

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

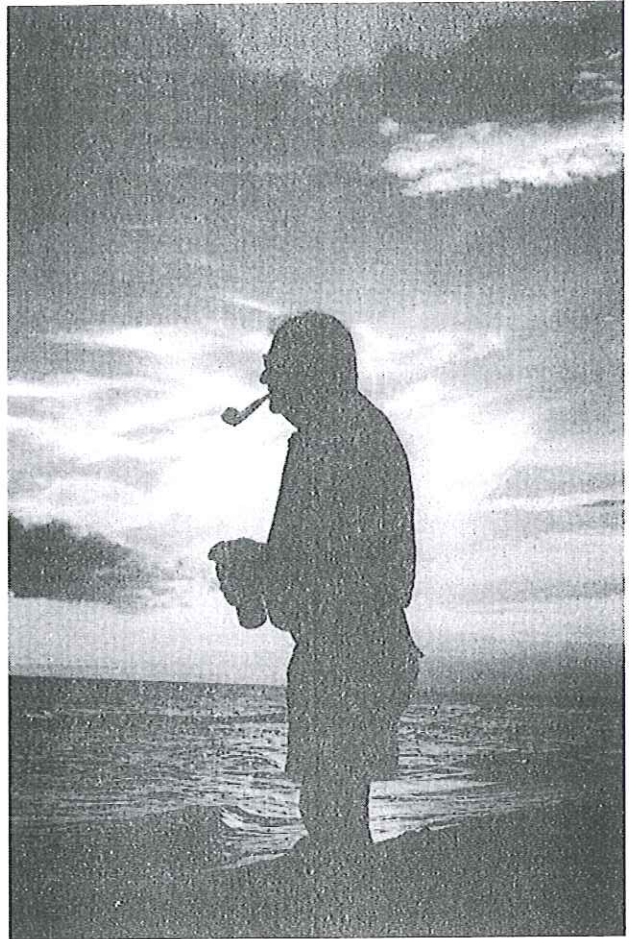
June 30, 2014

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DEDICATION



Raymond "Raymie" E. Smith

March 27, 1934 — April 30, 2014

This Annual Report is dedicated to a member of the community who served unselfishly for over 40 years for the Town of Sutton.

Ray became Highway Superintendent in 1968 and held that title until his retirement in 2000. He served as a volunteer firefighter on the Fire Department for more than 30 years. In 2001 Ray was awarded "Citizen of the Year" by the Sutton Lions Club. But most of all Ray enjoyed spending time with his cherished family.

IN MEMORY OF

The Town of Sutton recognizes the following individuals who left us during fiscal year 2014. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for the way that each has touched us.

John D. Brigham, Jr.

Assessor
Cemetery Commissioner
Finance and Warrant Advisory Committee

Dorothy Graham

Council on Aging, Director
School Department

Gloria Michelson

Election Worker

Penelope Putnam-Linder

Historical Society
Board of Directors Waters Farm Preservation
Sutton 300 Committee

TABLE OF CONTENTS

Accountant, Town	36
Administrator, Town	18
Assessors, Board of.....	58
Building Commissioner	89
Bylaw and Charter Review Committee	55
Cemetery Commission.....	84
Clerk, Town.....	20
Conservation Commission	63
Council on Aging	66
Elections:	
Annual Town Election, May 27, 2014	34
Fire Department	75
Fire Warden.....	79
Hazardous Waste Coordinator	80
Health, Board of.....	62
Highway Department.....	82
Historical Commission.....	65
Planning Department	56
Police Department.....	71
Public Health Nurse	61
Public Library	85
Recreation Commission.....	68
Salaries.....	113
School:	
Blackstone Valley Vocational School.....	98
School Building Committee.....	97
Superintendent	92
Selectmen, Board of.....	16
Sewer Commissioners.....	91
Sutton Community Television Committee (SCTV).....	67
Town Meetings:	
Fall Town Meeting, October 21, 2013	21
Spring Town Meeting, May 12, 2014	26
Town Officials.....	11
Treasurer/Collector	52
Veterans Agent	81
Zoning Board of Appeals	69

TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	2000.....8,628	2006.....9,583	2013.....9,442
	1995.....7,959	2001.....8,727	2007.....9,684	2014.....9,478
	1996.....8,152	2002.....8,894	2008.....9,765	
	1997.....8,186	2003.....8,969	2010....9,685	
	1998.....8,229	2004.....9,212	2011....9,696	
	1999.....8,414	2005.....9,417	2012....9,355	

Registered Voters: 6738

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2014 Tax Rate: \$16.88
Valuation: \$1,160,418,598
Operating Budget: \$28,530,757

SCHOOLS:
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Carl Licopoli, 22 Fuller Road	2015
Selectmen	Michael Chizy, 12 Marble Rd.	2015
	Kenneth Stuart, 153 Uxbridge Rd.	2015
	John Hebert, 23 Singletary Ave.	2016
	David Hall, 109 Hartness Rd.	2017
	Paul A. Maynard, 59 Duval Rd.	2017
School Committee	Paul Brennan, 6 Tipperary Dr.	2015
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2015
	Jesse Limanek, 3 Merrill Rd.	2016
	Liisa Locurto, 33 Peach Tree Dr.	2016
	Nathan Jerome, 47 Dodge Hill Rd.	2017
Blackstone Valley Regional School Comm.	Mitchell Intinarelli, 7 Burke Lane	2014
Planning Board (elected)	Robert Largess, 298 Boston Rd.	2015
(elected)	Jonathan Anderson, 182 Eight Lots Rd.	2016
(elected)	Wayne Whittier, Douglas Pike	2017
(appointed)	Scott Paul, 309 Mendon Rd.	2017
(appointed)	Miriam Sanderson	2017
Library Trustees	Cynthia Rielley, 21 Merriam Lane	2015
	Elizabeth Fritz Keyes, 142 Lincoln Rd.	2016
	Elizabeth K. Kane, 64 Dodge Rd.	2017
Housing Authority	Daniel Rice, 21 Hutchinson Rd.	2015
	Lewis Atherton, 25 West Sutton Rd.	2016
	Russell Spain, 4 Torrey Rd.	2017
	Richard Lindstrom, 241 Manchaug Rd.	2018
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2019

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2017
Board of Appeals.	Michael McGovern	2015
	Richard Haskins	2015
	Jeffrey Fenuccio	2016
	Brittanie Reinold	2016
	Nicole Kuchinski, Associate	2016
	Richard Deschenes	2017
Cemetery Commission	James Johnson	2015
	James Renaud	2016
Conservation Commission	William Wence	2015
	Daniel Moroney	2016
	Robert Tefft	2016
	Joyce Smith	2017
	Lauren Rothermich	2017
Council on Aging	Beverly Gravison	2015
	Dorothy Gravison	2015
	Genevieve DeHaan, Associate	2015
	Rosemarie DeGaetano	2017
	Gale Graves	2017
	Henry Whittier	2017
Town Counsel	Kopelman & Paige	2016
Board of Health	Diane Miller	2015
	Tammi Marois	2015
	William Fredericks	2016
	John Silverberg	2017
	Steven Rice	2017
Historical Commission	Keith Downer	2015
	Donna Rossio	2015
	Walter Baker	2016
	Lori Funari	2016
	Mark Kellogg	2017
	Paul Dunn, Associate	2016

OFFICETERM EXPIRES

Recreation Commission	Jennifer Bohanan	2015
	Amy Parsekian	2016
	Vacancy	
Registrars of Voters	Debra Jacques	2015
	Pamela Gemme	2016
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	2015
	Vacancy	2015
	Vacancy	2015
	Vacancy	2015
	(School Superintendent)	
Sewer Commission	James Dwyer	2015
	Neil Crites	2016
	Larry Wiersma	2017

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2017
Animal Control Officer	Daniel Chauvin	2015
Animal Inspector	Edward Mansfield	2015
Board of Assessors	Ray Nichols	2015
	Robert Nunnemacher	2017
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2015
	Laura Caruso	2015
	Ronald Tetreau	2015
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2015
	Donald Conlon	2015
	Jeffrey Briggs	2015
Fence Viewer	David Lavallee	2015
Highway Superintendent	Matthew Stencil	Indefinite
Parking Clerk	Laura Caruso	2013
Planning Director	Jennifer Hager	Indefinite
Plumbing & Gas Inspector	Michael McQuiston	Indefinite
(Assistant)	Larry Wiersma	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Ronald Tetreau	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenocchio	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Robert Recore	2015
Douglas Reid	2015
Richard Trudell	2015
Jeffrey Bannon	2016
Bruce Edwards	2016
Patrick Morris	2016
Jared Quill	2017
William Connor	2017
Randa Tawadros	2017

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2014. The year began with the 2013 May Town election. The election resulted in the re-election of John L. Hebert.

During the Board meeting of June 4, 2013, the Board of Selectmen reorganized. Mr. John L. Hebert was named Chairman of the Board. In addition, Ken Stuart was named Vice-Chairman of the Board and David Hall was named Clerk of the Board.

In July 2013 the Manchaug Pond Foundation came before the Board of Selectmen and reported that they had the resources to fully execute a purchase and sale agreement on the Beaton property. In April of 2013 the Board assigned the first right of refusal under Mass General law Chapter 61A to the Manchaug Pond Foundation, giving the Foundation 90 days to close or it would revert back to Holy Cross (the holder of the original purchase and sale agreement). The Board would like to congratulate Manchaug Pond Foundation on their ability to acquire this 93 acre parcel of land and preserve the property in its current state.

The Board spent a significant amount of time in the first seven months of the year dealing with problems with the middle school/high school construction. In July the Board of Selectmen held the goals and objectives meeting where the Board expressed concern with TLT, the general contractor for the middle school/high school. The project was significantly behind schedule and the subcontractors were not being paid by TLT. In August we put together all the background information before formally placing a claim on the performance bond.

On September 13th a meeting was held in the Selectmen's meeting room with representatives from the Town of Sutton, Town Counsel, TLT, Western surety, and SBS the town's Owner's Project Manager. At that meeting town counsel stated the reason for the meeting was the formal notification and claim on the performance bond provided by Western Surety.

Due to the delays of TLT not being able to obtain an occupancy permit, the students at Sutton High school attended the first few weeks of school at Life Song church in South Sutton. While not an ideal situation the Board would like to thank all those that made the situation possible and bearable. The Board would particularly like to thank the pastor of Life Song Church David Payne.

At the Selectmen's meeting on October 17, 2013 the Board terminated TLT's contract with the town of Sutton. The reasons for termination were TLT's failure to execute the work or parts thereof in a timely manner; failure to supply enough properly skilled workers, supervisory personnel or proper equipment or materials and failure to make prompt payments to subcontractors for material or labor. The motion passed 5-0.

In November the Board renewed the Town Administrator's contract for a four-year period of time. The contract starts on January 1, 2014 through December 31, 2017. The Board would like to thank Mr. Smith for his leadership and management over the past six years and we look forward to a successful tenure as Town Administrator.

In December the Board of Selectmen invited the girls and boys soccer teams to give them both proclamations for winning the boys and girls state championship. The Board is very proud of the girls and boys teams and their coaches, David Payne for the girls and Mike Elster for the boys. Congratulations to everyone, great job!

In February of 2014, the Board recognized long time Highway Superintendent Mark Brigham on his pending retirement. The Board of Selectmen offered Mark their thanks for serving the town and wished him well. In March the Board voted to ratify the appointment of Matthew Stencel as the new Highway Superintendent.

Also in February the town received a tender agreement from Western Surety. Shortly after terminating TLT, Western Surety went out to bid for a completion contractor. Braite Builders was awarded the contract from Western Surety as the completion contractor. The cost to Braite Builders to complete the project is \$16.9 million dollars in addition the tender agreement includes \$835,000 reimbursement to the town of Sutton to cover the project manager, the architect, legal fees, as well as additional costs to the school. After a significant discussion the Board voted 4-0 to accept the tender agreement from Western Surety.

In April the Board signed the town election warrant which proposed a debt exclusion override for the renovation of Blackstone Valley Technical School. Sutton's share of the \$2.9 million was an average of \$15,000 per year. While the Board approved this debt exclusion override we had some concerns with the number of additional students that will be attending Blackstone Valley Technical School on an annual basis.

At the May Town Meeting held on May 12, 2014, Town Meeting did not pass the borrowing for Blackstone Valley Technical School. Two-thirds of the member communities did not pass this request, therefore they could not move forward with their project.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

The Board of Selectmen met 25 times from June 1, 2013 to May 31, 2014, attendance is listed.

Respectfully submitted,	
John L. Hebert, Chairman	25/25
Ken Stuart, Vice-Chairman	22/25
David Hall, Clerk	25/25
Michael Chizy	22/25
Richard Hersom	12/25

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my Seventh annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for the town of Sutton.

This past year was a challenging one due to the issues surrounding the middle school/high school construction. TLT, the general contractor for the project, was significantly behind schedule and the town began assessing liquidated damages due to their failure to meet the timeframe for substantial completion of the middle school. Substantial completion of the middle school was due on April 1, 2013.

Prior to assessing liquidated damages, we tried to work with TLT by re-phasing the project for TLT's sole benefit. That did not work. On August 15, 2013 a letter was sent from Strategic Building Solutions, the town's owner's project manager to Western Surety Company laying out the town's case and informing them that we were going to place a claim on the performance bond. On September 4th, Town Counsel formally notified Western Surety Company and put a claim under the performance bond.

At the Selectmen's meeting on October 17, 2013 Board of Selectmen terminated the contract with TLT. Western Surety ultimately issued a tender offer where they offered Braite Builders as the completion general contractor as well as \$835,000 reimbursement to the town of Sutton. These funds were to reimburse the town's project manager, the architect, legal fees, and additional cost to the school. While we still have to deal with a lawsuit filed by TLT, construction of the school is moving along with an anticipated completion date of April 2015.

On a positive note, Manchaug Pond foundation closed on the Beaton farm property that was assigned to them by the Board of Selectmen under Mass General law chapter 61A. Holy Cross college had the original purchase and sale agreement. This will ensure that the Beaton farm property will remain in its existing condition in perpetuity.

Overall Budget Picture

The Town of Sutton's annual operating budget for fiscal year 2014 was in the amount of \$27,892,488. The FY2014 budget was \$890,000 or 3.3% higher than the FY2013 final budget of \$27,002,000.

Even with a lack of State Aid coming to the town of Sutton, the town budget is looking better due to a couple of reasons:

- 1) Healthcare costs have decreased by \$350,000 as a result of switching our health plan to the Enhanced Value Plan. These changes will take place in fiscal year 2014. Typical increase is \$150,000.

- 2) Blackstone Valley regional vocational school decreased by \$10,000. Typical increase is \$50,000-\$100,000.

The School Department's budget did receive an additional \$548,000, although they did have to go through a few layoffs to balance their budget. On the positive side, this was the last year of significant layoffs.

On the expenditure side, employee benefits have improved greatly due in large part to the \$350,000 reduction in healthcare. I would like to thank the insurance advisory committee (IAC), made up of all town and school unions, for their efforts on working with the town on health care changes. I would also like to thank Cathy Van Dyne for all her assistance with the IAC. We made moderate changes in our health care, which saved a significant amount of money. In addition, we are creating a health reimbursement account or HRA. The HRA did offset some of the employee's deductibles for outpatient surgery and inpatient hospital care.

I would like to thank the Board of Selectmen for the leadership and support over the past 7 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Administrator

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report as Town Clerk for the fiscal year ending June 30, 2014.

Vital Statistics for fiscal year 2014:

Births	75
Deaths	55
Marriages	25
Population	9478
Registered Voters	6738

FINANCIAL REPORT

Dog Licenses	\$ 21,425.00
Miscellaneous Receipts	3,516.00
(vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines	
Total Monies Collected	<hr/> \$ 24,941.00

Respectfully submitted,
Laura J. Caruso
Town Clerk

Annual Town Meeting
October 21, 2013

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Twenty First day of October, 2013 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 76 voters and 16 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on the Fiscal 2014 budget, as voted under Articles 6 and 7 of the May 13, 2013 Annual Town Meeting as printed in the Warrant under Article 1.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is a customary article reflecting unbudgeted additional Chapter 70 (lottery) and new growth revenues and the appropriations thereof.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to pass over this article.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7, FY2014 Capital Plan, of the May 13, 2013 Annual Town meeting as follows:

Transfer \$10,500 from Capital Stabilization Fund for Shaw Farm – Shaw Lane Upgrade and Parking Lot Design Engineering.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. Passage of the Article will approve a transfer from the Capital Stabilization Fund which will allow the Town to proceed with the Shaw Lane upgrade and parking lot design engineering.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted by a majority vote accept Chapter 40, Section 13D of the Massachusetts General Laws and direct the Town Accountant to create a Compensated Absences Reserve Fund.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This article establishes a reserve account for funding future vacation and sick pay liabilities of Town employees which the Committee deems to be prudent.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to pursuant to Section 3-2 of the Home Rule Charter for the Town of Sutton to authorize the Board of Selectmen to appoint one (1) member of the Board of Selectmen to the School Building Committee and one (1) member of the Board of Selectmen to the Other Post Employment Benefits (OPEB) Committee.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article allowing for representation by the Selectmen on these committees.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted by a majority vote to pass over this article.

ARTICLE 7

SPONSOR: Charter & Bylaw Review Comm

No motion was made on this article.

ARTICLE 8

SPONSOR: Planning Board

Voted unanimously to approve the filing of an application with the Interagency Permitting Board for designation of land, as printed in the Warrant under Article 8, as a Priority Development Site and to authorize appropriate Town Officials to take such action as may be necessary to effectuate the vote taken hereunder.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee agrees with the Planning Board recommendation and felt that this article demonstrates the Town's willingness to encourage and support business development.

The Planning Board voted 4-0-0 to recommend the article. Commentary: Although this article does not require a recommendation by the Board, the Board felt it was important to put forward and fully support an article that demonstrates the Town's willingness to entertain and support business development. This designation will give the Town priority on funding requests for infrastructure to support development in this area.

ARTICLE 9

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Map changing from Industrial (I) to Office Light Industrial (OLI) the entirety of the existing Industrial District located north of Buttonwood Avenue, west of Cold Spring Brook, southwest of the centerline of the Blackstone River, south of the Millbury-Sutton Town Line, and East of Dudley Road, as shown on the current Zoning Map dated January 1, 2013.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article and agrees with the recommendations put forth by the Planning Board.

The Planning Board voted 4-0-0 to recommend the article. Commentary: Rezoning this area will maintain most of the allowed uses and will add several more beneficial uses. For industrial uses more permitting control will be achieved without lengthening the permit process through Planning Board Special Permits. The re-zoning signals a desire to consider more varied, less heavy industrial uses for this area.

ARTICLE 10

SPONSOR: Board of Selectmen

Voted unanimously to approve a Tax Increment Financing Agreement between the Town, MCY Properties LLC, and Access TCA, Inc, confirm the Board of Selectmen's selection of the location of the project as an Economic Opportunity Area, and authorize the Board of Selectmen to submit to the Economic Assistance Coordinating Council an Economic Opportunity Area Application, Tax Increment Financing Plan and Certified Expansion Project Application, authorize appropriate Town Officials to take such action as may be necessary to effectuate this vote, and approve Article 10 as printed in the Warrant.

Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee believes that this is an appropriate use of the land and will result in steadily increasing additional revenues for the Town.

ARTICLE 11

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw section III.A.4. Table 1 – F. by adding railroad and railway express service as a permitted use in the Office Light Industrial (OLI) District as printed in the Warrant under Article 11.

As printed in the warrant:

	R-1	R-2	V	B-2	I	OLI
3. Railroad and railway express service	-	-	S	P	P	P

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. There is currently an active railroad line and siding in this area and the Committee agrees with the Planning Board recommendation that the amendment will encourage use of the railroad.

The Planning Board voted 4-0-0 to recommend the article. Commentary: There is an active railroad line and siding in the area that is proposed to be rezoned to OLI. The Board wants to encourage use of the railroad, so this use needs to be specifically allowed.

ARTICLE 12

SPONSOR: Library Trustees

Voted 54 yes to 17 no to authorize the Trustees of the Sutton Free Public Library to apply for, accept, and expend any state grants which may be available for a library building planning and design project.

The Finance and Warrant Advisory Committee voted 7-0 not to recommend this article as insufficient information was presented and the Committee could not determine the need, future potential cost or obligations to the town.

ARTICLE 13

SPONSOR: Library Trustees

Voted by a majority vote to authorize the Trustees of the Sutton Free Public Library to proceed with a feasibility study to examine the options for expanding and renovating its current library building, or building a new facility.

The Finance and Warrant Advisory Committee voted 7-0 not to recommend this article as insufficient information was presented and the Committee could not determine the need, future potential cost or obligations to the town.

ARTICLE 14

SPONSOR: Michael McGovern

Voted by a two-thirds vote to amend the Zoning Bylaw Section VI.H. Retreat Lots to allow access over a common driveway, as printed in the Warrant under Article 14.

As printed in the warrant:

Amend section f. to add the following to the end of the section "with the exception of access to a retreat lot via a common driveway for which a legal Special Permit has been acquired."

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article.

The Planning Board voted 5-1-0, to recommend the article. Commentary: The Board felt there was no reason not to allow the possibility of retreat lots to also be accessed via a common driveway. The process of granting retreat lot approval and common drive approval is a special permit process that allows the ability to carefully review and consider whether each particular

situation is safe. Additionally, both permits require approvals from the safety departments. The dissenting member felt the proposed change does not serve the Town well and that this type of access should be handled through the subdivision regulation process.

ARTICLE 15

SPONSOR: Robert Cournoyer

Voted not to amend the Zoning Bylaw Section IV.A. – Signs to allow roof mounted signs, as printed in the Warrant under Article 15.

Meeting dissolved at 8:00 pm

Respectfully submitted,
Laura Caruso
Town Clerk

Annual Town Meeting
May 12, 2014

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Simonian Center for Early Learning, Boston Road, Monday the Twelfth day of May, 2014 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 122 voters and 18 non-voters in attendance.

Voted unanimously to ratify the Town Moderator's appointment of James Horan, 61 Highland View Dr. as Deputy Moderator.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees.
The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is a customary article to accept the various reports from town officers and committies.

