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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 2/18/2020

The following is an update of projects and activities for your information

- 1) Cyber Security Awareness and Training grant-the town of Sutton was selected to participate in a statewide process, the Cyber Security program with the Massachusetts Executive Office of Technology Services and Security. Over the next year the town will participate in a Cyber Strength Assessment, Training Assignments and mock Phishing emails all of which is designed to improve our awareness and be better prepared for growing cyber threats.
- 2) Finance and Warrant Committee public hearings-will be held on Tuesday, March 17, Wednesday, March 25, and Wednesday, April 1. The public hearings are open to the public and begin promptly at 6:30 PM each night.
- 3) Town Meeting and Town Election-the schedule for town meeting and town election are attached. The annual town meeting will be held on Monday May 11, 2020 and the Town election will be held on Tuesday, May 26, 2020.
- 4) Stipend for call/volunteer Firefighter Academy-the Fire Chief has requested and I have agreed to pay a stipend of \$1000 for any recruits successful completion of the call/volunteer Academy. Individuals must commit to attend almost 300 hours of training from 6 PM to 10 PM and every Saturday from 8 AM to 4 PM. Like many small towns it is a challenge to get call firefighters trained and certified. Thank you to Chief Belsito for bringing this issue to my attention.

- 5) Sutton Spring 5K road race-the Sutton Parent Teachers Organization will be sponsoring a road race on Sunday, May 31 at 8:30 AM starting at the school property. This is a fundraiser for the PTO.
- 6) Early Voting Presidential primary-will start at town hall from February 24 to February 28 the hours are 7 AM to 5 PM.