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TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 10/20/2020

The following is an update of projects and activities for your information

- 1) Early voting times-the town clerk has put out a list of early voting times at town hall. The dates started on Saturday, October 17 and continue seven days a week through Friday October 30. Individuals will either vote outside or at one of the fire station's bays. This information has been posted on the town's website.
- 2) Municibid-over the next few weeks we will be listing items on Municibid. I have enclosed a list of items that will be advertised in the Millbury Sutton Chronicle. This list includes two police cruisers, two highway/sewer vehicles, and a 1987 Ford fire truck.
- 3) Primetals Technologies- a press release went out on Thursday, October 15 telling the public that construction on the building is complete and all office personnel are currently working on 93 Gilmore Drive. By the end of the year the company's manufacturing operations and more than 300 employees will occupy the 183,000 ft.² building at 93 Gilmore Drive. Congratulations to Primetals.
- 4) Community Compact IT grant-we have submitted a \$200,000 grant on behalf of the Town with the goal to expand the broadcast and streaming capabilities across town-wide locations (School Complex, Police Department/EOC, and senior center). In addition, we are requesting funding for expanding the fiber optic network to include fire station two, the senior center and the sewer department. We have included

\$50,000 match through capital and \$30,000 via the Verizon and Charter capital budgets. I would like to thank Pam Nichols for her work on this grant application.

- 5) Police Grant- Chief Dennis Towle was awarded a grant through the International Association of Chiefs of Police for \$117,000 to conduct training for officers to become certified Drug Recognition Experts. Most of the training will take place at the new police station and there will be some out-of-state travel from one or two officers from the town of Sutton. We have space for up to 20 officers to participate in this training.
- 6) Site plan approval SYBL- on October 5, 2020 the Planning Board voted to approve the site plan review submitted to them on September 14, 2020 by Corey Litchfield on behalf of Sutton Youth Baseball. Sutton Youth Baseball intends to create a third field on town owned property, where they hold the lease until 2027. One of the Planning Board conditions was to have the Select Board approve the plan. See attached approval.
- 7) Solar for Carport-we received one bid for solar at the police station carport. Ostrow Electric submitted a bid for \$83,000. I have issued a notice of award to Ostrow Electric and we will begin this project immediately.
- 8) Highway roof IFB-we are currently out to bid for replacement of the highway roof. Bids are due back on Thursday, October 22.