

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS

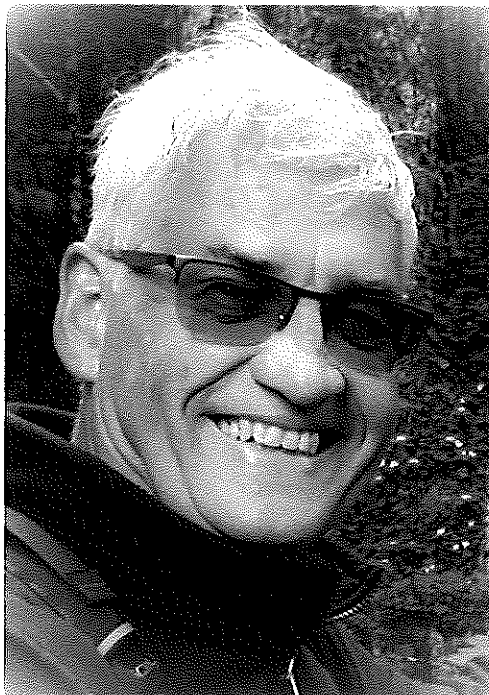


For the fiscal year ending

June 30, 2023

DEDICATION

This year the Town is dedicating the Annual Town Report to Robert “Bob” D. Kneeland who left us during fiscal year 2023. His commitment to and involvement in the community will always be remembered fondly. Bob served as a Select Board member for 9 years. Bob was equally dedicated to education and advocated for improvements to the school system. We honor him this day and understand that all of Sutton will be forever grateful for his dedicated service.



Robert “Bob” D. Kneeland
Select Board
1998-2007

In Memory of

The Town of Sutton recognizes the following individuals who left us during fiscal year 2023. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for their dedicated service.

Clarke J. Alderman

Outreach Director at the
Sutton Senior Center

Francis N. Roncone

Recreation Commission
Election Official

Barbara A. Wade

Housing Authority

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TOWN OF SUTTON

Form of Government: Open Town meeting – Select Board/Town Manager
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	2000.....8,628	2006.....9,583	2013....9,442	2019.....9,562
	2001.....8,727	2007.....9,684	2014....9,478	2020.....9,459
	2002.....8,894	2008.....9,765	2015....9,387	2021.....9,740
	2003.....8,969	2010.....9,685	2016....9,481	2022.....9,799
	2004.....9,212	20119,696	2017....9,371	2023.....9,577
	2005.....9,417	2012... .9,355	2018....9,350	

Registered Voters: 7,504

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2021 Tax Rate: \$13.85
Valuation: \$1,990,282,440
Operating Budget: \$37,819,797

SCHOOLS (area code 508)
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS
 APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Manager	James Smith	2027
Board of Appeals	Christopher Matera	2024
	Richard Haskins	2024
	Daniel Petrelli	2025
	Kyle Bergeson	2025
	Richard Deschenes	2026
	Patrick O'Hara, Associate	
Cemetery Commission	James Renaud	2024
	James Johnson	2025
Conservation Commission	William Wence	2024
	Michael McGovern	2025
	James Marran	2025
	Robin Jacques	2026
	Timothy Thompson	2026
	Jared Duval, Associate	2025
Council on Aging	Wally Baker	2024
	Genevieve DeHaan	2024
	Paul Maynard	2024
	Barbara Bessette	2025
	Richard Haskins	2025
	Rosemarie DeGaetano	2026
	Gale Graves	2026
Town Counsel	Kopelman & Paige	2023
Board of Health	Diane Miller	2024
	Tammi Marois	2024
	Ronald SanSouci	2025
	Kenneth Malo, Jr.	2026
	Colleen Rosales	2026
Historical Commission	Keith Downer	2024
	Donna Rossio	2024
	Paul Dunn	2025
	Rochelle Forsythe	2025
	Christopher Leary	2026
	Mark Brown, Associate	

OFFICE**TERM EXPIRES**

Registrars of Voters

Debra Jacques
Pamela Gemme
Laura Caruso2024
2025

Chair

Sewer Commission

Carl Licopoli
Daniel Lessard
John Sheehan2024
2025
2026

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2023
Animal Control Officer	Daniel Chauvin	2024
Animal Inspector	Jesse Gantt	2024
Board of Assessors	Robert Nunnemacher	2026
	Ray Nichols	2024
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2024
	Laura Caruso	2024
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Lynch	Indefinite
Emergency Management	Paul Maynard	2024
	Donald Conlon	2024
	Jeffrey Briggs	2024
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencel	Indefinite
Parking Clerk	Laura Caruso	2024
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Larry Wiersma	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenuccio	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

George Watson	2024
Eric Burgess	2024
Mathias Eykman	2024
Sarah Clemens	2025
Daniel Lamoreaux	2025
Patrick Morris	2025
Jared Quill	2026
Brian Jamros	2026
Peter Zona	2026

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2024
Selectmen	Jonathan Anderson, 165 Eight Lots Rd.	2024
	Jesse Limanek, 3 Merrill Rd.	2024
	Jeffrey Bannon, 37 Armsby Rd.	2025
	David Hall, 109 Hartness Rd.	2026
	Normand Champigny, 72 Eight Lots Rd.	2026
School Committee	Paul Brennan, 6 Tipperary Dr.	2024
	Benjamin Gibbons, 15 Carr St.	2024
	Bruce Edwards, 7 Lakeview Cir.	2025
	Jennifer Darling, 15 Virginia Ave.	2025
	Nathan Jerome, 47 Dodge Hill Rd.	2026
Blackstone Valley Regional School Comm. Nov election	James Mitchell, 31 Dodge Hill Rd.	2026
Planning Board (appointed)	Scott Paul, 309 Mendon Rd.	2023
(appointed)	William Talcott, 17 Marsh Rd.	2023
(elected)	Robert Largess, 298 Boston Rd.	2024
(elected)	Walter Baker, 4C Herbert Dr.	2025
(elected)	Michael Gagan, 8 Fox Run Rd.	2026
(associate)	Erica McCallum, 23 Carrier Ln.	
Library Trustees	Joanne Geneva, 89 Eight Lots Rd.	2024
	Margaret Blume, 18 Golf Ridge Dr.	2025
	Norma Baker, 10 Burbank Rd.	2026
Housing Authority	Mark Bailey, 339 Boston Rd.	2026
	Burton Bjorn, Jr., 11 Eight Lots Rd.	2027
	Bates Carter, 100 Barnett Rd.	2028
(State appointed)	Carl Hutchinson, 208 Burbank Rd.	
(Tenant appointee by Select Board)	Amy Parslow, 5 Church St.	2024

REPORT OF THE SELECT BOARD

The Sutton Select Board (the Board) hereby submits their annual Town Report for 2023. On Tuesday, June 7, 2022 the Board met, and the first item of business was the reorganization of the Board. Jeffrey Bannon was named Chairperson of the Board. In addition, Jonathan Anderson was named Vice-Chairman of the Board and David Hall was named Clerk of the Board.

The Select Board was invited to march in the 4th of July parade that took place on June 26, 2022. It was a very warm day and the event went off without a hitch. In the afternoon, the town enjoyed bands and entertainment with fireworks capping off the evening. The Board would like to thank the Fourth of July committee for a wonderful town event.

At the goals meeting on July 26, the Board discussed many issues. The town has been approached by a number of developers looking to build affordable housing under Massachusetts Gen. Law Chapter 40B. The Board also discussed the Housing Choice Act, as well as a project to upgrade Wilkinsonville sewer.

At August 9th meeting, the Board recognized Joyce Sardagnola who retired at the end of July after serving the town for 36 years. Chairman Jeffrey Bannon presented a plaque to Joyce for the years of service. The Board would like to thank Joyce and wish her well in her retirement.

Also in August, the new Superintendent Dr. Kimberly Roberts-Morandi was introduced to the Board. The School Committee hired Dr. Roberts-Morandi after an extensive interview process. The Board welcomed Kim to the town of Sutton and wished her well in her position. The Board would like to thank former Superintendent Ted Friend for his 12 years of service to the town of Sutton.

In early September, the Board welcomed the new Principle Assessor Tracey Tardy. Tracey worked in the town of Upton as the assistant assessor for the last 16 years. The Board welcomed Tracey to the town of Sutton.

At the September 6 meeting, the Select Board signed an agreement with American Tower to continue the perpetual easement and receive a one-time payment of \$1.4 million. Prior to this agreement the town received an annual payment of \$29,300. The Board requested that the monies be allocated \$500,000 road repair, \$500,000 to OPEB and the remaining \$400,000 fallout as free cash for future appropriation. The board would like to thank Town Manager James Smith and Finance Director Tim Harrison for negotiating this Agreement.

At the meeting on November 1, the Board was notified that the town had received a one-stop grant in the amount of \$3.6 million for the Wilkinsonville sewer project. This project once complete will serve over 1200 households and surrounding businesses. The Board would like to thank Planning and Economic Development Director Jennifer Hager for her efforts in putting together this request.

Also at this meeting in November, the Board heard a proposal from Campanelli, Inc and Randy Waterman regarding a Massachusetts General Law Chapter 40B proposal on Armsby Road. Russell Dion from Campanelli did a full presentation outlining a project of 225 units with 25%

affordable rentals. This was the Board's first introduction to a large-scale 40B proposal with rental units, and the Board asked many questions. It was decided that they would seek town Counsel's input in this process.

At the meeting held on December 6, the Board signed an amended TIF agreement with Unified Global Packaging Group (UNIFIED). The original agreement was between UNIFIED, the Town and Tenant 1. The economic assistance coordinating Council never approved the original TIF due to a lack of signature from Tenant 1. Negotiations occurred with Chairman Jeff Bannon, Town Manager James Smith, Planning Director Jen Hager and UNIFIED. The Board ultimately approved the amended TIF agreement that included \$150,000 neighborhood fund to address claims and concerns regarding the blasting at the site and adjusting the TIF schedules for a quicker and more aggressive payment schedule benefiting the town.

Following the holiday season on January 3, the Board met with Amy Kwesell from KP law to discuss the process for MGL Chapter 40B. Attorney Kwesell has significant experience dealing with local initiative programs (LIP) in other communities in Massachusetts. In essence, the state has a mandate of 10% affordable housing per community and Sutton currently is at 1.5%. The town has a number of developers interested in doing affordable housing and the Board appreciated Attorney Kwesell's insight into the process.

At the end of January and into February, the Board received requests to negotiate memorandum of agreements (MOA's) from Campanelli as well as Elite Homebuilders. Per the advice of Town Counsel, the Board initiated negotiations with both firms to try to reach agreement on an MOA and thereby allow a friendly 40B versus an unfriendly 40B. The benefits of having a friendly 40B with an MOA, is that the Board can negotiate terms like density and sidewalk and road improvements that become a legal contract.

At the second meeting in February, Town Manager James Smith presented the FY 2024 Preliminary Budget. The biggest increase in the FY 24 budget was out of district special education. In FY 20 we spent \$1 million in out of district special education and in FY 24 it is \$2.5 million. To make this budget work the town will utilize our existing revenue as well as most of the local receipts revenue.

In April, the Town Manager gave the Board an update on the MBTA adjacent community act also known as the Housing Choice Act. The town was required to submit an action plan by January 31, 2023 and we received confirmation from DHCD that Sutton was interim compliant. The town will need to present the final location of the chosen site by December 2025.

At the May town meeting the residents of the town adopted the annual budget at \$37,819,797. A citizen's petition to amend the height regulations back to 35 feet/45 feet with a special permit ended in a compromise. With town meeting deciding the height regulations at 35 feet/55 feet with a special permit

Selectperson Wendy Mead said goodbye to the Board after serving two terms. Wendy first started serving the town on the school committee where she chaired the new middle school/high school construction. Shortly after that she started serving on the police station building committee where she was selected chairperson. The Board would like to thank Wendy Mead for her 20+ years of service to the town.

The Select Board wishes to thank Town Manager James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

Jeffrey Bannon, Chairperson
Jonathan Anderson, Vice-Chairperson
David Hall, Clerk

The Select Board met 24 times from June 1, 2021 to May 31, 2022.

Selectperson Jeffrey Bannon attended 24/24
Selectperson Jonathan Anderson attended 24/24 meetings
Selectperson David Hall attended 24/24 meetings
Selectperson Wendy Mead attended 22/24 meetings
Selectperson Jesse Limanek attended 24/24

REPORT OF THE TOWN MANAGER

Dear Sutton Residents:

It is a pleasure to submit my Sixteenth annual report to you as your Town Manager in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Manager for this great community.

In the summer of 2022, we had some long-term staff members retire. Joyce Sardagnola retired at the end of July after serving the town for 36 years. Joyce started her career in Sutton as a part-time Assessor and served in that position for 16 years. When the full-time assessor Pat Nedoroscik was promoted to Town Administrator, Joyce assumed the full-time position and held that position for 20 years. It was a pleasure to work with Joyce and we wish her well in retirement.

After 12 years as Superintendent of Schools in Sutton, and 20 years in other districts, Ted Friend retired. The new Superintendent Dr. Kimberly Roberts-Morandi was hired by the Sutton School Committee. The School Committee hired Dr. Roberts-Morandi after an extensive interview process. I look forward to working with Dr. Morandi and wish Ted Friend the best in his future endeavors.

At the goals meeting in July, the Select Board discussed many issues. One of the issues facing the town is affordable housing. The town has been approached by a number of developers looking to build affordable housing under Massachusetts Gen. Law Chapter 40B. The town is also addressing the new MBTA community act law also known as the Housing Choice Act.

In the fall of 2022, the Board approved and signed the agreement with American Tower, for the tower located on Stone School Road, a one-time payment of \$1.4 million. The town agreed to continue the perpetual easement with the previous owner TriStar, but eliminate the 55% revenue sharing agreement that we were scheduled to receive in 2024. The town had received a little over \$29,000 a year in rent from American Tower. The board agreed to put \$500,000 into roadway improvements, \$500,000 into OPEB and \$400,000 to fall out as free cash.

Also in the fall, the town was notified that we received a one-stop grant in the amount of \$3.6 million for the Wilkinsonville Sewer Project. Once complete, this project will serve over 1200 households as well as new and existing businesses. This will allow the town to abandon the cross country sewer line that goes underneath the train tracks to the pump station on Blackstone Street. With these funds, as well as funds from the American Rescue Plan Act and \$500,000 from Sewer Department retained earnings, we should have enough monies to complete this major project. I would like to thank Jennifer Hager, the town's Planning and Economic Development Director, for putting together this project request to the state of Massachusetts.

At the meeting held on December 6, the Board signed an amended TIF agreement with Unified Global Packaging Group (UNIFIED). The original agreement was between UNIFIED, the Town and Tenant 1. The economic assistance coordinating Council never approved the original TIF

due to a lack of a signature from Tenant 1. Negotiations occurred with Chairman Jeff Bannon, Town Manager James Smith, Planning Director Jen Hager and UNIFIED. The Board ultimately approved the amended TIF agreement that included \$150,000 neighborhood fund to address claims and concerns regarding the blasting at the site and adjusting the TIF schedules for a quicker and more aggressive payment schedule benefiting the town.

Town Counsel Amy Kwesell from KP law met with the Board in early January to discuss a number of affordable housing proposals being proposed in the town of Sutton. Attorney Kwesell did a presentation on Massachusetts General Law Chapter 40B. The state has a mandate of 10% affordable housing in every community. The town of Sutton currently is at 1.5% affordable housing. At this level we are vulnerable to 40B applications. We did discuss the possibility of entering into memorandum of agreements with these developers to have a say on the number of units in the development and other issues related to quality of life, traffic, sidewalks etc. The MOA's are legally binding contracts if signed by both parties.

Overall Budget Picture

The Town of Sutton's annual operating budget for Fiscal Year 2024 in the amount of \$37,819,797. The Fiscal Year (FY) 2024 budget is \$1,640,559 over FY2023 final budget or 4.53%.

The town is raising the tax levy by \$1,241,799 which is 2.5%, plus new growth of \$200,000 and the rolled forward new growth of \$490,000. In the past we had the luxury of utilizing excess new growth for capital purchases. We no longer have that benefit.

This year our biggest challenge is out of district special education costs. These costs have more than doubled in the last 3 fiscal years, going from \$1 million in FY 20 to just under \$2.3 million in FY 23. In FY 24 that number is projected to be \$2.5 million. We budgeted \$700,000 in free cash in the FY 23 budget to help offset this cost and had anticipated utilizing the same amount in the FY 24 budget. In FY 25, that number was supposed to drop to \$1.4 million. That doesn't appear to be the case at this point in time so we need to find a way to address the situation. The State Department of Elementary and Secondary Education (DESE) approved a 14% increase in special education out of district costs. The brunt of this increase falls on local municipalities. We have communicated with our state delegation asking for their assistance in funding this cost.

The School Department will receive an additional \$1,172,686 from the town. In addition, we will provide the school \$700,000 for special education costs. It is our hope and expectation that special education costs will decrease in FY 25 and FY 26 so that we will no longer have to contribute \$700,000 in free cash to support the school department budget.

The town of Sutton continues to pick up a bigger financial burden relative to the State. In FY 2010 the taxpayers of Sutton picked up 59% of the budget and the state picked up 26%. FY 13 the town picked up 69% of the budget and the state picked up 21%. In the upcoming FY 24 budget the town will pick up 75% and the state is scheduled to pick up 17%. Our budget is increasing over \$1.3 million and we are anticipating \$50,000 - \$60,000 from the state. With the cost of basic services continuing to increase, and with little help from the state in recurring revenue, we will be forced to face the inevitable of cutting services or looking for the taxpayers to pay more.

This year's capital plan is funded in the amount of \$1,228,500. The majority of this capital plan will be funded through free cash and the capital stabilization fund. The School Department will receive \$453,000 of the allocated capital funds. The remaining funds are allocated between the Fire Department (\$113,000), Police Department (\$122,000), Highway (\$385,000), Town (\$130,000), Senior Center (\$20,000) and the Town Clerk (\$5,500).

FY24 will be a financially challenging year. We have utilized most of our one-time funds particularly at the school department. We have large cost increases, the most significant of which is special education out of district costs which has grown from \$1 million in FY 20 to \$2.5 million in FY 24. We will be pushing our local receipts to fund this budget and in FY 25 there will be fewer places to turn to. In the past we have talked about FY 25 as being the so-called cliff year where we run out of options, it is currently appearing more like a reality.

Once again I want to thank all of the dedicated and hardworking department heads and town employees that serve our Town. I especially want to thank my Executive Secretary Deb Jacques, for her outstanding service to the Town, and the Select Board. In addition, I want to thank Tim Harrison for his assistance in putting this budget together.

Respectfully submitted,
James A. Smith
Town Manager

REPORT OF THE TOWN ACCOUNTANT

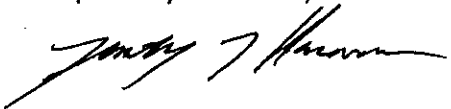
This is my twenty-ninth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Select Board and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Manager, for their continued support and hard work.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Harrison", written in a cursive style.

Timothy J. Harrison, CPA

September 15, 2023

**TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2023**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 17,036,290	\$ -	\$ -	\$ -	\$ -	\$ 5,172,815	\$ 22,209,105
Receivables:							
Property taxes	913,702	-	-	-	-	-	913,702
Excise and other taxes	210,398	-	-	-	-	-	210,398
Departmental	-	-	-	-	83,938	-	83,938
Intergovernmental	47,077	476,235	-	-	-	-	523,312
Other assets	494	-	-	4,000	-	-	4,494
Due to/from other funds	(7,296,680)	5,677,566	-	74,338	1,471,775	73,001	-
Total Assets	\$ 10,911,281	\$ 6,153,801	\$ -	\$ 78,338	\$ 1,555,713	\$ 5,245,816	\$ 23,944,949
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 1,193,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,193,355
Accrued liabilities	744,727	83,490	-	12,700	72,069	802	913,788
Prepaid revenue	-	-	-	-	-	-	-
Deferred revenues	928,962	-	-	-	83,938	-	1,012,900
Overlay reserve	195,138	-	-	-	-	-	195,138
Performance bonds payable	-	-	-	-	-	187,227	187,227
Student activity funds	-	-	-	-	-	72,198	72,198
Total Liabilities	3,062,182	83,490	-	12,700	156,007	260,227	3,574,606
Fund Balances:							
Reserved for Encumbrances	2,357,776	-	-	15,643	522,600	-	2,896,019
Reserved for debt service	10,759	-	-	-	-	-	10,759
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	-	-	654,887	-	654,887
Reserved for grants	-	3,276,028	-	-	-	-	3,276,028
Reserved for trust funds	-	-	-	-	-	4,985,589	4,985,589
Retained earnings	-	-	-	49,995	194,719	-	244,714
Unreserved:							
Designated for subsequent year	1,653,500	-	-	-	27,500	-	1,681,000
Undesignated	3,827,064	2,794,283	-	-	-	-	6,621,347
Total fund balances	7,849,099	6,070,311	-	65,638	1,399,706	4,985,589	20,370,343
Total liabilities and fund balances	\$ 10,911,281	\$ 6,153,801	\$ -	\$ 78,338	\$ 1,555,713	\$ 5,245,816	\$ 23,944,949

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2023

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 27,462,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,462,340
Excise and other taxes	2,160,392	3,102	-	-	-	-	2,163,494
Intergovernmental	6,813,122	5,709,240	-	9,384	-	-	12,531,746
Charges for services	-	-	-	160,931	932,051	-	1,092,982
Licenses, permits and fines	155,640	-	-	-	-	-	155,640
Fees and other departmental revenue	2,528,291	1,449,792	-	-	-	13,885	3,991,968
Investment income	285,536	9,290	-	-	-	79,976	374,802
Other	324,100	195,133	-	-	3,947	-	523,180
Total Revenues	39,729,421	7,366,557	-	170,315	935,998	93,861	48,296,152
Expenditures:							
General government	1,889,964	235,550	-	-	-	-	2,125,514
Public safety	3,271,387	305,130	2,895	-	-	-	3,579,412
Education	21,119,538	3,915,929	-	-	-	-	25,035,467
Public works	1,852,638	881,258	-	-	-	6,529	2,740,425
Health and human services	315,196	108,879	-	-	-	-	424,075
Culture and recreation	290,800	69,929	-	-	-	-	360,729
Employee benefits	5,734,655	-	-	-	-	-	5,734,655
Transfer station	-	-	-	150,378	-	-	150,378
Sewer	-	-	-	-	986,277	-	986,277
Insurance	389,409	-	-	-	-	-	389,409
Debt principal	2,661,229	-	-	-	-	-	2,661,229
Debt interest and charges	710,322	-	-	-	-	-	710,322
State and county charges	77,501	-	-	-	-	-	77,501
Capital outlay	-	376,114	-	-	-	-	376,114
Court judgements	-	-	-	-	-	-	-
Total expenditures	38,312,639	5,892,789	2,895	150,378	986,277	6,529	45,351,507
Excess of revenues over (under) expenditures	1,416,782	1,473,768	(2,895)	19,937	(50,279)	87,332	2,944,645
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	-	-	-	-	-
Operating transfers in	758,898	23,998	-	-	-	844,891	1,627,787
Operating transfers out	(853,037)	(36,838)	-	(22,575)	(89,164)	(626,173)	(1,627,787)
Bond premium	-	-	-	-	-	-	-
	(94,139)	(12,840)	-	(22,575)	(89,164)	218,718	-
Change in Fund Balance	1,322,643	1,460,928	(2,895)	(2,638)	(139,443)	306,050	2,944,645
Fund balance, beginning of year	6,526,456	4,609,383	2,895	68,276	1,539,149	4,679,539	17,425,698
Fund balance, end of year	\$ 7,849,099	\$ 6,070,311	\$ -	\$ 65,638	\$ 1,399,706	\$ 4,985,589	\$ 20,370,343

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2023**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 27,441,412	\$ 27,462,340
Motor vehicle and other excise taxes	2,029,109	2,160,392
State aid	6,807,511	6,813,122
Licenses, permits and fines	146,000	155,640
Fees	756,811	1,015,200
Rentals	200,000	1,513,091
Interest income and penalties	100,000	285,536
Other	121,000	324,100
	<u>37,601,843</u>	<u>39,729,421</u>
Total revenues		
Other Financing Sources:		
Transfer from SPED Stabilization	370,000	370,000
Proceeds from borrowing	-	-
Transfer from debt reserve	-	-
Transfer from capital stabilization	256,173	256,173
Transfer from other funds	20,336	20,336
Use of free cash	2,057,396	2,057,396
Carryover appropriations	1,715,832	1,715,832
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	3,190	3,190
	<u>4,534,666</u>	<u>4,534,666</u>
Total other financing sources		
	<u>42,136,509</u>	<u>44,264,087</u>
Total revenues and other financing sources		
	<u>\$ 42,136,509</u>	<u>\$ 44,264,087</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2023**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ -	\$ -
Selectmen	8,700	7,702	-
Town administrator	271,748	270,294	-
Finance committee	200	184	-
Reserve fund	1,514	-	-
Finance Department	85,584	83,917	-
Central purchasing	203,600	196,388	-
Assessors	174,244	174,217	-
Revaluation	-	-	-
Collector	139,525	135,567	-
Treasurer	11,480	6,239	-
Human Resources	82,281	82,256	-
Town counsel	50,000	36,837	-
Personnel	18,200	12,199	1,668
Data processing	186,984	153,109	19,446
Town clerk	115,439	114,464	-
Elections and registrations	29,000	14,216	-
Conservation	41,428	35,868	-
Waters farm	750	750	-
Planning board	126,713	121,167	1,031
Zoning board	300	-	-
Public buildings	159,700	159,645	-
Town report	2,500	2,181	-
Community & economic development	6,000	-	-
Government cable access	137,811	134,164	-
Town audit and actuarial services	54,000	45,500	8,500
Capital articles	390,007	103,100	228,078
	<u>2,298,108</u>	<u>1,889,964</u>	<u>258,723</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2023**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 2,211,305	\$ 2,137,797	\$ -
Fire	604,661	592,717	-
Ambulance	98,760	98,760	-
Building inspector	156,451	146,673	-
Electrical inspector	26,419	20,627	-
Plumbing inspector	23,419	20,590	-
Emergency management	17,000	9,094	-
Sealer of weights and measures	2,000	2,000	-
Animal control	34,413	26,183	-
Capital articles	584,431	216,946	367,485
	<u>3,758,859</u>	<u>3,271,387</u>	<u>367,485</u>
 Education:			
Sutton schools	\$ 18,543,444	\$ 18,171,060	\$ 370,000
Vocational schools	2,244,521	2,240,669	-
School choice assessment	213,447	275,864	-
State wards	14,035	18,356	-
Charter School assessment	38,779	47,178	-
School articles/carryovers	729,617	366,411	362,467
	<u>21,783,843</u>	<u>21,119,538</u>	<u>732,467</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2023**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 791,089	\$ 786,160	\$ -
Snow and ice	275,000	266,838	-
Street lighting	17,000	13,425	-
Landfill monitoring	30,000	23,500	-
Cemetery	30,462	27,728	-
Capital articles	1,087,766	734,987	342,062
	<u>2,231,317</u>	<u>1,852,638</u>	<u>342,062</u>
Health and Human Services:			
Board of Health	\$ 95,174	\$ 91,866	\$ -
Council on Aging	176,668	154,786	-
Veterans	86,500	56,611	-
Capital articles	15,000	11,933	3,067
	<u>373,342</u>	<u>315,196</u>	<u>3,067</u>
Culture and Recreation:			
Library	\$ 245,843	\$ 242,567	\$ -
Recreation	39,170	36,945	-
Historical	200	-	-
Memorial day	1,500	1,500	-
Capital articles	647,835	9,788	637,457
	<u>934,548</u>	<u>290,800</u>	<u>637,457</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2023**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,661,229	\$ 2,661,229	\$ -
Interest	710,322	710,322	-
Short-term interest	-	-	-
	<u>3,371,551</u>	<u>3,371,551</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 1,565,366	\$ 1,564,366	\$ -
Unemployment	20,300	8,913	874
Health insurance	2,734,700	2,504,213	5,891
Health Insurance Opt-Out Payments	87,000	83,250	3,750
Medicare tax	300,000	290,609	-
General insurance	405,000	389,409	-
OPEB Contribution	950,000	950,000	-
Health Savings account	326,000	274,275	-
Health Reimbursement account	38,000	31,071	6,000
	<u>6,426,366</u>	<u>6,096,106</u>	<u>16,515</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,815	\$ 2,815	\$ -
Other state and county assessments	74,765	74,685	-
Sick and Vacation buyback	27,958	27,958	-
Court judgements	-	-	-
Transfers to other funds	853,037	853,037	-
	<u>958,575</u>	<u>958,495</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 42,136,509</u></u>	<u><u>\$ 39,165,675</u></u>	<u><u>\$ 2,357,776</u></u>

**TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2023**

Scholarships	\$ 4,737.34
Manchaug Dam Gift Fund	398,081.13
DEA Equitable Sharing Program	1,394.25
Marions Camp Maintenance	10,123.22
Citizens Scholarship Foundation	227.00
Police Gifts	3,502.71
Board of Health Fees	12,393.75
Compensated Absences Fund	140,764.52
Food Pantry Gifts	178,770.94
Library Gifts	6,826.51
Manchaug Ramp Fees	41,973.10
Police Drug Forfeiture	3,038.38
Veterans Field Gifts	10,608.54
Hough Road Playground Gifts	11,412.00
Walmart Pump Station	13,111.70
Board of Health Fees	50,000.00
Grave Openings	1,000.00
Fire Dept Gifts	20,771.15
Fire Detail	(861.93)
Bandstand on the Common Gifts	788.69
Tricentennial Park	19,104.08
Conservation Inspection Fees	77,877.89
Conservation Municipal Bylaw Fees	15,662.29
Town Hall Gifts	535.90
Highway Dept. Gifts	20.20
Planning Board Fees	38,327.18
ZBA 53G	3,231.00
Waterways Improvement	30,450.40
Sale of Cemetery Lots	18,350.00
Public Shade Tree	3,711.39
Sale of Town Property	-
Cable Access Fees	388,593.74
Wetlands Protection Fees	12,691.24
Commerce Park Lighting	71,231.92
Police K-9 Gifts	299.71
Goddard Lodge donations	8,057.97
Town Insurance Proceeds	6,785.10
Pistol Permits	3,312.50
Police Detail	(38,050.43)
	<u>1,568,855.08</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2023
(Continued)

School Lunch	433,954.58
School Athletic	22,112.76
IT Revolving	4,420.00
Band Revolving	2,744.55
School Facility Use	16,764.25
School Choice	371,086.46
Lost Book Fees	2,249.86
School Bus Fees	46,379.40
Summer Camp	103,601.00
Preschool Fees	-
E.S. After School Program	47,261.53
Student Activity Fees	28,985.25
SPED Transportation	29,600.48
SPED Circuit Breaker	-
Theater and Drama	11,188.05
High School Parking Fees	40,243.96
School Gifts	53,137.27
High School Theater	8,221.99
Insurance Proceeds	-
Elementary School Revolving	3,477.09
	<u>1,225,428.48</u>
 Total Revolving and Other Accounts	 <u><u>\$ 2,794,283.56</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2023

Library State Grant	\$ 26,240.33
Library Covid-19 Recovery	21,980.00
Library Adulting	210.97
Climate Change Feasibility	500.00
Highway Chapter 90	(9,414.69)
Fire SAFE	41,639.47
compact Grant	200,000.00
Fire EMPG	0.30
Fire safety Equipment	(8,507.80)
ARPA Earmarks	402,674.80
Cable Equipment	116,971.96
Cultural Council	1,520.40
COA Transportation Gifts	10,450.00
Drug Impaired Driving	204.68
COA Formula Grant	22,533.66
COA Earmark	8,929.12
Emergency Medical Dispatch	(1,848.32)
Police 911 Grants	(4,124.12)
Lake Singletary Grant	30,000.00
District 7 Rescue Team	99.26
ARPA	2,383,092.00
DOER Green Community	25,000.00
 Civics	 4,704.23
ASOST-Q	3,171.58

\$ 3,276,027.83

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-23

REVENUE

User Fees	\$ 66,939
Bag Sales	91,454
Recycling Receipts	2,538
State Grant	9,384
	<u>170,315</u>

EXPENSES

Wages	67,150
Electricity	121
Heat	-
Repairs & Maintenance	930
Telephone	1,385
Postage	518
Trash Bags	14,661
Hauling	17,297
Disposal Fee	36,500
Indirect costs	22,575
Professional fees	-
Other	100
Capital expenditures	11,716
Recycling	-
	<u>172,953</u>
Total expenses	<u>172,953</u>

Net operating profit (deficit)	(2,638)
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2022	<u>68,276</u>
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Retained Earnings, June 30, 2023	<u>\$ 65,638</u>
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TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-23

REVENUE

User Fees	\$ 894,586
Connection Fees	35,000
Inspection and other fees	2,465
SREC's	<u>3,947</u>

Total Revenues	<u>935,998</u>
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EXPENSES

Wages	248,807
Electricity	62,985
Other Utilities	19,979
Town of Millbury	277,888
Repairs & Maintenance	11,516
Professional & Technical	-
Telephone	6,238
Other Supplies	4,014
Contract Services	25,181
Indirect costs	89,164
OPEB Contribution	5,000
Other	95,950
Capital expenditures	<u>228,718</u>

Total expenses	<u>1,075,440</u>
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Net operating surplus	(139,442)
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2022	<u>1,539,148</u>
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3Retained Earnings, June 30, 2023	<u><u>\$ 1,399,706</u></u>
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**TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2023**

ASSETS

Cash and investments	<u>\$ 4,348,659</u>
Total Assets	<u><u>\$ 4,348,659</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>4,348,659</u>
Total liabilities and fund balances	<u><u>\$ 4,348,659</u></u>

**TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2023 AND 2022**

	<u>2023</u>	<u>2022</u>
<u>REVENUE</u>		
Town Appropriation	\$ 955,000	\$ 500,000
Employer Contribution	501,792	493,585
Employee Contribution	394,634	374,543
Employee Payroll Contributions	-	1,030
Investment Income	<u>352,428</u>	<u>(414,272)</u>
 Total Revenues	 <u>2,203,854</u>	 <u>954,886</u>
 <u>EXPENSES</u>		
Retiree Health Insurance Premiums	<u>896,426</u>	<u>868,128</u>
 Net Operating Surplus	 1,307,428	 86,758
 Fund Balance, Beginning of Year	 <u>3,041,231</u>	 <u>2,954,473</u>
 Fund Balance, end of Year	 <u><u>\$ 4,348,659</u></u>	 <u><u>\$ 3,041,231</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
'JUNE 30, 2023

	<u>BALANCE</u> <u>7/1/2022</u>	<u>ISSUED</u> <u>2023</u>	<u>RETIRED</u> <u>2023</u>	<u>PREMIUM</u> <u>PAYMENTS</u>	<u>BALANCE</u> <u>6/30/2023</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -			\$ -	\$ -	
Shaw land Refunding	1,070,000		(215,000)		855,000	41,173
Police Station	6,960,000		(435,000)		6,525,000	219,893
Manchaug Sewer Treatment Plant	1,503,908		(496,229)		1,007,679	9,944
MS/HS Construction	2,750,000		(250,000)		2,500,000	69,375
MS/HS Construction Refunding	11,225,000		(1,265,000)		9,960,000	369,937
	\$ 23,508,908	\$ -	\$ (2,661,229)	\$ -	\$ 20,847,679	\$ 710,322

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2023, beginning July 1, 2022 and ending June 30, 2023.

Real Estate Tax	Amount Collected
2023	\$ 26,006,333.03
2022	\$ 212,454.65
2021	\$ 5,689.98
Prior to 2021	\$ 2,678.08
Personal Property Tax	Amount Collected
2023	\$ 1,195,182.48
2022	\$ 3,443.66
2021	\$ 5,585.66
Prior to 2021	\$ 60.95
Motor Vehicle Excise Tax	Amount Collected
2023	\$ 1,648,558.06
2022	\$ 298,392.47
2021	\$ 16,928.36
Prior to 2021	\$ 7,335.43
Manchaug Water	Amount Collected
2023 PP Tax	\$ 1,052.41
2023 RE Tax	\$ 68,851.13
2022 PP Tax	-
2022 RE Tax	\$ 379.50
2021 PP Tax	-
2021 RE Tax	-
Prior to 2021 PP Tax	-
Prior to 2021 RE Tax	-
Wilkinsonville Water	
2023 PP Tax	\$ 2,986.73
2023 RE Tax	\$ 130,797.22
2022 PP Tax	-
2022 RE Tax	\$ 1,138.86
2021 PP Tax	-
2021 RE Tax	-
Prior to 2021 PP Tax	-
Prior to 2021 RE Tax	-
Sewer Liens with Interest	Amount Collected
2023	\$ 35,158.20
2022	\$ 1,573.94
Prior to 2022	\$ 300.33
Tax Title	Amount Collected
Tax 2022	\$ 198.86
Sewer Liens/Interest 2022	-
Wilkinsonville Water 2022	-
Manchaug Water 2022	\$ 14.49
Tax 2021	\$ 11,246.78
Sewer Liens/Interest 2021	-
Wilkinsonville Water 2021	-
Manchaug Water 2021	\$ 16.07
Prior to 2021 Tax	\$ 18,730.84
Prior Sewer Liens / Interest	-
Prior Wilkinsonville Water	-
Prior Manchaug Water	-
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 220.00
Municipal Lien Certificates	\$ 11,750.00
Boat Excise Tax	\$ 3,101.54
Animal Excise Tax	\$ 449.13
Interest	\$ 80,261.42
Return Check Fees	\$ 50.00
Demand Fees	\$ 17,198.52
Motor Vehicle Mark Fees	\$ 8,820.00
Respectfully Submitted	Lisa A. Lynch, Treasurer/Collector

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2023:

Balance June 30, 2022	\$	20,795,423.12
Add Treasurer's Receipts	\$	49,928,571.58
Less Warrants Paid	\$	(48,526,864.81)
Balance June 30, 2023	\$	22,197,129.89

As of June 30, 2023 cash consisted of the following balances:

Unibank Accounts Payable	\$	1,000.00
Unibank Payroll Account	\$	1,352.56
Unibank School Lunch	\$	433,311.64
Unibank General Fund Depository	\$	870,382.23
Unibank General Fund Money Market Account	\$	4,861,428.34
Unibank Tri-Centennial Park	\$	20,204.08
Unibank Citizens Scholarship Foundation	\$	227.10
Unibank Elementary School	\$	7,542.62
Unibank Early Learning Center	\$	6,928.33
Unibank Middle School	\$	36,665.34
Unibank Memorial High School	\$	42,471.52
Unibank Cultural Account	\$	5,944.43
Eastern Bank Money Market	\$	30,201.95
Unibank Band Stand Acct	\$	788.69
Unibank Sutton Extended Care	\$	120,839.35
BankHometown Money Market	\$	4,852,464.52
Unibank Misc Online - School Account	\$	81,088.01
BankHometown - Compensated Balances	\$	140,765.16
Unibank Transfer Station	\$	15,967.03
Unibank Recreation Dept.	\$	5,908.77
Unibank Fire Dept.	\$	380.48
Unibank Town Clerk	\$	506.75
Unibank Building Dept.	\$	29,654.10
Unibank OPEB Employee Contributions	\$	3,905.60
BankHometown 12 month CD	\$	1,010,696.88
BankHometown 12 month CD	\$	1,020,590.39
Salem Five 12 Month CD	\$	1,016,668.90
Unibank 7 Day Statement CD	\$	2,020,323.65
Bartholomew - Manchaug Dam Gift Account	\$	398,081.13
Subtotal	\$	17,036,289.55

Trust Funds		
Stablization Account	\$	2,616,870.96
Trust Funds	\$	471,641.56
SPED Stabilization	\$	486,433.58
Health Ins. Stabilization	\$	404,805.71
Capital Stabilization	\$	993,861.42
Bond Accounts	\$	187,227.11
TOTAL CASH	\$	22,197,129.89

Outstanding Debt June 30, 2023

Long Term Debt Outside Debt Limit

Police Station	\$	6,525,000.00
School Buildings	\$	12,460,000.00
Sewer	\$	1,007,679.00
Shaw Land	\$	855,000.00
Total Long Term Debt	\$	20,847,679.00

Respectfully Submitted by:
Lisa A. Lynch, Treasurer/Collector

Annual Trust Fund Report
Town of Sutton
Fiscal 2023
July 1, 2022 to June 30, 2023

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2022	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2023
Cemetery General Care	\$80,858.46	6,950.00	(1,589.09)	1,326.38	\$87,545.75
Cemetery General Care Interest	\$126,974.00		(3,030.91)	2,067.00	\$126,010.09
Conservation Comm	\$1,275.03			20.64	\$1,295.67
Conservation Comm II Fund	\$9,519.07			154.16	\$9,673.23
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$749.73			27.32	\$777.05
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,513.04			100.05	\$4,613.09
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$970.71			37.20	\$1,007.91
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,823.65			43.06	\$1,866.71
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$10,689.57			256.81	\$10,946.38
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$139.90			11.59	\$151.49
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,628.74			37.81	\$1,666.55
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,699.99			114.88	\$4,814.87
Perpetual Care	\$36,013.94		(659.65)	587.72	\$35,942.01
Perpetual Care Int	\$61,819.70	659.65		996.74	\$63,476.09
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$690.77			30.00	\$720.77
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,426.38			75.95	\$3,502.33
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$17,790.76			394.30	\$18,185.06
Sutton Comm Beautification	\$1,176.08			19.07	\$1,195.15
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$16,856.96			438.08	\$17,295.04
War Memorial Fund	\$1,724.07			27.93	\$1,752.00
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$2,463.20			363.80	\$2,827.00
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$2,509.26			202.58	\$2,711.84
Library Account	\$593.00			9.59	\$602.59
Janet Shaw Memorial Library	\$1,620.24			26.24	\$1,646.48
Manchaug Library	\$7,985.12			129.32	\$8,114.44
Donald A King	\$519.45			8.39	\$527.84
TOTALS:	\$461,804.95	7,609.65	(5,279.65)	7,506.61	\$471,641.56

REPORT OF THE TOWN CLERK

To the Honorable Select Board and the citizens of the Town of Sutton, I hereby submit my twenty-third annual report as Town Clerk for the fiscal year ending June 30, 2023.

Vital Statistics for fiscal year 2023:

Births	66
Deaths	61
Marriages	32
Population	9420
Registered Voters	7504

FINANCIAL REPORT

Dog Licenses	\$ 20,260.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	5,637.00

Total Monies Collected	<hr/> \$ 25,897.00
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Respectfully submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING
October 17, 2022

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Seventeenth day of October, 2022 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 211 voters and 20 non-voters in attendance.

ARTICLE 1

SPONSOR: Select Board

Voted unanimously to amend the vote taken on Article 6 of the May 9, 2022 Annual Town Meeting, by adjusting the line items as printed in the warrant.

As printed in the warrant:

Increase amount to be raised and appropriated revenue from state aid	\$ 37,033
Increase amount from local receipts	<u>\$ 138,644</u>

For a total of	\$ 175,677
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Increase Industrial Schools (S01301-52000)	\$ 125,000
Increase Public Buildings Repair & Maint. (01192-52400)	\$ 9,500
Increase Sealer of Weights & Measures (01210-52400)	\$ 5,097
Increase Police Repairs & Maint. (01210-52400)	\$ 8,368
Increase Assessor Clerical Wages (01141-51130)	\$ 4,107
Increase Head Assessor Wages (01141-51115)	\$ 8,727
Increase Town Manager Deferred Comp. Cont. (01123-51130)	\$ 11,378
Increase in Back-up Plumbing Inspector Wages (01243-51150)	<u>\$ 3,500</u>

For a total of	\$ 175,677
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Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is a budgetary line-item adjustment from the May 9, 2022 Town meeting.

ARTICLE 2

SPONSOR: Select Board

Voted unanimously to raise and appropriate the amount of \$1,000,000 and appropriate \$500,000 to the FY2023 OPEB expense account and \$500,000 to the Roadway Improvements account.

Finance and Warrant Advisory Committee voted 6-0-1 to approve this article. This article is to transfer funds to fund OPEB and roadway improvements. One member abstained due to a conflict with another committee.

ARTICLE 3

SPONSOR: Select Board

Voted unanimously to transfer \$350,000 from Free Cash to the FY2023 OPEB expense account.

Finance and Warrant Advisory Committee voted 6-0-1 to approve this article. This is to transfer funds to fund OPEB account. One member abstained due to a conflict with another committee.

ARTICLE 4

SPONSOR: Select Board

Voted unanimously to transfer \$150,000 from Free Cash to the Special Education Tuition Stabilization Fund.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is to the Special Education Stabilization Fund.

ARTICLE 5

SPONSOR: Select Board

Voted unanimously to transfer \$20,336 from the Compensated Absences Reserve Fund to the FY2023 Sick and Vacation Buyback budget line item.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is to fund vacation and sick pay buy-back for grandfathered retirees.

ARTICLE 6

SPONSOR: Select Board

Voted unanimously to transfer \$10,000 from Free Cash for the purpose of funding appraisals for the Depot Street Bridge reconstruction project including all incidental or related costs.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is for the Depot Street Bridge reconstruction project.

ARTICLE 7

SPONSOR: Select Board

Voted unanimously to transfer \$7,000 from Free Cash for a survey of the “Town of Sutton – c.45 §3 Restriction Area Plan – Hough Road” project, 23 Hough Road to confirm the area that is intended to be restricted for park purposes pursuant to the vote taken on Article 16 of the May 9, 2022 Annual Town Meeting, including all incidental or related costs.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is for the survey of the parcel on Hough Road. The soccer, baseball field and playground.

ARTICLE 8

SPONSOR: Select Board

Voted unanimously to transfer \$5,217.82 from free cash for payment of the following prior year invoices as follows:

Christopher Reidy	\$2,000.00
EDMS	\$2,234.20
Graves Engineering	\$ 983.62

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is for prior years' invoices.

ARTICLE 9

SPONSOR: Sewer Commission

Voted unanimously to transfer \$500,000 from Sewer Connection Fees to fund a portion of the costs of the Wilkinsonville Sewer Project, including all incidental or related costs.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is from the sewer Enterprise Fund for the Wilkinsonville Sewer Project.

ARTICLE 10

SPONSOR: Sewer Commission

Voted unanimously to transfer \$60,000 from Sewer Connection Fees for the purpose of acquiring a sewer pump station easement on property located at 60 Providence Road, including all incidental or related costs.

Finance and Warrant Advisory Committee voted 6-0-1 to approve this article. This is from the Sewer Enterprise Fund for the easement on 60 Providence Road.

ARTICLE 11

SPONSOR: Sewer Commission

Voted unanimously to approve Article 11, as printed in the warrant.

As printed in the warrant:

To waive the \$20,000 connection fee assessed pursuant to the Town of Sutton General Bylaws, Bylaw 10. Public Sewer, Sections 10.9.1 through 10.9.3 inclusive, for 4 units located at 60 Providence Road as part of the sewer easement acquisition, said fee

Finance and Warrant Advisory Committee voted 6-0-1 to approve this article. This is from the Sewer Enterprise Fund to waive connection fees which was part of the contractual agreement in obtaining the easement.

ARTICLE 12

SPONSOR: Sewer Commission

Voted unanimously to transfer \$110,000 from Sewer Retained Earnings to purchase and install a new generator, pump and transfer switch and any other incidental costs associated for the pump station at 40 Whitins Road, including all incidental and related costs.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. This is from the sewer Enterprise Fund to purchase a new generator and pay the rental fee for the one in use.

ARTICLE 13

SPONSOR: Planning Board

Voted by a majority vote to amend the General Bylaws by deleting Bylaw #5 – Earth Removal, in its entirety and replacing it, as printed in the warrant.

As printed in the warrant:

BYLAW 5. EARTH DISTURBANCE & REMOVAL

Purpose: The purpose of this bylaw is to provide a transparent process for both commercial and non-commercial earth removal whether or not earth is taken off the subject lot. Further it is the purpose of this bylaw to ensure the ability of town officials to take action and/or require action of an applicant to protect the public with respect to such operations.

Section 5.1 - Definitions

- a. Abutter: the owner of land abutting a lot including land on the directly opposite side of an abutting way or abutting an abutter within 300 feet of the lot property line.
- b. Board: Planning Board
- c. Earth: All forms of soil including, without limitation, sod, loam, sand, gravel, clay, peat, hardpan, rock, quarried stone, or mineral products.
- d. Earth Removal: Removing and/or disturbing earth via any number of means including but not limited to excavating, grading, digging, or blasting, whether or not the earth is removed from the subject lot.
- e. Earth Removal Class 1: Commercial and High Volume: Any earth removal which is more than 3,000 cubic yards within a 12-month period, that is not otherwise defined as Class 2 or Class 3.
- f. Earth Removal Class 2: Subdivision/Site Plan/Special Permit: Earth Removal which is entirely incidental, in the opinion of the Planning Board, to an approved subdivision, site plan, or special permit.
- g. Earth Removal Class 3: Residential, Agricultural, and Low Volume: Earth removal which is entirely incidental, in the opinion of the Building

Commissioner, to construction that is subject to an approved building permit for a single family home or agricultural building/operation; or that which is 3,000 cubic yards or less within a 12-month period. Earth removal or the placement of fill associated with the installation of septic systems, which shall be governed by the Commonwealth of Massachusetts Environmental Code (Title 5, 310 CMR 15.00).

- h. Lot: An area of land on which earth is sought to be removed.
- i. Owner: The Person who holds the fee interest in the Lot.
- j. Person: Shall include but not be limited to an individual, corporation, society, association, partnership or other legal entity.
- k. Surety: a method of securing performance of a permit which shall take the form of (1) insurance bond, (2) cash deposit, or (3) tri-party agreement with a lender.

Section 5.2 – Applicability

This Bylaw shall be administered by the Board to apply to all Earth Removal operations in the Town of Sutton. It shall apply to all areas regardless of zoning district. Nothing in this Bylaw shall prevent the application of the Zoning Bylaws that may otherwise be applicable.

Class 1 Earth Removal: All Class 1 operations shall comply with this bylaw in its entirety following the Full Permit procedures, and may not apply for an Abbreviated Permit.

Class 2 Earth Removal: May apply for an Abbreviated Permit in accordance with Section 5.3 of this bylaw.

Class 3 Earth Removal:

- A. **Where 3,000 cubic yards or more is removed from a lot**, may apply for an Abbreviated Permit in accordance with Section 5.3 of this bylaw.
- B. **Where all earth remains on a lot or less than 3,000 cubic yards is removed from the lot**, is exempt from the requirement to file for an Abbreviated or Full Permit. However, these operations must still comply with the applicable provisions of Section 5.6b.

Municipal Earth Removal: Earth Removal operations for any municipal purpose by or on behalf of the Town of Sutton or any department or agency thereof shall be treated in the same manner as any other proposed earth removal operation of a similar type/size.

Section 5.3 - Abbreviated Permit

The applicant shall file an application and fee and meet with the Board in open meeting to discuss the request and present plans to support the request. The application and plans shall include: the boundaries of the subject Lot with metes and bounds and distances; the existing and proposed site elevations and a color/pattern coded indication of where cuts and fills will be occurring with the approximate volumes; erosion and stormwater control measures, the legal name and address of the owner; the legal name and address of the applicant, proposed hours of operation and overall duration of the project, trucking routes and approximate number of trips for any earth that is being moved of the lot. The Board shall decide on such requests for an abbreviated permit within forty-five days of receipt of the complete application. The Board may require the proposed earth removal to meet any or all of the standards set forth in sections 5.6 - 5.9 as determined to be necessary by the Board.

Section 5.4 – Full Permit

Hearing - Before issuing a new permit, the Board shall hold a public hearing after giving at least fourteen days' notice of the time and place thereof, such notice to be by advertisement in a newspaper of general circulation in the town and by certified mail, postage prepaid to all abutters within 300' as they appear upon the most recent tax list. Notice costs shall be borne by the applicant.

The Board shall distribute copies of the application to the Conservation Commission, Police Chief, Highway Superintendent, Fire Chief, Building Commissioner, Select Board and local utilities if proposed work is within their districts. Such officials may, within twenty-one days, provide such comments as they deem appropriate; provided, however, that failure to provide such comments within said period shall not prevent the Board from thereafter acting on the application.

Section 5.5 – Full Permit Application and Plan Requirements

Applications for Full Earth Removal Permits shall be made to the Board by filing an application with the Board on a form provided by the Board.

Each application shall include and be accompanied by the following information and supporting documentation:

- a. a filing or renewal fee in an amount established by the Board and contained in the Rules and Regulations.
- b. the legal address of the Lot together with a description by metes and bounds of the Lot proposed for excavation.
- c. legal name, address, and contact information of the Owner of the Lot
- d. legal name, address, and contact information of the petitioner, which address shall be used by the Board for all correspondence hereunder.
- e. names and both property and mailing addresses of Abutters within 300' as appearing on the most recent tax list as certified by the Assessors.
- f. a current topographical plan\map of the Lot showing zoning classification and topography of surrounding areas within 100 feet of the property line.

g. a certified statement made by a registered engineer or land surveyor and plan showing the current and proposed elevations, color/pattern coded location and volume of excavation (cut) and fill (if proposed) and volume to be removed from the lot (if applicable). If earth is proposed to be removed from the site, the submittal shall include proposed truck routes, number of trips, and destination.

h. a separate plan of the land showing proposed contours of the site at the completion of the project as well as temporary and permanent methods of stabilization, restoration, stormwater and erosion control, and safety measures.

i. the form of the Surety proposed to be submitted in accordance with Section 5.7.

j. the applicant shall also pay, in addition to the filing or renewal fees set forth above, such other costs to cover the expense of a review engineer, attorney, or other professionals and expenses incurred by the Town relative to the review of the application, that are not otherwise covered by the filing or renewal fee. The Board may adopt and from time-to-time revise regulations for the imposition of reasonable fees for the employment of such outside consultants as set forth in M.G.L. c. 44 §53G.