ARTICLE 2

SPONSOR: Cemetery Commission

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.
The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

SPONSOR: Board of Health

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.
The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4

SPONSOR: Sewer Commissioners

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2015:

Salary and Wages	\$ 214,436
Operation and Maintenance	<u>\$ 496,906</u>
For a total of	\$ 711,342

And as funding therefor, that the Town vote to raise the \$ 711,342 as follows:

User Fees and Connection Fees	\$ 711,342
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The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2015:

Salary and Wages	\$ 43,592
Operation and Maintenance	<u>\$ 98,275</u>
For a total of	\$141,867

And as funding therefor, that the Town vote to raise the \$ 141,867 as follows:

User Fees	\$ 141,867
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The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2015 period in the following manner:

General Government:	\$ 1,379,226
Public Safety:	\$ 2,385,148
Education:	\$ 15,005,244
Public Works:	\$ 834,233
Health and Human Services:	\$ 290,179
Recreation and Culture:	\$ 214,148
Debt & Interest:	\$ 4,198,547
Insurance & Employee Benefits:	\$ 3,659,406
Transfer to Capital Stabilization Fund	\$ 564,626

For a Total of:	\$ 28,530,757
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And that the article be funded in the following manner:

Raise & appropriate the amount of	\$ 27,764,614
A Transfer from Free Cash	\$ 228,551
A Transfer From Capital Stabilization Fund	\$ 401,930
A Transfer from Other Reserves	\$ 23,923
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
	\$ 28,530,757
For a Total of:	

The Finance and Warrant Advisory voted 5-0 to recommend passage of this article, as it is the annual authorization of the Fiscal 2015 budget. The Town Administrator and town-wide staff have presented a balanced budget with continued reductions in reliance on free cash and one-time revenues.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the sum of \$1,223,500 for the following purposes relating to the fiscal 2015 Capital Plan:

Department	Purpose	Amount	Source
POLICE	Station Video Recording System	\$ 6,500	Free Cash
POLICE	Police Cruiser	35,000	Free Cash
HIGHWAY	Two Sander/Spreader Units	40,000	Borrowing
SCHOOL	Building Security	40,000	Overlay Res.
SCHOOL	Fire Alarm Radio Box	10,000	Free Cash
SCHOOL	Technology Computers	70,000	Free Cash
FIRE	SCBA equipment	80,000	Free Cash
HIGHWAY	4X4 Pickup with Plow	42,000	Borrowing
SCHOOL	Common Core Math Textbooks	40,000	Free Cash
PLANNING	Marions Camp – Water/Building Improve.	50,000	Free Cash
TOWN HALL	LED Sensor Lights for Town Hall	10,000	Free Cash
POLICE	Police Station/Highway Facility Feasibility	50 000	Free Cash
FIRE	Replace Engine 2	750,000	Borrowing

FOR A TOTAL OF \$ 1,223,500

And to meet this appropriation, transfer the sum of \$351,500 from Free Cash, transfer the sum of \$40,000 from Overlay Reserve and borrow the sum of \$832,000 and authorize the Treasurer with the approval of the Board of Selectmen to issue bonds and notes therefor; that the Board of Selectmen are authorized to take any other action to carry out these projects; and that any

unspent items from this Capital Plan appropriated from Overlay Reserve or Free Cash be returned to the Capital Stabilization Plan for future appropriation.
The Finance and Warrant Advisory voted 5-0 to recommend passage of this article as it is the Fiscal 2015 Capital Plan and an integral part of the town's budget.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$15,000 from the fiscal 2014 unemployment account (01913-51700) and \$25,000 from the fiscal 2014 finance committee reserve fund (01131-52000), for a total transfer of \$40,000 to the fiscal 2014 health insurance account (01900-51700), and transfer the sum of \$25,000 from the fiscal 2014 town counsel account (01151-53000), \$15,000 from the fiscal 2014 casualty insurance account (01925945-52000), and \$25,000 from Article 8 of the May 13, 2013 Annual Town Meeting unemployment account, for a total transfer of \$65,000, to the fiscal 2014 snow and ice account (01423-55300).
The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. This is a routine article that provides for adjustments between departments within the overall budget.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to pass over this article.

ARTICLE 10

SPONSOR: Blackstone Valley Regional
School Committee

Voted to **NOT** approve (50 yes and 60 no) the \$2,900,000 borrowing authorized by the Blackstone Valley Regional School Committee for the propose of paying costs of renovating and reconfiguring Blackstone Regional Vocational Technical High School, 65 Pleasant Street, Upton, MA, including the payment of all costs incidental and related thereto (the "Project"); provided that approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. c.59, Section 21C ("Proposition 2 1/2") and further that the failure to pass the Proposition 2 ½ ballot question shall constitute a disapproval of the debt authorization.
The Finance and Warrant Advisory voted 5-0 to NOT recommend passage of this article. It is the opinion of the Committee that the proposed cost of expansion of the Blackstone Valley Regional Vocational Technical High School and the long-term impacts of increased enrollment will have significant budget implications in future years.

ARTICLE 11

SPONSOR: School Committee

Voted unanimously to transfer the sum of \$ 523.00 from Free Cash to the school student activities/student council fund.

The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. These are funds raised by students in the high school from the sale of surplus furnishings and materials. The Funds were required to be deposited into the General Fund.

ARTICLE 12

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2014, as printed in the warrant.
The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization of the Town's 53 E ½ accounts.

ARTICLE 13

SPONSOR: Sewer Commissioners

Voted unanimously to transfer from the Sewer Enterprise Fund Retained Earnings the sum of \$35,000.00 for the purpose of purchasing and installing motors, valves and a flow meter at the sewer plant and pump stations, including all costs incidental and related thereto.
The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. The funds are from the Sewer Enterprise Fund's retained earnings to purchase necessary equipment.

ARTICLE 14

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to release any right, title and interest held by the Town, if any, to remove gravel banks from the property located at 25 Oakhurst Road and described in a deed recorded with the Worcester South Registry of Deeds in Book 6640, Page 304, on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board deems appropriate.
The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. This article provides for clean-up of the title for gravel rights held by the Town on this parcel of land.

ARTICLE 15

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen, as the Board of Park Commissioners, to acquire for park purposes under the provisions of G.L. c.45, §3 by purchase, gift, eminent domain or otherwise, all or a portion of the parcel of land located at 7 Darling Lane and shown on Assessors Map 54 as Parcel 76.
The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. This allows the Selectmen to proceed in acquiring land and development of this property as a park.

ARTICLE 16

SPONSOR: Board of Selectmen

Voted unanimously to pass over this article.

ARTICLE 17

SPONSOR: Bylaw and Charter Review

Voted unanimously to authorize the Board of Selectmen to petition the General Court for special legislation to amend the Town Charter by repealing Chapter 308 of the Acts of 2000 in its entirety, and establishing as the Charter for the Town of Sutton that set forth in a document entitled, "Charter – Spring 2014 (Final Recommendations of the Charter Review Committee)", which document is on file with the Town Clerk and available on the Town's website, and makes certain clerical, ministerial and non-substantive changes throughout including spelling, grammar and capitalization, and eliminates no-longer applicable transitional provisions, as well as makes certain substantive changes including but not limited to changing the title of the Town Administrator to Town Manager, inserting provisions authorizing the appointment of associate members to multiple-member bodies, and updating the recall provision to be consistent with state election law; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition. *The Finance and Warrant Advisory voted 5-0 to recommend passage of this article and concurs with the changes as recommended by the Bylaw and Charter Review Committee.*

ARTICLE 18

SPONSOR: Paul Kawolis

Voted unanimously to transfer the sum of \$ 7,500.00 from Free Cash, said sum to be used for the control of Eurasian Watermilfoil, Fanwort or algae in Lake Singletary. *The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. The committee recognizes that Lake Singletary is a valuable resource for the Town and the committee concurs with the importance of maintaining the water quality.*

ARTICLE 19

SPONSOR: Planning Board

Voted unanimously to approve Article 19 as printed in the warrant.

As printed in the warrant:

Voted unanimously to approve the filing of an application with the Interagency Permitting Board for the designation of land described below as Priority Development Sites and to authorize the Board of Selectmen and such other Town Officials as they may designate to take such action as may be necessary to effectuate the vote taken hereunder, or act or do anything in relation thereto.

Assessors Map and Parcels: Map 2 Parcel 4, Map 2 Parcel 10, Map 3 Parcel 1, Map 3 Parcel 2; Map 3 Parcel 3; Map 3 Parcel 4; Map 3 Parcel 5; Map 3 Parcel 6, Map 5 Parcel 87, Map 5 Parcel 88, Map 5 Parcel 90, Map 5 Parcel 94, Map 5 Parcel 98, Map 5 Parcel 100, Map 6 Parcel 1, Map 6 Parcel 2, Map 6 Parcel 3, Map 6 Parcel 4, Map 6 Parcel 5, Map 6 Parcel 6, Map 6 Parcel 7, Map 6 Parcel 8, Map 6 Parcel 9, Map 6 Parcel 10; Map 6 Parcel 12, Map 6 Parcel 13, Map 6 Parcel 14, Map 6 Parcel 15, Map 6 Parcel 16, Map 6 Parcel 17, Map 6 Parcel 18, Map 6 parcel

19, Map 6 Parcel 20, Map 6 Parcel 21, Map 6 Parcel 22, Map 6 Parcel 23, Map 6 Parcel 24, Map 6 Parcel 25, Map 6 Parcel 26, Map 6 Parcel 27, Map 6 Parcel 28, Map 6 Parcel 29, Map 6 Parcel 30, Map 6 Parcel 56, Map 6 Parcel 57, Map 6 Parcel 58, Map 6 Parcel 154, Map 6 Parcel 202, Map 6 Parcel 203, Map 6 Parcel 208, Map 6 Parcel 217, Map 10 Parcel 94, Map 10 Parcel 97, Map 11 Parcel 39, Map 11 Parcel 40, Map 11 Parcel 41, Map 11 Parcel 42, Map 11 Parcel 142, Map 11 Parcel 161 and a portion of Map 3 Parcel 7; Map 3 Parcel 8, Map 3 Parcel 22; Map 5 Parcel 46, Map 5 Parcel 67, Map 5 Parcel 89, Map 5 Parcel 99, Map 6 Parcel 216.

more particular described below:

Beginning at the most northerly corner thereof at a point in the centerline of the Blackstone River at the Millbury-Sutton town line;
Thence Southeasterly by the centerline of the Blackstone River about 2,966 feet;
Thence Southerly by the centerline of Cold Spring Brook about 399 feet;
Thence Northwesterly by land of CBC Realty Trust about 112 feet;
Thence Southwesterly by land of CBC Realty Trust about 202 feet;
Thence Southeasterly by land of CBC Realty Trust about 198 feet;
Thence Northeasterly by land of CBC Realty Trust about 31 feet;
Thence Southerly by the centerline of Cold Spring Brook about 674 feet;
Thence Southeasterly by the southwesterly line of Providence Road about 229 feet;
Thence Southerly by the westerly line of Buttonwood Avenue about 1678 feet;
Thence Northwesterly by land of Marengo about 54 feet;
Thence Southwesterly by land of Marengo about 184 feet;
Thence Westerly by land of Marengo about 237 feet;
Thence Northerly by land of Marengo about 208 feet;
Thence Westerly by land of Marengo about 231 feet;
Thence Southerly by land of Marengo about 372 feet;
Thence Easterly by land of Marengo about 462 feet;
Thence Southerly by the westerly line of Buttonwood Avenue about 1671 feet;
Thence Southwesterly by the northwesterly line of Boston Road about 1,751 feet;
Thence Northwesterly by land of Puchek about 199 feet;
Thence Northerly by land of Daysal about 192 feet;
Thence Southwesterly by land of Daysal about 106 feet;
Thence Northwesterly by the easterly line of Dudley Road about 601 feet;
Thence Northeasterly by land of Sneade about 318 feet;
Thence Northwesterly by land of Sneade about 249 feet;
Thence Northeasterly by land of Lore about 399 feet;
Thence Northwesterly by land of Lore about 446 feet;
Thence Northeasterly by land of Aggregate Industries about 203 feet;
Thence Northerly by land of Aggregate Industries about 256 feet;
Thence Northwesterly by land of Aggregate Industries about 678 feet;
Thence Northwesterly through land of Aggregate Industries about 407 feet;
Thence Northwesterly by land of Aggregate Industries about 625 feet;
Thence Easterly by land of Vera about 65 feet;
Thence Northerly by land of Vera about 249 feet;
Thence Northwesterly by land of Vera about 520 feet;

Thence Northeasterly by land of Dauphinais about 416 feet;
Thence Northwesterly by land of Dauphinais about 360 feet;
Thence Northeasterly by land of Fox about 250 feet;
Thence Northwesterly by the westerly line of the existing New England Power Company electric transmission easement, by land of Fox, through land of Aggregate Industries about 677 feet;
Thence Northeasterly by land of Courtney about 123 feet;
Thence Northwesterly by land of Courtney about 168 feet;
Thence Southwesterly by land of Courtney about 114 feet;
Thence Northwesterly by the westerly line of the existing New England Power Company electric transmission easement through land of Aggregate Industries about 173 feet;
Thence Northeasterly by an extension of the Millbury-Sutton town line through land of Aggregate Industries about 391 feet to a town corner;
Thence Northeasterly by the Millbury-Sutton town line about 2,107 feet to the point of beginning.

Containing about 432 acres.

The Finance and Warrant Advisory voted 5-0 to recommend passage of this article. This is a minor adjustment from the article which received an affirmative vote at the Fall Town Meeting related to the designated Priority Development Site.

Meeting dissolved at 8:50PM

Respectfully submitted,
Laura J. Caruso
Town Clerk

Annual Town Election
May 27, 2014

Precinct One

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Davis Kiley Francis Roncone Eugene Massey	Carolyn Shannon Christine Hicks Patricia Morse
Police	Brian Lefebvre, Christopher Green	

Precinct Two

Warden	<u>7 am to 2 pm</u> Patricia Nedoroscik	<u>2 pm to 8 pm</u> Barbara Bessette
Clerk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Bernice Plante	Joan Richard Carolyn Amaral
Police	Joshua Nunnemacher	

Precinct Three

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner	Gale Graves Barbara Concaugh Mary Senosk
Police	Ryan Montiverdi, Kevin Richard, Lisa Bonney	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 2				
Blanks	29	47	25	101
David M. Hall*	38	36	37	111
Paul A. Maynard*	37	67	29	133
Write-Ins	2	0	1	3
TOTAL	106	150	92	348

**The Town Clerk declared David M. Hall and Paul A. Maynard elected.*

School Committee				
3 yrs. Vote for 1				
Blanks	15	19	5	39
Nathan R. Jerome*	37	56	41	134
Write-Ins	1	0	0	1
TOTAL	53	75	46	174

**The Town Clerk declared Nathan R. Jerome elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	12	19	5	36
Wayne H. Whittier*	40	56	41	137
Write-Ins	1	0	0	1
TOTAL	53	75	46	174

**The Town Clerk declared Wayne H. Whittier elected.*

Library Trustee				
3 yrs. Vote for 1				
Blanks	11	10	7	28
Brian L. Hirst	19	24	11	54
Elizabeth K. Kane*	23	41	28	92
Other Write-Ins	0	0	0	0
TOTAL	53	75	46	174

**The Town Clerk declared Elizabeth K. Kane elected.*

Housing Authority				
1 yr Vote for 1				
Blanks	17	21	11	49
Daniel E. Rice*	34	54	35	123
Write-Ins	2	0	0	2
TOTAL	53	75	46	174

**The Town Clerk declared Daniel E. Rice elected.*

Question 1				
Blanks	6	15	5	26
Yes	15	15	16	46
No*	32	45	25	102
TOTAL	53	75	46	174

**The Town Clerk declared Question 1 defeated.*

REPORT OF THE TOWN ACCOUNTANT

This is my twentieth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. The upcoming year looks to be promising with all the new commercial projects on Route 146 starting to break ground, new residential construction, and of course the completion of the school building project. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

October 18, 2014

TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2014

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and Investments	\$ 2,772,258	\$ 2,088,930	\$ 10,729,533	\$ 21,906	\$ 851,066	\$ 2,716,905	\$ 19,180,598
Receivables:							
Property taxes	780,983	-	-	-	-	-	780,983
Excise and other taxes	153,139	-	-	-	-	-	153,139
Departmental	-	-	-	-	97,263	-	97,263
Intergovernmental	30,360	21,981	-	2,323	-	-	54,664
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	\$ 3,736,740	\$ 2,110,911	\$ 10,729,533	\$ 28,229	\$ 948,329	\$ 2,716,905	\$ 20,270,647
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 560,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 560,384
Accrued liabilities	57,768	-	2,019,478	-	55,739	4,926	2,137,911
Deferred revenues	788,642	-	-	-	97,263	-	885,905
Overlay reserve	145,480	-	-	-	-	-	145,480
Performance bonds payable	-	-	-	-	-	49,867	49,867
Student activity funds	-	-	-	-	-	54,292	54,292
Note payable	-	-	-	-	-	-	-
Total Liabilities	1,552,274	-	2,019,478	-	153,002	109,085	3,833,839
Fund Balances:							
Reserved for Encumbrances	226,237	-	-	-	-	-	226,237
Reserved for debt service	192,644	-	-	-	-	-	192,644
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	30,899	-	8,710,055	-	-	-	8,740,954
Reserved for grants	-	257,051	-	-	-	-	257,051
Reserved for trust funds	-	-	-	-	-	2,607,820	2,607,820
Retained earnings	-	-	-	28,229	795,327	-	823,556
Unreserved:							
Designated for subsequent year	570,051	-	-	-	-	-	570,051
Undesignated	1,164,635	1,853,860	-	-	-	-	3,018,495
Total fund balances	2,184,466	2,110,911	8,710,055	28,229	795,327	2,607,820	16,436,808
Total liabilities and fund balances	\$ 3,736,740	\$ 2,110,911	\$ 10,729,533	\$ 28,229	\$ 948,329	\$ 2,716,905	\$ 20,270,647

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2014

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECT	TRANSFER STATION ENTERPRISE	SEWER ENTERPRISE	TRUST AND AGENCY	TOTAL
Revenues:							
Property taxes	\$ 19,571,629	\$ 2,714	\$ -	\$ -	\$ -	\$ -	\$ 19,574,343
Excise and other taxes	1,540,684	-	-	-	-	-	1,540,684
Intergovernmental	6,104,131	1,405,350	3,063,589	-	-	-	10,573,070
Charges for services	-	113,959	-	154,435	726,196	-	994,590
Licenses, permits and fines	189,191	-	-	-	-	-	189,191
Fees and other departmental revenue	372,913	1,210,011	-	-	131,079	3,155	1,717,158
Investment Income	141,492	6,014	-	-	-	35,892	183,398
Other	70,169	109,169	2,514,032	-	-	-	2,693,370
Total Revenues	27,990,209	2,847,217	5,577,621	154,435	857,275	39,047	37,465,804
Expenditures:							
General government	1,496,025	175,523	-	-	-	-	1,671,548
Public safety	2,430,988	242,687	-	-	-	-	2,673,675
Education	14,848,743	2,290,884	-	-	-	-	17,139,627
Public works	951,210	155,062	-	-	-	-	1,106,272
Health and human services	274,062	74,983	-	-	-	-	349,045
Culture and recreation	216,231	25,366	-	-	-	-	241,597
Employee benefits	3,249,700	-	-	-	-	-	3,249,700
Transfer station	-	-	-	111,759	-	-	111,759
Sewer	-	-	-	-	681,597	-	681,597
Insurance	247,852	-	-	-	-	-	247,852
Debt principal	2,829,535	-	-	-	-	-	2,829,535
Debt interest and charges	1,447,014	-	-	-	-	-	1,447,014
State and county charges	72,766	-	-	-	-	-	72,766
Capital outlay	-	-	6,239,447	-	-	-	6,239,447
Court judgements	-	-	-	-	-	-	-
Total expenditures	28,064,126	2,964,505	6,239,447	111,759	681,597	-	38,061,434
Excess of revenues over (under) expenditures	(73,917)	(117,288)	(661,826)	42,676	175,678	39,047	(595,630)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	246,000	-	-	-	-	-	246,000
Operating transfers in	644,107	1,518	-	-	-	659,886	1,305,511
Operating transfers out	(655,086)	(16,656)	-	(22,575)	(89,164)	(522,030)	(1,305,511)
	235,021	(15,138)	-	(22,575)	(89,164)	137,856	246,000
Change in Fund Balance	161,104	(132,426)	(661,826)	20,101	86,514	176,903	(349,630)
Fund balance, beginning of year	2,023,362	2,243,337	9,371,881	8,128	708,813	2,430,917	16,786,438
Fund balance, end of year	\$ 2,184,466	\$ 2,110,911	\$ 8,710,055	\$ 28,229	\$ 795,327	\$ 2,607,820	\$ 16,436,808

TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 19,402,309	\$ 19,571,629
Motor vehicle and other excise taxes	1,315,400	1,540,684
State aid	6,043,658	6,104,131
Licenses, permits and fines	138,700	189,191
Fees	171,000	258,257
Rentals	90,000	114,656
Interest income and penalties	131,577	141,492
Other	31,000	70,123
	<u>27,323,644</u>	<u>27,990,163</u>
Total revenues		
Other Financing Sources:		
Transfer from unemployment carryover	80,000	80,000
Proceeds from borrowing	246,000	246,000
Transfer from stabilization	-	-
Transfer from capital stabilization	522,030	522,030
Transfer from other funds	8,792	8,792
Use of free cash	656,574	656,574
Transfer from other reserves	-	-
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	21,997	21,997
	<u>1,647,132</u>	<u>1,647,132</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 28,970,776</u></u>	<u><u>\$ 29,637,295</u></u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 47	\$ -
Selectmen	8,450	8,411	-
Town administrator	164,748	163,894	-
Finance committee	200	40	-
Reserve fund	5,000	-	-
Town Accountant & Human Resources	70,868	69,739	-
Central purchasing	195,500	195,500	-
Assessors	109,383	107,570	-
Revaluation	80,000	37,902	42,098
Collector	115,316	112,720	-
Treasurer	20,500	11,044	-
Town counsel	57,000	54,390	-
Personnel	8,700	7,459	-
Data processing	100,250	97,454	-
Town clerk	90,815	82,396	2,205
Elections and registrations	12,650	2,141	-
Conservation	26,889	26,699	-
Waters farm	50,750	18,675	17,000
Planning board	124,019	90,629	19,533
Zoning board	300	-	-
Public buildings	367,372	318,647	16,160
Town report	2,000	1,768	-
Community & economic development	1,500	-	-
Government cable access	60,000	60,000	-
Town audit and actuarial services	23,000	23,000	-
Land purchase	10,134	5,900	-
	<u>1,705,744</u>	<u>1,496,025</u>	<u>96,996</u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,744,540	\$ 1,717,718	\$ 12,831
Fire	455,998	441,263	8,973
Ambulance	72,828	72,828	-
Building inspector	104,630	102,061	-
Electrical inspector	12,900	12,721	-
Gas inspector	4,600	-	-
Plumbing inspector	10,400	14,859	-
Emergency management	13,500	10,854	-
Sealer of weights and measures	2,000	2,000	-
Animal control	21,773	21,773	-
Tree warden	35,182	34,911	-
	<u>2,478,351</u>	<u>2,430,988</u>	<u>21,804</u>
Education:			
Sutton schools	\$ 13,560,992	\$ 13,560,992	\$ -
Vocational schools	1,128,380	1,127,676	-
School choice assessment	61,487	93,088	-
School articles/carryovers	132,808	66,987	65,821
	<u>14,883,667</u>	<u>14,848,743</u>	<u>65,821</u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 652,266	\$ 632,981	\$ -
Snow and ice	247,750	247,746	-
Street lighting	24,500	24,432	-
Landfill monitoring	17,500	16,000	-
Lake maintenance	13,500	3,500	10,000
Cemetery	45,149	26,551	11,400
	<u>1,000,665</u>	<u>951,210</u>	<u>21,400</u>
 Health and Human Services:			
Board of Health	\$ 67,492	\$ 67,220	\$ -
Council on Aging	147,139	141,204	-
Veterans	68,320	65,638	-
	<u>282,951</u>	<u>274,062</u>	<u>-</u>
 Culture and Recreation:			
Library	\$ 184,917	\$ 182,652	\$ -
Recreation	53,533	31,692	20,000
Historical	200	-	-
Memorial day	3,620	1,887	-
	<u>242,270</u>	<u>216,231</u>	<u>20,000</u>

TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,829,535	\$ 2,829,535	\$ -
Interest	1,449,319	1,447,014	-
Short-term interest	-	-	-
	<u>4,278,854</u>	<u>4,276,549</u>	<u>-</u>
Employee Benefits and Insurances:			
County retirement	\$ 810,069	\$ 808,709	
Unemployment	55,000	37,641	216
Health insurance	2,100,000	2,088,843	-
Medicare tax	215,000	214,507	-
General insurance	250,000	247,852	-
OPEB Contribution	100,000	100,000	-
	<u>3,530,069</u>	<u>3,497,552</u>	<u>216</u>
Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,258	\$ 2,214	\$ -
Other state and county assessments	68,792	70,552	-
Court judgements	-	-	-
Transfers to other funds	620,854	620,854	-
	<u>691,904</u>	<u>693,620</u>	<u>-</u>
Total Expenditures and Transfers	<u>\$ 29,094,475</u>	<u>\$ 28,684,980</u>	<u>\$ 226,237</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2014

	\$ 1,217.70
Scholarships	358,444.70
Manchaug Dam Gift Fund	19,677.80
Villas at PV Bond	960.00
Marions Camp Maintenance	3,477.09
Destination Imagination	2,156.91
Police Gifts	14,073.75
Board of Health Fees	1,242.82
Insurance < \$20,000	27,877.80
Food Pantry Gifts	3,943.00
Library Gifts	16,717.38
Manchaug Ramp Fees	11,829.01
Police Drug Forfeiture	1,418.54
Veterans Field Gifts	884.68
Wilk Unity Park Gifts	1,000.20
Animal Control	1,000.00
Grave Openings	2,179.02
Fire Dept Gifts	1,590.17
Fire Detail	1,173.98
Bandstand on the Common Gifts	20,748.45
Tricentennial Park	52,563.88
Conservation Inspection Fees	70.74
Town Hall Gifts	18,953.78
Planning Board Fees	3,188.36
ZBA 53G	1,454.39
Waterways Improvement	4,450.00
Sale of Cemetery Lots	620.47
Public Shade Tree	17,573.95
WPAT Loan Repayments	109,599.39
Cable Access Fees	24,633.77
Wetlands Protection Fees	(25,929.00)
Police Detail	17,220.00
Commerce Park Lighting	299.71
Police K-9 Gifts	3,100.00
Pistol Permits	

719,412.44

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2014
(Continued)

Drivers Education	3,406.75
School Lunch	40,351.66
School Tuition	36,174.13
School Athletic	30,001.87
Band Revolving	6,166.62
School Facility Use	16,326.34
School Choice	580,814.16
Lost Book Fees	2,367.07
School Bus Fees	90,999.56
Summer Camp	10,477.73
Preschool Fees	27,843.87
E.S. After School Program	72,454.52
Student Activity Fees	36,558.86
SPED Transportation	95,194.03
SPED Circuit Breaker	123.60
Theater and Drama	9,090.74
High School Parking Fees	38,584.57
School Gifts	16,770.53
High School Theater	20,741.73
School Insurance Reimbursement	-
	<u>1,134,448.34</u>
Total Revolving and Other Accounts	<u>\$ 1,853,860.78</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2014

Library State Grant	\$ 19,129.03
Library Teens & Tweens	65.24
Fire SAFE	6,613.61
District 7 Tech Rescue	(3,825.45)
Public Health Planning	-
Cable Equipment	242,145.96
Cultural Council	2,946.90
DOER Green Community	870.03
Solar Fair	2,354.54
DCR Camp Marlon	1,561.26
MIIA Equipment	316.59
State 911 Training	(14,708.74)
911 Training	(2,853.97)
Title 1	1,622.73
NE Dairy & Food	439.37
Title II	373.48
	<u><u>\$ 257,050.58</u></u>

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-14

REVENUE

User Fees	\$ 53,580
Bag Sales	88,795
Recycling Receipts	12,060
State Grant	-
	<u>154,435</u>

EXPENSES

Wages	41,787
Electricity	93
Heat	471
Repairs & Maintenance	5,123
Telephone	271
Trash Bags	5,713
Hauling	13,669
Disposal Fee	43,432
Indirect costs	22,575
Contract Services	1,200
Other	-
Recycling	-
	<u>-</u>

Total expenses 134,334

Net operating profit (deficit) 20,101

Transfers from (to) other funds -

Retained Earnings, July 1, 2013 8,128

Retained Earnings, June 30, 2014 \$ 28,229

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-14

REVENUE

User Fees	\$ 726,196
Connection Fees	125,744
Inspection and other fees	5,335
	<hr/>
Total Revenues	<u>857,275</u>

EXPENSES

Wages	170,960
Electricity	42,343
Other Utilities	13,718
Town of Millbury	210,862
Repairs & Maintenance	8,683
Professional & Technical	-
Telephone	4,804
Other Supplies	2,805
Contract Services	13,655
Indirect costs	89,164
OPEB Contribution	21,000
Other	81,939
Capital expenditures	<u>110,828</u>
Total expenses	<u>770,761</u>

Net operating surplus	86,514
Transfers from (to) other funds	-
Retained Earnings, July 1, 2013	<u>708,813</u>
Retained Earnings, June 30, 2014	<u><u>\$ 795,327</u></u>

TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2014

ASSETS

Cash and investments	<u>\$ 385,598</u>
Total Assets	<u><u>\$ 385,598</u></u>

LIABILITIES AND FUND BALANCES

Liabilities	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>385,598</u>
Total liabilities and fund balances	<u><u>\$ 385,598</u></u>

TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2014

REVENUE

Town Contribution	\$ 121,000
Medicare Part D	38,399
Investment Income	<u>37,129</u>
Total Revenues	<u>196,528</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
-----------------------------------	----------

Net Operating Surplus	196,528
Fund Balance, Beginning of Year	<u>189,070</u>
Fund Balance, end of Year	<u><u>\$ 385,598</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2014

	<u>BALANCE</u> <u>7/1/2013</u>	<u>ISSUED</u> <u>2014</u>	<u>RETIRED</u> <u>2014</u>	<u>BALANCE</u> <u>6/30/2014</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -			\$ -	
Manchaug Sewer	500,000	-	(100,000)	400,000	20,000
Title V Septic Program	19,427	-	(2,811)	16,616	-
Whittier Farms APR	166,800		(28,400)	138,400	4,791
Shaw Land	3,300,000	-	(240,000)	3,060,000	141,530
Capital Plan	245,000	-	(65,000)	180,000	11,150
2010 Capital Plan	233,200		(71,600)	161,600	6,774
ELC Roof	685,000	-	(35,000)	650,000	27,050
Fire Truck	175,000	-	(175,000)	-	5,250
2009 Capital Plan	25,000	-	(25,000)	-	435
2014 Capital Plan	-	246,000		246,000	-
2011 Capital Plan	205,000		(70,000)	135,000	7,500
ELC Solar Panels	340,000		(80,000)	260,000	1,695
Manchaug Sewer Treatment Plant	5,446,808	-	(364,761)	5,082,047	153,555
MS/HS Construction	5,101,963		(276,963)	4,825,000	114,346
MS/HS Construction	23,335,000		(1,295,000)	22,040,000	952,938
	<u>\$ 39,778,198</u>	<u>\$ 246,000</u>	<u>\$ (2,829,535)</u>	<u>\$ 37,194,663</u>	<u>\$ 1,447,014</u>

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2014:

Balance June 30, 2013	\$	17,046,896.08
Add Treasurer's Receipts	\$	39,734,852.95
Less Warrants Paid	\$	(40,263,767.44)
Balance June 30, 2014	\$	16,517,981.59

As of June 30, 2014 cash consisted of the following balances:

Unibank Accounts Payable	\$	-
Unibank Payroll Account	\$	-
Unibank School Lunch	\$	191,560.41
Unibank General Fund	\$	2,828,479.34
Unibank Now Account	\$	(57,554.31)
UniBank Tri-Centennial Park	\$	20,748.45
UniBank Bond Account	\$	6,393,733.15
Millbury Savings Bank	\$	1,605,154.92
Unibank Elementary School	\$	16,230.35
Unibank Early Learning Center	\$	17,869.76
Unibank Middle School	\$	14,215.14
Unibank Memorial High School	\$	34,002.80
Unibank Cultural Account	\$	3,203.09
Century Bank	\$	2,083,255.30
Unibank Band Stand Acct	\$	1,098.98
UniBank FSA Account	\$	8,884.26
UniBank OPEB Account	\$	103.50
Century CD	\$	3,000,000.00
Dam Gift Account	\$	356,996.45
Total Cash	\$	16,517,981.59

Trust Funds	Stablization Account	\$	1,895,513.52
	Trust Funds	\$	533,703.63
	UniBank Capital Stabilization	\$	183,532.70
		\$	2,612,749.85

Outstanding Debt June 30, 2014

Long Term Debt-Inside Debt Limit

Fire Truck	\$	-
Capital Plan	\$	722,600.00
Solid Waste	\$	16,616.00
Sub Total	\$	739,216.00

Long Term Debt Outside Debt Limit

ELC Solar Panels	\$	260,000.00
School Buildings	\$	27,515,000.00
Sewer	\$	400,000.00
Sewer	\$	5,082,047.00
Shaw Land	\$	3,060,000.00
Whittier Farms APR	\$	138,400.00
Sub Total	\$	36,455,447.00
Total Long Term Debt	\$	37,194,663.00

Annual Trust Fund Report
Town of Sutton
Fiscal 2014
July 1, 2013 to June 30, 2014

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2013	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2014
Cemetery General Care	\$35,453.67	\$ 4,800.00		\$ 671.88	\$40,925.55
Cemetery General Care II	\$192,396.48	\$ -		\$ 3,237.63	\$195,634.11
Conservation Comm	\$1,142.74			\$ 19.24	\$1,161.98
Conservation Comm II Fund	\$80,227.03			\$ 1,350.03	\$81,577.06
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$574.55			\$ 25.47	\$600.02
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$3,872.24			\$ 93.14	\$3,965.38
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$732.46			\$ 34.64	\$767.10
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,547.71			\$ 40.11	\$1,587.82
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$9,044.29			\$ 239.13	\$9,283.42
Hector W Chase Library Fund	\$551.31				\$551.31
Hector W Chase Library Fund Int	\$88.87			\$ 10.77	\$99.64
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,386.52			\$ 35.21	\$1,421.73
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$3,963.98			\$ 106.99	\$4,070.97
Perpetual Care	\$62,953.46			\$ 1,059.35	\$64,012.81
Perpetual Care Int	\$2,007.76			\$ 33.79	\$2,041.55
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$498.55			\$ 27.94	\$526.49
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$2,939.83			\$ 70.73	\$3,010.56
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$15,264.55			\$ 367.15	\$15,631.70
Sutton Comm Beautification	\$1,053.99			\$ 17.73	\$1,071.72
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$14,050.02			\$ 407.99	\$14,458.01
War Memorial Fund	\$1,545.14			\$ 26.00	\$1,571.14
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$13,930.95			\$ 570.99	\$14,501.94
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$3,045.21			\$ 219.54	\$3,264.75
Library Account	\$531.45			\$ 8.95	\$540.40
Janet Shaw Memorial Library	\$1,452.06			\$ 24.44	\$1,476.50
Manchaug Library	\$7,156.48			\$ 120.46	\$7,276.94
Donald A King	\$465.51			\$ 7.83	\$473.34
TOTALS:	\$520,076.50	\$ 4,800.00	\$0.00	\$ 8,827.13	\$533,703.63

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2014, beginning July 1, 2013 and ending June 30, 2014.

Real Estate Tax	Amount Collected
2014	\$ 18,468,545.67
2013	\$ 246,786.59
2012	\$ 44,858.76
2011	\$ 845.93
2010	\$ -
Prior to 2010	\$ 210.27
Personal Property Tax	Amount Collected
2014	\$ 706,828.88
2013	\$ 274.43
2012	\$ 22.68
Prior to 2012	\$ -
Motor Vehicle Excise Tax	Amount Collected
2014	\$ 1,255,395.51
2013	\$ 184,656.16
2012	\$ 6,075.85
2011	\$ 1,716.34
2010	\$ 305.83
2009	\$ 276.25
2008	\$ 812.50
2007	\$ -
Prior to 2006	\$ 48.16
Manchaug Water	Amount Collected
2014 PP Tax	\$ 4,096.48
2014 RE Tax	\$ 43,925.74
2013 PP Tax	\$ -
2013 RE Tax	\$ 2,013.40
2012 RE Tax	\$ 497.34
Wilkinsonville Water	
2014 PP Tax	\$ 2,694.69
2014 RE Tax	\$ 172,535.82
2013 PP Tax	\$ -
2013 RE Tax	\$ 1,815.50
2012 RE Tax	\$ 162.17
Sewer Liens with Interest	Amount Collected
2014	\$ 64,225.69
2013	\$ 4,436.61
2012	\$ 1,183.33
2011	\$ 683.89
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 361.50
Municipal Lien Certificates	\$ 13,280.00
Boat Excise Tax	\$ 5,429.00
Animal Excise Tax	\$ 412.88
Interest	\$ 71,308.04
Return Check Fees	\$ 100.00
Demand Fees	\$ 20,039.59
Motor Vehicle Mark Fees	\$ 7,520.00

Respectfully Submitted by:

Lisa M Troast, Treasurer/Collector

REPORT OF THE BYLAW AND CHARTER REVIEW COMMITTEE

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Bylaw and Charter Review Committee submits the following report for the fiscal year ending June 30, 2014.

During this period the Committee continued its review of the General Bylaws. The Committee met with several department heads to review their department's bylaws. Several bylaws were deleted, some were due to the fact those bylaws were now controlled by building and fire codes. Others were deemed obsolete or able to be incorporated in the department's rules and regulations.

The Committee met several times with the Conservation Commission to discuss the 'Sutton Wetland and Riverfront District Administration Bylaw.' At the end of discussions it was determined the Conservation Commission would take the advice of Town Counsel and work on a new bylaw.

Another bylaw the Committee spent time discussing was the "Personnel Bylaw." The Committee asked Town Counsel to look into converting the bylaw into an "Employee Handbook." After conversations with department heads and other non-union employees the Committee agreed to leave it as a bylaw. The Personnel Bylaw was revised by Human Resources and Town Counsel.

The Committee held a public hearing on the Charter and General Bylaws in March 2014. Town Counsel was also present to discuss the options of approving the Charter. The Charter was finalized and sent to Town Counsel for final review. The Charter was approved at the May 12, 2014 town meeting. The Committee is waiting for approval from the General Court for special legislation to approve the Charter.

The General Bylaws are still being reviewed and the Committee is planning on submitting an article for the October 2014 town meeting to approve.

There were 16 meetings held from July 2013 to June 2014, attendance was as follows:

David Surprenant	16/16
Louis Ciavarras	13/16
Henry Whittier	16/16
Glenn Coulter	12/16

Respectfully submitted,
David Surprenant, Chair

REPORT OF THE PLANNING BOARD & DEPARTMENT

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, we hereby submit the annual report for the fiscal year ending June 30, 2014.

Commercial and Industrial Development: The Board permitted several renovation and re-use petitions including JD ByRider on Route 146 north, previously Sonia's Auto, as well as renovations to Sutton Station on Route 146 south. An expansion was approved for Atlas Box that will nearly double the size of the facility. A new business, Minardi Landscaping, was approved on Route 146 south, and the first of several potential solar farms was approved on Oakhurst Road straddling the Sutton/Northbridge Town line with 2.6 MW of panels. Finally, Lorden Propane was approved on Route 146 north featuring a 7,500 s.f. office/parts building and 120,000 gallons of propane in two mounded tanks.

Residential Development: Creation of lots on existing roads continues to rebound with 7 approved plans featuring 14 new buildable lots of which 5 were retreat lots. The Board dealt with development, extension and surety issues on several existing residential subdivisions, including Forest Edge off Blackstone Street, Bridle Path off Barnett Road, the Villas at Pleasant Valley off Boston Road, Dean Farm off Lincoln Road, and rescission of Duzak Estates, a two lot subdivision off Dudley Road, that will become a large retreat lot.

Accessory apartments continue to be a desirable housing option with three new permits issued in FY14. Common drive permits increased to 4.

At the Fall Town Meeting in 2013 the Board laid more groundwork for future development by rezoning the huge Industrial Zone in NE Sutton to Office Light Industrial to encourage a slightly different type of development and simultaneously proposed designation of this area as a Priority Development Area which will allow the Town to apply for State infrastructure funding to support future development. Two additional articles were approved to maintain railway uses in this area, and a petitioned article to allow access for retreat lots off common driveways. No zoning articles were submitted for the May 2014 Town Meeting.

The Board conducted annual permitting and renewals for commercial earth removal operations including Worcester Sand and Gravel off Hatchery Road, Aggregate Industries off Providence and Boston Roads, and Pyne Sand and Stone on land of Mary Bedoin accessed off Lackey Dam Road in Douglas.

As a result of the approval of the multiuse retail project Pleasant valley Crossing on Route 146, the Board and applicant Galaxy Development were thrust into a lawsuit by Route 146 Sutton LLC, the competing retail project approved in 2006 opposite this development on Route 146 south. The suit was settled out of court between the private parties.

In September we welcomed a new member, Miriam Sanderson of Sibley Road and in June we said farewell to a valued member, Tom Connors, who provided important challenging opinions and thoughts that will be missed.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden on tree care and maintenance issues, coordinated 2014 Arbor Day ceremonies where fourth graders from Sutton Elementary planted three trees in front of the school including a copper beech, and re-certified Sutton as a Tree City USA for the thirteenth year.
- Marion's Camp Master Plan – Continued working with the Town Administrator's Office on implementation of the Marion's Camp Master Plan, including working with the Building Commissioner, Highway Department, and Wiring Inspector to bring power to the site and complete significant mowing and trail clearings. This was also a year where past Camp Fire members were contacted, wonderful memories shared, and plans commenced for annual cookouts and permanent signage to detail and honor the Camp's history.
- Shaw Master Plan – Continued working with Town Administrator's Office to implement elements of the Master Plan for this significant town owned parcel.
- Worked with Eagle Scout candidate Derek Wood to clean up Tri-Centennial Park on the Blackstone River and worked with the Highway Department on plans to fix drainage issues at this site.
- Continued activities related to Sutton's Green Community status including filing of a new grant for an energy efficient water heater at the Town Hall and three energy efficiency project at the school complex. We also filed a grant with the Town of Millbury for and Energy Manager.
- Completed the 2013 Open Space Plan update.
- Worked with MOBD and Rod Jane, economic incentive consultant for AccessTCA, on a \$700,000 MassWorks Grant for a gas line to serve South Sutton Industrial Park as well as a related Economic Opportunity Area, Certified Project and Tax Increment Financing applications. Despite the success of this work, in the end AccessTCA decided to remain in Northbridge for the time being and the grant funding went to another community.

Revenues:	Form A Plan Fees:	\$ 2,400
	Subdivision Plan Fees	\$ 1,050
	Site Plan Fees	\$ 1,125
	Special Permit Fees	\$ 575
	Earth Removal Fees	\$ 4,925
	Other	\$ 0

Attendance:

Robert Largess, Jr., Chairman - attended 22 of 22 meetings

Miriam Sanderson, Vice Chairman - attended 18 of 19 meetings (joined the Board 3 meetings into the fiscal year)

Scott Paul – attended 16 of 22 meetings

Wayne Whittier – attended 20 of 22 meetings

Jon Anderson – attended 19 of 22 meetings

Tomm Connors, former member – attended 21 of 22 meetings

Our CMRPC Delegate, Scott Paul, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,

Jennifer Hager, Planning Director

REPORT OF THE BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2014, the period ending June 30, 2014

The qualified sales that occurred in calendar year 2012 and 2013 were used for Fiscal 2014. The tax rate for all real estate and personal property is \$ 16.88. The Wilkinsonville Water District tax rate is \$.56. The Manchaug Water District rate is \$1.32.

The next triennial Revaluation the Town will undergo is for Fiscal Year 2015. Vision Government Solutions, Inc, will be completing the Listing and Measure for the town. .

Visit us at our Town web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle, Council on Aging @ 508-234-0703.

