

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2016

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DEDICATION

This year the Town is dedicating the Annual Town Report to Alexander Trenta who left us during fiscal year 2016. His commitment to and involvement in the community will always be remembered fondly.

Alexander A. Trenta

April 13, 1949 - November 18, 2015

Selectman

1995-2000

Conservation Commission

1986-1995

Solid Waste Committee

1988-2000

Emergency Planning Committee

In Memory of

The Town of Sutton recognizes the following individuals who left us during fiscal year 2016. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for the way that each has touched us.

Delmore Cohen
Animal Control Officer

Agnes Davagian
Teacher

Paul Lavoie
Recreation Commission
Town Hall Building Committee

TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	2000.....8,628	2006.....9,583	2013....9,442
	1995.....7,959	2001.....8,727	2007.....9,684	2014....9,478
	1996.....8,152	2002.....8,894	2008.....9,765	2015....9,387
	1997.....8,186	2003.....8,969	2010.....9,685	2016....9,481
	1998.....8,229	2004.....9,212	2011.....9,696	
	1999.....8,414	2005.....9,417	2012.....9,355	

Registered Voters: 6956

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2016 Tax Rate: \$16.50
Valuation: \$1,335,465,499
Operating Budget: \$30,182,232

SCHOOLS:
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2018
Selectmen	David Hall, 109 Hartness Rd.	2017
	Paul Maynard, 59 Duval Rd.	2017
	Michael Kenney, 324 West Sutton Rd.	2018
	Jesse Limanek, 3 Merrill Rd.	2018
	John Hebert, 23 Singletary Ave.	2019
School Committee	Nathan Jerome, 47 Dodge Hill Rd.	2017
	Kristen Clark Feifert, 303 Putnam Hill Rd.	2017
	Paul Brennan, 6 Tipperary Dr.	2018
	Bruce Edwards, 7 Lakeview Cir.	2019
	Robert P. Tufts, 11 Waters Rd.	2019
Blackstone Valley Regional School Comm.	Julie Mitchell, 82 Dodge Rd.	2018
Planning Board (elected)	Wayne Whittier, 7 Douglas Pike	2017
(appointed)	Miriam Sanderson, 53 Sibley Rd	2017
(appointed)	Scott Paul, 309 Mendon Rd.	2017
(elected)	Robert Largess, 298 Boston Rd.	2018
(elected)	Jonathan Anderson, 182 Eight Lots Rd.	2019
(associate)	Walter Baker, 4C Herbert Dr.	
Library Trustees	Elizabeth Kane, 64 Dodge Rd.	2017
	Joanne Geneva, 89 Eight Lots Rd.	2018
	Aidan Heffernan, 597 Boston Rd	2019
Housing Authority	Russell Spain, 4 Torrey Rd.	2017
	Barbara Wade, 5 Church St.	2017
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2019
	Daniel Rice, 21 Hutchinson Rd.	2020
	Mark Bailey, 339 Boston Rd.	2021

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Administrator	James Smith	2017
Board of Appeals	Nicole Kuchinski	2016
	Brittanie Reinold	2016
	Richard Deschenes	2017
	Michael McGovern	2018
	Richard Haskins	2018
Cemetery Commission	James Renaud	2016
	James Johnson	2018
Conservation Commission	Daniel Moroney	2016
	Robert Tefft	2016
	Lauren Rothermich	2017
	Joyce Smith	2017
	William Wence	2018
Council on Aging	Barbara Bessette	2016
	Richard Haskins	2016
	Rosemarie DeGaetano	2017
	Gale Graves	2017
	Henry Whittier	2017
	Beverly Gravison	2018
	Dorothy Gravison	2018
	Genevieve DeHaan, Associate	2018
	Walter Baker, Associate	2018
Town Counsel	Kopelman & Paige	2016
Board of Health	William Fredericks	2016
	John Silverberg	2017
	Kenneth Malo, Jr.	2017
	Diane Miller	2018
	Tammi Marois	2018
Historical Commission	Walter Baker	2016
	Mark Kellogg	2017
	Keith Downer	2018
	Donna Rossio	2018
	Paul Dunn, Associate	2016

OFFICE**TERM EXPIRES**

Recreation Commission	Amy Parsekian	2016
	Vacancy	2017
	Anthony Fattman	2018
Registrars of Voters	Pamela Gemme	2016
	Debra Jacques	2018
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	2015
	Vacancy	2015
	Vacancy	2015
	Vacancy	2015
	(School Superintendent)	
Sewer Commission	Neil Crites	2016
	Larry Wiersma	2017
	Carl Licopoli	2018

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2017
Animal Control Officer	Daniel Chauvin	2016
Animal Inspector	Edward Mansfield	2016
Board of Assessors	Robert Nunnemacher	2017
	Ray Nichols	2018
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
Building Inspector, Asst.	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2016
	Laura Caruso	2016
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2016
	Donald Conlon	2016
	Jeffrey Briggs	2016
Fence Viewer	David Lavallee	2016
Highway Superintendent	Matthew Stencil	Indefinite
Parking Clerk	Laura Caruso	2016
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Larry Wiersma	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenuccio	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Jeffrey Bannon	2016
Patrick Morris	2016
Geoffrey Cushner	2016
Elizabeth Budzinski	2017
Randa Tawadros	2017
Jared Quill	2017
Robert Recore	2018
Diane Greenlaw	2018
Thomas Devine	2018

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2016. The year began with the 2015 May Town election. The Board wants to thank Michael Chizy and Ken Stuart for their service to the town. This is the first town election in some time that no incumbent was seeking reelection. The election resulted in the election of Jesse Limanek and Michael Kenney.

During the Board meeting of June 2, 2015, the Board of Selectmen reorganized. Mr. David Hall was named Chairman of the Board. In addition, John Hebert was named Vice-Chairman of the Board and Paul Maynard was named Clerk of the Board.

In June 2015, the Board heard a presentation from Jim Smith and our energy manager Doreen DeFazio on the streetlight acquisition and LED conversion. At the annual May Town meeting \$109,000 was allocated to this project. We were informed that after the project is complete the town will see a 70% savings in streetlights and a five-year payback period. The LED lights have a lifespan of 100,000 hours or 24 years which means a reduced maintenance cost. The Board would like to thank Doreen DeFazio, Jim Smith, George Woodbury, for all their effort with this project.

At the goals and objectives meeting held on July 28, a number of goals were brought up by the Board of Selectmen. They included the pavement management system, updates to the Board from Department heads, secure a cell tower carrier at town farm road and continue with a number of ongoing projects.

In August, the Board of Selectmen and the School Committee had a joint meeting to appoint a new member to the School Committee due to School Committeeman Jesse Limanek winning a seat on the Board of Selectmen. Three applicants applied for this position they were Kristen Clark, Bruce Edwards, and Geoffrey Cushner. Each candidate introduced themselves and answered some questions from Board members. In the end Bruce Edwards was appointed to the School Committee. The Board would like to thank all three members for their interest in this position.

Also in August the Board approved a lease for the former Manchaug Library to Puckihuddle preschool for a period of 25 years. Puckihuddle has leased the space for the last five years and has a great relationship with the town. This is a triple net lease where Puckihuddle is responsible for the all maintenance and repairs over the term of the lease. The board would like to thank Puckihuddle for the continuing positive relationship.

In September, the Board voted to approve Peregrine Energy Group as the town wide electricity aggregator. The CEO of Peregrine Paul Gromer presented to the Board of Selectmen and talked about the approval process. Mr. Gromer discussed the process that needs to take place prior to the town purchasing electricity supply. The Board was happy to hear that residents would be able to purchase electricity supply next fall.

On October 28, 2015 the Market 32 Grand Opening took place. The Open House took place the night before and donations were made to the food pantry, the senior center and Sutton Youth Soccer. Congratulations to Market 32, the Board wishes you well and we look forward to having a long-term, positive relationship.

In November, the Board heard the first of many department head presentations on the status of their individual departments. This was brought up at the annual goals meeting as a request. The first Department

Head was Michelle Edelstein who runs the Council on Aging. Michelle described her department and the issues of the seniors within the town.

Over the next several months the Police Department, the Planning Department, the Fire Department, the Highway Department and the Veteran's Director had an opportunity to present to the board of selectmen. The Board would like to thank all Department Heads for everything they do to make Sutton great.

In early spring and at the request of Vice Chairman John Hebert, the town looked into five streetlights that were being privately paid by residents. This issue goes back to the early 1990s when the town shut off most of the streetlights for financial reasons. The board voted unanimously to pay for those five streetlights and to thank the residents that paid for them for many years.

At the second meeting in March the Board considered a 10 year lease for Wireless Edge for the proposed cell tower at Town Farm road. Wireless Edge CEO John Arthur said that Verizon would like the town to sign a notice of lease prior to executing an agreement with Wireless Edge. The Board voted unanimously to approve the notice of lease for Wireless Edge. The Board would like to thank the Whittier's who worked closely with the town to allow this to happen.

At the May town meeting, Town meeting voters authorized Article 15 for the Land Water Conservation Fund matching grant for Marion's camp. The town has applied for a \$150,000 state matching grant to rehab Goddard Lodge and install a Lakeside trail system. In total this \$150,000 matched with town funds and Sen. Fattman's \$100,000 from the state budget will allow the rehabilitation of Goddard Lodge.

Also at the May town meeting, the voters unanimously approved the special education stabilization fund. The town appropriated \$200,000 from free cash to start this fund. The idea of this fund is to help offset unexpected special education out of district costs that were not budgeted at the beginning of the fiscal year. The board would like to thank Jeffrey Bannon and the finance committee for recommending this idea.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

David Hall, Chairman
John Hebert, Vice-Chairman
Paul Maynard, Clerk

The Board of Selectmen met 24 times from June 1, 2015 to May 31, 2016.

Selectmen David Hall attended 23/24 meetings
Selectmen John Hebert attended 21/24 meetings
Selectmen Paul Maynard attended 21/24 meetings
Selectmen Jesse Limanek attended 24/24 meetings
Selectmen Michael Kenney attended 24/24 meetings

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my ninth annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for the town of Sutton.

It has been a busy and successful year in the town of Sutton. The town's first grocery store Market 32 opened at the end of October. Market 32 is a Price Chopper store that will buy locally grown vegetables to sell at their store. The grocery store became an anchor for additional development at that site. Shortly thereafter a Five Guys Burgers opened followed by Starbucks and Unibank.

This was not an overnight success. This site sat vacant for nine years. During those nine years we underwent a severe recession in the economy. The State of Massachusetts invested in the off-site improvements to the tune of \$8 million. Finally the economy turned around and people began to invest in this location. Without the State's investment in the off-site road improvements we might still be looking at a vacant location. Thank you to the State of Massachusetts, Massachusetts Department of Transportation, Central Mass Regional Planning Commission and all the boards and commissions of the town of Sutton that helped will make this project a reality.

Overall Budget Picture

The Town of Sutton's annual operating budget for fiscal year 2016 is \$29,579,655 or \$952,988 or 3.33% over FY 2015 final budget.

The biggest issue in this budget is healthcare. As I mentioned last year we entered into a two-year agreement with our insurance company MIIA. The second year of that increase was 3%. Now that we are no longer covered by a guarantee, we received a renewal rate of approximately 11%. We met with the Insurance Advisory Committee and worked on plan design changes to lower the premium. With the unions in agreement, the town agreed to double outpatient surgery co-pays and in-hospital co-pays. Those changes with some other small adjustments resulted in a premium increase of 6%.

The School Department's budget will receive an additional \$477,629. This, however, does not solve the financial gap in the School Department's budget. We are working diligently with the School Department to address this issue. The School Department budget is allocating \$375,000 from school choice monies to balance this budget. The School Department will likely receive \$300,000 in next year's school choice funds. The once prominent structural gap with school choice money is close to being eliminated.

One of the expenses that will be going down this year is streetlights. As I mentioned last year, at the May Town Meeting voters approved \$109,000 to purchase the streetlights from National Grid and to convert them to LEDS. The town hired Pine Ridge Technologies (PRT) to install and maintain the LED lights. By the end of May 2016 approximately 90% of the town streetlights were converted to LED. The remaining lights will be converted over the summer of 2017.

This is the first year that we are including funding for Lake Singletary and Manchaug Pond in the town's budget. Both Lake Singletary Association and Manchaug Pond foundation do a fantastic job in maintaining two of the town's greatest treasures. We are committing \$5,000 to Lake Singletary Association and \$2,500

to the Manchaug Pond Foundation to assist them in their efforts to keep these lakes clean for the entire town. This will be an annual appropriation to the respective agencies.

I would like to thank the Board of Selectmen for the leadership and support over the past 8 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Administrator

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my seventeenth annual report as Town Clerk for the fiscal year ending June 30, 2016.

Vital Statistics for fiscal year 2016:

Births	54
Deaths	58
Marriages	32
Population	9481
Registered Voters	6956

FINANCIAL REPORT

Dog Licenses	\$ 21,030.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	4,195.45

Total Monies Collected	<hr/> \$ 25,225.45
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Respectfully submitted,
Laura J. Caruso
Town Clerk

Annual Town Meeting

October 19, 2015

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Nineteenth day of October, 2015 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 48 voters and 13 non-voters in attendance.

Kenneth Stuart, Town Moderator recognized Carl Licopoli and Mike Chizy for their many years of service to the Town.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 6 of the May 11, 2015 Annual Town Meeting by adjusting the following line items as follows:

Increase raise and appropriate revenue from state aid	\$ 12,715.00
Increase raise and appropriate from taxation	\$ 50,362.00
Reduce use of free cash	\$(35,562.00)
For a Total of	<u>\$ 27,515.00</u>

Increase Veterans Agent wages appropriation	\$ 1,500.00
Increase Public Buildings repair and maint. appropriation	\$ 10,552.00
Increase Tennis Court appropriation	\$ 7,054.00
Increase School appropriation	\$ 8,409.00
For a Total of	<u>\$ 27,515.00</u>

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This article is an adjustment of Article 6 from the May 11, 2015 Town meeting and addresses final state aid and new growth revenues and the appropriations thereof.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to transfer from the sum of \$281.56 from the FY2016 unemployment expense account to pay a prior year invoice as follows:

<u>Account</u>	<u>Amount</u>	<u>Prior year invoice</u>
01915-51700	\$ 281.56	2014 Unemployment invoice

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, which provides for the payment of invoices received after the fiscal year end close.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to raise and appropriate \$200,000 to the FY2016 long-term debt principal budget line item.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This article comes under debt exclusion and allows for paying off a bond resulting in a savings for the Town of approximately \$20,000 over a 3 year period.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7 of the May 12, 2014 Annual Town Meeting, by rescinding \$70,000 of the \$832,000 borrowing.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The final cost of the recently acquired fire truck and other capital equipment was less than the amount approved at the May 12, 2014 Town meeting.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to enter into an agreement for Payment-In-Lieu-Of-Taxes ("PILOT") pursuant to the provisions of G.L. c.59, §38H(b), and any other enabling legislation, for a sum certain, \$12,835.00, for a term of 25 years between the Town and Clean Energy Collection, LLC, or its affiliates, successors or assigns ("CEC"), for a solar facility to be installed, owned and operated by CEC on land located at 80 Worcester Providence Turnpike, shown on Assessors' Map 10 as Parcel 15, containing approximately 7 acres; and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This article authorizes the Board of Selectmen to proceed in approving a PILOT agreement related to a solar facility to be installed and operated by Clean Energy Collection, LLC.

ARTICLE 6

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section VI.I.—Common Driveways, by amending provision 15 and adding provision 17 as printed in the Warrant and to amend provision 12 to read as follows:

12. The **plan for the common driveway and the** deed to lots serviced by a common driveway shall contain a restriction that said **common** driveway shall remain private in perpetuity, no parking will be allowed on the common drive, and all roadway maintenance, snowplowing and rubbish collection shall be the land owner's responsibility. A copy of said recorded deeds shall be provided to the Board prior to issuance of a Building Permit for the homes located on said lots.

As printed in the Warrant:

15. **An occupancy permit for any structure accessed via the common driveway shall not be granted until the house numbers of the lots serviced by the common driveway shall be clearly posted on a single permanent post at both the street so as to be visible from both directions of travel, and are also posted on a permanent post at the point at which each private driveway splits in from the common driveway.**

17. **An occupancy permit for any structure accessed via the common driveway shall not be granted until the common driveway site work is 100% complete. In order to be considered complete, the design engineer must submit a stamped letter certifying the common driveway site work has been constructed as shown on the approved plans.**

The Planning Board voted to recommend that Town Meeting vote to approve this article retaining the provision that maintenance and status restrictions remain on all deeds and also be added to related plans 5-0-0. Commentary: Common drives serve up to three homes and are often relatively long with private drives extending further off the common drive. It is imperative that conditions like paving and cleared width and street numbering be 100% complete before an occupancy permit is granted. The Board feels it is prudent to make sure applicants understand before they even apply that they will not be able to move into their home until they have met all conditions of their approval. This also puts the Building Commissioner in a better position when applicants approach him with request to move in prematurely. Despite some inconvenience and cost in adjusting deeds, in accordance with the recommendation of Town Counsel, the Board reconsidered and retained the provision for maintenance, parking and continued private status on all related deeds as the Board agreed the deed is the best place to ensure this permanent provision transfers to future owners and is as obvious as possible.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee is in agreement with the recommendation from the Planning Board.

ARTICLE 7

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section VI.H.2. – Retreat Lots, by adding provision m. as printed in the Warrant:

As printed in the Warrant:

- m. **An occupancy permit for any structure on the retreat lot shall not be granted until all conditions of the special permit are 100% complete including driveway construction.**

The Planning Board voted to recommend that Town Meeting vote to approve this article 6-0-0. Commentary: Retreat lots often have very long driveways. It is imperative that conditions like paving and cleared width for these lots be 100% complete before an occupancy permit is granted. The Board feels it is prudent to make sure applicants understand before they even apply that they will not be able to move into their home until they have met all conditions of their approval. This also puts the Building Commissioner in a better position when applicants approach him with request to move in prematurely.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee is in agreement with the recommendation from the Planning Board

ARTICLE 8

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.C.–Wireless Communication Services District, by amending provision 3.f. as printed in the Warrant:

As printed in the Warrant:

- f. No facility or attached accessory antenna shall exceed ninety (90) feet in overall height as measured from ground level at the base of the facility, unless it shall be demonstrated to the satisfaction of the Board of Appeals that a taller structure is necessary for operation or co-location. In this event, the Zoning Board of Appeals may permit a taller facility, provided that it shall not permit the overall height of the facility or attached accessory antenna to exceed one hundred fifty ~~(150)~~ **ninety five (195)** feet.

The Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: The Special Permit process that all wireless facilities must go through limits all facilities to 90' high unless the applicant clearly proves a greater height is necessary for coverage. The Special Permit process will allow the Town to weed out facilities that do not truly need to be 195', while allowing those that truly need this additional height to move forward.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee is in agreement with the recommendation from the Planning Board.

ARTICLE 9

SPONSOR: David Lavallee

Voted unanimously to amend the Town of Sutton Zoning Map by re-zoning 1.2 acres from Rural Residential (R-1) to Business Highway (B-2) at 148 and 150 Boston Road and a portion of Route 146S as described in the Warrant:

As described in the Warrant:

Beginning at a point on the baseline of Boston Road which is a projection of the southwesterly line of the B-2 zone located on the southwesterly side of the Worcester Providence Turnpike (Rte 146):

Thence, southwesterly 200 feet ± by said baseline to a point that is the projection of the southwesterly property line of Parcel 80, Map 10 shown on the Town Assessors maps

Thence, northwesterly by said southwesterly property line projection 30 feet ± to the sideline of Boston Road

Thence, northwesterly by said southwesterly property line of Parcel 80, Map 10, 265 feet to a point

Thence, northeasterly by the northwesterly line of Parcel 80, Map 10 and extending 50 feet ± to a point on the southwesterly line of the existing B-2 zone on the southwesterly side of Rte 146 (Worcester Providence Turnpike)

Thence, southeasterly by said B-2 zone to the baseline of Boston Road, the point of beginning.
Consisting of 1.2 acres ±.

The Planning Board voted to recommend that Town Meeting vote to approve this article 6-0-0. Commentary: The Board felt re-zoning of the structures directly adjacent to Tony's that will also be across from the future Sutton Plaza Expansion is a more appropriate use of this land than

its current residential use. Additionally provisions exist within Site Plan Review to protect residential abutters to the north and west.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The Committee is in agreement with the recommendation from the Planning Board.

ARTICLE 10

SPONSOR: David Lavallee

Voted by a 2/3's vote to amend the Zoning Bylaw Section I.B. – Definitions, by amending the definition of 'Self Storage Facility' to read as follows:

Self Storage Facility – Structures consisting of climate controlled individual, small, self-contained units that are leased or owned for the storage of business, and household goods, automobiles, boats or contractor supplies; the majority of which self-storage units are accessed by means of no more than two primary entrances to the building. No more than ten percent (10%) of the total number of self-storage units on the site may be directly accessed from the outside of a building. The facility may consist of several buildings, however at least one must be multistory and no more than one may be single story. If the site contains a single story structure, all of its units shall be exterior access units and no more than 1/3 of the total exterior access units on the site may be contained in this single story building.

The Planning Board voted to recommend that Town Meeting vote to approve this article with an amendment to make it clear that the main building in these facilities is intended to be multi-story and the allowed one story building is intended to be much smaller and accessory in nature, and additionally to correct transposition errors including that these facilities are to be climate controlled per the vote at the Spring Town Meeting and an inadvertent omission in the last sentence 6-0-0. Commentary: Based on industry input and past storage requests, the Board felt it was appropriate to allow the possibility of a one story accessory structure at self-storage sites to accommodate valuable items such as RVs and boats, etc. but they feel it is important to ensure that the facility cannot become a single story only facility or a series of typical single story garage like units.

The Finance and Warrant Advisory Committee voted 7-0 to NOT recommend passage of this article. The Committee felt there was insufficient explanation as to the intent of the article. No one was present at our public hearing to articulate the need and the Planning Board proposed they would present an amendment that was not fully vetted at the time of the public hearing.

ARTICLE 11

SPONSOR: Kristen Cullen

No motion was made and the article was passed over to vote to amend the Zoning Bylaw to establish a Historic Village (HV) District with related use, size and signage criteria, adding bold text as follows:

Section II.A - Division into Districts:

Full Name	Short
Residential-Rural	R-1

Residential-Suburban	R-2
Village	V
Business-Highway	B-2
Industrial	I
Office and Light Industrial	OLI
Historic Village	HV

Section III.A.4. – Table of Use Regulations:

Table 1- Table of Use Regulations

	R-1	R-2	V	B-2	I	OLI	HV
A. RESIDENTIAL USES:							
1. One-family detached year-round or seasonal dwelling	P	P	P	-	-	-	P
2. Multifamily dwelling	-	S	S	-	-	-	S*
3. Accessory residential building such as tool shed, boat house, barn, playhouse, stables, private swimming pool and private detached garage for non-commercial vehicles	P	P	P	-	-	-	P
4. Family day care	P	P	P	-	-	-	-
5. Home occupation	P	P	P	-	-	-	P
6. Home business	S	S	S	-	-	-	S
7. Bed and breakfast facility	S	S	S	-	-	-	S
8. Open Space Residential Development	P	P	-	-	-	-	-
9. Traditional Neighborhood Development	-	S*	S*	-	-	-	S*
10. Condominium Development	S*	S*	-	-	-	-	-
11. Continued Care Retirement Communities	S*	S*	S*	S*	S*	S*	S
12. Accessory Apartment	S*	S*	S*	-	-	-	S*
B. COMMUNITY FACILITIES & INSTITUTIONAL USES:							
1. Church or other religious purpose, nonprofit educational facility, Town building except equipment garage	P	P	P	P	P	P	P
2. Recreational facility including country, hunting, fishing, tennis, health, or golf clubs, or day camp or other camp or athletic fields, membership club	S	S	S	S	S	S*	-
	R-1	R-2	V	B-2	I	OLI	HV
3. Cemetery	S	S	S	S	S	S*	-
4. Town equipment garage	S	-	-	S	P	P	-
5. Public utility except power plant or refuse facility	S	S	S	S	S	P	-
6. Power plant and refuse facility	-	-	-	-	S	S*	-
C. AGRICULTURAL AND OPEN LAND USES:							
1. Agriculture, horticulture, floriculture, or viticulture, provided <u>at least five acres</u> are so used. A farm stand may be maintained provided that the majority of products for sale, measured based on either gross sales dollars or volume, have been produced on the land.	P	P	P	P	P	P	-

2. When less than five acres are used for agriculture, horticulture, floriculture, or viticulture:										
a. Agriculture, horticulture, and floriculture, or viticulture	P	S	S	S	S	S*	S			
b. Temporary stand maintained during the harvest season of the primary crop for retail sale of agriculture or farm products produced primarily on the same premises	P	P	P	S	S	S*	P			
c. Year round stand for retail sale of agriculture or farm products produced primarily on the same premises	S	S	P	S	S	S*	P			
d. Raising and for keeping of livestock, horses and poultry, not including the raising of fur animals for commercial use	P	S	S	S	S	S*	S			
e. Raising of fur animals	S	-	-	-	S	-	-			
f. Commercial stables, provided all animals are enclosed within pens or other enclosures	S	-	-	-	S	-	-			
3. Year round or temporary stands for retail sale of agriculture or farm products not produced primarily on the same premises.	S	S	P	S	S	S*	S			
4. Veterinary office in which all animals are completely enclosed in pens or other structures	S	S	S	-	-	-	-			
D. OFFICE USES:										
1. Business and professional offices, including banks and monetary institutions	-	-	P	P	P	S*	P			
2. Drive-through windows at banks and monetary institutions and other offices	-	-	-	S*	S*	S*	-			
3. Free-standing automatic teller machines	-	-	S	P	P	P	-			
4. Planned Business Development (PBD)	-	-	-	S*	S*	S*	-			
5. Research and Development	-	-	S	S	P	S*	-			
				R-1	R-2	V	B-2	I	OLI	HV
E. RETAIL, TRADE AND SERVICE USES:										
1. Stores selling goods to the public	-	-	S*	S*	-	S*	S*			
2. Drive-through window for a pharmacy whether located in a free-standing pharmacy building or as part of a multi-use retail building	-	-	-	S*	-	S*	-			
3. Sales by vending machines located outside of a building or structure	-	-	S	S	S	-	-			
4. Restaurants	-	-	P	S	-	S*	-			
5. Restaurant, cafeteria, tea room or catering accessory to permitted or allowed main use *Tea Room is the only admissible eatery in the Historic Village District.	S	S	P	P	P	P	P			
6. Drive-through window for a restaurant, but only when a minimum of 1,000 s.f. is dedicated to the restaurant use.	-	-	-	S*	-	-	-			

