ 971.68
2011 RE Tax	\$ 589.65
2011 PP Tax	\$ 9.15
Wilkinsonville Water	
2013 PP Tax	\$ 2,335.52
2013 RE Tax	\$ 148,006.37
2012 PP Tax	\$ -
2012 RE Tax	\$ 786.34
2011 PP Tax	\$ 2.32
2011 RE Tax	\$ 435.96
Sewer Liens with Interest	Amount Collected
2013	\$ 60,274.53
2012	\$ 716.94
Septic Loans	
2013	\$ 1,007.50
Sewer Usage	Amount Collected
Includes Int. & Penalty	\$ 642,585.69
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 425.00
Municipal Lien Certificates	\$ 21,350.00
Boat Excise Tax	\$ 6,396.86
Animal Excise Tax	\$ 656.65
Interest	\$ 56,762.53
Return Check Fees	\$ 125.00
Demand Fees	\$ 23,025.54
Motor Vehicle Mark Fees	\$ 9,040.00

Respectfully Submitted by:

Catherine VanDyne, Treasurer/Collector

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Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2013:

Balance June 30, 2012	\$	20,248,615.27
Add Treasurer's Receipts	\$	48,447,410.17
Less Warrants Paid	\$	(51,649,129.36)
Balance June 30, 2013	\$	17,046,896.08

As of June 30, 2013 cash consisted of the following balances:

Unibank Accounts Payable	\$	-
Unibank Payroll Account	\$	-
Unibank School Lunch	\$	159,266.79
Unibank General Fund	\$	3,169,311.97
Unibank Now Account	\$	244,930.34
UniBank Tri-Centennial Park	\$	13,083.18
UniBank Bond Account	\$	1,311,529.41
Millbury Savings Bank	\$	1,598,622.77
Unibank Elementary School	\$	13,062.08
Unibank Early Learning Center	\$	11,354.22
Unibank Middle School	\$	20,533.20
Unibank Memorial High School	\$	21,448.79
Unibank Cultural Account	\$	2,997.66
Century Bank	\$	82,414.92
Unibank Band Stand Acct	\$	2,836.43
UniBank FSA Account	\$	8,103.24
UniBank OPEB Account	\$	101.77
Lowell 5 CD	\$	5,029,861.88
Lowell 5 2nd CD	\$	5,006,000.00
Dam Gift Account	\$	351,437.43

Total Cash \$ **17,046,896.08**

Trust Funds		
Stablization Account	\$	1,824,092.14
Trust Funds		\$520,076.50
UniBank Capital Stabilization	\$	90,077.59
	\$	<u>2,434,246.23</u>

Outstanding Debt June 30, 2011

Long Term Debt-Inside Debt Limit

Fire Truck	\$	175,000.00
Capital Plan	\$	708,200.00
Solid Waste	\$	19,427.00

Sub Total \$ **902,627.00**

Long Term Debt Outside Debt Limit

ELC Solar Panels	\$	340,000.00
School Buildings	\$	29,121,963.00
Sewer	\$	500,000.00
Sewer	\$	5,446,808.00
Shaw Land	\$	3,300,000.00
Whittier Farms APR	\$	166,800.00

Sub Total \$ **38,875,571.00**

Total Long Term Debt \$ **39,778,198.00**

Respectfully Submitted by:
Catherine VanDyne, Treasurer/Collector

Annual Trust Fund Report
Town of Sutton
Fiscal 2010
July 1, 2012 to June 30, 2013

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2012	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2013
Cemetery General Care	\$35,325.77			\$ 127.90	\$35,453.67
Cemetery General Care	\$181,924.31	\$ 9,800.00		\$ 672.17	\$192,396.48
Conservation Comm	\$1,138.60			\$ 4.14	\$1,142.74
Conservation Comm II Fund	\$79,937.67			\$ 289.36	\$80,227.03
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$569.09			\$ 5.46	\$574.55
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$3,852.30			\$ 19.94	\$3,872.24
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$725.02			\$ 7.44	\$732.46
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,539.13			\$ 8.58	\$1,547.71
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$8,993.03			\$ 51.26	\$9,044.29
Hector W Chase Library Fund	\$551.31				\$551.31
Hector W Chase Library Fund Int	\$86.60			\$ 2.27	\$88.87
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,378.96			\$ 7.56	\$1,386.52
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$3,941.05			\$ 22.93	\$3,963.98
Perpetual Care	\$54,444.87	\$ 8,300.00		\$ 208.59	\$62,953.46
Perpetual Care Int	\$2,000.51			\$ 7.25	\$2,007.76
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$492.56			\$ 5.99	\$498.55
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$2,924.68			\$ 15.15	\$2,939.83
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$15,185.86			\$ 78.69	\$15,264.55
Sutton Comm Beautification	\$1,050.20			\$ 3.79	\$1,053.99
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$13,962.57			\$ 87.45	\$14,050.02
War Memorial Fund	\$1,539.59			\$ 5.55	\$1,545.14
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$13,808.60			\$ 122.35	\$13,930.95
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$2,998.20			\$ 47.01	\$3,045.21
Library Account	\$529.56			\$ 1.89	\$531.45
Janet Shaw Memorial Library	\$1,446.81			\$ 5.25	\$1,452.06
Dare Account	\$1,308.34		\$ (1,308.34)		\$0.00
Manchaug Library	\$7,130.67			\$ 25.81	\$7,156.48
Donald A King	\$463.83			\$ 1.68	\$465.51
TOTALS:	\$501,449.38	\$ 18,100.00	(\$1,308.34)	\$ 1,835.46	\$520,076.50

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REPORT OF THE BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2013, the period ending June 30, 2013.

The qualified sales that occurred in calendar year 2011 and 2012 were used for Fiscal 2013. The tax rate for all real estate and personal property is \$ 15.57. The Wilkinsonville Water District tax rate is \$.48. The Manchaug Water District rate is \$1.31.

The next triennial Revaluation the Town will undergo is for Fiscal Year 2015. VGSI will be doing the The Listing and Measure.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our Assistant Assessor, Michelle Reed, her hard work is appreciated.

Fiscal 2013 Recapitulation Sheet:

Appropriations:


Town Meetings	\$ 28,146,462.00
Cherry Sheet Offsets	\$ 360,444.00
Revenue Deficits	\$ 3,026.15
Debt & Interest	\$ 20,000.00
State and County Charges	\$ 119,491.00
Overlay	\$ 145,368.24
Other charges	\$ 85,124.00
Total Appropriations	\$ 28,879,915.39

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,341,779.00
Local Receipts	\$ 2,017,677.00
Enterprise Funds	\$ 830,116.00
Other Available Funds	\$ 820,723.00
Free cash	\$ 480,783.00
Total Revenue	\$ 10,491,078.00

Total Town Value	\$ 1,181,042,868.00
Residential Class Value	\$ 1,043,142,929.00
Commercial Class Value	\$ 55,652,841.00
Includes classified land values	
Industrial Class Value	\$ 40,820,400.00
Personal Property Value	\$ 41,426,698.00
Tax Rate for all Classes	\$ 15.57

Respectfully submitted, Robert Nunnemacher, Chairman
Joyce Sardagnola, Principal Assessor
Ray J. Nichols III, Member



Quarterly Tax Billing was passed at town meeting on October 20, 2008 information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.


Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law: Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);

Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);

Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office.



Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of :

Manufacture (brand new car released before model year) 50%

In the designated year of manufacture: 90%

In the second year: 60%

In the third year: 40%

In the fourth year: 25%

In the fifth and all succeeding years: 10%


Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to; or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.



REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2013.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year. The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.


The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Brookfield, North Brookfield, Millbury and Webster. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits. Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, the Massachusetts Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held biweekly at various locations across the region, to provide the tools resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents.

Influenza Clinics	17
Immunizations	940
Home Visits	83
Outreach/ case management	188
Communicable disease contacts	865

Respectfully submitted,
Cheryl A. Rawinski, RN
Public Health Nurse



REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton,
The Board of Health reports the following activities for the fiscal year ending June 30, 2013.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational /sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes and environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and Public Health Nurse.


There were 69 Title 5 inspections filed with the Board of Health as completed. Of the 69 inspections, 52 passed, 6 conditionally passed, and 10 failed and 1 required further evaluation.

Other Board of Health Activities as stated below:

Percolation Tests	44
Plan Reviews	31
Septic Permits	39
Well Permits	18
Food Permits	20
Retail Food Permits	6
Limited Retail Food Permits	5
Catering Permits	2
Day Care Food Permits	2
Church Food Permits	3
Non-Profit Food Permits	4
Temporary Food Permits	11
Mobile Food Permits	3
Residential Kitchen Permits	1
Milk Permits	26
Septage Hauler	13
Solid Waste Hauler	26
Disposal Works License	32
Chemical Toilets	6
Tobacco Permits	8
Beaver Permits	3
Recreational, Sports Camps	1
Campgrounds	3
Barn Inspections	71
Beach Permits	5

Respectfully submitted,
John Silverberg, Chairman
Tammi Marois, Member
Steven Rice, Member
Cheryl Rawinski, RN

William Fredericks, Vice Chairman
Diane Miller, Member
James Malley, Health Agent
Judy Bater, Administrative Assistant



REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton:

The Building Department submits the following report for the fiscal year ending June 30, 2013.

Residential construction starts have increased significantly due to the Leland Hill Estates and Villas at Pleasant Valley projects. Those numbers will continue to grow as those projects continue to move forward.

Construction of the Sutton Middle School High School Project is ongoing and the Department continues to work diligently with the General Contractor and all parties involved ensuring that the project is completed to the specifications of the design.

Due to the implementation of the stretch code, and as part of the residential "new construction" permit process, it is now required that there be a projected "Home Energy Rating" review based on construction plans, and a follow up field confirmation prior to occupancy. This state mandated process is now in place to help create a more energy efficient home.

There continues to be an increase in the installations of both roof mounted and free standing photovoltaic systems for homeowners of pre-existing homes that are looking for a "greener" solution to lowering their home energy costs. The installation of additional attic insulation, also known as a Weatherization Permit, seems to be a new trend in helping to lower heating costs as well.

The Wiring Department welcomed a new Assistant Wiring Inspector to the department in 2013. Town resident Jeffrey Fenuccio brings 30 years of experience in the electrical trade to us and we look forward to having him on board to help serve the needs of the town residents.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

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The Building Department issued 311 Building Permits during Fiscal Year 2013 which collectively includes the construction of the following:

Accessory Apartments	2	Remodels, Commercial	5
Additions, residential	9	Remodels, Residential	42
Decks / Porches	19	Sheet metal	28
Demolition	3	Siding/Roofs/Windows	79
Garages/Barns/Sheds	17	Sign Permits	5
Weatherization/Insulation	16	Solid Fuel Burning Appliances	38
Miscellaneous	14	Swimming Pools	14
New Construction, Commercial	1	Trench	1
New Construction, Residential	23	Wireless Communication Equip.	4
Photovoltaic Systems	24		

Total Construction Values: \$ 16,358,261.18

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$109,253.61
Assistant: Nelson Burlingame	Permits issued 311	

Wiring Inspector: Larry Morris	Permit Fees Collected:	\$43,870.60
Assistant: Jeffrey Fenuccio	Permits Issued: 280	

Plbg. Inspector: Michael McQuiston	Permit Fees Collected:	\$11,661.00
Assistant: Dana Gravison	Permits Issued: 123	

Gas Inspector: Dana Gravison	Permit Fees Collected:	<u>\$ 6,943.50</u>
	Permits Issued: 104	

Total 2013 Revenue:	\$171,728.71
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REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Sutton

I hereby submit the 2013 annual town report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

Forestry 1-F-350 Ford- 2008

Forestry 10-F-350 Ford- 1999

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 11 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- FMC- 1987

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Special Operations- E-350 Ford- 1995

Squad 2-Dodge- 1987

Forestry 4- A/M General- 1995

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2004

Gator and Trailer- 2008

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 15 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

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Ladder 3- Pierce- 2010
Forestry 3- C-20 Chevrolet- 1975
Forestry- Jeep Military- 1947
MVU 1-Ford F-350(Homeland Security Vehicle) - 2012

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 12 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2013.

Inspection:


The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **2,645** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

The Fire Department sent one recruit to the District 7 Recruit Training Program. Eric Peterson graduated from this program in May of 2013. Eric successfully completed a grueling 16-week course that consisted of every Tuesday and Thursday evenings for three hours and every Saturday for approximately six to eight hours. Eric as well as many previous recruits completed this task with little or no compensation and with a smile and a great sense of professionalism. So with that being said, myself and the membership of the Department welcome Eric to the Sutton Fire Department.



Fire Prevention:

The Sutton Fire Department continued to hold its open house on Monday October 22nd and displayed the equipment and performed various exercises. We also served Papa Gino's Pizza along with soda that was graciously donated once again by Papa Gino's Route 20.

Sutton's Fire Prevention Program is headed up by Firefighter Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Firefighter Wilson for all that he has done for the S.A.F.E. Program, the Fire Prevention Program, and on behalf of all the children of Sutton that the Fire Department has reached out to.

Overview:

The Sutton Fire Department still has two aging front line Engines that will need to be replaced in the not to distanced future. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Lieutenant Jeff Briggs and other members of the Department is at 14 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Lt. Briggs and his staff. The Department offers its support and is very impressed with the progress and abilities of the group.

I, on behalf of the Sutton Fire Department submitted a grant called AFG Grant (Assistance to Firefighters Grant) which is funded through the Federal Government Homeland Security for the replacement of our aging communication system. If awarded the grant this would allow the Fire Department to upgrade to more modern technology and safety functions as well as enhancing the ability to communicate throughout town. We are waiting anxiously for a positive outcome from the Federal Government on this Grant.

The Fire Department has also seen this past year a newly created organization that lends the support that enables the Sutton Fire Department to do what they do best, which is to protect life and property of the citizens of the Town of Sutton. This organization is known as the "Ladies

Auxiliary" it was founded and created by the hard work of a young lady by the name of Nicole Bousquet. Nicole reached out to other family members of Firefighters to see if they might be interested in giving their time to this organization and she has built up the number of members over this year to a very significant number. This does not go unnoticed either by me or the members of this Department as we know how unselfish Nicole gives of her time and energy to the Department as well as all of the members of the Auxiliary. Nicole, you and your members keep up the great work you do for us and the community as we very much appreciate your group's efforts. Thank you again.

