

*Wendy M. Mead, Chair  
Jesse Limanek, Vice-Chair  
Jonathan Anderson, Clerk  
Jeffrey Bannon  
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## TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

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### MEMORANDUM

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**TO:** SELECT BOARD  
**FROM:** JAMES SMITH  
**SUBJECT:** TOWN MANAGER'S UPDATE  
**DATE:** 9/29/2020

The following is an update of projects and activities for your information

- 1) Cupola project-we went out to bid again for the Cupola on top of town hall. We received two bids that are within our budget. John Couture is reviewing the submissions and we will issue a notice of award shortly.
- 2) Solar for Carport- we received no bids for solar on the carport of the new Police Station. After speaking with a couple of potential bidders, we are going back out to bid. The bids are due back on October 15.
- 3) Flu Clinics-Cheryl Rawinski is planning flu clinics this fall. She currently has two clinics planned out. The first is a drive-up at Sutton Senior Center from 9am-11am on September 29. The second one is planned for October 7 at the Early Learning Center auditorium from 2 PM to 6 PM. There will be additional flu clinics throughout the fall.
- 4) Third field at Hough Rd-Sutton youth baseball will be presenting to the planning board for the proposed third baseball field on Monday, October 5 at 7pm. Sutton Youth Baseball currently has a 20 year lease agreement with the town of Sutton that expires in 2027.
- 5) The Midstate Ultra trail race-will take place on Sunday, October 11. This is the second year this 100 mile race is coming through town. The runners exit the Midstate

trail on town farm road continue south to Central Turnpike. From there they will travel west to Douglas Road and continue on into Douglas. They have a detail officer at Central Turnpike and Douglas Road from 5 AM through 1 PM.

- 6) Brush chipping day-will take place at the transfer station on October 17.