

Jesse Limanek, Chair
Jeffrey Bannon, Vice-Chair
Jonathan Anderson, Clerk
David Hall
Wendy M Mead

James Smith, Town Manager
Debra Jacques, Executive Assistant



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 12/21/2021

The following is an update of projects and activities for your information

- 1) Haying Town owned property-we are out to bid for haying 16 Uxbridge and 28 Waters Road. Bids are due back on Wednesday January 5, 2022. We decided to do this on a calendar year basis as it gives the award recipient a chance to fertilize the property prior to haying over the summer.
- 2) Open space and Recreation plan presentation-Jen Hager will come before the board at our next meeting on January 4 to present the draft Open space and Recreation plan. The five-year plan is up for renewal.
- 3) FY 2023 budget and capital plan- I will be finalizing the draft capital plan in the next two weeks and will present that to the Select Board in January. We had a preliminary meeting with the School Administration on the School Department budget and their budget is being stressed by out of district special education costs. Tim and I are working with them to come up with a solution.
- 4) Happy Holidays!

Reminders: Holiday Hours Town Hall-town hall will be closed on Christmas Eve and reopen Tuesday, December 28. Town Hall will be closed on New Year's Eve and reopen Tuesday, January 4.