7. Hotels and motels	-	-	S	P	S	S*	-
8. Personal service establishments	-	-	P	P	-	P	S*
9. Funeral home or mortuary establishment	S	S	P	-	-	-	-
10. Hospital or medical clinic	-	-	S	S	S	S*	-
10. Convalescent or nursing home	S	S	S	S	-	S*	-
11. Repair services for appliances, furniture, and other goods, except for vehicular and automotive repairs	-	-	P	S	-	S*	-
12. Motion picture establishment and amusement and recreation facilities	-	-	S	S	-	P	-
13. Educational establishments which are not non-profit	-	-	P	S	S	S*	-
14. Communications and television towers (does NOT include wireless communication facilities)	S	-	-	-	S	S	-
15. Wireless communications facility (refer to Section IV.H of this Bylaw)	-	-	-	S	S	S	-
16. Antique Shop (retail sale of antique furniture, artwork, collectible merchandise to the general public in a premises occupying less than 1,000 square feet)	S*	-	-	-	-	-	S*
17. Commercial Kennels	S	-	-	S	S	S*	-
18. Self Storage Facility	-	-	-	-	-	S*	-
19. Flower Shop	-	-	P	-	-	-	P
20. General Store	-	-	P	-	-	-	S*
21. Formula Business	-	-	S*	-	-	-	S*
F. VEHICULAR AND AUTOMOTIVE USES:							
1. Establishments selling new and/or used automobiles, trucks, motorcycles, trailers, construction equipment, or boats	-	-	-	-	-	-	-
2. Automotive repair, automobile services (not including a junk yard or open storage of abandoned automobiles and other vehicles)	-	-	S	S	P	-	-
3. Railroad and railway express service	-	-	S	P	P	P	-
4. Trucking services and warehousing	-	-	-	S	P	S*	-
	R-1	R-2	V	B-2	I	OLI	HV
5. Commercial Gas Station primarily for passenger vehicles	-	-	S	S	S	-	S
G. MANUFACTURING, PROCESSING, AND EARTH REMOVAL USES:							
1. Processing	-	-	-	-	P	S*	-
2. Manufacturing, wholesale trade, wholesale sales of construction material	-	-	S	S	P	S*	-
3. Landscape contractors, arborists, and building contractors	-	-	S*	S	P	S*	-
4. Research and development facilities	-	-	S	S	P	S*	-

5. Accessory (whether or not on the same parcel) scientific research and development	-	-	-	S	S	S*	-
6. Earth removal	-	S	-	S	P	S	-
7. Earth removal incidental to an approved subdivision, site plan, or duly issued building permit	P	P	P	P	P	P	-
8. Paving and other contractors' yards	-	-	-	-	P	-	-
9. Accessory uses	-	-	-	-	-	S*	-
H. RENEWABLE ENERGY RESOURCES							
1. Small Hydropower Installations	S*	S*	S*	S*	S*	S*	-
2. Small Wind Turbines	S*	S*	-	S*	S*	S*	-
3. Small Solar Photovoltaic Installations (less than 250 kW)	P	P	P	P	P	P	-
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kW+)	-	-	-	P	P	P	-
I. OTHER							
1. Use, Accessory	P	P	P	P	P	P	P

Section III.B.3 – Area, Height and Bulk Regulations (Tables 2 and 3):

Table 2 Table of Area Regulations (numbers refer to footnotes)						
District	Use	Minimum Required				
		Lots (1)		Yards (2-17)		
		Area (sq. ft.)	Width & Frontage (ft.)	Front (ft.)	Side (ft.)	Rear (ft.)
R-1	Any permitted structure or principal use	80,000	250	50	20	50
R-2	One family detached dwelling or other principal use					
	- Not serviced by water and sewer	60,000	175	40	15	40
	- Serviced by water or sewer	40,000	175	40	15	40
	- Serviced by water and sewer	20,000	135	40	15	40
	Multi-family dwelling serviced by municipal sewer	40,000	150	40	15	40
	Per additional unit (up to 3)	+3,000				

V	One family detached dwelling or any other principal use (except multi-family dwellings)	20,000	100	25	20	25
	Multi-family dwelling Per additional unit (up to 3)	40,000 +3,000	100	25	20	25
B-2	Hotel or motel - Per room	40,000 +2,000	200	50	20	40
	Any other permitted structure or principal use	40,000	200	50	20	50
I	Any permitted structure or principal use	40,000	200	50	20	50
OLI	Any permitted structure or principal use	80,000	200	50	20	50
HV	One family detached dwelling	20,000	100	25	20	25
	Multi-family dwelling Per additional unit (up to 5)	40,000 +3,000	100	25	20	25
	Any other permitted Structure or principal use	40,000	100	25	20	25

Table 3 Table of Height and Bulk Regulations							
	R-1	R-2	V	B-2	I	OLI	HV
Max bldg. height (ft.)	35	35	30	35	35	35	30
Max bldg. coverage of lot (covered area as % of total lot area)	10	20	50	50	50	*	50
Min habitable floor area per dwelling unit (sq. ft.)	768	768	768	NP	NP	--	768
Min open space (%)	--	--	10	25	40	--	10

Type of Sign	S.F. max	R1	R2	B2	V	I	OLI	HV
Professional or Name Signs	2.0	Y	Y	Y	Y	Y	Y	Y
Identification Signs for Estates, Residential Developments, Schools, Farms	20.0	Y	Y	Y	Y	Y	Y	Y

Freestanding Business-exterior illumination	75.0*	N	N	Y	Y	Y	Y	Y
Freestanding Business – internal illumination	50.0	N	N	Y	Y	Y	Y	N
Freestanding Multi-tenant	100.0*	N	N	Y	Y	Y	Y	Y
Projecting Signs	24.0	N	N	Y	Y	Y	Y	Y
Wall and Individual Letter	varies	N	N	Y	Y	Y	Y	Y
Temporary Real Estate Signs in residential districts	6.0	Y	Y	N	N	N	N	N
Temporary Real Estate Signs in other districts	20.0	N	N	Y	Y	Y	Y	Y
Other Temporary Signs	Varies	Y	Y	Y	Y	Y	Y	Y
Bed and Breakfast Signs and Home Business Signs	12.0	Y	Y	Y	Y	N	N	Y
Banners (no more than one at a time)	21.0	N	N	Y	Y	N	N	N

***Freestanding business signs in the Historic Village (HV) District shall be a maximum of 40 s.f. and freestanding multi-tenant signs shall be a maximum of 60 s.f.**

To add definitions for flower shop and general store and allow these uses in the HV and V districts as permitted and special permit uses, as follows:

General Store: A rural or small town store that carries a broad, but general line of merchandise, in a small space not to exceed one thousand (1000) square feet.

Flower Shop: A rural or small town retailer of primarily flowers and floral arrangements, but also carries assortment of ornamental plants, and gifts, in a small space not to exceed one thousand (1000) square feet.

To add formula business as a permitted and special permit use in the HV and V districts and establish specific regulations for formula business, as follows:

P. Formula Business

1. Purpose and Intent

The purpose of regulating the number, location, and visual features of a formula business in the Historic Village District is to maintain the unique, small scale, small-town character and quality of life for all Sutton residence by preserving the individuality and distinct appeal Suttons Historic Village district.

Suttons Historic Village District currently provides a mix of residence, unique businesses, architecture, signage, and small-scale rural ambiance.

2. Special Permit Granting Authority.

The Planning Board shall adopt Rules and Regulations consistent with the provisions of this bylaw and shall file a copy of said Rules and Regulations with the Town Clerk. Such rules shall address criteria for establishment of a formula business in Suttons Historic Village District.

3. Formula

The formula consist of a few factors; limiting the number of formula businesses will allow the Historic Village District avoid the proliferation of businesses that are homogenous, visually obstructive, and often have a high impact on infrastructure, will safeguard Sutton historic rural esthetic and will ensure that Sutton residents continue to have a quiet farm community.

The total number of formula businesses in the Sutton Historic Village District is limited to six (6), utilizing a maximum space of one thousand (1000) square feet for each unit. When the total is equal or greater than 6, no new formula businesses can be established until and unless an existing formula business closes, adapts so that it no longer qualifies as a formula business, or relocates outside of Suttons Historic Village District.

Additional criteria for establishment of a formula business in Suttons Historic District:

- a. The formula business is designed and operated in a manner that preserves the community's distinctive small-town character;
- b. The formula business contributes to the diversity of uses to assure a balanced mix of businesses available to service residents and visitors.
- c. The formula business use, together with the design and any improvements, is compatible with the existing architecture and unique aesthetic appearance of the Historic Village district;
- d. The formula business shall not increase the intensity of use on the site to a level that will adversely impact land uses in the area, pedestrian or motor vehicle traffic or public welfare

To rezone approximately 3.23 acres of land at 314 and 318 Boston Road from Rural Residential (R-1) to Historic Village (HV).

The Planning Board voted to recommend that Town Meeting vote to approve this article amended to allow the addition only of the definition of "Flower Shop" and to add this use to the Use Table as a part of Retail, Trade and Services Use: E16 "Antique Shop" that is allowed by Special Permit in the Rural Residential (R-1) District 6-0-0. Commentary: The Board applauds the petitioner's attempts to tackle an important and complicated issue. And while her efforts began in self-interest, they grew to encompass the very real issue that if the Town does not take proactive action to allow and preserve ongoing active use of certain structures in Sutton Center, these structures will succumb to nature and literally fall down and be lost, forever changing the face of Sutton Center. The Board has recommended this "stop gap" measure to possibly get The Brick Block building into more active use and repair as soon as possible, but have committed to bringing a more comprehensive re-zoning article to Spring Town Meeting to address the pressing issue of maintenance and more active use of structures in Sutton Center in a manner consistent with the current appearance and feel of the area. The Board encourages the participation of area land owners and other interested parties. The article as proposed in its

entirety is extremely complicated and needs more work before bringing it to Town Meeting for acceptance.

The Finance and Warrant Advisory Committee voted 6-0 with 1 abstention to NOT recommend passage of this article. The Committee felt this citizens' petition had not been fully studied. The recommendation from the Planning Board was to approve the article subject to an amendment that provided a "stop gap" measure that the Committee felt was not appropriate as it had an effect on the entire Town and not just Sutton Center. The Committee agreed with the Planning Board that Sutton Center needs a comprehensive zoning review and this article does not address that need.

Meeting was closed at 7:18 p.m.

Respectfully submitted,
Laura J. Caruso, Town Clerk

Presidential Primary Election

March 1, 2016

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Christine Hicks	Debra Jacques Christine Hicks
Checker	Davis Kiley Francis Roncone Nicholas Dame Maeve Pond	Carolyn Shannon Taylor Arthaud Angelina Deleo Marjorie Francone
Police	Christopher Green, Joshua Nunnemacher	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Michelle Saucier
Clerk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Bernice Plante	Joan Richard Carolyn Amaral Rebecca LeCouteur Michael Machado
Police	William Jacques, Lisa Sullivan	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner Dorothy Gravison Albert Petkus Sharyn Petkus	Gale Graves Barbara Concaugh Mary Senosk Marjorie Fisher
Police	Joseph Fortunato, Christopher Avey, Mark Giro	

DEMOCRAT	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>Presidential Pref</u>				
Blanks	0	0	0	0
Sanders, Bernie	241	261	275	777
O'Malley, Martin	2	1	3	6
Clinton, Hillary	211	169	197	577
De La Fuente, Roque	0	1	1	2
No pref	3	3	4	10
Write-Ins	2	1	2	5
TOTAL	459	436	482	1377
<u>State Comm Man</u>				
Blanks	160	113	153	426
Larkin, Francis	222	244	241	707
Tagliaferri, Kevin	77	77	84	238
Write-Ins	0	2	4	6
TOTAL	459	436	482	1377
<u>State Comm Woman</u>				
Blanks	151	123	144	418
Mosczyński, Lisa	307	311	334	952
Write-Ins	1	2	4	7
TOTAL	459	436	482	1377
<u>Town Committee</u>				
Blanks	302	281	341	924
Group	157	155	141	453
TOTAL	459	436	482	1377
<u>Town Committee</u>				
Blanks	5256	14450	16053	45759
Lopez, Enrique	177	173	171	521
Lopez, Maria	186	180	193	559
Cushner, Geoffrey	193	211	184	588
Graff, Ann Marie	251	242	265	758
Write-Ins	2	4	4	10
TOTAL	16065	15260	16870	48195

REPUBLICAN	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>Presidential Pref</u>				
Blanks	0	1	0	1
Gilmore, Jim	0	1	1	2
Trump, Donald	283	308	227	818
Cruz, Ted	69	59	45	173
Pataki, George	0	1	0	1
Carson, Ben	9	20	17	46
Huckabee, Mike	2	0	1	3
Paul, Rand	3	3	0	6
Fiorina, Carly	3	0	3	6
Santorum, Rick	0	1	0	1
Christie, Chris	1	0	2	3
Rubio, Marco	108	92	106	306
Bush, Jeb	1	7	5	13

Kasich, John	90	48	92	230
<u>Pref. Pref.(cont.)</u>	Precinct One	Precinct Two	Precinct Three	TOTAL
No Pref	2	3	2	7
Write-Ins	0	1	2	3
TOTAL	571	545	503	1619
<u>State Comm Man</u>				
Blanks	113	100	94	307
Potaski, Michael	179	222	199	600
Chamberland, Ryan	276	220	208	704
Write-Ins	3	3	2	8
TOTAL	571	545	503	1619
<u>State Comm Woman</u>				
Blanks	79	78	62	219
Roy, Kimberly	434	412	379	1225
Modica, Jennifer	56	53	60	169
Write-Ins	2	2	2	6
TOTAL	571	545	503	1619
<u>Town Committee</u>				
Blanks	19872	19055	17589	56510
Copeland, Andrew	6	1	1	8
Copeland, Carl	9	1	1	11
Corsak, Irma	8	1	1	10
Creamer, Mark	8	1	1	10
Fattman, Ann	9	1	1	11
Fattman, Anthony	9	1	1	11
Fattman, Donald	9	1	1	11
Kneeland, Irene	9	1	1	11
Kneeland, Robert	9	1	1	11
Kotseas, Cosette	8	1	1	10
Kotseas Sr., John	8	1	1	10
Limanek, Jesse	8	1	1	10
Stuart, David	8	1	1	10
all others	5	7	3	15
TOTAL	19985	19075	17605	56665

GREEN	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>Presidential Pref</u>				
Blanks	0	0	0	0
Curry, Sedinam	0	0	0	0
Stein, Jill	0	2	0	2
Kreml, William	0	0	0	0
Mesplay, Kent	0	0	0	0
Cherney, Darryl	0	0	0	0
No Pref	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	2	0	2
<u>State Comm Man</u>				
Blanks	0	1	0	1
Write-Ins	0	1	0	1
TOTAL	0	2	0	2

	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>State Comm Woman</u>				
Blanks	0	1	0	1
Write-Ins	0	1	0	1
TOTAL	0	2	0	2
<u>Town Committee</u>				
Blanks	0	20	0	20
Write-Ins	0	0	0	0
TOTAL	0	20	0	20
 United Ind. Party				
<u>Presidential Pref</u>				
Blanks	0	0	0	0
No Pref	0	0	0	0
Write-Ins	0	2	0	2
TOTAL	0	2	0	2
<u>State Comm Man</u>				
Blanks	0	2	0	2
Write-Ins	0	0	0	0
TOTAL	0	2	0	2
<u>State Comm Woman</u>				
Blanks	0	2	0	2
Write-Ins	0	0	0	0
TOTAL	0	2	0	2
<u>Town Committee</u>				
Blanks	0	20	0	20
Write-Ins	0	0	0	0
TOTAL	0	20	0	20

Respectfully Submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING

May 9, 2016

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Ninth day of May, 2016 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 89 voters and 13 non-voters in attendance.

The Counters were:

Carl Licopoli, Robert Nunnemacher, Dennis Towle,

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is a customary article to accept the various reports from the Town Officers and Committees.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4**SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2017:

Salary and Wages	\$212,214
Operation and Maintenance	<u>\$515,167</u>
For a total of	\$727,381

And as funding therefor, that the Town vote to raise the \$727,381 as follows:

User Fees and Connection Fees	\$ 727,381
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The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Sewer Department budget.

ARTICLE 5**SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2017:

Salary and Wages	\$ 45,352
Operation and Maintenance	<u>\$ 98,275</u>
For a total of	\$143,627

And as funding therefor, that the Town raise the \$143,627 as follows:

User Fees	\$ 143,627
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The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Transfer Station budget.

ARTICLE 6**SPONSOR: Board of Selectmen**

Voted unanimously to fund the operating budget for the fiscal year 2017 period in the following manner:

General Government:	\$ 1,473,754
Public Safety:	\$ 2,440,324
Education:	\$ 16,172,300
Public Works:	\$ 847,635
Health and Human Services:	\$ 318,809
Recreation and Culture:	\$ 232,203
Debt & Interest:	\$ 3,922,295
Insurance & Employee Benefits:	\$ 4,181,702
Transfer to Capital Stabilization Fund	\$ 593,210

For a Total of: **\$ 30,182,232**

And that the article be funded in the following manner:

Raise & Appropriate the amount	\$ 29,339,068
A Transfer from Free Cash	\$ 100,000
A Transfer From Capital Stabilization Fund	\$ 609,980
A Transfer from Other Reserves	\$ 21,445
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575

For a Total of: **\$ 30,182,232**

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Fiscal 2017 budget. The budget reflects a continued emphasis on financial sustainability through the reduction in the use of one-time revenues.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to appropriate the sum of \$834,500 for the following purposes and in the respective amounts below relating to the fiscal 2017 Capital Plan:

<u>Department</u>	<u>Purpose</u>	<u>Amount</u>	<u>Source</u>
TRANSFER STA.	Container Replacements	\$ 20,000	Transfer Sta. Ret. Earnings
POLICE	Mobile Data Terminals	10,000	Free Cash
POLICE	Police Cruisers	75,000	Free Cash
SCHOOL	Building Security	30,000	Free Cash
SCHOOL	ES/ELC Driveway Repair	200,000	Borrowing
SCHOOL	Technology computers	66,000	Free Cash
SCHOOL	Wheelchair Lift-ELC Auditorium	22,000	Free Cash
SCHOOL	Replace ES Cafeteria Cooler	40,000	Free Cash
TOWN ADMN.	Rufus Putnam Roof	20,000	Free Cash
TOWN ADMN.	Computer Equipment	15,000	Free Cash
FIRE	Replace Forestry 1	90,000	Free Cash
HIGHWAY	Sander Body & Plow for Dump Truck #7	48,000	Free Cash
HIGHWAY	Dump Body Truck #16	18,500	Free Cash
ASSESSORS	Cyclical Revaluation	180,000	Free Cash

FOR A TOTAL OF **\$ 834,500**

And to meet this appropriation, transfer the sum of \$614,500 from Free Cash, transfer the sum of \$20,000 from Transfer Station Retained Earnings and borrow the sum of \$200,000 and authorize the Treasurer with the approval of the Board of Selectmen to issue bonds and notes therefor; that the Board of Selectmen are authorized to take any other action to carry out these projects; and that any

unspent items from this Capital Plan appropriated from Free Cash be returned to the Capital Stabilization Plan for future appropriation.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the Fiscal 2017 Capital Plan and an integral part of the Town's budget.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted unanimously to transfer the sum of \$33,000 from free cash, \$20,000 from the fiscal 2016 Unemployment Account (01913-51700), and \$60,000 from the fiscal 2016 Gasoline Account (01138-54810) for a total of \$113,000, as follows:

\$75,000 to the fiscal 2016 Snow & Ice Account (01423-55300)

\$18,000 to the fiscal 2016 Veterans Benefits Account (01543-57700), and

\$20,000 to the fiscal 2016 Health Insurance Account (01900-51700).

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This article allows for the transfer from available funds to cover deficits that arose during the fiscal year, i.e.: snow/ice.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to transfer \$75,000 from free cash to the General Stabilization Fund.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The transfer of \$75,000 to the Stabilization Fund is in accordance with the goal of funding the Stabilization Fund at 8% of the operating budget (net of debt exclusion).

ARTICLE 10

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. Chapter 90 funds provide state aid road and highway projects. This article allows the Town to proceed with the expenditures while awaiting State reimbursement.

ARTICLE 11

SPONSOR: Board of Selectmen

Voted unanimously pursuant to G.L. c.40, §5B to create a special purpose stabilization fund to be known as Special Education Tuition Stabilization Fund for the purpose of setting aside funds for future special education costs; and further, to transfer from Free Cash the sum of \$200,000 to said fund.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Special Education Tuition Stabilization Fund is intended to provide funding for unanticipated and unbudgeted special education tuition costs that arise after the adoption of the School Department

budget. The town is obligated to pay these tuition expenses and the Fund will allow for the payment of these expenses while minimizing offsetting budget cuts in the School Department operating budget.

ARTICLE 12

SPONSOR: Board of Selectmen

Voted unanimously to re-authorize the following revolving fund accounts under M.G.L. Chapter 44 Section 53E ½ for the fiscal year beginning July 1, 2016 as printed in the warrant.

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND	SPENDING LIMIT	DISPOSITION OF PRIOR FISCAL YEAR FUND BALANCE	RESTRICTION S/ COMMENTS
Planning Board	Applicant Receipts	Planning Board	Professional Services & Advertising	\$75,000	Encumber	None
Conservation Application Fees	Applicant Fees	Conservation Commission	Wetlands & Riverfront District Regulations Enforcement, including salaries & expenses.	\$15,000	Encumber	None
Fire Department Revolving	Hazmat incidents	Fire Department	Wages and expenses	\$ 50,000	Encumber	None
Public Shade Tree Revolving	Payments for Service, fines/penalties	Planning Department	Tree maintenance and/or replacement	\$ 50,000	Encumber	None
Board of Health	Intermunicipal Agreements	Administration	Public Health Nurse	\$50,000	Available for Expenditure	None
Cable Access	Cable access fees	Cable Department	Cable operations	\$100,000	Encumber	None

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Town's Section 53 E ½ revolving funds.

ARTICLE 13

SPONSOR: Board of Selectmen

Voted unanimously to authorize the following revolving fund account in accordance with M.G.L. Chapter 44 Section 53 E ½ , for Board of Health Professional Services as printed in the warrant.

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND	SPENDING LIMIT	DISPOSITION OF PRIOR FISCAL YEAR FUND BALANCE	RESTRICTION S/ COMMENTS
Board of Health	Inspection fees based upon square footage	Board of Health	Professional Services	\$50,000	Encumber	None

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This is a new article specific to the Board of Health for their inspections of buildings over a certain size and requires a separate vote. Once approved it will be added to the annual authorization of the Town's Section 53 E ½ revolving funds.

ARTICLE 14

SPONSOR: Conservation Commission

Voted unanimously to amend the General Bylaws, Bylaw #12 Wetlands Protection, Section 12-12 Enforcement, deleting subparagraph F. in its entirety, amending subparagraph G, by deleting strike through text and adding bold text and re-lettering as appropriate, as printed in the warrant.

As printed in the warrant:

~~F. Any person who violates any provision of this Bylaw, regulation thereunder, or permits or administrative orders issued thereunder, may be punished by a fine of not more than \$300, beginning, at the Commission's discretion, on the Day of Discovery. Each day or portion thereof during which a violation continues, or unauthorized fill remains in place, shall constitute a separate offense, and each provision of the Bylaw, regulations, permit or order violated shall constitute a separate offense. Fines may end when a written plan to Restore the affected area has been presented or accepted by the Commission, or an application for Permit received.~~

~~G F. Non-criminal disposition- In addition to the procedures for enforcement as described above, the provisions of this Bylaw may also be enforced by non-criminal complaint pursuant to the provisions of MGL c.40, §21D and Section 19.2.2 of the Town General Bylaws. The enforcement agent shall be the conservation agent or designee (e.g. Conservation Commissioner or consultant to the Commission) or police officer. The penalty for violation of any provision of this Bylaw shall be \$300 for the Day of Discovery, and each day the violation continues pursuant to subsection F above.~~

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The committee concurred with the Conservation Committee recommendation as this is a clean-up of the language voted in the last Town meeting.

ARTICLE 15

SPONSOR: Board of Selectmen

Voted unanimously to approve Article 15 as printed in the warrant and to appropriate the sum of \$306,521 for such purposes, which sum shall be added to \$100,000 provided to the Town by the Department of Conservation and Recreation for this project, to fund the total project cost of \$406,521, and, as funding therefor, to transfer the sum of \$127,818 from the Marion's Camp Maintenance Revolving Account (T1109) and the sum of \$28,703 from the Goddard Lodge appropriation voted under Article 7 of the May 12, 2014 Annual Town Meeting, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$150,000 in accordance with the provisions of G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes of the Town therefor; provided, however the amount to be borrowed hereunder shall be reduced by the amount of grants or reimbursements received for such purposes, including a state Land and Water Conservation Fund (LWCF) grant in the amount of \$150,000 and any other state or federal funds that may be received prior to such borrowing, and to authorize the Board of Selectmen to accept and expend such funds for the purposes of this article; and further, that the funds appropriated hereunder shall not be expended unless and until the Town receives, or is allocated for purposes of G.L. c.44, §6A, a LWCF Grant and/or appropriation in the state budget specifically for the purposes (As printed in the Warrant) of improving, renovating, preserving, rehabilitating and/or restoring the Town-owned parcel of land located at 30 Tuttle Road, known as Marion's Camp and described in a deed recorded with the Worcester South District Registry of Deeds in Book 12545, Page 291, and any buildings and/or

recreational facilities thereon, including, without limitation, renovating Goddard Lodge and the lakeside trail, establishing a new woodland trail system, and all other incidental and related expenses, and to transfer the care, custody and control of said property from the Board of Selectmen for the purposes for which it is held to the Board of Selectmen, acting in its capacity as the Board of Park Commissioners, for public park, active recreation and playground purposes in accordance with the provisions of G.L. c. 45, Section 3, as amended, and further to dedicate said property to public park, active recreation and playground purposes forever, and to authorize the Board of Park Commissioners and its designees to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the Land and Water Conservation Fund Act (P.L. 88-578, 78 Stat 897) and/or others in any way connected with the scope of this article and accept funds therefrom and any other gifts and/or grants therefor, and to enter into any and all agreements and execute any and all instruments as may be necessary or convenient to undertake the purposes of the article.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The committee concurs with the recommendations of the Planning Board that this article be approved contingent upon receipt of the grant from the Water Conservation Fund.