Section 5.6 - Granting or Denying Abbreviated or Full Permits

a. In granting or denying a permit, in whole or in part, the Board shall take into consideration whether or not the granting of a permit would:

1. endanger the public health or safety, or existing or potential water supplies;
2. constitute a nuisance;
3. result in detriment to the normal use of adjacent property by reason of noise, dust or vibration, or undermining the property;

b. Permits issued by the Board shall comply at a minimum with the following provisions:

Class 1 Earth Removal:

1. Operations may not occur within 200 feet of a way open to the public use, whether public or private, or within 200 feet of a building or other structure unless the Board is reasonably satisfied that such operations will not undermine such way or building or other structure.
2. No removal below the natural grade shall be permitted within 200 feet of a residentially zoned property line unless safety and protection from nuisance factors is assured through additional measures such as fencing or sloping as determined by the Board. In no case shall excavation take place within 100 feet of a residentially zoned property line unless the abutting land is subject to an Earth Removal permit granted under this Bylaw and the owner of such land has granted written approval of such removal. The buffer zones

shall remain undisturbed with regard to vegetation unless approved by the Board. The applicant must stake the proposed zones for review by the Board or its agent(s) prior to any vegetation removal. At the discretion of the Board, planting or otherwise upgrading of existing vegetation may be required. The Board may waive portions of this requirement at its discretion with justification.

3. The lowest excavated point shall be no less than ten (10) feet above the existing groundwater table. To ensure this depth, the Owner shall, at its expense, install observation wells in accordance with the requirements of the Board's agent.
4. New permits shall be limited to an area of five acres. Subsequent permits shall be issued only upon reclamation of the original area. The Board may waive portions of this requirement at its discretion with justification.

Class 1, 2 & 3 Earth Removal:

1. No slope created by Earth Removal operations shall be finished at a grade in excess of 2 (horizontal) to 1 (vertical) unless specifically otherwise authorized in the permit.
2. The routes proposed for truck traffic shall be reviewed and accepted by the Police\Highway Departments to determine safety and road conditions.

- c. Applications for permits may be granted, denied, or granted in part and denied in part.

Section 5.7 - Operating Standards

All Full Permits and certain Abbreviated Permits issued by the Board shall be subject to the following conditions which shall be set forth in the permit.

- a. No area shall be excavated so as to allow the accumulation of freestanding water.
- b. Such other reasonable requirements consistent with the provisions of this Bylaw and such rules and regulations as the Board may adopt hereunder including, but not limited to, grading, constant sloping, seeding, and planting, fencing or screening necessary for public safety and/or visual aesthetics; methods of removal; location and use of buildings and other structures; hours of operation, routes of transportation of Earth Removal, control of dust, debris, drainage and disposition of waste incidental to the removal operations.
- c. Upon the conclusion of Earth Removal operations all areas upon which such operations have been conducted shall be covered with not less than four inches of topsoil capable of supporting vegetation brought to the finished grades and seeded with a cover crop, suitable to the Board, except where ledge rock is exposed and all large stones and boulders which protrude above finished grade shall be buried or removed. The Board shall require the applicant to guarantee growth of the crop cover on such areas within two years of seeding.

- d. If blasting is anticipated, the Board has the right to evaluations specific to potential effects of the blasting, and to require notifications, safeguards, and/or mitigation responsive to the specifics of the proposed operations.

Section 5.8 – Surety

- a. Prior to commencing Earth Removal operations, the applicant shall post with the treasurer of the Town of Sutton proper Surety in such form and amount and with such sureties as determined by the Board to be sufficient to guarantee compliance with the terms and conditions of the permit and any amendments thereto. The purpose of the Surety is to assure that funds are available to the Town to comply with this Bylaw and to complete restoration. The Board may waive this requirement at its discretion.
- b. The Surety shall not be released until (1) the owner's surveyor or engineer has filed with the Board an "as built" plan and has certified that the restoration has been completed in compliance with the permit and the plans, and (2) the final plans and site have been reviewed by the Board's Agent and signed off by the Board. Outstanding fees and or penalties owed to the Town shall be paid in full prior to the release of the Surety.

Section 5.9 – Permit Expiration and Renewals

Expiration - Any permit issued hereunder shall automatically expire upon completion of the Earth Removal project for which it was issued or at such other time as may be specified in said permit; provided however, that no such permit shall be valid for more than one year from the date of issuance.

Renewals - Upon application for renewal of a permit, the Board may in its discretion grant renewals for periods of up to one (1) additional year without a public hearing. The Board shall notify the town departments per section 5.4.b. Any renewal application shall meet the same requirements as a new permit.

Section 5.10 - Rules and Regulations

The Board may adopt and amend reasonable rules and regulations to carry out the purpose of this Bylaw. Said rule-making authority includes, but is not limited to, regulations regarding applications, site plan detail, engineering detail, criteria to be met to protect aquifers or wetlands, criteria for site restoration notices and enforcement. Said rules and regulations shall not be effective until reviewed and authorized by the Board of Selectmen and filed in the Office of the Town Clerk.

Section 5.11- General Provisions

- a. If the Board determines that any Person is violating any provision of this Bylaw, the Board may order such Person to cease and desist from such violation. The Board shall cause notice of the order to be served on such Person by mail or by having it delivered in hand by the Board's agent. If after receipt of such notices such Person continues such violation; such Person shall be subject to a penalty of \$300, as outlined in M.G.L. c.40, §21D and Town of Sutton General Bylaw Section 19.2. Each day for which any such violation continues after receipt of such notice shall be deemed to be a separate offense.

- b. For the purposes of ensuring compliance with this Bylaw, the Board shall appoint an agent who shall have such authority as is specifically delegated by vote of the Board. Said authority shall not exceed that authority granted to the Board under this Bylaw. The appointment of said agent shall not take effect until notice thereof is filed with the Town Clerk and the Board of Selectmen.

Section 5.12 – Pre-Existing Operations

Class 1 Earth Removal activities in lawful operation prior to 1987 may continue subject to the below listed conditions.

- a. Applications for renewal of permits for existing operations shall meet all the plan requirements as set forth in this Bylaw and the application shall include information on all contiguous open areas owned by the applicant.
- b. Any excavation shall be at least 10 feet above the water table. If excavation is already below that level, the area shall be filled to a level sufficient to protect the water supply as determined by the Board.
- c. Operations shall be exempt from the limitation on the number of acres open at one time. The Owner shall submit a reclamation plan acceptable to the Board on the recommendation of its engineering agent. This plan shall include the location and number of acres to be reclaimed within one year. A long-range plan may also be required at the discretion of the Board.
- d. Any area of excavation which is already within the required buffer shall be fenced and screened from abutting residences unless the Board determines that no nuisance or safety problems exist.
- e. New excavations, constituting an expansion of operations into areas of land not presently being mined, will require permits in accordance with the terms of this Bylaw.

Section 5.13 – Validity

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision hereof.

Finance and Warrant Advisory Committee voted 7-0 to approve this article. The committee concurred with the vote of the Planning Board.

Planning Board voted to recommend that Town Meeting vote to approve this article. 5-0-0

Commentary: Over the last year, the Board has been frustrated by earth removal operations of significant scale that technically do not fall within the Towns existing regulations. As such there was no ability to require advance notifications and/or public meetings, review anything other than potential storm water impacts, or require mitigation.

What the Bylaw Changes DO:

- *Amend the definition of earth removal to include earth disturbance whether or not earth leaves a site*
- *Require a public hearing process for earth removal over 3,000 c.y. that doesn't fall within uses that require permits*

- *Exempt single family/agricultural uses where all earth stays on site or less than 3,000 c.y. is removed from the site from any permit process*
- *Require more complete information for full and abbreviated permit requests*
- *Increases the amount of earth a single family home/agricultural use may disturb or remove from a site without a permit*
- *Put applicants on notice that if their project requires blasting there may be additional requirements*

What the Bylaw Changes DON'T:

- *Require typical single family/agricultural uses to do additional permitting*
- *Change anything for pre-existing commercial operations, of which only one remains*
- *Change existing minimum permit provisions (conditions) or operating standards*

ARTICLE 14

SPONSOR: Christine Watkins

The Moderator declared this article defeated, 89 yea and 109 nay, to amend the General Bylaws, Bylaw #3 – Town Meeting/Town Elections, as printed in the warrant.

As printed in the warrant:

To amend the General Bylaws, Bylaw #3 – Town Meeting/Town Elections to include the requirement for a quorum of 1.5% of the registered voters, with a minimum of 100 registered voters, for all annual spring and fall town meetings adjusted annually on January 1 of each year.

Finance and Warrant Advisory Committee voted 7-0 to NOT approve this article.

Meeting adjourned at 8:41pm.

Respectfully submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING
May 8, 2023

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Gymnasium, Boston Road, Monday the Eighth day of May, 2023 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 167 voters and 19 non-voters in attendance.

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

ARTICLE 1

Select Board

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as this is a standard article for Town reports.

ARTICLE 2

Select Board

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is a standard article to allow the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

Select Board

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is a standard article to allow the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

ARTICLE 4

Select Board

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2024:

Salary and Wages	\$260,788
Operation and Maintenance	<u>\$579,814</u>
For a total of	\$840,602

And as funding therefor, that the Town vote to raise the \$840,602 as follows:

User Fees	\$ 840,602
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The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as this is the annual authorization of the Sewer Department budget.

ARTICLE 5

Select Board

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2024:

Salary and Wages	\$ 64,396
Operation and Maintenance	<u>\$101,575</u>
For a total of	\$165,971

And as funding therefor, that the Town raise the \$165,575 as follows:

User Fees	\$ 165,971
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The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

Select Board

Voted unanimously to fund the operating budget for the fiscal year 2024 period in the following manner:

General Government:	\$ 1,928,321
Public Safety:	\$ 3,260,385
Education:	\$ 20,956,016
Public Works:	\$ 1,107,831
Health and Human Services:	\$ 361,696
Recreation and Culture:	\$ 288,338
Debt & Interest:	\$ 3,278,737
Insurance & Employee Benefits:	\$ 5,933,333
Transfer to Capital Stabilization Fund	<u>\$ 705,140</u>

For a Total of:**\$ 37,819,797**

And that the article be funded in the following manner:

Raise & Appropriate the amount of	\$ 37,459,705
A Transfer from Capital Stabilization Fund	\$ 245,422
A Transfer from Other Reserves	\$ 2,931
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
Fund for Indirect Cost	\$ 22,575

For a Total of:**\$ 37,819,797**

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is the annual authorization for the Fiscal 2024 budget. The Committee also wants to express its thanks and appreciation for the work of all the Town's departments, Jim Smith and Tim Harrison for their hard work in maintaining the Town's finances.

ARTICLE 7**Select Board**

Voted unanimously to appropriate the sum of \$1,228,500 for the purchase and/or lease purchase of departmental equipment, the remodeling, reconstruction and making of repairs to Town buildings, including the cost of architect and engineering services, and all incidental and related costs: and as may be necessary, to authorize leases purchase agreements for terms up to 5 years, for the following projects and in the respective amounts below relating to the fiscal 2024 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
SCHOOL	MS/HS Roof Repair	75,000	Free Cash
SCHOOL	Smart Boards	160,000	Free Cash
SCHOOL	Erate Grant 50% match	138,000	Free Cash
SCHOOL	ELC Condenser Replacement	25,000	Free Cash
SCHOOL	MS/HS Door Repairs	10,000	Free Cash
SCHOOL	Chrome Book Repair & Replacement	10,000	Free Cash
SCHOOL	ELC Carpet Replacement with Tile	25,000	Free Cash
SCHOOL	ELC/ES Underground Stg Tank Repair	10,000	Free Cash
FIRE	Turnout Gear	113,000	Free Cash
POLICE	Vehicle Replacement	60,000	Free Cash
POLICE	Tasers	62,000	Free Cash
HIGHWAY	Replace H1	55,000	Free Cash
HIGHWAY	Replace Dump Truck #10	275,000	Capital Stab. Fund
HIGHWAY	Garage Heater Replacement	35,000	Free Cash
HIGHWAY	Rehab Generator from Sewer Dept.	20,000	Free Cash
TOWN CLERK	Stanchions for Precincts 1 & 3	5,500	Free Cash
COUNCIL on AGING	Exterior Lighting for Senior Center	20,000	Free Cash
TOWN	Pave Rear Parking Lot	130,000	Free Cash

For a Total of:

\$1,228,500

And to meet this appropriation, transfer the sum of \$953,500 from Free Cash and transfer the sum of \$275,000 from the Capital Stabilization Fund; and further, to authorize the Select Board to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is the Fiscal 2024 Capital Plan and an integral part of the Town's budget.

ARTICLE 8

Select Board

Voted by a majority to transfer the sum of \$65,096 from Free Cash to the following line items in the fiscal year 2023 budget:

<u>Line Item</u>	<u>Amount</u>
Snow & Ice account	\$ 50,000
Charging Station expenditures In excess of grant receipts	\$ 15,096

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this article allows for the transfer of available funds to cover deficits that arose during the fiscal year, such as snow/ice.

ARTICLE 9

Select Board

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, Chapter 90 provides state aid for roads and highway projects. This article allows the Town to proceed with these expenditures while awaiting State reimbursement.

ARTICLE 10

Select Board

Voted unanimously to transfer the following amounts from line items in the FY2023 budget and approve payment of the prior year invoices as follows:

<u>Vendor</u>	<u>amount</u>	<u>transferred from account</u>
National Grid	\$3,168.54	Police Dept. electricity account
P. Pellegrino Trucking Co., Inc.	\$ 810.64	Transfer Station Hauling account
Tritech Software Systems	\$2,950.00	Police Station Building Project
Funds		\$2894.96, and Police Dept. expense account \$55.04

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

ARTICLE 11

Select Board

Voted unanimously to transfer \$700,000 from Free Cash for the purpose of funding the School Department's costs for Special Education out of district placements.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is a transfer from Free Cash to cover the shortfall in funding Special Education.

ARTICLE 12

Select Board

Voted unanimously to transfer \$370,000 from the Special Education Tuition Stabilization Fund for the purpose of funding the School Department's costs for Special Education out of district placements.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, as with Article 11 this allows transfer from the Special Education Stabilization Fund additional funds to cover the shortfall in funding Special Education.

ARTICLE 13

Select Board

Voted unanimously to approve Article 13 as printed in the warrant.

As printed in the warrant:

To transfer \$76,082.00 from Free Cash to the opioid expense account to be administered by the Police Chief and Fire Chief, which funds may be expended for all of purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/download> entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article.

ARTICLE 14

Select Board

Vote unanimously to approve Article 14 as printed in the warrant.

As printed in the warrant:

To authorize the Select Board to acquire by purchase, gift, and/or eminent domain land and/or permanent and temporary easements in, on and under certain parcels of land located on or near Depot Street for public way purposes, including without limitation, for the construction, alteration, installation, maintenance, improvement, repair, replacement and/or relocation of rights of way, sidewalks, drainage, utilities, slope, grading, rounding, construction and other easements,

to enable the Town to undertake the Reconstruction of Bridge No. S-33-004 Depot Street over the Blackstone River; and, further, to raise and appropriate \$30,000 to defray any right of way expenses connected with this Project, and costs incidental or related thereto, and authorize the Select Board to take all actions and execute any and all documents as may be necessary or convenient to accomplish the foregoing.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is an easement requirement to allow the State to repair the bridge on Depot Street.

ARTICLE 15

Sewer Commissioners

Voted unanimously to approve Article 15 as printed in the warrant.

As printed in the warrant:

To amend the vote taken under Article 11 of the October 17, 2022 Town Meeting by changing the address of property for which the \$20,000 connection fee assessed pursuant to the Town of Sutton General Bylaws, Bylaw 10, Public Sewer, Sections 10.9.3 inclusive, will be waived from 60 Providence Road to 4 units located at 66 Providence Road.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is an address correction.

ARTICLE 16

Sewer Commissioners

Vote unanimously to transfer \$27,500 from Sewer Retained earnings to purchase and install new computers and SCADA software, and to integrate the updated Aqua Aerobic control system at the Wastewater Treatment Facility, 23 Hough Road, including all incidental or related costs.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, this is a transfer from retained earnings from the Sewer Department Enterprise Account to fund new computers and software.

ARTICLE 17

Planning Board

Voted unanimously to amend Zoning Bylaw Section V. A. – Flood Plain District, by deleting it in its entirety and replacing it, as printed in the warrant.

As printed in the warrant:

A. Flood Plain District

1. Purpose

The purpose of the Floodplain Overlay District is to:

- 1) Ensure public safety through reducing the threats to life and personal injury

- 2) Eliminate new hazards to emergency response officials
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
- 4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
- 5) Eliminate costs associated with the response and cleanup of flooding conditions
- 6) Reduce damage to public and private property resulting from flooding waters

2. Definitions

National Flood Insurance Program (NFIP) definitions are found in Title 44 of the Code of Federal Regulations, section 59.1. The definitions below refer to their source; if the definition is from the MA building code, it is from the 9th Edition, which meets the minimum standards of the NFIP.

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved state program as determined by the Secretary of the Interior or

(2) Directly by the Secretary of the Interior in states without approved programs.
[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, or AH. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire

building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

ZONE A means an area of special flood hazard without water surface elevations determined

ZONE A1-30 and ZONE AE means area of special flood hazard with water surface elevations determined

ZONE AH means areas of special flood hazards having shallow water depths and/or unpredictable flow paths between (1) and (3) feet, and with water surface elevations determined

ZONE AO means area of special flood hazards having shallow water depths and/or unpredictable flow paths between (1) and (3) ft. *(Velocity flow may be evident; such flooding is characterized by ponding or sheet flow.)*

ZONE A99 means area of special flood hazard where enough progress has been made on a protective system, such as dikes, dams, and levees, to consider it complete for insurance rating purposes. (Flood elevations may not be determined.)

ZONES B, C, AND X means areas of minimal or moderate flood hazards or areas of future-conditions flood hazard. *(Zone X replaces Zones B and C on new and revised maps.)*

3. Use of FEMA maps and supporting studies

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within Sutton designated as Zone A, AE, AH, AO, or A99 on the Worcester County Flood Insurance Rate Map (FIRM) with an effective date of June 21, 2023 issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report with an effective date of June 21, 2023. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Department, Building Department, and Conservation Commission.

4. Designation of community Floodplain Administrator

The Town hereby designates the position of Planning Director to be the official floodplain administrator.

Duties of an FPA include but are not limited to:

- a) Understanding the regulations for development in the floodplain overlay district
- b) Ensuring that permits are applied for when development of any kind is proposed in the floodplain overlay district

- c) Involvement with the permit process and/or permit application review for development in the floodplain overlay district
- d) Coordinating with other local departments such as public works, stormwater/ engineering, planning & zoning, conservation commission, or housing
- e) Notifying adjacent communities prior to alteration of a watercourse
- f) Dealing with compliance issues and enforcement actions such as correcting violations, or working with the appropriate local staff to correct violations
- g) Maintaining records of floodplain development, and keeping FEMA current and historic maps available for public inspection

5. Permits are required for all proposed development in the Floodplain Overlay District

A Special Permit from the Planning Board is required for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

6. Assure that all necessary permits are obtained

The town's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.

7. Floodway encroachment

In Zones A, A1-30, and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town's FIRM encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.

8. Unnumbered A Zones

In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for flood proofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

9. AO and AH zones drainage requirements

Within Zones AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

10. Development proposals

All development proposals, including subdivisions in the floodplain overlay district shall be reviewed to assure that:

- (a) Such proposals minimize flood damage.
- (b) Public utilities and facilities are located & constructed so as to minimize flood damage.
- (c) Adequate drainage is provided.

11. Base flood elevation data for subdivision proposals

When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

12. Recreational vehicles

In A1-30, AH, AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

13. Watercourse alterations or relocations in riverine areas

In a riverine situation, the Floodplain Administrator shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities, especially upstream and downstream
- Bordering States, if affected
- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
- NFIP Program Specialist
Federal Emergency Management Agency, Region I

14. Requirement to submit new technical data

If the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
- NFIP Program Specialist
Federal Emergency Management Agency, Region

15. Variances to building code floodplain standards

The Town will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.

The Town shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (a) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to

amounts as high as \$25 for \$100 of insurance coverage and (b) such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

16. Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted in accordance with the following:

1. Variances shall not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result;
2. Variances shall only be issued by a community upon (a) a showing of good and sufficient cause, (b) a determination that failure to grant the variance would result in exceptional non-financial hardship to the applicant, and (c) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances;
3. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief;
4. A community shall notify the applicant in writing over the signature of a community official that (a) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (b) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions as required in paragraph 5. of this section; and
5. A community shall (a) maintain a record of all variance actions, including justification for their issuance, and (b) report such variances issued in its annual or biennial report submitted to the Federal Insurance Administrator.

17. Abrogation and greater restriction section

The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances or codes.

18. Disclaimer of liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

19. Severability section

If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, the Committee concurs with the Planning Board. These changes are necessary to make the Town by-laws consistent with State and Federal laws.

*Planning Board voted to recommend that Town Meeting vote to approve this article, 5-0-0.
Commentary: Local bylaws must be consistent with State/Federal standards when updated
Flood Maps become effective in June or any residents with National Flood Insurance Program*

(NFIP) coverage (13 properties) will lose their coverage and the Town will lose access to certain types of disaster assistance funding. The model is largely consistent with current bylaws with the addition of a Flood Plain Administrator (FPA), missing definitions, and standards for variances from the local bylaw.

ARTICLE 18

Planning Board

Voted by a 2/3rds vote to amend the Zoning Bylaw Section IV. A. – Common Regulations – Signs, by deleting the text shown in strike-through and adding the underlined text, as printed in the warrant.

As printed in the warrant:

b. Exceptions

3. No permit shall be required for any sign erected by the Town or by the Commonwealth of Massachusetts or any agency thereof, or non-profit agency, provided, that Although, placement, size and type must be reviewed by the Building Commissioner, and be in compliance with the General Guidelines for signs in Section 3. The Planning Board may grant a special permit allowing deviation from the General Guidelines for such signs upon a finding that such deviation serves a governmental or non-profit purpose and does not substantially derogate from the intent or purpose of this bylaw.

The Finance and Warrant Advisory Committee voted 5-0 to recommend passage of this article, the Committee concurs with the Planning Board's recommendation as this amends the by-law for signage.

Planning Board voted to recommend that Town Meeting vote to approve this article, 5-0-0. Commentary: Various town departments have requested the ability to install signage that is currently not allowed, namely electronic message board signs, to replace manual signage which is cumbersome and very limited. The proposed change allows exceptions from bylaw standards through a Special Permit hearing process where the Board must make all standard findings as well as a finding that the exception serves a public purpose.

ARTICLE 19

James Marran

Voted by a 2/3rds vote to amend the Zoning Bylaw III B.3. Table 3 – Table of Height and Bulk Regulations by deleting the OLI Max bldg. height (ft.) of 35/70** and replacing it with 35/55**.

The Finance and Warrant Advisory Committee voted 5-0 to **NOT** recommend passage of this article. The Committee felt there are sufficient safe guards in the Zoning Table of Use, as well as overview requirements from Planning and Zoning Boards. This reduction is inconsistent with abutting communities to which Sutton is working with to expand our commercial areas. This restriction will decrease Sutton's ability to attract business, which decreases our need for taxes and jobs.

The committee suggested that if a reduction is needed it be no lower than 55 feet which is the most that the Town has considered and is needed to fulfill the requirement of a proposed structure that is in both Douglas and Sutton. At 45 feet Sutton will be omitted and lose significant taxes.

Planning Board voted to recommend that Town Meeting vote to approve this article, 3-2-0. Commentary: The petitioner will provide reasoning for this request. Members that voted in favor of the bylaw change agreed with some of the petitioners reasoning such as the current industry trends do not appear to need higher than 45', and 70' is not appropriate in Sutton. Members who voted against felt the 70' height should remain to retain the Town's competitiveness, so uses don't go to abutting towns with greater height, and Sutton gets nothing but traffic, and that 45' is too low and 50-55' would be more appropriate.

