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TOWN OF SUTTON

OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 2/1/2022

The following is an update of projects and activities for your information

- 1) Green Communities/Doreen DeFazio future-after having a conversation with Doreen DeFazio we have mutually decided that her contract with the town will not be renewed after June 30, 2022. The town of Sutton has received over \$1 million in green community funds. We are consistently over 30% energy reduction since our base year and other than LED light replacement at the schools, we don't have any future projects in our pipeline. I will use the money allocated to the contract to give Pam Nichols a bump for grant writing and Jen Hager to continue green communities quarterly and annual reports. It has been a pleasure working with Doreen over the past seven years. The position originally started as a shared position between Millbury and Sutton. Doreen has done everything we have asked her to do and more. Thank you Doreen for your service to the town.
- 2) Precinct Map approval-on November 2 the Select Board voted in favor of a precinct map presented by Town Clerk Laura Caruso. The State Local Election District Review Commission approved the new precinct map on December 2, 2021. As previously stated, the town will notify the voters affected of the changes.
- 3) Tree removal Sutton Central Cemetery-a contract was issued to Go Tree Removal to remove dead trees on the perimeter of the cemetery behind town hall. The cost of the contract was \$6000 to remove seven dead trees including the very large Beech tree.

Reminder: FY 2023 budget-the preliminary budget Presentation to the Select Board will be held on Tuesday, February 15, 2022.