

Jesse Limanek, Chair
Jeffrey Bannon, Vice-Chair
Jonathan Anderson, Clerk
David Hall
Wendy M Mead

James Smith, Town Manager
Debra Jacques, Executive Assistant



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 1/4/2022

The following is an update of projects and activities for your information

- 1) Actuarial presentation-we are planning a presentation on February 1 for the town's actuary to present to the Select Board, Finance Committee, and OPEB Trust committee. This meeting will take place at our normal time of 6 PM.
- 2) Audit presentation-our annual audit presentation will take place on March 1, 2022. Our auditors Melanson Inc lost some staff last year and the audit has been delayed by a couple of months.
- 3) ChargePoint charges- the installation of the ChargePoint chargers at the high school are complete. I would like to thank our town electrician Larry Morris, and the Highway department for working together to make this project a reality. We would also like to thank Doreen DeFazio for her efforts in obtaining grant funding from Department of Environmental Protection MassEVIP program aka Massachusetts Electric Vehicle Incentive Program. As we discussed earlier in the year, they will be free for the first 90 days to measure the use.
- 4) FY 2023 budget and capital plan- I will be finalizing the draft capital plan in the next two weeks and will update the Select Board at the January 18th meeting. We had a preliminary meeting with the School Administration on the School Department budget and their budget is being stressed by out of district special education costs. Tim and I are working with them to come up with a solution.