The meeting adjourned at 8:00pm

Respectfully Submitted,
Laura J. Caruso
Town Clerk

State Primary Election

September 6, 2022

Precinct One

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Linda Weaver Michele Shennette Donna Davis	Patricia Morse Christine Hicks Bryan Hodgkins
Police	Matthew Bohanan, Joseph Fortunato, William Jacques, Bryan O'Rourke	

Precinct Two

Warden	<u>7 am to 2 pm</u> Anita Damstrom	<u>2 pm to 8 pm</u> Michelle Saucier
Clerk		
Checker	Rochelle Forsythe	Joan Richard Leigh Sjogren Barbara Bessette
Police	Adam Graves. Lisa Sullivan	

Precinct Three

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Debra Jacques
Clerk		
Checker	Albert Petkus Sharyn Petkus	Susan Hebert Barbara Concaugh Nadine Premo
Police	Matthew Bohanan, Joseph Fortunato, William Jacques, Bryan O'Rourke	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Governor				
Sonia Rosa Chang-Diaz	33	27	35	95
Maura Healy	216	229	212	657
write - in	0	0	0	0
blanks	1	3	6	10
Total	250	259	253	762
Lt Governor				
Kimberley Driscoll	113	110	115	338
Tami Gouveia	37	45	43	125
Eric Lesser	84	90	83	257
write - in	0	0	0	0
blanks	16	14	12	42
TOTAL	250	259	253	762
Attorney General				
Andrea Joy Campbell	89	107	109	305
Shannon Erika Liss-Riordan	109	86	91	286
Quentin Palfrey	40	55	46	141
write - in	0	0	0	0
blanks	12	11	7	30
TOTAL	250	259	253	762
Secretary of State				
William Galvin	191	210	192	593
Tanisha Sullivan	56	47	55	158
write - in	0	0	0	0
blanks	3	2	6	11
TOTAL	250	259	253	762
Treasurer				
Deborah Goldberg	209	210	207	626
write - in	0	0	0	0
blanks	41	49	46	136
TOTAL	250	259	253	762
Auditor				
Christopher Dempsey	102	95	81	278
Diana Dizoglio	118	137	153	408
write - in	0	0	0	0
blanks	30	27	19	76
TOTAL	250	259	253	762

Representative in Congress	Precinct 1	Precinct 2	Precinct 3	Total
James McGovern	231	226	221	678
write - in	0	0	0	0
blanks	19	33	32	84
TOTAL	250	259	253	762
Councillor				
Paul DePalo	198	196	198	592
write - in	0	0	0	0
blanks	52	63	55	170
TOTAL	250	259	253	762
Senator in General Court				
write - in	0	0	0	0
blanks	250	259	253	762
TOTAL	250	259	253	762
Representative in General Court				
write - in	0	0	0	0
blanks	250	259	253	762
TOTAL	250	259	253	762
District Attorney				
Joseph Early	205	218	213	636
write - in	0	0	0	0
blanks	45	41	40	126
TOTAL	250	259	253	762
Sheriff				
David Fontaine	190	195	198	583
write - in	0	0	0	0
blanks	60	64	55	179
TOTAL	250	259	253	762

Republican	Precinct 1	Precinct 2	Precinct 3	Total
Governor				
Geoff Diehl	108	112	88	308
Chris Doughty	131	120	91	342
write - in	0	0	0	0
blanks	2	5	1	8
TOTAL	241	237	180	658
Lieutenant Governor				
Leah Allen	69	63	45	177
Kate Campanale	165	159	130	454
write - in	0	0	0	0
blanks	7	15	5	27
TOTAL	241	237	180	658
Attorney General				
James McMahon	204	183	140	527
write - in	0	0	0	0
blanks	37	54	40	131
TOTAL	241	237	180	658
Secretary of State				
Rayla Campbell	194	178	133	505
write - in	0	0	0	0
blanks	47	59	47	153
TOTAL	241	237	180	658
Treasurer				
write - in	0	0	0	0
blanks	241	237	180	658
TOTAL	241	237	180	658
Auditor				
Anthony Amore	189	178	135	502
write - in	0	0	0	0
blanks	52	59	45	156
TOTAL	241	237	180	658
Representative in Congress				
Jeffrey A, Sossa-Paquette	190	178	134	502
write - in	0	0	0	0
blanks	51	59	46	156
TOTAL	241	237	180	658
Councillor				
Gary Galonek	189	176	131	496

write - in	0	0	0	0
blanks	52	61	49	162
TOTAL	241	237	180	658
Senator in General Court				
Ryan Fattman	207	211	149	567
write - in	0	0	0	0
blanks	34	26	31	91
TOTAL	241	237	180	658
Representative in General Court				
Joseph McKenna	202	199	139	540
write - in	0	0	0	0
blanks	39	38	41	118
TOTAL	241	237	180	658
District Attorney				
write - in	0	0	0	0
blanks	241	237	180	658
TOTAL	241	237	180	658
Sheriff				
Lewis Evangelidis	207	194	145	546
write - in	0	0	0	0
blanks	34	43	35	112
	241	237	180	658

Respectfully Submitted,
Laura J. Caruso
Town Clerk

State General Election

November 8, 2022

Precinct One

Warden	<u>7 am to 2 pm</u> Annmarie Graff	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Linda Weaver Michele Shenette Francis Roncone	Patricia Morse Christine Hicks Paulette Jaeger
Police	Sgt. Matthew Bohanan, Sgt. Joseph Fortunato, SRO Nicholas Bertone	

Precinct Two

Warden	<u>7 am to 2 pm</u> Anita Damstrom	<u>2 pm to 8 pm</u> Michelle Saucier
Clerk		
Checker	Rochelle Forsythe Barbara Johnson	Barbara Bessette Leigh Sjogren Carol Messier
Police	Alex Sinni, Lt. Lisa Sullivan	

Precinct Three

Warden	<u>7 am to 2 pm</u> Annmarie Graff	<u>2 pm to 8 pm</u> Debra Jacques
Clerk		
Checker	Donna Mitchell Carol DiIorio Charles Valade	Susan Hebert Barbara Concaugh Nadine Premo
Police	Sgt. Matthew Bohanan, Sgt. Joseph Fortunato, SRO Nicholas Bertone	

	Precinct 1	Precinct 2	Precinct 3	Total
Governor & Lt. Governor				
Diehl	823	817	737	2377
Healy	731	653	723	2107
Reed	29	25	28	82
all others	3	1	0	4
blanks	7	11	11	29
total	1593	1507	1499	4599
Attorney General				
Campbell	691	600	699	1990
McMahon	867	879	767	2513
all others	4	1	0	5
blanks	31	27	33	91
total	1593	1507	1499	4599
Secretary of State				
Galvin	837	736	846	2419
Campbell	708	724	612	2044
Sanchez	19	25	22	66
all others	0	1	0	1
blanks	29	21	19	69
total	1593	1507	1499	4599
Treasurer				
Goldberg	887	790	886	2563
Crawford	475	490	419	1384
all others	2	6	5	13
blanks	229	221	189	639
total	1593	1507	1499	4599
Auditor				
Amore	835	815	764	2414
Dizoglio	580	505	567	1652
Roca	30	35	22	87
Giannono	23	23	22	68
Riek	42	45	40	127
all others	0	1	0	1
blanks	83	83	84	250
total	1593	1507	1499	4599
Rep in Congress				
McGovern	785	709	770	2264
Paquette	766	758	699	2223
all others	3	1	1	5
blanks	39	39	29	107
total	1593	1507	1499	4599
Councillor				
DePalo	717	645	709	2071
Galonek	783	784	703	2270
all others	1	1	0	2
blanks	92	77	87	256
total	1593	1507	1499	4599

Senator in General Court	Precinct 1	Precinct 2	Precinct 3	Total
Fattman	1178	1135	1152	3465
all others	17	13	14	44
blanks	398	359	333	1090
total	1593	1507	1499	4599
Rep in General Court				
McKenna	1112	1088	1091	3291
all others	12	6	14	32
blanks	469	413	394	1276
total	1593	1507	1499	4599
District Attorney				
Early	1007	952	1020	2979
all others	8	21	39	68
blanks	578	534	440	1552
total	1593	1507	1499	4599
Sheriff				
Evangelidis	1030	986	944	2960
Fontaine	496	460	486	1442
all others	1	1	1	3
blanks	66	60	68	194
total	1593	1507	1499	4599
Bellingham				
Hall	877	859	861	2597
all others	6	9	13	28
blanks	710	639	625	1974
total	1593	1507	1499	4599
Blackstone				
Broderick	852	837	858	2547
all others	7	8	10	25
blanks	734	662	631	2027
total	1593	1507	1499	4599
Douglas				
Potter	868	862	863	2593
all others	7	8	11	26
blanks	718	637	625	1980
total	1593	1507	1499	4599
Grafton				
Yitts	806	799	817	2422
all others	6	9	7	22
blanks	781	699	675	2155
total	1593	1507	1499	4599
Hopedale				
Intinarelli	795	794	803	2392
all others	6	7	8	21
blanks	792	706	688	2186
total	1593	1507	1499	4599
Mendon				
Cray	779	773	780	2332
all others	7	10	7	24
blanks	807	724	712	2243
total	1593	1507	1499	4599
Milford				

	Braza	773	768	780	2321
	all others	7	8	7	22
		Precinct 1	Precinct 2	Precinct 3	Total
	blanks	813	731	712	2256
	total	1593	1507	1499	4599
Millbury					
	Hanratty	519	542	537	1598
	Piscitelli	424	352	375	1151
	all others	5	4	3	12
	blanks	645	609	584	1838
	total	1593	1507	1499	4599
Millville					
	Finn	762	769	772	2303
	all others	7	8	6	21
	blanks	824	730	721	2275
	total	1593	1507	1499	4599
Northbridge					
	Koopman	810	841	807	2458
	all others	8	8	11	27
	blanks	775	658	681	2114
	total	1593	1507	1499	4599
Sutton					
	Mitchell	5	8	6	19
	all others	65	53	54	172
	blanks	1523	1446	1439	4408
	total	1593	1507	1499	4599
Upton					
	Bartlett	754	762	772	2288
	all others	7	9	7	23
	blanks	832	736	720	2288
	total	1593	1507	1499	4599
Uxbridge					
	Ebbeling	766	795	781	2342
	all others	6	7	7	20
	blanks	821	705	711	2237
	total	1593	1507	1499	4599
Question 1					
	Yes	549	545	598	1692
	No	1008	911	856	2775
	blank	36	51	45	132
	total	1593	1507	1499	4599
Question 2					
	Yes	1001	904	951	2856
	No	545	549	490	1584
	blank	47	54	58	159
	total	1593	1507	1499	4599
Question 3					
	Yes	600	566	641	1807
	No	929	863	781	2573
	blank	64	78	77	219
	total	1593	1507	1499	4599
Question 4					
	Yes	636	550	576	1762
	No	916	895	862	2673
	blank	41	62	61	164
	total	1593	1507	1499	4599

**Annual Town Election
May 23, 2023**

Precinct One

Warden	<u>12 pm to 7 pm</u> Debra Jacques
Checker	Christine Hicks Bryan Hodgkins Charles Valade Linda Weaver
Police	Christophe Romani, Nicholas Bertone

Precinct Two

Warden	<u>12 pm to 7 pm</u> Michelle Saucier
Clerk	
Checker	Janice Amato Rochelle Forsythe Barbara Johnson
Police	Lt. Lisa Sullivan, Sgt. Bryan O'Rourke

Precinct Three

Warden	<u>12 pm to 7 pm</u> Annmarie Graff
Clerk	
Checker	Barbara Concaugh Sharyn Petkus Nadine Premo
Police	Christopher Romani, Nicholas Bertone

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Select Board	3 yrs. Vote for 2			
David M. Hall	43	48	22	113
Normand R. Champigny	52	39	22	113
write-ins	4	9	3	16
blanks	31	16	21	68
TOTAL	130	112	68	310
<i>The Town Clerk declared David M. Hall and Normand R. Champigny elected.</i>				
School Committee	3 yrs. Vote for 1			
Nathan R. Jerome	49	47	26	122
write-ins	2	2	0	4
blanks	14	7	8	29
TOTAL	65	56	34	155
<i>The Town Clerk declared Nathan R. Jerome elected.</i>				
Planning Board	3 yrs. Vote for 1			
Michael F. Gagan	54	46	25	125
write-ins	0	3	1	4
blanks	11	7	8	26
TOTAL	65	56	34	155
<i>The Town Clerk declared Michael F. Gagan elected.</i>				
Library Trustee	3 yrs. Vote for 1			
Norma H. Baker	56	52	26	134
write-ins	0	1	1	2
blanks	9	3	7	19
TOTAL	65	56	34	155
<i>The Town Clerk declared Norma H. Baker elected.</i>				
Housing Authority	5 yrs. Vote for 1			
Bates C. Carter	54	47	25	126
write-ins	0	2	0	2
blanks	11	7	9	27
TOTAL	65	56	34	155
<i>The Town Clerk declared Bates C. Carter elected.</i>				

Respectfully submitted,
Laura J. Caruso,
Town Clerk

REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2023, the period ending June 30, 2023.

The qualified sales that occurred in calendar year 2021 were used for Fiscal 2023. The tax rate for all real estate and personal property is; \$ 13.85. The Wilkinsonville Water District tax rate is \$0.23. The Manchaug Water District rate is \$1.22.

The next Revaluation the Town of Sutton will undergo will be for Fiscal Year 2025. VGSI will do the Listing and Measuring. Sutton will continue Interim Adjustments for the between years, per Dept. of Revenue.

Visit us online at web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer the Senior Work-off Program. The program offers an opportunity for Seniors with skills, while offering a reduction in the property taxes for the participants. Contact Michelle Edelstein at 508-234-0703.

The Board wishes to thank our Clerk, Linda Hicks for her kindness, hard work ethic and great personality are sincerely appreciated.

Fiscal 2023 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 41,544,296.82
Cherry Sheet Offsets	\$ 255,260.00
State and County Charges	\$ 324,043.00
Overlay	\$ 124,000.00
Total Appropriations	\$ 42,247,599.82

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 7,062,771.00
Local Receipts	\$ 3,352,919.77
Enterprise Funds	\$ 1,048,097.00
Other Available Funds	\$ 279,699.00
Free cash	\$ 2,938,700.82
Total Revenue	\$ 14,682,187.59

Residential Class Value	\$ 1,731,215,978.00
Commercial Class Value	\$ 85,229,316.00
Includes classified land values	
Industrial Class Value	\$ 86,808,737.00
Personal Property Value	\$ 87,028,440.00
Total Town Value	\$ 1,990,282,471.00
Tax Rate for all Classes	\$ 13.85

The total number of meetings held by the Board 48.

Respectfully submitted, Robert Nunnemacher, Chairman (48 meetings attended)

Tracey Tardy, Principal Assessor (46 meetings attended)

Ray J. Nichols III, Member (38 meetings attended)

Board meets on Tuesdays at 5:00 subject to change.

Quarterly Tax Billing: was passed at town meeting on October 20, 2008

Information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton adopted Section 2D of Chapter 59 of Massachusetts General Laws. That the Town assess and issue a Supplemental tax bills on construction during the tax year whenever certain conditions are met. Values from certain improvements on real estate pro-rata and or pro-forma. New construction or improvements that have increased the assessed value of the structure by over 50 percent and an occupancy permit has been issued will receive a Supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, income and/or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)

Veterans (with a war-related disability of at least 10% or a purple heart)

Surviving Spouse

Minor Child of Deceased Parent

Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office and on the website under the Assessors page. Please contact the office for additional information, at 508-865-8722.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must have at least ten acres being placed in chapter for 10 years and is the subject of an approved forestry plan)

Chapter 61A: Agricultural/Horticultural (must have at least five acres actively devoted to an agricultural/horticultural purpose)

Chapter 61B: Recreation/Open Space (must have at least five acres actively devoted to a specific recreational use & five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office. All fees are covered by the owner.

Boats:

The Board of Assessors works with the Environmental Enforcement Police in regards to Boats, in Sutton. If a boat is sold, traded or moved to another state, please contact our office for applications forms to be filled out and scanned to the Worcester Environmental Division of Law Enforcement.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Values are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture:	90%
In the second year:	60%
In the third year:	40%
In the fourth year:	25%
In the fifth and all succeeding years:	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office, 508-865-8722.

REPORT OF THE PLANNING BOARD & DEPARTMENT

To the Honorable Select Board and Town of Sutton residents:

Commercial and Industrial Development: The Board approved two Unified Global Packaging Group warehouse buildings located at 40 & 42 Unified Parkway (off of Boston & Providence Roads) with conditions as well as related modifications to a definitive subdivision, a scenic roadway (Boston Road) and public shade tree removals. Other projects acted on by the Board included approval of 3 Lackey Dam Road a 179,000 sf warehouse with its driveway in the Town of Uxbridge; and Convenient MD urgent care at 15 Pleasant Valley Road. Four Site Plan Waivers were also granted for new businesses in existing structures including a tattoo studio, bookstore, electrical company, and a martial arts studio. The Board also acted on As Built plan requests, surety, bylaw provision waivers, and signage issues.

Residential Development: The Board approved a preliminary plan and began the definitive hearing process for a 30 lot open space residential subdivision know as Compass Rock off Purgatory Road that also features Low Impact Development(LID) measures. There were four accessory apartment special permits issued in FY23. Nine plans were submitted for division of lots along existing roads, creating 12 new buildable lots including 2 retreat lots. The Board also took action on 4 scenic roadway alteration applications and 2 shade tree applications.

The Board recommended the Town passed over it first rights of refusals for 4 parcels of land released from Chapter 61A taxation status.

Earth Removal: In their role as the Earth Removal Board, the Planning Board issued a one-year extension for continued commercial earth removal operation for Pyne Sand & Stone on land owned by Mary Bedoin accessed off Lackey Dam Road in Douglas.

Bylaw changes in Fall of 2022 included changes to the General bylaw #5 - to include disturbance of earth whether or not it is removed from a lot within the permitting for Earth Removal, re-naming the three types of earth removed, adding specific reference to review of proposed blasting and other minor changes.

Bylaw changes in Spring of 2023 included replacing the Flood Plain bylaw with the State's Model with minor adjustments, also resulting in the appointment of the Community Development Director as the Town's Flood Plain Administrator (FPA). In addition, amendments to the Sign Bylaw now allows State, Town and non-profit signage to vary from base sign standards as long as they are approved through a Special Permit process. In particular, this could potentially allow an electronic changeable message board at the school campus and Town Hall. The last bylaw change came from a citizen's petition to change the Special Permit for Height in the Office Light Industrial (OLI) District by reducing the building height from 70' to no more than 45'. A substitute motion compromised at 55'.

The Economic Development Director also works at the direction of the Planning Board as well as the Town Manager/Select Board. In addition to assisting the Board in its daily functions including administering the bylaws and bonding, inspection, and compliance issues on projects approved by the Planning Board, the Director also worked on the following in FY23.

- Awarded \$3.6 million grant toward \$4-5 million sewer renovation project serving NE Sutton. Worked with the Sewer Superintendent, Town Manager and Tighe & Bond to bid and award the construction contract.
- Awarded \$75,000 Municipal Vulnerability Preparedness (MVP) Grant toward a \$100,000 study of hydrology in and around Manchaug to prevent future flooding and other climate influenced damage. Hired consultant and worked with MVP project team to manage this work and conduct 3 public informational/input meetings.
- Addressed final review comments from the State and received approval of the Open Space & Recreation Plan (OSRP) for 2022-2029 which enables the Town to apply for related grant funding.
- Revised and re-submitted a \$217,000 grant for a \$435,000 renovation of American Legion Park (aka Veteran's Field) in Manchaug to include a new playground, basketball and softball fencing, pervious parking, and new vegetation and signage.
- Worked with Sutton Recreational Resources (SRR) to submit and application, and were awarded, a \$85,800 grant toward the \$144,000 renovation of the playground at VanDyke Fields in South Sutton at Hough and Whitins Roads. Worked with SRR and the Highway Superintendent to contract work and begin supervision of construction.
- Continued working with MassDOT District #3, their design contractor, and the Highway Superintendent on the design and logistics for replacement of the Depot Street Bridge over the Blackstone River.
- Continued discussions with MassDOT District 3, including Central Massachusetts Regional Planning Commission and other corridor communities, regarding the cumulative traffic impacts from significant construction effecting the Route 146 corridor.
- Submitted \$100,000 Green Community Grant toward \$140,000 of work (all but \$3,000 covered by utility incentives) including weatherization and oil to electric heating conversions at Manchaug Fire Station, and continued conversion to LED lighting with controls at Sutton schools.
- Ensured Sutton's compliance with the provisions of C. 40A §3 to maintain continued access to potential grant funds while exploring the potential for multifamily housing to help address housing shortages.
- Worked with Millbury on \$450,000 Massworks grant application to fund engineering design for a sewer extension to serve both Towns.

Revenues:

Form A Plan Fees	\$2,300	Subdivision Plan Fees	\$ 1,850
Site Plan Fees	\$ 0	Special Permit Fees	\$ 1,845
Earth Removal Fees	\$ 840	Administration Fees	\$ 380
Grants \$3,760,800			

Attendance:

The Planning Board held 21 meetings, and attendance was as follows:

Robert S. Largess – 20	Walter A. Baker – 22
Scott Paul – 18	William Talcott – 21
M. Gagan – 21	Erica McCallum, Associate – 20

Our Central Massachusetts Regional Planning Commission (CMRPC) Delegate, Walter Baker, attended all CMRPC quarterly meetings on behalf of the Town earning us additional Local Planning Assistance hours from the Commission. Mr. Baker also serves on the CMRPC Executive Committee.

Respectfully Submitted,
Jennifer Hager, Community Development Director
Tammy Mahoney, Secretary

REPORT OF THE RECREATION COMMISSION

The Recreation Department respectfully submits this report to the Select Board and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2022 to June 30, 2023. Interviews were held with Tammy Mahoney. The annual lifeguard meeting was held at Marion's Camp on May 24, 2023. Staff Member, Tammy Mahoney attended that meeting along with seasonal employees. Seasonal hires included Colton Corash (attendant), Will Demers (lifeguard), Harry Galanis (attendant), Julia Jachimczyk (lifeguard), Lily Pattison (head lifeguard/WSI), Zach Pattison (attendant), Brianna Penterson (lifeguard), Evelyn Pohlman (lifeguard), Ethan Ross (lifeguard), and Noah Stadinski (lifeguard).

Marion's Camp is now open dawn to dusk and the beach was staffed with two employees daily 11:00 am – 7:00 pm from June 17 through Labor Day weekend weather and staffing permitted.

The following passes were sold:

- 243 season passes sold to Sutton residents at \$25.00 per family totaling \$6,075.00
- 129 season passes sold to non-residents at \$50.00 per family totaling \$6,450.00
- 463 day passes sold at \$5.00 per person totaling \$2,315.00

The Department defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$3,720.00.

Respectfully submitted,
Tammy Mahoney

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Select Board, Town Manager, and the Citizens of Sutton. I hereby submit the 2023 annual Town Report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is fair - in desperate need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

Special Op's- F-350 Ford - 2017

2 District Chief, 1 Captain, 2 Lieutenant, and 5 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is good.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Communication's Truck-International- 2011 (District 7 Asset)

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2017 (District 7 Asset)

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 3 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- Ferrara - 2020

Ladder 3- Pierce - 2010

Forestry- Jeep Military - 1947

MVU 1-Ford F-350(Homeland Security Vehicle) – 2012

1 District Chief, 1 Captain, 2 Lieutenants, and 6 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2023.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 132 re-sale inspections, 33 smoke/carbon monoxide inspections, 112 propane tank inspections, 40 oil burner inspections, 107 oil tank inspections, and 83 other various types of inspections for a total of 507 inspections and a total of \$17,823.00 dollars in inspection fees in 2023.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **2,044** + man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training, EMS Continuing Education and tours of local business. We would also like to thank Unified Global Packaging for graciously donating the house on Hatchery Road to the Department for live fire training throughout the months of August, September, and October. This training was invaluable to us!

Fire Prevention:

The Sutton Fire Department was again unable to hold its annual open house this year due to the COVID-19 Pandemic restrictions. We look forward in 2024 to once again display our equipment and perform various exercises.

Sutton Fire Department and its Safe Programs are headed up by Lieutenant Renee Patient. These Programs are geared towards the Town's youth and senior's. Lieutenant Patient, along with the support of the entire Department will perform school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to say a very special thank you to Lieutenant Patient for all her tireless work that she has performed in the past year for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and seniors of Sutton that the Fire Department has reached out to with this critical lifesaving education. We all look forward to her making each year ahead more educational than the previous one!

Overview:

The Sutton Fire Department would like to thank the citizens of the Town who continue to support us. As we all know navigating the year 2023 was extremely challenging due to the continuation of the COVID-19 Pandemic and the slow gradual process of trying to return to what we once considered to be a normal way of life. The Sutton Fire Department stood at the ever ready throughout 2023 to ensure the Townspeople we were at the highest level of readiness/preparedness to deliver the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: Throughout the year 5-members of the Sutton Fire Department participated in a wide variety of technical rescue drills. These 5-members Deputy Chief Robin Dresser, District Chief Jeff Briggs, Capt. Tom Briggs, Lt. Adam McMahon, and FF. Ethan McMahon, took part in multiple training drill's testing their capabilities as part of the District 7 Technical Rescue Team. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team which is under the direction of myself, Chairman of the Massachusetts Fire District 7 Technical Rescue Team. All team members are trained and certified in six disciplines of Technical Rescue. The six disciplines are rope operations, rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members have hundreds if not thousands of hours into training which ensures the townspeople that they are safe and sound in case of a catastrophic event.

I would also like to take this opportunity and on be-half of all the members of the Sutton Fire Department to say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you, stay safe, and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2023 the Sutton Fire Department responded to a total of 695 calls. The breakdown of calls is as follows, Fire related calls = 355 (which 60 of the calls were Mutual-Aid), and EMS calls = 340.

In closing, I would like to thank the Select Board, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to Deputy Chief Robin Dresser, the District Chief's: Shawn Courtney, Jake Nunnemacher, and Jeff Briggs as well as the three full-time members Deputy Chief Robin Dresser, District Chief Jeff Briggs, and Lieutenant Renee Patient. Also, I would be remised if I did not give a well-deserved thank you to our administrative secretary Cheryl Barker who looks out over us and keeps us focused and on track! I truly want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **“THE BEST OF THE BEST”**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito

Matthew R. Belsito
Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2023.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall and abnormal rainfall in the spring, summer and fall. This created some very unique conditions and produced at times high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton Fire Department.

Even though we endured a fairly wet spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage

ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations, please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1- (508)-865-8737.

The following permits were issued in 2023 for residential or agricultural burning, and permit fees were a total of \$3,920.00 dollars.

Residential Permits ---- 334

Agricultural Permits ---- 18

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted

Matthew R. Belsito

Fire Chief, Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton. I hereby submit my report as Hazardous Waste Coordinator for the year 2023.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to “bill for services rendered” directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department’s operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal's Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF THE CEMETERY COMMISSION

To the Honorable Select Board and citizens of the town of Sutton,

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a Clerk, Donna Wood.

The commission is responsible for the recording of grave sites and the preparation and burial for all funerals, both full and cremation.

There were a total of 36 funerals for the fiscal year ending June 30, 2023.

The following fees were collected.

GRAVE OPENINGS:	\$ 18,200.00
LOT SALES:	\$ 15,950.00
PERPETUAL CARE:	\$ 13,050.00
FOUNDATIONS:	\$ 665.00
VAULT SALES:	\$ 425.00

TOTAL FEES COLLECTED: \$ 48,290.00

The commissioners would like to thank Matt Stencel and the highway crew for their assistance with burials.

Respectfully Submitted:
James Johnson, Chairman

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Select Board and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 1 - Enforcement Orders
- 2 - Emergency Certificates
- 0 – DEP Storm Emergency Certificates
- 27 - Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 4 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 4 - Order of Resource Area Delineation (ORAD)
- 13 - Notices of Intent
- 12 - Order of Conditions
- 1 – Denied Order of Conditions
- 1 - Amended Order of Conditions
- 1 - Extended Order of Conditions
- 1 - Partial Certificate of Compliance
- 20 - Complete Certificate of Compliance
- 2 – Non-Work/Invalid Certificate of Compliance
- 6 - Complaints and Violations
- 3 - Warning Tickets
- 48 - Site Visits pertaining thereto

This report covers the time period from July 1, 2022 to June 30, 2023.

We would like to welcome Jared Duval as a full Member to the Commission as of July 1, 2023.

An amended Sutton Town Charter was approved in 2018 that allows for two alternates. This provides an opportunity to become familiar with how the Commission functions. Alternates can also start work on the 8 Fundamentals classes through MACC, that are required for the Certificate. Alternates provide for a smooth transition if a position becomes available and they can vote in the absence of a full time commissioner. This eliminates the possibility of not having a quorum.

On March 21, 2018, a revised list of filing fees became valid after a Public Hearing in February. In 2015 the fees were removed from the Bylaw and were to be moved to the Rules and Regulation so that adjustments could be made after a public hearing. It was discovered that from the passage of the 2015 Bylaws no fees had been collected.

In 1972 Conservation Commissioners were tasked with administering the Wetlands Protection Act (WPA) as a local arm of the Department of Environmental Protection. The fees the State collects and splits with municipalities were not sufficient to cover the expenses, as no State fees are collected for Determinations of Applicability. A General Law authorizing Municipal Bylaw Filing Fees was passed to augment the WPA funds so that taxpayer money would not have to be used. Municipalities were then allowed to charge reasonable fees to cover their costs.

In researching the 4 different types of accounts, it was discovered that in 1971 that a Conservation Fund was voted on at Town Meeting. A sum of \$2,000 a year was budgeted until 1983. As time passed it was labeled Conservation Trust in the Town Reports. In subsequent investigation, the accounts are actually funds and not technically a trust. The money has accumulated from interest over the years. The Conservation Funds can only be used for purposes such as acquiring new land and developing trails. Waters Farm is the majority of the Conservation Land overseen by the Sutton Conservation Commission.

Back on August 16, 2021, 6 acres of land across Waters Road from the 13-acre field behind the farm house, was purchased by the Town of Sutton and Conservation Trust, from the Beaton Family trust, and added back to the Waters Family Farm land. This property will allow parking for any future events that are held at Waters Farm.

Anyone concerned in protecting land for conservation may donate to this fund.

Attendance:

All meetings were attended In-person or by Hybrid.