I would also like to take this opportunity and on be-half of the members of the Sutton Fire Department to say a big "thank you" to the voters and townspeople for their support during the Department's efforts to replace our aging (self-contained breathing apparatus)SCBA's. Words cannot describe our appreciation of the overwhelming support we received from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you; stay safe; and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department.

In closing, I would like to thank the Board of Selectmen, the Town Administrator, and all town departments for their help and continuing support. A special thank you goes out to our dispatchers, police officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the Deputy Chiefs: Ken Smith, David Chase, and Jim Galanos as well as the two full-time members Lieutenant Robin Dresser and Firefighter Renee Patient. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department "THE BEST OF THE BEST", and I am honored to serve as the Fire Chief of this great Department.

Sincerely,

Matthew R. Belsito
Fire Chief



REPORT OF THE FOREST FIRE WARDEN

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2013.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found again that our enduring snow pack and late snow storms provided our part of central Massachusetts with wet conditions during our traditionally high danger forest fire months. We must maintain a cautious approach throughout burning season as to weather conditions that dictate weather burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton fire Department.

Even though we endured a wet spring this past year, we did have several permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1-(508)-865-8737.

The following permits were issued in 2013 for residential or agricultural burning:

Residential Permits ---- 441

Agricultural Permits ---- 9

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, and the State Fire Warden and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Forest Fire Warden



REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, and the citizens of the Town of Sutton

I hereby submit my report as Hazardous Waste Coordinator for the year 2013. As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to "bill for services rendered" directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department's operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal's Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

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Report Of The Police Department

To the Honorable Town Administrator, Board of Selectmen, and the citizens of Sutton:

The Sutton Police Department is pleased to report another successful year of providing services and protection to the residents and visitors of our community. During this time we have begun and implemented our process to dedicate a full time member of the department to the school system. This process has begun with a full assessment of the entire school complex by a third party contractor. Working in tandem with this contractor; changes have been made and implemented with regard to the emergency procedures at the school. At this time, this process is still active and will remain a dynamic effort for some time.


Most notable throughout the year has been another sharp increase in the number of motor vehicle crashes. In previous years we have seen a similar trend however; this year's numbers have seemed to nearly double. When examining this trend our statistics show that the majority of the drivers involved in motor vehicle crashes are males between the ages of 26 and 35. Another alarming fact is that the majority of the crashes seem to be occurring when road conditions are optimal. Upon further examination, statistics show that "inattention" is a leading contributing factor during these crashes. Once again: put away the cell phone and other devices and pay attention when you are driving!

In line with the above crash data; we have seen a sharp rise in the number of traffic and operator related complaints. Traffic complaints have and continue to be a frequent and reoccurring report made to the police department. Residents should know that complaints can also be filed via our website. It should also be noted that all reports are logged in the daily police log and receive review by a supervisor. Some of these complaints can be attributed to ongoing construction along route 146 which has forced drivers to take alternate routes to avoid traffic.

During the summer months we held our first "youth police academy". This program, which was a week long, presented a real life experience to the participants of what occurs during police officer training and gave additional insight to the job of a police officer. We anticipate having more of these events in the future and possibly may hold additional "civilian police academies".

For those that have not noticed or "liked" us on facebook- we began our social media site during the summer months. We would encourage all residents to "like" our page even if they may not "like" us so much. It is a great source for community and public safety information.

Our department would, once again, like to express our gratitude to all fellow municipal employees and residents that have extended us their support. We look forward to future success and bridging stronger partnerships with our community in the years ahead.



July 2012 through June of 2013

Dispatched calls for service: 17,536

Typical calls include:

❖ Rape/Sex Offenses	06
❖ Assault&Battery	45
❖ Larceny	79
❖ Vehicle Theft	10
❖ Well Being Check	82
❖ Trespassing	101
❖ Juvenile Offenses	16
❖ Traffic Complaint/Erratic Operator	192
❖ Financial Crimes	31
❖ Missing/Lost Persons	12
❖ Disturbances	138
❖ Domestic Disputes	64
❖ Obscene/Threatening Calls	38
❖ Recreational/Vehicle Complaints	19
❖ Medical Assists	436
❖ Fire Alarms	57
❖ House Alarms	221
❖ Business Alarms	101
❖ Summons Served	78
❖ Assist Citizens	256
❖ Animal Complaints	240
❖ Suicide/Attempts	07
❖ Disabled Motor Vehicles	303
❖ Assist Other Police	310
❖ Neighbor Disputes	19
❖ Untimely Deaths	03
❖ Breaking & Entering	92
❖ General Services	293
❖ Hang Up 911 Calls	48
❖ Motor Vehicle Crash/Off Road	296
❖ Drug Offenses	51
❖ OUI Arrests	43
❖ Protective Custody	28
❖ Motor Vehicle Violations	4,192
❖ Parking Tickets	14
❖ Vandalism	45
❖ Suspicious Activity Investigated	725

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FINES ASSESSED

❖ Assessed Fines For Motor Vehicle Citations: \$83,190.00

FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 67,230.00
❖ District Court Fines/Fees	\$ 21,726.50
❖ Pistol Permits	\$ 8,337.50
❖ Default Restitution Fees	\$ 315.00
❖ Administrative Fees	\$ 5,228.50
❖ Accident Reports	\$ 1,490.72
❖ Cruiser Use Fee	\$ 2,150.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 25.00

Total: \$ 106,503.22

Respectfully submitted,

Dennis J. Towle
Chief of Police

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REPORT OF THE HIGHWAY SUPERINTENDANT

To the Honorable Board of Selectmen, Town Administrator and the citizens of the Town of Sutton. I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2013.

Funding for this department comes from several sources. Town funds provide for day-to-day operations as well as storm water system repair and replacement, surface treatments for small areas of roadways, and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state chapter 90 program.

The Chapter 90 state funding has seen some increases in the past several years. The State Legislation has promised more, however to date that increase has not come. The town funds for this type of work have been increased and that helps. However the cost of materials is rising every year and that limits the amount of road work that can be done.

The work force includes the superintendent, highway foreman, and six equipment operators. The department operates and maintains eighteen pieces of equipment with a value of over 1.5 million dollars. In the spring of 2013 the town incorporated the cemetery / parks department into the highway department. This will add a full time person to this department and reduce the roll of the Cemetery Commissioners.

The winter of 2012/2013 had above average snowfall with 20 storms that left us with 89 inches of snow. On February 8-9 we had a severe winter storm that gave us 27 inches of snow. This storm and tropical storm Sandy, that had 70 MPH winds downing many trees and wires, were eligible for federal disaster funding. Application for these funds was made to FEMA and \$57,000 for the winter storm and \$8,000 for the tropical storm was returned to the town.

The resurfacing of roadways using State Chapter 90 funds were completed as Follows:

- Portions of Boston Road and Central Turnpike
- Wheelock Road
- Pierce Road
- Dakin Road

In August of 2012 the town took ownership of the Manchaug Dam. The operation, repair and inspections of this high hazard dam are the responsibility of the highway department. We also own and operate the Stevens Pond Dam that is just downstream of the Manchaug Dam.

We worked with the building commissioner to prepare the site and construct the foundation for the new gazebo located at Merriam's Camp.

In October 2012 we took delivery of a new Ford F350 utility truck, equipped with a snow plow. This \$39,000 truck was paid for using the town capital stabilization fund. It replaced a 1999 pickup truck that was traded in.

In closing I would like to thank the Town Administrator James Smith for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Mark Brigham
Highway Superintendent

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INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2002
1	Ford F550 Dump Truck 2012
1	Ford F450 Dump Truck 2001
1	Sterling L7500 Dump Truck 2001
1	Sterling L7500 Dump Truck 2000
1	Ford L8513 Dump Truck 1997
2	Ford L8000 Dump Truck 1994
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2000
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
11	One way Snow plows

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REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:
The Council on Aging submits the following report for the fiscal year ending June 30, 2013.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. Fritzi Petrie, Outreach Director and Michelle Edelstein, Director have been busy with outreach and referral as well as, advocacy for the community's seniors and their families. We have introduced a new program called SHINE, Serving the Health Information Needs of the Elderly. We are here to help you sort out all of the health insurance questions. You are welcome to call the Senior Center at 508-234-0703 at anytime. We will be happy to assist you.

We encourage people to check out the Senior Center at www.suttonma.org ; be a fan on Facebook at Sutton Senior Center; follow us on Twitter @suttoncoa or simply ask us to mail you a newsletter.


The Senior Center continues to be the home of the Sutton Food Pantry. On average we serve 15 to 20 families per week. The average family size is 4 people.

We continue to get wonderful services from S.C.M Elderbus. They provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley, Inc., with the support of Laurie Cahill, continues to bring us delicious and nutritious meals, plenty of friendship and laughter at noon time. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Laurie if you know of an elder in need of meal services at 508-234-0703.

We now offer breakfast Monday thru Friday 8am to 9:30am no reservations required.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from your Council on Aging.



Staff Members

Michelle Edelstein-Director

Fritzi Petrie-Outreach

Diane Hanley-Assistant

Council on Aging Board

Rosemarie DeGaetano- President

Barbara Bessette

Mike Chizy

Genevieve DeHaan

Gale Graves

Dorothy Gravison

Beverly Gravison

Richard Haskins

Paul Holzwarth

Ross Whittier

Respectfully submitted,
Michelle Edelstein, Director

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REPORT OF THE FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2012 to June 30, 2013 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Fritz-Keyes, Chair, Rachel Tufts, Secretary and Cynthia Rielley, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY09	FY10	FY11	FY12	FY13
Library materials owned	31,928	35,174	36,973	43,975	37,537
Circulation Transactions*	98,535	100,025	105,068	80,571	72,771
Interlibrary Loans	9,378	9,333	9,578	14,940	15,812
Borrowers	3,303	3,475	3,648	3,826	4,030
Programs**	376	409	397	178	201
Program attendance	5,364	6,541	7,046	2,771	2,667

*Circulation transactions include checkouts, check-ins, and renewals. FY12 and FY13 reflect that a new circulation system was installed in mid-FY12 and a different manner of tracking statistics began.

**In FY12 and FY13 we stopped counting the weekly Drop-In Crafts as programs, thus the number of programs and program attendance dropped significantly.

News

During February 2013 the Library offered "Food for Fines" when patrons could bring in non-perishable food items for the Food Pantry in lieu of fines. Patrons were very generous in their donations and a significant amount of food was given to the pantry.

In March the Board of Trustees approved a new logo designed by free-lance graphic designer Erin Moore of Sutton.

On May 1, 2013 the Library restructured open hours to provide more hours to the public. Seven additional hours of service were added to the Library schedule and opening and closing times were made more consistent.

✓

Grants

- A generous grant from UniBank provided summer reading programs for children, teens and adults.
- The Library received a grant from Target for storytime supplies, a storyteller performance, and a family concert.
- Beginning Years Family Network donated grant money which was used for Apple Tree Arts programming.
- The Sutton Cultural Council sponsored a concert by Roger Tincknell that served as our Summer Reading Kick-off.
- In the fall of 2012 we wrapped up a 2 year, \$20,000 grant for serving teens and tweens with a magic show and workshops by Scott Jameson.

Children's Programs

260 children participated in the summer reading program,. Summer reading raffles included items donated by Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club and book discussion groups.

Young Adult Programs

58 teens participated in the 2013 summer reading program, "Beneath the Surface". Year round programs included a yule ball, geek club meetings, teen crafts, and book discussions. The teens produced 2 issues of their newsletter "Constellations". Three of our teens from the Geek Club/Teen Advisory Group entered and won the Massachusetts Summer Reading Teen Video Challenge.

Adult Programs:

126 adults participated in the 2013 summer reading program, "Groundbreaking Reads". Other programs for adults included book discussions at the Library and at the Sutton Senior Center, Zentangle workshops, a knitting group, author visits, and craft classes.

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags and unique greeting cards. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for Higgins

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Armory Museum, Ecotarium, Mystic Aquarium and Roger Williams Park Zoo. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk. In February 2013 the Friends purchased 4 arm chairs and 2 side tables to create a new seating area for adults. These additions to the Library have been very warmly received and see constant use.

On May 18, 2013 the Friends hosted a hugely successful book sale and mini-golf event.

The Sutton Garden Club once again generously donated the ever-popular Tower Hill Botanic Garden pass. We thank them for their generous donation. In addition we have the Massachusetts Park Pass which enables one car to park free at all Massachusetts State Parks. The library also holds a pass to the USS Constitution Museum in Boston.

Library Staff:

The Library welcomed new director Betsy Rajotte on January 2, 2013. She is a life-long resident of town who holds a Master's Degree in Library and Information Science from the University of Rhode Island. Ms. Rajotte brings over 15 years of experience in public libraries throughout central Massachusetts. The Friends of the Library held a welcome reception for Ms. Rajotte on February 2, 2013.

We welcomed two new Library Technicians this year: Allison Beaudette and Marilyn Sarnie. During the summer of 2013 the Library hosted intern Abigail Woodward, a local college student. She was a great help during the incredibly busy summer, performing storytimes and facilitating programs.

The Library continues to be served by enthusiastic and dedicated staff members Carole Anderson, Pamela Johnson, Judy Peladeau, Amanda Thornton and Neetha Vuppala.

Check out the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program or suggest a title you think we should purchase. You can click over to the CWMARS catalog to check your account, renew materials, and request items. 'Like' the Sutton Library on Facebook at www.facebook.com/sutpublib to keep up with the latest happenings at your Library.