Fiscal 2014 Recapitulation Sheet:

Appropriations:	
Town Meetings	\$ 29,521,278.00
Cherry Sheet Offsets	\$ 333,123.00
State and County Charges	\$ 130,279.00
Overlay	\$ 185,557.00
Total Appropriations	\$ 30,170,237.00
Revenue sources other than taxation:	
Cherry Sheet Receipts	\$ 6,376,781.00
Local Receipts	\$ 1,877,677.00
Enterprise Funds	\$ 941,543.00
Other Available Funds	\$ 552,819.00
Free cash	\$ 833,551.00
Total Revenue	\$ 10,582,371.00
Total Town Value	\$ 1,160,418,598.00
Residential Class Value	\$ 1,021,168,014.00
Commercial Class Value	\$ 56,036,236.00
Includes classified land values	
Industrial Class Value	\$ 41,114,800.00
Personal Property Value	\$ 42,099,548.00
Tax Rate for all Classes	\$ 16.88

Respectfully submitted,
Robert Nunnemacher, Chairman
Joyce Sardagnola, Principal Assessor
Ray J. Nichols III, Member

Quarterly Tax Billing was passed at town meeting on October 20, 2008 information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:
Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);
Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);
Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors

for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of :	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture:	90%
In the second year:	60%
In the third year:	40%
In the fourth year:	25%
In the fifth and all succeeding years:	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly,

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2014.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Brookfield, North Brookfield, Millbury, Oxford and Webster. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, the Massachusetts Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held biweekly at various locations across the region, to provide the tools resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents.

Influenza Clinics	18
Immunizations	980
Home Visits	103
Outreach/ case management	272
Communicable disease contacts	938

Respectfully submitted,
Cheryl A. Rawinski, RN
Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton,
The Board of Health reports the following activities for the fiscal year ending June 30, 2014.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational /sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes and environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and Public Health Nurse.

A total of 58 Title 5 inspections were filed with the Board of Health as completed. Of the 58 inspections, 43 passed, 9 conditionally passed, and 6 failed and 0 required further evaluations.

The Board of Health held eleven meetings during the fiscal period of July 1, 2013 through June 30, 2014. Board members attendance was as follows:

John Silverberg, Chairman 10/11
Tammi Marois, Member 8/11
Steven Rice, Member 9/11

William Fredericks, Vice Chairman 4/11
Diane Miller, Member 10/11

Other Board of Health Activities as stated below:

Percolation Tests	41	Food Permits	19
Plan Reviews	42	Retail Food Permits	7
Septic Permits	30	Limited Retail Food Permits	5
Well Permits	24	Catering Permits	2
Septage Hauler	15	Day Care Food Permits	2
Solid Waste Hauler	33	Residential Kitchen Permits	1
Disposal Works License	34	Milk Permits	25
Chemical Toilets	7	Church Food Permits	4
Tobacco Permits	7	Non-Profit Food Permits	6
Beaver Permits	5	Temporary Food Permits	8
Recreational, Sports Camps	1	Mobile Food Permits	3
Campgrounds	3		
Barn Inspections	62		
Beach Permits	5		

Respectfully submitted,
John Silverberg, Chairman
Tammi Marois, Member
Steven Rice, Member
Cheryl Rawinski, RN

William Fredericks, Vice Chairman
Diane Miller, Member
James Malley, Health Agent
Judy Bater, Administrative Assistant

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 1 - Enforcement Orders
- 0 - Emergency Certificates
- 0 - DEP Storm Emergency Certificates
- 6 - Determinations of Applicability
- 2 - Positive Determinations to File a Notice of Intent
- 1 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 1 - Order of Resource Area Delineation (ORAD)
- 26 - Notices of Intent
- 19 - Order of Conditions
- 0 - Amended Order of Conditions
- 4 - Extended Order of Conditions
- 3 - Partial Certificate of Compliance
- 10 - Complete Certificate of Compliance
- 5 - Complaints and Violations
- 2 - Warning Tickets
- 18 - Site Visits pertaining thereto

The Active Commissioners would like to thank Mark Briggs and Alyse Aubin for their many years of service to the Sutton Conservation Commission. Alyse and Mark had a combined 32 years of service, with Alyse serving 16 years, and with 4 years as Chair from 2000 to 2004, Mark serving 16 years on the Commission also as Chairman from 2007 to 2014. He received the Conservation Commissioner of the Year award by the Massachusetts Association of Conservation Commissions in 2013. Their knowledge and insight into the conservation natural resources of the Town will be sorely missed.

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands, first and foremost. In most cases, professional engineers and wetland scientist submit plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands, reduction in construction error, and a more efficient processing of the application from inception through completion. Good plans make good projects.

The services of our Conservation Consultant have proven to be invaluable. The Commission has used Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant. Mr. Faneuf continues to hold a position on the Board of Directors of the Massachusetts Association of Conservation Commission. Projects have been processed even more efficiently with better results.

There is no added expense to the Town and the Town benefits with projects better aimed at the protection of the resource areas, wetlands, lakes and streams which are important to the inhabitants and to the rural complexion of the Town of Sutton.

These Commissioners continue to expand their knowledge of environmental protection and preservation by attending classes and maintaining memberships in organizations such as the Massachusetts Association of Conservation Commissioners and the Association of Massachusetts Wetland Scientists.

The Conservation Commission, as a State Agency and Town Department, continues to strive to be well informed and learned in serving the Town's needs as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw.

Attendance:

Mark Briggs, Chair – attended: 22 of 25 meetings

Joyce Smith, Co-Chair – attended: 23 of 25 meetings

Alyse Aubin – attended: 22 of 25 meetings

Daniel Moroney – attended: 24 of 25 meetings

Robert Tefft – attended: 24 or 25 meetings

5 Commissioners attended 2 MACC Conferences.

Brandon Faneuf, Conservation Consultant attended 22 of 25 meetings

Respectfully submitted
Daniel Moroney, Chair
Sutton Conservation Commission

REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable channel.

The Commission consists of the following members:

	Year Term Expires
Keith Downer - Chair	June 30 th , 2015
Mark Kellogg - Clerk	June 30 th , 2017
Donna Rossio - Member	June 30 th , 2015
Lori Funari – Member	June 30 th , 2016
Walter (Wally) Baker – Member	June 30 th , 2016
Paul Dunn – Assoc. Member	June 30 th , 2016

During the period July 1, 2013 through June 30th, 2014 the commission held 9 meetings. The Commission recruited Mr. Paul Dunn of Singletary Road as an additional member to serve as an associate member.

The commission spent several meetings reviewing the contents of the commission vault in the town hall. Several items were removed and transferred to the Sutton Historical Society museum. The catalog of items was updated (last completed in 1999).

Several properties and their historical value were discussed at meetings of the commission during this fiscal year. These include continuing efforts to find adaptive reuse possibilities for 318 Boston Road (aka "Beehive"). Town Manager, Jim Smith and Town Planner, Jen Hager have worked with the commission towards finding solutions for the 318 Boston Road property. Additional efforts were provided to assist the Sutton Historical Society in moving forward to list the 8 Lots School property in the Historic Registry. The commission continued work with Town Planner Jen Hager to resubmit a survey grant to the Massachusetts Historical Commission for survey of the Manchaug Village to be used for future historical designation processes.

Respectfully submitted,

Keith Downer, Chair	Lori Funari, Member
Mark Kellogg, Clerk	Wally Baker, Member
Donna Rossio, Member	Paul Dunn, Associate Member

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Council on Aging submits the following report for the fiscal year ending June 30, 2014.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We offer the following services: Grief Counseling, Substance Abuse Counseling, AARP Tax Services, Caregiver's Support Group, SHINE Counseling, Advocacy, Podiatry, Blood Pressure Clinic, Health and Wellness Seminars, Book Club, Trips, Haircuts, Meals on Wheels, Lunch, Yoga, Tai Chi, Pitch, Bingo, Cribbage, Movies, Chorus, Muscular Strength, Darts, Mahjong and Computer Classes

We produce a monthly newsletter that can be downloaded at:
http://suttonma.org/Pages/SuttonMA_Senior/index

We use S.C.M Elderbus. They provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley, Inc., with the support of Michelle Saucier, continues to bring us delicious and nutritious meals, plenty of friendship and laughter at noon time. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Michelle Saucier if you know of an elder in need of meal services at 508-234-0703.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from your Council on Aging.

Staff Members

Michelle Edelstein-Director
Fritzi Petrie-Outreach
Diane Hanley-Assistant

Council on Aging Board

Rosemarie DeGaetano- President
Barbara Bessette
Mike Chizy
Dorothy Gravison
Ross Whittier
Richard Haskins
Paul Holzwarth
Genevieve DeHaan
Gale Graves
Beverly Gravison

Respectfully submitted,
Michelle Edelstein, Director

REPORT OF SUTTON COMMUNITY TELEVISION REPORT

Sutton Community Television respectfully submits this report for July 1, 2013 to June 30, 2014 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

Sutton Community Television (SCTV) is the town's Public, Education and Government (PEG) cable access television resource. This valuable asset builds community, empowers individuals and ensures First Amendment expression through communication technologies. SCTV provides local access programming via the following stations and providers:

	Charter	Verizon
Public	194	29
Education	192	30
Government	191	31

Government meetings and local events are recorded by staff and/or volunteers. Staff includes a cable access coordinator who oversees the operation of the stations and focuses on the education and community elements as well as a government coordinator who focuses on town hall activities. There is also a small group of cable recording assistants who have been trained in the use of the equipment in the meeting rooms. Public programming includes a few Sutton events (Memorial Day Parade, Baseball Parade and some Senior Center events) as well as several television programs developed in the area including religious broadcasts from several churches (North Uxbridge Baptist and New Arising Christian Church in Millbury) and programming such as Real Estate Roundtable (Bellingham/Mendon) and All Politics Is Local (Milford) as well as Physician Focus (produced by the Massachusetts Medical Society). Approximately 260 programs were aired on the local public station. Work continues on the Middle/High School building project, which will house a local access television studio that will be a shared community resource. This Community Media Center will house state-of-the art video production equipment and will be available to the public during non-school hours. It is expected to open in spring 2014 and will be beneficial to the entire community. Educational events that are recorded and broadcast include the holiday and spring concerts, high school and middle school drama events as well as promotion and graduation ceremonies. Approximately 24 school events and ceremonies were recorded. In addition, Sutton Community Television supported a middle school and high school course offering. Most government meetings are broadcast live on the government station including the Board of Selectmen, School Committee, School Building Committee, Conservation Committee and Planning Board. Other government meetings are recorded and rebroadcast. In addition to broadcast, these meetings are available online and can be viewed at any time at www.suttontv.org. During FY2014, 185 government meetings and workshops were recorded, broadcast and posted online supporting transparency in the local government. In addition to filming, recording and broadcasting, a bulletin board system allows us to broadcast announcements and emergency notices. The public service announcements (PSA's) are published on all three stations as well as on the cable webpage and SCTV Facebook page. More than 400 bulletins were televised during fiscal year 2014.

The Cable Department also helps residents resolve cable-related issues; monitors cable company franchise compliance, answers questions from residents and the Town; maintains an

informational webpage and uploads; evaluates the needs of the community and trends in the industry of local access broadcasting; makes recommendations to the Local Access Providers and Board of Selectmen through Town Administrator as needed and manages operational funding. Funding is provided from Charter and Verizon license agreements that allow these companies to provide cable service in town.

Comments and suggestions regarding the programming are always welcome as well input about the service from the cable providers. The Cable staff can be reached via email at p.nichols@sutton.ma.org or by phone 508-865-8735. Thank you.

Respectfully submitted,
PEG Access Cable Coordinator
Pamela Nichols

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2013 to June 30, 2014. The Commissioners are Brian Allen, Jennifer Bohanan, and Amy Parsekian. The Board met on April 7 and was attended by Brian Allen and Jennifer Bohanan; Amy Parsekian was absent. They also met at Marion's Camp on May 30 and was attended by Brian Allen and Amy Parsekian; Jennifer Bohanan was absent. Also present were lifeguards Jason Dimmick, Jordan Elster, Ryan Elster, Aly Gramstorff, Katie Hebert, Mathiew Sullivan and attendant Christopher Reed.

The Town Beach was open daily June 14 through August 21 and weekends until Labor Day and was staffed with two lifeguards from noon to 6 P.M. daily and occasionally one Attendant. There were 209 season passes sold to Sutton residents at \$25 per family totaling \$5225.00. There were 47 Millbury resident passes sold at \$50.00 totaling \$2350.00. There were 9 season passes sold to non-residents at \$75.00 per family totaling \$675.00. The Commission defined a family as 2 adults and 4 children. Day passes were available for \$5 per person and 175 were sold totaling \$875.00. Swim lessons were offered at the beach prior to public opening. There were 69 registrants at \$60.00 each totaling \$4140.00. We collected a total of \$1245.00 in rental fees from MRA and WAM deposited in the Marion's Camp Maintenance Revolving Fund.

Respectfully submitted,
Brian Allen
Jennifer Bohanan
Amy Parsekian

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for fiscal year ending June 30, 2014.

The Board of Appeals regularly conducts its meetings on the first Thursday of each month at 7:30pm at the Town Hall.

The Board hears appeals taken by those aggrieved and unable to obtain a permit or enforcement action under the provisions of MGL ch. 40A as outlined in Section 8. The Board issues special permits for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts. The board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL ch.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During FY'2014, the Board of Appeals consisted of the following members:

	<u>Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	(12)	2017
Jeffrey Fenuccio, Clerk	(11)	2016
Michael McGovern, Member	(12)	2015
Brittanie Reinold, Member	(12)	2015
Richard Haskins, Member	(10)	2015
Nicole Kuchinski, Assoc. Member	(8)	2016

The Board acted on the following petitions:

Variance Petitions:	(8)
Variance Extension Requests:	(1)
Findings from MGL ch.40A §6:	(1)
Special Permit Applications:	(3)
Comprehensive Permit: Modification requests:	(1)
Bond Reductions:	(1)
Lot releases:	(2)

Administrative Fees collected: \$ 1,610.00

Peer Review Fees collected: \$10,000.00

Comprehensive Permit Project Update: Leland Hill Estates

During 2014 additional back land was purchased and added to Phase II of the Leland Hill Estates project adding more lot area without creating more buildable lots. Upon request from the Developer, two lots were released from phase II and approved to move forward

with construction permits. A total of (14) building permits for new construction were issued for this project during FY' 2014 which includes one of the lots from the second phase. As the permit granting authority for this project, the Board continues to work with the development team to ensure that the project is built out in accordance with the provisions of the Comprehensive Permit.

As our final note in this year's report, the Board would like to take a moment to recognize Mr. Arthur Keown.

Arthur Keown joined the Board of Appeals in 1980 as an associate member moving on to become a full member in 1982. He served on this Board for (34) consecutive years completing his last term in 2013. Many of those years were served as the Board's Chairman. Arthur brought to the Board not only longevity, but also his vast knowledge of the Town and its history which was shared at most meetings. The Board would like to thank Arthur for his long standing and dedicated service to the town and its residents.

We appreciate the opportunity to serve the town and its residents and look forward to 2015.

Respectfully submitted,
Richard Deschenes, Chairman
Lynn Dahlin, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

The Sutton Police Department would like to report that we have completed another year that we consider a favorable delivery of services of providing public safety and serving the public at large. As a department we continue to strive to train, adapt and respond to the modern challenges that evolve for public safety agencies. We have tried to maintain our past philosophy of a strong commitment to community policing efforts and collaborate with our most effective partner to successfully ensure public safety; the public.

One of our more effective community policing tools that we have employed has been the department's Facebook page. Social media has allowed our communication and interaction with community members and visitors to Sutton to explode. We received reports of neighborhood nuisances, tips on crimes, feedback on our performances (good and bad), all which aid us to critique and enhance our delivery of services.

While in general Sutton continues to enjoy being a safe community, we are continuing to see a consistent and steady increase with opiate and opioid related crime. This includes property crimes such as theft and residential break-ins, family disputes and heroin over doses. This trend is not exclusive to Sutton; it is prevalent in a large geographic area of the Northeast. Our stance has been to take strong proactive enforcement efforts in combating these crimes. We believe that the earlier we get an individual with abuse tendencies involved with the courts, the better the chance they have to be directed to treatment and educational programs.

We have entered our second year of having a police officer acting in the capacity of School Resource Officer on a fulltime basis in the school district. We have a unique school district in Sutton with all facilities and students on one campus. While this can prove challenging at times, it has proven beneficial to having a police officer immediately accessible to all students at all times. We are continuing to work diligently at fine tuning and completing our master school safety plan. We have delivered training to staff and students in an effort to educate them how to react to varying emergency situations. This plan remains a very high priority with the police department. As a result of this position, a new officer was hired in October of 2013. We welcome Christopher Avey to the department and wish him a long and prosperous career.

Motor vehicle crashes and traffic enforcement is an issue that consistently impacts us as a community. The Sutton Police actively seek and track citizen complaints about the motoring public. We take a proactive and organized response to these complaints in an effort to minimize risk to public safety and increase quality of life for our residents.

Many of you may have noticed that we have switched over to a different style of police cruiser. This change was mandated by the elimination of the "tried and true" Ford Crown Victoria. This change presented several issues as much of the previous equipment that could have been swapped over to a replacement vehicle; is no longer compatible with the new design. We have found that the replacement vehicles are notably smaller than the Crown Victoria which makes for

some interesting challenges in the field. On a positive note, the newer vehicles offer enhanced safety along with improved gas mileage.

We continue to seek grant opportunities and have been relatively successful. During the year, we have obtained funds for training, school safety/security, equipment and personnel wages. Collectively, these grant awards have netted the town an excess of fifty thousand dollars.

During the year, officers have completed an excess of eight hundred hours of training. This training encompassed a wide variety of topics to include stress management, drug investigations, first aid, and additional profession related topics.

As in previous reports, we would once again like to thank all the citizens, town departments, and town employees who have contributed to another successful year.

July 2013 through June of 2014

Dispatched calls for service: 17,594

Typical calls include:

❖ Murder	01
❖ Kidnapping	01
❖ Rape/Sex Offenses	06
❖ Assault&Battery	38
❖ Larceny	76
❖ Vehicle Theft	03
❖ Well Being Check	84
❖ Trespassing	102
❖ Juvenile Offenses	08
❖ Traffic Complaint/Erratic Operator	218
❖ Financial Crimes	37
❖ Missing/Lost Persons	13
❖ Disturbances	134
❖ Domestic Disputes	51
❖ Obscene/Threatening Calls	38
❖ Recreational/Vehicle Complaints	38
❖ Medical Assists	603
❖ Fire Alarms	68
❖ House Alarms	210
❖ Business Alarms	76
❖ Summons Served	41
❖ Assist Citizens	322
❖ Animal Complaints	254
❖ Suicide/Attempts	07
❖ Disabled Motor Vehicles	347
❖ Assist Other Police	313
❖ Neighbor Disputes	13
❖ Untimely Deaths	07
❖ Breaking & Entering	92
❖ General Services	290
❖ Hang Up 911 Calls	46
❖ Motor Vehicle Crash/Off Road	295
❖ Drug Offenses	51
❖ OUI Arrests	33
❖ Protective Custody	24
❖ Motor Vehicle Violations	3,443
❖ Parking Tickets	16
❖ Vandalism	59
❖ Suspicious Activity Investigated	729

FINES ASSESSED

❖ Assessed Fines For Motor Vehicle Citations:	\$66,325.00
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FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 62,523.33
❖ District Court Fines/Fees	\$ 20,233.00
❖ Pistol Permits	\$ 7,025.00
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 7,615.30
❖ Accident Reports	\$ 1,096.00
❖ Cruiser Use Fee	\$ 3,300.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 25.00
 Total:	 \$ 101,792.63

Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen, Town Manager, and the Citizens of Sutton.

I hereby submit the 2014 annual town report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

Forestry 1-F-350 Ford- 2008

Forestry 10-F-350 Ford- 1999

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 11 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- FMC- 1987

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Special Operations- E-350 Ford- 1995

Squad 2-Dodge- 1987

Forestry 4- A/M General- 1995

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2004

Gator and Trailer- 2008

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 15 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

Ladder 3- Pierce- 2010

Forestry 3- C-20 Chevrolet- 1975

Forestry- Jeep Military- 1947
MVU 1-Ford F-350(Homeland Security Vehicle) - 2012
1 Deputy Chief, 1 Captain, 2 Lieutenants, and 12 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2014.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **3,448.5** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, hazmat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

The Fire Department sent three recruit's to the District 7 Recruit Training Program. John Cammuso, Adam Lambert, and Tyler Locke graduated from this program in April of 2014. John, Adam, and Tyler successfully completed a grueling 16-week course that consisted of every Tuesday and Thursday evenings for three hours and every Saturday for approximately six to eight hours. John, Adam, and Tyler as well as many previous recruits completed this task with little or no compensation and with a smile and a great sense of professionalism. So with that being said, myself and the membership of the Department welcome John, Adam, and Tyler to the Sutton Fire Department.

Fire Prevention:

The Sutton Fire Department continued to hold its annual open house on Monday October 6th, 2014 and displayed the equipment and performed various exercises. We also served Papa Gino's Pizza along with soda that was graciously donated once again by Papa Gino's Route 20.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to.

Overview:

The Sutton Fire Department still has one aging front line Engine that will need to be replaced in the not to distanced future. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustom to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Lieutenant Jeff Briggs and other members of the Department is at 14 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Lt. Briggs and his staff. The Department offers its support and is very impressed with the progress and abilities of the group.

I, on be-half of the Sutton Fire Department submitted a grant called AFG Grant (Assistance to Firefighters Grant) which is funded through the Federal Government Homeland Security for the replacement of our aging Brush Fire Apparatus. If awarded the grant this would allow the Fire Department to upgrade to more modern technology and safer equipment as well as enhancing the ability to supply more water to the fire ground. We are waiting anxiously for a positive outcome from the Federal Government on this Grant.

The Fire Department has continued to see this past year the support that enables the Sutton Fire Department to do what they do best, which is to protect life and property of the citizens of the Town of Sutton. This organization is known as the "Fire Department Auxiliary." It was founded and created by the hard work of a young lady by the name of Nicole Bousquet. Nicole has reached out to other family members of Firefighters to see if they might be interested in giving their time to this great organization. She has continued to work very hard to build up the number of members over this year. This does not go unnoticed either by me or the members of this

Department as we know how unselfish Nicole gives of her time and energy to the Department as well as all of the members of the Auxiliary. Nicole, you and your members keep up the great work you do for us and the community as we very much appreciate your group's efforts. Thank you again.

I would also like to take this opportunity and on be-half of all the members of the Sutton Fire Department to say a big **"thank you"** to the voters and townspeople for their support during the Department's efforts to replace our aging Engine Two. Words cannot describe our appreciation of the overwhelming support we received from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you; stay safe; and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department.

In closing, I would like to thank the Board of Selectmen, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the Deputy Chiefs: Ken Smith, David Chase, and Jim Galanos as well as the two full-time members Lieutenant Robin Dresser and Firefighter Renee Patient. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **"THE BEST OF THE BEST"**, and I am honored to serve as the Fire Chief of this great Department.