William Wence/Chair – attended: 20 of 24 meetings, and 3 posted site visits
Michael McGovern/Vice-Chair – attended: 18 of 24 meetings, and 1 posted site visit
Nichole Aubin/Clerk – attended: 8 of 24 meetings, and 1 posted site visit
Robin Jacques/Member - attended: 19 of 24 meetings, and 2 posted site visits
James Marran/Member – attended: 22 of 24 meetings, and 3 posted site visits
Timothy Thompson/New Member – attended: 21 of 24 meetings, and 4 site visits
Jared Duval/New Alternate Member – attended 5 of 24 meetings, and 3 site visits
Brandon Faneuf, Conservation Consultant - attended: 20 of 24 meetings, & 2 posted site visits. His Assistant Consultants – attended: 22 of 24 meetings, & 3 posted site visits

Wetland Protection Account:	\$13,078.94
53G Account:	\$77,877.97
Municipal Bylaw Account:	\$15,662.29
Conservation Trust Fund Bal:	<u>\$10,968.90</u>
Total:	\$117,588.10

Respectfully submitted
William Wence, Chair
Sutton Conservation Commission

REPORT OF THE COUNCIL ON AGING

To the Honorable Select Board and Town of Sutton residents:

The Council on Aging (COA) submits the following report for the fiscal year July 1, 2022 to June 30, 2023.

The mission of the COA is to identify the needs of the residents ages 60 and older. The COA informs and educates the community and enlists support and participation to help serve those needs. We develop, promote and implement elder services that are available within and beyond Sutton. Finally, we are responsible for all programs, activities and the wellbeing of the Senior Center.

The Council on Aging office is open Mondays through Fridays, 8AM to 3PM.

The Sutton Senior Center assists older adults in our community with services such as Health Benefits Counseling, SNAP Benefit Assistance, Fuel Assistance, Veterans Agent Services, Transportation Assistance, RMV Renewal Assistance, Elder Abuse and Neglect, Meals on Wheels, Small Home Repairs, Yard Work, Medical Equipment Loans, Notary Services, Health and Wellness Classes, Technology Assistance, Scam and Fraud Assistance, Tax Work Off and various social opportunities.

Addressing the challenges of our senior population requires all of our attention. The Sutton Senior Center offers services from S.C.M Elderbus, which provides transportation for seniors and those who are handicapped, allowing them to get to necessary medical appointments, shopping trips and to participate socially at our Center. Anyone who requires elder transportation should call Elderbus at 1-800-321-0243. In addition, the Sutton Senior Center provides transportation to medical appointments that are not accommodated by other means.

We would like to thank the residents, businesses and community organizations that continue to support the Michael A. Chizy Food Pantry. The Food Pantry assists families and individuals within the Town of Sutton with non-perishable food items along with toiletries and health and beauty items. This past holiday season, 62 families received Thanksgiving and Christmas meals. Currently, 96 families and 43 individuals utilize the Food Pantry.

Meal Site Director Michelle Saucier from Tri Valley Inc. and a team of Meals on Wheels volunteers, provide healthy meals to homebound and low income seniors. If you know of any senior citizens in need of meal services, call the Senior Center and ask for Michelle Saucier at 508-234-0703. We also offer in house noon time meals weekly.

None of our programs or services would be successful without the continued support of the Executive Office of Elder Affairs, the Town of Sutton and the Friends of Sutton Elders.

Fundraising efforts by our Friends of Sutton Elders group makes it possible for us to provide the programs and services the Town has come to expect from your Senior Center.

For more information on assistance and programming please visit us www.suttonma.org or call us at 508-234-0703.

Staff

Michelle Edelstein, Director

Diane Hanley, Assistant

Tim Annis, Transportation

<u>Council on Aging Board Members</u>	<u>Meetings attended</u>
Rosemarie DeGaetano, Chair	5
Barbara Bessette, Treasurer	5
Gale Graves	5
Wally Baker	5
Paul Maynard	5
Genevieve DeHaan	5
Richard Haskins	5

Annual Activities Report (duplicated)

Home Deliveries: 12,960

Outreach and Advocacy

General Information: 14,720

Case Management: 8

Health/Veterans benefits counseling: 34

Bereavement Support: 7

Professional Services

Legal Assistance: 7

Financial Management: 3

Notary: 28

Veteran's Affairs: 24

Transportation Senior Center

Ambulatory: 58

Non Ambulatory: 38 Elderbus

Under 60: 2

Support Services

Friendly Visiting: 28

Telephone Reassurance: 78

Medical Equipment Loans: 286

SNAP Assistance: 47

RMV Assistance: 28

Telehealth: 7

Prescription Pickup: 35

Food Delivery: 22

Fuel Assistance: 92

Wellness

Fitness classes: 1,680

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Select Board, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2023.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.8 million dollars.

In closing I would like to thank the Town Manager, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Matt Stencil
Highway Superintendent

HIGHWAY DEPARTMENT INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2023
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F350 Dump Truck 2018
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Mack GU712 Dump Truck 2016
1	Mack GU712 Dump Truck 2017
1	Mack GU712 Dump Truck 2019
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 544P 2022
1	John Deere Loader Model 544K 2009
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Brush Bandit 15XP
1	Wacker WL-32 mini loader 2022
1	Wacker EW65 Wheeled Excavator 2022
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2022 to June 30, 2023 to the Honorable Town Manager, Select Board, and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Joanne Geneva, Chair, Heather Dennis, Secretary and Peggy Blume, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY19	FY20	FY21	FY22	FY23
Library materials owned					
(physical)	36,032	33,560	31,438	32,656	32,629
(electronic)	83,202	134,905	171,635	187,660	209,406
Circulation Transactions					
(physical)	57,874	52,039	41,031	50,041	68,218
(electronic)	7,979	10,590	12,480	11,910	14,791
Interlibrary Loans	16,676	12,474	15,397	13,980	13,835
Borrowers	3,481	3,572	3,583	3,472	3,341
Programs	408	315	200	197	439
Program attendance	4,811	3,997	1,778	3,758	4,028

The value of physical items circulated at the Sutton Library in FY22 was \$704,635.60 while the value of digital content circulated through Overdrive was \$295,820 for a total value of \$1,000,455!

Monies Collected

The Library collected \$115.45 in fines, \$313.35 for copies/faxes/print-outs, and received \$5798.39 in donations.

News

136 material pick-ups were made in FY 2023 and library staff and volunteers made 149 deliveries of materials to homes in town.

The Library received a \$21,980 Cultural Sector Recovery Grant from the Mass Cultural Council.

The Library also received a \$1,200 grant from the Sutton Cultural Council to host a Summer Concert Series on Sutton Common during our summer reading program.

Summer Reading Program

377 people of all ages participated in this year's Summer Reading Program! We are grateful to all the local businesses, civic organizations, and individuals who donated prizes for the raffles.

Friends of the Library

The Friends of the Sutton Library is a non-profit group consisting of individuals, families, and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, stoneware mugs, blankets, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the American Heritage Museum, Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff

The Library continues to be served by enthusiastic and dedicated staff members, Shannon Duffy, Tobi Bentley, Kristen Fuller, Matt Haas, Laurie Hayes, Pamela Johnson, Jamie Pohlman, Jacob Rajotte and Christine Rice. This year the library welcomed Deb griffin and Erica Leff to the staff.

Board of Library Trustees:

The Board of Library Trustees met 12 times during FY23.

Meetings of the Board of Library Trustees were held on the following dates:

July 27, 2022
August 17, 2022
September 21, 2022
October 19, 2022
November 16, 2022
December 14, 2022
January 11, 2023
February 22, 2023
March 22, 2023
April 19, 2023
May 17, 2023
June 14, 2023

Joanne Geneva attended 12 meetings.
Heather Dennis attended 11 meetings.
Peggy Blume attended 12 meetings.

Visit the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. Follow the Sutton Library on Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Shannon Duffy, Library Director
Joanne Geneva, Chair
Heather Dennis, Secretary
Peggy Blume, Member-at-Large

REPORT OF VETERANS' AGENT

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for federal, state, local Veterans benefits. As a district, this office also serves the towns of Northbridge, Douglas, Millbury and Uxbridge. Sutton reimbursed 10 percent of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2022.

During fiscal year 2023, \$41,968 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 9% decrease from FY 2022. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:00 a.m. – 7:00 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. Appointments are also available for Monday evenings at the satellite office.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,
Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Select Board, Town Manager and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending in June 30, 2023.

The Wilkinsonville Wastewater Collection System pumped 75,650,915 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 207,263 gallons per day.

The advanced Wastewater Treatment Facility has processed 26,391,133 in the fiscal year 2023. The facility averages 72,305 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

The Sutton Sewer System services 1,100+ users and maintains 10 pump stations.

Sewer Superintendent: Donald Obuchowski

Commissioners: Carl Licopoli, Jack Sheehan, Dan Lessard

Total Meetings from July 1, 2022 to June 30, 2023: 9 meetings

of meetings attended:

Dan Lessard-8

Carl Licopoli-8

Jack Sheehan-9

Don Obuchowski- 7

Monies collected from Fiscal Billing: \$ 863,921.87

*In Addition:

Connection fees: \$ 35,000

Application Fees: \$1,265.00

Active Projects: NE Sutton Sewer Improvements Project

Goals and Objectives: Increase the capacity for discharge at the Wastewater Treatment Facility by adding a third tank.

Respectfully Submitted,

The Sutton Sewer Commissioners

REPORT OF THE HOUSING AUTHORITY

To the honorable Board of Commissioners of the Sutton Housing Authority:

In accordance with M.G.L. 1212B, section 29, please be advised that the following constitutes the Annual Report of the Sutton Housing Authority for FY 2023, April 1, 2022 through March 31, 2023

1. Current Board of Commissioners

Mark Bailey-Chair
339 Boston Road Sutton, MA 01590
Term Expires: 5/2026

Burton Bjorn -Vice Chair
8 Lots Road Sutton, MA 01590
Term Expires: 5/2027

Carl Hutchinson-Treasurer
208 Burbank Road, Sutton, MA 01590
Term Expires: State Appointee serves until replaced

Bates Carter
100 Barnett Road, Sutton, MA 01590
Term Expires: 5/2023

2. Board Meetings:

The Board meets on the Third Thursday of each month at 4PM in the community room at Orchard Apartment 5 Church Street, Sutton, MA 01590. The Board typically does not meet in July. A general listing of anticipated dates is listed on the SHA bulletin board in December of the year preceding. The Board will on occasion meet in Special Session to accommodate specific business needs of the Authority. All meetings are posted on the SHA Bulletin Board as well as with the Town Clerk in advance of the meeting. In the 4/1/22 to 3/31/23 fiscal year there were 11 Regular Board Meetings, 1 Special Board Meeting and the Annual Meeting.

3. Description of Current Housing Program:

The program is located at Orchard Apartments and is 667-1 (Elderly/Disabled) program funded through the Commonwealth of Massachusetts, Department of Housing and Community Development. The development was completed in 1970. It consists of 40, one bedroom apartments, located in 4 buildings.

4. Eligibility Criteria:

Applicant must be 60 years old or older, or meet the statutory and regulatory definitions and requirements for handicapped status. Income is currently limited to \$65,550 for an individual and \$79,800 for 2 persons. There is currently no

limit on assets however, a percentage of the value, over \$5,000, of any real estate and other assets, is calculated into income.

5. Financial Information (as of March 31, 2022) The Sutton Housing Authority Fiscal year runs from April 1st to March 31st. The State Fiscal Year runs from July 1st to June 30th.

Assets (land, buildings, equipment):	\$ 1, 238,700.00
Cash on Hand:	\$ 41,934.26
Operating Reserve Balance:	\$ 121,538.75
Accrued Liabilities	\$ 25,888.64
Deferred Charges:	\$ 5,624.55
Revenue:	\$ 244,607.31
Expenses:	\$ 243,827.14

6. Activities:

Since Sutton Housing Authority fiscal year and the State's fiscal year are not the same Capital Improvement Funds from 2 different state fiscal years may be expended during our fiscal year. We attempt to utilize all Capital Improvement Funds available from the State well in advance of the end of our fiscal year.

We expended \$142,694 in DHCD Capital Funds during fiscal year 4/1/2022 to 3/31/2023. These finds are accounted for separately from our annual budget and expenditures are reported under a separate expenditure report to DHCD). The majority of this money was expended on doing major structural repairs to one apartment.

In addition to the above expenditure of DHCD Capital Funds we also funded through our budget the rehabilitation of 5 apartments and the replacement of 2 stoves and 2 refrigerators.

7. Objectives for FY 24:

- a. Continue with apartment rehab and upgrades as they become vacant. Implement 9 projects for an estimated costs of \$171,825 in DHCD Capital Funding, of which \$51,000 is ARPA money. These finds are accounted for separately from our annual budget and expenditures are reported under a separate expenditure report to DHCD. The major expenditure will be for Sidewalk and Parking Lot Repairs (ARPA and Capital Funds). This project should be ready for bidding in January 2024.

Respectfully submitted,

John Slocum, Executive Director

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Select Board, Town Manager, and the Citizens of the Town of Sutton:

Notable activity during Fiscal Year 2023 within the Building Department:

This year was a tremendous year with record numbers of permits issued for construction. Commercial construction projects saw two new large structures, one in Wilkinsonville and the other in South Sutton. Unified Park has now begun construction with two more large structures proposed. The residential sector was equally as busy with record number of permits and inspections.

As Sutton continues to expand, it is our goal to provide safe and efficient code compliant structures. We appreciate your patience during this very busy time.

Thank you for another year of work for one of the best communities in the Commonwealth of Massachusetts.

The Building Department issued 492 Building Permits during Fiscal Year 2023 having construction values of \$55,070,628.48

Permits issued / inspected included the following:

Accessory Buildings: (14)	Pools, In-ground and Above: (8)
Additions: (11)	Residential Remodels: (73)
Commercial Additions: (6)	Repairs: (28)
Commercial Alterations: (6)	Roof Permits: (57)
Commercial New Construction: (2)	Sheds: (11)
Commercial Repair: (12)	Siding: (14)
Commercial Misc.: (5)	Photovoltaic (Solar) Permits: (51)
Decks: (22)	Solid Burning Fuel Appliances (Stoves): (17)
Demolition: (2)	Weatherization: (87)
New Construction, Residential: (22)	Windows: (44)
Photovoltaic Systems (53)	

In addition to the noted Building Permits, the Department also issued and performed inspections on the following:

Yearly Inspections (COI): (12)
Fees Collected: \$1200.00

Sheet Metal Permits: (60)
Fees collected: \$10,540.00

Sign Permits: (6)
Fees Collected: \$900.00

Temporary Tent Permits (4)
Fees Collected \$80.00

Trench Permits: (6)
Fees Collected \$300.00

Building Department Inspectors:

Building Commissioner: John M. Couture

Local Building Insp.: Jason Shilinsky

Bldg. Permits covered: 492

Const. Values \$55,070,628.48

Building Fees Collected: \$ 521,159.00

Wiring Inspector: Larry Morris

Assistant: William Reilly

Permits Issued: (375)

Const. Values: \$6,923,319.28

Wiring Fees Collected: \$ 128,790.05

Plumbing / Gas Inspector: Larry Wiersma

Assistant: Richard Atchue

Plbg. Permits Issued: (181)

Const. Values: \$3,135,719.58

Plbg. Fees Collected: \$ 83,187.50

Gas Permits Issued: (150)

Const. Values: \$544,489.80

Gas Fees Collected: \$ 19,902.00

Total Revenue collected by the

Building Department during FY' 2023: \$ 753,038.55

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Select Board and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for Fiscal Year ending June 30, 2023.

The Board holds its meetings on the first Thursday of each month at the Town Hall and serves the Town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Sections (8) and (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL.Ch.40A §9.
- The Board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL Ch.40B.

The Board of Appeals office is located in the Building Department and staff is available to answer any zoning or procedural questions during normal Town Hall office hours.

During Fiscal Year 2023 the Board of Appeals conducted 10 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	10	2023
Daniel Petrelli, Clerk	7	2025
Richard Haskins	7	2024
Christopher Matera	9	2024
Kyle Bergeson	9	2025
Patrick O'Hara (Associate)	9	2024

The Board acted on the following:

Special Permit Applications: (8) Approved (2) Withdrawn without Prejudice

Variance Applications: (1) Approved (1) Withdrawn without Prejudice

Fees collected: \$2,994.00

Once again we appreciate the opportunity to serve the Town and its residents.
Respectfully submitted,

Richard Deschenes, Chairman
Lynn Dahlin, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Manager, Select Board and the citizens of Sutton:

In 2023, we continued to build upon our partnerships within the community as we worked to understand quality of life and enforcement issues that we may assist with. We remain committed to delivering a high level of professional services which continue to make Sutton a safe community for citizens to thrive in.

Over the past year, our ability to assist community members with mental health and substance abuse issues has greatly improved due to our collaboration with Advocates Inc., and our shared (with Millbury and Grafton) departmental Clinician. We also continue to utilize the Blackstone Valley Connector to ensure we're providing the most comprehensive approach to these often complex issues. Our desire to seek out long-term solutions to these complicated issues is a testament to our commitment to all of our community members.

Departmental training continues to be at the forefront of our professional development strategy. Some of the trainings attended this year by our officers included Active Shooter/Hostile Response, adolescent mental health, building a winning culture in law enforcement, drones for first responders and roadside drug investigations, just to name a few. As societal issues change and evolve, and the demand for transparency and excellence is at the forefront for law enforcement, we will continue to take advantage of professional trainings and education which will assist our officers in delivering the highest caliber of service to the community.

We continue to explore grant funding opportunities to supplement advancement with our training, equipment and enforcement activities. A recent award from the Edward J. Byrne Memorial Justice Assistance Grant Program, will allow us to build upon our foundation of active shooter training skills and conducting quarterly ASHER (Active Shooter/Hostile Event Response) trainings with all of our department personnel and school staff. We also received grant funds from the National Highway Traffic Safety Administration to support The Commonwealth's Municipal Road Safety Program; allowing for additional specific traffic enforcement campaigns in our community to help reduce crashes and enhance safer roadways. Work continued on our town-wide fiber project which will complement our existing radio infrastructure. This undertaking has progressed over the past several years after being identified as deficient during the construction phase of our police facility.

We would like to thank our community for their unwavering support for our police department and the efforts we put forward. Each of our officers takes great pride in the community they represent and this is easily seen through the professionalism they exude performing their duties day in and day out.

Below is a general summary of the year's activity:

July 2022 through June of 2023

Dispatched calls for service: 15,789

Typical calls include:

❖ Murder	0
❖ Robbery	1
❖ Kidnapping	0
❖ Arson	0
❖ Rape/Sex Offenses	03
❖ Assault & Battery	47
❖ Larceny	49
❖ Vehicle Theft	06
❖ Well Being Check	221
❖ Trespassing	121
❖ Juvenile Offenses	11
❖ Traffic Complaint/Erratic Operator	292
❖ Financial Crimes	69
❖ Missing/Lost Persons	19
❖ Disturbances	128
❖ Domestic Disputes	81
❖ Obscene/Threatening Calls	13
❖ Recreational/Vehicle Complaints	14
❖ Medical Assists	795
❖ Fire Alarms	145
❖ House Alarms	99
❖ Business Alarms	192
❖ Summons Served	26
❖ Assist Citizens	364
❖ Animal Complaints	195
❖ Suicide/Attempts	06
❖ Disabled Motor Vehicles	339
❖ Assist Other Police/Agency	534
❖ Neighbor Disputes	29
❖ Untimely Deaths	05
❖ Breaking & Entering(Homes/Vehicles)	21
❖ General Services	269
❖ Hang Up 911 Calls	486
❖ Motor Vehicle Crash/Off Road	289
❖ Drug Offenses	87
❖ OUI Arrests	37
❖ Protective Custody	10
❖ Motor Vehicle Violations	3,175
❖ Vandalism	36

❖ Suspicious Activity Investigated 476

FEES COLLECTED

❖ RMV Non-Criminal Fines	\$ 28,698.48
❖ District Court Fines/Fees	\$ 5,046.00
❖ Pistol Permits	\$ 5,187.50
❖ Default Restitution Fees	\$ 200.00
❖ Administrative Fees	\$ 14,491.00
❖ Cruiser Use Fee	\$ 2,650.00
❖ Booking Video Fee	\$ 0 .00
❖ Solicitor Registrations	\$.00

Total: \$ 56,272.98

Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2023.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Charlton, Millbury, Webster and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents, 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Over 250 residents were vaccinated at the 6 immunization clinics that were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers by appointment with the Public Health Nurse.

COVID-19:

On April 10, 2023 the President of the United States signed into law H.J. Res. 7 which terminated the national emergency related to the Covid-19 pandemic.

Based on the current trends the Department of Health and Human Services (HHS) and the Commonwealth of Massachusetts declared that on May 11, 2023 the Federal Public Health

Emergency expired. As noted, the number of cases had significantly decreased from the prior year. Self-testing and reporting with guidelines for isolation and quarantine were revised. Free test kits became available to the public through mail order and the Board of Health.

The Board of Health under the guidance of MDPH (Massachusetts Department of Public Health) continued to follow all emerging protocols to assist in stopping the spread of the Covid-19 virus. The Board of Health continued to respond to the concerns of our residents as it related to Covid-19. The Public Health Nurse is responsible for disease surveillance which includes case investigation and education. The Board of Health and the Public Health Nurse continue to work with various agencies both local and state-wide, towards the common goal of preparing for the future needs of our community as it relates to public health.

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or Massachusetts Department of Public Health. Reporting disease occurrences enables Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities.

Communicable Disease Classification:

Bacterial	5
Gastro enteric	10
Emerging Infection	0
Hepatic	4
Respiratory	63
Vaccine Preventable	1
Viral	11
Zoonotic	54
Total:	148
Novel Coronavirus Cases	278
Confirmed (242) Probable (33) Suspect (3) Revoked (0)	
Total:	426

Respectfully submitted,
Cheryl A. Rawinski, RN, Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2023.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and

inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 45 Title 5 inspections were filed with the Board of Health as completed. Of the 45 inspections, 31 passed, 10 conditionally passed, and 4 failed and 0 required further evaluations.

The Board of Health held (8) meetings during the fiscal period of July 1, 2022 through June 30, 2023.

Board member's attendance was as follows:

Tammi Marois, Vice Chair	05/08	John Silverberg, Member	05/08
Kenneth Malo Jr., Member	07/08	Ronald J. San Souci, Member -	03/03
Diane Miller, Member	06/08	(Appointed 1/17/23)	

Various activities as stated below collected a total of \$86,220.00 in fees:

Percolation Tests	39	Food & Food Retail Permits	26
Plan Reviews	38	Ltd. Retail Food Permits	3
Septic Construct Permits	35	Catering Permits	2
Component Only Permits	15	Mobile Food Permits	1
Well Permits	21	Day Care Food Permits	1
Well Decommission Permits	0	Non-Profit Food Permits	4
Well Plan Review	7	Church Food Permits	5
Septate Hauler License	19	Residential Kitchen Permits	1
Solid Waste Hauler License	10	Temporary Food Permits	40
Disposal Works Licenses	34	Milk Permits	22
Beaver Permits	4	Frozen Dessert Permits	3
Pool Permits	1	Pre-Op/Food Plan Reviews	2
Beach Permits	4	Tobacco Permits	6
Recreational, Sports Camps	1	Burial Permits	23
Campgrounds	2	Animal Incidences	22
Barn Inspections	55	Animal Complaints	6
Food Inspections	106	Housing Complaints	5
Food Complaints	0	Nuisance Complaints	2

Respectfully submitted,

Tammi Marois, Vice Chair
Kenneth Malo, Jr. Member
John Silverberg, Member
Diane Miller, Member
Ron San Souci, Member

Cheryl Rawinski, RN
Judy Bater, Administrative Assistant
Steven Donatelli, Title 5 Health Agent

REPORT OF SUTTON COMMUNITY TELEVISION

Honorable Select Board, Town Manager and Citizens of Sutton:

Sutton Community Television (SCTV) is the town's Public, Education and Government (PEG) cable access television resource. Consistent communication on the local access television stations in conjunction with the town's webpage, official Facebook page and YouTube Channel provides information and knowledge, increases transparency, builds community relationships, empowers citizens and ensures First Amendment rights.

Although the pandemic is over, it has continued to impact the way our communications efforts are conducted. Remote (Zoom), hybrid and in person meeting formats continue to be offered to boards and committees based on Governor Healy's modification of the Open Meeting Law requirements. Meetings were broadcast live, streamed to our YouTube channel, and programmed for playback. In addition to government meetings and school related events, community events were recorded including the Memorial Day Parade, Green Bean Stories to Stage, Principal Harrison's retirement montage, and numerous events and concerts on the common and at other locations. Government programming included board and committee meetings, the Superintendent Search Committee final interviews and the Virtual Warrants for the Town Meetings.

The Cable Department served the community with these activities as well as the broadcast of local public service announcements for local activities and events. These numbers have fluctuated due to the pandemic. During FY2023 SCTV executed the following:

- 158 government meetings recorded, broadcast, replayed and posted online
- 357 programs imported and broadcast
- 22 public/community events recorded, replayed, and posted online
- 129 school programs (morning announcements, events, etc. recorded, replayed)
- 7,716 PSA bulletins managed and promoted on three local access stations
- 1,368 Facebook Posts
- 117 Facebook Likes (lifetime 2.2K)
- 207K Facebook Reach
- 16.5K Facebook Page Visits
- 2,727 Facebook Followers (lifetime)
- 324 Videos posted on YouTube (increased Education programming)
- 14K YouTube Video Views
- 2.3K YouTube Watch time (hours)
- 85 YouTube Subscribers (lifetime 600)
- 123 Live Streams
- 71K Users on www.suttonma.org

SCTV provides local access programming through licensing agreements with Charter and Verizon that supply revenues to support the local access stations. The stations broadcast on the following channels: Public - Charter Channel 194, Verizon Channel 29; Education - Charter Channel 192, Verizon Channel 30; and Government Charter Channel 191, Verizon Channel 31.

The department has two employees and previously utilized cable recording assistants to broadcast and record almost every government meeting. Meetings are available 24/7 on the Town of Sutton YouTube station (www.youtube.com/c/TownofSuttonCable) and town website (www.suttonma.org). The town's Facebook page is also a valuable resource and located at www.facebook.com/theofficialsuttonma.

Sutton Community Television welcomes interested residents to become local "producers" and submit programs for broadcast on the public stations. Comments regarding the programming and cable providers are always welcome. The cable staff can be reached via email at p.nichols@town.sutton.ma.us or by phone 508-865-8735.

Respectfully submitted,
Town of Sutton Cable Department

REPORT OF SUTTON CULTURAL COUNCIL

To the Honorable Select Board, Town Manager and Citizens of Sutton:

The Sutton Cultural Council prioritizes and supports cultural events that benefit diverse groups of Sutton citizens through cultural, scientific, educational and/or historical efforts. We look to maintain and expand the arts, cultural education, and gatherings believing that culture elevates the quality of life and well-being within our community. The Mass Cultural Council is a state agency that promotes excellence, inclusion, education, and diversity in the arts, humanities, and sciences, fosters a rich cultural life for all Massachusetts residents, and contributes to the vitality of communities and economy. More than 2,500 volunteers serve on 329 Local Cultural Councils, the most extensive, grass-roots cultural funding network in America. The state legislature provides an annual appropriation to the Massachusetts Cultural Council which allocated Sutton Cultural Council \$7,300 in grant funding for FY2023. An additional \$2,475.02 was rolled over from the previous year due to cancellation of events due to COVID-19.