ARTICLE 16

SPONSOR: Planning Board

Voted unanimously to accept as a public town way the roadway known as Virginia Avenue, as it has been heretofore laid out by the Board of Selectmen and shown on the plan entitled "Cornerstone Estates Definitive Subdivision in Sutton, Mass.", dated November 7, 1997, prepared by Lavallee Brothers, Inc., and recorded with the Worcester District Registry of Deeds in Plan Book 724, Plan 59, said plan and the legal description of said layout having been placed on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, such interests in land as are necessary to allow for the use and maintenance of said way for all purposes for which public ways are used in the Town of Sutton and any access drainage, utility or other easements related thereto.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The committee concurs with the recommendations of the Planning Board.

ARTICLE 17

SPONSOR: Michael McGovern

Voted unanimously to indefinitely postpone action on this article to amend the General Bylaws be deleting in its entirety Bylaw 12. Wetlands Protection and replace it with a new Bylaw 12. Wetlands Protection as follows:

Bylaw 12. Wetlands Protection

SECTION 1: PURPOSE

The purpose of this Bylaw is to protect the floodplains, wetlands and related water resources, riverfront areas and adjoining land areas in the Town of Sutton by prior review and control of activities deemed to have a significant effect upon wetland or resource area values, including, but not limited to, the following: public or private water supply, ground water, water quality, flood control, sedimentation and erosion control, storm damage prevention and flowage, water pollution control, wildlife and wildlife habitats, fisheries, fish and shellfish habitats, rare plant and

animal species, agriculture, aquaculture and recreation values deemed important to the community (collectively, the "wetland values protected by the bylaw"). This bylaw is adopted under authority of Section 6, Article 89 of the Amendments to the Massachusetts Constitution, known as the Home Rule Amendment, and General Laws Chapter 40, Section 21.

All of the procedures and requirements set forth in the Wetlands Protection Regulations of 310 CMR 10.00 et. seq. are hereby incorporated and made a part of these regulations except where they differ from or depart from these regulations. Where these regulations differ from or depart from the state regulations, the more restrictive regulations shall apply. The applicant shall first address the regulations at 310 CMR 10.00 ET. seq. and then supplement them with the Sutton Wetlands Regulations.

Unless otherwise indicated in the bylaw or these regulations, definitions, timeframes, forms and procedures shall be the same as stated in the Massachusetts Wetlands Protection Act.

The Commission, its agents, officers and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys or sampling as the Commission deems necessary, subject to the constitutions and laws of the United States and the Commonwealth.

SECTION 2: JURISDICTION RESOURCE AREAS

Except as permitted by the Sutton Conservation Commission or as otherwise provided in this bylaw, no person shall commence to remove fill, dredge, degrade, discharge into, alter or build upon the following resource areas: freshwater wetlands, marshes, wet meadows, bogs, swamps, vernal pools, banks, reservoirs, lakes, ponds of any size, beaches, lands under water bodies, lands subject to flooding or inundation by ground water or surface water, any land bordering thereon. Bordering in this context shall mean either the greater of the following:

- 100 feet horizontally lateral from the bank of any freshwater wetlands, marshes, wet meadows, bogs, swamps, vernal pools, banks, reservoirs, lakes, ponds, and beaches
- 200 feet horizontally lateral from the mean annual high water elevation of any perennial stream or river

In addition, it is the policy of the Commission to advise applicants on these non-regulated wetland resource areas:

- A. intermittent streams up gradient of wetland Resource Areas
- B. isolated land subject to flooding below 310 CMR 10.57 size thresholds
- C. isolated wetlands less than 5,000 sq. ft.

The Commission will make every effort to identify these areas at the site, will recommend locating them on the plans, will encourage applicants to avoid impacts to these areas, and will suggest possible measures to mitigate unavoidable impacts with respect to drainage and flood control.

Buffer Zone

Development proposed in the Buffer Zone can negatively impact the abutting Resource areas(s). Negative impacts, both from the "construction" and "use" phase of the project can include erosion, siltation, loss of pollution attenuation, loss of groundwater recharge, reduced water quality and loss of wildlife habitat. A 25 foot strip of continuous, undisturbed, indigenous vegetative cover along the Resource Area boundary within the 100 foot Buffer Zone shall be maintained, where practicable, in order to protect water quality, improve water recharge, reduce erosion and pollution to the adjacent wetland resource areas, and provide wildlife habitat. Nothing herein shall preclude the maintenance of an existing structure located within the buffer zone. The Conservation Commission may allow activities upon an express determination that the applicant has made a clear and convincing showing that the proposed work in the buffer zone and its natural and consequential impacts and effects will not adversely affect the wetland values.

SECTION 3: CONDITIONAL EXCEPTIONS

The Order of Conditions and application required by this bylaw shall not be required for maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph, and other telecommunication services

provided that written notice has been given to the Commission prior to the commencement of any work, and provided that the work conforms to construction standards herein.

AGRICULTURAL WORK

Any agricultural activity as defined by the Farm Assessment Act, MGL Chapter 61A, exempt from the provisions of the Wetlands Protection Act, MGL c. 131, s. 40, MGL c. 128 s.1A and from the Wetlands Protection Regulations 310 CMR 10.00 (normal maintenance or improvement of land in agricultural use) will also be exempt under the Sutton Bylaws.

Additionally, any agricultural activity as defined by the Farm Assessment Act, MGL Chapter 61A and on land not under the jurisdiction of the Mass Wetlands Protection Act and implementing regulations (310 CMR 10.00) will be exempt from all local jurisdiction. The application and Order of Conditions required by this bylaw shall not be required for work performed for normal maintenance or improvement of land.

EMERGENCY WORK

The application and permit required by this bylaw shall not be required for emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof, provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project, a permit application shall be filed with the Commission for review. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a Public Hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

WAIVERS FROM RULES AND REGULATIONS

Strict compliance with this bylaw may be waived when, in the judgment of the Commission, such action is in the public interest, and is consistent with the intent and purpose of the Bylaw. Any request for a waiver must be submitted to the Commission in writing stating why a waiver is desired or needed, is in the public benefit, and is consistent with the intent and purpose of the Wetlands Protection Act and this Bylaw. The Waiver(s) shall be presented at the time of filing.

SECTION 4: ADVICE FROM TOWN STAFF

Any advice, opinion, or information given to an Applicant by a Commission member, or by any agency, officer, or employee of the Town, shall be considered advisory only, and not binding on the Commission.

Any person who is proposing to undertake an activity and desires to know what is required of them may arrange a preliminary discussion by contacting the Conservation Office and arranging a time for consultation.

SECTION 5: FEES/ FEE SCHEDULE

In addition to the Wetlands Protection Act (General Laws Chapter 141, Section 40 and Regulations 310 CMR 10.00 et. seq.) filing fees, the applicant shall submit a Site Evaluation Fee of \$150.00 with submission of a Request for Determination of Applicability and/or a Notice of Intent. Fees are payable at the time of application and are non-refundable.

The Conservation Commission shall use such fees to implement this bylaw, the regulations promulgated hereunder, and any policies developed by the Conservation Commission, including but not limited to the employment of a Conservation Consultant. The responsibilities of the Conservation Consultant may include, but are not limited to: review of resource areas, performing site visits, briefing the Conservation Commission, serving as liaison between the Conservation Commission, applicants, abutters, consultants and other interested parties, drafting Determinations of Applicability and Orders of Conditions, verifying implementation of erosion control measures, facilitating Public

Hearings, reviewing requests for certificates of compliance and enforcing the provisions of this Article, the regulations promulgated hereunder, and the policies developed by the Conservation Commission.

The Conservation Commission may waive the filing fee for a Notice of Intent application or a Request for Determination of Applicability filed by a government agency.

Wetland Consultant Fees

In order to enforce the regulations promulgated hereunder, and the policies developed by the Conservation Commission to the extent consistent with Ch. 44, Section 53G of the M.G.L. and any other law pertaining thereto, or at any point during the review of an application until a Certificate of Compliance is issued, the Conservation Commission may find that the assistance of outside consultants is warranted due to the size, scale or complexity of a proposed project or because the project may have a significant effect upon the values the Conservation Commission is authorized to protect. The exercise of discretion by the Commission in making its determination to require the payment of a consultant fee shall be based upon its reasonable finding that additional information acquirable only through outside consultants would be necessary for the making of an objective decision.

In such instances where Consulting fees are required, the Commission shall notify the Applicant of this need and shall provide the opportunity for the application to be amended or withdrawn. Should an Applicant choose to proceed, the Commission shall require the Applicant to pay the fees for these consulting services. The consultant services may include, but shall not be limited to, ascertaining the extent of the Conservation Commission's jurisdiction, analyzing resource area functions and values, evaluating wildlife habitat, analyzing hydro geologic and drainage conditions, providing assistance during appeal or litigation, researching environmental or land use law, and inspecting work to insure compliance. The Commission shall return any unused portion of the consultant fee to the applicant unless the Commission decides at a public meeting that other action is necessary.

Outside consultants shall be chosen by the Commission. Any applicant aggrieved by the imposition of, or size of the consultant fee, or any act related thereto, may appeal to the Board of Selectmen, in accordance with the provisions of the MGL c.44 s.53G. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum required qualifications. The standard of qualification shall consist of Massachusetts certification or license in the field at issue or references mutually acceptable to the Commission and the applicant, showing expertise and experience in the field at issue. The required time limit for action upon an application by the Commission shall be extended by the duration of the administrative appeal.

SECTION 6: FILING REQUIREMENTS AND PROCEDURES

Timeframes for Submission of Documentation

In order to insure adequate and proper review by the Commission, staff and the public, all permit application documentation -- including forms, narrative descriptions, plans, maps, tables, charts, reports, etc. -- must be submitted to the Conservation Commission no later than fourteen calendar days prior to the scheduled Public Hearing, or its continuation. Documentation submitted by the Applicant thirteen calendar days or less before the public hearing may be excluded from said hearing or held for discussion at a subsequently scheduled hearing. Submission of material by the Applicant thirteen calendar days or less before the Public Hearing will constitute a constructive request by the Applicant for a continuation of the hearing if, in the opinion of the Commission, the Commission, staff or public has not had adequate or sufficient time to properly consider said material.

Request for Determination of Applicability Wetlands Protection Act Form 1

The Request for Determination of Applicability shall include sufficient information to enable the Commission or its consultant to find and view the area and to determine whether the proposed project will alter an Area Subject To Protection. The information shall include, at a minimum: Form 1 (Wetland Protection Act, M.G.L. Chapter 131, s. 40); Such Plans, prepared and stamped by a Registered Professional Engineer and Registered Professional Land Surveyor, as are needed to locate and inspect the area and to determine whether the proposed work may significantly alter an Area Subject To Protection. The requirement that Plans be stamped by a registered professional engineer and registered professional land surveyor may be waived by the Commission or its agent if it is deemed unnecessary. These Plans shall show:

- All Wetlands that are within 100 feet of the edge of Activity;
- Riverfront Areas
- Wetland Protection Setbacks
- The 100 foot Buffer Zone;
- Erosion and sedimentation control/prevention devices and method of maintenance;
- The edge of disturbance, if different from the erosion control/prevention devices;
- Location of stockpiled materials, if any.

The Request for Determination of Applicability shall be sent by certified mail or hand-delivered to the Sutton Conservation Commission. If necessary, the Commission and/or its agent may require that additional information be submitted to aid in the evaluation. If all data required by the Commission and/or its agent is not received, the filing shall not be considered complete, a Public Meeting shall not be scheduled and the Applicant shall be notified.

It is the responsibility of the Conservation Commission to advertise the Public Meeting Notice in a newspaper of general circulation in the municipality no less than 7 calendar days prior to the Public Meeting.

At the Public Meeting, the Commission will determine:

- Positively: that the area or Activity is subject to the jurisdiction of the WPA and Commission and requires the filing of a Notice of Intent; or
- Negatively: that the area or Activity is not subject to the jurisdiction of the Commission, or that the interests protected by the WPA and Bylaw are fully protected by the project as proposed.

Notice of Intent Wetlands Protection Act Form 3

Written or typed Wetlands Protection Act Notice of Intent applications shall be filed with the Commission to perform Activities regulated by the Wetlands Protection Act or the Bylaw affecting Resource Areas. The application shall include such information and plans as are deemed necessary by the Commission to describe proposed Activities and their effects on Areas Subject to Protection. No Activities shall commence prior to issuance of a file number by the Massachusetts Department of Environmental Protection, receipt and recording of the Order of Conditions issued. When a person filing is other than the owner, the Applicant shall provide all forms, plans, and meeting notices to the owner by hand delivery or Certified Mail.

The filing shall at a minimum include:

- Two copies of the Wetlands Protection Act Form 3 (Notice of Intent);
- Such plans and specifications as are required of an Applicant under the Wetlands Protection Act as specified in the regulations including:
 - o all Wetlands within one hundred (100) feet of the edge of Activity shall be marked with flagging tape, which will correspond to the edge of Wetlands indicated on the plans
 - o placement of siltation control devices
 - o locations of fill storage and spoils area (if requested), subject to the approval of the Commission
- The applicant shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the permit application will not have unacceptable significant or cumulative effect upon the resource area values protected by this bylaw. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny an Order of Conditions.
- List of Abutters certified by the Sutton Board of Assessors
- Signed green cards and Certified Mail Receipts for unclaimed/unreturned green cards, or certificates of mailing. If proof of said notification is not presented to the Commission, the Public Hearing shall not be opened.
- Detailed sequence of construction
- Detailed plan of Wetland Replication or restoration if the project proposes a Wetland Alteration
- Payment of State and Local fees

SECTION 7 – PUBLIC HEARINGS, PERMITS AND CONDITIONS

Public Hearing

The Commission shall have the authority to continue the Public Hearing to a date announced at the Hearing; for reasons stated at the Hearing, which may include receipt of additional information from the applicant or others, deemed necessary by the Commission in its discretion, or comments and recommendations of Town Board and Officials. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

Orders of Conditions Wetlands Protection Act Form 5

If the Commission, after a Public Hearing, determines that the activities which are subject to the permit application or the land and water uses which will result are likely to have a significant individual or cumulative effect upon the resource area values, the Commission, within 21 days of the close of the hearing, shall issue or deny an Order of Conditions for the activities requested. If it issues an Order of Conditions, the Commission shall impose conditions which are deemed necessary or desirable to protect those values, and all activities shall be done in accordance with those conditions. The Commission shall take into account the cumulative adverse effects of loss, degradation, isolation, and replication of protected resource areas throughout the community and the watershed, resulting from past activities permitted and exempt, and foreseeable future activities.

To prevent wetlands loss, the Commission shall require applicants to avoid wetlands alteration wherever feasible, shall minimize wetlands alteration and where alteration is unavoidable, and shall require full mitigation. The Commission may authorize or require replication of wetlands as a form of mitigation, but only with adequate security, professional design, and monitoring to assure success, because of the high likelihood of failure of replication.

Posting of DEP file number, hay bales, silt fence and filings pit, as required by the Conservation Commission shall be in place prior to commencement of any work.

For good cause, the Commission may revoke or modify an Order of Conditions issued after Public Notice and Public Hearing, and written notice to the holder of the Order of Conditions.

An Order of Conditions shall expire three years from the date of issuance. Any Order of Conditions may be renewed twice for an additional one to three year period, provided that a request for a renewal is received in writing by the Commission prior to expiration. An Order of Conditions may contain requirements which shall be enforceable for a stated number of years, indefinitely, or until permanent protection is in place, and shall apply to all owners of the land.

EXTENSIONS Form 8 – Extension Permit for Order of Conditions

The Commission may extend an Order of Conditions twice for a period of one to three years for each extension. Written requests for an Extension shall be made not less than thirty days prior to the expiration of said Order of Conditions.

The Commission may deny a request for Extension under the following circumstances:

- Where no work has begun on the project, except where such failure is due to unavoidable delay, such as appeals in obtaining other necessary permits;
- Where new information, not available at the time of original permanent filing, has become available and indicates the Order of Conditions is insufficient to protect the Areas Subject to Protection;

CERTIFICATES OF COMPLIANCE

- A request for a Certificate of Compliance shall be made in writing on the appropriate form to the Commission (Form 8A).
- Prior to issuance of the Certificate of Compliance, a site inspection shall be made by the Commission and/or its agent.

- If the Commission determines after review and inspection that the work has not been done in compliance with the Order, it shall refuse to issue the Certificate of Compliance and specify the reasons for denial in writing to the Applicant.
- If the Certificate of Compliance does not apply to all work regulated by the Order of Conditions, it shall state to what portions of the Work it applies.
- The Certificate of Compliance, if issued, shall be recorded by the Applicant at the Registry of Deeds.

SECTION 8 – VIOLATIONS AND ENFORCEMENT

No person shall remove, fill, dredge, build upon, degrade, or otherwise alter protected resource areas, or cause, suffer, or allow such activity, or leave in place unauthorized fill; or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued.

Identification of Violations

Violations are identified by three primary means: observations by the Conservation Commissioners, Conservation Consultant and citizens. Reports of violations are always confidential; Commissioners and staff may not reveal the source of any report of possible violations.

When possible violations are reported, a Commissioner or the Wetland Consultant will determine whether a violation exists and if an Enforcement Order is necessary. The Wetland Consultant may consult with the Commission Chairman and other members as necessary, but if time or other constraints exist, may proceed employing best judgment. Any Enforcement Order issued by any individual must be ratified by the Commission at a public meeting.

Violations

If a Commissioner or the Wetland Consultant confirms or strongly suspects a violation, an Enforcement Order will be issued. Enforcement Orders will direct the property owners and contractors to (1) stop work, (2) identify resource areas on the site, (3) install erosion controls, and (4) meet with the commission to discuss the violation.

If a wetland line has been previously approved by the Commission, its location will be the basis for evaluation of the Violation. If a wetland line has not been established or approved by the Commission, then the Commission or Enforcement Order may require the owner, developer, and contractor to employ a wetland scientist to identify wetland resource areas with flagging within a time frame not longer than two weeks from the date of the Enforcement Order. All Enforcement Orders will be maintained in the Conservation database and placed on file.

At the subsequent meeting, the Commission will consider the following aspects of the violation:

- Value of the area to the statutory interests
- Harm of the damage
- Immediacy of the harm
- Value of restoration
- Feasibility of restoration
- Potential legal outcomes
- Potential financial burden to the Town of Sutton

The Commission shall have authority to enforce its regulations and permits by the issuance of Enforcement Orders, administrative orders and the initiation of civil and criminal court actions. Any person who violates the provisions may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, fined, or both. The enforcing officers in the non-criminal disposition procedure shall be members of the Conservation Commission or its agents.

Upon request of the Commission, the Town Administrator and the Town Counsel shall take legal action for enforcement under civil law. Upon request of the Commission, the Chief of Police shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

As an alternative to criminal prosecution in a specific case, the Commission may issue citations under the non-criminal disposition procedures set forth in G.L. 40, s. 21D.

In addition to any other remedies available under any law or this bylaw, any person who violates any provision of this bylaw, regulation, permit or administrative order issued may be fined according to the fine schedule below.

- The fine for filling in a wetland or resource area shall be \$75.00 per square foot per day. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense with each provision of the bylaw, regulations, permits or administrative order(s) violated shall constitute a separate offense.
- For all other violations, each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the bylaw, regulations, permits or administrative order(s) violated shall constitute a separate offense.

In a specific case, the Commission may issue the following penalties for wetland violations (not including filling of wetlands) after initial notification by the Sutton Conservation Commission or its agents:

After the first day of offense: \$100.00 fine

After the first day, it is a \$200.00 per week fine.

SECTION 9 - CONSTRUCTION STANDARDS AND RESTRICTIONS

Sequence of Construction

The Applicant shall provide a detailed sequence of construction to the Commission as part of the standard filing requirements, detailing in what order the project's construction will follow. Said sequence shall be followed by the Applicant, unless amended and approved by the Commission.

Wetland Setbacks

In order to protect and preserve the public interests and values of the wetlands and waterways of the Town of Sutton, activities in Wetland and Buffer Zone Resource Areas should be avoided to the full extent practicable. The following are the minimum distances (setbacks) of activity from the edge of Wetlands or Vernal Pools. These setbacks are the minimum and may be extended further if deemed necessary for the protection of the interests of the Bylaw by the Commission.

The setbacks shall be as follows:

- 0-foot setback for wetland-dependent structures (drain outfalls, weirs, etc.), fences, and structures necessary for upland access where reasonable alternative access is unavailable.
- 25-foot setback of undisturbed natural vegetation.
- 50-foot chemical free area, within which no fertilizers, herbicides, pesticides or other chemical maintenance substances shall be used.
- 100-foot setback for underground storage of gasoline, oil, or other fuels and hazardous materials.

Erosion Prevention

The purpose of installing a silt prevention barrier (wattles and silt fence) between the proposed limit of disturbance and the edge of Wetlands is to intercept sediment-laden runoff by reducing runoff velocity and allowing suspended sediments to "settle out" before entering the Wetlands Resource Area. Such sediments shall be removed and sediment barriers monitored and replaced when necessary by the Applicant, or when required by the Commission or its agent.

Proposed location of the silt prevention devices, silt fence and wattles, shall be shown on the Plan submitted in the Wetland filing furnished by the Applicant for Commission review and approval. Erosion prevention devices shall be installed prior to the commencement of Activities on the site.

Storage of Fill

If any Fill is to be stored on site, it shall be stored outside of the Buffer Zone and/or it shall be surrounded by wattles and silt fencing to prevent erosion. The location of said Fill shall appear on any Plans submitted to the Commission with the Notice of Intent. If the Commission determines that the proposed location of Fill threatens the Areas Subject to Protection, it may require the Applicant to store said Fill in a different location or to remove it completely from the site.

Construction Debris or Spoils Area

There shall be no disposal or burial of construction debris (i.e. scrap lumber, metals, concrete, asphalt, piping, logs, stumps, etc.) within 100' of a Wetland. Illegal disposal of said debris shall result in a stop work order, fine, required removal of said debris, or all of the above. The Commission may allow the creation of a spoils area, which would be required to be designated on the project PLANS, if it is proven that it will not harm Areas Subject to Protection.

Wetlands Replication

It is the policy of the Sutton Conservation Commission to follow the "No Net Loss" guidelines set forth by the Massachusetts Department of Environmental Protection. Therefore, applicants who propose to alter resource areas under the Commission's jurisdiction must:

- demonstrate that there is no practicable alternative,
- minimize impacts where they are unavoidable,
- mitigate losses of wetland resource area, where applicable or appropriate, on at least a 1:1.5 basis. "Limited projects" are included in this requirement.

Wetlands Replication Requirements

Projects involving Wetlands Filling and/or permanent Alterations shall meet the requirements of 310 CMR 10.60(3) and 10.55(4) and the following Requirements of the Commission:

- The proposed Replication area design must be submitted to the Commission for approval as part of the submittal of the project Notice of Intent. Applicants are advised to appear before the Commission for preliminary discussion, comments and review prior to submittal of the Replication Plan with the Notice of Intent.
- The Replication area must be shown to sufficiently duplicate the functions of the Wetland proposed to be Altered;
- The Replication area shall be constructed, to the extent possible, immediately after Alteration of the existing Wetland and during the same growing season;
- The proposed Replication area must be clearly flagged for Commission site inspection before the Notice of Intent filing shall be considered complete, and said flagging shall correspond to flagging shown on the Plans.
- The Notice of Intent submittal for a Replication area shall include a detailed of Replication showing:
 - o cross-section with indication of Groundwater level, soil profile and thickness of organic soil in the existing and proposed Wetlands;
 - o plant species detail, including species found in the area to be Altered, and number, types and locations of species to be introduced into the Replication area;
 - o detail of stabilization Plans for Replication area Banks;
- Construction of the Replication area shall follow all requirements as set forth by the Commission.

If, after three growing seasons, the Commission determines that the Replication area has not satisfactorily developed into a Wetland, the Applicant or owner may be required to submit new Plans to successfully replace the Wetland. No Certificate of Compliance shall be issued until the Commission has determined that a satisfactory Replication area has been completed at the end of the three year period.

SECTION 10 – APPEALS

A decision of the Commission shall be reviewable in the Superior Court in accordance with GL Ch. 249, Sec. 4.

SECTION 11 – SEVERABILITY

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any Order of Conditions or determination, which previously has been issued.

SECTION 12 – ADMINISTRIVE

The Conservation Commission can make no changes or regulations to the Wetland Protection Bylaw Act without holding a town meeting.

SECTION 13 – DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this bylaw:

Alter shall include, without limitation, the following activities when under-taken to, upon, within or affecting resource areas protected by this bylaw:

- Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind

- Change of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics
- Drainage or other disturbance of water level or water table
- Dumping, discharging or filling with any material which may degrade water quality
- Placing of fill or removal of material, which would alter elevation
- Driving of piles, erection or repair of buildings, or structures of any kind
- Placing of obstructions or objects in water
- Destruction of plant life including cutting of trees
- Changing temperature, biochemical oxygen demand or other physical, biology, or chemical characteristics of any waters
- Any activities, changes, or work which may cause or tend to contribute to pollution of any body of water or groundwater
- Incremental activities, which have, or may have, a cumulative adverse impact on the resource areas protected by this bylaw

Abutter is any landowner, as determined by the most recent assessor's records, whose land immediately abuts the property which is the subject of notification, or whose land lies across a public or private traveled way or across any river, stream, pond or lake or downstream to a distance of 100 feet. In particular cases, the Sutton Conservation Commission can add persons to the list of abutters to be notified.

Person shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth, or political subdivision thereof, to the extent subject to town bylaws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents or assigns.

Except as otherwise provided in this bylaw or in regulations of the Commission, the definitions of terms in this bylaw shall be as set forth in the Wetlands Protection Act (GL Ch. 131, Sec. 40) and Regulations (310 CMR 10.00).

The Finance and Warrant Advisory Committee voted 6-0 to NOT recommend passage of this article. The committee concurs with the Conservation Committee's unanimous recommendation to not recommend passage of this article.

Meet adjourned at 7:28pm.