Sincerely,
Matthew R. Belsito
Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Board of Selectmen, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2014.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found again that our enduring snow pack and late snow storms provided our part of central Massachusetts with wet conditions during our traditionally high danger forest fire months. We must maintain a cautious approach throughout burning season as to weather conditions that dictate weather burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton fire Department.

Even though we endured a wet spring this past year, we did have several permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1-(508)-865-8737.

The following permits were issued in 2014 for residential or agricultural burning:

Residential Permits ---- 359

Agricultural Permits ---- 9

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, and the State Fire Warden and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted
Matthew R. Belsito
Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, Town Manager, and the citizens of the Town of Sutton, I hereby submit my report as Hazardous Waste Coordinator for the year 2014.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to "bill for services rendered" directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department's operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal's Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF VETERANS' SERVICES

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my annual report for the fiscal year ending June 30, 2014.

Veteran Clerical Assistant, Annmarie Cleary and I would like to take this opportunity to say that as always it is an honor to serve the Veterans and their families of the Town of Sutton.

As reported in years past, the Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO).

The Town of Sutton is part of the Northbridge Veterans District which serves a total population of approximately 46,000 within the district which also includes the towns of Northbridge, Douglas and Uxbridge. Our primary duty is to assist veterans and their dependants in applying for state and federal veteran's benefits and assistance.

During FY 2014, \$55,665.46 was paid out in assistance for Sutton Veterans. That is an increase of \$15,550.86 from FY 2013. This increase is directly due to emergency benefits paid out to Sutton Veterans.

The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized benefits to the town, which for the year of 2014 totaled \$41,749.09. These reimbursements include the purchase of flags that adorn veterans' graves during Memorial Day.

We would also like to recognize The Town of Northbridge IT Director Bob Thayer for helping us obtain a surplus computer from the town in order to allow access to the internet for our Veterans that do not have a computer at home.

The Veteran's Administration is moving to a completely paperless system and this computer system will allow our Veterans of the district to access the internet at the office without interfering with normal operations. These services are free and open to all Veterans within the Sutton District during normal hours of operation.

The Veterans' Services office is centrally located within the district at 875 Hill Street in Whitinsville, where veterans can be assured of private and confidential service. The telephone/fax number is 508-234-9808.

As always, we at Veterans' Services look forward to providing and assisting veterans and their dependents with the best possible services that we can. Please call with any Veteran concerns.

Respectfully submitted,

Ronald Tetreau
Veterans' Services Director

REPORT OF THE HIGHWAY SUPERINTENDANT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2014.

The most notable event of the past year has been the retirement of Highway Superintendent Mark Brigham. Mark was a dedicated Highway dept. employee for many years. He was Highway Superintendent for the last 14. His work ethic and leadership will be missed and we wish him well in his retirement.

Funding for this department comes from several sources. Town funds provide for day-to-day operations as well as storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state chapter 90 program.

The work force includes the superintendent, highway foreman, and six equipment operators. The department operates and maintains eighteen pieces of equipment with a value of over 1.5 million dollars. The department has one dedicated employee to handle cemetery maintenance.

The department maintains both Manchaug dam & Steven's pond dam and maintains and makes improvements to Marion's camp.

In closing I would like to thank the Town Administrator James Smith for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Respectfully submitted,
Matt Stencil
Highway Superintendent

HIGHWAY DEPARTMENT INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F450 Dump Truck 2001
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Ford L8513 Dump Truck 1997
2	Ford L8000 Dump Truck 1994
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

REPORT OF THE CEMETERY COMMISSION

TO: The honorable board of selectman and the citizens of the town of Sutton

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk: Donna Wood. The commission is responsible for the sale and recording of gravesites and the preparation and burial for all funerals, both full and cremation.

There were 33 funerals for the fiscal year ending June 30, 2014. The following fees were collected:

BURIALS:	\$ 15,350.00
PERPETUAL CARE:	\$ 3,050.00
LOT SALES:	\$ 5,050.00
FOUNDATIONS:	\$ 420.00
STONE INSTALLATION:	\$ <u>50.00</u>
TOTAL FEES COLLECTED:	\$ 23,920.00

The commissioners would like to acknowledge and thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted:
James Johnson, Chairman

REPORT OF THE FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2013 to June 30, 2014 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Fritz-Keyes, Chair, Elizabeth Kane, Secretary and Cynthia Rielley, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY10	FY11	FY12	FY13	FY14
Library materials owned	35,174	36,973	43,975	37,537	32,820
Circulation Transactions*	100,025	105,068	80,571	72,771	70,215
Interlibrary Loans	9,333	9,578	14,940	15,812	19,291
Borrowers	3,475	3,648	3,826	4,030	3,965
Programs**	409	397	178	201	373
Program attendance	6,541	7,046	2,771	2,667	3,339

*Circulation transactions include checkouts, check-ins, and renewals. FY12 and forward reflects that a new circulation system was installed in mid-FY12 and a different manner of tracking statistics began.

**In FY12 and after we stopped counting the weekly Drop-In Crafts as programs, thus the number of programs and program attendance dropped significantly.

News

During August 2013 and February 2014 the Library offered "Food for Fines" when patrons could bring in non-perishable food items for the Sutton Food Pantry in lieu of fines. Patrons were very generous in their donations and a significant amount of food was given to the pantry.

In October 2013 we updated our website to a new format with a standard layout and navigation for every page. The top of each page includes quick links to our most used features and our social media accounts on Facebook and Pinterest.

In January and February we had a 'Blind Date with a Book' event where patrons could take out a book whose identity was a mystery. Patrons had an opportunity to rate their book and win prizes.

This year we began to publish bimonthly newsletters starting with September/October 2013. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

Grants

- A generous grant from UniBank provided summer reading programs for children, teens and adults.
- The Library received a grant from Target for storytime supplies, a storyteller performance, and a family concert.
- Beginning Years Family Network donated grant money which was used for Apple Tree Arts programming.
- The Sutton Cultural Council sponsored our summer reading kick-off program: Jungle Jim's Jedi Knight Training show on June 26.
- The Library received a \$50,000 grant from the Massachusetts Board of Library Commissioners for the Planning and Design of a new library facility. The grant was matched with \$25,000 from the Library's state aid and trust funds.

Monies Collected

The Library collected \$2773.29 in fines and received \$6003.86 in donations.

Children's Programs

281 children participated in the 2014 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

Highlights this year included a visit from Toto the tornado kitten and his owner Jonathan Hall, cookie decorating classes, and a Star Wars day celebration.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club, chess club, and book discussion groups.

Young Adult Programs

89 teens participated in the 2014 summer reading program. Year round programs included a yule ball, geek club meetings, teen crafts, and book discussions. We partnered with the American Red Cross to offer a babysitter training course. We held several babysitter job fairs to enable the newly certified babysitters to meet prospective clients.

Adult Programs:

138 adults participated in the 2014 summer reading program. Other programs for adults included book discussions at the Library and at the Sutton Senior Center, Zentangle workshops, a weekly knitting group, author visits, and craft classes.

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags and unique greeting cards. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Roger Williams Park Zoo, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

The Sutton Garden Club once again generously donated the ever-popular Tower Hill Botanic Garden pass. The Sutton Lions Club donated a pass to Davis Farmland this year which was enjoyed by many families. We thank these groups for their generous donations.

Library Staff:

This year saw the retirement of two long time employees from the Library. In October 2013 we said good-bye to Judy Peladeau. In May 2014 we said farewell to longtime employee Carole Anderson. We wish them all the best!

The start of FY14 saw the reinstatement of the Library Page position. We welcomed high school senior Gabrielle Tulloch to the staff as our first Page in several years. In May 2014 we welcomed Katarina Keown onto staff as another Page.

In the summer of 2014 we were joined by two interns for the summer: Shannon Duffy, who is working on her Master's Degree in Library Science at Simmons College and Faith Lane who holds a Masters in Library Science and was interested in obtaining public library experience. We appreciate the energy and enthusiasm that these two ladies brought to our summer.

This year Library staff attended the Massachusetts Library Association Conference in Worcester and Book Expo American in New York City. We are grateful to the Trustees and Town of Sutton for supporting us in our professional development.

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Pamela Johnson, Betsy Rajotte, Amanda Thornton and Neetha Vuppala.

Trustees:

This year the Board said farewell to Rachel Tufts. Mrs. Tufts served several terms on the Board of Trustees and will be missed. Elizabeth Kane was elected to the Board of Trustees in May 2014.

The Board of Library Trustees met 11 times during FY14.

Meetings were held on the following dates:

July 15, 2013

February 24, 2014

September 16, 2013

March 24, 2014

October 28, 2013

April 28, 2014

November 25, 2013

May 19, 2014

December 30, 2013

June 23, 2014

January 27, 2014

Elizabeth Fritz-Keyes attended 11 meetings

Rachel Tufts attended 10 meetings

Cynthia Rielley attended 10 meetings

Elizabeth Kane attended 1 meeting

Check out the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click over to the CWMARS catalog to check your account, renew materials, and request items. 'Like' the Sutton Library on Facebook at www.facebook.com/sutpublib to keep up with the latest happenings at your Library.

Betsy Rajotte, Library Director

Elizabeth Fritz-Keyes, Library Board, Chair

Elizabeth Kane, Library Board, Secretary

Cynthia Rielley, Library Board, Member at Large

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

The Building Department submits the following report for the Fiscal Year ending June 30, 2014.

During FY'14 residential construction starts remained consistent with FY'13 numbers as the two major ongoing development projects, Leland Hill Estates and The Villas at Pleasant Valley, continue to move forward at a steady rate.

The High School /Middle School project continues to progress. The Middle School portion is complete and occupied. After months of irreconcilable differences, the town parted ways with TLC Construction Corporation for the High School portion of the project and brought on Brait Building Corporation as the new General Contractor of record. New life has been brought back to the project and this department continues to work with the new team ensuring that the project is completed on schedule and to the specifications of the design.

Home energy conservation continues to be a major focus of town residents. We are still seeing a steady influx of permit requests for weatherization/insulation installs as well as photovoltaic systems for those looking for a "greener" solution to lowering their home energy costs. In the forth coming year(s) it is anticipated that these numbers will continue to grow.

Also in FY'14 the department saw an organizational change for the way inspectional services for Plumbing and Gas related projects are conducted.

Due to Dana Gravison stepping down as Gas Inspector, all gas related projects/inspections now fall under the authority of the Plumbing Inspector. As part of this change, the town has appointed Mr. Larry Wiersma as the Assistant to the Plumbing / Gas Inspector. Mr. Wiersma, a long time resident of the Town of Sutton, brings with him valuable experience from also serving as the Plumbing and Gas Inspector for our neighboring town of Northbridge. We look forward to working with him.

At this time I would like to take a moment and thank Dana Gravison for his years of valued service to the town and its residents and wish him well with all his future endeavors.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

The Building Department issued 333 Building Permits during Fiscal Year 2014 which collectively includes the construction of the following:

Accessory Apartments	3	Remodels, Commercial	5
Additions, residential	10	Remodels, Residential	29
Decks / Porches	45	Sheet metal	44
Demolition	4	Siding/Roofs/Windows	71
Fire Rehabs	2	Sign Permits	5
Garages/Barns/Sheds	32	Solid Fuel Burning Appliances	38
Weatherization/Insulation	21	Swimming Pools	12
Miscellaneous	12	Trench	1
New Construction, Commercial	1	Wireless Communication Equip.	1
New Construction, Residential	30		
Photovoltaic Systems	19		

Total Construction Values: \$ 15,635,299.82

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$97,723.70
Assistant: Nelson Burlingame	Permits issued 311	

Wiring Inspector: Larry Morris	Permit Fees Collected:	\$21,647.90
Assistant: Jeffrey Fenuccio	Permits Issued: 299	

Plbg. Inspector: Michael McQuiston	Permit Fees Collected:	\$14,275.00
Assistant: Larry Wiersma	Permits Issued: 154	

Gas Inspector: Michael McQuiston	Permit Fees Collected:	\$ 7,734.00
Assistant: Larry Wiersma	Permits Issued: 105	

Total 2014 Revenue: \$141,380.60

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton, we hereby submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending June 30, 2014.

The Wilkinsonville Wastewater Collection System pumped 54,437,000 million gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 149,142 gallons per day.

The Advanced Wastewater Treatment Facility has processed 11,568,361 Million Gallons in fiscal year 2014. The facility averages 32,000 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

Revenues:

- User Fees- \$726,196
- Connection Fees- \$125,744
- Inspection and Other Fees- \$5,335

The Sutton Sewer Department issued 925 sewer bills in Fiscal year 2014.

There were 3 Sewer Commissioner Meetings held:

- Larry Wiersma, Chairman 3/3
- Neal Crites, Vice Chairman 3/3
- James Dwyer, Clerk 3/3

Active projects:

- Sutton Town Crossings Rt. 146 (Completion date May 2015)
- Pleasant Valley Villa's (Active)
- Leland Hill Estates (Active)

The billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) will apply. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) will apply.

Goals and Objectives:

- Extend the sewer system to Sutton Center and include the Sutton Public Schools.
- Upgrade Sewer line from route 122 to Blackstone Street sewer pump station.

Respectfully Submitted,

Sewer Commissioners:

Larry Wiersma, Chairman

Neal F. Crites, Vice Chairman

James F. Dwyer, Clerk

REPORT OF THE SCHOOL SUPERINTENDENT

I am pleased to submit the annual report as Superintendent of the Sutton Public Schools, which covers the time period of July 1, 2013 to June 30, 2014.

Annual School Committee and Leadership Retreats

As of July 1, 2013, School Committee members were as follows: Nathan Jerome, Chair; Jesse Limanek, Esquire, Vice Chair; Kristen Feifert Clark, Secretary; Liisa Locurto; and Paul Brennan. On June 9, 2014, there was a reorganization of the School Committee as follows: Liisa Locurto, Chair; Nathan Jerome, Vice Chair; Kristen Feifert Clark, Secretary; Jesse Limanek, Esquire; and Paul Brennan.

There were 21 School Committee meetings during the fiscal year. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
Nathan Jerome	21
Liisa Locurto	18
Kristen Feifert Clark	21
Jesse Limanek	19
Paul Brennan	18

School Committee members participated in a summer retreat in August. The two main agenda items were: (1) a continued focus on the budget; and (2) progress update on the district goals based on the five-year Strategic Plan for Curriculum, Instruction and Assessment.

Administrators also held their annual retreat in August, which provided an opportunity to develop goals and update the Strategic Plan.

The 2013-2014 school year started on the scheduled day, Tuesday, September 3. Sutton's enrollment was 1555, an increase of 5 students from the previous school year. Administrators and staff agreed that it was a smooth opening with students beginning the day after Labor Day for a four day week.

Building

Due to unexpected interruptions with the new Middle School/High School building project, the start of school was delayed a week. School began with a "split campus"- ninth and tenth graders were placed in open classrooms throughout the district and eleventh and twelfth graders were hosted by Reverend David Payne at Lifesong Church.

High School

The 2013-14 school year was a year of change and accomplishment for the students, families and staff of Sutton Memorial High School. Despite the challenge of not having a school building, the students and teachers went about the business of school, ensuring that Sutton High students receive their education. The dedication of the teaching staff, generosity of the community, and positive attitude of the students and parents turned what could have been a disastrous experience into an unforgettable demonstration of the true definition of "Learning Community".

Once the new Middle School was suitable for occupancy, the High School students and staff moved into their temporary home. Despite the unusual start, students and teachers settled in and continued the school year. The year was filled with positive accomplishments in the classroom and out. Academically, students continued to excel with 88% of seniors going onto college or post-secondary training. The Humanities Collaborative team repeated as Blackstone Valley Humanities champions. Our A.P., MCAS and S.A.T scores continued to be among the best in the Blackstone Valley.

Middle School

The 2013-2014 school year at the middle school was very active. The spirit of team building, community, volunteerism, and kindness, in addition to learning, was alive and well. Students participated in team building activities such as working with the Community Harvest Project in Grafton, going to Team Works in Northboro, and Davis Corn Maze. These activities helped to establish a sense of community and in the Harvest Project – Volunteerism. Students focused on Breast Cancer Awareness by supporting Pink Fridays during the Month of October and raised several hundred dollars that was donated to the Susan G. Komen Foundation. Students connected with a sense of community by supporting the Sutton Food Pantry with several food drives throughout the year. In addition, students were exposed to school conditions in Africa and participated in the Connect Africa-School Supply Showdown. Over 1,500 school items, such as pens, pencils, erasers, and rulers, were collected and shipped overseas. Students actively partook in the annual Penny Wars that has become a tradition during spirit week and raised over \$1,000 for the "Walk for Hunger" program. Student Council members also supported the "Walk for Hunger" program by sponsoring an Uno's Raise the Dough night, as well as seeking out community support. They raised a total of \$12,000. Lastly, eighth grade student, Kyla Boyns, was selected by staff to represent Sutton Middle School in the Governors Project 351 Launch Day in Boston. Kyla continued her participation in Project 351 by creating a Spring Greening Clothing Drive. All clothing collected was donated to the "Cradle to Crayons" project in Boston.

Learning was also a high priority at the Middle School. In keeping with the Superintendent's goal of creating two new authentic learning experiences for students, the staff rose to the occasion. Many new projects and activities were created, such as building the best house for one of the Three Little Pigs; designing and creating a cell phone prototype for senior citizens; and participating in a spirited debate answering the question, "Should cell phones be allowed in school?". Students left the building throughout the year and traveled to Higgins Amory (sadly, for the last time), as well as the Museum of Fine Arts in Boston. Sixth grade participated in 'Hatchet Day', Owl Day, and Pumpkin Day. These themed days were multi-subject activity days, which additionally supported the sense of community among students. Seventh grade

worked on several projects that exemplified their energy, efforts, and creativity such as the Early Man Project and the Red Pyramid Video Game project.

Lastly, besides volunteering to run new clubs such as the craft club, fitness club, ukulele club, edible art club, teachers were actively engaged in working towards a guaranteed curriculum as part of the Strategic Plan. Teachers engaged in Peer Observations and Learning Walks to continue the conversation of best practices. Differentiation and Authentic Assessments was one of the main focuses throughout the year and progress was made to reach all students at their academic level and provide the necessary modifications and accommodations for student access and success. Atlas Rubicon, a curriculum-mapping program, was introduced and embraced by staff.

Elementary School

The 2013- 2014 school year was a very productive one. A major focus for our school was authentic learning, with an emphasis on continual growth.

We started the year a few days late due to the middle/high school construction. This was a memorable experience as we shared space with both of these schools. As the older and younger students passed through our halls seamlessly, it showed how we could temporarily accommodate the needs of so many in a cooperative and friendly manner. The willingness and collaboration on the part of administrators, staff, and students was evidence of the commitment to education we have in Sutton. Prior to the first day of school for students, our teachers participated in two full days of professional development, which they found infinitely valuable as we addressed new curriculum initiatives and alignment of our current standards to the common core. With the implementation of the new teacher evaluation system, our teachers were trained in this new model. They worked collaboratively in teams to set goals and provide artifacts to correlate with the standards set by the state.

A big change to Sutton Elementary was our new, positive behavior program, *Bucket Fillers*. This is a positive behavior program that is modeled around the "Have You Filled a Bucket Today" book by Carol McCloud. The program encourages positive behavior as children see how very easy and rewarding it is to express kindness, appreciation, and respect on a daily basis. It also speaks to the importance of finding the best in people as well as the best in ourselves. It empowers students to understand how to overcome bucket-dipping situations (mean, bully-type behaviors). This new initiative was so well-received by staff and students that the SCEL decided to adapt it too. This program proved to be invaluable as evidenced by the large decrease in behavioral referrals. Lunch with the principal was a new offering to students to have a positive opportunity to meet in a small group. I implemented an afterschool writing club to enrich the writing skills of students in fifth grade. Students also spent time with me after school to work on reading fluency and math skills.

Our fifth grade band and chorus students performed in the SCEL auditorium for their families and the community. Our students in grades three and four performed in a Memorial Day program sharing their choral and recorder talents. In addition, our fourth grade chorus students had the opportunity to sing at a Sharks game in Worcester. Our Music Department was awarded

a grant from the Sutton Education Foundation Trust to purchase several instruments to enhance our music program. Our fourth grade students participated in Arbor Day and planted trees in front of the elementary school. Through grants from the PTO, we purchased multiple copies of chapter books both, fiction and nonfiction. Our math curriculum committee voted to replace our current math program with *Investigations* by Pearson. Several teachers piloted this new program.

We have been fortunate to have a lot of community outreach. Backpacks full of supplies were provided to us for students in need. Our students collected and donated food and supplies to our senior center and donated clothes to the Secret Lair. They organized a fundraiser to send supplies to students in Haiti as well.

We will continue to support all stakeholders in my quest for academic excellence and social growth for our children.

Simonian Center for Early Learning

Looking back at the 2013-2014 school year, there are many things upon which to comment! We enjoyed numerous performances, with the help of our music department, including holiday concerts as well as our monthly morning sings (by grade level). We also enjoyed the beautiful art renderings of our students that were prominently displayed in our halls and walkways. We introduced the "Bucket Filler" program, which highlights students' acts of kindness and works to generate a culture of support and camaraderie across the whole school environment. We enjoyed monthly healthy snacks from our cafeteria staff; a book give away from Title I; and a variety of assemblies and field trips. The SCEL also partook in book fairs, fun night out, and wonderful activities sponsored by the PTO such as the Kindergarten ice cream social, family game night, and family fitness. Many classrooms put together trees for displaying and bidding at the Festival of Trees Gala. Altogether, it was a busy and enjoyable year.

Special Education

Special education is truly an integral member of the Sutton Learning Community. During the 2013-2014 school year, the students of Sutton received services through a variety of programming options. These opportunities were through a tiered approach including Response to Intervention, Inclusion Support (push-in), Pull-Out services, and individualized programming in a separate setting. The tiered approach supports meeting the needs of all students with the greatest flexibility.

To further support the students of Sutton, there are several notable items for special education. The preschool staff and related service providers were trained to implement a Trans-disciplinary Play Based Assessment for the youngest children in the community. During 2013-2014, the district has been able to increase participation for special needs students in field trips to support generalization of skills, as well as a learn to swim program. In addition, social thinking has started to be incorporated into daily programming to help address students who struggle in this area. Our special education staff also engaged with the identified School Improvement Plan goals at each of the schools to support the district mission, vision, and learning principles.

District-Wide Initiatives

The district has updated its five year Strategic Plan for Curriculum, Instruction and Assessment based on our progress over the previous year. This updated information, along with the mission, vision, and learning principles, may be found on the front district webpage.