Funding decisions regarding activities to support are made at the community level by a board of municipally appointed volunteers. The FY2022 members of the Sutton Cultural Council were Lillian Cueva-Dina, Sherry Haskin, Pamela Nichols, Paul Schaefer, Jerry Townsend and Michael Walker. The voting meeting for grant approvals was held on November 7th, 2022. All members were present for the grant approval meeting.

Sutton Cultural Council awarded grants as follows:

Matt York, Johnny Cash Songs & Stories	\$ 550.00
New England Swing Orchestra	\$1550.00
Blues Brother Briefcase Concert	\$1550.00
Penny Johnson, Beginner's Portrait Photography	\$ 400.00
The BaNannies Live!	\$ 600.00
Sutton Preservationist 4H Club	\$ 600.00
Sutton Historical Society, Inc. / Speaker Series	\$ 475.00
Whitins Community Center / Winter Youth Theater	\$ 500.00

Sutton Free Public Library / Summer Concert Series	\$1200.00
The American Legion Park Playground Renovation	\$1000.00
BVCC Education Foundation / Arts in the Valley Event	\$ 950.00

A total of \$9,375 was awarded in grants.

Respectfully submitted,

Jerry Townsend
Chairperson
Sutton Cultural Council

REPORT OF THE SCHOOL DEPARTMENT

To the Residents of the Town of Sutton:

I am pleased to submit the annual report as Superintendent of Sutton Public Schools, which covers the time period of July 1, 2022 to June 30, 2023.

Annual School Committee and Leadership Retreats

School Committee members were as follows: Bruce Edwards, Chair; Nathan Jerome, Vice Chair; Peter Tufts, Secretary; Paul Brennan, Member; and Ben Gibbons, Member.

There were 17 School Committee meetings and 1 Subcommittee meeting during the fiscal year. No monies were collected. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	16
DARLING, Jennifer	17
EDWARDS, Bruce	17
GIBBONS, Ben	14
JEROME, Nathan	17

School Committee members participated in a summer retreat on July 18, 2022, which provided an opportunity to discuss the following topics:

- Operations
- Special Education
- Goal Setting
- Notice of Meetings

Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two-day week.

Buildings & Grounds

The 2022–2023 year was a good one for the custodial, maintenance, and grounds team across the district. Our hardworking and dedicated team continued to provide top notch service to help keep everything looking good and functioning at top level. It was also a big year of transition with the retirement of Roger Raymond in December and hiring of Matt Murphy as the new Facilities Director. The year was very busy as we got the wells back online for drinking water and began addressing persistent roof leaks. The year was about team building, new experiences, and new solutions. We look forward to a great 2023–2024.

High School

The 2022-2023 school year was a successful one at Sutton Memorial High School. After spending last year re-norming students and staff to pre-pandemic academic expectations, we continued the work throughout this year. Teachers sought to increase the challenge level of work in their classes, and students responded accordingly. In an effort to expand our course offerings to provide our students with a wide array of options, we added two new classes - Robotics and Fashion, Sewing, and Design. Both were very well received by the students and will continue to be offered in the future. We advanced our efforts to link school based learning to real world experiences. In addition to our Senior Internship Program, we added a structured “Job Shadow Day” for Juniors and a “Reality Fair” for students in our Financial Wellness course. Next year we will continue to embed these types of opportunities into our everyday curriculum.

Beyond the classroom, students had a number of exciting events to participate in. Mr. Richard Levansavich took over as the Athletic Director, and in his first year made noteworthy improvements to the program - including an increased presence on social media and the development of a Student Athlete Leadership Team. On the playing fields, courts, and tracks, our teams once again had successful seasons, including deep runs in the playoffs by our girls basketball team, a state finals appearance for our boys soccer team, and a state championship (2nd in a row) for our girls soccer team. Other extracurricular activities included all of our traditional school events that the community has always enjoyed - homecoming, pep rallies, prom, etc. Notable this year was our school trip to Europe when over 70 students and nearly 100 travelers spent April break visiting London, Paris, Florence, Milan, and Rome. It was an amazing experience and one the students are sure to remember. It was also our inaugural year for the DECA program. Students participated in local, state and international competitions in the areas of marketing, finance, and hospitality and management. Sutton had students advance to state level competition and one go all the way to the international level. This was an excellent showing for a brand new program.

Middle School

Throughout the 2022-2023 school year, Sutton Middle School staff and students worked hard to resume pre-COVID school norms for academics, extracurriculars, and behavioral expectations. Teachers consistently engaged students in high quality instruction through interactive and collaborative learning activities. From the civic action project to the mock trial, frog dissection, Genius Hour and more, students participated in relevant and meaningful learning experiences across the content areas. Clubs and activities resumed as normal and we had many middle school students participating in the Robotics Team as well as eSports and JV athletics in conjunction with the high school. Highlights of our middle school community featured a fantastic middle school play, “The Clock Struck One,” as well as band and chorus concerts, community service projects, spirit weeks, Mini-Olympics, Teen Night Outs, Midnight Madness, field trips, and the 8th grade promotion ceremony and dinner dance. Our 8th grade students traveled to Washington, DC for four days in June where they visited Arlington National Cemetery, the U.S. Capital, all of the major memorials and monuments, Smithsonian Museums, the National Zoo, and more in a well-planned, safe, and successful trip. This year also featured our first annual District Art Gallery Walk, a K-12 art display organized by our art department that celebrated our students’ artistic accomplishments. The middle school also welcomed

industry professionals to share their knowledge, expertise, and passions through a series of Career Days that highlighted 15 career clusters.

We would like to express our gratitude for our dedicated staff members who focused on students' growth as well as their academic success. This year, staff members implemented Second Step, a social-emotional learning curriculum to help foster the development of self-awareness, self-management, social awareness, responsible decision making, and relationship building skills. Sutton Middle School, along with the high school, continued to enhance and expand the work around our School Improvement goals centered on leveraging the 1:1 Chromebook initiative and technology integration, working to address learning gaps created by pandemic learning through vertical alignment, and addressing the mental health needs of our school community. Staff members effectively balanced the need to advance the curriculum while at the same time accounting for the needs and skills of our students. The result was a successful academic year that saw high impact learning and growth for our students.

Elementary School

Under the leadership of our new Superintendent, Dr. Kimberly Roberts-Morandi, the 2022–2023 school year brought back some much-needed normalcy after the recent pandemic. Our students and staff were able to get back to routines that were not possible during the COVID years.

The year started off with our usual fundraisers, the Magazine Drive and the Booster-A-Thon. These fundraisers make it possible to support our students with field trips and our teachers with the option of applying for grants. Our PTO worked tirelessly to raise money through the Booster-A-Thon, and later in the year, the Read-A-Thon. The PTO also sponsored youth dances, holiday events, and enrichment weeks which are after school programming opportunities for our students. There are so many wonderful experiences for our students thanks to the PTO!

We had many goals this past year that were supported with professional development for our staff. These goals included expanding the use of the Science of Reading, Social and Emotional Learning, Structured Recess, and Positive Behavior Intervention Systems (an approach to student behavior expectations that highlights good choices). Much progress was made towards our goals and we will continue this focus activity into the 2023–2024 school year.

Our students had the opportunity to take field trips in all grade levels including to the Boston Science Museum, Boston Tea Party, and The Bravehearts. Our department of the arts continued to impress all with their concerts and showcase of student artwork from grades preK to 5.

Academically, we continued to focus on reading, writing, and math concepts as well as science technology and social studies. Our teachers worked hard to plan and deliver instruction to meet the needs of all students. We will be expanding our use of data to guide academic decision making and helping to grow our knowledge of the Massachusetts Tiered Systems of Support as we look to engage all students all of the time.

The year culminated with field days for our students and a 5th grade move up celebration.

The following is a personal note from Principal Denise Harrison: “As this was my last year as an educator and principal for 27 years, I want to thank the staff, students, and the community for the

amazing support I received through the years. I have been blessed to work with so many wonderful people. As it is the right time to retire, it is also bittersweet. I will miss everyone, however I am grateful for the opportunities given to me and the incredible memories.”

Simonian Center for Early Learning

Our 2022-2023 school year began with Ms. Jessica Merriam as our principal. We began to train staff and implement PBIS (Positive Behavioral Interventions and Supports) at the Simonian Center in collaboration with the Elementary school. When implemented with fidelity, PBIS improves social emotional competence, academic success, and school climate. It is a program and a philosophy to create positive, predictable, equitable, and safe learning environments where all students and staff can thrive. Under this program, we have three tiers to provide learning, re-teaching, and intervention strategies. By the end of the school year, we saw improvements in student behavior and most of our staff has been trained in SWIS (System-Wide Information System) allowing us to look at the data around the program.

In January, Cheryl Sherman took over as Interim Principal. Ms. Sherman’s main goal was to create a sense of normalcy for the students and staff and to ease the transition in the middle of a school year. She continued the SEL training and integration that had begun in collaboration with Ms. Merriam. The search began for a principal to fill the vacancy for both the Simonian Center and the Elementary building. The new principal, Caitlin Paget, started on July 1, 2023.

Each grade went on a field trip at the end of the school year and each grade participated in field day. The field trips and field days were wonderful and went smoothly. Both events were enjoyed by the students! A big thank to the PTO who completely supported and managed the K-1 field day! We were able to have our music show in March. The second grade class held their annual Immigration Fair in May and hosted family members and special guests. We look forward to more events in the 2023-2024 school year.

We look forward to what the 2023–2024 school year will bring. In collaboration with the PTO, a new basketball pole and hoop will be installed on the Simonian Center playground. We will continue with a Master schedule and the Science of reading techniques. The Science of Reading resources and practices reflected great growth and reading ability according to our data. We will continue our work to bring social emotional learning to every classroom through the Second Step Program. This program will be integrated into the curriculum in the Fall of 2023.

Special Education

Sutton Public Schools’ Special Education Department works to support students who have been identified as having a disability and needing special education services in order to fully access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech/language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 260 students PreK through grade 12+. Most students’ needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same-aged peers. At the High School, vocational and transition planning has continued to expand with students

participating in opportunities both on and off campus. For students who have academic needs that cannot be met in a public school setting, out of district placements are utilized.

The district has continued to struggle with the employment challenges seen nationally and has not been fully staffed in special education in the last three years. A particular area of need is with instructional assistants.

The Arts

The performing arts were led by an incredibly dedicated staff including Suzanne Dame, Justin Falvo, Sandra Kerr, Cameron Loss, Jane Shivick, and Susan Wildman. Our Performing Arts Program continued to thrive with great evening performances by all our band and chorus ensembles for both Winter and Spring concerts. In November, the 7th/8th Grade Band and Chorus kicked off a busy year of in school performances by honoring Veterans/guests at the annual Veterans' Day Program. In December, the High School Band performed for the entire high school and middle school student body. The 6th Grade Band and Chorus performed for grades K-2 in addition to their roaming chamber ensembles for grades 3-5. In the spring, the Grade 5 Band and Chorus performed for grades 3-5 and the Middle School Band and Chorus performed for the entire middle school as well as in competitions.

The High School Drama Club performed two full length plays last year, *The Bold, The Young, and The Murdered* for three performances in October, and *The Curious Incident of the Dog in the Night-time* in February and the Middle School Drama club performed *The Clock Struck One* in March. Following all of the evening and in-school performances by both the Drama and Music Departments, we received very positive feedback about the joy and community building these experiences created. We are looking forward to continuing to share our staff and students' talents with our internal and local community again during the 2023–2024 school year.

The visual arts department is comprised of four teachers: Danielle Vanderkeyl, Cheryl Craig, Adam DeZago, and Kathy Hehir. This year, we took on a task we have never attempted as a team when attempting a district-wide art show. All four schools were represented and artwork from every art student in the district was on display this one night in May. It was truly an amazing experience to be able to visually travel and grow with the kids through their art over the course of 12 years. We aim to continue this tradition and make it an annual event.

Athletics

Our athletic teams made great advancements this year. The Fall season continued on the previous year's successes. Both Boys and Girls Soccer made it to the finals in the state tournament and the Girls team won the State Championship for the second year and the Boys came in second. The Girls were also CMASS champs and the Boys DVC Champs. Also in the Fall season, the Field Hockey team was DVC champs, CMASS runner up, and went to the Sweet 16 in the State Tournament. Our Girls Cross Country team placed 2nd in the State Tournament. Lastly, the Volleyball team made it to the round of 32 in the State Championship. During the Winter season our Girls Basketball team won the DVC, the Clark Tournament (Girls teams were able to be entered for the 1st time since the 1970's) and made it to the Final 4 in the State Tournament. Boys Basketball made it to the Elite 8 in the State Tournament. In the Spring our Tennis teams fared very well. The Boys were co-champs of the DVC and both the Boys/Girls were runners up

in the CMASS tournament. In the State Tournament, the Boys team made it to the Elite 8 and the Girls team made it to the round of 32.

Outside, the new soccer/football scoreboard issue was addressed and repaired and we also installed a camera at the elementary entrance to film the soccer/football games on the NFHS network. These games are viewable via a subscription to NFHS. We also started work on procuring a road sign to recognize our State Championship teams and hope to have it completed by the Fall/Winter of 2023.

Lastly, we had some stars within the Sutton community. The Baseball team and coach Howie Bottomly were recognized at the MSSADA Conference in March for their achievements. We also had 2 T&G all-stars, several CMASS all-stars, and numerous DVC all-stars. Sadly, our playing fields still remain in dire condition and at the end of the season we needed to spend thousands of dollars to rent fields in order to participate in the Fall CMASS and State Tournaments. These conditions were noted on our previous NEASC evaluation as well and moving forward this is something the town needs to address if our students wish to continue to successfully participate in athletics.

Fall 2022 (September-November) - 246 student athletes

- Boys and Girls High School Cross Country
- Boys and Girls Middle School Cross Country
- Field Hockey
- Football
- Cheer
- Golf
- Boys and Girls Soccer
- Girls Volleyball

Winter 2022/23 (January-March) - 95 student athletes

- Boys and Girls Basketball
- Boys and Girls Ice Hockey (cooperative team with Northbridge/Auburn)
- Boys and Girls Indoor Track
- Cheer

Spring 2023 (March-June) - 179 student athletes

- Baseball
- Boys and Girls Tennis
- Boys and Girls High School Track and Field
- Boys and Girls Middle School Track and Field
- Softball

Sutton Athletics is proud to be a member of the **Dual Valley Conference (DVC)**, the **Massachusetts Interscholastic Athletic Association (MIAA)**, the **Massachusetts School Administrators' Association (MSAA)**, the **Massachusetts Secondary Schools Athletic**

Directors Association (MSSADA), and the National Interscholastic Athletic Administrators Association (NIAAA) .

The Athletic department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics.

Post-Graduation Plans - Class of 2023	
4-Year College/University	85%
2-Year College	4%
Tech/Trade School	2%
Employment	9%
Military	0%
Total Number of Graduates	93

Information Technology

The 2022-2023 School year saw a major update in the municipal/school financial software.

Through the use of the Town's Capital Fund, we were able to upgrade our wireless across the district. This upgrade included exterior access points to allow for WiFi calling/internet use in parking lots and athletic fields. The Middle School and High School classrooms all received new smart boards (funded through the town capital plan). This upgrade completed a consistent technology setup for all classrooms through the district.

School and municipal employees continued Cybersecurity training through a grant secured from the commonwealth. Training includes modules, and phishing tests.

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Ted Friend, Denise Harrison, Bill Gillin, Jan Davagian, Susan Neafsey, Carole Bott, Lynn Granlund, Karen Raymond, and Roger Raymond.

Sincerely,



Kimberly Roberts-Morandi, Ed.D.
Superintendent of Schools

REPORT OF THE BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Message from our Superintendent Director:

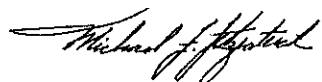
Thanks to your continued support, our students received an exceptional education during FY23. Always mindful of your investment in your regional vocational-technical school system, we carry out our mission with care and consideration to cost. We enhance our vocational, academic, and community offerings with grants that strengthen our ability to serve our students and the greater community.

With a \$225,000 FY22 MA Skills Capital Grant received in FY22, our highly-popular Heating, Ventilation, Air Conditioning & Refrigeration (HVAC&R) shop received numerous equipment upgrades that our students enjoyed in FY23. Building partnerships with MiltonCAT, PulteGroup, and others led to learning opportunities for our skilled students. We embraced the arts and culture within our community with our Drama Club's production of "Murder's in the Heir," our Multicultural Festival, Paint Night: Kindness Matters event, and Spring Art Show. And we secured nearly \$3 million in grants that support your regional vocational-technical school.

We are proud to see our students balance athletics and extra-curricular activities, excel on MCAS exams, and earn certifications. Taking part in our Co-op program, they further their vocational-technical training alongside industry experts and gain hands-on experience to help launch their careers. While there is no single recipe for success at BVT, passion is one essential ingredient that ignites our school community and creates a happy, healthy, and positive learning environment for our students and staff.

We invite you to turn the page to discover how pastry artist Sarah Arnold found her true calling in our Culinary Arts program; and channeled her creativity into a passion for cakes that look beautiful and taste amazing by sharing photos, stories, and videos of her creations with friends and followers on Instagram, which led to incredible new connections and sweet experiences.

At BVT, we take pride in the passion and accomplishments of our students. We share their success as evidence of a positive return on your investment.



Dr. Michael F. Fitzpatrick
Superintendent-Director

Alumni Profile: Sarah Arnold (*Culinary Arts, Class of 2018*)

Recipe for Success

If you flip open the 2018 yearbook, you will find this quote under Sarah Arnold's name, "Dessert makes everything better." It's a motto she takes to heart. Pastry artist Sarah Arnold (*Culinary Arts, Class of 2018*) designs exquisite custom wedding cakes that look beautiful and taste amazing. Learn how Sarah found her true calling in our Culinary Arts program; and channeled her creativity into a passion for cakes by sharing photos, stories, and videos of her creations with friends and followers on Instagram, which has led to incredible new connections and sweet experiences.

"I always knew I wanted a creative career, but I needed to figure out what to pursue."

My mother is an artist, and I've always loved drawing and painting. I loved the idea of going to school for cosmetology, so I decided to apply to BVT," said Sarah. "Little did I know that the kitchen would intrigue me more after the exploratory process, making the Culinary Arts program my first choice."

Sarah participated in extracurricular activities earning many accolades in the SkillsUSA Commercial Baking competition. As a junior, she won the gold medal at the district and state levels and placed 7th at nationals. As a senior, she won a gold medal at the district and state levels and a silver medal at nationals.

While in our Culinary Arts program, Sarah worked in the kitchen, dining room, and bake shop. She had a well-balanced understanding of the fundamentals. However, in the pastry industry, so much skill goes into the tempering of chocolate, the lamination of viennoiserie doughs, and the intricate temperatures for poured, pulled, and blown sugar. These techniques and training are part of the Johnson & Wales University (JWU) Baking & Pastry Arts program. She said, "While I could have easily worked at a bakery or restaurant after BVT, I wanted to work at a high-end resort or boutique wedding cake shop, so I knew JWU was my next step."

"After high school, I wanted to become a highly skilled pastry artist, designing wedding cakes like Ron Ben-Israel," said Sarah. "So, I decided to attend JWU to further the foundational skills I had learned at BVT and master more advanced wedding cake design and gum-paste floral arrangements techniques to help elevate my work."

"BVT helped shape my career path and taught me the essential skills that gave me an advantage over my classmates," said Sarah. "In JWU's introductory classes that taught baking principles, knife cuts, and different cooking methods, I found the classes easier, so the chef gave me a few side projects. While the other students practiced julienne knife cuts, I learned how to pipe chocolate filigrees. BVT set me up for success, teaching me to be productive and efficient in my work."

Sarah graduated (*summa cum laude*) from JWU in December 2021 with a Bachelor's degree in Baking & Pastry Arts.

Lights, Camera, Action!

During an internship at a specialty cake shop, Sarah received a phone call from a casting associate who had seen her Instagram account and loved it. They invited her to apply for the Food Network's *Holiday Wars*, a pastry competition hosted by Jeff Mauro with judges Aarti Sequeira and Shinmin Li. They oversee groups of ho-ho-holiday baking enthusiasts who face off for a chance at the very merry prize of \$25,000! Sarah had several rounds of interviews before the producers welcomed her as a contestant.

"I grew up watching the Food Network but never imagined I would one day be on it," said Sarah. "It was such a whirlwind. I was unaware of how much preparation goes into an episode. I was allowed to pack one suitcase and had to decide which sugar tools to bring. Could I take a blowtorch on a flight? What specialty molds, spatulas, and bowls would be on set? Fortunately, a culinary team ensured their giant pantry was stocked with everything we needed."

Sarah flew to Park City, Utah, to film at their production studio for Episode 3: Thanksgiving Turkey Trot. In this final qualifying round, three teams battle it out with a down-on-the-farm theme with Thanksgiving-inspired creations. Sarah, on Team Red Velvet Vixens, alongside teammates Michelle Scurio, owner of Cake Monstah in Boston, and Sharon White, a bakery owner in Maryland, competed against the best cake and sugar artists from across the country.

"Filming an episode was a twelve-plus hour day," said Sarah. "The actual competition was a complete adrenaline rush. I'm used to an extended schedule due to my training and the SkillsUSA competitions. I used to be painfully shy. I opened up at BVT and became more comfortable having the chefs, other students, and, eventually, SkillsUSA judges watch me work. I appreciate how those experiences prepared me for this on-camera pastry competition. Our producer requested that we speak directly to them when prompted to describe our work and ignore the camera. I was already comfortable sharing what I was doing and why because I learned and practiced the skill at BVT."

"Teamwork was a big challenge, especially when working with different personalities. The experience was like asking three artists to work together on a painting. Creatively, there are bound to be different ideas, designs, and approaches," said Sarah. "Communication is crucial in knowing what components others plan to make so you can create your pieces to the proper scale and color. One person may think something is too easy, while another might think it's complicated. Someone has to be willing to adapt."

"The competition was challenging due to the higher elevation of Utah," said Sarah. "The higher the altitude, the lower the air pressure. So temperatures or bake times had to be altered to come out correctly. I had to adapt and lower the temperature when working on my sugar art components."

Sugar art uses different techniques to manipulate sugar into confectionery sculptures, like flowers and animals, which are decorative and edible. "My favorite part of our piece was the sugar mice made out of blown sugar," said Sarah. "It was a fun challenge making whimsical and playful mice. In the episode, I used thin strips of sugar pulled fast to form pointed noses with tapered ends, curly, irregularly shaped tails, and delicate, fragile whiskers. It was a fun TV moment showing what you can do with sugar."

"I was blown away by the amount of talent on set. I had been following some of the contestants

on Instagram and couldn't believe I was meeting them in person. Chris Teixeira, a contestant on another team, was the chef who ran the national commercial baking competition for SkillsUSA when I competed in 2018. I couldn't believe I was competing against him," said Sarah. "Still, it was a great confidence booster that the network recognized my talent and selected me to compete with all these other industry professionals."

"I learned so much about collaborating and navigating disagreements," said Sarah. "I'm proud of what we accomplished. I pushed myself far out of my comfort zone, but I'm happy I did. I'm confident in my abilities and ready for the next challenge!"

Dessert Makes Everything Better!

"My favorite thing to make is cakes. It's a blank canvas. I enjoy the possibilities that come with cake decorating, said Sarah. "I also enjoy sculpting with chocolate and sugar because it allows for more artistic ability and design."

Sarah is an Assistant Pastry Chef at Wequassett Resort & Golf Club in Harwich, MA, where she handles all specialty cake orders for the five-star resort. She has created a wedding cake program offering impressive show-stopping cakes. "My education, training, and work experience have prepared me for this new role. I enjoy the precision and skill in creating high-end pieces and producing an incredible experience for our guests."

"Someday, I want to have my own business and put my name behind my work. I would love to have a pastry shop that produces the highest quality cakes, cookies, chocolates, and pastries for the public," said Sarah. "But, for now, I love my job at the resort, and the management experience I'm getting is invaluable."

If there's a simple recipe for success, Sarah would say, "work toward your goals, do what truly brings you joy, and practice, practice, practice!" She would also point out that her work five years ago looks nothing like it does today. "Don't be discouraged if you think you're not good at something. It just means you need to practice more," said Sarah. "Follow those who inspire you on Instagram and see what they're creating. Get inspired! And use that excitement to fuel your creativity."

Visit www.valleytech.k12.ma.us/alumnispotlights to see how other alums benefit from BVT's career and life-ready education.

New Equipment, New Opportunities

Our highly-popular Heating, Ventilation, Air Conditioning & Refrigeration (HVAC&R) shop received an impressive renovation. A \$225,000 FY22 Massachusetts Skills Capital Grant allowed the District to keep pace with technological advancements by acquiring new equipment.

The District acquired and installed industry-grade equipment like air purification systems, boilers, furnaces, building automation workstations, and line sets. The numerous upgrades increased the vocational-technical training for our day students and adult learners. In FY23, we expanded our Moonlight Programs, offering a new Heating, Ventilation, Air Conditioning & Refrigeration course to help increase the number of skilled workers entering the trades.

The shop renovation occurred over the 2022 summer break with the help of students, staff, retirees, and the Facilities department, which manages numerous preventative maintenance projects. It was an impressive undertaking:

- All furniture and equipment were removed.
- Shop ceiling, walls, and trim were cleaned and painted.
- Interior and exterior shop doors were replaced.
- Installation included a new epoxy floor, LED lighting, moveable wood workstations, a sink, student lockers, a heating/AC unit, and standard safety signage.

In-house resources were used to clean, paint, and install equipment and workstations. Vocational instructors helped with plumbing, electrical, carpentry, and painting projects. Additionally, HVAC&R Instructor Matthew LaJoie, had students Travis Cook and Robert Poirier work in the shop over the summer, as did Painting & Design Instructor Tim Buono, who worked with students Maddison Moore and Emma Fiore.

The District will make nearly a half-million dollars of enhancements parlaying the grant from the state with a \$200,000 match from its certified excess and deficiency fund with the added value of student project designers and laborers to renovate without financially impacting local tax dollars or municipal assessment requests.

If you're ready to take that next step toward a new and exciting career, one of our adult [Moonlight Programs](#) might be for you.

Hands-On Skills

"It is nice to work on clean, new equipment," said Victoria Russo of Milford. "But the reality is, we will not only be working on and installing brand-new systems. So having access to the older equipment for training and knowing how it works is helpful as we will encounter them when working in the field."

Victoria recently attended the Massachusetts Girls in Trades Conference and Career Fair. She said, "It was an excellent opportunity to meet other strong women with insight into the benefits of the trade union. I want to continue to advance my vocational training."

In the meantime, as a skilled young woman, Victoria recognizes that she is in a unique position to inspire other young women to pursue their passion and find their confidence in the skilled trades. How amazing is that?!?!

Celebrating Our Seniors

Spring can be a bittersweet time for our seniors as they prepare to graduate and complete their high school careers. The Class of 2023 appreciated every last moment they had together leading up to commencement. See how we celebrated our seniors and their accomplishments:

Senior Class Day

This ceremony included Academic and Vocational Awards, Attendance Awards, Yearbook Dedication, Class Officer, and Commendation recognition for the Class of 2023.