Respectfully submitted,
Laura J Caruso

Annual Town Election

May 24, 2016

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Davis Kiley Francis Roncone Eugene Massey Carolyn Porcaro	Carolyn Shannon Christine Hicks Patricia Morse Marjorie Roncone
Police	William Jacques, Bryan Lefebvre	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Clerk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Bernice Plante	Joan Richard Rebecca LeCouteur Carolyn Amaral Michelle Saucier
Police	Joshua Nunnemacher	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison Robert Faulkner Albert Petkus Sharyn Petkus	Gale Graves Barbara Concaugh Mary Senosk
Police	Ryan Monteverdi, Joseph Fortunato, Michael McGee Lisa Sullivan	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 1				
Blanks	0	0	1	1
John L. Hebert*	285	186	158	629
Geoffrey B. Cushner	151	105	103	359
Write-Ins	0	0	0	0
TOTAL	436	291	262	989

**The Town Clerk declared John Hebert elected.*

School Committee				
3 yrs. Vote for 2				
Blanks	328	242	168	738
Bruce A. Edwards*	263	167	189	619
Robert Peter Tufts*	280	171	166	617
Write-Ins	1	2	1	4
TOTAL	872	582	524	1978

**The Town Clerk declared Bruce Edwards and Robert Tufts elected.*

Planning Board				
3 yrs. Vote for 1				
Blanks	113	80	55	248
Jonathan Anderson*	321	210	207	738
Other Write-Ins	2	1	0	3
TOTAL	436	291	262	989

**The Town Clerk declared Jonathan Anderson elected.*

Library Trustee				
3 yrs. Vote for 1				
Blanks	122	87	59	268
Aidan J. Heffernan*	314	203	203	720
Other Write-Ins	0	1	0	1
TOTAL	436	291	262	989

**The Town Clerk declared Aidan Heffernan elected*

Housing Authority				
5 yrs. Vote for 1				
Blanks	398	267	250	915
Mark Bailey*	20	6	2	28
Barbara Wade	10	6	7	23
Other Write-Ins	8	12	3	23
TOTAL	436	291	262	989

**The Town Clerk declared Mark Bailey elected.*

Respectfully submitted,
Laura J. Caruso, Town Clerk

REPORT OF THE TOWN ACCOUNTANT

This is my twenty-second report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

September 16, 2016

TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2016

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 3,757,591	\$ 2,130,302	\$ 62,043	\$ 56,951	\$ 988,788	\$ 3,225,875	\$ 10,221,550
Receivables:							
Property taxes	635,731	-	-	-	-	-	635,731
Excise and other taxes	270,317	-	-	-	-	-	270,317
Departmental	-	-	-	-	118,099	-	118,099
Intergovernmental	5,152	479,063	-	-	-	-	484,215
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	<u>\$ 4,668,791</u>	<u>\$ 2,609,365</u>	<u>\$ 62,043</u>	<u>\$ 60,951</u>	<u>\$ 1,106,887</u>	<u>\$ 3,225,875</u>	<u>\$ 11,733,912</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 756,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 756,854
Accrued liabilities	197,861	(4,401)	-	480	72,068	13,474	279,482
Deferred revenues	700,780	-	-	-	118,099	-	818,879
Overlay reserve	205,268	-	-	-	-	-	205,268
Performance bonds payable	-	-	-	-	-	62,511	62,511
Student activity funds	-	-	-	-	-	59,933	59,933
Note payable	-	-	1,300,000	-	-	-	1,300,000
Total Liabilities	<u>1,860,763</u>	<u>(4,401)</u>	<u>1,300,000</u>	<u>480</u>	<u>190,167</u>	<u>135,918</u>	<u>3,482,927</u>
Fund Balances:							
Reserved for Encumbrances	336,836	-	-	-	-	-	336,836
Reserved for debt service	151,620	-	-	-	-	-	151,620
Reserved for deficits	(622)	-	-	-	-	-	(622)
Reserved for capital expenditures	-	-	(1,237,957)	-	704,088	-	(533,869)
Reserved for grants	-	270,603	-	-	-	-	270,603
Reserved for trust funds	-	-	-	-	-	3,089,957	3,089,957
Retained earnings	-	-	-	60,471	212,632	-	273,103
Unreserved:							
Designated for subsequent year	714,500	-	-	-	-	-	714,500
Undesignated	1,605,694	2,343,163	-	-	-	-	3,948,857
Total fund balances	<u>2,808,028</u>	<u>2,613,766</u>	<u>(1,237,957)</u>	<u>60,471</u>	<u>916,720</u>	<u>3,089,957</u>	<u>8,250,985</u>
Total liabilities and fund balances	<u>\$ 4,668,791</u>	<u>\$ 2,609,365</u>	<u>\$ 62,043</u>	<u>\$ 60,951</u>	<u>\$ 1,106,887</u>	<u>\$ 3,225,875</u>	<u>\$ 11,733,912</u>

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2016

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 20,797,617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,797,617
Excise and other taxes	1,741,075	3,303	-	-	-	-	1,744,378
Intergovernmental	6,265,600	2,100,518	180,964	2,550	-	-	8,549,632
Charges for services	-	-	-	155,178	623,032	-	778,210
Licenses, permits and fines	145,371	-	-	-	-	-	145,371
Fees and other departmental revenue	743,695	1,733,583	-	-	123,455	6,290	2,607,023
Investment income	88,783	11,883	-	-	-	84,604	185,270
Other	-	308,992	-	-	-	-	308,992
Total Revenues	29,782,141	4,158,279	180,964	157,728	746,487	90,894	35,116,493
Expenditures:							
General government	1,445,932	138,000	-	-	-	-	1,583,932
Public safety	2,921,869	240,669	-	-	-	-	3,162,538
Education	15,983,998	2,173,522	-	-	-	-	18,157,520
Public works	910,934	765,548	-	-	-	-	1,676,482
Health and human services	294,389	75,448	-	-	-	-	369,837
Culture and recreation	236,452	50,350	-	-	-	-	286,802
Employee benefits	3,534,828	-	-	-	-	-	3,534,828
Transfer station	-	-	-	112,514	-	-	112,514
Sewer	-	-	-	-	651,384	-	651,384
Insurance	311,165	-	-	-	-	-	311,165
Debt principal	3,235,307	-	-	-	-	-	3,235,307
Debt interest and charges	1,259,293	-	-	-	-	-	1,259,293
State and county charges	80,514	-	-	-	-	-	80,514
Capital outlay	-	25,000	1,698,768	-	-	-	1,723,768
Court judgements	-	-	-	-	-	-	-
Total expenditures	30,214,681	3,468,537	1,698,768	112,514	651,384	-	36,145,884
Excess of revenues over (under) expenditures	(432,540)	689,742	(1,517,804)	45,214	95,103	90,894	(1,029,391)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	420,000	-	-	-	-	-	420,000
Operating transfers in	754,014	28,710	-	-	-	858,091	1,640,815
Operating transfers out	(882,451)	(7,142)	(753)	(22,575)	(89,164)	(638,730)	(1,640,815)
	291,563	21,568	(753)	(22,575)	(89,164)	219,361	420,000
Change in Fund Balance	(140,977)	711,310	(1,518,557)	22,639	5,939	310,255	(609,391)
Fund balance, beginning of year	2,949,005	1,902,456	280,600	37,832	910,781	2,779,702	8,860,376
Fund balance, end of year	\$ 2,808,028	\$ 2,613,766	\$ (1,237,957)	\$ 60,471	\$ 916,720	\$ 3,089,957	\$ 8,250,985

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2016**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 20,733,051	\$ 20,797,617
Motor vehicle and other excise taxes	1,495,400	1,741,075
State aid	6,196,351	6,265,600
Licenses, permits and fines	145,700	145,371
Fees	262,800	406,313
Rentals	115,000	173,147
Interest income and penalties	90,000	88,783
Other	34,000	164,936
	<u>29,072,302</u>	<u>29,782,842</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	-	-
Proceeds from borrowing	400,000	420,000
Transfer from cemetery trust	-	-
Transfer from capital stabilization	638,730	638,730
Transfer from other funds	2,792	2,792
Use of free cash	855,438	855,438
Transfer from other reserves	-	-
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	64,892	64,892
	<u>2,073,591</u>	<u>2,093,591</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 31,145,893</u></u>	<u><u>\$ 31,876,433</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2016**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 55	\$ -
Selectmen	8,450	8,082	-
Town administrator	177,653	177,015	-
Finance committee	200	176	-
Reserve fund	30,000	-	-
Town Accountant	62,613	60,113	-
Central purchasing	130,500	116,203	-
Assessors	121,437	114,058	-
Revaluation	-	-	-
Collector	133,680	127,519	-
Treasurer	40,500	37,121	-
Town counsel	66,466	59,110	-
Personnel	12,700	8,823	-
Data processing	106,250	93,855	-
Town clerk	96,888	94,271	2,205
Elections and registrations	18,650	16,183	-
Conservation	21,026	21,025	-
Waters farm	1,825	750	-
Planning board	198,494	147,287	49,511
Zoning board	300	-	-
Public buildings	255,798	233,162	16,657
Town report	2,000	1,974	-
Community & economic development	8,800	7,166	1,599
Government cable access	96,484	96,484	-
Town audit and actuarial services	25,500	25,500	-
	<u>1,616,614</u>	<u>1,445,932</u>	<u>69,972</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2016**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,852,215	\$ 1,768,453	\$ 21,364
Fire	853,235	826,310	11,968
Ambulance	112,440	112,200	-
Building inspector	110,488	109,307	-
Electrical inspector	17,620	16,361	-
Gas inspector	-	-	-
Plumbing inspector	15,150	15,024	-
Emergency management	13,500	11,679	-
Sealer of weights and measures	2,000	2,000	-
Animal control	28,784	24,904	-
Tree warden	36,950	35,631	-
	<u>3,042,382</u>	<u>2,921,869</u>	<u>33,332</u>
Education:			
Sutton schools	\$ 14,385,282	\$ 14,385,282	\$ -
Vocational schools	1,159,283	1,154,471	-
School choice assessment	117,700	96,430	-
School articles/carryovers	574,719	347,815	215,804
	<u>16,236,984</u>	<u>15,983,998</u>	<u>215,804</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2016**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 688,877	\$ 619,338	\$ 6,328
Snow and ice	225,000	224,027	-
Street lighting	26,200	25,639	-
Landfill monitoring	19,000	19,000	-
Lake maintenance	-	-	-
Cemetery	35,625	22,930	11,400
	<u>994,702</u>	<u>910,934</u>	<u>17,728</u>
Health and Human Services:			
Board of Health	\$ 76,712	\$ 75,338	\$ -
Council on Aging	146,882	132,667	-
Veterans	93,000	86,384	-
	<u>316,594</u>	<u>294,389</u>	<u>-</u>
Culture and Recreation:			
Library	\$ 192,320	\$ 192,078	\$ -
Recreation	45,909	43,084	-
Historical	200	-	-
Memorial day	1,500	1,290	-
	<u>239,929</u>	<u>236,452</u>	<u>-</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2016**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 3,235,307	\$ 3,235,307	\$ -
Interest	1,267,427	1,259,293	-
Short-term interest	-	-	-
	<u>4,502,734</u>	<u>4,494,600</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 851,900	\$ 848,988	\$ -
Unemployment	36,512	15,020	-
Health insurance	2,341,973	2,334,956	-
Medicare tax	225,000	223,460	-
General insurance	320,000	311,165	-
OPEB Contribution	100,000	100,000	-
Health savings account	20,000	12,404	-
	<u>3,895,385</u>	<u>3,845,993</u>	<u>-</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,326	\$ 2,325	\$ -
Other state and county assessments	71,639	78,189	-
Court judgements	-	-	-
Transfers to other funds	853,741	853,741	-
	<u>927,706</u>	<u>934,255</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 31,773,030</u></u>	<u><u>\$ 31,068,422</u></u>	<u><u>\$ 336,836</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2016

Scholarships	\$ 2,208.04
Manchaug Dam Gift Fund	371,192.79
Villas at PV Bond	4,453.54
Marions Camp Maintenance	5,135.00
Destination Imagination	3,477.09
Police Gifts	3,864.11
Board of Health Fees	10,468.75
Insurance < \$20,000	-
Food Pantry Gifts	57,229.24
Library Gifts	1,865.56
Manchaug Ramp Fees	24,019.92
Police Drug Forfeiture	9,789.25
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Board of Health Fees	7,330.00
Grave Openings	1,000.00
Fire Dept Gifts	1,335.94
Fire Detail	1,816.21
Bandstand on the Common Gifts	2,642.38
Tricentennial Park	20,472.83
Conservation Inspection Fees	71,028.50
Town Hall Gifts	56.47
Planning Board Fees	21,556.84
ZBA 53G	1,485.31
Waterways Improvement	7,427.10
Sale of Cemetery Lots	11,600.00
Public Shade Tree	3,160.97
WPAT Loan Repayments	11,989.95
Cable Access Fees	222,389.64
Wetlands Protection Fees	6,491.97
Police Detail	(9,268.45)
Commerce Park Lighting	17,220.00
Police K-9 Gifts	299.71
Pistol Permits	4,075.00
Goddard Lodge donations	256,521.00
	<u>1,156,637.88</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2015
(Continued)

Drivers Education	-
School Lunch	147,980.44
School Tuition	3,337.93
School Athletic	42,141.21
Band Revolving	1,570.32
School Facility Use	20,505.95
School Choice	442,303.86
Lost Book Fees	273.77
School Bus Fees	12,917.94
Summer Camp	27,905.23
Preschool Fees	26,545.73
E.S. After School Program	135,234.21
Student Activity Fees	40,016.86
SPED Transportation	23,509.63
SPED Circuit Breaker	170,511.02
Theater and Drama	11,180.40
High School Parking Fees	44,706.66
School Gifts	20,491.16
High School Theater	15,393.30
School Insurance Reimbursement	-
	<u>1,186,525.62</u>
Total Revolving and Other Accounts	<u><u>\$ 2,343,163.50</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2016

Library State Grant	\$ 3,096.24
Library Teens & Tweens	65.24
Library STEAM Grant	3,587.40
Library Construction	66,287.38
Highway Chapter 90	(3,375.00)
Fire SAFE	19,373.32
DCR- Shaw Farm Trails	(7,733.02)
Public Health Planning	0.25
Cable Equipment	204,438.96
Cultural Council	4,320.00
COA Formula Grant	198.00
DOER Green Community	14,620.00
Solar Fair	245.11
MHC Survey & Planning Grant	(3,000.00)
CMRPC Bicycle Grant	(1,530.00)
MIIA Equipment	316.59
State 911 Training	(4,441.19)
Title 1	(26,367.24)
SPED Program Improvement	425.50
SPED IDEA	869.35
Teacher Quality	(868.69)
Academic Support	74.66

\$ 270,602.86

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-16

REVENUE

User Fees	\$ 56,203
Bag Sales	89,638
Recycling Receipts	9,337
State Grant	2,550
	<u>157,728</u>

EXPENSES

Wages	46,222
Electricity	100
Heat	491
Repairs & Maintenance	1,188
Telephone	514
Trash Bags	9,003
Hauling	10,970
Disposal Fee	42,756
Indirect costs	22,575
Contract Services	1,270
Other	-
Recycling	-

Total expenses 135,089

Net operating profit (deficit) **22,639**

Transfers from (to) other funds -

Retained Earnings, July 1, 2015 37,832

Retained Earnings, June 30, 2016 **\$ 60,471**

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-16

REVENUE

User Fees	\$ 623,032
Connection Fees	116,329
Inspection and other fees	3,910
SREC's	<u>3,216</u>

Total Revenues	<u>746,487</u>
----------------	-----------------------

EXPENSES

Wages	183,118
Electricity	38,044
Other Utilities	16,883
Town of Millbury	261,745
Repairs & Maintenance	4,241
Professional & Technical	-
Telephone	4,819
Other Supplies	3,178
Contract Services	15,000
Indirect costs	89,164
OPEB Contribution	10,000
Other	72,356
Capital expenditures	<u>42,000</u>

Total expenses	<u>740,548</u>
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Net operating surplus	5,939
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2015	<u>910,781</u>
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Retained Earnings, June 30, 2016	<u><u>\$ 916,720</u></u>
----------------------------------	---------------------------------

**TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2016**

ASSETS

Cash and investments	<u>\$ 657,018</u>
Total Assets	<u><u>\$ 657,018</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>657,018</u>
Total liabilities and fund balances	<u><u>\$ 657,018</u></u>

**TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2016**

REVENUE

Town Contribution	\$ 110,000
Medicare Part D	-
Investment Income	<u>15,824</u>
Total Revenues	<u>125,824</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
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Net Operating Surplus	125,824
Fund Balance, Beginning of Year	<u>531,194</u>
Fund Balance, end of Year	<u><u>\$ 657,018</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2016

	<u>BALANCE</u> <u>7/1/2015</u>	<u>ISSUED</u> <u>2016</u>	<u>RETIRED</u> <u>2016</u>	<u>BALANCE</u> <u>6/30/2016</u>	<u>INTEREST</u> <u>PAID</u>
MS/HS Construction - BAN	\$ -	\$ 1,300,000	\$ -	\$ 1,300,000	\$ -
ELC Driveway	-	200,000	-	200,000	-
Tennis Courts	-	200,000	-	200,000	-
Manchaug Sewer	300,000	-	(300,000)	-	5,500
Title V Septic Program	13,805	-	(2,761)	11,044	-
Whittier Farms APR	110,000	-	(55,000)	55,000	3,300
Shaw Land	2,820,000	-	(235,000)	2,585,000	121,730
Capital Plan	120,000	-	(60,000)	60,000	6,000
2010 Capital Plan	90,000	-	(45,000)	45,000	2,700
ELC Roof	520,000	-	(130,000)	390,000	20,800
Fire Truck	660,000	20,000	(165,000)	515,000	3,025
2015 Capital Plan	82,000	-	(82,000)	-	376
2014 Capital Plan	196,000	-	(50,000)	146,000	898
2011 Capital Plan	65,000	-	(65,000)	-	2,600
ELC Solar Panels	80,000	-	(80,000)	-	367
Manchaug Sewer Treatment Plant	4,702,600	-	(395,546)	4,307,054	122,459
MS/HS Construction	4,550,000	-	(275,000)	4,275,000	107,250
MS/HS Construction	20,745,000	-	(1,295,000)	19,450,000	862,288
	<u>\$ 35,054,405</u>	<u>\$ 1,720,000</u>	<u>\$ (3,235,307)</u>	<u>\$ 33,539,098</u>	<u>\$ 1,259,293</u>

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2016, beginning July 1, 2015 and ending June 30, 2016.

Real Estate Tax	Amount Collected
2017	\$ 31,197.55
2016	\$ 19,709,126.60
2015	\$ 239,972.08
2014	\$ 17,828.87
Prior to 2014	\$ 320.88
Personal Property Tax	Amount Collected
2017	\$ 102.40
2016	\$ 722,814.56
2015	\$ 8,699.66
2014	\$ 71.64
Prior to 2014	\$ 66.08
Motor Vehicle Excise Tax	Amount Collected
2016	\$ 1,352,848.02
2015	\$ 261,535.13
2014	\$ 9,916.64
2013	\$ 2,261.44
Prior to 2013	\$ 1,448.02
Manchaug Water	Amount Collected
2017 RE Tax	\$ 74.19
2016 PP Tax	\$ 4,186.74
2016 RE Tax	\$ 43,893.69
2015 PP Tax	\$ 39.71
2015 RE Tax	\$ 1,246.96
Prior to 2015 PP Tax	\$ -
Prior to 2015 RE Tax	\$ -
Wilkinsonville Water	
2017 RE Tax	\$ 169.59
2016 PP Tax	\$ 2,601.54
2016 RE Tax	\$ 160,010.12
2015 PP Tax	\$ 0.45
2015 RE Tax	\$ 1,038.88
Prior to 2015 PP Tax	\$ -
Prior to 2015 RE Tax	\$ -
Sewer Liens with Interest	Amount Collected
2016	\$ 63,637.33
2015	\$ 3,007.20
2014	\$ -
2013	\$ -
Prior to 2013	\$ -
Tax Title	Amount Collected
Tax 2015	\$ 20,461.55
Sewer Liens/Interest 2015	\$ 645.75
Wilkinsonville Water 2015	\$ 154.03
Manchaug Water 2015	\$ 5.05
Tax 2014	\$ 7,712.06
Sewer Liens / Interest 2014	\$ 678.69
Wilkinsonville Water 2014	\$ 168.45
Manchaug Water 2014	\$ -
Tax 2013	\$ 8,234.43
Sewer Liens / Interest 2013	\$ 652.50
Wilkinsonville Water 2013	\$ 1.70
Manchaug Water 2013	\$ -
Prior to 2013 Tax	\$ 5,400.68
Prior Sewer Liens / Interest	\$ -
Prior Wilkinsonville Water	\$ -
Prior Manchaug Water	\$ -

Miscellaneous Revenues

Scholarship Donations
Municipal Lien Certificates
Boat Excise Tax
Animal Excise Tax
Interest
Return Check Fees
Demand Fees
Motor Vehicle Mark Fees

Respectfully Submitted

Amount Collected

\$ 407.59
\$ 16,550.00
\$ 6,641.00
\$ 494.73
\$ 64,869.16
\$ 225.00
\$ 21,455.00
\$ 7,280.00

Lisa M. Troast

Treasurer/Collector

Annual Trust Fund Report
Town of Sutton
Fiscal 2016
July 1, 2015 to June 30, 2016

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2015	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2016
Cemetery General Care	\$245,596.91	\$ 4,350.00	\$ (225,777.56)	\$ 7,570.32	\$31,739.67
Cemetery General Care Interest	\$0.00	\$ 188,777.56			\$188,777.56
Conservation Comm	\$1,166.93			\$ 41.28	\$1,208.21
Conservation Comm II Fund	\$81,923.87			\$ 2,897.20	\$84,821.07
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$606.55			\$ 54.64	\$661.19
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$3,989.33			\$ 199.86	\$4,189.19
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$776.02			\$ 74.34	\$850.36
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,598.12			\$ 86.06	\$1,684.18
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$9,344.85			\$ 513.18	\$9,858.03
Hector W Chase Library Fund	\$551.31			\$ 23.13	\$574.44
Hector W Chase Library Fund Int	\$102.42				\$102.42
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,430.78			\$ 75.57	\$1,506.35
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,098.48			\$ 229.56	\$4,328.04
Perpetual Care	\$70,828.04	\$ 5,900.00	-59,042.86	\$ 2,706.36	\$20,391.54
Perpetual Care Int	\$0.00	\$ 59,042.86			\$59,042.86
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$533.68			\$ 59.97	\$593.65
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,028.73			\$ 151.75	\$3,180.48
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$15,726.03			\$ 787.96	\$16,513.99
Sutton Comm Beautification	\$1,076.28			\$ 38.07	\$1,114.35
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$14,562.82			\$ 875.53	\$15,438.35
War Memorial Fund	\$1,577.83			\$ 55.81	\$1,633.64
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$558.14			\$ 727.05	\$1,285.19
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$3,321.13		\$ (690.98)	\$ 447.55	\$3,077.70
Library Account	\$542.71			\$ 19.18	\$561.89
Janet Shaw Memorial Library	\$1,482.77			\$ 52.45	\$1,535.22
Manchaug Library	\$7,307.87			\$ 258.45	\$7,566.32
Donald A King	\$475.36			\$ 16.79	\$492.15
TOTALS:	\$534,406.65	\$ 258,070.42	(\$285,511.40)	\$ 17,962.06	\$524,927.73

updated 2/4/16

Library accounts

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2016:

Balance June 30, 2015	\$	6,733,672.09
Add Treasurer's Receipts	\$	38,746,369.61
Less Warrants Paid	\$	(38,404,669.77)
Balance June 30, 2016	\$	7,075,371.93

As of June 30, 2016 cash consisted of the following balances:

Unibank Accounts Payable	\$	-
Unibank Payroll Account	\$	(2,704.04)
Unibank School Lunch	\$	181,551.42
Unibank General Fund	\$	2,303,527.72
Unibank Now Account	\$	1,993,939.70
UniBank Tri-Cenntennial Park	\$	20,810.83
Millbury Savings Bank	\$	1,618,245.44
Unibank Elementary School	\$	11,938.73
Unibank Early Learning Center	\$	24,925.32
Unibank Middle School	\$	14,269.71
Unibank Memorial High School	\$	8,799.67
Unibank Cultural Account	\$	2,855.69
Century Bank	\$	28,578.27
Unibank Band Stand Acct	\$	1,175.73
Unibank Sutton Extended Care	\$	(5,634.58)
Santander Money Market	\$	500,565.75
Unibank Misc Online - School Account	\$	1,233.78
UniBank FSA Account	\$	-
Santander Checking	\$	100.00
Bartholomew - Manchaug Dam Gift Account	\$	371,192.79
Total Cash	\$	7,075,371.93

Trust Funds		
Stabilization Account	\$	2,047,701.88
Trust Funds	\$	524,927.73
SPED Stabilization	\$	200,230.17
Belmont Capital Stabilization	\$	310,807.17
	\$	3,083,666.95

Outstanding Debt June 30, 2016

Long Term Debt-Inside Debt Limit

Fire Truck	\$	515,000.00
Capital Plan	\$	251,000.00
Solid Waste	\$	11,044.00
ELC Driveway	\$	200,000.00
Tennis Courts	\$	200,000.00
Sub Total	\$	1,177,044.00

Long Term Debt Outside Debt Limit

ELC Roof Repairs	\$	390,000.00
School Buildings	\$	23,725,000.00
Sewer	\$	4,307,054.00
Shaw Land	\$	2,585,000.00
Whittier Farms APR	\$	55,000.00
Sub Total	\$	31,062,054.00
Total Long Term Debt	\$	32,239,098.00

Respectfully Submitted by:
Lisa M Troast, Treasurer/Collector

REPORT OF THE BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2016, the period ending June 30, 2016.

The qualified sales that occurred in calendar year 2015 and 2014 were used for Fiscal 2016. The tax rate for all real estate and personal property is \$ 16.50. The Wilkinsonville Water District tax rate is \$.47. The Manchaug Water District rate is \$1.25.

The next triennial Cyclical Revaluation the Town will undergo is for Fiscal Year 2020. VGSI will complete the Listing and Measuring.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank Linda Hicks our office clerk for her professional personality in the office and with the public.

Fiscal 2016 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 32,644,846.00
Cherry Sheet Offsets	\$ 230,198.00
State and County Charges	\$ 168,018.00
Overlay	\$ 238,060.73
Total Appropriations	\$ 33,281,122.73

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,554,709.00
Local Receipts	\$ 2,192,900.00
Enterprise Funds	\$ 944,408.00
Other Available Funds	\$ 631,425.00
Free cash	\$ 922,500.00
Total Revenue	\$ 11,245,942.00

Total Town Value	\$ 1,335,465,499.00
Residential Class Value	\$ 1,144,995,105.00
Commercial Class Value	\$ 65,381,708.00
Includes classified land values	
Industrial Class Value	\$ 50,508,100.00
Personal Property Value	\$ 74,580,586.00
Tax Rate for all Classes	\$ 16.50

Respectfully submitted;

Robert Nunnemacher, Chairman

Joyce Sardagnola, Principal Assessor

Ray J. Nichols III, Member

Quarterly Tax Billing was passed at town meeting on October 20, 2008
information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);
Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);
Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:

Manufacture (brand new car released before model year)	50%
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In the designated year of manufacture:	90%
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In the second year:	60%
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In the third year :	40%
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In the fourth year:	25%
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<u>In the fifth and all succeeding years:</u>	10%
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Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

I would like to report what I consider another successful year of operations of the police department. We continue to strive to deliver a high level of quality public safety services to the members and visitors of our community alike. We have established and maintained strong relationships with the various departments and boards of the Town of Sutton to help achieve our goals. The members of our department take pride at striving to meet high standards when responding to calls for service and serving the public.