The Arts

The arts were led by an incredibly dedicated staff including Cameron Loss, Justin Falvo, Susan Wildman, Suzanne Dame and Sandra Kerr. Our Fine Arts program continued to thrive with great performances by our band and chorus at their annual Winter and Spring concerts. The Drama Club put on well-received performances of Shakespeare's *Romeo & Juliet* and Tennessee Williams' *The Glass Menagerie*. Finally, our second annual "Celebration of the Arts" night brought community members into the new building to see the tremendous artwork produced by our students.

Athletics

The Sutton High Athletic program had a stellar year as well. For the first time in history, Sutton High School fielded a football team; a team that went on to make the play-offs in their first year of existence. Our boys and girls soccer teams each won the State soccer title – the third in a row for the boys. The girls volleyball team won districts for the first time in history. Coach Gillin and the girls indoor track team won their 100 consecutive meet. Coach Kennedy and the baseball team had their most successful season ever, losing in the District Finals. Despite having limited facilities, our student athletes found a way to make 2013-2014 one of the best athletic years in school history.

Class of 2014

On June 5, 2014, Sutton High School presented diplomas to 93 graduates; of these, 88% will go onto college or post-secondary training. The Humanities Collaborative team repeated as Blackstone Valley Humanities champions. Our A.P., MCAS and S.A.T scores continued to be among the best in the Blackstone Valley.

Information Technology

The school district completed its wireless initiative. The entire campus now has access to high speed wireless internet. With the opening of the new school, each classroom was outfitted with state of the art technology tools to help deliver instruction. Each classroom was also outfitted with an interactive touch whiteboard (smartboard), multimedia projection and sound.

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Linn McConarty, Edward Chomka, and Terry Wassell. Resignations were received for Kimberly Romeo, Richard Haskins, David Lyman, Michael Breault, Nicole Haghdoust, Michael Elster, and Maureen Roberts.

Respectfully submitted,



Theodore Friend, Ed.M.
Superintendent

REPORT OF THE SCHOOL BUILDING COMMITTEE

The Sutton School Building Committee met ten (10) times during the July 1, 2013 – June 30, 2014 fiscal year. No meeting was held in January, 2014 or March, 2014.

<u>Committee Member</u>	<u>Number of meeting attended</u>
Mark Bailey	10
Paul Brennan	9
Donna Davis	7
Ted Friend (Fin Sub-Comm Member)	8
Tim Harrison (Fin Sub-Comm Member)	10
Martin Hopkins	8
Wendy Mead, Chairperson (Fin Sub-Comm Chairperson)	9
Roger Raymond	8
Jim Smith (Fin Sub-Comm Member)	8
Ken Stuart	6
Ross Weaver, Recording Secretary	7

No monies collected by the Committee

Synopsis

The most significant activity during this period was replacement of the General Contractor for the project. Due to repeated failure to meet the established completion dates for the various phases of the project, the performance bond for TLT Contractors was called by the Board of Selectmen in September. Subsequently, the contract with TLT was terminated by the Board of Selectmen. Brait Brothers were hired as the Completing General Contractor in February and immediately commenced activities on the job site.

**Blackstone Valley
Vocational Regional School District
Fiscal Year 2014 Annual Report
July 1, 2013 – June 30, 2014
STORIES OF SUCCESS**

Our Mission:

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

Thanks to 50 years of cooperative effort and mutual support from our District's 13 towns and regional employers, Blackstone Valley Tech continues to successfully prepare students for the world of work. This dynamic spirit of collaboration is the driving force behind the Blackstone Valley Tech cooperative education program, which has contributed to our mission's continued success by placing thousands of students onto long and lucrative career pathways.

Participation in the co-op program reached new heights in the 2013-2014 school year: a total of 171 seniors and third-term juniors in good academic standing acquired career vocational technical credits and skills by working off-campus in their area of training every other week. In recognition of this milestone year, we invite you to join us in celebrating the co-op program's life-changing impact on several of our recent graduates.

Securing Goals and Living Dreams

For Valley Tech's nearly 1,200 goal-driven students, the co-op program's strict academic requirements and high expectations of excellence represent a welcome challenge. Rather than waiting for opportunity to knock, co-op participants open the door themselves and get a head start on developing their skills in a real-world environment. For thousands of Valley Tech graduates, embracing the challenges of the co-op program has resulted in full-time employment within their chosen career fields.

Michelle Maynard of Northbridge is one such graduate. Immediately following her commencement ceremony in May of 2014, Michelle began working full-time in an orthodontics office, a prospect she'd dreamed of since the age of twelve.

"I knew I loved teeth because when I was younger, I loved my braces," Michelle recalled. "I loved the way they worked. I loved everything about them."

Michelle's passion for orthodontics motivated her to successfully apply for admission to the Valley Tech Dental Assisting program. After building a strong foundational skillset in the program's first two years, Michelle eagerly signed on for the co-op experience.

"I wanted to get out in the field as soon as possible because I knew that if this work was what I wanted to do, I'd have to go get it. Nothing was going to be handed to me," Michelle said.

Coincidentally, Michelle's job placement was at Family Orthodontics in Westborough, where she'd received her braces and first discovered her passion for orthodontics several years prior. Utilizing the skills acquired at Valley Tech, Michelle quickly made an impression on her co-op employer.

Michelle showed a lot of interest and a lot of aptitude," recalled Dr. Nina Khedkar. "She quickly learned how to do the regular assisting work and it was predetermined that as soon as she graduated, she would start working here full-time."

Today, Michelle is ecstatic to be a full-time Orthodontic Assistant with her own chair and her own group of patients. Because she earned professional certificates at BVT and began working with actual patients through the co-op program in her junior year, Michelle will be eligible in May of 2015 to tackle her next goal of becoming a Certified Orthodontic Assistant. In the long run, while working her dream job at Family Orthodontics, Michelle plans on saving enough money to enroll in dental school and become an orthodontist.

"I hope she gets the chance," Dr. Khedkar said. "I know she has the ability to do it and that she'd be great at it. Michelle is an asset to this office and will excel in anything she tries to do."

Although she still has goals to seek and secure, Michelle's happy to have crossed a few off her list, including her goal of becoming an Orthodontic Assistant fresh out of high school. Looking back on the young girl who fell in love with her braces, Michelle hopes other goal-oriented youth of the Blackstone Valley will consider the life-changing benefits of a Valley Tech education.

"Anyone who has a dream, I would tell them to go for it," Michelle said. "This was my dream when I was twelve years old. I went for it and now I'm here."

Careers on the Cutting Edge

As a worldwide leader in analytical technologies, the Waters Corporation of Milford is a pioneer in the areas of spectrometry, thermal analysis, and high performance liquid chromatography. Not sure how something like high performance liquid chromatography works? You're not alone. Here's a popular example used by Waters employees:

Imagine pouring a small cup of light-and-sweet coffee into an Olympic-size swimming pool. By removing one microliter of the pool water (40 microliters fit on the head of a pin) and breaking it down to its basic molecular structure, the cutting-edge technologies designed and manufactured by the Waters Corp. could tell you *exactly* how many sugars were in that light-and-sweet coffee. In fact, through high performance liquid chromatography, Waters could tell you the name and exact amount of *every single* chemical in your microliter of pool water.

Pretty awesome, right?

Three members of the Valley Tech Class of 2013 certainly think so.

In their junior year at BVT, Manufacturing and Engineering Technology students Jason Driver of Upton, Roland Barrett of Millville, and Luke Burgess of Uxbridge enrolled in the co-op program and earned job placements with Waters Corp. Although Waters and BVT have a history of collaborating on the co-op program, the company's growing influence in the fields of pharmaceuticals, food safety, bio analysis, proteomics and genomics had recently prompted a revamp of its co-op model.

"We're growing at a rapid rate," explained Model Shop Manager Steve Boulay. "It's very difficult to find qualified individuals out in the standard workforce, so we decided to reinvest ourselves in the co-op program."

Jason, Roland, and Luke were the first students to experience the revitalized Waters Corp. model, which incorporated highly-focused training during the final trimester of their junior year and throughout the summer to prepare the students for their senior year co-op experience. Succeeding in the demanding program, according to Roland Barrett, required both vocational technical skills and academic knowledge.

"We used trigonometry in the Manufacturing shop and we use it here every day," Roland said. "You have to know a lot of math to do machining. Chemistry, too. The physical properties of each metal are unique. Certain ones need to be cut differently than others. Some of them catch fire if you do it wrong."

Following the conclusion of their co-op program and graduation from Valley Tech, Roland, Jason, and Luke earned invitations to become full-time employees.

"They performed tremendously," Boulay recalled, noting that the BVT students exhibited both the technical and interpersonal skills required of all Waters employees. "Professionalism, courtesy, and working in a team environment are huge here. You can be the best at what you do, but if you don't get along with others, it's not going to happen."

Roland, Jason, and Luke currently work full-time in the areas of valve cell manufacturing, model shop, and column manufacturing, respectively. As Model Shop Manager, Boulay works closest with Jason and has acquired a great deal of respect for the young man's diverse skillset.

"To hire a graduating student into the model shop is a big deal. If I could get 15 more applicants like him, I'd hire them all in a second," Boulay said. "Jason is probably the best welder we've ever had and we've had people who have been welding for 20 years."

In response to Boulay's high praise of his welding skills, Jason said, "I'm somewhat good ... I wouldn't say *very* good."

"He's also a very modest young man," Boulay added with a laugh.

By getting their feet in the door through the Valley Tech co-op program, Luke, Jason, and

Roland have attained excellent jobs with room for advancement. Luke is currently working third shift at Waters Corp. and attending a community college during the day. Jason and Roland plan on getting their degrees in Mechanical Engineering and advancing within Waters as engineers, designers, and/or managers. When the time comes to pay for college tuition, the young men will have no problem finding a willing investor.

"Whatever you plan to go to school for, if there's a related position in our business, Waters is willing to fund your education," Boulay explained.

Until then, Jason and Roland are happy to wake up and head to work each day, even if their alarm clocks go off around 4 and 5 a.m. Whatever the future holds, the graduates are grateful to the Valley Tech co-op program for putting them on the path to high-paying, high-skilled, and high-demand positions in a world-class company.

"I told every single freshman and sophomore that I worked with to get on co-op," Roland said. "It's worth it."

Mission Accomplished:

A Message from the Superintendent-Director

I trust that, like me, readers of our Fiscal Year 2014 Annual Report will experience tremendous pride in learning of our co-op program's life-changing impact on Michelle, Luke, Jason, and Roland. More than any statistic or graph could possibly convey, the success of Valley Tech alumni is the greatest indicator that every penny of the Blackstone Valley's investment in its vocational technical system is money well spent.

Fiscal Year 2014 (FY14) (July 1, 2013 - June 30, 2014) provided an opportunity to reflect upon the 50th anniversary of our 13-town District's initial investment in vocational technical education. While Valley Tech's mission of empowering students for professional success has not changed since our District's formation, many of the methods of our success have experienced a near-constant state of transformation.

As those of us who have transitioned from a typewriter to a tablet can attest, the world has changed a great deal in the past 50 years. Keeping pace with those changes has required Valley Tech to constantly review and adapt its methods: techniques and technology are updated to reflect the most relevant of modern standards; innovative models and methods of teaching are adopted to accommodate changes in learning styles; and academic excellence is integrated with rigorous vocational technical training to promote the skillset necessary for career advancement and longevity in the 21st century.

In an era of standardized testing and increasingly rigid regulations, the fluidity of Valley Tech's approach is an intriguing concept to leaders in education and government. We gladly share with them our simple, yet impactful, philosophy: *Constant improvement requires constant change.* Awareness of this constant improvement approach was buoyed in FY14 via Valley Tech's

appearance on WCVB-TV's "Chronicle" program, endorsements from regional editorial staffs, fact-finding visits from elected officials, and scholarly articles examining vocational technical education's role in the global economy.

While grateful for such acknowledgements, we always credit the role our 13 community partners play in the success of their vocational technical system's students. Over 800 annual applicants receive support from their sending school districts in navigating the Valley Tech admissions process. Once admitted, students build upon the strong foundational skills and knowledge they acquired in their elementary and middle schools. The dedicated men and women working in the K-8 systems of our 13-town District are owed tremendous credit for our students' continued success on the MCAS exams.

In 50 years, our cooperative commitment to vocational technical education has given thousands of Valley Tech alumni a foothold in the middleclass. Our quality of life and economic strength have benefited from the development of skilled graduates ready to contribute to their community and meet the demands of the modern workforce. As we look toward the next 50 years at BVT, we know that although the world will continue to change, the partnership between Valley Tech and its 13 District towns will stand the test of time.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Responding to Workforce Needs:

New Programs on the Horizon

Our commitment to meeting the needs of the workforce through the development of relevant vocational technical programs is a cornerstone of Valley Tech's success. In FY14, this commitment prompted the pursuit of three new vocational technical programs. Based upon student interest and future employment opportunities (as projected by the Massachusetts Executive Office of Labor and Workforce Development), the Valley Tech long term master plan identified the need for additional programs in Engineering Technology, Legal and Protective Services, and Veterinary Assisting. Further, these in-demand programs currently exist in one form or another in neighboring vocational technical systems and attract candidates from our 13-town District, resulting in costly out-of-district tuitions for Valley Tech towns. A modest \$2.9 million bond proposal to finance establishment of the new programs was put forth in Town Meetings. With respect for local hesitancy to accept new debt, we returned to the drawing board and began exploring the feasibility of a scaled down program expansion. Those efforts, with great support from individuals and employers across the District, continued through the conclusion of FY14 and are expected to result in the establishment of an Engineering Technology program in the 2014-2015 school year.

FY2014:

Another Stellar Year of Vocational & Academic Achievements

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

239

During the 2013-2014 school year, the number of Valley Tech students taking AP classes jumped from 213 to 239. AP courses were offered in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Statistics, Biology, and Physics B.

12 years

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2013 test results confirmed improvement by Valley Tech students for the 12th straight year, with instrumental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with 99% doing so in English and 95% in Math, which compares favorably to statewide rates of 91% and 80% respectively.

91%

The Department of Elementary and Secondary Education also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. 91% of Valley Tech students scored Advanced or Proficient, compared to 71% statewide.

80

After participating in our pilot program for Accelerated Science (Physics and Biology), approximately 80 Valley Tech freshmen took the MCAS science exam.

\$1,000,000

Members of the Blackstone Valley Tech Class of 2014 received nearly 200 scholarships and awards with a collective renewable value of nearly \$1 million.

Historic MCAS Scores for BVT

Test Date	Class YOG	Math			English Language Arts (ELA)			Science and Technology/Engineering		
		A/P	NI	F	A/P	NI	F	A/P	NI	F
Spring 2013	2015	95%	4%	1%	99%	1%	2%	91%	9%	1%
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Testing Not Then Required by the Department of Elementary and Secondary Education (DESE)		
Spring 2006	2008	70%	21%	9%	66%	33%	2%			
Spring 2005	2007	62%	30%	8%	55%	41%	4%			
Spring 2004	2006	55%	40%	6%	58%	39%	3%			
Spring 2003	2005	36%	45%	20%	42%	51%	8%			
Spring 2002	2004	34%	41%	27%	34%	55%	13%			
Spring 2001	2003	34%	45%	21%	29%	53%	18%			
YOG - Year of Graduation A/P - Advanced/Proficient NI - Needs Improvement F - Failure										

Closing the Gap:

"Chronicle" Highlights Blackstone Valley Tech

A popular spotlight was cast on your vocational technical delivery system in early 2014, as WCVB-TV Channel 5 Boston's beloved "Chronicle" program examined Blackstone Valley Tech's success in closing the achievement gap between boys and girls.

While researching solutions to the issue of girls outperforming boys in schools across the country, "Chronicle" producer Amy Masters learned that Valley Tech's male and female students are excelling on equally high levels. According to the highly regarded producer, "Chronicle's" interest in Valley Tech was further fueled by the system's consistently high achievement, completion, and placement rates. Her advance research included review of an article in the September 2013 issue of "The Atlantic Journal," which claimed that BVT's "success with boys is astonishing."

During their visit, Masters and her production team toured Valley Tech's shops and classrooms, and interviewed several students about the connection between vocational technical and academic success.

Video of Valley Tech's appearance on "Chronicle" can be found by visiting:
www.valleytech.k12.ma.us

Best of the Best:

SkillsUSA 2014

Residents of the 13-town Blackstone Valley Tech District can take great pride in their vocational technical school's performance in the 2014 series of SkillsUSA events.

At the SkillsUSA District V competition in March, Valley Tech students captured 67 medals, including 24 gold, 21 silver, and 22 bronze medals. BVT students swept five events: Medical Terminology; Computer Maintenance Technology; Electronics Technology; Restaurant Service; and Technical Computer Applications.

In May, Valley Tech proudly hosted the SkillsUSA Massachusetts Championships for the seventh consecutive year and earned an impressive total of 32 medals, including 19 gold, 9 silver, and 4 bronze medals.

All but two of Valley Tech's state gold medal winners advanced to Kansas City for the 50th Annual SkillsUSA National Leadership and Skills Conference Championships, June 23-27, 2014. Following three days of competition against 5,900 of the nation's top vocational technical students, Valley Tech students won a total of 11 national medals.

Valley Tech's 2014 national SkillsUSA medalists included:

Gold Medals

Anthony Collari (Upton) - Plumbing (2nd consecutive national gold medal)
Theresa Rook (Upton) - Health Occupations Professional Portfolio
Michael Altavilla (Mendon) - Principles of Engineering and Technology
Brittany Rovedo (Blackstone) - Restaurant Service

Silver Medals

Mikayla Corda (Grafton), Ella Dehestani (Millville), and Samatha Cella (Northbridge) - Community Service
Brett Yoder (Douglas) and Eric Peterson (Mendon) - Mobile Robotics

Bronze Medals

Dillon Arnold (Northbridge) and Anthony Arrigo (Upton) - Urban Search and Rescue

Team Massachusetts once again earned the second-highest medal count in the nation, second only to the state of Florida. Valley Tech students and their peers are certainly proving the value of a vocational technical education!

Best of the Beavers:

Athletic Hall of Fame Welcomes First Class

In the fall of 2013, the Blackstone Valley Tech Athletic Hall of Fame proudly inducted its first class of championship-winning teams, standout athletes, and impactful coaches.

"We are honored to recognize such an outstanding class of individuals and teams," said Athletic Director Michele Denise. "The first class of inductees is certainly setting the bar very high for the Valley Tech Athletic Hall of Fame."

The following individuals and teams were formally inducted into the BVT Athletic Hall of Fame on November 29, 2013:

Barry Sclar - Millbury - Athletic Director & Coach: Baseball & Basketball - 1968-1999

Steven Kedski - Grafton - Coach: Basketball, Soccer & Softball - 1972-2004

Richard Brennan - Grafton - Coach: Cross Country & Track - 1974-1992

Rene Hanson - formerly of Uxbridge - Coach: Football - 1999-2007

David J. Westbury - Sutton - Athlete: Baseball & Soccer - Class of 1974

Thomas A. Buma - Northbridge - Athlete: Baseball, Basketball, Soccer & Track - Class of 1979

Christopher D'Aniello - Blackstone - Athlete: Cross Country & Track - Class of 1986

Melissa Short - formerly of Uxbridge - Athlete: Basketball, Cross Country, Soccer & Softball - Class of 1992

Kimberly Charles - formerly of Milford - Athlete: Basketball, Soccer & Softball - Class of 1997

Dean Paine - Upton - Athlete: Baseball & Basketball - Class of 1988

Timothy Earl Nydam - Sutton - Athlete: Baseball, Cross Country & Track - Class of 1983

Nancy Jeanne Nadeau - formerly of Uxbridge - Athlete: Basketball, Soccer & Softball - Class of 1991

Varsity Softball Team - 2006 - First BVT District Championship

Varsity Football Team - 2007 - First BVT Super Bowl Championship

A Voice for the Valley:

Influencing Federal and State Policy, Regulations, and Legislation

In addition to our District's 50th anniversary, FY14 also marked Superintendent-Director Dr. Michael Fitzpatrick's 20th year leading your vocational technical system. In that time, the superintendent-director has worked tirelessly with others to shape a school system which serves as a model for innovative, collaborative reform approaches and viable, vibrant methods of teaching and learning. With over 40 years of experience in education, the superintendent's expertise and advocacy are called on each year by a variety of interested parties.

As a member of the American Association of School Administrator's (AASA) Executive Committee, the superintendent met with leaders on Capitol Hill to offer input on nationwide efforts to close America's "skills gap." The superintendent returned to Washington D.C. to participate in the Pathways to Prosperity conference and assist in the planning of a national institute dedicated to helping young Americans gain access to multiple high-quality career pathways.

On Beacon Hill, at the request of the Massachusetts Association of Vocational Administrators (MAVA), the superintendent testified before the Board of Elementary and Secondary Education regarding potential changes to the admissions process of the Commonwealth's vocational technical schools. Calling upon his experience as a member of the state's CTVE Task Force, the

superintendent provided strong testimony that adoption of a lottery-style admissions process would undermine the very spirit of competition that has fueled the success of the Commonwealth's vocational technical schools and graduates.

The superintendent was also named Vice Chair of the New England School Development Council and a Quinsigamond Community College Guardian. Dr. Fitzpatrick continues serving in the District Administrator Leadership Institute Executive Committee and Blackstone Valley Education Foundation Board of Corporators, as well as the Executive Committees of several professional organizations, including: Massachusetts Association of School Superintendents (MASS); Massachusetts Association of Vocational Administrators (MAVA); and Massachusetts Association of Regional Schools. Dr. Fitzpatrick has previously served as president of both MASS and MAVA.

Seeing is Believing:

BVT Proudly Serves as a Model System

We continue to provide guided tours for guests interested in an up-close look at our internationally recognized model of innovative educational programming and incorporation of the latest technologies to support the workforce of the future.

In recognition of National Manufacturing Day, Representative John V. Fernandes and Senator Richard T. Moore, co-chairs of the Massachusetts Legislature's Manufacturing Caucus, came to Blackstone Valley Tech to examine our Manufacturing and Engineering Technology program's contribution to the regional workforce.

"The biggest complaint we're hearing from over 7,000 manufacturers in our state is about the lack of a skilled workforce," said Rep. Fernandes. "We have to provide them with an educated and capable workforce. Valley Tech is helping us do that."

Sparks literally flew when Massachusetts Secretary of Education Dr. Matthew H. Malone and two students put on a demonstration of their welding skills. According to Malone, his hands-on tour of Valley Tech provided valuable insight into the development of programs capable of responding to the needs of the modern workforce.