Betsy Rajotte, Library Director

Elizabeth Fritz-Keyes, Library Board, Chair

Rachel Tufts, Library Board, Secretary

Cynthia Rielley, Library Board, Member at Large



REPORT OF THE PLANNING BOARD & DEPARTMENT

Commercial and Industrial Development: The Board permitted two potential renovations of existing sites, Wicked Good a proposed restaurant located at the former site of Honey Dew Donuts on Route 146 south and MPC Services, a HVAC contractor, locating in an existing building on Deborah Drive. The main event for FY13 was approval of Galaxy Development's application for amendment of site plan and special permitting for Pleasant Valley Crossing previously known as Cold Spring Brook Place. The amended development will feature a grocery store anchor, Unibank, a dine in restaurant, and 8,000 s.f of retail in Phase 1 and the potential of a home improvement store in Phase 2.

Residential Development: Five Form A plans were endorsed creating 5 new buildable lots of which 4 were retreat lots. The Board dealt with development, extension and surety issues on several existing housing subdivisions, including surety issues at Forest Edge off Blackstone Street, the Villas at Pleasant Valley off Boston Road, and Stockwell Hollow off Eight Lots Road as well as construction inspections at Dean Farm off Lincoln Road.

The Board also dealt with smaller issues including decisions on two shade tree petitions, a common drive enforcement issue, and three accessory apartment decisions.

One zoning article regarding accessory apartments and three articles to accept eight roadways and related open space and easements were approved at Town Meeting in October 2012. No articles were submitted for the May 2013 Town Meeting.

Due to the limited number of continuing commercial earth removal operations, and noting upcoming vacancies anticipated on the Earth Removal Board, the Town voted to make earth removal permitting part of the Planning Board's duties. The Board oversaw their first year of permitting and renewals for Worcester Sand and Gravel off Hatchery Road, Aggregate Industries off Providence and Boston Roads, and Pyne Sand and Stone on land of Mary Bedoin accessed off Lackey Dam Road in Douglas.

In May of 2013 we were sad to see Dan Moroney leave the Planning Board, but very happy for the Conservation Commission who is now taking advantage of his knowledge and no nonsense skills!

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden on tree care and maintenance issues. Coordinated 2012 Arbor Day ceremonies where fourth graders from Sutton Elementary planted two flowering pears and one maple tree at the Senior Center to complement their horse shoe pit, gardening and outdoor seating area. Re-certified Sutton as a Tree City USA for the twelfth year.
- Marion's Camp Master Plan – Continued working with the Town Administrator's Office on implementation of the Marion's Camp Master Plan, including bringing in the Building

Commissioner to coordinate and oversee students from Blackstone Valley Technical High-school to build a beautiful pavilion, and working with the Building Commissioner, Highway Department, and Wiring Inspector to start the process of bringing power, water and possibly septic to the site.

- Shaw Master Plan – Continued working with Town Administrator's Office to complete the Master Plan for this significant town owned parcel. Rehabilitated our second significant portion of the woodland trail through another Eagle Scout project by Anthony Fattman and installed 50'+ bridge crossing via a BVT National Honor Society project by John Whittier.
- Continued work with west side landowners, Northbridge and Douglas to advance the approved definitive plan for the west side connector road.
- Completed hydro feasibility study at Manchaug and Steven's Pond Dams, a huge lighting upgrade at the school, a heat exchange efficiency project at the Town Hall and smaller energy efficiency upgrades at other municipal buildings that were funded via a Green Community Grant.
- Worked with the Town Administrator's Office and Solarize committees in both Sutton and Millbury to participate in the Solarize program to host an energy fair and install lower cost solar PV panels on local homes.
- Completed the adoption of the 2012 Master Plan update.
- Met with Senator McGovern, State Legislators, the Blackstone National Heritage Corridor Commission, MassDOT and DCR, and area wide Planners to promote the continued development of the Blackstone River Bikeway.

Revenues:	Form A Plan Fees:	\$ 700
	Subdivision Plan Fees	\$ 0
	Site Plan Fees	\$ 1048
	Special Permit Fees	\$ 75
	Other	\$ 0

Respectfully Submitted,

Jon Anderson, Chairman
Scott Paul
Wayne Whittier
Jennifer Hager, Planning Director

Robert Largess, Jr., Vice Chairman
Tomm Connors
Miriam Sanderson, Associate Member
Tammy Mahoney, Secretary

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 2 - Enforcement Orders
- 3 - Emergency Certificates
- 5 - DEP Storm Emergency Certificates
- 15 - Determinations of Applicability
- 1 - Positive Determinations to File a Notice of Intent
- 2 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 2 - Order of Resource Area Delineation (ORAD)
- 12 - Notices of Intent
- 14 - Order of Conditions
- 6 - Amended Order of Conditions
- 1 - Extended Order of Conditions
- 2 - Partial Certificate of Compliance
- 8 - Complete Certificate of Compliance
- 13 - Complaints and Violations
- 1 - Warning Tickets
- 13 - Site Visits pertaining thereto

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands, first and foremost. In most cases, professional engineers and wetland scientist submit plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands, reduction in construction error, and a more efficient processing of the application from inception through completion. Good plans make good projects.

The services of our highly qualified and professional Conservation Consultant have proven to be invaluable. The Commission has had the benefit of using Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant. Mr. Faneuf is on the Board of Directors of the Massachusetts Association of Conservation Commissions. His professional credentials include:

- Professional Wetland Scientist
- Registered Professional Soil Scientist
- Certified Wildlife Biologist
- Certified Professional in Soil Erosion and Sediment Control
- Certified Invasives Manager

Mr. Faneuf's broad level of qualifications, a rarity in the field, has prevented the Commission from requiring "piece-meal" reviews by multiple professionals. His assistance has proven vital in prequalifying projects, which have been in turn processed even more efficiently with better results than previously. Generally, at the first hearing, an Applicant's plans have been reviewed and commented upon, a site visit conducted and documented in the form of photographs and videos, thus allowing the Commission to perform a highly informed site visit prior to issuing a permit. During public meetings, Mr. Faneuf's GIS/ArcView capabilities (using his own program adaptations), combined with the Town's

own A/V capabilities, have been extremely beneficial. *This process has been accomplished with no added expense to the Town.* As a result, the Town's interests are better protected with projects which have been prescreened from public and private water supply, groundwater supply, flood control, storm damage protection, prevention of pollution, erosion and sedimentation control, rare species, fisheries and wildlife habitat and agricultural points of view, as well as the recreational and aesthetic values related thereto.

Commissioners continue to expand their understanding and knowledge of environmental protection and preservation by attending classes and maintaining memberships in organizations such as the Massachusetts Association of Conservation Commissioners and the Association of Massachusetts Wetland Scientists.

The Conservation Commission, as a State Agency and Town Department, remains committed to being well informed and learned in serving the Town's needs as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw. As a consequence of the high level of professionalism employed by the Commission, it enjoys a very good working relationship with the DEP Central Office in Worcester.

Lastly, we would be remiss if we did not recognize the longstanding devotion and years of dedication furnished by Jack Sheehan (18+ years) and Dan Rice (6 years), who faithfully served the Town but were not reappointed. Jack's knowledge of people and topography and Dan's strong and diligent support will be missed.

Attendance:

Mark Briggs, Chair – attended: 22 of 25 meetings
Joyce Smith, Co-Chair – attended: 23 of 25 meetings
Alyse Aubin – attended: 22 of 25 meetings
Daniel Rice – attended: 25 of 25 meetings
Jack Sheehan – attended: 24 of 25 meetings
4 Commissioners attended 2 MACC Conferences.
Brandon Faneuf, Conservation Consultant, attended 20 of 25 meetings

Respectfully submitted

Mark Briggs, Chair

Sutton Conservation Commission

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending June 30, 2013.

The Wilkinsonville Wastewater Collection System pumped 47,504,000 million gallons to the Upper Blackstone Treatment Facility through the Town of Millbury in the fiscal year 2013 with an average daily flow of 130,147 gallons per day. There are approximately 743 users in the Wilkinsonville area.

The Advanced Wastewater Treatment Facility has processed 13,375,253 Million Gallons in fiscal year 2013. The facility processes an average of 36,644 gallons per day, with approximately 160 users. Our process control consists of pH adjustment and Chlorination of the final effluent. We also monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC). In fiscal year 2013 there was 11 new sewer connections and the Town of Sutton issued 2 drain layers licenses for the fiscal year.

Proposed and Active projects:

Sutton Town Crossings Rt. 146 (Price Chopper proposed)

New Village at Stevens' pond (12 single family-30 condos proposed)

Pleasant Valley Villa's (Active)

Leland Hill Estates (Active)

The billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) will apply. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) will apply.

The goal for the Sutton Sewer Department is to extend the sewer system to Sutton Center and include the Sutton Public Schools in the near future.

Respectfully Submitted,

Sewer Commissioners:

Larry Wiersma, Chairman

Neal F. Crites

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REPORT OF THE CEMETERY COMMISSION

To The honorable Board of Selectmen and the citizens of the town of Sutton:

The Cemetery Commission consists of three commissioners and a clerk. The Commission is responsible for the care and maintenance of seventeen cemeteries, nine of which are active. The Commission is also responsible for the care and maintenance of the Dudley Gendron triangles at Rt. 146 and Central Turnpike, the triangle at Boston Rd. and Eight Lots Rd., the Rufus Putnam Memorial, the Manchaug boat ramp, Mateychuk common in Manchaug, Veterans Field Sports complex and playground, South Sutton playground, the Senior Center grounds, the Wilkinsonville playground, Tri-sentential Park, the town common and municipal building grounds. This maintenance involves cutting and trimming of grass and brush, pickup and removal of grass and leaves. The commission is also responsible for the sale and recording of gravesites, the preparation and burial for all funerals, both full and cremation burials.

The following fees were collected:

BURIALS:	\$ 12,550.00
LOT SALES:	\$ 4,100.00
PERPETUAL CARE:	\$ 5,600.00
FOUNDATIONS:	\$ 315.00
 TOTAL FEES COLLECTED:	 \$ 22,565.00

The cemetery commission would like to acknowledge and thank Paul Domey and his crew for their assistance with burials.

The following is a list of cemeteries maintained:


ACTIVE :

SOUTH SUTTON
WEST SUTTON
OLD HOWARD
NEW HOWARD
WILKINSONVILLE
PIGEON HILL
DODGE
FULLER
ST. PAULS

INACTIVE:

DARLING
TOWN
WATERS GOFF
SMITH
ARMSBY
CENTER
CARPENTER
TITUS LOT

Respectfully Submitted:
James Johnson, Chairman



REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable channel.

The Commission consists of the following members:

	Year Term Expires
Keith Downer - Chair	June 30 th , 2015
Mark Kellogg - Clerk	June 30 th , 2014
Donna Rossio - Member	June 30 th , 2015
Lori Funari - Member	June 30 th , 2016
Walter (Wally) Baker - Member	June 30 th , 2016

During the period July 1, 2012 through June 30th, 2013 the commission held 10 meetings. The commission said farewell to long time members Jonathari Anderson and Thomas Johnson who had provided numerous hours of time in support of the commission. We welcomed two new members, Lori Funari and Wally Baker, and are recruiting one more member to bring the commission to full strength.

A major focus of the year was the submission of a grant to cover survey and planning costs to list the Manchaug Village area in the National Registry of Historic Places. This effort was led by town planner, Jen Hager. Initially a letter of intent to ask for funds to survey both Wilkinsonville and Manchaug villages was submitted. At the request of the Massachusetts Historical Commission a proposal for Manchaug Village only was submitted. Unfortunately the grant was not approved, although the application was first runner up and this suggests a submission in 2014 will be likely funded.

Several properties and their historical value were discussed at meetings of the commission during this fiscal year. These include continuing efforts to find adaptive reuse possibilities for 318 Boston Road (aka "Beehive"). Town Manager, Jim Smith and Town Planner, Jen Hager have worked with the commission towards finding solutions for the 318 Boston Road property. Additional efforts were provided to assist the Sutton Historical Society in moving forward to list the 8 Lots School property in the Historic Registry.

Respectfully submitted,
Keith Downer, Chair
Mark Kellogg, Clerk
Donna Rossio, Member
Lori Funari, Member
Wally Baker, Member

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REPORT OF THE VETERANS' SERVICES

I want to start the annual report by saying that this first full year serving as the Veterans' Services Director has been an honor.

As reported in years past, the Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The Town of Sutton is part of the Northbridge Veterans District which serves a total population of approximately 46,000 within the district which also includes the towns of Northbridge, Douglas and Uxbridge. The primary duty is to assist veterans and their dependants in applying for state and federal veteran's benefits and assistance.

The Northbridge Veterans' District has moved one more step forward to becoming 100 percent compliant with the State of Massachusetts Department of Veterans' Services guidelines as they relate to personnel needed to support the district. In order to be within full compliance, the district is required to have a full-time administrative assistant and another part-time Veterans' Services Officer. In September, Annmarie Cleary, an Air Force Veteran, was hired by the district, as a part-time Veteran Clerical Assistant.

In addition to being a veteran, Mrs. Cleary brings years of experience and knowledge to the district. Mrs. Cleary's addition to the district has allowed us to continue with assisting veterans with applying for federal VA benefits, which has become one of the primary reason for veterans' appointments at this office. We have also been able to increase the assistance and time needed to service all of the Chapter 115 recipients. We have also been able to conduct more of the outreach necessary to assist our local Veterans.

During the calendar year 2013, \$50679.66 was paid out in assistance for Uxbridge veterans. That is a increase of \$19275.77 from 2012. This decrease is directly related to our office assisting veterans in obtaining federal assistance rather than local assistance, as well as helping the unemployed veterans finding employment. This yearly amount also includes the purchase of flags that adorn veterans' graves during Memorial Day. The figures stated above represent the Town of Sutton only. Veterans on Social Security received a small 1.5 percent a COLA increase for 2014. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized benefits to the town, which for the year of 2013 totaled \$38009.74.

The Veterans' Services office is conveniently located at 875 Hill Street in Whitinsville, where veterans can be assured of private and confidential service. The telephone/fax number is 508-234-9808. As always, we at Veterans' Services look forward to assisting veterans and their dependents. Please call with any veteran concerns.

Respectfully submitted,

Ronald Tetreau
Veterans' Services Director



REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals reports the following activity during fiscal year ending June 30, 2013.