Over the past year our agency has witnessed a significant increase for domestic disturbance complaints and financial crimes. With regard to financial crimes there has been a distinct spike in trends involving credit card fraud. Criminals have been acquiring credit card data through skimming devices (such as at a gas pump) or merely opening fraudulent accounts in victim's names after they have surreptitiously acquired their personal data. Criminals are becoming increasingly sophisticated with financial schemes and there is an evident focus on exploiting our elderly population due to their vulnerability.

A common thread that we are seeing with domestic disturbance complaints is an association with alcohol and drug dependency. Addictions rates in our society are growing at an alarming pace. These addictions routinely place great financial stress on families and inflict obvious emotional and interpersonal barriers leading to family disputes. Our officers are routinely called into these situations and investigate issues of violence, engage in family counseling and try to make referrals to appropriate social service agencies. These situations are very dynamic and complex and not as simple as going into a home, making an arrest and leaving.

While enforcement is an important component of our function, we continue to place a strong emphasis on the community policing model. For the first time in several years we organized and held a Citizen's Police Academy. Approximately 16 residents participated in the academy. Some of the topics covered were law, community policing, drugs, operating under the influence, defensive tactics, criminal investigations, SWAT, dispatching and students participated in patrol ride-alongs. Academy classes were held at the police station.

We are currently vigorously pursuing the construction of a new police station. Our current facility was constructed in 1983 and provides less than 2,000 square feet of operational space. We are literally bursting at the seams in our currently facility, much of which is outdated and diminishes our ability to provide professional services to the public. The proposed site for the new police station is at 489 Central Turnpike, home of the old Blue Jay restaurant. We enthusiastically invite any citizen with questions about the suitability of our current facility to visit us for a tour. We are confident the deficiencies and obstacles we face will be self-explanatory.

We would like to extend our sincere gratitude to the vast majority of the public from whom we received their gracious support. It is reassuring to have this support with the contemporary anti-police rhetoric that fills media headlines.

Below is a general summary of the year's activity:

July 2015 through June of 2016

Dispatched calls for service: 15,675

Typical calls include:

❖ Murder	0
❖ Kidnapping	02
❖ Rape/Sex Offenses	04
❖ Assault&Battery	35
❖ Larceny	118
❖ Vehicle Theft	03
❖ Well Being Check	94
❖ Trespassing	70
❖ Juvenile Offenses	22
❖ Traffic Complaint/Erratic Operator	220
❖ Financial Crimes	60
❖ Missing/Lost Persons	12
❖ Disturbances	152
❖ Domestic Disputes	90
❖ Obscene/Threatening Calls	60
❖ Recreational/Vehicle Complaints	13
❖ Medical Assists	610
❖ Fire Alarms	95
❖ House Alarms	223
❖ Business Alarms	116
❖ Summons Served	35
❖ Assist Citizens	290
❖ Animal Complaints	202
❖ Suicide/Attempts	10
❖ Disabled Motor Vehicles	263
❖ Assist Other Police/Agency	271
❖ Neighbor Disputes	21
❖ Untimely Deaths	04
❖ Breaking & Entering(Homes/Vehicles)	129
❖ General Services	152
❖ Hang Up 911 Calls	44
❖ Motor Vehicle Crash/Off Road	281
❖ Drug Offenses	33
❖ OUI Arrests	24
❖ Protective Custody	13
❖ Motor Vehicle Violations	1,680
❖ Parking Tickets	06
❖ Vandalism	100
❖ Suspicious Activity Investigated	842

FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 31,440.00
❖ District Court Fines/Fees	\$ 15,000.00
❖ Pistol Permits	\$ 5,537.50
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 10,021.55
❖ Accident Reports	\$ 860.00
❖ Cruiser Use Fee	\$ 2,600.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 0.00

Total:	\$ 65,459.05
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Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of Sutton.

I hereby submit the 2016 annual town report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

Forestry 1-F-350 Ford- 2008

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 11 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Forestry 4- A/M General- 1995

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2004

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 8 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

Ladder 3- Pierce- 2010

Forestry 3- C-20 Chevrolet- 1975

Forestry- Jeep Military- 1947

MVU 1-Ford F-350(Homeland Security Vehicle) - 2012

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 9 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2016.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **4,100+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

The Fire Department sent one recruit to the District 7 Recruit Training Program. Derek Thomas graduated from this program in November of 2016. Derek successfully completed a grueling 16-week course that consisted of every Tuesday and Thursday evenings for three hours and every Saturday for approximately six to eight hours. Derek as well as many previous recruits completed this task with little or no compensation and with a smile and a great sense of professionalism. So with that being said, myself and the membership of the Department welcome Derek to the Sutton Fire Department.

Fire Prevention:

The Sutton Fire Department continued to hold its annual open house on Monday October 12th, 2016 and displayed the equipment and performed various exercises. We also served Papa Gino's Pizza along with soda that was graciously donated once again by Papa Gino's Route 20.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to with this life saving education.

Overview:

The Sutton Fire Department still has one aging front line Engine that will need to be replaced in the not to distanced future. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Lieutenant Jeff Briggs and other members of the Department is at 6 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Lt. Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

I, on be-half of the Sutton Fire Department submitted a grant called AFG Grant (Assistance to Firefighters Grant) which is funded through the Federal Government Homeland Security for the replacement of our aging Brush Fire Apparatus. If awarded the grant this would allow the Fire Department to upgrade to more modern technology and safer equipment as well as enhancing the ability to supply more water to the fire ground. We are waiting anxiously for a positive outcome from the Federal Government on this Grant.

I would also like to take this opportunity and on be-half of all the members of the Sutton Fire Department to say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you; stay safe; and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2016 the Sutton Fire Department responded to a total of 414 calls. The breakdown of calls is as follows, Fire related calls = 218 (which 40 of the calls were Mutual-Aid), and EMS calls = 196.

In closing, I would like to thank the Board of Selectmen, the Town Administrator, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the Deputy Chiefs: Ken Smith, David Chase, and Jim Galanos as well as the two full-time members Lieutenant Robin Dresser and Firefighter Renee Roy. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **“THE BEST OF THE BEST”**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito
Fire Chief

REPORT OF FOREST FIRE WARDEN

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2016.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of record low snowfall and very little rain. This created severe drought conditions and produced high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton fire Department.

Even though we endured a dry spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the hours of 8 am to 4 pm at (508)-865-8737.

The following permits were issued in 2016 for residential or agricultural burning:

Residential Permits ---- 432

Agricultural Permits ---- 9

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton,

I hereby submit my report as Hazardous Waste Coordinator for the year 2016.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to “bill for services rendered” directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department’s operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal’s Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted,

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2016.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Millbury, North Brookfield, Oxford, Rutland, Webster, West Boylston and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, the Massachusetts Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held biweekly at various locations across the region, to provide the tools resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications and used syringes.

Influenza Clinics	18
Immunizations	856
Home Visits	142
Outreach/case management	317
Communicable disease contacts	1130

Respectfully submitted,
Cheryl A. Rawinski, RN
Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2016.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 85 Title 5 inspections were filed with the Board of Health as completed. Of the 85 inspections, 69 passed, 9 conditionally passed, and 6 failed and 1 required further evaluations.

The Board of Health held (10) meetings during the fiscal period of July 1, 2015 through June 30, 2016. Board members attendance was as follows:

John Silverberg, Chairman	9/10	William Fredericks, Vice Chairman	8/10
Tammi Marois, Member	8/10	Diane Miller, Member	9/10
Kenneth Malo Jr., Member	7/10		

Other Board of Health Activities as stated below:

Percolation Tests	58	Food & Food Retail Permits	33
Plan Reviews	21	Ltd. Retail Food Permits	2
Septic Construct Permits	31	Catering Permits	2
Component Only Permits	13	Mobile Food Permits	3
Well Permits	10	Day Care Food Permits	1
Well Decommission Permits	2	Non-Profit Food Permits	2
Title 5 Local Upgrades	12	Church Food Permits	4
Septage Hauler License	16	Residential Kitchen Permits	0
Solid Waste Hauler License	32	Temporary Food Permits	12
Disposal Works Licenses	30	Milk Permits	28
Beaver Permits	3	Frozen Dessert Permits	2
Pool Permits	1	Pre-Op/Food Plan Reviews	3
Beach Permits	5	Tobacco Permits	7
Recreational, Sports Camps	1	Burial Permits	16
Campgrounds	3	Animal Incidences	23
Barn Inspections	75	Animal Complaints	2
Food Inspections	109	Housing Complaints	6
Food Complaints	3	Nuisance Complaints	4

Respectfully submitted,

John Silverberg, Chairman
Tammi Marois, Member
Steven Rice, Member
Cheryl Rawinski, RN

William Fredericks, Vice Chairman
Diane Miller, Member
James Malley, Health Agent
Judy Bater, Administrative Assistant

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

During Fiscal Year 2016 the Building Department oversaw a considerable amount of new commercial construction along the Route 146 corridor.

Within the Pleasant Valley Crossing Development, UniBank construction was completed in the Spring of 2016. Permits were pulled and work completed on two additional multi-tenant buildings which were then permitted for fit up with retail, restaurant, and personal service uses. The development and build-out of the site is ongoing with continued construction slated for the next few years.

The Lorden Propane facility located at 63 Worcester Providence Turnpike was completed and now open for business.

Permits were pulled and work completed on the Oakhurst Road solar field which is located partially in the neighboring town of Whitinsville. The facility is up and running and producing energy.

The number of residential housing starts are slightly higher than last year. Thirty-four permits for single family homes were issued during Fiscal Year 2016. The ongoing residential developments of Leland Hill Estates and The Villas at Pleasant Valley continue to play a large factor in that number.

The number of permits issued for Photovoltaic systems in FY'16 are comparable to those issued last year which indicates that the use of solar power as an energy alternative continues to be a growing trend among residents of the town.

Jeffrey Fenuccio stepped down from his position as Assistant Wiring Inspector this year and we would like to take a moment to thank him for his service to the town and wish him well with all future endeavors.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

The Building Department issued 439 Building Permits during Fiscal Year 2016 which collectively included the construction of the following:

Accessory Apartments	1	Remodels, Commercial	5
Additions, residential	13	Remodels, Residential	49
Additions, commercial	1	Sheet metal Permits	34
Decks / Porches	20	Siding/Roofs/Windows/Doors	95
Demolition	9	Sign Permits	15
Water Damage Rehabs	2	Solid Fuel Burning Appliances	31
Garages/Barns/Sheds	39	Structural Repair Permits	7
Weatherization/Insulation	14	Swimming Pools	14
Miscellaneous	8	Temporary Housing Trailers	1
New Construction, Commercial	5	Tents	4
New Construction, Residential	34		
Photovoltaic Systems	80		

Total Construction Values: \$ 22,486,824.48

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$187,348.05
Assistant: Nelson Burlingame	Permits issued 439	
Wiring Inspector: Larry Morris	Permit Fees Collected:	\$46,097.55
	Permits Issued: 360	
Plbg. Inspector: Michael McQuiston	Permit Fees Collected:	\$17,144.00
Assistant: Larry Wiersma	Permits Issued: 165	
Gas Inspector: Michael McQuiston	Permit Fees Collected:	\$9,866.00
Assistant: Larry Wiersma	Permits Issued: 127	
	Total 2016 Revenue:	\$260,455.60

REPORT OF THE CEMETERY COMMISSIONERS

To The Honorable Board of Selectman and the citizens of the town of Sutton,

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of gravesites and the preparation and burial for all funerals both full and cremation.

There were a total of 43 funerals for the fiscal year ending June 30, 2016. The following fees were collected:

GRAVE OPENINGS;	\$ 24,650.00
LOT SALES	\$ 11,600.00
PERPETUAL CARE :	\$ 6,150.00
FOUNDATIONS:	\$ 490.00
TOTAL FEES COLLECTED	\$ 42,890.00

The commissioners would like to acknowledge and thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted:
James Johnson.

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Council on Aging submits the following report for the fiscal year July 1, 2015 to June 30, 2016.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well-being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We will be happy to assist our seniors and their families.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center continues to be the home of the Sutton Food Pantry. The Food Pantry assists on average 38 people a week. This year the Food Pantry provided 93 holiday meals for families in Sutton.

The Sutton Senior Center offers wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley Elder Services with the support of Michelle Saucier continue to bring us delicious and nutritious meals. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friends of Sutton Elders, and the Town of Sutton.

The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level of service that you have come to expect from the Council on Aging.

Staff Members

Michelle Edelstein-Director

Clarke Alderman-Outreach Director

Diane Hanley-Assistant

Michelle Saucier-Meal Site Director

Council on Aging Board

Meets 3rd Tuesday of each month at 9am

9 meetings were held with a total of 10 members plus Director in attendance

Rosemarie DeGaetano- President

Barbara Bessette

Mike Chizy

Gale Graves

Dorothy Gravison

Richard Haskins

Ross Whittier

Beverly Gravison

Genevieve DeHaan

Wally Baker

Annual Activities Report PEOPLE SERVED

Congregate meals: 5,234

Home Deliveries: 9,722

Outreach and Advocacy

General information: 8,124

Case management: 1,122

Health benefits counseling: 867

Professional Services

Support group: 49

Legal Assistance: 129

Financial management: 89

Tax Assistance: 79

Support Services

Friendly Visiting: 153 hours

Telephone Reassurance: 85

Medical Equipment Loans: 234

Transportation

Ambulatory: 2,998

Non ambulatory: 903

Under 60: 142

Newsletters: 600

Volunteers: 42

Wellness

Blood Pressure: 877

Blood Sugar Clinic: 128

Podiatry: 82

Flu Clinic: 106

Fitness Classes: 6,233

Health Informationals: 453

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 0 - Enforcement Orders
- 3 - Emergency Certificates
- 0 - DEP Storm Emergency Certificates
- 14 - Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 0 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 0 - Order of Resource Area Delineation (ORAD)
- 17 - Notices of Intent
- 18 - Order of Conditions
- 1 - Amended Order of Conditions
- 4 - Extended Order of Conditions
- 5 - Partial Certificate of Compliance
- 14 - Complete Certificate of Compliance
- 1 - Non-Work/Invalid Certificate of Compliance
- 8 - Complaints and Violations
- 7 - Warning Tickets
- 40 - Site Visits pertaining thereto

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands. In most cases, professional engineers and wetland scientists submit stamped plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands. Good plans make good projects.

A Guide to Wetlands and Permitting has been developed which can be found on the website, with a brief version on cable TV, directing people to the website. Individuals are responsible for filing if the project is in jurisdiction. A building permit does not mean that permits from other boards are not required. It is always best to check requirements.

To expedite the process, both for applicants and the volunteer members of the Conservation Commission, we are in the process of developing a checklist to insure that all materials are submitted prior to hearing the application. A narrative, explaining the project in detail, with a statement of avoidance and minimization, listing options and stating reasons why the project must occur within jurisdiction are required. Suggestions for mitigation of permanent wetland disturbance should be included.

The services of our Conservation Consultant have proven to be invaluable. The Commission has used Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant. Mr. Faneuf continues to hold a position on the Board of Directors of the Massachusetts Association of Conservation Commission. A pre-construction meeting with applicants, consultants, and contractors has

been instituted. The Order of Conditions is reviewed so that it is clear what is expected. Plans are required to be on site.

It is the goal of the commission to have projects processed more efficiently with better results. The Town benefits with projects insuring the protection of wetlands, lakes and streams. They are important for flood control, water quality, wildlife, and the appearance of the Town.

The Commissioners continue to expand their knowledge of environmental protection and preservation by attending classes at the MACC conferences and maintaining memberships in organizations such as the Massachusetts Association of Conservation Commissioners and the Association of Massachusetts Wetland Scientists.

The Conservation Commission, as a State Agency and Town Department, continues to strive to be well informed in serving the Town's needs, as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw.

Attendance:

William Wence, Chair – attended: 21 of 23 meetings
Lauren Rothermich – Co-Chair – attended: 19 of 23 meetings
Daniel Moroney – attended: 23 of 23 meetings
Joyce Smith, – attended: 23 of 23 meetings
Robert Tefft – attended: 23 of 23 meetings
Brandon Faneuf, Conservation Consultant attended: 23 of 23 meetings

*3 Commissioners attended the spring MACC Conferences.

Wetland Protection Account:	\$6639.22
Consultant Account:	\$28112.50
Bylaw Account:	<u>\$425.00</u>
Total:	\$35176.72

Respectfully submitted
William Wence, Chair
Sutton Conservation Commission

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2016.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.5 million dollars. We replaced the 1994 Ford 6 wheeler with a 2016 Mack using Chapter 90 funds. We purchased a new plow and sander for the new Mack using Town funds.

The winter of 2015-2016 had 34 snow and ice events between December 29th and April 5th.

In closing I would like to thank the Town Administrator, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Matt Stencil
Highway Superintendent

Inventory of the Highway Department

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F450 Dump Truck 2001
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Mack GU712 Dump Truck 2016
1	Ford L8000 Dump Truck 1994
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Mack GU712 Dump Truck
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00 pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable channel.

The Commission consists of the following members:

Meetings attended

Keith Downer - Chair June 30th, 2018 (9)

Mark Kellogg - Clerk June 30th, 2017 (4)

Donna Rossio - Member June 30th, 2018 (7)

Lori Funari – Member June 30th, 2016 (5)

Walter (Wally) Baker – Member June 30th, 2019 (9)

Paul Dunn – Member June 30th, 2019 (8)

During the period July 1, 2015 through June 30th, 2016 the commission held 10 meetings.

The commission spent most meetings reviewing and assisting with the preparation of materials, public meetings and documents to apply to the U.S. Dept. of Interior for listing the Manchaug village area in the National Registry of Historical Districts. The town had received a grant from the Massachusetts Historical Commission (MHC) to fund the process. As part of the grant the town hired preservation consultant Kathleen Broomer to survey the district and create the application documents. Meetings with Ms. Broomer, MHC reps and residents of the Manchaug area (and town) were well attended and there was an enthusiastic response in support of the project. Several side projects developed that included developing an oral history and artifact collection from resident of the Manchaug village area.

The commission reviewed projects for impact on historical resources at the Blackstone Bridge Replacement Project, Northeast pipeline access project, a multiuse sports facility on the Worcester-Providence Turnpike, 234 Manchaug Road (fence repair), and 33 Century Farm Road (wall removal).

Members Lori Funari and Donna Rossio were appointed to task forces reviewing bylaws for the two historic districts.

Respectfully submitted,

Keith Downer, Chair

Mark Kellogg, Clerk

Donna Rossio, Member

Lori Funari, Member

Wally Baker, Member

Paul Dunn, Associate Member

REPORT OF THE PLANNING BOARD & DEPARTMENT

To the Honorable Board of Selectmen and the citizens of Sutton,

Commercial and Industrial Development: The Board permitted a 91,000 s.f. self-storage facility at 85 Gilmore Drive as well as several use changes/new tenants including Source International occupying 117,000 s.f. in South Sutton Commerce Park (previously Carquest) and Environmental Equipment & Sales at 11 John Road in Burnap Industrial Park. They also dealt with construction inspections, site plan revisions, waivers and field changes related to new and ongoing developments like Pleasant Valley Crossing. There was also preliminary discussion regarding a large indoor/outdoor sports facility south of the previous drive in site on Route 146.

Residential Development: Creation of lots on existing roads remained level with 10 approved plans featuring 7 new buildable lots of which one was a retreat lot. The Board wrestled with engineering and zoning issues on a two lot subdivision with one retreat lot, Tefta Drive, off Chase Road that is still in the review process; and also with another two lot subdivision on Manchaug Road which withdrew as it was hampered by a previously granted variance. They also dealt with development, extension and surety issues on the Bridle Path residential subdivision off Barnett Road and both the Villas at Pleasant Valley and Forest Edge condominium projects.

This year only one accessory apartment permit was issued. The Board also issued 6 public shade tree and scenic road alteration permits and levied one maximum fine for non-compliant work on Burbank Road. Permits included removal of several compromised trees on the Town Common that were potentially a significant liability.

At the Fall Town Meeting in 2015 the Board made revisions to the common driveway and retreat lot bylaws to require that access and numbering requirements be completed before occupancy of any related homes. The Zoning Board of Appeals was also given the ability to allow taller wireless towers with cause. In response to a petition for re-use of Polly's Antiques in Sutton Center, the Board did not recommend a petitioned zoning bylaw change, but requested the process begin to implement Village Center Zoning that would allow some limited additional uses in the Sutton Center Village and potential other villages like West Sutton. Citizens petitions also resulted in a small rezoning adjacent to Tony's Pizza and an adjustment to the self-storage facility definition.

The Board conducted annual permitting and renewals for commercial earth removal operations including Worcester Sand and Gravel off Hatchery Road, Aggregate Industries off Providence and Boston Roads, and Pyne Sand and Stone on land of Mary Bedoin accessed off Lackey Dam Road in Douglas.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden on tree care and maintenance issues, coordinated 2016 Arbor Day ceremonies where fourth graders from Sutton Elementary planted two smaller ornamental trees and one shade tree on the Town Common. Staff also recertified Sutton as a Tree City USA for the fifteenth year.
- Continued working with the Town Administrator and Sewer Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.

- Marion's Camp – Continued design work for Goddard Lodge renovations and applied for a \$150,000 Land and Water Conservation Fund Grant from the National Park Service to match existing municipal funds and generous private donations to pay for the construction of the Lodge renovations as well as for development/improvement of trails along Singletary Lake and in the woods where Camp Fire cabins used to be located.
- Shaw Master Plan – Managed contractor and volunteer work to establish new and upgrade older trails at Shaw Farm. Also designed and installed trailhead and trail signage and brochures as well as stream crossing bridges with the assistance of our Planning Intern Stefan Forsberg, the Sutton Highway Department, Shaw Trail Steward Howie Bottomley, many Sutton High and Blackstone Valley Technical High School students, John Whitter, the Sutton Horsemen's Club and other community volunteers.
- Assisted the Town's Energy Manager in implementation and reporting for the Town's latest Green Community Grant.
- Worked on bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board over the last year.
- Participated in District Local Technical Assistance (DLTA) program with Central Mass Regional Planning Commission (CMRPC) to begin the development of the Village Center Overlay District Regulations.
- Continued work with the consultant, Manchaug residents, and Mass Historic Staff for the National Register Nomination of the Village of Manchaug
- Assisted Highway Superintendent and BioForest consultant Bear Levangie in installation, monitoring, removal and assessment of Emerald Ash Borer traps in areas with compromised Ash trees to try to evaluate the presence of these insects for future treatment efforts. The traps were donated by the Town of Millbury.
- Began work with Wilkinsonville Water District and Mass DEP to resolve issues within the District that currently restrict the amount of water that can be utilized to support residential and business needs and development within Sutton.
- Began work with MassDOT, DCR and affected residents on the impending \$4 million replacement of the Blackstone Street Bridge.

Revenues:

Form A Plan Fees:	\$ 1,500	Subdivision Plan Fees	\$ 940
Site Plan Fees	\$ 850	Special Permit Fees	\$ 50
Earth Removal Fees	\$ 2,580	Scenic/Shade Tree	\$ 175 + \$300 fine

Attendance:

Scott Paul, Chairman-- attended 18 of 22 meetings

Wayne Whittier, Vice Chairman – attended 19 of 22 meetings

Robert Largess, Jr. - attended 21 of 22 meetings

Jon Anderson – attended 21 of 22 meetings

Miriam Sanderson - attended 20 of 22 meetings

Walter Baker, Associate Member – attended 21 of 22 meetings

Our CMRPC Delegate, Scott Paul, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,

Jennifer Hager, Planning Director

Tammy Mahoney, Secretary

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2015 to June 30, 2016. The Commissioners are Amy Parsekian and Anthony Fattman. Interviews were held and both commissions were in attendance along with Mathieu Sullivan, Head Lifeguard and Staff Member, Tammy Mahoney. The Commission held their annual lifeguard meeting at Marion's Camp on June 10, 2016. Commissioners Amy Parsekian and Anthony Fattman, Head Lifeguard Mathieu Sullivan and Staff Member Tammy Mahoney attended that meeting along with the following seasonal employees: Sawyer Allen, Hailey Firmin, Anthony Gill, Benjamin LeClaire, Christopher Reed, Nicholas Reed, and Ethan Weiland.

The Town Beach was open daily June 18 through August 21 and weekends until Labor Day. The Beach was staffed with two lifeguards and when needed, one attendant between the hours of noon to 6:00 daily.

The following passes were sold:

- 236 season passes sold to Sutton residents at \$25 per family totaling \$5900.00
- 48 Millbury resident passes sold at \$50.00 totaling \$2400.00
- 7 season passes sold to non-residents at \$75.00 per family totaling \$525.00
- 333 day passes sold at \$5.00 per person totaling \$1665.00

The Commission defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$3360.00.

The Beach was used for events sponsored by MRA Multisport, The Jett Foundation, the WAM Swim Club, the Sutton Lions Club Hallows Hayride and our first Marion's Camp wedding ceremony. From these events, we collected a total of \$2440.00 in rental fees which were deposited in the Marion's Camp Revolving Fund.

Respectfully submitted,
Amy Parsekian
Anthony Fattman

REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2015 to June 30, 2016 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Kane, Chair, Joanne Geneva, Secretary and Aidan Heffernan, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY12	FY13	FY14	FY15	FY16
Library materials owned	43,975	37,537	32,820	33,760	34,497
Circulation Transactions	80,571	72,771	70,215	73,914	74,548
Interlibrary Loans	14,940	15,812	19,291	17,542	17,635
Borrowers	3,826	4,030	3,965	3,800	3,781
Programs	178	201	373	276	284
Program attendance	2,771	2,667	3,339	2,750	2,618

News

During July 2015 and February 2016 the Library offered "Food for Fines" when patrons could bring in non-perishable food items for the Sutton Food Pantry in lieu of fines. Patrons were very generous in their donations and a significant amount of food was given to the pantry.

In January and February we had a 'Blind Date with a Book' event where patrons could take out a book whose identity was a mystery. Patrons had an opportunity to rate their book and win prizes.

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

Grants

- A generous grant from UniBank provided summer reading programs for children, teens and adults.
- The Sutton Cultural Council sponsored a magic show with Scott Jameson and a pastel workshop with Greg Maichack for adults.
- The Library received a \$10,000 grant from the Osterman Family Foundation for Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming for children and teens.

Monies Collected

The Library collected \$2,493.92 in fines, \$461.30 for copies/faxes/print-outs, and received \$5,755.78 in donations.

