

*Jesse Limanek, Chair*  
*Jeffrey Bannon, Vice-Chair*  
*Jonathan Anderson, Clerk*  
*David Hall*  
*Wendy M Mead*

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## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

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### MEMORANDUM

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 10/12/2021

The following is an update of projects and activities for your information

- 1) License Agreement, Shaw farm maintenance-I have been working with town counsel and Whittier Farms on a 5 year license agreement for the maintenance and farming hay. George Kowzie had maintained this property for a number of years. Upon his retirement, I was unable to get anyone to hay this property. Wayne Whittier agreed to maintain this property and has invested significant amount of resources on seeding and fertilizing this land. Whittier Farms is a town owned business and they carry \$1 million liability insurance.
- 2) Fall Chapter 90 work- JH Lynch and PJ Albert will begin working on these roads starting next week, weather permitting They are: Dudley Lane, Dudley Road from Harback Rd to the town line, Heritage Road, Whitins Road, Duval Road and Boston Road from Wainwright to the center.
- 3) Free Cash certification- Free Cash was certified by the Department of Revenue for fiscal year 2022 in the amount of \$3,516,314. I have included a breakdown of the key factors attributed to the final free cash number. Keep in mind that we had unappropriated free cash in the amount of \$1.83 million from FY 21. The Sewer Enterprise fund had retained earnings certified at \$1,466,335 and the Transfer Station had \$49,436.

- 4) Mickey's Car Wash Halloween events-Mickey's car wash will be holding a number of events through the Halloween holiday. Events run from Friday October 15 through Sunday, October 31. They will have a DJ that will be performing inside the car wash so no noise will go beyond their property. Customers will not get out of their cars for this event.