The Board of Appeals regularly conducts its meetings on the first Thursday of each month at 7:30pm at the Town Hall.

The Board hears appeals taken by aggrieved persons unable to obtain a permit or enforcement action from any administrative officer under the provisions of MGL ch. 40A as outlined in §8. The Board issues special permits for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts. The board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL ch.40B. The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours. Gerald Page stepped down from the Board in 2013. The Board wishes to acknowledge and thank Gerry for his many years of service to the town.

The Board also welcomed the appointment of both Brittanie Reinold and Richard Haskins as Associate Members on the Board.

The Board consists of the following members:

	Term Expiration
Arthur Keown – Chairman	2013
Richard Deschenes – Clerk	2014
Jeffrey Fenuccio – Member	2013
Gerald Page – Member	2015
Michael McGovern – Member	2015
Brittanie Reinold, Associate Member	
Richard Haskins, Associate Member	

Twelve (12) meetings were held and the following petitions were heard:

Variance Petitions: (7)
Special Permit Petitions: (1)
Comprehensive Permit Modifications: (4)
Findings from MGL ch.40A §6: (2)

As the permit granting authority for the Leland Hill Estates Development project, the Board continues to work with the development team to ensure that the project is built out in accordance with the provisions of the Comprehensive Permit.

We appreciate the opportunity to serve the town and look forward to the future.

Respectfully submitted,

Richard Deschenes, Clerk
Lynn Dahlin, Secretary



REPORT OF SUTTON COMMUNITY TELEVISION REPORT

Sutton Community Television (SCTV) is the Town's Public, Education and Government (PEG) access TV resource. This valuable asset builds community, empowers individuals and ensures First Amendment expression through communication technologies.

SCTV continues to provide local access programming via the following stations and providers:

Station	Charter	Verizon
Public	13	29
Education	12	30
Government	11	31

Many government meetings are broadcast live on the government stations including the Board of Selectmen, School Committee, School Building Committee, Conservation Committee and Planning Board. Other government meetings are recorded and rebroadcast. In addition to broadcast, these meetings are available online and can be viewed at any time at www.suttontv.org. During fiscal year 2013, 159 meetings were recorded, broadcast, and posted online.

These meetings and events are recorded by volunteers and/or staff that includes a small group of Cable Recording Assistants who have been trained in the use of the equipment in the meeting rooms. The staff includes a government coordinator who focuses on town hall activities as well as the Cable Access Coordinator oversees these operations of the stations and focuses on the education and community elements. Educational events include the holiday and spring concerts, high school and middle school drama events as well as promotion and graduation ceremonies. Public service announcements are also published on all three stations.

Work continues on the Middle/High School building project, which will house a local access television studio that will be a shared community resource. This Community Media Center will house state-of-the art video production equipment and will be available to the public during non-school hours.

The Cable Department also helps residents resolve cable-related issues; monitors cable company franchise compliance, answers questions from residents and the Town; maintains an informational webpage; evaluates the needs of the community and trends in the industry of Local Access Broadcasting; makes recommendations to the Local Access Providers and Board of Selectmen through Town Administrator as needed and manages operational funding. Funding is provided from Charter and Verizon license agreements that allow them to provide cable service in town.

We are always open to comments and suggestions regarding the programming as well as comments or complaints about the service from the cable providers. The Cable staff can be reached via email at p.nichols@sutton.ma.org or by phone 508-865-8735. Thank you.

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REPORT OF THE BYLAW AND CHARTER REVIEW COMMITTEE

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Bylaw and Charter Review Committee submits the following report for the fiscal year ending June 30, 2013.

During this period the Committee continued its review of the Town Charter and Bylaws and recommended numerous edits to both. Several questions were referred to Town Counsel for clarification and comment. The Committee also met with several Town Officials to review certain provisions of the Charter and Bylaws for guidance in clarifying the intent of several provisions.

There were 13 meetings held from July 2012 to June 2013, attendance was as follows:

David Surprenant	13/13
Louis Ciavarra	9/13
Henry Whittier	12/13
Glenn Coulter	9/12
Richard Hersom	5/13

Respectfully submitted,
David Surprenant, Chair

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2012 to June 30, 2013. The Commissioners are Brian Allen, Jennifer Bohanan, and Amy Parsekian. The Town Beach was open June 15 through Labor Day and was staffed with two lifeguards from noon to 6 P.M. daily. There were 226 season passes sold to Sutton residents at \$25 per family totaling \$5650.00. There were 42 Millbury resident passes sold at \$50.00 totaling \$2100.00. There were 11 season passes sold to non-residents at \$75.00 per family totaling \$825.00. The Commission defined a family as 2 adults and 4 children. Day passes were available for \$5 per person and 220 were sold totaling \$1100.00. Swim lessons were offered at the beach prior to public opening. There were 58 registrants at \$60.00 each totaling \$3480.00. We collected a total of \$1390.00 in rental fees from MRA, WAM, and Step in Time deposited in the Marion's Camp Maintenance Revolving Fund.

Respectfully submitted,
Brian Allen
Jennifer Bohanan
Amy Parsekian



TOWN DEPARTMENTS**Cable Access Committee**

HICKS, CHRISTINE	\$12,653.43
CHADWICK, ERIN	\$102.50
LAVIN, KRISTEN	\$210.00
NICHOLS, PAMELA	\$43,441.62
CONLON, BRIDGET	\$1,842.50
EMCO, ZACHARY	\$1,365.00

Administration

CHIZY, MICHAEL	\$1,400.00
HALL, DAVID	\$1,200.00
HEBERT, JOHN	\$1,200.00
HERSOM, RICHARD	\$1,200.00
JACQUES, DEBRA	\$38,528.20
LICOPOLI, CARL	\$56.00
SMITH, JAMES	\$116,882.94
STUART JR, KENNETH	\$1,200.00

Town Hall Custodian

BENTLEY, JOSHUA	\$8,482.24
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Accountant's Office

HARRISON, TIMOTHY	\$41,720.94
TROAST, LISA	\$27,393.81

Assessor's Office

NICHOLS III, RAY	\$3,800.16
NUNNEMACHER, ROBERT	\$3,200.00
SARDAGNOLA, JOYCE	\$59,670.14
REED, MICHELLE	\$30,168.97

Board of Health

BATER, JUDITH	\$11,837.33
RAWINSKI, CHERYL	\$61,099.58

Building Dept & Inspections

BURLINGAME, NELSON	\$1,200.00
COUTURE, JOHN	\$64,457.07
DAHLIN, LYNN	\$32,656.75
GRAVISON, DANA	\$4,117.07
MCQUISTON, MICHAEL F	\$9,000.00
MORRIS, LAWRENCE	\$10,999.56

Conservation

BIEN, WANDA M	\$31,131.76
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Elections

AMARAL, CAROLYN	\$974.00
BESSETTE, BARBARA	\$986.00
CHAREST, THAIS	\$48.00
CONCAUGH, BARBARA	\$990.00
DAIGNEAULT, BARBARA	\$56.00
DAMSTROM, ANITA	\$168.00
DAVIS, BRUCE	\$500.00
DAVIS, DONNA	\$460.00
FAULKNER, ROBERT	\$224.00
FISHER, MAJORIE	\$112.00
GRAVES, GALE	\$950.00
GRAVISON, DOROTHY	\$918.00
KILEY, DAVID	\$168.00
LECOUTEUR, REBECCA	\$84.00
MASSEY, EUGENE	\$168.00
MICHELSON, GLORIA	\$188.00
MORSE, PATRICIA	\$232.00
NEDOROSCIK, PATRICIA	\$240.00
PLANTE, BERNICE	\$224.00
RICHARD, JOAN	\$236.00
RONCONE, FRANCIS	\$224.00
SAMMAN, ANNE	\$56.00
SENECAL, GERARD	\$224.00
SENECAL, SHIRLEY	\$974.00
SEONOSK, MARY	\$104.00
SHANNON, CAROLYN	\$192.00

Council on Aging

CARTER, JEANETTE	\$750.00
DONNELLY, JOANNE	\$750.00
EDELSTEIN, MICHELLE	\$46,859.46
GILLESPIE, LUCIENNE	\$750.00
GRAVES, JAMES	\$3,120.00
GVAZDAUSKAS, BERTHA	\$750.00
HANLEY, DIANE	\$18,746.00
HOLZWARTH, PAUL	\$750.00
JOLLY, MARIE	\$750.00
KUCZINSKI, ANN	\$750.00
MACINTYRE, NANCY	\$750.00
MASSEY, DIANE	\$978.00
MOORE, DONALD	\$1,220.64
OHRN, JOAN	\$750.00
PETRIE, MARTHA	\$18,304.00
RAWINSKI, PHILIP	\$750.00
RUSSELL, NANCY	\$750.00
SULLIVAN, JEAN	\$750.00
THOMAS, KENNETH	\$750.00
VAN DYKE, HARRIET	\$750.00
WILLIAMS, JEANNINE	\$750.00

Town Clerk's Office

CARUSO, LAURA	\$62,966.97
GEMME, PAMELA	\$4,661.75
BROWN, DONNA	\$22,477.30

Library

ANDERSON, CAROLE	\$5,630.83
BAKER, ANDREA	\$362.81
BEAUDETTE, ALISON	\$8,262.00
JOHNSON, PAMELA JEAN	\$22,920.19
PELADEAU, JUDITH	\$4,025.25
RAJOTTE, BETSY	\$21,961.47
SARNIE, MARILYN	\$300.90
THORNTON, AMANDA	\$41,124.63
VUPPALA, NEETHA	\$6,058.80

Recreation Dept

DIMMICK, TAYLOR	\$1,577.00
DUFRESNE, BRYAN	\$812.50
ELSTER, RYAN	\$2,342.00
HEBERT, KATHRYN	\$2,376.00
IACCARINO, SARAH	\$1,656.00
MULCAHY, MEGEAN	\$20.00
SMYTHE, GORDON	\$700.00
SOULE, SHANNON	\$660.00
SPEAR, TRENTON	\$1,564.50
WESTERLIND, ZACHERY	\$1,670.00
SAMUELSON MAHONEY, TAMMY	\$8,173.87
MONGEAU, GERTRUDE	\$2,080.00

Police Dept.

**This data excludes "extra duty" pay which is NOT paid by the Town of Sutton.

ANNIS, TIMOTHY	\$160.00
BOHANAN, MATTHEW	\$82,305.55
BONNEY, LISA	\$63,870.03
CONLON, DONALD	\$1,146.45
COWAN, CHRISTOPHER	\$83,890.79
DONNELLY, KATHERINE	\$43,063.95
DUFRESNE, JOYCE	\$42,333.53
FORTUNATO III, JOSEPH	\$80,542.20
GIRO, MARK	\$8,395.03
GRAVES, MAUREEN	\$19,466.24
GREEN, CHRISTOPHER	\$81,606.29
GREENO, PETER	\$83,704.43
HEBERT, TYLER	\$2,500.30
JACQUES, WILLIAM	\$65,927.39
KRULA, DENISE	\$26,212.32
LEFEBVRE, BRYAN	\$62,957.59
MCGEE, MICHAEL	\$61,990.20
MONTIVERDI, RYAN	\$77,078.71
NUNNEMACHER, JOSHUA	\$93,207.61

Police Dept (continued)

PERRY, DAVID	\$107,336.50
QUINN, THOMAS	\$42,082.30
RICHARD, KEVIN	\$97,066.98
ROLLINS, ADAM	\$59,434.77
STEBBINS, DAVID	\$36,870.05
TIGHE, THOMAS	\$1,393.68
TOWLE, DENNIS	\$129,951.69
WOOD, DONNA	\$7,023.04

Treasurer/Collector's Office

VANDYNE, CATHERINE	\$64,905.15
WOOD, DONNA	\$36,363.60

Planning Dept.

HAGER, JENNIFER	\$62,071.64
SAMUELSON MAHONEY, TAMMY	\$8,173.87
FORSBERG, STEFAN	\$265.00

Fire Dept Full-time

BELITO, MATTHEW	\$77,993.74
DRESSER, ROBIN	\$48,302.36
PATIENT, RENEE	\$43,572.20
TEFFT, DIANE	\$11,929.67

Fire Dept On-Call

BARRON, ANTHONY	\$908.58
BESSETTE, CHRISTOPHER	\$198.11
BESSETTE, JOSEPH	\$1,084.86
BESSETTE, LAURA	\$3,968.62
BESSETTE, PAUL	\$1,590.39
BJORN JR, BURTON	\$62.26
BOUSQUET, JUSTIN	\$3,902.55
BOUTHILLETTE, PETER	\$304.23
BRIGGS, STEPHANIE	\$1,651.07
FORD JR, NEAL	\$3,020.73
GALANOS, JAMES	\$2,951.62
HOLM, MICHAEL	\$3,216.32
JERNBERG, CORY	\$64.40
MCMAHON, ADAM J	\$14,346.91
POSTERRO, JOSEPH	\$792.40
SCOTT, SHAWN	\$1,379.01
SMITH, CHRISTOPHER	\$2,157.88
BARRUS, ROBERT	\$1,745.43
BRIGGS, JEFFREY	\$4,354.38
BRIGGS, THOMAS P	\$1,616.69
CAMMUSO, STEPHEN	\$127.52
CHASE, DAVID	\$1,132.80
CONLON, JEFF	\$2,135.96
COURTNEY, SHAWN	\$2,526.63
DAUTRICH, CHARLES	\$789.03
DEUTSCH, LAWRENCE	\$82.80
FLAGG, CORY	\$1,110.79
FLAGG, MATTHEW	\$1,804.13
GASKA, JACOB	\$436.77
GUERTIN, GEORGE J	\$666.66
HACKETT, MICHAEL	\$1,790.73

Fire Dept On-Call (continued)

