

*Wendy M. Mead, Chair
Jesse Limanek, Vice-Chair
Jonathan Anderson, Clerk
Jeffrey Bannon
David Hall*

James Smith, Town Manager
Debra Jacques, Executive Assistant



Sutton Town Hall
4 Uxbridge Road
Sutton, Massachusetts 01590
(508) 865-8727
Fax: (508) 865-8721

TOWN OF SUTTON OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: SELECT BOARD
FROM: JAMES SMITH
SUBJECT: TOWN MANAGER'S UPDATE
DATE: 4/20/2021

The following is an update of projects and activities for your information

- 1) Green Communities grant- on April 9 the town applied for a Green Community grant in the amount of \$173,289. This would complete ELC and Elementary School conversion to LED lights in the oldest school buildings. It also adds LED lights in the Middle school/ High school 2nd floor which is the shortest return on investment and biggest energy reduction. I would like to thank Doreen DeFazio that put this grant together.
- 2) Reopening Town Hall-after discussions with department heads, I would like to open town hall on Monday, May 10. Most of town hall employees have received the vaccine. Masks will still be required by town hall staff in common areas and anyone interested in coming into town hall.
- 3) Contributions to OPEB-the Teamsters and the Police union have agreed that as of July 1, 2021 all new employees will pay \$5 per week towards OPEB. I would like to have all new non-union personnel make the same \$5 per week contribution. I am working with town counsel to figure out how we can do this.
- 4) Inspection report MBR tank-We have received the final inspection report of the MBR tank from Suez engineering. Their report was positive and they believe that with the appropriate coating recommendations we could extend the life of the tank potentially another 15 to 20 years. They did comment that the structural integrity of the tank

appears to be good but there are some issues to be addressed. We have retained Onsite Engineering to write up the specifications and our plan is to go out to bid for rehabilitation of the tank.

- 5) Andy DeWolfe's resignation-Andy DeWolfe has resigned from the Conservation Commission. The Commission will meet and recommend a replacement. I would like to thank Andy for his service to the town.
- 6) Fire Department Special Service Award-Sutton Fire along with District 7 Technical rescue team and MedSTAR Sutton ALS were chosen for Region Two special service award for their technical rescue on the excavator accident at 77 Leland Hill Rd. on September 29, 2020. While the outcome wasn't what we had hoped for Matt Belsito and the entire team made the town proud for the tireless efforts over an eight-hour period of time. Congratulations go out as well as our thanks and gratitude.
- 7) Early voting reimbursement-State of Massachusetts has reimbursed the town for early voting during the state primary and the state election. They have reimbursed us \$5,509.
- 8) Reduced voting hours for town election-the town clerk is recommending reduced hours on May 25 from 12 noon to 6 PM. There are no contested elections and this will save the town some money. The Board will sign the election warrant on May 4.
- 9) Brush Chipping-we would like to schedule another brush chipping day at the transfer station on Saturday, May 1 from 8 AM to 12 noon.

Reminder: Town meeting is scheduled for Saturday, May 15 at 10 AM in front of the Middle school/High school

Finance and Warrant Advisory Committee - public hearing dates. They are Tuesday, March 30 at 6 PM, Tuesday, April 13 at 6 PM, Monday, April 26 at 6 PM, and Tuesday, April 27 at 6 PM. All meetings will be conducted via Zoom.