"Valley Tech is one of the top vocational technical schools in the state," Malone said. "Studying its best practices can help us build schools with the same kind of programming."

Accompanied by state Representative George N. Peterson, Jr., gubernatorial candidate Charlie Baker spoke with dozens of students as he toured BVT. Baker's visit included a bite to eat in the Culinary Arts department, an up-close look at repairs in Automotive Technology, some shopping in our student-run school store, and a discussion with Health Services students about Baker's experience as the former CEO of Harvard Pilgrim Health Care.

"So many students here believe they have a purpose and a place," Baker commented. "They have a good idea of where they're going and I think that's a great thing in today's world and today's economy."

In March, a group of educators and administrators from New York's Mohonasen Central School District and Capital Region Board of Cooperative Education Services came to Blackstone Valley Tech to learn about the Massachusetts model of high school vocational technical education. Along with Congressman Jim McGovern, the superintendent-director and principal provided the group with an in-depth overview of the successful Massachusetts model and Valley Tech's best practices, including system-wide performance awards, increased professional development for teachers, and extended school year.

Valley Tech also hosted a statewide professional development conference, a doctorate candidate studying vocational technical education, numerous reporters, and the 13 town managers of the BVT District.

Return on Investment:

Fiscal Austerity a Priority

As with all of our endeavors, the District's operating budget for FY14 was developed in support of the personal and professional success of our students in their chosen career and technical programs. Valley Tech continues to transform education through the integration of academic excellence and vocational technical training, implementation of new Common Core Standards, and accountability of our dedicated staff. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's highest priority. To that end, the total budget was developed with a modest 3.00% increase.

The District's FY14 operating budget of \$20,459,055 was funded primarily by State Aid and Member Assessments. However, many of our member towns continue to experience increasing state-mandated minimum contributions (see chart below). Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of unreserved fund balance to help mitigate those increases. Valley Tech staff and students are able to undertake much of the maintenance of the building along with monitoring the facility's complex ventilation and heating system, saving thousands of additional dollars in outside labor costs.

The District maintains its commitment to a single, consolidated annual request to facilitate vital fiscal management and planning by our 13 towns in this period of fiscal austerity. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams. With the exception of special debt or an occasional capital improvement initiative, Valley Tech's single budget request includes workers' compensation, health and other insurance, unemployment, snow removal, federal/state revenue shortfalls, central office, bookkeeping, treasurer, legal, audit, and other expenses. Special Education and Student Assessment costs are also included within the annual budget.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and green school initiatives that will generate realized savings to replenish the District's unreserved fund balance and provide valued services to our member communities. In FY14, these efforts resulted in direct member credits of \$44,636.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY12	% Incr	FY13	% Incr	FY14	% Incr
Member Town Assessments:						
Minimum Contribution	8,881,138	3.36%	9,269,607	4.37%	9,320,500	0.55%
*Non Net School Spending Items	1,405,543		1,457,476		1,447,365	
Member Credits	(213,000)		(250,759)		(44,636)	
Debt Service	639,394		625,220		610,538	
Total Member Assessments	10,713,075	3.36%	11,101,544	3.63%	11,333,767	2.09%
State Aid:						
Chapter 70 - Regional Aid	7,614,352		7,790,890		8,098,975	
Transportation Reimbursement	577,094		625,279		654,186	
Total State Aid	8,191,446		8,416,169		8,753,161	
Other Revenue Sources:						
Miscellaneous Income	122,761		94,500		122,127	
Unreserved Fund Balance	300,000		250,000		250,000	
Total Other Revenues	422,761		344,500		372,127	
GRAND TOTALS	19,327,282	1.99%	19,862,213	2.77%	20,459,055	3.00%

*Non NSS Items Include: Transportation (over state aid), Capital Equipment & Retiree Medical

Community Projects:

Experience for Students - Savings for Stakeholders

Each year, student work projects provide District residents with a tangible return on their investment while allowing Valley Tech students to gain valuable hands-on experience in the real world. Throughout our 13-town District, Valley Tech's work on capital improvement projects is a welcome source of financial relief for local budgets. As a vocational technical school, we maximize the impact of stakeholder investments by using internal talent and resources on campus improvements and renovations. District residents can realize further savings by enjoying the discounted services offered in Valley Tech's student-run restaurant, salon, and school store.

In FY14, a total of 833 projects and services resulted in significant savings for District communities and residents:

Direct Savings to Towns	\$322,455
In School Projects/Installations/Repairs	\$245,719
Total Savings to District Taxpayers	\$568,174

Student work projects in 2014 included a win-win partnership between Valley Tech and the Uxbridge Police Department. Looking to construct two brand new evidence rooms with gifted funding, Chief of Police Jeffrey A. Lourie knew exactly where to turn.

"We needed to be conservative with the gift account because the town doesn't have a lot of funding for these types of projects," Chief Lourie explained. "The most cost effective route was to reach out to Valley Tech."

By working with BVT on supplies, materials, and construction details, the Uxbridge Police Department is estimated to have saved roughly \$10,000. Designing, constructing, and wiring the 12x24 foot evidence rooms provided valuable experience for our Drafting, Electrical, and Construction students.

In the town of Bellingham, a garden was transformed into an outdoor classroom thanks to a partnership between Valley Tech and South Elementary School. Utilizing their skills in drafting, carpentry, and construction, Valley Tech students installed a series of benches inside the garden space and ensured that South Elementary school students will be learning in the great outdoors for years to come.

"We could never have afforded to buy such durable benches," said Kindergarten teacher Michelle Jewers,

In addition to helping District towns save on capital projects, FY14 student work projects provided assistance directly to District residents and civic organizations. Valley Tech partnered with Catholic Charities, the National Multiple Sclerosis Society of New England, and Koopman Lumber to replace the wheelchair ramp of an Uxbridge resident. A new service launched by Business Technology students provided technical assistance to senior citizens interested in learning how to use the latest personal electronic devices. Grant funding was again utilized in FY14 to offer health and dental services and education to our community partners.

Grants:

Additional Funding to Support Our Community Partners

As a fiscally diligent partner, it is up to Blackstone Valley Tech to seek and secure additional funding to maximize the return on our member communities' annual investment. By meeting strict standards established by the state and its private sector partners for vocational technical programs, Valley Tech qualifies for significant Chapter 74 state revenue to match local financing efforts. We further complement local assessments through the diligent pursuit of grant funding, private sector support, and efficiencies.

In FY14, our commitment to securing outside funding to benefit our community partners was exemplified by our successful application for a Massachusetts Community Innovation Challenge (CIC) grant. Thanks to the \$56,400 CIC grant, Valley Tech formed a Multi-Board Purchasing Program with the Mendon-Upton Regional School District and the Town of Upton. By cooperatively purchasing a new articulated hydraulic lift, each of the Multi-Board members is projected to save roughly \$10,000 per year.

With no impact to local assessments, vehicles donated by the Hanover Insurance Group and the Wiersma Insurance Agency allowed Valley Tech students and staff to roll up their sleeves and

work on vehicles featuring some of the latest in automotive technology and design. Sure, the cars were a bit dinged up, but that's just the way our Auto Tech and Auto Body programs like them!

Valley Tech successfully applied for a grant of \$180,000 from the MetroWest Health Foundation, which will be used to establish a variety of services for students returning to school following extended medical leaves. This grant covered the cost of hiring a full-time licensed social worker to facilitate the program and the creation of a "transition space."

A \$99,070 grant from the Commonwealth's Vocational Opportunity Challenge (VOC) program will be invested in technological upgrades in our Manufacturing and Engineering Technology program. Along with this grant, our Manufacturing program benefited immensely thanks to growing partnerships with Haas Automation, Siemens, and the Manufacturing Advancement Center Workforce Innovation Collaborative. Grants were also used to fund our expanding engineering and robotics programs.

FY14 Grants Listing			
Fed - Title I	\$ 75,144.00	MetroWest Health - Behavioral Health (3 year duration)	\$ 180,000.00
Fed - Title II A	\$ 19,054.00	State VOC Grant - CNC Lathes and Mills	\$ 99,070.00
Fed - Title I Carryover	\$ 592.00	Siemens Software Grant (Mfg Tech/in-kind)	\$ 291,693.00
Fed - SpEd 240	\$ 271,408.00	Mass Life Sciences - Veterinary Assisting Equipment	\$ 90,000.00
Fed - SpEd Program Improvement	\$ 4,958.00	State A&F - Community Innovation Challenge	\$ 56,400.00
Fed - Race to the Top	\$ 26,828.00	State VOC Grant - Dental Reconfiguration/Equipment	\$ 25,000.00
Fed - Perkins	\$ 161,503.00	Mass EOPSS - AED Grant Program	\$ 5,980.00
Fed - Perkins Post-Secondary (LPN Program)	\$ 2,065.00	Anonymous - First Robotics (Student Activities)	\$ 5,038.00
Federal Entitlement Grants Subtotal:	\$ 561,552.00	EMC - First Robotics (Student Activities)	\$ 5,000.00
State - Academic Support (School Year)	\$ 768.00	BVCCEF/Lampin - Equipment (Mfg Tech)	\$ 4,500.00
State - Academic Support (Summer)	\$ 17,680.00	BVCCEF - Aquaponics (Culinary Arts)	\$ 1,000.00
State (DYS)- Bridging The Opportunity	\$ 31,000.00	BVCCEF - VEX Robotics	\$ 1,000.00
State Entitlement Grants Subtotal:	\$ 49,448.00	BVCCEF - Seniors 4 Seniors (Dental)	\$ 500.00
		VTEF - DECA Competition (Business Tech)	\$ 1,000.00
		VTEF - Aviation Club (Student Activities)	\$ 1,000.00
		VTEF - Project Smile (Dental)	\$ 850.00
		Mass Dental Society - Project Smile (Dental)	\$ 2,000.00
		Ribas Associates - ED Evaluation Training	\$ 3,000.00
		Mass MEP - Educational Curriculum (Mfg Tech/in-kind)	\$ 63,000.00
		CAT Millon - Simulators (Construction Tech/in-kind)	\$ 20,000.00
		Competitive Grants Subtotal:	\$856,031.00
		FY14 Grant Total:	\$1,467,031.00

Class of 2014: Sutton Graduates

***National Honors Society (NHS) and National Technical Honors Society (NTHS)**
 Abigail M. Bovenzi, Painting and Design Technologies; Maxwell A. Budnick, Manufacturing and Engineering Technology; Matthew D. Campbell, Plumbing; Kyle J. Faucher (NHS/NTHS), Drafting and Engineering Technology; Michael C. Gioiosa, Electronics and Engineering Technology; Addison W. Hammond, Plumbing; Adam M. Intinarelli (NHS/NTHS), Health Services; Jacob M. Jaillet, Heating, Ventilation, Air Conditioning and Refrigeration; Zachery T. Joubert, Heating, Ventilation, Air Conditioning and Refrigeration; Rachel L. Katinas, Health Services; Bethany M. King, Dental Assisting; Mackenzie C. Lannon, Multimedia Communications; Ashley N. Legassey, Cosmetology; Patrick J. Mahoney, Plumbing; Melissa A. Mason (NHS/NTHS), Cosmetology; Kinsale K. McGrath (NHS), Dental Assisting; Laura J. Mikelonis, Dental Assisting; James M. Mitchell, Electrical; Kayla M. Pagano, Painting and Design Technologies; Abigail F. Perry, Dental Assisting; Jason P. Rawinski, Heating, Ventilation, Air Conditioning and Refrigeration; Shannon S. Toohil, Health Services; Brandon A. Wickett, Drafting and Engineering Technology.

Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy. The Committee recently welcomed Dennis P. Braun, who was appointed by Mendon officials to fill the vacancy created by the resignation of Michael D. Peterson in December 2013. Mr. Peterson represented Mendon on the Committee for 14 years, and provided capable leadership as chair for 6 ½ years. We thank him for his valued service and wish him well in his retirement.

Chairman - Joseph M. Hall of Bellingham

Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone

John C. Lavin, III of Douglas

Anthony M. Yitts of Grafton

Dennis P. Braun of Mendon

Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Mitchell A. Intinarelli of Sutton

Kenneth M. Pedersen, Jr. of Upton

James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick

District Treasurer – Barbara A. Auger

Secretary – Diana Pedersen

REVISED
ANNUAL SALARY REPORT
FISCAL YEAR 2014

(salaries listed in the Town Report are incorrect)

Lisa M. Troast
Treasurer/Collector

TOWN DEPARTMENTS

Cable Access Committee

HICKS, CHRISTINE	\$18,229.00
SHERMAN, CHRISTOPHER	\$1,135.00
NICHOLS, PAMELA	\$50,585.34
CONLON, BRIDGET	\$160.00
EMCO, ZACHARY	\$445.00

Administration

CHIZY, MICHAEL	\$1,200.00
HALL, DAVID	\$1,200.00
HEBERT, JOHN	\$1,400.00
HERSOM, RICHARD	\$1,200.00
JACQUES, DEBRA	\$39,494.82
SMITH, JAMES	\$120,194.66
STUART JR, KENNETH	\$1,200.00

Town Hall Custodian

BENTLEY, JOSHUA	\$6,487.08
RODGERS, ROBERT	\$3,272.69

Accountant's Office

HARRISON, TIMOTHY	\$43,118.12
ENGLUND, MAUREEN	\$1,350.00

Assessor's Office

NICHOLS III, RAY	\$3,800.16
NUNNEMACHER, ROBERT	\$5,886.60
SARDAGNOLA, JOYCE	\$61,034.09
REED, MICHELLE	\$30,891.90

Board of Health

BATER, JUDITH	\$14,673.27
RAWINSKI, CHERYL	\$64,984.64

Building Dept & Inspections

BURLINGAME, NELSON	\$1,200.00
COUTURE, JOHN	\$66,302.45
DAHLIN, LYNN	\$33,311.60
FENUCCIO, JEFFREY	\$1,000.00
GRAVISON, DANA	\$282.93
MCQUISTON, MICHAEL F	\$11,799.96
MORRIS, LAWRENCE	\$11,000.00
WIERSMA, LARRY	\$1,500.00

Conservation

BIEN, WANDA M	\$31,565.41
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Town Clerk's Office

CARUSO, LAURA	\$64,587.50
GEMME, PAMELA	\$20,486.00

Elections

AMARAL, CAROLYN	\$846.00
BESSETTE, BARBARA	\$846.00
CONCAUGH, BARBARA	\$846.00
DAMSTROM, ANITA	\$112.00
DAVIS, BRUCE	\$224.00
DAVIS, DONNA	\$208.00
FAULKNER, ROBERT	\$112.00
FISHER, MAJORIE	\$56.00
GRAVES, GALE	\$846.00
GRAVISON, DOROTHY	\$806.00
KILEY, DAVID	\$112.00
MASSEY, EUGENE	\$112.00
MICHELSON, GLORIA	\$48.00
MORSE, PATRICIA	\$96.00
NEDOROSCIK, PATRICIA	\$120.00
PLANTE, BERNICE	\$112.00
RICHARD, JOAN	\$96.00
RONCONE, FRANCIS	\$56.00
SENECAL, GERARD	\$112.00
SENECAL, SHIRLEY	\$862.00
SEONOSK, MARY	\$96.00
SHANNON, CAROLYN	\$96.00

Council on Aging

CARTER, JEANETTE	\$750.00
DONNELLY, JOANNE	\$750.00
EDELSTEIN, MICHELLE	\$48,091.59
GILLESPIE, LUCIENNE	\$750.00
GVAZDAUSKAS, BERTHA	\$750.00
HANLEY, DIANE	\$22,588.30
HOLZWARTH, PAUL	\$750.00
JACQUES, ROBERT	\$750.00
JEZYK, RITA	\$750.00
JOLLY, MARIE	\$750.00
KUCZINSKI, ANN	\$750.00
MACINTYRE, NANCY	\$750.00
MASSEY, DIANE	\$828.00
MOORE, DONALD	\$750.00
OHRN, JOAN	\$750.00
PETRIE, MARTHA	\$18,661.00
RAWINSKI, PHILIP	\$750.00
RUSSELL, NANCY	\$750.00
SULLIVAN, JEAN	\$750.00
THOMAS, KENNETH	\$750.00
VAN DYKE, HARRIET	\$750.00
WILLIAMS, JEANNINE	\$750.00

Library

ANDERSON, CAROLE	\$2,322.17
BEAUDETTE, ALISON	\$10,144.80
JOHNSON, PAMELA JEAN	\$24,106.99
KEOWN, KATARINA	\$580.00
PELADÉAU, JUDITH	\$572.62
RAJOTTE, BETSY	\$45,823.53
SARNIE, MARILYN	\$4,934.25
THORNTON, AMANDA	\$36,049.98
TULLOCH, GABRIELLE	\$5,696.00
VUPPALA, NEETHA	\$5,364.00

Recreation Dept

DIMMICK, JASON	\$325.00
DIMMICK, TAYLOR	\$330.00
DUFRESNE, BRYAN	\$1,285.00
ELSTER, JORDAN	\$305.00
ELSTER, RYAN	\$1,485.00
GRAMSTORFF, ALYSSA	\$540.00
HEBERT, KATHRYN	\$2,013.00
IACCARINO, SARAH	\$750.00
MULCAHY, MEGEAN	\$775.00
REED, CHRISTOPHER	\$67.50
SMYTHE, GORDON	\$1,420.00
SOULE, SHANNON	\$1,160.00
SULLIVAN, MATHIEU	\$85.00
SWENSON, ANDREW	\$145.00
WESTERLIND, ZACHERY	\$990.00
SAMUELSON MAHONEY, TAMMY	\$8,710.27

Police Dept.

***This data excludes "extra duty" pay which is NOT paid by the Town of Sutton.*

AVEY, CHRISTOPHER	34760.91
BOHANAN, MATTHEW	\$82,623.13
BONNEY, LISA	\$68,686.96
CONLON, DONALD	\$771.04
COWAN, CHRISTOPHER	\$86,354.56
DONNELLY, KATHERINE	\$43,704.52
DUFRESNE, JOYCE	\$43,715.67
FORTUNATO III, JOSEPH	\$84,942.41
GIRO, MARK	\$7,359.36
GRAVES, MAUREEN	\$24,678.49
GREEN, CHRISTOPHER	\$80,113.17
GREENO, PETER	\$86,807.01
JACQUES, WILLIAM	\$72,572.15
KRULA, DENISE	\$26,123.36
LEFEBVRE, BRYAN	\$67,959.63
MAZEIKA, TIMOTHY	\$6,732.04
MCCONAGHY, FREDERICK	\$419.04
MCGEE, MICHAEL	\$72,756.43
MERCIER, CYNTHIA	\$1,668.72
MONTIVERDI, RYAN	\$78,187.34
NUNNEMACHER, JOSHUA	\$100,242.19
PERRY, DAVID	\$109,606.99

Police Dept (continued)

QUINN, THOMAS	\$43,242.98
RICHARD, KEVIN	\$99,661.38
ROLLINS, ADAM	\$62,567.91
STEBBINS, DAVID	\$41,710.60
TAYLOR, SR., JOHN	\$352.00
TOWLE, DENNIS	\$132,086.55
WOOD, DONNA	\$4,970.95

Treasurer/Collector's Office

VANDYNE, CATHERINE	\$51,916.06
TROAST, LISA	\$35,966.82
WOOD, DONNA	\$36,363.60

Planning Dept.