HARRIS, MICHAEL J	\$1,900.79
KANE, WILLIAM	\$1,782.91
KELLEY, JARED	\$1,195.68
KOSIBA, JEFFREY	\$202.40
KOSIBA, PAUL	\$133.40
LAMBERT, COREY	\$3,521.02
LAMBERT, SHANE	\$2,561.16
MCMAHON, ETHAN J	\$2,135.50
MCNEIL, BENJAMIN	\$27.60
NUNNEMACHER, H. JACOB	\$3,554.69
NUNNEMACHER, JESSE	\$797.00
NUNNEMACHER, ROBERT	\$3,207.64
PATTERSON, COREY	\$46.00
PETERSON, ERIC	\$262.20
PRATT, MEAGAN	\$2,571.00
RICHARD, JOSHUA	\$423.20
SCHOTANUS, PETER	\$805.00
SMITH, KENNETH	\$3,445.53
WHIDDEN, KENNETH	\$1,889.04
WILSON, JEFFREY	\$2,947.96
ZAREMBA, BRYAN	\$272.32

Highway Dept

AUBIN, MATHIEU	\$54,051.66
BICKFORD, BRIAN	\$54,292.74
BRIGHAM, MARK	\$81,509.50
FAULKNER, JAMES	\$54,343.44
HACKETT, MICHAEL	\$50,739.50
JERZ, MICHAEL	\$933.57
KING, GLENN	\$55,557.48
MAYNARD, WILLIAM	\$54,329.20
ROSEBROOKS, LYMAN	\$73,510.45
SHAW, ROBERT	\$2,713.45

Sewer Dept

HIGLEY, PETER	\$36,321.93
OBUCHOWSKI, DONALD	\$74,002.00
ROSEBROOKS, DEBORAH	\$40,658.80
WIERSMA, NATHAN	\$48,727.44

Transfer Station

BARRON, ANTHONY	\$4,062.17
MARSH, JOHN	\$38,288.21

Tree Warden

CAMARRA, JOSEPH	\$6,501.96
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Animal Control Officer

CHAUVIN, DANIEL	\$15,600.00
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EMERGENCY MANAGEMENT

MAYNARD, PAUL	\$3,600.00
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Cemetery

CHARPENTIER, DAVID	\$6,570.54
JOHNSON, JAMES	\$15,685.53
MELIA, PAUL	\$6,371.46
RENAUD, JAMES	\$278.52
WOOD, DONNA	\$4,589.00

SCHOOL DEPARTMENTS**Administration**

FRIEND, THEODORE	\$137,000.24
ROTHERMICH, SUSAN	\$104,484.70

High School

ALLEN, DELILAH	\$250.00
ALLEN, JENNIE	\$2,458.00
ANDERSON, TIMOTHY	\$71,822.56
BAIOCCHI, LINDSEY	\$66,878.37
BROGIE III, FRANCIS	\$605.00
BROGIE, MOLLY	\$500.00
BROGIE, ZACHARY	\$390.00
CHARIELLE, ETHAN	\$432.00
CHOMKA, EDWARD	\$74,694.56
COONAN, DONNA	\$82,831.02
COSTA, LARISSA	\$250.00
DELONGCHAMP, DANIEL	\$82,314.62
DILEO, LUCILLE	\$113,173.27
DOLDOORIAN JR, JOHN	\$4,582.00
DOLDORIAN, KERI	\$130.00
DONNELLY, JAMES	\$8,582.00
DONNELLY, JENA	\$867.00
ELSTER, JORDAN	\$250.00
ELSTER, MICHAEL	\$5,482.00
FALCONE, ELAINA	\$250.00
FARMER, KARI	\$65,899.04
FERREIRA, DAVID	\$2,012.00
FLEMING, KATHLEEN	\$54,191.08
FRY, SAMANTHA	\$2,012.00
GAMBLE, CHRISTINA	\$75,297.20
GILLIN, WILLIAM	\$83,213.22
GRIMES, JAMIE	\$475.00
HAGHDOUST, NICOLE	\$54,314.53
HARRINGTON, AMANDA	\$130.00
HAYES, LAURIE	\$69,021.16
HEBERT, SUSAN	\$71,500.81
HOOKAILO, SARAH	\$500.00
JACKSON, JOSHUA	\$250.00
JENKINS, JASON	\$66,538.10
KENNEDY, SCOTT	\$74,933.79
KRAMER, ADAM	\$1,026.00
KUCZINSKI, LISA	\$2,400.10
LEVANSVICH, RICHARD	\$77,050.08
LOSS, CAMERON	\$74,002.18
MAGNER, SHARON	\$234.00
MAGNER JR., ROBERT	\$6,174.00
MAHAN, SARAH	\$2,458.00
MARCUCCI, SERGIO	\$70,006.96
MILASZEWSKI, MATTHEW	\$74,738.70
MISIASEK, AMANDA	\$3,073.00
MOTYL-SZARY, COLEEN	\$53,751.66
PARCELLS, JEFF	\$84,269.63
PAULHUS, JEFFREY	\$4,582.00
PAYNE, DAVID	\$4,582.00
PERRIN, MATTHEW	\$63,778.13
REZUKE, DONNA	\$71,586.02

High School (continued)

RZUCIDLO, DEBORAH	\$17,065.84
STAMOS, DENNIS	\$70,735.96
STOCKHAUS, RYAN	\$325.00
SYPEK, LISA	\$75,279.47
TUOMALA, CHRISTINA	\$74,718.04
VALENTGAS, HARRY	\$250.00
WANDYES, RYAN	\$61,543.54
WASON, BRIANNA	\$250.00
WHITTIER, MICHAEL	\$75,921.02
ZAMULINSKY, CHERYL	\$48,051.20

Middle School

CHASE, RYAN	\$58,965.47
CORRON, ANNE	\$62,282.83
CULLEN, TRISHA	\$49,411.47
DAVAGIAN, JAN	\$66,453.80
DETROLIO, NICOLA	\$69,832.49
DONOVAN, MICHELLE	\$9,414.50
FALVO, JUSTIN	\$49,944.06
FOURNIER, MATTHEW	\$42,562.33
FRAZIER, TIMOTHY	\$54,553.72
FRIEDMAN, MATTHEW	\$69,494.30
GOYETTE, GERARD	\$99,565.02
HAERLE, VANESSA	\$53,956.57
HARRIS-KEDDY, HEATHER	\$67,714.34
HUGHES, LISA	\$49,690.85
KERR, SANDRA	\$67,135.91
LERNER, KATE	\$48,625.34
MARTELL, TRACEY	\$54,920.47
MCCONARTY, LINN	\$69,701.63
MICHALAK, DIANE	\$77,556.32
NORTON, COURTNEY	\$33,585.07
ROBERTS, MAUREEN	\$68,092.33
SHARRON, MICHAEL	\$80,670.13
SHUGARMAN, EMILY	\$65,479.56
SMALLEY, LANCE	\$57,356.37
SMITH, MARK	\$4,540.00
STASA, DENIELLE	\$59,430.92
VAN DEN BERGHE, KYLE	\$61,247.90
VANDERKEYL, DANIELLE	\$44,213.79
WATERHOUSE, LAWRENCE	\$65,478.84
WATTS, BETH	\$70,820.45
ZIMAGE, ANN	\$69,389.87



Elementary School

BANNON, LYNNE	\$57,288.01
BOTT, CAROLE	\$79,165.85
BOUDREAU, SUZANNE	\$65,410.02
BREAULT, MICHAEL	\$96,317.15
CHRISTIANO, ERIN	\$57,940.33
CONNLY, SARAH	\$74,361.88
COSTABILE, JEANNE	\$58,611.54
DAME, SUZANNE	\$59,850.22
FITZGERALD, ERIN	\$71,177.39
HARRISON, DENISE	\$71,049.23
HEHIR, KATHRYN	\$67,215.02
JUNNILA, ANN	\$82,012.08
KEEFE, KEVIN	\$72,971.70
LANE, KATHLEEN	\$76,886.63
LOFTUS, SANDRA	\$79,042.08
MANLEY, JULIE ANN	\$74,570.39
MATSON, KAREN	\$28,285.64
MCMAHON, CAROL	\$78,933.46
MILLEA, ROBIN	\$69,088.34
MITCHELL, EILEEN	\$71,390.10
PERRY, KARRIE	\$74,814.92
PITRO, DANIELLE	\$70,786.04
RAFFA, KARI	\$73,858.90
ST PIERRE, HEATHER	\$57,398.64
SWEENEY, LINDA	\$8,280.00
TOOMEY, SAMANTHA	\$75,489.84

Early Learning Center

BURLINGAME, TRACY	\$51,834.12
CHAUSSÉ, JEAN	\$69,189.98
DUBEAU, LAUREN	\$93,033.12
GRIMES, SARAH	\$1,125.00
HAROLAN, JENNIFER	\$68,510.76
HARPIN, TRACY	\$52,351.07
HOLMES, LILA	\$55,337.68
HUNT, CLARE	\$19,283.77
HUTCHINSON, MICHELE	\$61,454.33
JOYCE, KRISTIN	\$58,611.54
KERRISSEY, ALYSON	\$56,450.55
KING, BERNADETTE	\$52,945.88
KOLOFSKY, TRACY	\$69,089.98
KOZACZKA, JILL	\$58,611.54
LAJOIE, KIMBERLY	\$60,437.83
MACLAREN, LAURA	\$57,698.64
MUSCATELL, AMY	\$74,846.10
POULIN, JEAN	\$58,611.54
ROBERTS, TONYA	\$68,828.63
SCHWEITZER, DANIEL	\$49,371.83
SHANNON, JOANNE	\$73,498.06
SHERMAN, CHERYL	\$69,021.16
STOVALL, ELLEN	\$75,348.06
WHITTIER, KELLY	\$75,544.06
WILDMAN, SUSAN	\$50,179.61

Special Education

AUSTEIN, MARGO	\$99,750.99
BEAUDIN, CYNTHIA	\$40,059.16
BRADWAY, CYNTHIA	\$94.50
BROWN, JOSHUA	\$58,611.54
BUREK, BARBARA	\$76,341.95
BURKE, MICHELLE	\$21,300.14
CAMARRA, CAROL	\$20,156.82
CAMARRA, SARAH	\$9,003.21
CLARK, MICHELLE	\$70,049.71
CUOCO, LORI	\$69,436.04
DAUPLAISE-HOUDE	\$69,021.16
DECARO, GINA	\$65,141.57
DYKSTRA, JEFFREY	\$1,470.84
EILERT, PATRICIA	\$758.27
GARVEY, MARGARET	\$65,119.72
HASKINS, RICHARD	\$18,240.84
HORAN, MARGERY	\$69,542.35
HUGHES, MARY BETH	\$69,115.79
KENNEY, LORRI	\$66,870.70
LEACH, NICOLE	\$1,565.66
LYMAN, DAVID	\$54,121.60
MASLEY, JULIANA	\$62,262.94
MERRIAM, JESSICA	\$74,243.10
MONFILS, KAREN	\$129.50
MOSHER, KIMBERLY	\$10,094.37
MURRAY, BARBARA	\$16,736.60
MYRA, CYNTHIA	\$76,774.57
NEAFSEY, SUSAN	\$81,047.31
NELSON, WILLIAM	\$407.76
NIKOLAJEVS, RUTH	\$20,821.57
OLEKSYK, JANE	\$79,356.17
PALUMBO, KATHLEEN	\$67,649.10
PARKER, SCOTT	\$70,876.56
PAELLA, RICHARD	\$6,744.50
POGOREK, STEPHANIE	\$58,731.98
REARDON, LAUREN	\$51,443.80
RHEAULT, LINDA	\$76,618.93
ROSBOROUGH, KELLY	\$3,920.00
TAYLOR, LAUREN	\$52,493.61
TERENZINI, KAREN	\$76,927.98
UNERTL, SARA	\$52,118.01
VENUTI, CHRISTINA	\$69,240.05
WALSH, DOROTHY	\$207.50
WEST, AMY	\$4,789.30
WHITEHEAD, TARA-LYN	\$1,889.91
WHITNEY, ELAINE	\$13,086.83
WOGAN, MARY ELLEN	\$69,666.82

Technology Dept.

BUCHANAN, JUSTIN	\$45,104.54
DURGIN, JR., DANIEL	\$89,615.43
REYNOLDS, JILL	\$58,309.11

Clerical Support Staff

ALARIE , LISA	\$29,309.60
ANDRZEJEWSKI , LINDA	\$37,252.40
BLAIR , LINDA	\$58,023.30
BORDEN, MARCIA	\$1,200.00
CARTER , LINDA	\$47,571.92
FAUCHER , CHERYL	\$22,258.56
FENUCCIO , LAURA-LEE	\$29,663.60
GALYPEAU , LISA	\$16,833.05
JOHNSON, SALLY	\$5,253.75
LALIBERTE , PATRICIA	\$9,641.35
SENECAL , THERESA MARIE	\$41,832.72
WANDLAND , SHIRLEY	\$40,350.40
WASSELL, THERESA	\$30,581.83
WOODLAND , GAIL	\$44,998.04

Library

GENEVA , JOANNE	\$68,993.81
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After School Care

BAZINET , MICHELLE	\$22,404.27
BERGESON , KELSEY	\$110.00
CHIANCOLA , NICHOLAS	\$113.00
DEVINE, JESSICA	\$3,220.00
DINA, ARIANA	\$228.00
GREENO, MARGARET	\$1,192.00
HELDENBERGH, EMILY	\$3,386.00
JOHNSON, BRIDGET	\$2,312.50
JOUBERT , CASEY	\$7,740.30
KOLB, CALLIE	\$2,872.50
LUUKKO, EMILY	\$1,884.00
MAHONEY, MAURA	\$2,464.00
MATCHETT , KATHERINE	\$8,997.75
MOONEY , BRITTANY	\$211.88
ROBERTSON, OLIVIA	\$1,410.00
RUBIN, JOEL	\$15,604.00
SANTEE, VIRGINIA	\$1,532.00
SCARBOROUGH, ARIANNA	\$948.00
SENIOR, KRISTEN	\$62.50
SOBALESKI , TARA	\$40,274.45
STEVENSON , SARAH	\$1,665.51
SURPRISE, KRISTEN	\$2,040.00
VINCENT , JAYME	\$106.00