Children's Programs

337 children participated in the 2016 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club, chess club, and STEAM programming.

Young Adult Programs

71 teens participated in the 2016 summer reading program. Year round programs included a yule ball, geek club meetings, teen crafts, STEAM programs, and book discussions.

Adult Programs:

141 adults participated in the 2016 summer reading program. Other programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, coloring, an entrepreneur group, guest speakers, educational classes, and a weekly knitting group,

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, Sutton mugs, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff:

In September 2015 we said farewell to our beloved Miss Amanda Thornton as she set off for a grand adventure. The Youth Services position was filled by Library Technician Shannon Duffy. The staff was joined by Library Technician Matt Haas. The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Pamela Johnson, Katarina Keown, Betsy Rajotte, and Neetha Vuppala.

Trustees:

This year the Board said farewell to Trustee Elizabeth Fritz-Keyes after many years of dedicated service. Aidan Heffernan was elected to the Board of Trustees in May 2016.

The Board of Library Trustees met 11 times during FY16.
Meetings were held on the following dates:

July 20, 2015	February 22, 2016
August 24, 2015	March 21, 2016
September 21, 2015	April 25, 2016
October 19, 2015	May 23, 2016
November 23, 2015	June 20, 2016
January 11, 2016	

Elizabeth Fritz-Keyes attended 9 meetings.
Joanne Geneva attended 10 meetings.
Aidan Heffernan attended 0 meetings.
Elizabeth Kane attended 11 meetings.

New Library Project:

The Library Building Needs Committee met throughout the year to work on planning a new Library. This year the committee hired consultant Mary Braney, Neil Joyce, an Owner's Project Manager with Construction Monitoring Services Inc. and architect Phil O'Brien with Johnson Roberts Associates Inc. to work on the project.

The Library Building Needs Committee met 9 times during FY16.

Meetings were held on the following dates:

July 9, 2015	January 7, 2016
August 3, 2015	April 7, 2016
September 10, 2015	April 28, 2016
October 18, 2015	June 22, 2016
November 12, 2015	

John Couture attended 3 meetings.

Dacia Fields attended 2 meetings.

Korinne Fontaine-Hadad attended 4 meetings.

Kelly Holbrook attended 5 meetings.

Elizabeth Kane attended 4 meetings.

Chris Manna attended 8 meetings.

Betsy Rajotte attended 9 meetings.

Kimberley Vaillancourt attended 6 meetings.

Check out the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click over to the CWMARS catalog to check your account, renew materials, and request items. 'Like' the Sutton Library on Facebook at www.facebook.com/sutpublib to keep up with the latest happenings at your Library.

Betsy Rajotte, Library Director

Elizabeth Kane, Chair

Joanne Geneva, Secretary

Aidan Heffernan, Member-at-Large

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectmen, Town Administrator and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending June 30, 2016.

The Wilkinsonville Wastewater Collection System pumped 56,506,000 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 154,810 gallons per day.

The Advanced Wastewater Treatment Facility has processed 13,657,000 gallons in fiscal year 2016. The facility averages 32,000 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

Revenues:

- User Fees- \$711,342.00
- Connection Fees- \$60,000.00
- Application Fees- \$4,505.00

The Sutton Sewer Department issued 961 sewer bills in Fiscal year 2016.

There were 8 Sewer Commissioner Meetings held:

- Neal Crites, Chairman 8/8
- Larry Wiersma, Vice Chairman 8/8
- Carl Licopoli, Clerk 7/8

Active projects:

- Pleasant Valley Villa's- Phase 3 (Active)
- Leland Hill Estates (Active)

The billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) was in effect. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) was in effect.

Goals and Objectives:

- Extend the sewer system to Sutton Center and include the Sutton Public Schools.
- Upgrade Sewer line from route 122 to Blackstone Street sewer pump station.

Respectfully Submitted,
The Sutton Sewer Commissioners

REPORT OF SUTTON COMMUNITY TELEVISION

To the Honorable Board of Selectmen, Town Administrator and Citizens of Sutton:

Sutton Community Television (SCTV) respectfully submits this report for July 1, 2015 to June 30, 2016. SCTV is the town's Public, Education and Government (PEG) cable access television resource. This valuable asset builds community relationships, empowers citizens and ensures First Amendment rights. SCTV provides local access programming through two local providers, Charter and Verizon. License agreements allow these providers to operate in the town and fund the function in its entirety. The Charter contract, a ten-year license, expires in January 2022 and currently pays 4% of the Licensee's annual Gross Revenues to support the local access stations. The Verizon contract, a 15-year license, will expire in July 2023 and matches the support.

The cable function includes oversight of the Public, Education and Government channel operations (Charter channels 194, 192 & 191 and Verizon 29, 30 & 31). The Government station (Charter 191 and Verizon 31) originates from the Town Hall while the Public (Charter 194 and Verizon 29) and Education (Charter 192 and Verizon 30) access channels originate from the public access television studio facility in the Sutton High/Middle School, which opened in the fall 2015. One full-time and one part-time employee as well as a pool of trained cable recording assistants support the department.

The cable department broadcasts and records almost every public government meetings. In addition to broadcast and replay, these meetings are available for viewing anytime online under Sutton TV online on the town's website (www.suttonma.org). During this fiscal year 164 government meetings were recorded, broadcast and posted online and 155 programs were broadcast on the public station. Most of these public programs were imported from surrounding towns or local interest groups. Thirteen programs were recorded and created here in Sutton, including events such as the Sutton Youth Baseball and Memorial Day parades. Twenty-nine events were recorded within the Sutton Public School District to be rebroadcast on the local education station. This programming includes music and chorus concerts, presentations and guest speakers, drama events and promotion ceremonies.

The department also serves the community with a broadcast of local public service announcements for local activities and events. 389 notices were broadcast. The Sutton Community Television Facebook page is also maintained as a way to distribute important community information. Sutton Community Television encourages all interested residents to become local "producers" and submit programs for broadcast on the public stations.

Comments and suggestions regarding the programming as well as comments or complaints about the service from our providers, Charter and Verizon are always welcome. The cable staff can be reached via email at p.nichols@sutton.ma.org or by phone 508-865-8735. Thank you.

Respectfully submitted,
Town of Sutton Cable Department

Blackstone Valley Veterans' Services District
Uxbridge-Northbridge-Sutton-Douglas
21 South Main St.
Uxbridge, MA 01569
508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Northbridge, Douglas, and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2016.

During fiscal year 2016, \$71,710.58 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton veterans and their dependents. This is a 30% increase from FY 2015. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is now located at 21 S. Main St., Uxbridge, MA, where veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. (Annmarie Cleary) and 5 p.m. – 7 p.m. The district satellite office in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. The office is closed on Fridays.

As always, Veterans' Services looks forward to assist veterans and/or their dependents. Please call with any veteran concerns.

Respectfully submitted,

Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for fiscal year ending June 30, 2016.

The Board of Appeals regularly conducts its meetings on the first Thursday of each month at 7:30 pm at the Town Hall.

The Board hears appeals taken by those aggrieved and unable to obtain a permit or enforcement action under the provisions of MGL ch. 40A as outlined in Section 8. The Board issues special permits for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts. The board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL ch.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2016 the Board of Appeals conducted 11 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	11	2017
Jeffrey Fenuccio	1	2016
Michael McGovern, Member	11	2018
Brittanie Reinold, Clerk	11	2018
Richard Haskins, Member	8	2016
Nicole Kuchinski, Member	8	2016

Jeff Fenuccio resigned from the Board at the beginning of fiscal year 2016 and we would like to take a moment to recognize and thank him for his many years of faithful service to the Board and the residents of the town.

The Board acted on the following petitions:

Variance Petitions: (9)
MGL ch.40A §6 Findings: (4)
Special Permit Applications: (2)

Administrative Fees collected: \$ 2,359.00

Comprehensive Permit Project Update: Leland Hill Estates
Phase I of the Leland Hill Estates project nears completion.

Nine building permits for new construction were issued through the Building Department during Fiscal Year 2016.

As the permit granting authority for this project, the Board continues to work with the development team to ensure that the project is built out in accordance with the provisions of the Comprehensive Permit.

We appreciate the opportunity to serve the town and its residents and look forward to 2017.

Respectfully submitted,

Richard Deschenes, Chairman

Lynn Dahlin, Secretary

REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit the annual report as Superintendent of the Sutton Public Schools, which covers the time period of July 1, 2015 to June 30, 2016.

Annual School Committee and Leadership Retreats

As of July 1, 2015, School Committee members were as follows: Liisa Locurto, Chair; Nathan Jerome, Vice Chair; Mary Green, Secretary; and Paul Brennan. On July 7, 2015, Bruce Edwards joined as a member of the School Committee.

There were 19 School Committee meetings during the fiscal year. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
Liisa Locurto	17
Nathan Jerome	17
Mary Green	18
Paul Brennan	16
Bruce Edwards	15

School Committee members participated in a summer retreat on August 7, 2015, which provided an opportunity to review the Updated Strategic Plan based on the Ten Curriculum Components of Schooling by Design and develop goals.

The 2015-2016 school year started on the scheduled day, Wednesday, September 2, 2015. Sutton's enrollment was 1,432, a decrease of 90 students from the previous school year. Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two day week.

Building

The maintenance and custodial staff at Sutton Public Schools strive to keep the buildings looking clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town.

High School

The 2015-16 school year was a successful one for Sutton High School. For the first time in several years, our campus was our own - no moving, no construction, nothing external that interfered with the education of our students. In an effort to maximize our shared space, the High School and Middle School moved to a common schedule - and the results allowed both buildings to use the space and resources available to us in a more efficient manner. The community, the teachers, and, most importantly, the students truly enjoyed a year focused on learning and achievement!

Academically, our students and teachers continued to benefit from our partnership with Massachusetts Insight Education - an organization that provides support and training to schools to increase the number of

students taking Advanced Placement courses. In its first year of partnership with Mass Insight Education, our school increased qualifying scores in STEM and English AP courses from 20 in 2014 to 95 in 2015, quadrupling the numbers. Students achieved 43 qualifying scores in AP English, 31 in AP Sciences, and 21 in AP Math, with the greatest number of qualifying scores in AP English Language and Composition (34) and AP Biology (22). 82% of students enrolled in the MIE AP program at Sutton High School received a qualifying score. In addition, students achieved 22 qualifying scores in AP Psychology, 10 qualifying scores in AP US Government, and 17 qualifying scores in AP US History. Sutton High School administered a total of 239 AP exams in 2015 – a 302% increase from the previous year. Next year, we will administer 289 AP Exams, up from 75 just two years ago.

In addition to the improvements made in our AP Program, we have also stressed connecting our students to the outside world. This year marked the first year of our 'Senior Internship' program. 52 of our 106 seniors participated in a six week internship during the fourth quarter. Instead of spending their last days in a classroom, these seniors were out in the real world in internships in areas of interest. Students were placed at UMass Memorial Hospital, the Worcester Bravehearts, McGovern Construction, and the Sutton Police Department, to name a few. The community and student response was overwhelmingly positive - and we hope to expand the program in future years. If our job is to prepare students for life out in the "real world", we feel this program is a first step in doing just that.

Middle School

The start of the school year in the Middle School was one of the smoothest in recent years. We began our year in the new building, having transitioned into the new building last April.

Students entered the building featuring a new “Welcome” sign hanging in our foyer, which was donated by the Box Top Club led by Mrs. Keddy. 7th grade students were greeted by a new face this year. Mr. Casey Cummins joined the Middle School staff as our new seventh grade Social Studies teacher. Students were immediately immersed in science labs that focused on observations and inferences; the start of learning a new language; and a continuation of learning Spanish. Old clubs, such as the World Language Club, started right away with new clubs, such as the Community Service Learning Club, and were well attended by students. Student Council immediately held elections, with past members, Maddie and Emily Day, representing the Middle School at the Ribbon Cutting Ceremony. As part of our team building efforts, 8th graders went on the annual Community Harvest Field Trip in Grafton; 7th graders went to Davis Farm Mega maze; and 6th graders went to Team Works. Staff team building also occurred in October as part of the School Improvement Plan and Strategic plan, with 2 activities, one of which was inspired by the Great British Bake Off.

There were many accomplishments throughout the year. Coached by Mrs. Parlante, 45 students participated in the Middle School Cross Country team, with the sixth graders placing third in the Ocean State Cross Country Invitational. The seventh grade Social Studies students finished the Stone Age Unit with a culminating event in which students built survival shelters and tools in the woods near the nature trail. In efforts to bring more STEM opportunities to the Middle School, Mrs. Haerle brought several 8th graders to Atlas Global Solutions to learn about advanced manufacturing and STEM positions, which was sponsored by the Blackstone Valley Education Foundation. The 8th grade participated in a cross curriculum activity that was a ‘staycation’. Along with the skeleton contest and day of the dead festivities, students toured the Cemetery in the town center, with volunteers from the local historical society leading the tour. We held the first annual Volleyball Tournament that was created through the valiant efforts of Mr. Delongchamp. Students formed 14 teams and played for two hours after school, raising \$450 for the Sutton Food Pantry. This event involved community members as well, with both the Police and Fire

Departments sending a team. With Veterans and the Armed Forces a focus of both, the CSL club and 8th graders, Operation Gratitude was launched for the collection of items to be sent to our Veterans. Additionally, the 8th grade class invited local Veterans to a ceremony honoring them for their service.

Elementary School

This school year, 2015-2016, was a very productive one. In my third year as principal of Sutton Elementary School, it was exciting to see our efforts in developing and enhancing our curriculum in all grades, and how it positively impacted both teachers and students. A major focus for our school continues to be authentic learning with an emphasis on continual growth. Our teachers participated in a full day of professional development with a focus on Atlas Rubicon, a curriculum mapping tool, and a goal in our Strategic Plan. They also had training in Moby Max, an online resource that offers a math, language, and reading curriculum. All lessons are aligned with the Common Core Standards. Many of our teachers piloted a new grammar/writing program, Mentor Texts. Mentor texts, or anchor texts, are any text that can be used as an example of good writing for writers. We have received several grants from the Simonian Center for Early Learning/Elementary PTO to purchase books for this program. This was the first year our students were assessed completely online in math and English language arts for state testing.

We opted to assess our students with the Partnership for Assessment of Readiness for College and Careers (PARCC), in mathematics and English, based on the Common Core State Standards.

There were academic fairs at all grade levels: Grade 3 - Biography Fair; Grade 4 - State Fair; and Grade 5 - Science Fair. We were able to continue with our weekly fluoride program. We were, once again, fortunate to have a representative from the District Attorney's Office come in to address bullying and cyber-bullying with our students. Students ventured on several field trips outside of the school, as well as many travelling field trips brought to us. The Boston Museum of Science brought Weather, Wind, Water, and Temperature to third grade; Star Lab to fourth grade; and Motions, Forces, and Work to fifth grade. Fourth and fifth grades went to Mechanic's Hall with their music classes to learn about music and instruments. Third grade went to Plimouth Plantation. Fourth grade visited Roger Williams Park. Fifth grade students went on a trolley tour of Boston. Our fifth grade end of year celebration was a huge success beginning with students reading essays about what it means to be kind, receiving certificates, and culminating with a carnival in front of the elementary school.

Simonian Center for Early Learning

The SCEL had a great 2015-2016 school year. Students in all grades had opportunities for learning that were fun and educational. Students learned about penguins, wrote biographies, made ice cream, and celebrated Dr. Seuss. The year was filled with "wondering questions" where students answered fun questions and had those answers graphed by the second graders. We had a NED show assembly where students heard the message: N = Never give up; E = Encourage others; and D = Do your best. This program also incorporated yo-yos as a teaching tool; students were seen using the yo-yos at recess and they held onto the message of kindness and hard work. Students also had the chance to participate in a parade by walking through the halls while being clapped on by the other grades: Kindergarten showed off their Halloween Costumes; First Grade displayed their 100th Day apparel; and Second Graders made and wore sashes as a promotion before going into the 3rd Grade.

Special Education

The role of Special Education has continued to evolve in the Sutton Learning Community to support the identified goals of the Strategic Plan and ensure necessary compliance.

A summer program was in place during the summer of 2015 to support students requiring extended school year services to prevent regression of skills. Identified students may have attended the daily program or participated in walk-in services. Need based services were provided in the areas of occupational, speech, and physical therapies, and tutorial sessions.

The academic year, again, focused on providing special education services to approximately 275 students or 18% of the student body. Most students' needs are met in the general education setting with both, pull out and push in services. Some students are in substantially separate programs for academic instruction at their identified entry levels with varied opportunities for specials within the inclusion model as appropriate. At the high school, vocational programming has continued to expand. Students are active in multiple on and off campus opportunities. A small percentage of students attend an out of district placement because their needs cannot be met.

The Special Education faculty is in the first year of data collection for District Determined Measures (DDMs) to measure student growth over time. This remains a work in progress with great variability from district to district. Teachers have had to determine levels of low, moderate, and high growth, and have collected baseline data this year. In addition, multiple faculty members participated in the development of programs, proposals and research supported by the MA Special Education School Improvement Grant. This work continued to support students with behavior challenges with a focus on recess and play, implementation on strategies and techniques that are based on yoga/mindfulness framework in the classroom, planned collaborative meeting time of special and general education teachers at the middle schools and developing co teaching teams at the HS. The Secondary Clinical team has also continued the district efforts to support addressing increasing mental health needs. There were three parent information sessions presented this year.

Parents will have an opportunity to opt out of receiving paper documents related to Special Education. A letter will go home with the final progress notes whereby parents will be able to select to receive all related special education related documents via e-mail. The district is hopeful this will provide a more efficient method of delivery.

District-Wide Initiatives

The district has updated its five year Strategic Plan for Curriculum, Instruction and Assessment based on our progress over the previous year. This updated information, along with the mission, vision, and learning principles, may be found on the front district webpage.

The Arts

The arts were led by an incredibly dedicated staff including Cameron Loss, Justin Falvo, Susan Wildman, Suzanne Dame and Sandra Kerr. Our *Fine Arts Program* continued to thrive with great performances by our band and chorus at their annual Winter and Spring concerts. The Drama Club put on the following performances: Agatha Christie's *And Then There Were None*; Oscar Wilde's *The Importance of Being Earnest*; and Jerome McDonagh's *Juvie*. Our annual "Celebration of the Arts" night, exhibiting remarkable artwork produced by our students, was a success!

Athletics

The 2015-2016 school year was another very exciting and successful year for Sutton Athletics. A total of 258 students in grades 9-12 participated on, at least, one team and 129 more students in grades 6-8. Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association** (MIAA) and member of the **Dual Valley Conference** (DVC). Please see the Sutton Athletics Page under High School on www.suttonschools.net for a list of all of our accomplishments. The Athletic Department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics. Go Sammies and Suzies!

Class of 2016

Post-Secondary Graduate Statistics

4-year college/university	78	73.5%
2-year college/university/prep.	17	16%
Technical/Trade School	2	2%
Military	1	1%
Employment/Work Force	8	7.5%
Total:	106	100%

- 95 students or 89.6% going on to a 2 or 4-year college
- 97 students or 91.5% going on to some education

Information Technology

All of the computers in the Elementary School and Simonian Center for Early Learning were replaced during the summer. Our computer labs were used successfully for the first year of PARCC testing – a trend (online testing) that will continue next year with MCAS 2.0. The Elementary School and Simonian Center were outfitted with both interior and exterior cameras. The entire district data center was upgraded with new hardware and software through the building project. The old data center was converted to a backup data repository for the new data center. The town's/school's financial software was updated to a new version, and moved to the school's new infrastructure.

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Joanne Geneva and Margo Austein.

Respectfully submitted,



Theodore F. Friend
Superintendent of Schools

**Blackstone Valley
Vocational Regional School District
Fiscal Year 2016 Annual Report
July 1, 2015 – June 30, 2016**

A Message from the Superintendent-Director

As is Blackstone Valley Tech's custom, we are pleased to use the Annual Report format to go beyond simply providing facts and figures about our operation, and to share bits and pieces of ongoing student success stories which capture the essence of our mission. We hope you will agree that the information which follows describes a vibrant and diverse learning environment – a lattice work of artfully delivered career technical content, intertwined with student interests and their aspirations for the future – to empower our students to become masters of lifelong learning.

I recall Liam MacLeod (Class of 2012) as a bright and well-rounded student with an extensive resume of accomplishment and a wide array of extracurricular pursuits. He served as the head chef for the 2012 Annual Superintendent's Dinner, a culinary extravaganza attended by 250+ patrons to raise supplemental non-taxpayer funds for our school system, and proudly displayed his Scottish heritage by presenting on the history of St. Patrick's Day to a local Rotary Club in full kilt attire. He was a particularly effective ambassador for career technical education then, and remains one today, serving as a living example of how BVT's integration of career skill attainment and academic learning meets the challenge of preparing youth for jobs which do not yet even exist.

While Liam describes BVT's impact in ways that he feels are both intentional and unintentional, the melding of career and academic learning with athletic and trade-based competitions, community service, and individual growth is not just a lucky coincidence. The BVT experience is by design a kaleidoscope of activities and interactions where promise meets practice.

We are delighted to continue to serve as a national model for ever-evolving educational excellence, and invite you to share in the accolades which your vocational technical delivery system has enjoyed in the past year.

Dr. Michael F. Fitzpatrick, Superintendent-Director

Liam MacLeod – Master of Lifelong Learning

In 2012, Liam MacLeod of Millbury was the BVT Senior Class President. He was an aspiring restaurateur who had completed the school's Culinary Arts program and earned coveted admission to the prestigious Culinary Institute of America in Hyde Park, NY. It had been his dream since the age of five to one day own his own restaurant, and he was sure that BVT's culinary program had given him the basic skills he would need to reach that goal. He was also confident that his academic courses had prepared him for the more challenging coursework he would experience at the college level, and that his BVT extracurricular activities – which included cross country, track, Student Council, a term as the student representative to the School Committee, and much more – had nurtured the character traits of teamwork and problem solving that he would need to be successful in the restaurant business.

After completing the Associate's degree program in Culinary Arts at the CIA, Liam decided to stay an additional year to study Culinary Arts Management in the school's accelerated Bachelor's degree program. He credits a course in Culinary Fundamentals Theory, taught by Dr. Chris Loss, with changing the whole direction of his career.

"Rather than teaching us how to sear meat," Liam says. "Dr. Loss taught us why meat sears. I realized then that I was more interested in why than how."

Liam explains that, while plating of food is an art, cooking is actually a science – the culmination of physics, biology, and chemistry. He ended up completing a Bachelor's degree in Professional Studies of Culinary Science and now says his new career goal is to work as a scientist in corporate research and development for the food industry. But don't expect to be able to picture exactly what that job will entail. Liam knows that, more than likely, he will be working with technology and systems that have not yet even been invented. After all, he's spent the past year experimenting with the first powder-based 3D printing – of food!

About the time Liam finished his degree at the CIA, 3D Systems, a South Carolina company which originated the concept of 3D printing and is on the forefront of shaping future 3D applications, partnered with the CIA to test new uses for 3D printing in the food service industry. The company provided the equipment and a salary for a chef scientist to research possibilities for a prototype 3D food printer retrofitted in stainless steel.

"The position fell into my lap and was too good to pass up," says Liam, who describes his year-long role as both "interesting and neat."

"3D printing has been around since 1987," he explains. "The printer I used at the CIA was originally developed for use with plastics. I had to research the chemical and physical properties of all the food ingredients to try to mimic the properties of plastic in our edible powder formula."

Liam describes perhaps his most challenging effort to create a wasabi-flavored egg shell which could hold a quail yolk vinaigrette for serving with steak tartare. The difficulty was finding just the right amount of wasabi flavoring to mask the sweetness of the confectioner's sugar base in the printing medium.

He noted that there have been no scientific papers on powder-based 3D printing, and he is now synthesizing the data from his year of work with the hope of submitting it for publication. In the meantime, his research on 3D printing of food was featured in the May 7, 2016 edition of *The New Yorker* magazine and several other media outlets.

Now that the 3D Systems grant funding for his research has concluded, Liam has accepted a promotion to Manager of Client Relations in the Consulting Department at the CIA. He is still the school's 3D printing specialist, but now also has responsibility for promoting new partnerships in research and development with the food industry.

"The Culinary Institute is interested in getting more involved in the industry setting," he explains. "I will make site visits and participate in product development to make that happen."

Liam credits his BVT education with preparing him for this new role on multiple levels, both intentional and unintentional.

"I can't do what I do now without the basics of cooking, which is what Valley Tech intentionally provided," he says. "The unintentional part was the exposure to many disciplines which resulted from being surrounded by 17 different shops. This inadvertently opened my eyes to collaborative possibilities."

Liam explains that BVT's integration of academics and vocational technical learning, as well as friendships with students on other career paths, allowed him to become familiar with aspects of engineering, architecture, mathematics, physics, and chemistry while focusing on the basics of food preparation.

"You can learn more by surrounding yourself with people of different skills, mindsets, and interests, than you can by just surrounding yourself with those of the same skills and mindsets," he explains.

So while BVT shops provide the small learning communities that nurture relationships between students and teachers to lay solid foundations of career specific knowledge, the close proximity of each of those shops with other very different career pathways fosters collaboration and instills a willingness to learn from others.

"I found you could learn a lot from others around you and take those skills to create something new," Liam says. "Basically, Valley Tech taught me how to think."

Clearly, Liam has moved from being a master of culinary content to a master of lifelong learning and he is confidently prepared for whatever the future holds.

When asked where he sees himself in five years, Liam hesitates.

"Thirty days ago I wouldn't have pictured myself where I am now," he muses.

He hopes to complete an additional degree in Chemistry and says it's quite possible that in a few years he could be working as an R & D project manager.

"Eventually, my goal is to be the manager of a lab for a major food conglomerate."

Who knows, he could even be using his extensive knowledge of the chemical and physical properties of the foods we eat to be developing 3D printing of tasty and nutritionally satisfying meat products someday!

Seniors Say Thanks

What's the best way to say "thank you" for a life-changing high school experience? For seniors in the BVT Class of 2016, it's building a bridge, painting a library, and performing other acts of community service for the towns that support their alma mater.

Over two days in late March 2016, roughly 150 seniors signed up to tackle a number of community service projects, including painting at the Sutton Town Hall, lending a hand at the Mendon Senior Center, clearing brush at Hopedale Pond, and refurbishing baseball dugouts at Blackstone's Roosevelt Park. Students also

landscaped public property and improved walking-trails at several sites thanks to a generous donation of rakes, saws, and gloves from the Milford Lowe's Home Improvement Store.

Based on the success of the inaugural senior service projects, plans are underway to make the excursion an annual tradition for BVT seniors. Municipal, civic, and community organizations interested in participating in next year's activities are encouraged to contact Assistant Principal Matthew Urquhart at (508) 529-7758 ext. 3024.

