

*Jesse Limanek, Chair  
Jeffrey Bannon, Vice-Chair  
Jonathan Anderson, Clerk  
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## **TOWN OF SUTTON OFFICE OF THE TOWN MANAGER**

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### **MEMORANDUM**

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 11/2/2021

The following is an update of projects and activities for your information

- 1) Fiscal Year 2023 budget process-the budget and capital process is underway for the FY 2023 budget. As you can see from the attached calendar, the capital budget requests are going out tomorrow and are due back on December 17. The budget requests are due from departments on January 7, 2022. I will present the preliminary budget to the Board on February 15.
- 2) Library Director process-the library trustees had initial interviews on October 29 with four potential candidates. Their final interviews will be held the first and second week of November and their goal is to have a new library director in place by December 1. We are looking forward to welcoming a new library director in December.
- 3) Jingle Jaunt 5k road race-Will take place on Saturday, December 11 at 10:30 AM at the first Congregational church. This annual race is organized by Howie Bottomly, and was not held last year due to the pandemic. The runners run down Boston road to the Eight Lots Rd. triangle and return back to the town common. Thanks to Howie for organizing great event.