Custodial Dept

BILODEAU, WILLIAM	\$1,804.00
CHASE , CHRISTOPHER	\$32,855.54
ELA, DARREN	\$2,172.00
GAUTHIER, ADAM	\$11,544.50
GRIFFIN , KEITH	\$34,041.05
KENNEDY, DAVID	\$24,305.65
LELAND , WILLIAM	\$2,080.00
LICOPOLI , CARLO	\$37,756.77
LOCATELL , JOSEPH	\$1,024.00
MUSCATELL , JAMES	\$29,698.34
MUSCATELL, RYAN	\$2,125.75
PEARSON, FRANCES	\$1,909.50
PETERSON , ALICIA	\$9,486.06
PETERSON , FREDERICK	\$34,036.69
PETERSON , KAYLA	\$10,776.31
PETRY , CHARLES	\$41,668.02
PIERCE , RONALD	\$13,394.78
RAYMOND , ROGER	\$67,187.16
RUSSELL , ROBERT	\$48,016.00
SHELLBACH, NICHOLAS	\$2,586.00
SHAW , MARTIN	\$10,952.50
SHAW, CHERYL	\$10,676.50
THIBAULT , MARC	\$33,911.20
WOOD, ANDREW	\$1,856.00

School Cafeteria

BABIN, MICHELLE	\$24,316.11
BARRON , MARCIE	\$5,227.03
BOUCHER , JENNIFER	\$4,547.32
BRIGGS , LAUREL	\$17,913.78
CONLEY, KAREN	\$812.00
JOUBERT , JOSHUA	\$15,167.85
JOUBERT , VIVIAN	\$14,279.52
LAVALLEY , ELIZABETH	\$14,221.02
LEBEL , NANCY	\$3,636.00
MAYNARD , AGNES	\$16,293.92
MCGRATH , DEBRA	\$3,750.00
MCMAHON , HEATHER	\$9,469.14
MOONEY , DOREEN	\$14,728.08
MORAN , LISA	\$3,885.38
NIEWIERA , SANDRA	\$11,204.62
NOEL , PATRICIA	\$8,015.51
PERRY , SANDRA	\$4,063.92
RUSSO , SANDRA	\$876.72
SAWICKI, CHRISTINA	\$467.00
SMITH , VIRGINIA	\$6,268.22

Paraprofessionals

ANDRADE, KIMBERLEY	\$14,470.16
ANZIVINO, PATRICIA	\$18,003.54
BAILLIE, LINDA	\$13,964.68
BANFILL, TODD	\$20,583.65
BELANGER, SHARON	\$12,978.31
BLANCHARD, PAULA	\$17,080.30
BLANCHETTE, KAILEY	\$18,056.68
BOCK, MICHELE	\$1,092.93
BONDER, DEBRA	\$15,920.27
BRATLIE, PATRICIA	\$3,187.50
CARDIN, JOAN	\$14,594.62
CARLSON, LYNNE	\$20,621.18
CARROLL, LUANNE	\$20,704.76
CLARK, JANET	\$19,842.12
CLAUSS, STACEY	\$16,328.71
COPELAND, KAREN	\$21,344.43
COTE, STEPHANIE	\$13,209.25
COURVILLE, JENNIFER	\$14,974.75
DALY, DENISE	\$18,064.16
DAUGHNEY, KAREN	\$13,302.67
DAVIS, CYNTHIA	\$16,978.53
DAY, LINDA	\$14,508.45
DOLBASHIAN, JENNIFER	\$22,799.71
DUSSAULT, LISA	\$9,148.66
ENGDAHL, DEBORAH	\$18,482.26
FLAHERTY BOLOTIN, PAULA	\$12,707.75
GIAMEI, CHRISTINE	\$21,720.22
GILBERT, YVONNE	\$13,057.00
GODDARD, CYNTHIA	\$1,312.50
GRANLUND, LYNN	\$12,221.07
GREENO, KATHLEEN	\$15,173.76
GRIMES, KIMBERLY	\$29,127.43
HILL, DONNA	\$14,612.18
IADAROLA, GINA	\$35,444.57
JACKSON, SHARON	\$14,181.34
JERNBERG, LINDA	\$18,358.27
JOHNSON, DIANE	\$21,696.26
JUSSAUME RICHARDS, TAMMI	\$2,200.74
KAPLAN, MICHELE	\$15,307.70
KAZARIAN, PATRICIA	\$16,349.44
LANDRY, JEAN	\$11,791.92

Paraprofessionals (continued)

LOUW, DIANA	\$18,416.17
LUCIA, ROBERT	\$18,290.14
LUKASEVICZ, KRISTEN	\$27,060.48
MALEK, ADAM	\$11,745.25
MALONEY, PAMELA	\$17,392.06
MCMAHON, LYNN-ANN	\$13,291.55
MITCHELL, JULIE	\$17,218.38
OVRUT, MARSHA	\$15,620.05
PELLEGRINO, RENEE	\$19,705.72
PETERSON, JEAN	\$18,910.69
PROULX, KATHRYN	\$17,400.56
RAYMOND, KAREN	\$20,472.04
RIPSZ, KAREN	\$20,963.70
ROBERT, SALLIE	\$24,044.64
ROMEO, KIMBERELY	\$13,453.10
SAMPSON, KATHLEEN	\$20,997.50
SISKA, JOAN	\$30,771.18
SMYTHE, KELLY	\$649.22
SOBALESKI, BEATRICE	\$18,193.22
SYLVIA, MONIQUE	\$9,043.74
THOMPSON, PATRICIA	\$24,857.03
VALK, ELAINE	\$34,622.28
WARREN, ORISE	\$755.70
WEBER, ANN MARIE	\$32,865.15
YODER, MARGARET	\$22,357.03
ZIMAGE, ELIZABETH	\$15,674.15

Substitutes

AMORELLO, MARGARET	\$675.00
ANDREWS, CHRISTINE	\$75.00
ARMSTRONG, JEAN ELLEN	\$975.00
AUBIN, NICOLE	\$450.00
BAGLEY, KELLEY	\$75.00
BAILEY, MARK	\$2,225.00
BALTZELL, EVAN	\$75.00
BASTARDO, SHERI	\$150.00
BEAUCHAMP, CLAUDETTE	\$900.00
BLETTE, BRENDA	\$525.00
BRENNAN, EMILY	\$225.00
BROWN, DOUGLAS	\$225.00
BUSH, ELAINE	\$3,150.00
CADRIN, LAUREN	\$950.00
CARDIN, RACHAEL	\$300.00
CARKIN, DEBORAH	\$7,586.00
CIAVARRA, TERENCE	\$75.00
COONAN, PATRICK	\$75.00
COREY, NANCY	\$2,500.00
CORRENTE, KIMBERLY	\$2,912.50
COTE, MELISSA	\$225.00
COTOIA, MARIA	\$1,237.50
CYRONAK, KERRY	\$1,237.50
DARLING, JENNIFER	\$1,050.00
DAVIS, JEANNE	\$14,981.46
DELONGCHAMP, GERARD	\$1,050.00
DERENAS, JENNIFER	\$75.00
DIORIO, CARA	\$375.00
DIAZ, GEOVANNA	\$562.50
DOHERTY, MARY	\$3,862.50
DONAHUE, MARY	\$375.00
DUGAN, WILLIAM	\$1,200.00
DWYER, CONSTANCE	\$675.00
ENGDAHL, AMANDA	\$1,537.50
FALCONE, CATHERINE	\$400.00
FARBER, BRENDA	\$225.00
FITZGERALD, MARGARET	\$525.00
FONTAINE, STEPHANIE	\$75.00
FREDERICK, JENNIFER	\$13,321.64
FRITZ-KEYES, ELIZABETH	\$2,662.50
GEMME, DANIELLE	\$450.00
GOGUEN, CHRISTINE	\$375.00
HARRISON, PAIGE	\$75.00
HOGAN, RYLEE	\$75.00
HOLLOWAY, KEVIN	\$75.00
HOPE, DANIEL	\$150.00
HUNKELER, BENJAMIN	\$3,450.00

Substitutes (continued)

JERNBERG, KRISTEN	\$1,805.00
LARGESS, MARLENE	\$4,635.00
LEFEBVRE, LILLIAN	\$825.00
LICOPOLI, ANNE	\$525.00
LOMBARDI, COLLEEN	\$2,537.00
MARCHAND, NICOLE	\$2,887.50
MCNEIL, JOSEPH	\$650.00
METZGER, DEBORAH	\$1,650.00
MITCHELL, DONNA	\$37.50
MOLINARI, KRYSTAL	\$150.00
MURPHY, BRIDGIT	\$150.00
NEEDHAM, BIANCA	\$200.00
NIEVES, MICHELE	\$370.00
O'ROURKE, KEVIN	\$225.00
PALMER, CYNTHIA	\$720.00
PENTERSON, SUSAN	\$1,075.32
PERRY-BANNON, SUZANNE	\$375.00
POWERS, MARIA	\$637.50
PRZEKOP, MICHELLE	\$2,550.00
ROMASCO, KATHLEEN	\$225.00
ROSE, DONNA	\$1,738.00
ROY, ARMANDA	\$150.00
ROY, SANDRA	\$5,361.98
RYAN, NICOLE	\$1,655.00
SALVATORE, JAMES	\$150.00
SENECAL, JOSEPH	\$150.00
SHEPHERD, CAROL	\$6,812.50
SMITH, JAKE	\$3,900.00
SMITH, HEATHER	\$337.50
STEELE, ANN MARIE	\$900.00
STONE, MICHAEL	\$5,625.00
STOVALL, ANGELA	\$225.00
STUART, KELSEY	\$375.00
STUART, DENISE	\$150.00
SULLIVAN, MEGAN	\$75.00
SUMNER, JENNIFER	\$40.00
SYLVIA, DANIEL	\$150.00
TIBERT, FLETCHER	\$450.00
TOWLE, LESLIE	\$225.00
VALERIO, HEATHER	\$225.00
VARIABEDIAN, ANN MARIE	\$150.00
VOLPIGNO, DALE	\$5,850.00
WILSON, MATTHEW	\$1,977.57
WINANT, LOUISE	\$675.00

REPORT OF THE SUPERINTENDENT OF SCHOOL

I am pleased to submit the 2012-2013 annual report as Superintendent of the Sutton Public Schools.

Annual School Committee and Leadership Retreats

School Committee members, once again, participated in a summer retreat. There were two main agenda items: a continued focus on the budget; and progress update on the district goals based on the five-year Strategic Plan for Curriculum, Instruction and Assessment. In early August, the Administrators held their annual retreat that provided an opportunity to develop our goals and update of the Strategic Plan for the school year ahead.

The 2012-2013 school year started on the scheduled day, Wednesday, August 29th. Sutton's enrollment was 1550, a decrease of 4 students from the previous school year. Administrators and staff all agreed that it was a smooth opening with students settling in easily after two partial weeks followed by a full five-day schedule.

Building

The building project continues to be marred by delays resulting in frustration for everyone involved. In November it was decided to move all high school students into the new middle school once it was completed; this change in schedule was the town's effort to get the school project back on schedule. As of June 30, 2013, the new middle school was not completed leaving the town and school in limbo for the start of the 2013-2014 school year.

District-Wide Initiatives

The district has updated its five year Strategic Plan for Curriculum, Instruction and Assessment based on our progress over the previous year. Please go to the front page of the district webpage and review the mission, vision, learning principles, and the updated strategic plan.

The Arts

The arts are led by a small, but incredibly dedicated, staff and the performances get better each and every year. We had one major change this year with the retirement of the legend Mark Smith, yet we were very fortunate to find an amazing young talent, Justin Falvo, who assumed the role of Music Director. We thank Mr. Smith for his more than 25 years of dedicated service and we welcome Justin to the very special arts team. The drama club, under the guidance of Cameron Loss, performed Witness for the Prosecution by Agatha Christie. Once again, the bands and choral groups presented superb concerts under the direction of Music Director, Justin Falvo; Susan Wildman; Suzanne Dame and Sandra Kerr. Student art shows and displays were simply incredible. Congratulations to all involved.

Athletics

Our athletic programs performed very well throughout the school year. Highlights included the following:

Girls Soccer: D3 Central MA District Champions and D3 State Finalists
Golf: DVC Tournament Champions and Central MA District Champions
Volleyball: DVC Co-Champions and District Tournament Qualifier
Girls Cross Country: DVC Meet Champions
Boys Cross Country: District Tournament Qualifier
Field Hockey: District Tournament Qualifier
Girls Basketball: District Tournament Qualifier
Boys Indoor Track: DVC Dual Meet Co-Champions, D2 Central MA District Champions
Girls Indoor Track: DVC Dual Meet Champions, DVC League Meet Champions, District Tournament Qualifier
Girls Cheerleading: DVC Champions and Regional Champions
Girls Tennis: DVC Champions and D3 Central MA District Champions
Boys Tennis: District Tournament Qualifier
Baseball: District Tournament Qualifier
Boys Track & Field: DVC Regular Season and League Meet Champions, Central MA District Relay Champions, District Tournament Qualifier
Girls Track & Field: DVC Regular Season and League Meet Champions, District Tournament Qualifier

Class of 2013

On June 6, 2013, Sutton High School presented diplomas to 94 graduates; of these 83% will attend four year colleges; 9.5% two-year colleges; 65% trade/tech schools; 1% will enter the work force; and no students left to enter the military.

Class of 2013 Mean SAT Results:

Sutton High School: Critical Reading 537, Math, 537, Writing 529

Massachusetts: Critical Reading 515, Math 529, Writing 509

National: Critical Reading 496, Math 514, Writing 488

I would like to take this opportunity to extend my appreciation to the parents, PTOs, Sutton PAC, Sutton Education Foundation, Athletic Booster Club, area businesses and other parent organizations that provided support to the schools in so many ways. The high quality of our instructional program would not be possible without the dedication and professionalism of our teachers, administrators, and support staff. I also wish to acknowledge, with sincere gratitude, the support of Sutton citizens at town meetings.

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Lucille DiLeo, Ann Junnila, Lance Smalley and Maureen Roberts.