MA Labor Secretary Applauds BVT Grads

BVT proudly hosted Massachusetts Secretary of Labor and Workforce Development Ronald L. Walker, II as keynote speaker of the 2016 commencement ceremony. In a special address to the Class of 2016, Secretary Walker encouraged the 289 graduates to make the most of the countless opportunities awaiting them in the world of work.

"One of life's biggest lessons – which you have already started to learn – is that it is full of opportunities," Walker said. "You just have to be willing to go after them."

Secretary Walker's words of wisdom were offered to the graduates on May 25th at Worcester's Hanover Theatre. As a graduate of the former Boston Technical High School, Secretary Walker told the graduates that he is personally familiar with the foundation for success a skill-based education can provide.

"With the skills and education you received here at BVT, you have shaped your futures. As you move on to continue your education – whether it is at college or on the job – the lessons learned at BVT will follow you to every endeavor, every job, and every opportunity you have in the future," Walker said. "You are prepared for anything."

After receiving their diplomas and vocational certificates, members of the BVT class of 2016 were greeted outside the Hanover Theatre with hugs, cheers, and congratulations from hundreds of proud parents, guardians, family members, and friends. See photo gallery at: www.valleytech.k12.ma.us/classof2016

FY2016 - Another Stellar Year of Vocational & Academic Achievements

BVT continues preparing students for college and careers by integrating rigorous academics with expert vocational technical training.

400

During the 2015-2016 school year, a total of 400 AP course exams were given to 258 students in English Language & Composition, English Literature & Composition, U.S. History, Chemistry, Calculus AB, Biology, Physics 1, Computer Science, and Spanish Language & Culture.

15 years

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2016 test results revealed a tremendous performance by Valley Tech students for the 15th straight year. In English Language Arts, 100% of BVT students scored Advanced or Proficient, compared favorably to the statewide average of 91%. In Math, 95% of students scored Advanced or Proficient, compared favorably to the statewide average of 78%.

95%

The Department of Elementary and Secondary Education also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive 95% of BVT students scored Advanced or Proficient, compared to 73% statewide.

100%

In Spring 2016, 174 freshmen took the High School Science MCAS and 100% scored in the Advanced and Proficient categories. This was the third straight year 100% of the BVT freshmen taking the Science exam scored in the two highest categories.

250

A total of 250 BVT juniors and sophomores participated in the fall PSAT/NMSQT and new spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

BVT STEM Heads to Outer Space

From high schoolers in Russia to astronauts orbiting Earth, students at Blackstone Valley Tech are collaborating with individuals across the globe and among the stars thanks to the growing success of the school's Global STEM (Science, Technology, Engineering, Mathematics) Education program.

Valley Tech launched a pilot of the program in 2014 in partnership with Global STEM Education Center, a 501 (c)(3) charitable organization that partners schools with other countries, corporations, scientists, and engineers to develop and participate in STEM Projects. In its first year, BVT's Electrical students partnered with high schoolers in Arkhangelsk, Russia to collaboratively study topics largely centered on green technology and energy conservation. The program has since expanded to include BVT's Auto Tech, Electrical, Plumbing, and Culinary Arts programs.

In a most appropriate choice for a program that has taken off like a rocket ship, the BVT Global STEM Education program recently concluded its year-long exploration of the science, technology, and multicultural collaboration behind the International Space Station (ISS). Valley Tech and Russian students worked together to research and develop proposals to improve everyday life for the American, Russian, European, Japanese, and Canadian astronauts working on the ISS.

Using their technical expertise, Valley tech students developed a self-sufficient gardening system capable of growing carrots and lettuce in the International Space Station's zero-gravity environment. BVT Students and their Russian teammates also researched the psychology of color and constructed a lighting system that can influence the astronauts' moods by emitting specific shades of red, blue, yellow, and green.

With their Russian partners appearing live on the classroom Smartboard, Valley Tech students recently gathered to present their final projects to a group of teachers, parents, and special guests. Video recordings of the presentations were shared with Dr. Frank Martin, a former recipient of NASA's Outstanding Leadership Medal whose career with NASA and Lockheed Martin includes science mission operations on Apollo 16 and Apollo 17 and responsibility for servicing missions to the Hubble Space Telescope.

In an e-mail to Valley Tech, Dr. Martin applauded the Global STEM program and said he was “much impressed with what had to be learned/understood by the students to produce such professional looking presentations.”

Global STEM Education Center

The Global STEM Education Center CEO and Founder Dr. Larisa Schelkin commended Valley Tech on becoming the first vocational technical school in Massachusetts to complete three consecutive years of the Global STEM Education program. In recognition of the school’s willingness to “write the guide book,” BVT Superintendent-Director Dr. Michael Fitzpatrick was awarded a certificate of appreciation at the third annual Global STEM Education Center Symposium, co-sponsored by the Harvard Graduate School of Education.

The Global STEM program’s focus on energy efficiency also contributed to Valley Tech’s receipt of a 2016 Excellence in Energy and Environmental Education Award from the Massachusetts Department of Energy and Environmental Affairs.

BVT Teams Reach Robotics World Championship

After qualifying for the international competition during the Southern New England VEX Championship on March 5th, 10 Valley Tech students comprising three teams represented the United States in the 2016 VEX Worlds on April 20th-23rd. The Valley Tech crew joined high school students from 37 nations in Louisville, Kentucky, to see which VEX robotics team is the best in the world.

The 2015-2016 series of VEX robotics events featured a "Nothing But Net" challenge in which students operated mobile robots of their own design and construction to see whose robot could earn the most points by catapulting foam balls into goals of varying height, difficulty, and point-value. In addition to remote control, each robot was required to autonomously compete via student-designed programming for a portion of each event.

BVT VEX Robotics Project Manager Michael Faticanti explained that over the course of the VEX season, BVT students had numerous opportunities to apply the engineering principle of trial and error.

“They can modify the robots at any point during the season,” Faticanti said. “They can look at other robots at a competition and say, ‘Oh, I like that. Let’s use those wheels on our robot.’ Then they come back to shop and go about refining their robots. Teachers supply leadership, but it’s the students designing and programming the robots.”

Faticanti explained that this year BVT increased student-access to VEX robotics thanks in large part to a \$5,000 donation from EMC Corporation that allowed for the purchase of kits to construct 12 new VEX robots. The renewed emphasis on VEX robotics paid off as BVT teams excelled throughout the season and qualified at the Southern New England VEX Championship to represent the United States in the 2016 VEX Worlds Robotics Competition in Louisville, Kentucky.

SkillsUSA: Best of the Best

Considered the Olympics of vocational technical education, the annual series of SkillsUSA competitions give BVT students the chance to prove that their technical skills are among the best in the country.

Competing in trade-based events judged by panels of business and industry experts, BVT students kept their impressive winning streak alive in FY16 by earning 141 medals at the district, state, and national levels.

SkillsUSA District V Conference: 40 GOLD, 29 SILVER, 24 BRONZE

SkillsUSA Massachusetts State Leadership & Skills Conference Championships: 19 GOLD, 15 SILVER, 3 BRONZE

SkillsUSA National Leadership & Skills Conference Championships: 2 GOLD - Rachel Arnold of Northbridge and Olivia Klotz of Grafton (Urban Search & Rescue - Team Event)

7 SILVER - Mikayla Corda of Grafton, Mina Dehestani of Millville, and Josie Burlingame of Upton (Community Service - Team Event); Rachel DeWolfe of Bellingham (Photography); Rebecca Rose of Millbury (Restaurant Service); Lauren Mahoney of Sutton (Culinary Arts); and Carson Hope of Sutton (Health Occupations Professional Portfolio)

2 BRONZE - Steven Alger of Uxbridge & Bryan Desrosiers of Millville (Robotics & Automation Technology - Team Event)

TOP 10 - Marc Peladeau of Sutton (5th Welding Sculpture); Kathleen Daly of Hopedale (6th Medical Terminology, Post-Secondary); and Kevin Konieczny of Upton (8th Welding)

NATIONAL OFFICER - Stacey Muanya of Milford

FY16 AWARDS & ACCOLADES

Hometown Hope Initiative

In recognition of BVT's commitment to community service, Valley Tech was selected to participate in the WMRC First Class Radio and Asphalt Engineering's "Hometown Hope Initiative."

During a live broadcast from the halls of BVT, WMRC Radio interviewed dozens of students, teachers, and industry partners about their community service efforts, including local volunteering, humanitarian trips to the Dominican Republic, and infusing a commitment to public service into BVT's school culture.

Student Services Praised By State

A state review resulted in high marks for BVT in the categories of Civil Rights, English Language Learners, Career Vocational Technical Education (CVTE), and Special Education.

The Coordinated Program Review (CPR) was performed in November 2015 by the state Department of Elementary and Secondary Education to satisfy federal and state requirements for the periodic review of specific education programs and services in schools throughout the Commonwealth.

In its final report, the CPR team offered special recognition for Valley Tech's "exemplary behavioral supports for all students" and "comprehensive system of interventions that serve the social-emotional needs of the student body."

Achieve Report

A report from one of the nation's top education reform organizations highlighted BVT as a leading example of "what it takes to prepare students for the demands of college and 21st century careers."

The report entitled "Best of Both Worlds: How Massachusetts Vocational Schools Are Preparing Students for College and Careers" was released in July 2015 by Achieve, an independent, non-profit education reform organization leading the effort to make college and career readiness a priority across the country. The report credited BVT as a key player in the transformation of the state's vocational technical schools from "places where struggling students could escape academic rigor" to systems that have successfully combined "full vocational curriculum with college-ready academic standards."

Excellence in Energy

The state's 2016 *Excellence in Energy* awards recognized BVT for promoting environmentally friendly technology and practices in both its facility and vocational technical curriculum.

The award highlighted BVT's green initiatives both large and small, from solar panels on the school roof to schoolwide efforts to consolidate the use of ink, paper, and other materials. The state also highlighted BVT's ongoing efforts to transform a historic carriage house into a state-of-the-art green facility in Northbridge, MA.

Way to Go, Doc!

The MetroWest Health Foundation presented its 2016 Deborah Blumer Community Health Leadership Award to BVT Superintendent-Director Dr. Michael Fitzpatrick. Joel Barrera, chair of the foundation's board of trustees, cited numerous examples of how Fitzpatrick has instilled a culture of health and wellness as BVT's Superintendent-Director.

"While the mission of BVT is to prepare students to be part of the workforce by preparing them academically and technically, Dr. Fitzpatrick has also recognized that health and wellness are key components to productivity and therefore essential to student success," said Barrera.

Presidential Scholar

In a first for Valley Tech, 2016 graduate Michael Altavilla of Mendon was selected as a national semifinalist for the prestigious U.S. Presidential Scholars program.

Altavilla was one of only 689 semifinalists selected from nearly 4,700 candidates nationwide. According to the U.S. Department of Education, inclusion in the U.S. Presidential Scholars program is one of the highest honors bestowed upon graduating high school seniors. Scholars are selected on the basis of superior academic and artistic achievements, leadership qualities, strong character, and involvement in community and school activities.

Community Projects

Throughout our 13-town District, BVT's work on capital improvement projects is a welcome source of financial relief for local budgets and a valuable supply of real-world experience for students. As a vocational technical school, we maximize the impact of stakeholder investments by using internal talent and resources on campus improvements and renovations. District residents realize further savings by enjoying the discounted services offered in BVT's student-run restaurant, salon, and school store.

Internal student and staff performed capital improvements included the construction of new Career Enrichment classrooms, renovation of the Auto Collision shop, and the installation of new cooling units on the school's exterior walls.

In FY16, a total of 579 projects and services resulted in significant savings for District communities and residents:

Direct Savings to Towns	\$305,376
In-School Projects/Installations/Repairs	\$266,536
Total Savings to District Taxpayers	\$571,912

Refurbished Emergency Vehicle for Blackstone PD

Until the lights flash and the siren sounds, it will be tough to identify the Blackstone Police Department's 2009 Ford Explorer as an emergency vehicle.

"That's a good thing," said Chief Ross A. Atstupenas who partnered with the BVT Automotive Collision Repair & Refinishing program to give the Explorer a new and more discreet appearance.

Auto Collision Team Leader Dave Beaudreau led a team of students through the refurbishing process, which began with removing the Explorer's police-themed decals and lights. Once the decals were gone, the entire exterior was washed with an adhesive remover before being completely refurbished. All dents and scrapes were repaired and the vehicle's exterior was refinished, reassembled, and cleaned and polished for delivery.

At roughly 50 hours, the project labor alone is estimated to have a value of \$2,500.

"It looks like a brand new vehicle," Chief Atstupenas said. "They did a very nice job. It's impressive."

Health Screenings for Seniors

Area senior citizens received health screenings free of charge and students gained invaluable experience during BVT's annual Aging Well Assessment Day.

The community event was established by the BVT Post-Secondary Practical Nursing program as a way for its adult-learners to practice real-life application of their nursing skills and theory. Each year, area senior citizens age 85 and older visit Valley Tech for a morning of height, weight, and vision screenings, along with a nutritional assessment and home safety check, followed by an hour-long physical assessment performed by Practical Nursing students and staff.

The event has become an annual tradition for Hopedale resident Joan McMullen, who has participated in Aging Well Assessment Day since its inception.

"They do such a service to the community," McMullen commented. "Don't you love to see your tax dollars go toward something like this?"

Happy 100, Millville!

The town of Millville celebrated its centennial with a little help from its vocational technical education system. In addition to building floats for Millville's centennial parade, students at BVT designed and constructed a commemorative time capsule marking the town's milestone. Valley Tech School Committee member Gerald M. Finn of Millville personally thanked Vocational Curriculum Coordinator Thomas Belland and several Construction technology students for building the time capsule.

Return on Investment

BVT Budget Builds Upon a 50-Year Track Record of Conservative Budgeting

As the BVT School Committee developed the District's FY16 operating budget, no potential source of cost reduction was left unexamined and a new playbook of cost containment strategies was unveiled. As a result of these diligent efforts, the approved budget limited total expenditures to a modest 1.65% increase. In order to further mitigate the state's increase in the minimum contribution rates of our District towns, the School Committee authorized the use of \$250,000 in available reserve funds and incorporated the receipt of grants, gifts, and additional revenue sources.

Significant among a variety of cost containment measures was successful negotiation of debt refinancing; securing favorable rates from health insurance providers; and fair, respectful, and responsible collective bargaining with our valued faculty.

The District's FY16 operating budget of \$21,317,222 was funded primarily by \$8,747,023 in Chapter 70 & 71 State Aid and \$12,187,199 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Additional resources to support our community partners

As state and local dollars grow increasingly hard to come by, BVT continues its diligent pursuit of alternative revenue sources. In FY16, local assessments were complemented by nearly \$1.8 million in grants, private sector support, and efficiencies.

In early 2016, a self-funded roof repair project at BVT received both approval and praise from the Massachusetts School Building Authority (MSBA), which agreed to reimburse up to \$619,526 of the project costs.

"It is truly rare for a district to self-fund its repair and enhancement projects," commented John K. McCarthy, MSBA Executive Director. "Nevertheless, BVT has accomplished that in its last three MSBA projects, including a previous roof project and two world-class science labs."

Superintendent-Director Dr. Michael Fitzpatrick explained that BVT's share of the roof repair costs will be largely financed by capital funds generated from MSBA reimbursements during prior repairs and renovations.

Shortly after the MSBA approved the BVT roof replacement project, Governor Charlie Baker and Lieutenant Governor Karyn Polito announced that Valley Tech was selected to receive a portion of \$9.3 million grant initiative aimed at connecting students and residents to economic opportunity. The \$407,517 Workforce Skills Capital grant will help BVT train students on specific equipment identified as "must-haves" by the school's 400-plus business and industry advisors. Key pieces of equipment include CNC (computer numerical control) lathes in Manufacturing Technology, a power-calculating dynamometer in Automotive Technology, and medical coding and billing software in Business Technology.

In addition to grants, BVT saved on capital expenses throughout FY16 by accepting donations of equipment and funding from business and industry partners. BVT's Dental Assisting program received one

such gift when the Massachusetts Dental Society generously donated a dental exam chair valued at roughly \$10,000. BVT also secured financial support from the Milford Federal Savings and Loan Association to mitigate the costs of transporting students to and from community-based vocational projects.

Class of 2016: Sutton Graduates

NHS = National Honor Society

NTHS = National Technical Honor Society

Nicole Rose Bardier, Dental Assisting; Erika Anne Bovenzi (NTHS), Cosmetology; Samuel Joseph Budnick, Automotive Technology; Abigail Baylee Charpentier, Business Technology; Zachary Austin Corrente, Culinary Arts; Awtumn Virginia Courville, Heating, Ventilation, Air Conditioning and Refrigeration; Carson Eleanor Hope (NHS/NTHS), Health Services; Tyler Joseph Jaillet, Heating, Ventilation, Air Conditioning and Refrigeration; Lauren Elizabeth Mahoney (NHS/NTHS), Culinary Arts; Todd Stephen Mahoney, Manufacturing and Engineering Technology; Samuel Whittaker Maloney, Information Technology; Stephanie Lynn McGreevey, Dental Assisting; Brianna Lyn McMullan, Plumbing; Nicholas Scott Mongeon, Plumbing; Alyssa May Morse, Business Technology; Kevin Joseph Noonan, Plumbing; Patrick Michael Noonan, Plumbing; Marc Vincent Peladeau, Manufacturing and Engineering Technology; Samantha Renea Phillips, Health Services; Christopher Rowan Rocheleau, Information Technology; Megan Mackinnon Sweeney (NHS/NTHS), Electronics and Engineering Technology.

Our School Committee

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman - Joseph M. Hall of Bellingham

Vice Chairman - Gerald M. Finn of Millville

Assistant Treasurer - Arthur E. Morin, Jr. of Milford

Secretary - Anthony M. Yitts of Grafton

Joseph A. Broderick of Blackstone

John C. Lavin, III of Douglas

Mitchell A. Intinarelli of Hopedale

Dennis P. Braun of Mendon

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Julie H. Mitchell of Sutton

David R. Bartlett of Upton

James H. Ebbeling of Uxbridge

Superintendent-Director – Dr. Michael F. Fitzpatrick

Assistant Superintendent-Director/Principal – Anthony E. Steele, II

Assistant Superintendent for Finance and Operations – Kurtis W. Johnson

District Treasurer – Barbara A. Auger

TOWN DEPARTMENTS**Administration**

HALL	DAVID	\$	1,400.00
HEBERT	JOHN	\$	1,200.00
JACQUES	DEBRA	\$	42,259.60
KENNEY	MICHAEL	\$	1,200.00
LIMANEK	JESSE	\$	1,200.00
SMITH	JAMES	\$	132,934.36

Cable Access Committee

HICKS	CHRISTINE	\$	21,881.19
NICHOLS	PAMELA	\$	53,768.75
NICHOLS IV	RAY	\$	2,760.00
SHERMAN	MICHAEL	\$	2,430.00
SHERMAN	CHRISTOPHER	\$	400.00

Town Hall Custodian

RODGERS	ROBERT	\$	9,042.73
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Assessor's Office

HICKS	LINDA	\$	23,030.34
NICHOLS III	RAY	\$	3,873.24
NUNNEMACHER	ROBERT	\$	5,700.00
SARDAGNOLA	JOYCE	\$	64,467.10

Animal Control Officer

CHAUVIN	DANIEL	\$	20,599.98
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Treasurer/Collector

CHINAPPI	ERIN	\$	4,697.55
COBANE	SUSAN	\$	16,318.16
TROAST	LISA	\$	61,874.66
WOOD	DONNA	\$	49,772.07

Conservation

BIEN	WANDA M	\$	34,934.59
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Accounting

HARRISON	TIMOTHY	\$	55,673.87
KRAL	AMANDA	\$	4,643.60

Building Dept.

BURLINGAME	NELSON	\$	2,400.00
COUTURE	JOHN	\$	70,272.95
DAHLIN	LYNN	\$	35,916.69
FENUCCIO	JEFFREY	\$	1,250.00
MCQUISTON	MICHAEL F	\$	12,783.37
MORRIS	LAWRENCE	\$	16,032.23
WIERSMA	LARRY	\$	1,625.00

Highway Dept

ARSENAULT	DAVID	\$	45,052.36
AUBIN	MATHIEU	\$	55,511.63
BATER	ERIC	\$	3,250.80
BATER	DAVID	\$	1,680.00
BURKE	THOMAS	\$	21,485.46
FAULKNER	JAMES	\$	56,254.03
HECK	CHASE	\$	2,133.54
JERZ	MICHAEL	\$	2,122.80
JOHNSON	JAMES	\$	1,034.87
KANGAS	BRENDYN	\$	28,106.20
KING	GLENN	\$	55,730.69
MAHONEY	TODD	\$	1,680.00
MANGE	CHRISTOPHER	\$	52,514.81
MARSH	JOHN	\$	23,153.64
MAYNARD	WILLIAM	\$	55,875.51
MAYNARD	PETER	\$	990.95
MEAD-MATTHEW	KYLE	\$	447.78
ROSEBROOKS	LYMAN	\$	71,202.44
SHAW	ROBERT	\$	802.46
STENCEL	MATTHEW	\$	80,437.41
STUART	DAVID	\$	666.00

Sewer

GENDRON	JEREMY	\$	29,008.23
KRAL	AMANDA	\$	33,509.49
OBUCHOWSKI	DONALD	\$	79,999.18
TUCKER	DYLAN	\$	48,297.84

Cemetery

JOHNSON	JAMES	\$	5,560.48
RENAUD	JAMES	\$	3,917.56
WOOD	DONNA	\$	5,141.07

Tree Warden

CAMARRA	JOSEPH	\$	7,103.00
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Emergency Management

MAYNARD	PAUL	\$	5,754.92
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Board of Health

BATER	JUDITH	\$	18,920.40
RAWINSKI	CHERYL	\$	50,908.43

Council on Aging

ALDERMAN	CLARKE	\$	16,920.00
BEAUPRE	GLORIA	\$	8,650.00
CARTER	JEANETTE	\$	658.00
DEHAAN	MICHAEL	\$	6,164.64
EDELSTEIN	MICHELLE	\$	50,797.73
GILLESPIE	LUCIENNE	\$	750.00
GVAZDAUSKAS	BERTHA	\$	750.00
HANLEY	DIANE	\$	24,667.07
HOLZWARTH	PAUL	\$	750.00
JEZYK	RITA	\$	750.00
JOLLY	MARIE	\$	750.00
KENNEDY	ANNE	\$	750.00
KUCZINSKI	ANN	\$	750.00
MASSEY	DIANE	\$	750.00
OHRN	JOAN	\$	750.00
PETRIE	MARTHA	\$	2,809.58
RAWINSKI	J	\$	750.00
SANBORN	FORD	\$	693.00
THOMAS	KENNETH	\$	750.00
VAN DYKE	HARRIET	\$	750.00
WILLIAMS	JEANNINE	\$	750.00

Planning Board

FORSBERG	STEFAN	\$	402.00
HAGER	JENNIFER	\$	67,284.14
SAMUELSON MAHONEY	TAMMY	\$	9,481.06

Elections

AMARAL	CAROLYN	\$	529.00
BESSETTE	BARBARA	\$	804.00
CONCAUGH	BARBARA	\$	858.00
DAMSTROM	ANITA	\$	126.00
DAVIS	BRUCE	\$	252.00
DAVIS	DONNA	\$	234.00
FAULKNER	ROBERT	\$	126.00
FISHER	MAJORIE	\$	54.00
GRAVES	GALE	\$	858.00
GRAVISON	DOROTHY	\$	876.00
KILEY	DAVID	\$	126.00
MACHADO	MICHAEL	\$	58.50
MASSEY	EUGENE	\$	63.00
MORSE	PATRICIA	\$	54.00
NEDOROSCIK	PATRICIA	\$	135.00
PLANTE	BERNICE	\$	126.00

Elections (Cont)

PETKUS	ALBERT	\$	126.00
PETKUS	SHARYN	\$	126.00
PORCARO	CAROLYN	\$	63.00
RICHARD	JOAN	\$	112.50
RONCONE	MARJORIE	\$	108.00
RONCONE	FRANCIS	\$	126.00
SAUCIER	MICHELLE	\$	117.00
SENECAL	SHIRLEY	\$	876.00
SENECAL	GERARD	\$	121.50
SEONOSK	MARY	\$	108.00
SHANNON	CAROLYN	\$	108.00

Town Clerk

CARUSO	LAURA	\$	68,149.31
GEMME	PAMELA	\$	25,512.20

Library

BAILEY	AMANDA	\$	10,046.90
BEAUDETTE	ALISON	\$	9,016.69
DUFFY	SHANNON	\$	31,848.70
HAAS	MATTHEW	\$	5,671.20
HARMON	TRACEY	\$	800.70
JOHNSON	PAMELA JEAN	\$	27,771.80
KEOWN	KATARINA	\$	6,813.07
RAJOTTE	BETSY	\$	49,720.73
TULLOCH	GABRIELLE	\$	602.67
VUPPALA	NEETHA	\$	6,141.67

Recreation Dept

ALLEN	DELILAH	\$	2,726.00
BELSITO	CASEY	\$	1,056.00
ELSTER	RYAN	\$	864.00
ELSTER	JORDAN	\$	1,344.00
FIRMIN	HAILEY	\$	84.00
GILL	ANTHONY	\$	84.00
KAHALE	AUSTIN	\$	252.00
LECLAIRE	BENJAMIN	\$	84.00
REED	CHRISTOPHER	\$	2,304.00
REED	NICHOLAS	\$	170.00
SAMUELSON MAHONEY	TAMMY	\$	9,481.06
SULLIVAN	MATHIEU	\$	5,216.00
WEILAND	ETHAN	\$	2,892.00

Police Dept.***This data excludes "extra duty" pay which is NOT paid by the Town of Sutton*

AVEY	CHRISTOPHER	\$ 69,460.12
BOHANAN	MATTHEW	\$ 103,499.39
CONLON	DONALD	\$ 376.00
COWAN	CHRISTOPHER	\$ 75,918.70
DELANEY	TRAVIS	\$ 6,397.78
DONNELLY	KATHERINE	\$ 45,055.36
FORTUNATO III	JOSEPH	\$ 97,143.43
GIRO	MARK	\$ 10,508.53
GONZALEZ	BRIAN	\$ 15,828.58
GRAVES	MAUREEN	\$ 25,472.42
GREEN	CHRISTOPHER	\$ 90,550.77
GREENO	PETER	\$ 56,918.68
JACQUES	WILLIAM	\$ 82,318.19
KASABULA	KEVIN	\$ 33,187.75
KRULA	DENISE	\$ 27,654.39
LEFEBVRE	BRYAN	\$ 77,817.20
MAZEIKA	TIMOTHY	\$ 1,352.44
MCGEE	MICHAEL	\$ 77,047.03
MERCIER	CYNTHIA	\$ 500.07
MONTIVERDI	ANDREW	\$ 40,716.24
MONTIVERDI	RYAN	\$ 84,623.06
NUNNEMACHER	JOSHUA	\$ 118,493.66
PERRY	DAVID	\$ 116,925.96
QUINN	THOMAS	\$ 1,027.90
RICHARD	KEVIN	\$ 98,335.01
ROLLINS	ADAM	\$ 68,882.38
STEBBINS	DAVID	\$ 44,342.96
SULLIVAN	LISA	\$ 80,036.85
TOWLE	DENNIS	\$ 141,593.65
WOOD	DONNA	\$ 7,319.39