HAGER, JENNIFER	\$63,701.39
SAMUELSON MAHONEY, TAMMY	\$8,710.27
FORSBERG, STEFAN	\$3,960.00

Fire Dept Full-time

BELSITO, MATTHEW	\$79,230.62
DRESSER, ROBIN	\$53,830.16
PATIENT, RENEE	\$48,325.54

Fire Dept On-Call

BARRON, ANTHONY	\$3,194.47
BARRUS, ROBERT	\$2,590.25
BESSETTE, JOSEPH	\$342.15
BESSETTE, LAURA	\$3,859.92
BESSETTE, PAUL	\$2,056.26
BOUSQUET, JUSTIN	\$2,221.57
BOUTHILLETTE, PETER	\$283.00
BRIGGS, STEPHANIE	\$3,114.83
BRIGGS, JEFFREY	\$6,012.56
BRIGGS, THOMAS	\$3,705.67
CAMMUSO, JONATHAN	\$480.60
CHASE, DAVID	\$2,246.72
CONLON, JEFF	\$3,020.63
COURTNEY, SHAWN	\$3,729.78
DAUTRICH, CHARLES	\$1,123.77
DEUTSCH, LAWRENCE	\$326.60
FISSETTE, JR. RICHARD	\$78.10
FLAGG, COREY	\$431.59
FLAGG, MATTHEW	\$1,952.72
FORD JR, NEAL	\$4,556.40
GALANOS, JAMES	\$2,333.99
GASKA, JACOB	\$2,940.77
GUERTIN, GEORGE J	\$349.59
HARRIS, MICHAEL J	\$4,597.69
HOLM, MICHAEL	\$5,072.06
KANE, WILLIAM	\$2,426.76
KELLEY, JARED	\$1,627.26
LAMBERT, ADAM	\$586.40
LAMBERT, COREY	\$1,850.41
LAMBERT, SHANE	\$3,045.37

Fire Dept On-Call (continued)

LOCKE, TYLER	\$46.00
MCMÁHON, ADAM J	\$6,673.90
MCMAHON, ETHAN J	\$13,906.42
NUNNEMACHER, H. JACOB	\$4,422.26
NUNNEMACHER, JESSE	\$310.83
PATTERSON, COREY	\$59.80
PETERSON, ERIC	\$1,288.41
POSTERRO, JOSEPH	\$2,924.40
PRATT, MEAGAN	\$944.77
RICHARD, SAMUEL	\$519.80
RICHARD, JOSHUA	\$64.40
SCOTT, SHAWN	\$4,461.30
SCHOTANUS, PETER	\$1,652.86
SMITH, CHRISTOPHER	\$3,102.69
SMITH, KENNETH	\$4,878.52
WHIDDEN, KENNETH	\$4,136.55
WILSON, JEFFREY	\$9,063.26
ZAREMBA, BRYAN	\$375.36

Highway Dept

AUBIN, MATHIEU	\$55,698.81
BARDIER, RONALD	\$376.95
BATER, DAVID	\$444.00
BICKFORD, BRIAN	\$55,824.03
BRIGHAM, MARK	\$88,234.75
FAULKNER, JAMES	\$55,772.34
HACKETT, MICHAEL	\$29,049.42
JERZ, MICHAEL	\$1,893.73
KING, GLENN	\$57,319.41
MARSH, JOHN	\$48,137.50
MAYNARD, WILLIAM	\$56,432.60
ROSEBROOKS, LYMAN	\$74,717.90
SHAW, ROBERT	\$2,755.33
STENCEL, MATTHEW	\$20,919.50

Sewer Dept

OBUCHOWSKI, DONALD	\$75,738.85
PERREAU, AMANDA	\$6,957.84
ROSEBROOKS, DEBORAH	\$25,776.00
TUCKER, DYLAN	\$34,188.17
WIERSMA, NATHAN	\$28,203.70

Transfer Station

ARSENAULT, DAVID	\$38,205.57
KANGAS, BRENDYN	\$1,136.08
MANGE, CHRISTOPHER	\$11,531.59
WOOD, DONNA	\$929.07

Tree Warden

CAMARRA, JOSEPH	\$5,960.13
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Animal Control Officer

CHAUVIN, DANIEL	\$18,883.32
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EMERGENCY MANAGEMENT

MAYNARD, PAUL	\$3,600.00
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Cemetary

JOHNSON, JAMES	\$7,334.38
RENAUD, JAMES	\$3,456.18
WOOD, DONNA	\$4,589.00

SCHOOL DEPARTMENTS

Administration

FRIEND, THEODORE	\$146,379.30
ROTHERMICH, SUSAN	\$107,753.41

High School

ANDERSON, TIMOTHY	\$73,406.77
BAILEY, MARK	\$21,392.51
BAIOCCHI, LINDSEY	\$73,085.94
CHOMKA, EDWARD	\$75,796.10
COONAN, DONNA	\$83,284.10
DELONGCHAMP, DANIEL	\$84,331.00
DILEO, LUCILLE	\$20,938.08
FARMER, KARI	\$67,310.14
FLEMING, KATHLEEN	\$57,643.61
GAMBLE, CHRISTINA	\$76,245.88
GILLIN, WILLIAM	\$84,637.18
HAGHDOUST, NICOLE	\$60,867.29
HAYES, LAURIE	\$70,334.15
HEBERT, SUSAN	\$71,801.29
JENKINS, JASON	\$71,802.08
KENNEDY, SCOTT	\$76,641.13
LEVANSVICH, RICHARD	\$81,731.04
LOSS, CAMERON	\$75,785.07
MARCUCCI, SERGIO	\$79,776.21
MCCARTHY, EDWARD	\$100,961.75
MILASZEWSKI, MATTHEW	\$76,196.71
MOTYL-SZARY, COLEEN	\$66,695.22
PARCELLS, JEFF	\$79,908.42
PAULHUS, JEFFREY	\$4,582.00
REZUKE, DONNA	\$74,930.11
ROTHERMICH, JUSTIN	\$500.00
RZUCIDLO, DEBORAH	\$55,253.20
STAMOS, DENNIS	\$76,644.72
SYPEK, LISA	\$76,806.89
TUOMALA, CHRISTINA	\$79,172.16
WANDYES, RYAN	\$69,361.32
WHITTIER, MICHAEL	\$77,532.65
ZAMULINSKY, CHERYL	\$53,331.16

Elementary School

BANNON, LYNNE	\$63,592.23
BOTT, CAROLE	\$80,469.88
BOUDREAU, SUZANNE	\$66,855.06
CHRISTIANO, ERIN	\$61,787.26
COSTABILE, JEANNE	\$43,654.54
DAME, SUZANNE	\$74,711.02
FITZGERALD, ERIN	\$72,674.06
HARRISON, DENISE	\$85,577.00
HEHIR, KATHRYN	\$66,555.06
JUNNILA, ANN	\$2,160.00
KEEFE, KEVIN	\$75,389.34
KING, BERNADETTE	\$58,969.13
LANE, KATHLEEN	\$77,354.03
LOFTUS, SANDRA	\$80,725.02
MANLEY, JULIE ANN	\$80,026.18

Middle School

CORRON, ANNE	\$82,494.11
CULLEN, TRISHA	\$54,558.15
DAVAGIAN, JAN	\$73,750.04
DETROLIO, NICOLA	\$70,634.03
DONOVAN, MICHELLE	\$16,441.84
FALVO, JUSTIN	\$51,720.08
FOURNIER, MATTHEW	\$46,201.17
FRAZIER, TIMOTHY	\$64,530.11
FRIEDMAN, MATTHEW	\$70,972.58
GOYETTE, GERARD	\$103,511.68
HAERLE, VANESSA	\$56,452.50
HARRIS-KEDDY, HEATHER	\$69,219.55
KERR, SANDRA	\$66,555.06
MARTELL, TRACEY	\$59,339.03
MCCONARTY, LINN	\$71,531.16
MICHALAK, DIANE	\$79,164.62
NORTON, COURTNEY	\$36,734.05
PERRIN, MATTHEW	\$70,491.13
ROBERTS, MAUREEN	\$35,487.25
SHARRON, MICHAEL	\$91,745.43
SHUGARMAN, EMILY	\$68,549.10
STASA, DENIELLE	\$62,827.69
VAN DEN BERGHE, KYLE	\$66,217.14
VANDERKEYL, DANIELLE	\$46,524.20
WATERHOUSE, LAWRENCE	\$66,890.07
WATTS, BETH	\$74,281.62
ZIMAGE, ANN	\$70,701.21

Elementary School (continued)

MATSON, KAREN	\$32,063.34
MCPAHON, CAROL	\$80,934.24
MILLEA, ROBIN	\$70,330.35
MITCHELL, EILEEN	\$72,584.02
PERRY, KARRIE	\$76,820.17
PITRO, DANIELLE	\$74,109.10
RAFFA, KARI	\$76,435.06
ST PIERRE, HEATHER	\$62,570.04
TOOMEY, SAMANTHA	\$76,875.10
WHITTIER, KELLY	\$74,278.52

Early Learning Center

BREAULT, MICHAEL	\$101,206.91
BURLINGAME, TRACY	\$56,383.08
CHAUSSE, JEAN	\$70,229.12
CONNLY, SARAH	\$75,324.25
DUBEAU, LAUREN	\$6,659.88
HARPIN, TRACY	\$58,279.78
HOLMES, LILA	\$70,678.20
HUNT, CLARE	\$32,579.11
HUTCHINSON, MICHELE	\$65,953.06
JOYCE, KRISTIN	\$69,889.80
KERRISSEY, ALYSON	\$45,749.15
KOLOFSKY, TRACY	\$70,529.12
KOZACZKA, JILL	\$63,935.04
LAJOIE, KIMBERLY	\$65,986.18
MACLAREN, LAURA	\$62,570.04
MERRIAM, JESSICA	\$74,654.13
MUSCATELL, AMY	\$76,154.16
POULIN, JEAN	\$67,220.29
ROBERTS, TONYA	\$72,695.68
SCHWEITZER, DANIEL	\$54,267.26
SHANNON, JOANNE	\$75,279.08
SHERMAN, CHERYL	\$70,861.24
STOVALL, ELLEN	\$80,130.08
WHITTIER, KELLY	\$3,164.58
WILDMAN, SUSAN	\$55,783.13

Clerical Support Staff

ALARIE, LISA	\$33,397.38
ANDRZEJEWSKI, LINDA	\$38,486.26
BLAIR, LINDA	\$35,359.42
BORDEN, MARCIA	\$12,801.60
CARTER, LINDA	\$48,524.57
FAUCHER, CHERYL	\$23,257.12
FENUCCIO, LAURA-LEE	\$31,468.00
GALPEAU, LISA	\$17,108.58
GUILLEN, DIANNE	\$33,373.67
MITCHELL, JULIE	\$20,200.84
SENECAL, THERESA MARIE	\$42,849.93
WANDLAND, SHIRLEY	\$41,682.21
WASSELL, THERESA	\$33,228.60
WOODLAND, GAIL	\$46,047.50

Library

GENEVA, JOANNE	\$69,698.12
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Special Education

AUSTEIN, MARGO	\$102,884.66
BEAUDIN, CYNTHIA	\$40,531.63
BRICAULT, JUDY	\$315.00
BUREK, BARBARA	\$72,944.08
BURKE, MICHELLE	\$22,197.67
CAMARRA, CAROL	\$877.68
CAMARRA, SARAH	\$20,746.10
CLARK, MICHELLE	\$72,907.41
CUOCO, LORI	\$70,581.16
DAUPLAISE-HOUE	\$71,637.68
DECARO, GINA	\$66,255.27
DIGELLONARO, JESSICA	\$3,811.50
EILERT, PATRICIA	\$55.08
GARVEY, MARGARET	\$71,039.58
GUZMAN, LUIS	\$117.00
HAROIAN, JENNIFER	\$74,301.66
HASKINS, RICHARD	\$21,786.30
HORAN, MARGERIE	\$70,339.57
HUGHES, LISA	\$53,361.60
HUGHES, MARY BETH	\$71,201.13
KENNEY, LORRI	\$70,649.24
LYMAN, DAVID	\$57,503.41
MASLEY, JULIANA	\$62,331.12
MOSHER, KIMBERLY	\$12,760.85
MURRAY, BARBARA	\$14,312.80
MYRA, CYNTHIA	\$81,020.19
NEAFSEY, SUSAN	\$85,517.97
NIKOLAJEVS, RUTH	\$19,839.29
OLEKSYK, JANE	\$82,475.02
PALUMBO, KATHLEEN	\$69,691.20
PARKER, SCOTT	\$73,785.42
PARELLA, RICHARD	\$458.50
PISATURO, ANNE	\$55,904.76
POGOREK, STEPHANIE	\$68,223.77
REARDON, LAUREN	\$55,839.51
RHEAULT, LINDA	\$80,323.20
ROSBOROUGH, KELLY	\$44,693.34
ROSSI, JENNIFER	\$24,523.25
RUIZ, NANCY	\$42,619.42
ST. MICHEL, KEITH	\$9,522.65
TERENZINI, KAREN	\$78,462.71
VENUTI, CHRISTINA	\$72,173.14
WALSH, DOROTHY	\$668.50
WEST, AMY	\$5,316.90
WHITEHEAD, TARA-LYN	\$1,380.60
WHITNEY, ELAINE	\$15,266.79
WOGAN, MARY ELLEN	\$75,553.26
ZIMAGE, ELIZABETH	\$14,970.26

Technology Dept.

BUCHANAN, JUSTIN	\$46,298.27
DURGIN, JR., DANIEL	\$92,596.29
REYNOLDS, JILL	\$59,476.35

After School Care

BARDIER, ELIZABETH	5384.25
BRIGHAM, KATELYN	60.75
DEVINE, JESSICA	\$3,264.77
DINA, ARIANA	\$3,314.90
DONOVAN, ABIGAIL	\$630.00
DUNN, KYLEE	\$3,834.00
GREENO, MARGARET	\$1,988.00
HELDENBERGH, EMILY	\$4,176.15
JOUBERT, CASEY	\$2,279.50
KAPAON, JANICE	\$600.00
KING, GREGORY	\$4,359.00
KITTS, GRACE	\$4,996.00
LUUKKO, EMILY	\$383.88
MAHONEY, MAURA	\$780.13
MARRINO, BRIANA	\$993.50
MATCHETT, KATHERINE	\$8,856.98
O'NEIL-BRITT, MAUREEN	\$1,500.00
ROBERTSON, OLIVIA	\$4,799.50
RUBIN, JOEL	\$2,962.50
SANTEE, VIRGINIA	\$2,668.00
SCARBOROUGH, ARIANNA	\$1,781.75
SCHUSTER, JACQUELYN	\$407.25
SENIOR, KRISTEN	\$100.00
SOBALESKI, TARA	\$41,727.82
STOLARCZYK, MARIA	\$1,322.00
SURPRISE, KRISTEN	\$337.50
VAILLANCOURT, GREER	\$600.00

SEASONAL

ALDRICH, DAVID	\$2,047.00
ALLEN, JENNIE	\$2,957.00
CARDIN, JESSIE	\$250.00
CHERY, DANIEL	\$2,501.00
DAILEY, RYAN	\$4,662.00
DOLDORIAN, JOHN	\$4,662.00
DONNELLY, JAMES	\$6,662.00
ELSTER, BRANDON	\$250.00
ELSTER, MICHAEL	\$24,937.65
ENGDAHL, PATRICK	\$250.00
FALCONE, ELAINA	\$250.00
FERREIRA, DAVID	\$2,501.00
GARVEY, CONNOR	\$500.00
GARVEY, LIAM	\$750.00
GHIZ, KRISTINA	\$940.00
GUERIN, KELLY	\$300.00
HALL, MONICA	\$500.00
HARRINGTON, RICHARD	\$250.00
JACKSON, JOSHUA	\$350.00
KRAMER, JOSHUA	\$500.00
KUCZINSKI, LISA	\$2,450.70
LOUW, SLYVIA	\$600.00
MAGNER, SHARON	\$156.00
MAGNER, JR. ROBERT	\$6,602.00

Custodial Dept

CHASE, CHRISTOPHER	\$30,040.14
GAUTHIER, ADAM	\$23,696.15
GOLOBORODKO, MARINA	\$5,385.00
GRIFFIN, KEITH	\$35,554.39
KENNEDY, DAVID	\$26,855.41
LICOPOLI, CARLO	\$38,774.65
MAGOWAN, GARRETT	\$6,400.00
MCMAHON, ADAM	\$5,214.81
MUSCATELL, JAMES	\$31,176.98
MUSCATELL, RYAN	\$21,207.26
PETERSON, FREDERICK	\$32,288.12
PETRY, CHARLES	\$45,832.42
PIERCE, RONALD	\$9,672.35
RAYMOND, ROGER	\$68,468.57
RUSSELL, ROBERT	\$49,549.09
SHAW, CHERYL	\$23,319.27
THIBAUT, MARC	\$35,138.98

School Cafeteria

BABIN, MICHELLE	\$49,270.12
BOUCHER, JENNIFER	\$2,420.88
BRIGGS, LAUREL	\$18,189.14
CONLEY, KAREN	\$428.00
DIANA, RAQUEL	\$2,423.65
HICKMAN, CHERYL	\$45.93
JOUBERT, JOSHUA	\$14,543.33
JOUBERT, VIVIAN	\$14,706.85
LAVALLEY, ELIZABETH	\$14,219.60
LEBEL, NANCY	\$4,415.34
LINCOLN, GAIL	\$3,452.76
MCGRATH, DEBRA	\$3,517.62
MCMAHON, HEATHER	\$14,070.57
MOONEY, DOREEN	\$123.12
MORAN, LISA	\$224.88
MORONEY, JACQUELINE	\$2,978.91
NIEWIERA, SANDRA	\$12,374.56
NOEL, PATRICIA	\$375.00
PERRY, SANDRA	\$4,667.71
SAWICKI, CHRISTINA	\$4,618.72
SHELLBACH, NICHOLAS	\$1,792.00
SMITH, VIRGINIA	\$4,910.60

SEASONAL (cont.)

PAULHUS, JEFFREY	\$4,662.00
PAYNE, DAVID	\$4,662.00
SAILLANT, MICHELLE	\$500.00
SCAGNELLI, ALISON	\$250.00
STEELE, RILEY	\$250.00
STOCKHAUS, RICHARD	\$1,102.82
WASON, BRIANNA	\$250.00

MISIASZEK, AMANDA

\$3,810.00

Paraprofessionals

ANDRADE, KIMBERLEY	\$15,257.57
ANZIVINO, PATRICIA	\$19,620.10
BABIN, JOANNE	\$8,695.00
BAILLIE, LINDA	\$15,977.47
BANFILL, TODD	\$21,623.47
BAZINET, MICHELLE	\$22,227.93
BECHUNAS, CHERYL	\$562.50
BELANGER, SHARON	\$14,114.72
BLANCHARD, PAULA	\$1,102.50
BLANCHETTE, KAILEY	\$6,715.20
BONDER, DEBRA	\$17,043.24
BRATLIE, PATRICIA	\$14,354.82
CARDIN, JOAN	\$16,937.40
CARKIN, DEBORAH	\$5,625.00
CARLSON, LYNNE	\$22,715.83
CARROLL, LUANNE	\$19,395.66
CLARK, JANET	\$22,207.31
CLAUSS, STACEY	\$900.09
COPELAND, KAREN	\$21,941.54
COTE, STEPHANIE	\$1,067.75
COURVILLE, JENNIFER	\$19,247.50
DALY, DENISE	\$18,769.53
DAUGHNEY, KAREN	\$14,130.10
DAVIS, CYNTHIA	\$17,461.77
DAY, LINDA	\$16,297.16
DOLBASHIAN, JENNIFER	\$24,100.58
DUSSAULT, LISA	\$14,874.23
ENGDAHL, DEBORAH	\$19,102.10
FLAHERTY BOLOTIN, PAULA	\$803.00
GIAMEI, CHRISTINE	\$30,631.57
GILBERT, YVONNE	\$19,609.16
GODDARD, CYNTHIA	\$6,173.02
GOPFERT, MARCY	\$2,287.50
GRANLUND, LYNN	\$13,091.41
GREENO, KATHLEEN	\$16,507.15
GRIMES, KIMBERLY	\$28,762.82
HILL, DONNA	\$15,935.57

Paraprofessionals (continued)

IADAROLA, GINA	\$29,521.36
JACKSON, SHARON	\$15,086.92
JERNBERG, LINDA	\$22,228.74
JOHNSON, DIANE	\$23,532.82
KAPLAN, MICHELE	\$16,329.80
KAZARIAN, PATRICIA	\$15,543.06
LANDRY, JEAN	\$15,177.21
LOUW, DIANA	\$19,895.09
LUCIA, ROBERT	\$18,925.67
LUKASEVICZ, KRISTEN	\$28,370.97
MALEK, ADAM	\$6,881.48
MALONEY, PAMELA	\$18,143.35
MCMAHON, LYNN-ANN	\$13,863.67
MESSIER, ERIN	\$496.00
OVRUT, MARSHA	\$16,405.31
PELLEGRINO, RENEE	\$2,523.69
PETERSON, JEAN	\$20,309.83
PROULX, KATHRYN	\$18,188.02
RAYMOND, KAREN	\$21,458.13
RIPPSZ, KAREN	\$26,060.57
ROBERT, SALLIE	\$25,080.18
ROMEO, KIMBERELY	\$13,670.23
RYAN, NICOLE	\$16,439.00
SAMPSON, KATHLEEN	\$21,817.64
SISKA, JOAN	\$33,276.50
SOBALESKI, BEATRICE	\$19,071.79
STOVALL, KAILEE	\$397.50
SYLVIA, MONIQUE	\$9,833.08
TETREAU, JACQUELYN	\$127.50
THOMPSON, PATRICIA	\$27,965.49
VALK, ELAINE	\$37,467.54
WEBER, ANN MARIE	\$37,456.45
YODER, MARGARET	\$3,538.46
ZAGAME, MICHAEL	\$9,957.00

Substitutes

ALDERMAN, CLARKE	\$825.00
ARMSTRONG, JEAN ELLEN	\$2,362.50
BENNETT, CANDICE	\$600.00
BRENNAN, EMILY	\$2,625.00
BUSH, ELAINE	\$487.50
CADRIN, LAUREN	\$675.00
CARDIN, RACHAEL	\$2,501.00
CORBIN, ROBERT	\$1,500.00
COREY, NANCY	\$1,965.00
CORRENTE, KIMBERLY	\$705.00
COTOIA, MARIA	\$3,375.00
CREAMER, SAMANTHA	\$550.00
DAVIS, JEANNE	\$25,074.12
DE DE MORA, JENNIFER	\$300.00
DELONGCHAMP, GERARD	\$1,350.00
DOHERTY, MARY	\$3,750.00
DONAHUE, MARY	\$75.00
DRAKULICH, JACQUELINE	\$900.00
DUGAN, WILLIAM	\$75.00
DWYER, CONSTANCE	\$150.00
ENGDAHL, AMANDA	\$412.50
FARBER, BRENDA	\$1,050.00
FERRO, MICHELLE	\$225.00
FITZGERALD, MARGARET	\$675.00
FREDERICK, JENNIFER	\$32,275.72
FRITZ-KEYES, ELIZABETH	\$6,112.50
GAMBLE, CHRISTINA	\$16,357.68
GAWRONSKI, TERRYANN	\$4,322.50
GEMME, DANIELLE	\$300.00
GERGOUS, NADY	\$1,800.00
GRIMES, JAMIE	\$1,250.00
GRIMES, SARAH	\$2,175.00
GURGONE, NANCY	\$1,425.00
HOLLOWAY, KEVIN	\$750.00
HOPE, DANIEL	\$150.00
HUGHES, COLIN	\$150.00
HUNKELER, BENJAMIN	\$300.00
JERNBERG, KRISTEN	\$885.00
JYRINGI, CRAIG	\$13,155.59
KEDDY, COURTNEY	\$250.00
KRAUS, IRIS	\$600.00
LARGESS, MARLENE	\$7,162.50
LEFEBVRE, LILLIAN	\$2,925.00
LEVINE, CYNTHIA	\$2,547.50
LOMBARDI, COLLEEN	\$2,501.00
MARCHAND, DEBRA	\$1,500.00
MARCHAND, NICOLE	\$2,062.50

Substitutes (continued)

METZGER, DEBORAH	\$1,500.00
MORIN, SHARYN	\$2,100.00
NELSON, DEBORAH	\$220.00
O'ROURKE, KEVIN	\$150.00
PALMER, CYNTHIA	\$110.00
PENTERSON, SUSAN	\$1,090.83
PRZEKOP, MICHELLE	\$3,937.50
ROACH, TAMMY	\$180.00
ROSBOROUGH, KELLY	\$1,320.00
ROY, ARMANDA	\$75.00
ROY, SANDRA	\$3,937.50
SHEPHERD, CAROL	\$4,200.00
SMITH, HEATHER	\$1,875.00
SMITH, JAKE	\$150.00
STEELE, ANN MARIE	\$5,137.50
STONE, MICHAEL	\$7,500.00
STOVALL, ANGELA	\$75.00
STUART, KELSEY	\$450.00
SULLIVAN, AMY	\$3,487.50
SUMNER, JENNIFER	\$3,900.00
SYLVIA, DANIEL	\$750.00
THULIN, ERIC	\$300.00
THYDEN, RICHARD	\$150.00
VARJABEDIAN, ANN MARIE	\$600.00
VOLPIGNO, DALE	\$8,137.50
WALSH, BARTHOLOMEW	\$975.00
WEBB, JENNIFER	\$1,050.00