Respectfully submitted,

Theodore Friend, Ed.M.
Superintendent



REPORT OF THE BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Fiscal Year 2013 Annual Report

Our Mission:

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

To understand the depth of our commitment to this mission, simply turn the page, meet three of our students, and get to know their stories of success. Each one came to us with unique challenges, talents, and interests. During their four years they had very different high school experiences, and graduated with the skills and strength of character required for lifelong learning and career success.

The success of our mission wouldn't be possible without the support of our district. Blackstone Valley Regional Vocational Technical High School is based in Upton, Massachusetts and proudly serves: Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton and Uxbridge.

Andrew's Story

Meet Andrew Desjardin of Uxbridge...recently named USA's best welding student, although it was far from his mind when he entered BVT. He had no idea that he loved welding, but he did know that he wanted to work with his hands.

"I was looking for a trade that would get me somewhere in life. I wasn't sure that college was in my future, so coming to BVT and focusing on a trade seemed like a perfect fit for me."

Entering the ninth-grade exploratory program, Andrew expected to enroll in either Auto Tech or Auto Body. But as he explored the various career paths, he was surprised at his growing interest in welding. "Welding was almost entertaining. It's cool that you can bond metal together so easily. You have to have a steady hand and be able to really concentrate, almost like a surgeon."

Motivated by his emerging passion, Andrew enrolled in Manufacturing and Engineering Technology, and displayed a natural aptitude for welding. Andrew's instructors encouraged him to put his skills to the test in the SkillsUSA competition. In his third year competing, Andrew earned a gold medal at the state level and became the first Massachusetts student to win the national gold medal in welding.

The accomplishment, according to Andrew, would not have been possible without a lesson in dedication from BVT. "At times, it was difficult to keep motivated, when I might rather be out doing something with my friends. But instead, I came in after school and on the weekends, and I put in the extra time. I'm glad I did. It's true what they say...hard work really pays off."

al

For Andrew, hard work paid off not only in gold medals, but also in the form of career opportunities. Following graduation, Andrew began working as a welder on government contracts and remains confident in his future.

“My new employers were impressed by what I’ve accomplished at BVT and by how well I present myself. Blackstone Valley Tech prepared me for the real world. I’m grateful I ended up taking the path that I did.”

CAREER PLANS - Upon graduation Andrew received numerous job offers and was hired as a welder by Randolph and Baldwin Inc., in Ayer, MA.

Alex’s Story

Say hello to Alex Delmore of Milford...our wicked smart 2013 Valedictorian whose career plans changed from C.P.A. to M.I.T.

Attracted to BVT by its offer of a rigorous academic and vocational technical education, Alex’s goal of becoming a certified public accountant led her to enroll in the Business Technology program. But as she gained a sound understanding of accounting principles and skills, Alex began looking for new challenges through her academic studies and extracurricular activities. She enrolled in various AP courses, joined the Leo Club and took part in SkillsUSA and robotics competitions. The more she experienced, the more Alex realized that accounting was not the field for her.

“What I loved the most was math and science, especially physics. Physics was the class that made me study the most and work the hardest. I loved it! I wanted to go above and beyond.”

Encouraged by her BVT teachers, Alex embraced her new found love of math and science and soon knew for sure that she wanted to pursue a career in physics. When it came time to apply to colleges, Alex’s teachers encouraged her to “go above and beyond” by applying to the country’s best schools. Although hesitant, Alex took her teachers’ advice and was accepted to the Massachusetts Institute of Technology, as well as her backup schools of Rensselaer Polytechnic Institute, Worcester Polytechnic Institute and UMass Amherst.

Heading into her first semester at M.I.T. (which has an undergraduate admissions rate of 9%), Alex is grateful to BVT for helping her discover her true passion and proper career path. In her Valedictorian’s speech, Alex encouraged her fellow BVT grads to join her in embracing the school’s lasting impact on their lives.

“If I hadn’t gone to BVT and hadn’t explored so many different options, career paths and clubs, I wouldn’t have ended up so certain that I want to pursue math and science. My experience at BVT contributed so much to my certainty going forward.”

CAREER PLANS - Following graduation from M.I.T., Alex hopes to someday attain her PhD and become a college professor.



Cody's Story

This is Cody Saucier of Sutton...by the time he started first grade, he had already overcome more obstacles than many people face in a lifetime. Born four months premature, Cody weighed in at a mere one-pound and was unlikely to live, but he proved the doctors wrong. Facing the effects of his premature birth and mild cerebral palsy, Cody embarked on a childhood full of various surgeries and procedures.

Perhaps his early ability to overcome the odds explains why Cody loves a good challenge. In elementary and middle school, Cody took pride in his perfect attendance and good grades. Cody's passion for learning led him to enroll in BVT.

"I came to BVT because it offers an academic program and a vocational technical program. It's like getting two educations at once." For Cody, however, getting two educations wasn't quite challenging enough. "I wanted to make the BVT Commendation List every year. That's what I set out to do."

As a freshman, Cody struggled with the rigor of BVT, but his teachers united and formed a plan to help him adjust. Cody's academic performance improved and he earned a spot on the Commendation List in eleven of his twelve trimesters. As for the one trimester in which he missed his goal, Cody was only one GPA point shy of completing his perfect Commendation List streak.

Amazingly, the streak of perfect attendance that Cody began in elementary school continued at BVT. At the annual Senior Awards Ceremony, Principal Anthony Steele informed the audience that Cody's perfect attendance included not only his time at BVT but also his entire educational career. The crowd of over 600 people honored Cody with a standing ovation.

No matter what challenges the future brings, Cody has already proven that his perseverance will lead him to success, and he remains admirably humble. "I just really like school. Blackstone Valley Tech has provided me with a sense of independence, leadership, and dedication to my work. If I wasn't dedicated, I wouldn't be here."

CAREER PLANS - Following his graduation from the BVT Business Tech program, Cody has enrolled at UMass Dartmouth, where he plans to put the 21st century skills he acquired at BVT to good use.

Nurturing an Aptitude for Lifelong Learning *Bigger, Better, Stronger*

Andrew, Alex, and Cody are just three of the 270 members of the Valley Tech Class of 2013 who successfully completed our rigorous program of studies this year and earned both a high school diploma and technical credentials in their chosen career field. Their stories are noteworthy, but are certainly not unique. Ask any of the talented and hard-working students from our diverse thirteen member communities about their Valley Tech high school experience, and you will hear similar messages of determination, pride, interest, and accomplishment. They



are the reason we can say with certainty that Valley Tech is bigger, better, and stronger than ever.

As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. This may explain why we received unanimous support of our FY14 budget from our member towns. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students such as Andrew, Alex, and Cody are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

Dr. Michael F. Fitzpatrick

Superintendent-Director

FY2013 - Another Stellar Year of Vocational and Academic Achievements

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

Top Ten

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. The proprietary ranking system compiled and evaluated data from 345 public, charter, and technical schools throughout the Commonwealth. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

100% Placement

The Class of 2013 departed in May with 100% placement. Of the 270 graduates, 72% will further their education, 23% directly entered the workforce, and 5% joined one of the branches of the military or civil service. The class also amassed nearly \$2 million in merit scholarships and awards that will substantially assist them with future education and career expenses.



213 AP Students

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from 122 to **213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

11 Years

The Massachusetts Comprehensive Assessment System (MCAS) Spring 2012 test results confirmed improvement by Valley Tech students for the **11th straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively.

87%

The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

Historical Valley Tech MCAS Results

Test Date	Class	Math			English Language Arts (ELA)			Science and Technology/Engineering		
	YOG	A/P	NI	F	A/P	NI	F	A/P	NI	F
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%
Spring 2010	2012	89%	10%	0%	89%	10%%	0%	65%	16%	1%
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Testing Not Then Required by the Department of Elementary and Secondary Education (DESE)		
Spring 2006	2008	70%	21%	9%	66%	33%	2%			
Spring 2005	2007	62%	30%	8%	55%	41%	4%			
Spring 2004	2006	55%	40%	6%	58%	39%	3%			
Spring 2003	2005	36%	45%	20%%%	42%	51%	8%			
Spring 2002	2004	34%	41%	27%	34%	55%	13%			
Spring 2001	2003	34%	45%	21%	29%	53%	18%			
YOG – Year of Graduation										
NI – Needs Improvement										
A/P – Advanced/Proficient										
F- Failure										

This chart illustrates the dramatic improvement in Advanced/Proficient performance by Valley Tech students over the past 11 years.

What's New On Campus?

Valley Tech's Academic & Vocational Programs Adapt to New Technologies

State-of-the-Art Science Labs

In a ribbon cutting ceremony attended by Massachusetts School Building Authority Executive Director Jack McCarthy and others, school officials publicly announced the planned August 2013 opening of two new state-of-the-art science laboratories. Students returning in August will be the first to utilize the new classrooms, which were constructed by retrofitting existing space. They have been designed to serve both lecture and lab functions across multiple academic and technical disciplines in alignment with goals to expand science, technology, engineering and math, or STEM programs. The addition of these labs will allow for a safe work environment for students and provide appropriate storage and prep space for the science program. Our new science labs will provide additional opportunities for students to link scientific exploration with the higher technical skill sets necessary for success in 21st century career paths.

The District was able to avoid incurring debt for the construction by self-funding with available E&D funds, inter-fund borrowing, and timely reimbursement of 52.5% of the costs under the Massachusetts School Building Authority's \$60 Million Science Labs Initiative. This innovative, competitive grant program was touted by the state agency as a unique opportunity for districts to invest in otherwise-sound high school facilities by focusing capital spending on prototype designs for science labs. Valley Tech was one of only eight high schools to receive capital funding under this program. To contain costs, wiring was completed by the school's staff electrician, and a 3-inch drain line was installed by students in the plumbing program. These efforts provided a solid foundation and necessary infrastructure which allowed the project to remain on time and on budget.

New Branding for the Design & Visual Program

To remain competitive in a highly networked, technology-savvy environment, the curriculum of the *Graphic & Multimedia Communications* program is being upgraded to include new internet applications and media tools. The shift to a Design and Visual program from a predominantly pre-press and print production program will give students many more career and college opportunities in large and growing sectors of the communications market, including front end design, marketing and production. The new program will also embrace traditional media such as print and television along with digital photography and digital animation.

This course will emphasize visual design and production from a problem-solving and strategic point of view utilizing the latest technologies and techniques. Students will receive training in visual design, web design and development, photography, animation, videography, illustration, and advertising, as well as business, marketing, concept development, design theory, color theory, typography, outsourcing techniques and digital print production. Using state-of-the-art digital imaging, video, illustration and page layout software, students will learn to apply their creativity to communications media. Students will also become familiar with research related to the marketing and branding of products and services. With these skills, students will have the opportunity to pursue careers in advertising design, business of art and design, computer

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animation, digital filmmaking, fine arts, game art and design, graphic and interactive communication, illustration, interior design, motion design, photography, and digital imaging.

Cutting Edge Partnerships with Industry

Thanks to business and industry partnerships, students in the **Construction Technology** program now have access to a heavy equipment operator license simulator and lift operator certification. This new piece of equipment will allow our students to gain valuable skills which will prepare them for gainful employment as heavy equipment operators.

Best of the Best

SkillsUSA

Valley Tech students competed in 41 categories at the 2013 SkillsUSA District V competition in March, capturing a total of 62 medals, including 14 gold, 23 silver, and 25 bronze. The students swept the district competition in six events, including Culinary Arts, Diesel Equipment Technology, Major Appliance Technology, Photography, Practical Nursing, and Technical Drafting.

At the SkillsUSA State Championship, hosted in April by Valley Tech for the sixth year, the team garnered a total of 27 medals. During the day-long intense presentation of their skills, Valley Tech students earned 15 gold medals, 12 silver, and 5 bronze.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking. Medalists included senior Andrew Desjardin of Uxbridge (Welding), junior Robert Silberberg of Mendon and sophomore Dillon Arnold of Northbridge (Urban Search & Rescue), junior Jake Rivard of Northbridge (Technical Drafting), junior Anthony Collari of Upton (Plumbing), and senior Anthony Young of Milford (Commercial Baking).

In a testament to the effectiveness of the state's vocational technical system, Team Massachusetts returned from this national competition with the second-highest medal count in the nation, second only to the state of Florida, and the highest percentage (71%) of top-ten finishers in the high school division. Clearly, we are doing something right!

Learn & Live Well

Our Students Embrace Healthy Living Choices

Students from every corner of the school participated in some capacity throughout the year in a variety of health related initiatives, demonstrating the desire to maintain healthy lifestyles.

Culinary students competed in the Rhody Fresh Butterkase Cheese Bowl, creating their own healthy, cheese-based recipes for a chance to be named Top Chef. First place winners were seniors Mary Antanavica of Upton and Andrew Turbesi of Millville for their Blackberry Fennel



Pizza. This event was sponsored by Rhody Fresh, the Rhode Island Dairy Farms Cooperative, and the New England Dairy Promotion Board (NEDPB) and was judged by a team of notable experts that included New England Patriots Executive Chef Brad Ozerdem, Johnson & Wales University Culinary Department Chair Chef Bill Idell, and Henry's Farm To Table Restaurant Executive Chef Michele Stone.

Health Services and Culinary students, along with visiting students from Milford's Woodland Elementary School, participated in a first-ever teleconference directly with the White House. Communicating on-screen, students were given an opportunity to discuss healthy food choices and ask questions of Sam Kass, White House Senior Policy Advisor on Nutrition, who works with First Lady Michelle Obama's Let's Move! initiative to inspire a healthier generation and ensure kids have the opportunity for long, healthy lives.

The competition center was transformed into a Health & Wellness Fair where numerous booths offered resources and demonstrations on the importance of making healthy lifestyle choices. The Health & Wellness Fair provided information on safe driving habits (distracted driving), healthy snack choices, the importance of hydration and healthy beverage choices, oral hygiene, stress reduction, bullying and diversity, concussions, healthy immune systems, and healthy relationships.

Worcester County Sheriff Lew Evangelidis brought an innovative and effective substance abuse prevention program to the students. With over 1,200 in attendance, the sheriff's Face2Face program used video clips and before and after photos of students to demonstrate the potential long term impact of drug and alcohol abuse on a person's appearance and health. This powerful message was well-received by the entire student body.