Full Steam Ahead!

Our Cooperative Education Program (Co-op) held its 3rd annual Career Signing Day on May 12th. The ceremony celebrated our senior Co-op and career placement students who announced their career plans and signed a commitment letter to work with their employer after graduation. They've proven to their employers that they're ready to go, full steam ahead, directly from high school into high-skill, high-wage employment.

www.valleytech.k12.ma.us/careersigningday2023

Class of 2023 Scholarship Night

The generous donation of scholarships and awards makes a difference in the lives of our graduates. At Scholarship Night on May 23rd, we thanked our donors for their generosity and continued partnership in support of our future graduates, and we distributed Community, Memorial, and Military awards. Check out the awarded scholarships that will help propel our graduates toward a bright future: www.valleytech.k12.ma.us/scholarshiprecipients2023.

Marking a Milestone

We celebrated our graduates and said farewell as they left for their next great adventure. The Class of 2023 Graduation Ceremony was held at The Hanover Theatre & Conservatory for the Performing Arts in Worcester on May 25th. To view the ceremony, visit:

www.valleytech.k12.ma.us/classof2023.

"Few know the obstacles you have overcome to be where you are today. You, the Class of 2023, are part of our legacy and forever a part of our collective voyage. As you set your sights on your future goals, do not give up on your dreams, because real magic happens when you take a leap of faith and believe in yourself. We look forward to celebrating your continued success.

Congratulations!"

- Dr. Michael F. Fitzpatrick, Superintendent-Director

Career & Life Ready!

College is a continuation of learning. Many of our students simultaneously pursue a post-secondary education while working in their vocations.

Class of 2023 - 294 Graduates:

Workforce/Apprenticeship Program: 15.65% (46 students)

4 Year College/Tech College: 73.47% (216 students)

2 Year College/Certificate Program: 5.10% (15 students)

Military: 2.04% (6 students)

Gap or Service Year: 3.74% (11 students)

Class of 2022 - 297 Graduates:

Workforce/Apprenticeship Program: 20.20% (60 students)

4 Year College/Tech College: 70.37% (209 students)

2 Year College/Certificate Program: 6.73% (20 students)

Military: 0% (0 students)

Gap or Service Year: 2.69% (8 students)

Class of 2021- 300 Graduates:

Workforce/Apprenticeship Program: 13.33% (40 students)

4 Year College/Tech College: 72.67% (218 students)

2 Year College/Certificate Program: 9.67% (29 students)
Military: 1.67% (5 students)
Gap or Service Year: 2.67% (8 students)

Off to work they go, building credentials, pursuing industry licenses, certifications, and degrees.

Air Force, Assumption University, Army National Guard, Barrows Contracting Inc., Bryant University, Centerline Mechanical LLC, Concord Electrical Supply, Clark University, Dean College, Dileo Gas Inc., Embry-Riddle Aeronautical University-Daytona Beach, Emmanuel College, Frank I. Rounds Company, G&C Plumbing & Heating, Georgia Institute of Technology, Grieco Electric, Griffin Electric Inc., Grillo Plumbing, JB Sawmill, JJ Mechanical Services, Johnson & Wales University, Jordao's Design & Construction, Louisiana State University, Marine Corps, Massachusetts College of Art and Design, Massachusetts Maritime Academy, Medway Oil and Propane, Inc., MiltonCAT, Navy, New England Institute of Technology, New York University, Nichols College, Nicolopoulos Plumbing and Heating, Northeastern University, Primetals Technologies, Quinnipiac University, Quinsigamond Community College, R Harris Plumbing and Heating, Renaud Electric, Rensselaer Polytechnic Institute, Roger Williams University, Spa Tech Institute, Suffolk University, TJ's Plumbing & Heating, United States Postal Service, University of Massachusetts-Amherst-Boston-Dartmouth-Lowell, University of New England, University of the Arts London, Vanderzicht Towing, Victory HVAC, Wayne J. Griffin Electric Inc., Wentworth Institute of Technology, Worcester Polytechnic Institute, Worcester State University, and Worldband.

FY23: An Amazing Year of Achievements

Our students continually demonstrate mastery of rigorous academic studies and industry-validated vocational-technical competencies.

Members of the Class of 2023 earned more than 320 scholarships and awards with a collective renewable value nearly exceeding \$7 million.

PSAT/NMST

A total of 268 juniors and sophomores participated in the fall PSAT/NMSQT and early spring PSAT-10 test administrations during the 2022-23 school year. The tests designed by the College Board are an early indicator of potential student success on the SATs and in the Advanced Placement program.

AP Course Exams

In May 2023, all Advanced Placement students took their AP College Board Exams in person. These traditional and difficult exams are designed for students to earn college credit for an AP class. Spring 2023, 373 AP course exams were given to 345 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Computer Science Principles, Human Geography, Psychology, Physics 1, Physics C: Mechanics, and Spanish Language & Culture. Our English Literature & Composition students also participated in the College Board's pilot study by taking their exams online.

MCAS: The Results Are In!

For the past 24 years, the Massachusetts Comprehensive Assessment System (MCAS) exams have played a role in determining a student's readiness for career and college. Students are required to achieve a Competency Determination on these exams. It's a graduation requirement.

Positive Outcomes ...

The Department of Elementary and Secondary Education (DESE) released the 2022 MCAS results on September 29, 2022, providing the state with its second overview of statewide learning since the start of the pandemic. The latest results were "mixed," said DESE, and state education officials said the learning loss due to the pandemic and its shift towards remote schooling for more than two years was still showing up in standardized test results.

However, as educators across the state reviewed their results, some districts, including ours, have shown improvement. The data reflected the scores of the Class of 2024, who took the MCAS exam as sophomores. It is worth noting that this class began their BVT careers remotely during the pandemic and, due to an altered testing schedule, had not taken an MCAS since the 7th grade.

The results were impressive despite the pandemic-related challenges. 79% of students in English Language Arts were in the Exceeding or Meeting Expectations category. In Mathematics, 75% of students were in the Exceeding or Meeting Expectations category. In Science (Biology and Physics combined), 72% of students were in the Exceeding or Meeting Expectations category. All were well above the reported state averages.

After examining the MCAS data and reflecting on the results, it was apparent to Mr. Evans that the positive outcomes were no accident. Instead, he credits the improvements to hard-working students and dedicated teachers. "We strive to do everything possible to keep our kids engaged and focused on learning. This was especially true during the pandemic," said Mr. Evans. "We put in the effort and worked with an all-hands-on-deck approach to make school happen, no matter what that looked like. We were quick to adapt to an unorthodox model during the pandemic because we have an unorthodox model operating within a longer school year."

BVT is proud to have an enviable history of high student growth and achievement well above the state averages.

Partnerships: A Win-Win!

With the recent shortage of people entering the construction industry, combined with the hiring challenges all companies are facing, building a professional association that can be mutually beneficial is a win-win. Partnerships can foster innovation, communication, and connection.

We are proud to have partnered with Milton CAT and its sister companies, SITECH Northeast, Milton Rents, and Tri-Point Construction Layout, which offers valuable industry insight through guest speakers, on-site demonstrations, mentorships, and co-op opportunities.

"Through our partnership with BVT, we are supporting our industry's future. An industry on which our country's infrastructure depends," Mark Biron, Milton CAT's Vice President of Service, explained. "We hope to help set the students up for success in their trade and show them, through first-hand experiences, how rewarding their careers can be."

With their headquarters in Milford, MA, Milton CAT offers accessible co-op opportunities. Recently, two of our students worked in their service and parts departments. They helped rebuild machine components such as hammer attachments and hydraulic cylinders in service. Where as in parts, the students experienced the entire parts lifecycle, from maintaining inventory integrity to fulfilling customer orders.

“The partnership with Milton CAT has created new learning opportunities for our skilled students to delve deeper into their career options,” said Superintendent-Director Michael F. Fitzpatrick. “While there are many paths to success, we are proud to see our students further their vocational-technical training alongside industry experts and gain experience that will help launch their careers.”

This relationship has the potential to set a new threshold for cost-effective community collaboration with more on-campus events that support our students in their career pursuits. It’s nice to have Milton CAT by our side, offering our students numerous career opportunities as they prepare to enter the workforce.

Generous Donation Supports Career Education

We are honored to have a partner like the PulteGroup, who is supporting vocational-technical education.

PulteGroup, Inc., one of America's largest homebuilders, has announced its New England division recently contributed \$10,000 to the Blackstone Valley Tech Educational Foundation, Inc. The donation will enhance our students' learning experiences in our Advanced Manufacturing & Fabrication, Construction Technology, Electrical, HVAC&R, and Plumbing programs.

"Giving back to the communities we serve is an important part of our culture at PulteGroup," said Brian Lupien, vice president of operations for PulteGroup's New England division. "At BVT, incredible work happens every day to prepare tomorrow's leaders for the many family-sustaining career possibilities in the homebuilding trades. We are proud to do our part to support their efforts and help more students get a head start on their future."

"On behalf of our school community, I want to thank PulteGroup for their generous donation," said Dr. Michael F. Fitzpatrick, Superintendent-Director. "Thanks to partners like PulteGroup, we can provide our students with the highest quality vocational-technical education central to the careers of today and tomorrow."

Activities & Clubs

Our Students Shine at SkillsUSA

The annual SkillsUSA competition series is a showcase for vocational technical education where students test their competency by competing with each other in hands-on technical exams designed and judged by industry leaders and experts. In 2023, our students proved their technical skills are among the best in the country by earning 173 medals at the district, state, and national levels.

Massachusetts District V Conference: 37 Gold, 37 Silver, 30 Bronze

Massachusetts State Leadership & Skills Conference: 25 Gold, 19 Silver, 18 Bronze

National Leadership & Skills Conference: 1 Gold, 3 Silver, 3 Bronze

1 GOLD

- Caitlin Brown, Health Occupations Professional Portfolio

3 SILVER

- Riley Driver, Industrial Motor Control
- Daniel Cardone, Web Design
- Natalia Vazquez, Web Design

3 BRONZE

- Lucien Stenchjem, Robotics & Automation Technology
- Jacob Giancola, Robotics & Automation Technology
- Emily Wildfeuer, Architectural Drafting

5th PLACE

- Naomi Tsuda, Commercial Baking
- Grant Purcell, Grace Mathieu, and Ava Mills: Career Pathways Showcase/Industry & Engineering

7th PLACE

- Skyler Robinson, Restaurant Service
- Carolyn Powers, Collision Damage Appraisal

NATIONAL VOTING DELEGATES

- Kallie Allen of Hopedale, Ella Foster of Hopedale, and Allison Garden of Millbury

NATIONAL PARLIAMENTARIAN

- Hunter Claflin of Douglas

STATE OFFICER CANDIDATE ELECT

- Kallie Allen of Hopedale

All contestants who medaled or met a threshold contest score were awarded a Skill Point Certificate.

Drama Club Presents Murder's in the Heir

Many were intrigued, hungry, and joined us for our Drama Club's production of "Murder's in the Heir" on May 4th and 5th.

This interactive dinner mystery theatre by American playwright, Billy St. John is where you, the audience, must follow the clues to determine who did it. Each of the heirs to the tyrannical billionaire is a suspect, and almost every character in this hilarious mystery has the motive, means, and opportunity to commit the unseen crime.

Drama advisors Chelsea Swan and Alicia Winske directed the show, which featured many

vocational department contributions. Culinary Arts students prepared and catered a delicious dinner for guests to enjoy while taking in the production's impressive set made by our Construction Technology students. Multimedia Communications created tickets and advertising materials, and many of the props were sourced from those shops and with the help of Health Services and Automotive Technology.

5 Years in a Row!

For their exemplary record of leadership, service, and activities that assist the school and community, our Student Council has once again been recognized as a 2023 National Gold Council of Excellence by the National Student Council. It is the fifth consecutive year our Student Council has earned this top award.

To meet the National Council of Excellence Award requirements, a student council must meet various criteria, such as crafting a written constitution, conducting regular meetings, and adopting a democratic election process. Additionally, demonstrate successful sponsorship and participation in leadership development and activities that serve its school and community.

It has been an exceptional year for the Council: named a Gold Council by the Massachusetts Association of Student Councils (MASC), and Megan Potenti, earning the 2023 Henry Sullivan MASC Advisor of the Year Award.

Accolades & Awards: Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY23.

The FIRST Impact Award

Our Robotics Team, Team 61, The Intimidators, competed against the top robotics teams across New England and won the FIRST Impact Award (formerly the Chairman's Award). It is the most prestigious award at FIRST, it honors the team that best represents a model for other teams to emulate and best embodies the mission of FIRST. It was created to keep the central focus of FIRST Robotics Competition on the ultimate goal of transforming the culture in ways that will inspire greater levels of respect and honor for science and technology, as well as encouraging more of today's youth to become science and technology leaders.

Project Lead the Way Distinguished School

The nationally recognized nonprofit organization Project Lead the Way (PLTW) has named BVT a 2022-23 PLTW Distinguished School. It is the sixth consecutive year that we have earned this national recognition.

MAVA/MVA Outstanding Vocational Student of the Year

Each year, this award is presented by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational-technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA, and vocational-related work experience. In addition, the students must demonstrate leadership qualities, technical competence, involvement in the community, and extracurricular activities. Katelyn Steele of Upton, a well-rounded and dedicated senior in our Engineering &

Robotics program, earned the 2023 MAVA/MVA Outstanding Vocational Student of the Year award.

BVT Earns NEASC Accreditation!

A globally recognized standard of excellence, NEASC Accreditation attests to a school's high quality and integrity. The Committee on Technical and Career Institutions, at its June 25, 2023 meeting, reviewed the Decennial Accreditation report from the March 21-24, 2023 visit to Blackstone Valley Regional Vocational Technical High School and voted to award the school continued accreditation in the New England Association of Schools & Colleges.

Community Investments

Our students participate in community projects each year, which provide a tangible return on investment for District residents and provide our students with invaluable hands-on, real-world experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe in giving back by using our vocational training and skills to enhance the communities that support our students. BVT's work on capital improvement projects throughout our 13-town District is a welcome source of financial relief for local budgets by utilizing in-house talent and resources. We're proud to provide additional savings to District residents by welcoming our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center. A few examples of the FY23 community projects include:

Lions Club Dropbox

The eyeglass collection box for the Lions Club was a multi-shop project involving skilled students in our Drafting & Design Technology, Advanced Manufacturing & Fabrication, Automotive Collision Repair & Refinishing, and Painting & Design Technology working together to complete this project. Matthew Mooney of Douglas, a senior in Automotive Collision Repair & Refinishing, used body filler and sanding techniques to repair dents, ensuring a smooth surface was prepared before a paint was applied to the metal box.

A Café with a Whole Lotta 'Soul'!

When the Soul Fuel Community Cafe in the United Parish of Upton, located on the Town Common, needed a sign, our students were proud to respond. The cafe is a great spot to gather with friends for a coffee, work remotely with free Wi-Fi, read a book, or practice an act of kindness by purchasing a \$2.50 coin for someone else without cash to buy a coffee. All proceeds support the ministries and missions of the parish, including the food pantry, early learning center, community Supper, and much more. The Church appreciated the detailed custom sign work our skilled students put into producing the sign. So the next time you're in Upton, drop by for a meaningful cup of java.

Eagle Scout Project

Our Painting & Design Technology students helped Nicholas Coppolino (Troop #1 Blackstone) complete his Eagle Scout project. The students applied a patriotic vinyl wrap to a collection box. The box is intended to collect worn, torn, faded, or badly soiled American flags. When a flag is in such a condition that it is no longer a fitting emblem for display, it should be destroyed, in a dignified way, preferably by burning. The flags collected in this box will be properly disposed of in a flag retirement ceremony.

A Badge of Honor

A team of our Multimedia Communications students worked on a logo redesign project for the Municipal Police Institute (MPI). Based in Grafton, MA, this non-profit organization provides cutting-edge training for Massachusetts law enforcement officers. Ultimately, the team at MPI chose the design created by Avery Herrick, a junior from Uxbridge. After a few iterations, the logo was ready. Avery also put the logo on t-shirt renderings to give MPI a more accurate idea of how it would look when used on clothing.

"We really love this design and have decided to use it as our new logo. I am grateful to you and the team for your work on this graphic design project."

- David OLaughlin, MPI Director of Training

Return on Investment

Maximizing Our Budget, Reducing Costs & Enhancing Education

As a regional school district, we take many steps to create a mindful and sustainable operational budget that compliments local assessments. Our proposed annual budget for the fiscal Year 2023 (FY23) was advanced and unanimously approved by its 13-member town district. With the assistance of gifts, grants, private funding, and a minor increase in state aid, the District kept the budget to a 4.9% increase. Also, to help offset the state-mandated escalation of our member town's minimum contributions (4.6% in FY23), the District applied \$225,000 of its available reserve funds to reduce the assessment impact on its municipal partners.

Our Excess & Deficiency (E&D) Funds are generated by maximizing federal, state, and local grant opportunities and donations through individual and business partnerships. The District realized cost savings through investments in utility efficiencies, identifying and securing rebates, sound purchasing practices, and providing technical services via on-campus trade specialists and students. Our Facilities Department, vocational instructors, and students in HVAC&R and Construction Technology programs often collaborate and use their training and skill to maintain our facility during the school year. These identified sources provide savings that directly contribute to E&D and reflect our commitment to fiscal austerity.

The FY23 operating budget of **\$27,690,140** was funded primarily by **\$9,877,063** in Chapter 70 & 71 State Aid and **\$17,228,077** in Total Member Assessments. BVT is a fiscally responsible partner in seeing our District towns through fiscal management, austerity, and planning by presenting a consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Quote for sidebar:

"The Skills Capital Grant Program awards grants for the purchase and installation of equipment to support vocational and technical training. These equipment upgrades aim to expand career technical education and training programs that are aligned to regional economic and workforce development priorities for in-demand industries, providing students training for career opportunities in high-skill, high-demand industry sectors."

- James Poplasky, Skills Capital Grant Manager for the Massachusetts Executive Office of Education.

Budgeted Revenue Required to Support Operational Expenditures

Revenue Category	FY 2021	% Increase	FY 2022	% Increase	FY 2023	% Increase
Member Town Assessments						
Minimum Contribution	\$12,576,061	5.59%	\$13,031,695	3.62%	\$13,631,634	4.60%
Non Net School Spending Items*	\$1,676,735		\$1,698,994		\$2,020,867	
Member Credits/Charges**	\$1,045,617		\$1,278,241		\$1,167,276	
Debt Service	\$446,550		\$429,850		\$408,300	
Total Member Assessments	\$15,744,963	5.23%	\$16,438,780	4.41%	\$17,228,077	4.80%

State Aid						
Chapter 70 – Regional Aid	\$8,211,324		\$8,228,565		\$8,564,738	
Transportation Reimbursement	\$1,204,663		\$1,271,357		\$1,312,325	
Total State Aid	\$9,415,987	1.73%	\$9,499,922	0.89%	\$9,877,063	3.97%

Other Revenue Sources						
Miscellaneous Income	\$217,000		\$233,000		\$360,000	
Unreserved Fund Balance	\$225,000		\$225,000		\$225,000	
Total Other Revenue	\$442,000	4.25%	\$458,000	3.62%	\$585,000	27.73%

Total Revenue	\$25,602,950	3.00%	\$26,396,702	3.10%	\$27,600,140	4.56%
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*Non NSS Items Include: Transportation (over state aid), Capital Equipment, and Retiree Medical.

**Additional assessments constitute contributions over and above the Massachusetts Department of Revenue established absolute minimum obligation (AMO) levels. The Commonwealth has acknowledged the AMO does not include all costs nor address actual inflationary expenses. Additional assessments are calculated under equalized per-student charges for all member communities.

Complementing Community Support

As part of our mission to transform education, we complement community support by seeking

non-taxpayer resources and aggressively pursuing available public and private grants or donations to enhance learning and support programs and services for our students. In FY23, local assessments were complemented by nearly \$3 million in grants, private-sector support, and efficiencies.

We're proud to enhance our academic, vocational, and community offerings with grants that strengthen our ability to serve our students and the greater community. Thanks to the MA Skills Capital Grant program, BVT has received over \$4 million in grants from the Baker-Polito and the Healey-Driscoll Administrations. The District has historically used grants to complete numerous enhancements and upgrades without financially impacting our sending towns.

In FY23, the MA Skills Capital Grant program awarded BVT a \$1.25 million grant for new industry-grade equipment in our Construction Technology, Electrical, Electronics & Engineering Technology programs and a \$150,000 grant for equipment in our Health Services and Dental Assisting program. The new equipment will allow for enhanced training.

"Finding skilled talent for in-demand roles is among the greatest challenges impacting Massachusetts' economy. We need to harness the full potential of our community colleges, technical schools, apprenticeship programs and untapped talent to train the next generation of workers who will drive our economy, and we need to make sure those workers' rights are protected each step of the way."

- Lauren Jones to be Secretary of the Executive Office of Labor and Workforce Development

In addition to grants, \$133,523 in generous donations from business and industry partners were secured. For example, a \$60,000 donation from Milton CAT will allow the District to purchase a heavy equipment simulator for our Construction Pathways. Our students can access advanced, in-depth scenarios necessary to enhance training and assist in the Hoisting Engineer licensure exam preparation. A \$10,000 donation from PulteGroup, Inc., will enhance student learning in our Advanced Manufacturing & Fabrication, Construction Technology, Electrical, HVAC&R, and Plumbing programs. Our student transportation vans, used for community projects and educational field trips, are maintained with the support of several local banks.

Thanks to these competitive grants, learning opportunities were made possible by:

- Bayer Fund supported the entry fees for our robotics team to participate in the FIRST® Robotics competitions, enhancing their skills in science and engineering.
- Blackstone Valley Education Foundation funded 3D Printers and graphing calculators used by our Engineering & Robotics students.
- Member Town Cultural Councils supported our Multicultural Festival and Paint Night: Kindness Matters event.

FY23 Grants

Grants	
	Amount
Competitive Grants	
Anonymous Donor (Machining, Welding, Plumbing Equip.)	\$400,000

Fuel Up to Play 60 (Picnic Tables & VITA Fitness Equip.)	\$4,000
Bayer Fund (FIRST Robotics Team 61 Competition Entry Fees)	\$3,000
Member Town Cultural Councils (Multicultural Festival)	\$3,000
MA Cultural Council (Multicultural Festival & Paint Night)	\$2,500
BVEF (Engineering - 3D Printer)	\$2,000
MA Dental Society Foundation (Project SMILE - Oral Hygiene Kits)	\$2,000
Member Town Cultural Councils (Paint Night)	\$1,400
BVEF (Engineering - Graphing Calculators)	\$1,000
Competitive Grants Subtotal	\$418,900

State Entitlement Grants	
MA Skills Capital Grant (Construction, Electrical, Electronics - Equip.)	\$1,250,000
Dept. of Public Health (School Based Health Center/Milford Reg. Medical Center)	\$150,000
MA Skills Capital Grant (Health Services, Dental Assisting - Equip.)	\$150,000
MA Life Sciences Center (Biotech Cell Culture Equip./Professional Develop.)	\$73,268
Career Tech Ed. Perkins Program Improvement (Engineering - Equip.)	\$39,610
Career Tech Ed. Equitable Access (Students w/Disabilities & EL Recruitment)	\$21,200
MA State Funded Legislative Special Support (Student Wellness Center Equip.)	\$20,000
Career Tech Ed. Programs - Perkins Reserve (PN Program)	\$11,895
Grade 10 Math Accel. Academy, Summer 2022 (Fed. COVID Relief Prog. - ESSER)	\$11,250
State Entitlement Grants Subtotal	\$1,727,223

Federal Entitlement Grants	
Special Education 94-142 (IDEA)	\$335,577
Perkins	\$182,623
Title I	\$43,029
Title IIA	\$17,225
Title IV	\$10,000
Perkins Post-Secondary (PN Program)	\$4,138
Federal Entitlement Grants Subtotal	\$592,592

FY23 Grand Total	\$2,738,715
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Note: The District also secured substantial donations in the form of cash, tools, raw materials, and technology.

Our School Committee

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging

from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chair: Joseph M. Hall, Bellingham
Vice Chair: Gerald M. Finn, Millville
Assistant Treasurer: Chester P. Hanratty, Jr., Millbury
Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone
Mark J. Potter, Douglas
Mitchell A. Intinarelli, Hopedale
Edward D. Cray, III, Mendon
Paul J. Braza, Milford
Jeff T. Koopman, Northbridge
Julie H. Mitchell, Sutton*
David R. Bartlett, Upton*
James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick
Assistant Superintendent-Director/Principal: Anthony E. Steele, II
Business Manager: Lorna M. Mangano
District Treasurer: Christopher C. Pilla

Recognition of Retirement & Welcoming New Members*

With sincere appreciation, we thank Mr. David R. Bartlett and Mrs. Julie H. Mitchell for their years of service and dedication as District School Committee members. We offer warm wishes and congratulations as they conclude their term of office. On January 19, 2023, the School Committee appointed and welcomed two new members: James M. Mitchell, Sutton, and Tyler D. Bartlett, Upton.

