

*Jesse Limanek, Chair*  
*Jeffrey Bannon, Vice-Chair*  
*Jonathan Anderson, Clerk*  
*David Hall*  
*Wendy M Mead*

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## **TOWN OF SUTTON**

### **OFFICE OF THE TOWN MANAGER**

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#### **MEMORANDUM**

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 12/7/2021

The following is an update of projects and activities for your information

- 1) New Library Director-the Board of Library Trustees offered Shannon Duffy the Library Directors position. Shannon has been our outstanding youth librarian for the last six years. Shannon's first task is to hire her replacement. We congratulate Shannon and wish her well in the new role.
- 2) Ambulance Contract renewal-the contract with MedSTAR expires in June 2022. This is a tri-town agreement between Sutton and Millbury and Grafton. Millbury and Grafton pay nothing for ambulance service and Sutton, because of the lack of ambulance calls, pays \$98,760. They are proposing a five-year contract renewal and have offered to keep the cost the same for FY 23. In years two through five the contract will increase 2% a year. The Fire Chief and I have reviewed the contract proposal and will be recommending adoption.
- 3) Millville Inter Municipal Agreement-we have mutually agreed to stop serving the town of Millville's Board of Health through the IMA. Millville was struggling to pay for the services that the Sutton Board of Health provided. Cheryl and I will continue to review current IMA's and look to reduce the overall number.
- 4) Police Department Grant with Department of Public Health- Dennis Towle has applied for a grant with the Department of Public Health, with the towns of Millbury and Grafton, to hire a Certified Social Services worker to assist with police

departments on domestic violence issues. This employee would be hired by the Department of Public Health and would work with all three towns on domestic violence situations. Attached find a letter of support for this grant.

- 5) Covid Vaccine Clinic for children age 5 to 11- will be held at the Simonian Center for Early Learning on Tuesday, December 14 from 4 PM to 6:30 PM. A parent or legal guardian must accompany the child. The second dose clinic will be held on January 4, 2022 at the same location and the same timeframe.
- 6) New Finance and Warrant Committee member-Brian Jamros has agreed to serve on the finance committee replacing Sue Rothermich. Brian served on the committee years ago. Brian use to work for Unibank and he currently works with Bartholomew investments.

**Reminders:** Holiday Hours Town Hall-town hall will be closed on Christmas Eve and reopen Tuesday, December 28. Town Hall will be closed on New Year's Eve and reopen Tuesday, January 4.

Town Hall Christmas party-we are planning on having an in person luncheon on December 21 from 11:30am to 1 PM. We would like to close town hall from noon to 1 PM. We are still working on the menu.