

*Wendy M. Mead, Chair*  
*Jesse Limanek, Vice-Chair*  
*Jonathan Anderson, Clerk*  
*Jeffrey Bannon*  
*David Hall*

James Smith, Town Manager  
Debra Jacques, Executive Assistant



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## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

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### MEMORANDUM

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 2/16/2021

The following is an update of projects and activities for your information

- 1) Snow and Ice overspend-the enabling legislation that allows towns to overspend snow and ice, Mass General Law Chapter 44 Section 31D, has changed. It authorizes the chief administrative officer to allow the over expenditure as long as the appropriation is at least the same as last year which it is. I will continue to keep the board Up-To-Date annually if and when we are going to overspend snow and ice.
- 2) Order of Taking 7.5 Wildflower Drive-when Wildflower Drive was being constructed approximately 30 years ago, the owner allowed the development of a sewer pump station that the town would control and maintain. The property was owned by Facilities Management Inc. There are a number of years of unpaid taxes on this parcel and the bills are returned as owners unknown, unable to forward. If the town of Sutton is not going to award damages for the taking, then the Select Board has the ability to order the taking of 7.5 Wildflower Drive. If we are anticipating damages then it is a town meeting vote and appropriation.
- 3) Breached Dam North/West of Buttonwood Avenue-conservation commission is working with Unified/Kraft to replicate an acre worth of wetlands to replace man-made ponds on the Aggregate site. An alternative to replication came up when Unified discovered a breached dam west of Buttonwood Avenue. We are in discussions with all parties of possibly having Unified remove the concrete structures of the dam and allow water to flow freely. Once conservation approves this action,

then the Select Board would vote to have the dam removed. There will be additional sign offs at DEP and probably Office of Dam safety.

- 4) Erin Chinappi-recently passed the certifying professional exam for HR directors nationwide. The Society for Human Resource Managers conducts this exam and certification process. Erin has gone from a part-time payroll clerk for the town, to a full-time HR director that does payroll for both the town and the school department. I would like to give Erin a \$10,000 increase in her salary to be commensurate with other department heads.
- 5) Finance and Warrant Advisory Committee - will be holding a meeting on Tuesday, February 23 at 6 PM to discuss the budget, capital plan and future finance committee public hearings. Long time finance committee member Bob Recore has stepped down from the finance committee. Bob was a core member of the finance committee for almost 20 years and we all wish him health and wellness and we appreciate his years of service to the town. The new member to the committee is Mathias Eykman.
- 6) Seargent Retirement-we were notified last week that Sgt. Joshua Nunnemacher is retiring from the Sutton Police Department. Josh served the town for over 26 years. He started as a part-time officer/dispatcher and started as a full time patrolman in 2001. We would all like to wish Josh a happy and healthy retirement and thank him for his years of service to the town of Sutton.