Athletics

Football

Under the tutelage of head coach Jim Archibald and defensive coordinator Matt Blood, the 2012 varsity football team proved its all-star champion status by winning the Central Mass Division VI Super Bowl. Valley Tech defeated Bay Path with a final score of 6 to 0 to close out its 12-1 season. Multi-talented quarterback Dan Avery of Milford helped advance the team to the playoff with his remarkable accuracy and tenacity. Making his two biggest plays in a Valley Tech uniform was Shawn Wilkins of Uxbridge with spectacular interceptions that turned the tide for the team.

Girls' Basketball

Second-year coach Britt Kahler emphasized the varsity girls' basketball team's main strength - toughness. The team had a tightly-knit blend of sophomores, juniors and seniors, led by co-captains Kelly Ney of Milford, Meghan Ferschke of Uxbridge, and Kaitlin Hannan of Blackstone. Junior Ashley Thompson of Bellingham emerged as one of the best players in all of central Mass. Her dominance helped pace Valley Tech for a season few teams in the state were able to match. Over the team's career, it has improved every year, from 13-9 in 2011, to 17-6 in 2012, and 18-2 in 2013, with a second straight appearance in the Central Mass Division 3 district semifinals and two regular season league championships.



Ice Hockey

Varsity coach Brian Lehtinen led the Grafton-Valley Tech cooperative hockey team all the way to the Division 3A State Championship finals, ending the season as Coughlin Conference Champions with a valiant 18-5-1 effort. Captains Michael Moran of Milford, Cory Hetu of Sutton, and their teammates had a tremendous run to the tournament and gave an all-out effort throughout the entire season.

Baseball

In three years at the helm of the varsity baseball team, head coach Anthony Leonelli has delivered two Colonial Athletic League championships, leading the team to a perfect 14-0 regular season record this year. Seniors and three-year starters Dan Avery and Chris Kowalik of Milford and Cam Fiorentino of Uxbridge were major contributors to the team's success, which centered around building depth and being aggressive on the mound, at the plate, and on the base paths.

Softball

Valley Tech's varsity softball team won the school's first state vocational softball championship in a win over Worcester Tech in May. Under the direction of Coach Denise Medaglia, all-star shortstop Bella Picard of Upton and winning pitcher Alycia Wagner of Uxbridge led the team to a victorious reign over the season. Bella, who had the nation's best batting average at .904 in her junior year, continued to demonstrate her stellar athletic ability and dominate the field and Alycia eclipsed the 400 strike-outs mark. The team had a phenomenal 12-2 stretch to win the Central Mass Division 3 quarterfinal round and claim additional awards for the trophy display in the school's main lobby.

Golf

Valley Tech successfully appealed an MIAA decision to move the golf program from Division 3 to Division 2. Although our total student enrollment prompted the step up, school officials argued that student participation levels and other factors warranted maintaining the program at Division 3.

We're Breaking Records ...

Cross Country (8-4)
Fall Cheerleading - CAL and Central District 2 Champions
Field Hockey (7-9)
Football (12-1) Div. VI Super Bowl Champions
Golf (7-9)
Boys Soccer (15-2-1) CAL Conference Champions
Girls Soccer (10-3-3) CAL Conference Champions
Boys Volleyball (2-14)
Girls Volleyball (16-4) CAL Conference Champions
Boys Basketball (13-7)
Girls Basketball (18-2) CAL Conference Champions
Ice Hockey (18-5-1) Coughlin Conference Champions
Baseball (16-4) CAL Conference Champions
Softball (15-3) State Vocational Champions

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Lacrosse (12-4) State Vocational Finalists
Track & Field (6-2)
Winter Cheerleading – CAL and Central District 2 Champions

Shaping Policy

Influencing Federal and State Policy, Regulations, and Legislation

As the District's influence has spread, your vocational technical experts have had a hand in shaping federal and state educational policy. On the national front, Superintendent-Director Fitzpatrick was selected to serve on the Executive Committee of the American Association of School Administrators (AASA), where his input impacted federal Carl D. Perkins Act funding and helped to shape the organization's position on school safety. Closer to home, the superintendent lobbied successfully for the repeal of Outside Section 89 of the FY2013 State Budget. This legislation would have shifted the burden of out-of-district vocational school tuition from municipalities to their regional vocational technical partners, potentially resulting in increased tuition costs for our member towns. The superintendent also served on the state's Commission on Regionalization & Collaboration, and the CVTE Task Force, charged with making recommendations to improve relations between career technical systems and their sending schools. He continues to advocate for quality education via roles with the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of Vocational Administrators (MAVA), and the Massachusetts Association of Regional Schools (MARS).

Appealing to State Representative John Fernandes of Milford, who successfully filed legislation to address the issue, Valley Tech lobbied for a change in state unemployment claim policy. While state law allows teachers who do not have reasonable assurance of returning to work in the fall to collect unemployment assistance during the summer months, they now will lose eligibility for such benefits as soon as they have been extended an offer of comparable employment. In the past, school districts and municipalities were subject to continuing unemployment costs when laid-off teachers delayed notifying the Department of Unemployment Assistance of subsequent employment until actually returning to work in the fall. This change has the potential to reduce Unemployment Insurance costs for school districts and towns across the Commonwealth.

Global Connections

Valley Tech Hosts Guests from Around the Globe

Making Global Connections & Friends

We encourage visitors at Valley Tech and continue to reach out, not just locally, but globally, to maintain and strengthen the school's standing as a model system for innovative educational programs and as a test site for incorporating the latest new technologies to support the workforce of the future. Over the year, Valley Tech hosted groups from the United States and abroad who expressed interest in learning more about the school's integrated approach to academic and vocational instruction as well as its innovative design for revitalizing an older structure with high performance, energy-savings measures.



US Connections

A group from Metro Technology Centers in Oklahoma was interested in discerning how the school transformed the structure of its building, incorporating old with the new while maintaining integrity throughout. The visiting team sought the superintendent's perspective on the changes made to the campus, especially in the area of energy conservation, and the school's career and technical education programs.

A group from Wisconsin, which included 20 state representatives, senators, superintendents, teachers, and leaders from business and industry, toured the school in December. The group's objective was to obtain a first-hand look at the Massachusetts model of high school vocational technical education.

Global Reach

Two academic groups from Asia visited Valley Tech in January. Several Chinese students from Beijing visited as part of a two-day immersion program to experience "a day in the life" of a vocational technical student in the United States. Valley Tech students from Mendon, Tyler and Zachary Leung and Samantha and Jennifer Morin, accompanied the students for an entire day in order for them to understand the daily activities in a vocational and academic high school. Another group of ten community and junior college administrators from Japan visited to learn about the school's vocational technical instruction at the secondary level as many of their programs replicate a similar curriculum. These visitors reported that they were impressed by the maturity level of the Valley Tech students and how the school provides vocational trade education starting in ninth grade.

Return on Investment

Fiscal Austerity a Priority

The District's operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a "Race To The Top" school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's priority. To that end, the total budget was held to a modest 2.77% increase.

The District's FY13 operating budget of \$19,862,213 was funded primarily by State Aid and Member Assessments as indicated in the historical budget data below. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District's unreserved fund balance while providing valued services to our member communities. In FY13, these efforts resulted in direct member credits of \$250,759.

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Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized \$580,000 worth of savings during the 2012-2013 school year. A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY11	% Incr	FY12	% Incr	FY13	% Incr
Member Town Assessments:						
Minimum Contribution	8,592,069	5.01%	8,881,138	3.36%	9,269,607	4.37%
*Non Net School Spending Items	1,422,458		1,405,543		1,457,476	
Member Credits	(307,946)		(213,000)		(250,759)	
Debt Service	658,232		639,394		625,220	
Total Member Assessments	10,364,813	2.99%	10,713,075	3.36%	11,101,544	3.63%
State Aid:						
Chapter 70 - Regional Aid	7,631,018		7,614,352		7,790,890	
Transportation Reimbursement	586,914		577,094		625,279	
Total State Aid	8,217,932		8,191,446		8,416,169	
Other Revenue Sources:						
Miscellaneous Income	130,000		122,761		94,500	
Unreserved Fund Balance	236,500		300,000		250,000	
Total Other Revenues	366,500		422,761		344,500	
GRAND TOTALS	18,949,245	2.68%	19,327,282	1.99%	19,862,213	2.77%
*Non NSS Items Include: Transportation (over state aid), Capital Equipment & Retiree Medical						

Grants - Additional Funding to Support Our Mission

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and high-paying jobs.

In FY2013, the District received nearly \$100,000 in a Massachusetts Life Sciences Center grant for robot arms and CNC lathes, which will be used by students in three target career-tech areas, Drafting and Engineering Technology, Electronics and Engineering Technology, and Manufacturing and Engineering Technology. This equipment will familiarize our students with the equipment they will find when they walk onto the job in any of the many precision bio-manufacturing companies in Central Massachusetts.

The school was also one of 25 across the Commonwealth to receive State House Vocational Equipment Grants. This \$25,000 grant will support our Dental Assisting program with the

purchase of new rear delivery dental work stations which will allow more students to observe dental procedures and help better prepare them for success in dental office or other health related workplace environments.

We acknowledge and appreciate a variety of corporate and private donations to bolster student participation in regional and national robotics competitions. This year, students were able to compete in both FIRST Robotics and VEX Robotics competitions, gaining valuable real world engineering experience and honing teamwork and critical thinking skills in contests in NH, CT, and MA.

The District also receives substantial donations in the form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing			
Fed - Title 1	\$ 79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	\$ 99,984.00
Fed - Title II A	\$ 20,170.00	A&F (Gov) Voc Equip - Dental Assisting	\$ 25,000.00
Fed - Title I Carryover	\$ 6,948.00	Blissful Meadows - Carpentry Program	\$ 5,000.00
Fed - SpEd 240	\$ 279,427.00	Waters Corp - FIRST Robotics	\$ 5,000.00
Fed - SpEd Program Improvement	\$ 8,459.00	MA Dental Society - Project SMILE	\$ 1,000.00
Fed - Race to the Top	\$ 16,283.00	KenMark - MASBO	\$ 1,000.00
Fed - Perkins	\$ 166,765.00	National Robotics Competition	\$ 10,000.00
Fed - Perkins Post-Secondary (LPN Program)	\$ 1,023.00	Merrill Lynch - Murray Project	\$ 10,000.00
Federal Entitlement Grants Subtotal:	\$ 578,925.00	VTEF - Aviation Club	\$ 1,000.00
		VTEF - Watch Your Mouth	\$ 1,000.00
State - Academic Support	\$ 720.00	BVCCEF - VEX Robotics	\$ 7,000.00
State - MSBA Science Lab Initiative	\$ 443,678.00	Competitive Grants Subtotal:	\$ 165,984.00
State Entitlement Grants Subtotal:	\$ 444,398.00	FY13 Grant Total:	\$ 1,189,307.00

Class of 2013: Sutton Residents

The graduating Class of 2013 included the following students from Sutton (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Eric T. Adams, Electrical; Nathaniel J. Antaya, Drafting & Engineering Technology (NHS); Nicholas L. Blare, Automotive Collision Repair; Alexandra C. Bonin, Graphic Communications; Alex A. Carr, Manufacturing & Engineering Technology; Neil F. Donnelly, Electronics & Engineering Technology; William E. Hastings, IV, Automotive Technology; Cory S. Hetu, Automotive Technology; Cara A. Hickenbottom, Culinary Arts; John F. Krula, Information Technology; Christopher D. Lannon, Drafting & Engineering Technology; Drew C. N. Lanyon, Information Technology; Lindy D. LeGere, Graphic Communications; Christopher J. Moran, Automotive Technology (NHS; NTHS); Connor J. Nepomuceno, Automotive Technology; Shane R. O'Shea, Information Technology (NHS; NTHS); Emily E. Perry, Health Services; Joshua E. Prue, Plumbing; Mitchell J. Raymond, Construction Technology; Vincent M. Rossetti, Plumbing; Cody A. Saucier, Business Technology (NHS); Lindsay M. Silva, Cosmetology (NHS; NTHS); John T. Whittier, Manufacturing & Engineering Technology (NHS; NTHS).

Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham

Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer – Paul M. Yanovitch of Hopedale

William J. Pontes of Blackstone

John C. Lavin, III of Douglas

Anthony M. Yitts of Grafton

Michael D. Peterson of Mendon

Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Mitchell A. Intinarelli of Sutton

Kenneth M. Pedersen, Jr. of Upton

James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick

District Treasurer – Barbara Auger

Secretary – Diana Pedersen

50 Years of Quality Vocational & Academic Success

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50th year. Stay tuned for details of the District's upcoming 50th Anniversary celebration! We hope you can join us!



Municipal Telephone Directory

Fire & Police Emergencies 911

Accountant	865-8731	Recreation Commission	865-8732
Animal Control	234-7416	Selectmen, Board of	865-8727
Assessors	865-8722	Sewer Commission	234-1207
Building Department	865-8723	Schools	
• Building Commissioner		Superintendent	581-1600
• Building Inspector		Elementary	581-1620
• Gas Inspector		Middle	581-1630
• Plumbing Inspector		High	581-1640
• Wiring Inspector			
Cable TV Committee	865-8735	Town Administrator	865-8720
Cemetery Commission	476-3425	Tax Collector	865-8726
Conservation Commission	865-8728	Town Clerk	865-8725
Council on Aging	234-0703	Transfer Station	865-3623
Earth Removal Board	865-8732	Treasurer	865-8726
Fire Department	865-8737	Tree Warden	865-8743
Health, Board of	865-8724	Veterans Agent	234-9808
Highway Superintendent	865-8743	Zoning Bd of Appeals	865-8723
Historical Commission	865-5377		
Housing Authority	865-3821	Charter Communications	800-634-1008
Human Resources	865-8734	National Grid	800-322-3223
Public Libraries, Center	865-8752	Verizon	800-870-9999
Planning Board	865-8729	Fuel Assistance	
Police Department	865-8747	Worcester Comm. Action Council	754-1176