Thank You for Your Support

The success of our mission wouldn't be possible without the ongoing support of the residents and business partners of our District. Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

Thanks to support from District towns, advisory committees, business partners, and local stakeholders, Blackstone Valley Tech offers expert training in the following vocational programs:

- Advanced Manufacturing & Fabrication
- Automotive Collision Repair & Refinishing
- Automotive Technology
- Biotechnology
- Construction Technology
- Cosmetology
- Culinary Arts

- Dental Assisting
- Drafting & Design Technology (2-year program for Juniors and Seniors only)
- Electrical
- Electronics & Engineering Technology
- Engineering & Robotics
- Health Services
- Heating, Ventilation, Air Conditioning & Refrigeration
- Information Technology
- Multimedia Communications
- Painting & Design Technology
- Plumbing

We also offer Moonlight Programs for adult learners:

- Advanced Manufacturing Foundational Skills
- Heating, Ventilation, Air Conditioning & Refrigeration
- Practical Nursing (Post-Secondary)

****Annual Salaries by Calendar Year 2023. Overtime included in Salaries.***

Administration

Anderson	Jonathan	\$ 1,300.00
Bannon	Jeffrey	\$ 1,300.00
Champaign	Normand	\$ 600.00
Hall	David	\$ 1,200.00
Jacques	Debra	\$ 60,461.53
Limanek	Jesse	\$ 1,200.00
Mead	Wendy	\$ 600.00
Smith	James	\$ 191,820.97

Animal Control/Animal Inspector

Chauvin	Daniel	\$ 21,152.10
Gantt	Jesse	\$ 4,583.34
Lafleche	Michelle	\$ 1,005.27

Cable Access

Hicks	Christine	\$ 53,027.92
Hicks	Matthew	\$ 90.00
Nichols	Pamela	\$ 80,467.69

Assessor's Office

Hicks	Linda	\$ 37,657.12
Nichols III	Ray	\$ 5,514.95
Nunnemacher	Robert	\$ 7,460.00
Tardy	Tracey	\$ 82,822.85

Treasurer/Collector

Lynch	Lisa	\$ 77,931.88
Wood	Donna	\$ 61,509.50

Conservation

Bien	Wanda M	\$ 40,881.86
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Accounting/Finance

Harrison	Timothy	\$ 86,205.11
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**Building
Department**

Atchue	Richard	\$ 1,663.15
Couture	John	\$ 89,878.75
Dahlin	Lynn	\$ 42,730.50
Duhamel	George	\$ 350.00
Morris	Lawrence	\$ 21,225.95
Reilly	William	\$ 1,663.15
Shilinsky	Jason	\$ 1,646.00
Wiersma	Larry	\$ 21,075.95

Board of Health

Bater	Judith	\$ 36,174.48
Peladeau	Grace	\$ 14,169.95
Peladeau	Marie	\$ 228.61
Rawinski	Cheryl	\$ 79,052.15
Rowland	Susan	\$ 5,001.00

Council on Aging

Adams	Lee	\$ 750.00
Annis	Timothy	\$ 21,753.55
Baker	Gene	\$ 750.00
Baker	Walter	\$ 750.00
Beaupre	Gloria	\$ 10,380.00
Bjorn Jr	Burton	\$ 1,500.00
Consiglio	Rayna	\$ 1,845.00
Edelstein	Michelle	\$ 68,796.03
Hanley	Diane	\$ 30,536.12
Haskins	Richard	\$ 750.00
Holzwarth	Paul	\$ 750.00
Jezyk	Rita	\$ 750.00
Jolly	Marie	\$ 750.00
Kosciak	Cynthia	\$ 750.00
Perry	Jeffrey	\$ 750.00

**Planning
Department**

Hager	Jennifer	\$ 95,064.07
Samuelson		
Mahoney	Tammy	\$ 24,827.36

Human Resources

Chinappi	Erin	\$ 66,410.96
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Elections

Amato	Janice	\$ 84.00
Bessette	Barbara	\$ 750.00
Concaugh	Barbara	\$ 84.00
Forsythe	Rochelle	\$ 96.00
Graff	Ann	\$ 90.00
Graves	Gale	\$ 750.00
Gravison	Dorothy	\$ 750.00
Hodgkins	Bryan	\$ 84.00
Johnson	Barbara	\$ 84.00
Petkus	Sharyn	\$ 84.00
Premo	Nadine	\$ 84.00
Saucier	Michelle	\$ 96.00
Senecal	Shirley	\$ 750.00

Valade	Charles	\$	84.00
Weaver	Linda	\$	84.00

Town Clerk

Caruso	Laura	\$	79,859.25
Gemme	Pamela	\$	33,937.18

Library

Bentley	Sean	\$	28,312.80
Duffy	Shannon	\$	62,831.90
Fuller	Kristen	\$	9,022.14
Griffin	Deborah	\$	999.79
Haas	Matthew	\$	38,183.60
	Pamela		
Johnson	Jean	\$	1,728.24
Leff	Erica	\$	423.04
Perry	Betsy	\$	18,979.18
Pohlman	Jamie	\$	1,603.12
Rajotte	Jacob	\$	7,248.87
Rice	Christine	\$	8,721.07

Recreation

Corash	Colton	\$	1,852.50
Demers	William	\$	1,164.50
Galanis	Harry	\$	2,017.50
Jachimczyk	Julia	\$	1,997.50
Pattison	Lily	\$	5,049.25
Pattison	Zachary	\$	1,961.25
Penterson	Brianna	\$	2,873.00
Pohlman	Evelyn	\$	518.50
Ross	Ethan	\$	1,122.00
Stadinski	Noah	\$	2,192.25

Extra Duty Wages-Not paid by Town, paid in addition to Salary

Police Department

Bertone	Nicholas	\$	75,639.20	\$	8,723.48
Bohanan	Matthew	\$	144,993.94	\$	40,602.94
Coman	Carina	\$	1,224.60		
Conley	Shawn			\$	23,020.50
Dickman	Blake	\$	75,999.08	\$	13,247.04
Dixon	Kristina	\$	10,944.35	\$	450.00
Fortunato III	Joseph	\$	140,094.16	\$	18,555.72
George	Tiffany	\$	67,100.89	\$	8,662.64
Graves	Adam	\$	110,153.90	\$	19,729.80
Graves	Maureen	\$	49,839.54	\$	1,912.52
Greeno	Peter			\$	35,585.48
Hughes	Kathryn	\$	69,375.27	\$	307.44
Jacques	William	\$	134,944.48	\$	1,350.04

Lemieux	Donald	\$ 77,353.57	\$ 8,732.97
Liriano	Riniel	\$ 71,871.49	\$ 22,753.21
McClosky	Jeremy	\$ 2,886.00	\$ 3,712.52
O'Connor	Jessica	\$ 61,058.35	
O'Rourke	Bryan	\$ 123,573.84	\$ 27,035.80
Pepin	Matthew	\$ 21,214.82	
Perry	Brenna	\$ 90,980.64	\$ 1,237.52
Romani	Christopher	\$ 79,280.42	\$ 27,421.94
Russell	Robert	\$ 14,700.87	
Sinni	Alexander	\$ 101,840.12	\$ 4,837.60
Smith	Lisa	\$ 983.28	
Stockhaus	Ryan	\$ 72,605.99	\$ 337.52
Sullivan	Lisa	\$ 132,837.78	\$ 337.52
Towle	Dennis	\$ 185,283.86	\$ 337.52
Urato	Jayson	\$ 104,832.81	
Yannino	Anthony		\$ 492.19
Yin	Den	\$ 15,162.34	

Emergency Management

Maynard	Paul	\$ 11,581.55
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Fire Department

Barker	Cheryl	\$ 24,702.96
Belsito	Matthew	\$ 131,303.92
Briggs	Jeffrey	\$ 79,435.33
Cameron	Anthony	\$ 2,925.00
Conlon	Donald	\$ 200.00
Dresser	Robin	\$ 73,690.68
Patient	Renee	\$ 62,655.46
Briggs	Thomas P	\$ 3,730.08
Holm	Michael	\$ 3,332.31
Lambert	Adam	\$ 1,134.63
Maheno	Francis	\$ 1,061.64
McMahon	Jared	\$ 4,286.94
Nunnemacher	H. Jacob	\$ 3,830.92
Nunnemacher	Jesse	\$ 908.25
Renaghan	Sierra	\$ 3,825.23
Tvelia	Laura	\$ 284.46
Briggs	Stephanie	\$ 6,121.87
Flagg	Cory	\$ 1,020.25
Phillips	Austin	\$ 254.13
Posterro	Nathan	\$ 204.12
Scott	Shaun	\$ 1,452.19
Smith	Christopher	\$ 2,606.94
Tacy	Andrew	\$ 119.48
Conlon	Jeff	\$ 1,604.86
Courtney	Shawn	\$ 4,759.04
Deutsch	Lawrence	\$ 8,926.98

Flagg	Matthew	\$ 1,694.07
Ford Jr	Neal	\$ 5,187.18
Harris	Michael J	\$ 5,154.03
Longacre	Connor	\$ 31.86
McMahon	Adam	\$ 6,543.87
McMahon	Ethan J	\$ 4,278.74
McMahon	Nathan	\$ 191.16
Quaranta	Ryan	\$ 32,112.85

**Highway
Department**

Arsenault	David	\$ 46,537.67
Burke	Thomas	\$ 66,368.63
Courville	Steven	\$ 746.24
Elie	Brian	\$ 64,329.77
Faulkner	James	\$ 67,872.57
Galanis	Elias	\$ 2,341.16
Gerr	Benjamin	\$ 880.00
Hibbard	Austin	\$ 1,150.36
Jerz	Michael	\$ 3,123.73
Kangas	Brendyn	\$ 66,591.44
Lee	Joshua	\$ 13,655.64
Lussier	Shawn	\$ 60,386.59
Mange	Christopher	\$ 65,141.22
Nichols	John	\$ 64,006.61
Rosebrooks	Lyman	\$ 85,292.24
Stencel	Matthew	\$ 101,569.84
Thebeerge	Evan	\$ 3,381.48
Weidman	Nicholas	\$ 7,980.08

Sewer Department

Gendron	Jeremy	\$ 68,713.71
Lockwood	John	\$ 58,486.24
Obuchowski	Donald	\$ 94,640.54
Thebeerge	Darlene	\$ 42,805.80

Cemetery Commission

Johnson	James	\$ 6,066.85
Renaud	James	\$ 2,831.83

****Annual Salaries by Calendar Year 2023. Overtime included in Salaries.***

Administration

Alves-Thomas	Andrea	\$	90,714.22
Bachand	Courtney	\$	32,307.68
Burque	Jessica	\$	33,384.61
Corron	Anne	\$	112,644.37
Harrison	Denise	\$	69,410.71
Liporto	Brian	\$	108,987.64
McCarthy	Edward	\$	127,888.40
McKinlay	Harrison	\$	106,667.33
Merriam	Jessica	\$	5,763.71
Paget	Caitlin	\$	52,153.80
Roberts-Morandi	Kimberly	\$	168,046.10

High School

Anderson	Timothy	\$	95,208.40
Bilica	Michael	\$	100,932.16
Craig	Cheryl	\$	87,594.33
Cummins	Laura	\$	88,262.08
Dezago	Adam	\$	84,766.92
Fleming	Kathleen	\$	89,776.58
Gamble	Christina	\$	100,737.71
Gillin	William	\$	57,986.28
Hayes	Laurie	\$	98,425.42
Hernandez De Ramos	Sofia	\$	93,329.65
Jenkins	Jason	\$	83,714.92
Kennedy	Scott	\$	102,466.29
Levansavich	Richard	\$	103,701.82
Loss	Cameron	\$	95,880.46
Marcucci	Sergio	\$	102,288.16
Milaszewski	Matthew	\$	108,793.72
Miller	Erin	\$	97,022.50
Motyl-Szary	Coleen	\$	92,483.14
Orazine	Rosa	\$	43,617.56
Perrin	Matthew	\$	85,753.08
Reilly	Emily	\$	71,609.34
Ryan	Lindsay	\$	24,259.54
Rzucidlo	Deborah	\$	84,361.92
Stamos	Dennis	\$	100,823.14
Stone	John	\$	95,982.64
Sypek	Lisa	\$	98,482.87
Tangen	Jennifer	\$	43,299.72
Taylor	Madison	\$	76,072.19
Trudeau	Amber	\$	72,918.31
Wandyes	Ryan	\$	87,976.71
Whittier	Michael	\$	100,106.37

Middle School

Borges	Amanda	\$	84,680.59
Brousseau	Catherine	\$	75,470.44
Cullen	Trisha	\$	92,279.08
Cummins	Casey	\$	60,467.28
Davagian	Jan	\$	67,612.30
Detrollo	Nicola	\$	92,923.97
Falvo	Justin	\$	90,253.08
Friedman	Matthew	\$	91,850.58
Haerle	Vanessa	\$	91,017.64
Harn	Nicole	\$	68,483.36
Harris-Keddy	Heather	\$	83,051.92
Karagosian	Elizabeth	\$	15,022.41
Keough	Michael	\$	90,090.58
Kerr	Sandra	\$	84,991.32
Koneczny	Kristen	\$	43,486.08
Martell	Tracey	\$	93,145.39
Moseley	Patrick	\$	75,915.98
Norton	Courtney	\$	97,745.96
O'Leary	Mary	\$	21,352.36
Patramanis	Vanessa	\$	69,744.18
Sharron	Michael	\$	99,129.62
Shivick	Jane	\$	16,256.98
Stasa	Denielle	\$	90,703.64
Van Den Berghe	Kyle	\$	85,528.08
Vanderkeyl	Danielle	\$	87,403.08
Waterhouse	Lawrence	\$	87,836.92
Watts	Beth	\$	97,184.72
Zagame	Michael	\$	80,554.49
Zajac	Christine	\$	81,436.92

Elementary School

Bannon	Lynne	\$	96,640.25
Bisbee	Madison	\$	18,442.66
Bott	Carole	\$	67,062.30
Clyne	Tiffany	\$	81,502.52
Dame	Suzanne	\$	97,107.90
Deranian	Chelsey	\$	46,378.66
Fitzgerald	Erin	\$	90,781.40
Gow	Alana	\$	19,363.36
Hehir	Kathryn	\$	85,828.02
Hopkins	Katie	\$	91,949.87
Horan	Margery	\$	83,233.77
Keefe	Kevin	\$	96,576.85
King	Erica	\$	77,441.58
Kozaczka	Jill	\$	91,957.72
Lane	Kathleen	\$	99,316.62

Manley	Julie Ann	\$	97,231.37
Mattson	Veronica	\$	71,303.34
Mazza	Kelli	\$	45,069.00
McGlynn	Rebecca	\$	285.00
Perry	Karrie	\$	98,252.12
Pitro	Danielle	\$	99,716.62
Raffa	Kari	\$	94,782.16
St Pierre	Heather	\$	83,686.92
Toomey	Samantha	\$	99,808.66
Tritone	Sarah	\$	96,182.16
Whittier	Kelly	\$	104,736.37
Wildman	Susan	\$	91,590.22

Early Learning Center

Boudreau	Joseph	\$	76,517.22
Chausse	Jean	\$	85,453.08
Conlan	Hanah	\$	67,498.90
Courville	Jennifer	\$	57,784.84
Harpin	Tracy	\$	96,477.00
Hutchinson	Michele	\$	92,321.23
Joyce	Kristin	\$	96,236.46
Kerrissey	Alyson	\$	84,853.08
Kolofsky	Tracy	\$	89,728.64
Lajoie	Kimberly	\$	89,703.40
Lynch	Margaret	\$	75,493.94
Maclaren	Laura	\$	82,686.92
Muscatell	Amy	\$	106,019.54
Poulin	Jean	\$	102,262.04
Roberts	Tonya	\$	98,116.62
Schweitzer	Daniel	\$	84,175.21
Sherman	Cheryl	\$	131,116.87
Smith	Daria	\$	84,306.08
Tringuk	Julia	\$	76,448.32

Special Education

Adams	Jean	\$	5,538.50
Beachman	Diane	\$	23,769.75
Beaudin	Cynthia	\$	64,048.74
Belanger	Cheryl	\$	8,694.50
Bercier	Meredith	\$	41,765.15
Bergeron	Paul	\$	3,743.00
Brady	Courtney	\$	748.00
Burek	Barbara	\$	93,126.65
Camarra	Sarah	\$	33,108.52
Clark	Michelle	\$	85,205.40
Coulter	Dale	\$	4,217.25
Courville	June	\$	19,621.50
Cuoco	Lori	\$	86,853.64

Dauplaise-Houde	Gretchen	\$	88,088.14
DeCaro Alano	Gina	\$	94,182.16
Frederick	Jennifer	\$	78,497.83
Goodwin-Leary	Sarah	\$	59,304.28
Griffin	Andrew	\$	9,912.00
Haroian	Jennifer	\$	93,065.10
Hodge	Vincent	\$	65,345.51
Hughes	Lisa	\$	92,107.72
Hughes	Mary Beth	\$	87,216.89
Karns	Jillian	\$	9,100.67
Kenney	Lorri	\$	92,032.72
King	Bernadette	\$	99,254.77
Lovely	Samantha	\$	20,497.52
Maiorana	Susan	\$	34,902.00
Manzi	William	\$	1,228.50
Mccallum	Christine	\$	18,567.01
Mcmahon	Kayla	\$	35,912.03
Myra	Cynthia	\$	96,753.62
Neafsey	Susan	\$	74,367.89
Parker	Scott	\$	91,205.84
Pogorek	Stephanie	\$	84,003.08
Quinney	Erin	\$	81,255.90
Richardson	James	\$	2,700.00
Riley	John	\$	8,013.25
Riley	Bernard	\$	27,927.00
Rocha Lee	Karenina	\$	55,741.80
Rosborough	Kelly	\$	78,048.32
Ruiz	Nancy	\$	84,309.08
Salvatore	Logan	\$	2,260.00
Staples	Chelsea	\$	76,886.57
Thompson	Patrick	\$	77,900.94
Venuti	Christina	\$	90,890.66
Wahlstrom	Melissa	\$	70,259.87
Westbury	David	\$	25,430.50
Wogan	Mary Ellen	\$	13,064.91
Zimage	Elizabeth	\$	77,109.48

Library

Farmer	Kari	\$	91,738.00
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Clerical

Andrade	Kimberley	\$	47,699.87
Bazinet	Michelle	\$	42,066.39
Caron	Tammy	\$	48,140.00
Carter	Linda	\$	11,094.77
Chinappi	Erin	\$	32,114.32
Faucher	Cheryl	\$	56,460.00
Guillen	Dianne	\$	77,308.87

Holbrook	Kelly	\$	14,395.00
Mitchell	Julie	\$	69,040.00
Osterman	Melanie	\$	20,256.50
Reed	Josilynn	\$	33,222.00
Ryan	Nicole	\$	54,624.36
Senecal	Theresa		
	Marie	\$	67,120.00

Technology

Durgin Jr.	Daniel	\$	133,736.82
Gadbois	Corbin	\$	16,973.89
Graham	Stephen	\$	16,497.75
Zelazik	Zachary	\$	55,488.30

Custodial

Belhumeur Jr.	Richard	\$	42,760.00
Caldwell	Kevin	\$	19,007.64
Chase	Christopher	\$	54,209.88
Didonna	Mya	\$	3,677.25
Griffin	Keith	\$	56,329.50
Hancock-Mullineaux	Anthony	\$	90.00
Hehir	Thomas	\$	48,376.38
Hicks	Sean	\$	810.00
Johnson	Gabriel	\$	4,026.00
Licopoli	Carlo	\$	58,138.00
Murphy	Matthew	\$	81,107.64
Muscatell	James	\$	65,734.75
Nedroscik	Kristine	\$	42,705.25
Parker	Samantha	\$	8,995.00
Petry	Charles	\$	68,283.13
Pierce	Steven	\$	45,246.50
Raymond	Roger	\$	810.00
Richard	David	\$	55,505.77
Shaw	Cheryl	\$	46,067.00
Vlachos	Ioannis	\$	47,691.00
White	Thomas	\$	44,600.00

Instructional Assistants

Andrade	Emily	\$	13,852.06
Anzivino	Patricia	\$	5,817.68
Babin	Joanne	\$	35,150.14
Banfill	Todd	\$	31,668.04
Behre	Neha	\$	4,954.39
Bilica	Michael	\$	7,178.53
Bohanan	Jennifer	\$	24,631.83
Bonder	Debra	\$	29,106.95
Bratlie	Patricia	\$	28,340.45
Breault	Kostadina	\$	13,928.80

Brevigleiri	Nadine	\$	42,894.33
Cardin	Joan	\$	26,819.51
Carkin	Deborah	\$	26,967.55
Cox	Jordan	\$	28,377.20
Daughney	Karen	\$	28,559.70
Day	Linda	\$	29,806.95
Decaire	Doraine	\$	26,315.57
Dicicco	Jessica	\$	15,578.29
Donovan	Hannah	\$	25,622.64
Dougherty	Linda	\$	26,873.70
Doughty-Grimes	Michaela	\$	8,814.83
Duquette	Jennifer	\$	25,954.62
Ebbeling	Ann-Marie	\$	6,122.02
Farnham	Britany	\$	5,163.15
Garceau	Candias	\$	14,642.17
Giguere	Tina	\$	13,276.56
Gledhill	Marissa	\$	29,459.09
Goddard	Cynthia	\$	29,590.13
Grande	Ava	\$	2,247.75
Granlund	Lynn	\$	17,786.79
Greeno	Kathleen	\$	23,180.80
Grimes	Kimberly	\$	36,726.82
Guertin	Kaley	\$	8,190.41
Hamel	Adriana	\$	1,815.00
Hewett	Tammy	\$	25,541.37
Hill	Donna	\$	35,442.33
Hunting	Summer	\$	13,387.41
Jernberg	Terry	\$	23,837.45
Jernberg	Linda	\$	33,778.07
Kane	Elizabeth	\$	27,640.95
Leveille	Nicole	\$	27,389.49
Louw	Diana	\$	38,486.84
Lukasevicz	Kristen	\$	41,222.52
Mcmahon	Lynn-Ann	\$	29,998.77
Morin	Sharyn	\$	24,886.95
Mulderig	Kimberly	\$	17,916.00
Mullineaux	Heather	\$	25,080.67
O'Rourke	Joan	\$	25,651.57
Perry	Jessica	\$	24,369.14
Peterson	Jean	\$	42,090.53
Randell	Kerrie	\$	24,449.78
Raymond	Karen	\$	21,137.29
Ripsz	Kayleen	\$	5,699.15
Robert	Sallie	\$	34,061.79
Rumsey	Meghan	\$	27,708.45
Sampson	Kathleen	\$	27,416.19
Scarborough	Meghan	\$	22,686.20
Schlegel	Shannon	\$	30,800.00

Shaw	Sara	\$	13,206.82
Smith	Karen	\$	46,592.00
Sobaleski	Mackenzie	\$	24,804.25
Sylvia	Monique	\$	24,997.77
Teixeira	Christine	\$	26,846.56
Tufts	Rachel	\$	29,363.29
Tvelia	Laura	\$	24,279.23
Valk	Elaine	\$	54,544.11
Whitford	Melissa	\$	25,183.89
Willette	Shannon	\$	8,028.04
Wright	Heather	\$	11,644.03
Zuidema	Emilee	\$	26,984.07

AfterCare

Bernard	Amelya	\$	495.38
Britton	Emily	\$	10,251.63
Caban	Isabella	\$	3,461.25
Calado	Nicholas	\$	2,131.13
Charlton	Emalee	\$	14,054.25
Chouinard	Alyssa	\$	1,440.00
Conti	Caroline	\$	3,973.50
Fisher	Emma	\$	806.25
Fisher	Evan	\$	787.50
Gallo	Mina	\$	603.75
Georgiopoulos	Troy	\$	1,311.56
Gervickas	Ava	\$	427.50
Gillespie	Anneka	\$	1,638.75
Hehir	Isabelle	\$	7,431.26
Hughes	Evan	\$	1,044.00
Jakubiak	Margaret	\$	3,901.50
Jerome	Addison	\$	360.00
Joyce	Madeline	\$	3,935.62
Kavanagh-Russo	Ashley	\$	816.00
Kitts	Grace	\$	13,005.63
Kozaczka	Julia	\$	717.76
Kozaczka	Grace	\$	138.75
Krassopoulos	Kate	\$	8,052.13
Lahair	Breanna	\$	5,453.69
Leveille	Ethan	\$	825.00
Leveille	Emma	\$	1,627.50
Longo	Ava	\$	4,418.44
Macneil	Hadyn	\$	30.00
Mcglynn	Isabelle	\$	802.50
Patraitis	Jack	\$	1,331.25
Pietras	Emily	\$	486.01
Prado	Joseph	\$	6,715.88
Raskett	Madyson	\$	624.19
Rawinski	Cheryl	\$	13,484.22

Ritzer	Anabella	\$	86.25
Rivera	Amaya	\$	1,832.85
Rocheleau	Monique	\$	17,584.08
Shaw	Robert	\$	1,638.90
Sobaleski	Rielly	\$	10,424.14
Sottolano	Dana	\$	1,046.25
Steele	Erica	\$	1,346.06
Strassner	Julianna	\$	596.25
Sullivan	Nathan	\$	1,346.62
Walsh	Jason	\$	1,038.76
Xhengo	Alexa	\$	4,950.82

Cafeteria

Anderson	Christina	\$	25,641.75
Boliver	Tracey	\$	994.50
Burgess	Janet	\$	8,245.50
Chen	Cai Yi	\$	14,689.50
Diana	Raquel	\$	21,364.50
Dulmaine	Kimberly	\$	12,070.50
George	Amanda	\$	11,429.75
Goclowski	Patricia	\$	23,384.00
Johnson	Jude	\$	2,556.00
Joubert	Vivian	\$	42,734.50
Larocque	Kristen	\$	15,848.50
Martinello	Kathleen	\$	9,481.00
Pimentel	Alinne	\$	1,328.00
Poquette	Christina	\$	71,976.76
Purcaru	Olivia	\$	17,921.25
Romeo	Cristiano	\$	7,008.25
Russell	Katie	\$	18,852.25
Steele	Anne Marie	\$	12,475.00
Trottier	Kelly	\$	12,941.00
Warwick	Lindsay	\$	13,745.75

Seasonal

Allen	Jennie	\$	3,924.00
Allen	Brian	\$	600.00
Argall	Brett	\$	500.00
Beaulieu	Carly	\$	420.00
Bellavance	Sarah	\$	7,348.00
Bernard	Gregory	\$	500.00
Cabrera	Jessica	\$	3,729.38
Cote	Melissa	\$	1,338.75
Cox	Daniel	\$	360.00
Dimmick	Jason	\$	11,031.21
Dimmick	Erica	\$	3,220.00
Doldoorian Jr	John	\$	5,862.00
Elster	Michael	\$	8,801.00

Elster	Ryan	\$	1,000.00
Gamble	Giuliana	\$	240.00
Jenkins	Joshua	\$	720.00
Kinne	Camryn	\$	720.00
Kostic	Ivana	\$	800.00
Kostiw	Brian	\$	1,000.00
Magner Jr	Robert	\$	10,002.00
Mahan	Sarah	\$	800.00
Marois	Elizabeth	\$	180.00
Mckeon	Michael	\$	500.00
McLaughlin	Christine	\$	3,810.00
Mitchell	Darius	\$	3,045.00
Mulhane	Matthew	\$	3,045.00
Niedzwiecki	Andrew	\$	5,862.00
Powers	Maria	\$	2,142.00
Scott	Peter	\$	2,108.00
Shipp	Jensen	\$	4,801.00
Sullivan	Erin	\$	480.00
Tran	Anh Dao	\$	800.00

Substitutes

Bailey	Mark	\$	4,100.00
Baiocchi	Lindsey	\$	62,532.68
Burke	Alaina	\$	400.00
Carroll	Luanne	\$	5,181.00
Dame	Dominique	\$	2,400.00
Donovan	Michelle	\$	2,865.00
Donovan	Emily	\$	200.00
Duplease	Christina	\$	2,300.00
Emmott	Lisa	\$	500.00
Gauthier	Monica	\$	1,065.00
Gingras	Nancy	\$	800.00
Goddard	April	\$	5,055.00
Hansen	Sarah	\$	700.00
Howe	Sydney	\$	700.00
Kaplan	Michele	\$	3,550.00
Kucziwski	Wayne	\$	14,465.00
Locicero	Kelli	\$	500.00
Lombardi	Colleen	\$	3,140.63
Lorkiewicz	Matthew	\$	1,100.00
Loss	Bianca	\$	4,878.56
Matson	Karen	\$	26,190.04
McCarthy	Maranda	\$	4,691.50
Parsekian	Michael	\$	5,853.00
Rallis	Erini	\$	1,200.00
Sabin	Nancy	\$	700.00
Sobaleski	Beatrice	\$	19,050.42
Sylvia	Noah	\$	2,100.00

Taylor	Kathleen	\$	1,280.00
Vaillancourt	Marissa	\$	900.00
Vaillancourt	Kimberly	\$	7,740.00
Viele	Hannah	\$	5,400.00
Weber	Ann	\$	16,967.84
Whittier	Hannah	\$	1,050.00
Yargeau	Kimberly	\$	1,300.00