Fire Dept - Part Time (Cont)

DEUTSCH	LAWRENCE	\$ 138.00
FLAGG	MATTHEW	\$ 2,738.01
FORD JR	NEAL	\$ 4,089.06
GALANOS	JAMES	\$ 2,887.62
GASKA	JACOB	\$ 2,330.53
HARRIS	MICHAEL J	\$ 3,419.04
HOLM	MICHAEL	\$ 3,952.66
KANE	WILLIAM	\$ 2,426.71
LAMBERT	ADAM	\$ 2,667.29
LAMBERT	COREY	\$ 2,901.70
LAMBERT	SHANE	\$ 3,696.69
LOCKE	TYLER	\$ 2,099.68
MCMAHON	ADAM	\$ 4,314.23
MCMAHON	ETHAN J	\$ 3,678.97
MCMAHON	JARED	\$ 1,747.55
NUNNEMACHER	JESSE	\$ 1,601.97
NUNNEMACHER	H. JACOB	\$ 4,625.74
POSTERRO	JOSEPH	\$ 3,686.09
POSTERRO	NATHAN	\$ 1,768.76
PRATT	MEAGAN	\$ 1,457.45
SCOTT	SHAUN	\$ 9,884.34
SMITH	CHRISTOPHER	\$ 1,726.31
SMITH	KENNETH	\$ 4,525.04
WILSON	JEFFREY	\$ 10,193.67

Fire Dept Full-Time

BELSITO	MATTHEW	\$ 85,386.98
DRESSER	ROBIN	\$ 52,774.33
ROY	RENEE	\$ 44,637.76

Fire Dept Part-Time

BAVOSI	BRIAN	\$ 452.80
BESSETTE	LAURA	\$ 988.87
BESSETTE	PAUL	\$ 2,343.18
BOUSQUET	JUSTIN	\$ 2,193.25
BRIGGS	STEPHANIE	\$ 3,468.84
BRIGGS	THOMAS P	\$ 5,227.92
BRIGGS	JEFFREY	\$ 4,997.90
CAMMUSO	JONATHAN	\$ 1,896.09
CHASE	DAVID	\$ 944.00
CONLON	JEFF	\$ 2,924.99
COURTNEY	SHAWN	\$ 3,220.76
DAUTRICH	CHARLES	\$ 1,697.61

SCHOOL DEPARTMENTS**Administration**

FRIEND	THEODORE	\$	165,581.47
KONISKY	NANCY	\$	4,499.95
ROTHERMICH	SUSAN	\$	118,245.45

High School

ANDERSON	TIMOTHY	\$	77,310.99
BAILEY	MARK	\$	30,928.34
BAIOCCHI	LINDSEY	\$	79,375.39
CHOI	JONATHAN	\$	67,147.08
COONAN	DONNA	\$	85,251.08
DELONGCHAMP	DANIEL	\$	92,323.59
DEZAGO	ADAM	\$	53,503.12
ERICKSON	RACHAEL	\$	48,772.05
FARMER	KARI	\$	70,042.93
FLEMING	KATHLEEN	\$	64,587.33
GAMBLE	CHRISTINA	\$	82,255.61
GILLIN	WILLIAM	\$	87,467.42
HAYES	LAURIE	\$	72,716.72
HEBERT	SUSAN	\$	75,023.01
HERNANDEZ DE RAMOS	SOFIA	\$	77,380.02
HERZOG	JENNIFER	\$	43,947.14
JENKINS	JASON	\$	74,481.10
KENNEDY	SCOTT	\$	82,149.40
LEVANSVICH	RICHARD	\$	85,363.51
LOSS	CAMERON	\$	78,914.58
MAGNER JR.	ROBERT	\$	12,845.91
MARCUCCI	SERGIO	\$	82,786.75
MCCARTHY	EDWARD	\$	112,805.56
MILASZEWSKI	MATTHEW	\$	86,762.60
MILLER	ERIN	\$	61,119.95
MOTYL-SZARY	COLEEN	\$	68,199.48
O'NEIL-BRITT	MAUREEN	\$	300.00
PARCELLS	JEFF	\$	1,937.00
PERRIN	MATTHEW	\$	72,352.02
REZUKE	DONNA	\$	76,518.25
RZUCIDLO	DEBORAH	\$	51,079.27
STAMOS	DENNIS	\$	74,651.02
SYPEK	LISA	\$	80,461.68
TUOMALA	CHRISTINA	\$	88,634.55
WANDYES	RYAN	\$	72,499.36
WHITTIER	MICHAEL	\$	80,391.89
ZAMULINSKY	CHERYL	\$	57,304.14

Middle School

CHRISTIANO-MORDARSKI	ERIN	\$	68,549.35
CORRON	ANNE	\$	77,942.50
CULLEN	TRISHA	\$	60,029.28
CUMMINS	CASEY	\$	49,722.06

Middle School (Cont.)

DAVAGIAN	JAN	\$	79,762.73	
DETROLIO	NICOLA	\$	73,853.02	
DONOVAN	MICHELLE	\$	41,799.72	
FALVO	JUSTIN	\$	61,958.53	
FRAZIER	TIMOTHY	\$	102,709.94	Teacher/AC D.
FRIEDMAN	MATTHEW	\$	76,602.98	
GOYETTE	GERARD	\$	110,641.77	
HAERLE	VANESSA	\$	61,372.90	
HARRIS-KEDDY	HEATHER	\$	71,474.40	
HESLIN	DONNA	\$	32,267.62	
KERR	SANDRA	\$	69,698.39	
MARTELL	TRACEY	\$	65,674.71	
MICHALAK	DIANE	\$	82,527.32	
NORTON	COURTNEY	\$	40,459.38	
SHARRON	MICHAEL	\$	84,180.76	
SHIVICK	JANE	\$	75.00	
SHUGARMAN	EMILY	\$	41,386.31	
STASA	DENIELLE	\$	69,903.82	
VAN DEN BERGHE	KYLE	\$	72,182.19	
VANDERKEYL	DANIELLE	\$	50,337.04	
WAHL	JENNIFER	\$	46,020.06	
WATERHOUSE	LAWRENCE	\$	69,897.05	
WATTS	BETH	\$	76,831.35	
ZAJAC	CHRISTINE	\$	21,884.46	
ZIMAGE	ANN	\$	10,048.83	

Elementary School

BANNON	LYNNE	\$	71,711.17
BOTT	CAROLE	\$	86,565.17
BOUDREAU	SUZANNE	\$	68,846.00
COSTABILE	JEANNE	\$	69,360.20
DAME	SUZANNE	\$	78,351.69
FITZGERALD	ERIN	\$	75,054.02
HARRISON	DENISE	\$	100,079.01
HEHIR	KATHRYN	\$	68,846.00
KEEFE	KEVIN	\$	77,821.95
LANE	KATHLEEN	\$	80,638.08
LOFTUS	SANDRA	\$	83,245.22
MANLEY	JULIE ANN	\$	82,445.22
MATSON	KAREN	\$	39,897.44
MCMAHON	CAROL	\$	85,266.63
MILLEA	ROBIN	\$	73,898.00
MITCHELL	EILEEN	\$	74,754.02
PERRY	KARRIE	\$	79,971.91
PITRO	DANIELLE	\$	66,855.55
RAFFA	KARI	\$	78,753.08
ST PIERRE	HEATHER	\$	67,382.12
TOOMEY	SAMANTHA	\$	80,938.08
WHITTIER	KELLY	\$	80,938.08
WILDMAN	SUSAN	\$	61,832.12

Early Learning Center

BURLINGAME	TRACY	\$	61,106.24
CHAUSSE	JEAN	\$	72,752.02
CONNLY	SARAH	\$	76,749.00
HARPIN	TRACY	\$	510.59
HOLMES	LILA	\$	72,798.10
HUNT	CLARE	\$	2,326.92
HUTCHINSON	MICHELE	\$	73,595.74
JOYCE	KRISTIN	\$	74,501.41
KOLOFSKY	TRACY	\$	73,552.02
KOZACZKA	JILL	\$	71,798.24
LAJOIE	KIMBERLY	\$	71,517.06
MACLAREN	LAURA	\$	67,882.12
MALICK	GILLIAN	\$	28,353.76
MERRIAM	JESSICA	\$	96,703.12
MUSCATELL	AMY	\$	79,181.31
POULIN	JEAN	\$	75,242.08
ROBERTS	TONYA	\$	76,313.99
SCHWEITZER	DANIEL	\$	57,179.71
SHERMAN	CHERYL	\$	78,417.42
STOVALL	ELLEN	\$	4,212.29

Clerical Support Staff

ALARIE	LISA	\$	35,874.51
ANDRADE	KIMBERLEY	\$	16,756.62
ANDRZEJEWSKI	LINDA	\$	42,193.68
BORDEN	MARCIA	\$	15,635.00
CARTER	LINDA	\$	56,384.10
FAUCHER	CHERYL	\$	33,258.00
GALISPEAU	LISA	\$	25,531.44
GIGUERE	TINA	\$	8,954.47
GUILLIN	DIANNE	\$	57,390.76
MITCHELL	JULIE	\$	34,419.08
SENECAL	THERESA MARIE	\$	47,711.90
WANDLAND	SHIRLEY	\$	44,776.96
WOODLAND	GAIL	\$	50,076.14

Library

GENEVA	JOANNE	\$	74,714.00
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Special Education

AUSTEIN	MARGO	\$	112,134.51
BEAUDIN	CYNTHIA	\$	41,419.36
BELANGER	CHERYL	\$	12,743.82
BUREK	BARBARA	\$	75,617.02
BURKE	MICHELLE	\$	20,499.26
CAMARRA	SARAH	\$	22,638.84
CLARK	MICHELLE	\$	73,464.37
CUOCO	LORI	\$	72,752.02
DAUPLAISE-HOUD	GRETCHEN	\$	74,645.78
DECARO ALANO	GINA	\$	78,353.08
EICHHOLZ	KURT	\$	1,215.50
FLAMINIO	JOANNE	\$	7,738.50
FREDERICK	JENNIFER	\$	1,403.37
HAROIAN	JENNIFER	\$	78,353.08
HASKINS	RICHARD	\$	750.00
HORAN	MARGERLY	\$	70,717.14
HUGHES	LISA	\$	57,799.04
HUGHES	MARY BETH	\$	74,754.02
KARNS	JILLIAN	\$	52,110.94
KENNEY	LORRI	\$	72,352.02
KENT	SHARON	\$	9,187.03
KERRISSEY	ALYSON	\$	66,492.14
KING	BERNADETTE	\$	68,731.74
LECHIARA	CAROL	\$	1,015.75
LUKS	LINDA	\$	23,383.33
MASLEY	JULIANA	\$	51,472.94
MOSHER	KIMBERLY	\$	862.00
MURRAY	BARBARA	\$	19,292.45
MYRA	CYNTHIA	\$	80,885.66
NEAFSEY	SUSAN	\$	95,709.73
NIKOLAJEVS	RUTH	\$	23,199.75
NOONAN	MICHAEL	\$	11,791.50
OLEKSYK	JANE	\$	84,895.22
PALUMBO	KATHLEEN	\$	71,091.82
PARKER	SCOTT	\$	76,190.13
POGOREK	STEPHANIE	\$	69,360.20
REARDON	LAUREN	\$	61,217.03
RHEAULT	LINDA	\$	83,137.28
ROSBOROUGH	KELLY	\$	47,865.80
ROSSI	JENNIFER	\$	22,450.37
RUIZ	NANCY	\$	57,342.42
STEPHENS	FRANCES	\$	6,924.82
TERENZINI	KAREN	\$	80,452.81
VENUTI	CHRISTINA	\$	74,354.02
WAHL	DENISE	\$	44,720.28
WALSH	DOROTHY	\$	2,072.59
WEST	AMY	\$	4,532.62
WOGAN	MARY ELLEN	\$	81,341.65
WOODWARD	EMILY	\$	52.50
ZIMAGE	ELIZABETH	\$	51,443.64

Technology Dept.

DURGIN JR.	DANIEL	\$	100,585.79
DUVALL	STORY	\$	1,153.80
EGAN	CHRISTOPHER	\$	34,692.50
MCKINLAY	HARRISON	\$	585.00
REYNOLDS	JILL	\$	64,584.54

Paraprofessionals

BABIN	JOANNE	\$	17,080.80
BAILLIE	LINDA	\$	672.69
BAZINET	MICHELLE	\$	15,879.39
BECHUNAS	CHERYL	\$	15,309.09
BRATLIE	PATRICIA	\$	15,745.63
BREVGLEIRI	NADINE	\$	11,783.65
CARDIN	JOAN	\$	22,122.89
CARKIN	DEBORAH	\$	18,313.30
CARROLL	LUANNE	\$	21,113.35
COURVILLE	JENNIFER	\$	22,390.98
DALY	DENISE	\$	20,941.10
DECAIRE	DORRAINE	\$	15,537.97
DONOVAN	MAEVE	\$	398.25
DUFFY	MARGARET	\$	12,379.01
FREY	MATTHEW	\$	9,776.94
GIVEN	ABIGAIL	\$	1,422.63
GLDHILL	MARISSA	\$	9,371.91
GOPFERT	MARCY	\$	15,439.35
GREENO	KATHLEEN	\$	20,534.61
JERNBERG	CORY	\$	572.50
JOHNSON	DIANE	\$	25,732.60
KAZARIAN	PATRICIA	\$	15,832.42
LEGG	KAITLYN	\$	600.00
LEVEILLE	NICOLE	\$	5,527.02
LOUW	DIANA	\$	22,154.45
LUCIA	ROBERT	\$	21,054.31
MACDONALD	JENNIFER	\$	10,967.22
MCNEIL	JOSEPH	\$	20,307.82
MORIN	SHARYN	\$	5,750.40
OVRUT	MARSHA	\$	17,589.71
PETERSON	JEAN	\$	19,471.49
RANDELL	KERRIE	\$	2,287.50
ROBERT	SALLIE	\$	27,501.67
RUDGE	MELISSA	\$	14,910.00
RYAN	NICOLE	\$	21,524.50
SISKA	JOAN	\$	9,613.60
SOBALESKI	BEATRICE	\$	21,979.13
TARR	KIRSTIE	\$	2,782.18
TRACEY	SAVANNAH	\$	17,823.83
TREAT	CASSANDRA	\$	14,421.08
TUFTS	RACHEL	\$	8,964.50
ZAGAME	MICHAEL	\$	23,076.19

Paraprofessionals (Cont.)

ANZIVINO	PATRICIA	\$	22,986.38
BANFILL	TODD	\$	24,782.48
BELANGER	SHARON	\$	15,466.33
BONDER	DEBRA	\$	18,439.40
CARLSON	LYNNE	\$	25,161.98
CLARK	JANET	\$	24,293.89
COPELAND	KAREN	\$	23,671.22
DAUGHNEY	KAREN	\$	18,000.58
DAVIS	CYNTHIA	\$	15,290.80
DAY	LINDA	\$	18,584.44
DOLBASHIAN	JENNIFER	\$	26,358.03
ENGDAHL	DEBORAH	\$	22,304.38
GODDARD	CYNTHIA	\$	16,222.69
GRANLUND	LYNN	\$	19,926.62
GRIMES	KIMBERLY	\$	25,599.00
HILL	DONNA	\$	753.75
JERNBERG	LINDA	\$	23,293.78
KAPLAN	MICHELE	\$	17,711.22
LUKASEVICZ	KRISTEN	\$	30,396.63
MCMAHON	LYNN-ANN	\$	15,073.71
NOVAK	NICOLE	\$	712.50
RAYMOND	KAREN	\$	24,845.01
RIPSZ	KAREN	\$	28,960.60
SAMPSON	KATHLEEN	\$	23,968.38
SYLVIA	MONIQUE	\$	14,282.05
THOMPSON	PATRICIA	\$	30,348.90
VALK	ELAINE	\$	41,807.09
WOLFE	TODD	\$	30,676.50

Custodial Dept.

CHASE	CHRISTOPHER	\$	33,393.49
FLEMING	PAUL	\$	23,168.00
GAUTHIER	ADAM	\$	25,867.00
GRIFFIN	KEITH	\$	39,466.50
KENNEDY	DAVID	\$	24,989.32
LICOPOLI	CARLO	\$	43,021.97
LUSSIER	SHAWN	\$	8,565.48
MACLAREN	RICHARD	\$	2,106.00
MUSCATELL	JAMES	\$	37,617.76
NEDROSCIK	KRISTINE	\$	2,868.76
NEELAND	RICHARD	\$	51,110.00
PETERSON	FREDERICK	\$	24,131.91
PETRY	CHARLES	\$	48,150.73
PIERCE	ZACHARY	\$	26,530.93
PIERCE	RONALD	\$	5,835.50
RAYMOND	ROGER	\$	73,082.75
RUSSELL	ROBERT	\$	53,314.24
SHAW	CHERYL	\$	25,929.25
THIBAUT	MARC	\$	38,791.50
VERNON	ANDREW	\$	6,568.75
WHITE	THOMAS	\$	14,091.00

Aftercare

BRIGHAM	KATELYN	\$	2,800.14
BROWN	KATHERINE	\$	2,765.25
CHADWICK	JILLIAN	\$	3,440.25
DELEO	RICHARD	\$	893.25
DELEO	ANGELINA	\$	2,801.25
DELSIGNORE	JACOB	\$	2,574.00
DEVINE	JESSICA	\$	2,537.25
DINA	ARIANA	\$	1,839.69
FRENIERE	REBECCA	\$	8,920.00
GIAMEI	CHRISTINE	\$	2,983.38
GRANT	BENJAMIN	\$	4,704.75
GRANT	ALYCIA	\$	4,369.50
GREENO	MARGARET	\$	4,150.75
HAVEN	AMY	\$	2,027.25
HELDENBERGH	EMILY	\$	7,414.76
HOPKINS	MEAGAN	\$	2,240.25
HOWE	SYDNEY	\$	972.00
KAVANAGH-RUSSO	ASHLEY	\$	6,459.00
KING	GREGORY	\$	12,908.50
KITTS	GRACE	\$	7,359.25
LUCIA	ELIZABETH	\$	555.75
MACNEIL	HAILI	\$	2,182.50
MATCHETT	KATHERINE	\$	3,957.25
MATUKAITIS	LAUREN	\$	4,331.25
MCVEY	JACOB	\$	1,995.75
MITCHELL	DOMINIC	\$	1,048.50
MURPHY	ERIN	\$	465.75
PEAK	MARISSA	\$	5,606.64
RAPP	ELIZABETH	\$	25,377.28
RAWINSKI	CHERYL	\$	19,750.75
ROCHELEAU	MONIQUE	\$	2,319.75
ROGIERS	SYDNEY	\$	5,407.03
ROSSETTI	CHRISTINA	\$	312.75
ROTHERMICH	KEVIN	\$	549.00
SCARDINO	CARA	\$	2,355.00
SHAW	KATHERINE	\$	7.50
SOBALESKI	TARA	\$	1,250.00
THYDEN	SARA	\$	2,355.75
WEBER	ANN	\$	7,706.80
YURKEVICIUS	LAURA	\$	1,885.50

School Cafeteria

BABIN	MICHELLE	\$	53,663.24
BRIGGS	LAUREL	\$	1,556.00
CHASE	RENEE	\$	6,205.15
DIANA	RAQUEL	\$	3,674.42
DIVRIS	LAURALEE	\$	4,249.75
DULMAINE	KIMBERLY	\$	7,513.50
JOUBERT	VIVIAN	\$	22,652.75
JOUBERT	JOSHUA	\$	30,266.98
LEBEL	NANCY	\$	5,155.12
LINCOLN	GAIL	\$	8,435.48
MATTSON	CHRISTINE	\$	5,575.66
MCGRATH	DEBRA	\$	180.00
MCMAHON	HEATHER	\$	18,845.42
MORONEY	JACQUELINE	\$	8,569.82
NIEWIERA	SANDRA	\$	12,380.82
PERRY	SANDRA	\$	6,369.89
SMITH	VIRGINIA	\$	6,482.82
VOSBURGH	ELIZABETH	\$	5,633.46

Seasonal

ALLEN	JENNIE	\$	2,957.00
ARTHAUD	TAYLOR	\$	839.25
BELLAVANCE	SARAH	\$	4,662.00
CAMPBELL	ANTHONY	\$	2,957.00
CHERY	DANIEL	\$	2,957.00
DAILEY	RYAN	\$	4,662.00
DOLDOORIAN JR	JOHN	\$	4,662.00
DONNELLY	JAMES	\$	7,862.00
DUCLOS	MICHELLE	\$	35.93
DUNSTER	TAYLOR	\$	144.00
ELSTER	MICHAEL	\$	4,662.00
GARVEY	MARGARET	\$	7,857.48
GILBERT	YVONNE	\$	7,915.35
HESTER	ALLISON	\$	144.00
HOBIN	NICOLE	\$	2,957.00
KANE	ERIN	\$	1,218.00
LOMBARDI	COLLEEN	\$	2,957.00
LORKIEWICZ	JULIA	\$	815.00
LORKIEWICZ	MATTHEW	\$	247.00
MAGNER	SHARON	\$	364.00
MAHAN	SARAH	\$	2,957.00
NEWELL	CHLOE	\$	782.00
NOEL	LISA	\$	2,042.32
PARLANTE	KATHLEEN	\$	3,127.00
PAULHUS	JEFFREY	\$	700.00
PAYNE	DAVID	\$	4,662.00
RAINBOW	PHILIP	\$	2,957.00
SHUTE	ANNEMARIE	\$	157.50
SOULE	MATTHEW	\$	285.00
STOCKHAUS	RICHARD	\$	1,130.57
WILLIAMS	BAILEY	\$	630.00

Substitutes

BALTZELL	EVAN	\$	1,312.50
BARBATO	EMILY	\$	150.00
BOHANAN	JENNIFER	\$	4,775.00
BRENNAN	EMILY	\$	1,537.50
BROGIE III	FRANCIS	\$	262.50
CASEY	LINDA	\$	3,312.23
CHONG	JACKIE	\$	8,338.50
COTOIA	MARIA	\$	637.50
CREAMER	SAMANTHA	\$	300.00
DAVIS	JEANNE	\$	150.00
DE DE MORA	JENNIFER	\$	375.00
DESCHENES	ASHLEY	\$	3,352.00
DOHERTY	MARY	\$	2,325.00
GRAHAM	DEVIN	\$	6,825.00
GRANLUND	KEVIN	\$	1,462.50
GREGORY	SARAH	\$	75.00
GRIFFIN	REBECCA	\$	2,362.50
GRIMES	JAMIE	\$	1,735.00
GURGONE	NANCY	\$	2,325.00
HARE	AMANDA	\$	1,837.50
HOLMES	ROBERT	\$	750.00
HORAN	AMANDA	\$	75.00
KANE	ELIZABETH	\$	2,175.00
KEDDY	COURTNEY	\$	2,850.00
KING	CHRISTOPHER	\$	4,500.00
LARGEES	MARLENE	\$	8,775.00
LEFEBVRE	LILLIAN	\$	2,212.50
LIGHT	DANIEL	\$	562.50
LUCIER	MATTHEW	\$	450.00
MARCHAND	NICOLE	\$	487.50
MCPHEE	CHRISTOPHER	\$	2,847.94
MILLS	JUSTINE	\$	1,687.50
MOONEY	KARISSA	\$	825.00
NIEVES	ANGEL	\$	450.00
PALMER	CYNTHIA	\$	3,130.00
PENTERSON	SUSAN	\$	187.50
PRZEKOP	MICHELLE	\$	225.00
RABUFFO	JULIA	\$	975.00
RICHARD-KEELER	BRENDA	\$	4,325.44
RICHARDSON	HEATHER	\$	75.00
RUSSO	ERIN	\$	2,925.00
SAWICKI	CHRISTINA	\$	75.00
SHANNON	JOANNE	\$	3,055.00
SHEPHERD	CAROL	\$	11,362.50
STONE	MICHAEL	\$	4,012.50
TETREALT	JACQUELYN	\$	1,462.50
UPPSTROM	KELSEY	\$	525.00
VAILLANCOURT	KIMBERLY	\$	1,762.50
VOLPIGNO	DALE	\$	3,262.50
WILLIAMS	NICOLE	\$	2,512.50

Substitutes (Cont.)

BLANCHARD	SARAH	\$	1,140.00
CADRIN	KAREN	\$	375.00
COREY	NANCY	\$	2,280.00
GERGOUS	NADY	\$	150.00
MORGANSTEIN	ALEXA	\$	450.00
NIEVES	MICHELE	\$	610.00
SMITH	JOYCE	\$	375.00
SPOKIS	VERONICA	\$	975.00
STOVALL	ANGELA	\$	702.75
WISE	RICHARD	\$	11,965.44

Municipal Telephone Directory

Fire & Police Emergencies 911

Accountant	865-8731	Recreation Commission	865-8732
Animal Control	234-7416	Selectmen, Board of	865-8727
Assessors	865-8722	Sewer Commission	234-1207
Building Department	865-8723	Schools	
· Building Commissioner		Superintendent	581-1600
· Building Inspector		Elementary	581-1620
· Gas Inspector		Middle	581-1630
· Plumbing Inspector		High	581-1640
· Wiring Inspector			
Cable TV	865-8735	Town Administrator	865-8720
Cemetery Commission	865-8726	Tax Collector	865-8726
Conservation Commission	865-8728	Town Clerk	865-8725
Council on Aging	234-0703	Transfer Station	865-3623
Earth Removal Board	865-8729	Treasurer	865-8726
Fire Department	865-8737	Tree Warden	865-8743
Health, Board of	865-8724	Veterans Agent	234-9808
Highway Superintendent	865-8743	Zoning Bd. of Appeals	865-8723
Historical Commission	865-5377		
Housing Authority	865-3821	Charter Communications	800-634-1008
Human Resources	865-8726	National Grid	800-322-3223
Public Library	865-8752	Verizon	800-870-9999
Planning Board	865-8729	Fuel Assistance	
Police Department	865-8747	Worcester Comm. Action Council	754-1176